

Academic Libraries 2023-24

Institution: Washington State University (236939)

User ID: P2369391

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2023. Fiscal Year 2023 is defined as the most recent 12-month period that ends before October 1, 2023, that corresponds to the institution's fiscal year.

Changes to reporting for 2023-24:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2023. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

i Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2023:

- Less than \$100,000 Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2023.

Library Collections	Physical			Digital/Electronic		Total
		Prior Year Amount			Prior Year Amount	
<u>Books</u>	1,386,854	1,419,191	<input checked="" type="checkbox"/>	1,233,080	913,845	
<u>Databases</u>				543	542	
<u>Media</u>	297,486	297,449		87,266	103,808	
<u>Serials</u>	68,662	68,587		131,648	130,928	
Total	1,753,002	1,785,227		1,452,537	1,149,123	3,205,539
<input checked="" type="checkbox"/> Library Circulation	32,851	32,493	<input checked="" type="checkbox"/>	1,710,940	3,681,767	1,743,791

Does your institution have Interlibrary Loan Services ?

- No
- Yes

<u>Interlibrary Loan Services</u>	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	11,530	14,866
Total interlibrary loans and documents received	17,208	14,147

Does your institution have Library Staff?

- No
- Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	39.00	43.00
Other Professional Staff	6.00	6.00
All Other Paid Staff (Except Student Assistants)	33.63	37.63
Student Assistants	<input checked="" type="checkbox"/> 22.98	44.68
Total	101.61	131.31

You may use the box below to provide additional context for the data you have reported above.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2023.

		Prior Year Amount
ⓘ Indicate the number of branch and independent libraries (exclude the main or central library).		6
ⓘ Expenses		Amount
Total salaries and wages for the library staff		6,094,287
Are staff fringe benefits paid out of the library budget?		
<input checked="" type="radio"/> No		
<input type="radio"/> Yes	Total Fringe benefits	0
Materials/services expenses		
One-time purchases of books, serial back-files, and other materials	633,550	574,510
Ongoing commitments to subscriptions	6,828,628	6,805,115
All other materials/services costs	98,308	102,283
Total materials/services expenses	7,560,486	7,481,908
Operations and maintenance expenses		
Preservation services	0	0
All other operations and maintenance expenses	1,605,217	1,185,620
Total operations and maintenance expenses	<input checked="" type="checkbox"/> 1,605,217	1,185,620
Total Expenses	15,259,990	14,231,915
Total Expenses (minus Fringe Benefits)	15,259,990	14,231,915

You may use the space below to provide context for the data you've reported above.

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:		
<input type="radio"/>	Keyholder	<input type="radio"/>
<input type="radio"/>	Finance Contact	<input type="radio"/>
<input type="radio"/>	SFA Contact	<input type="radio"/>
<input type="radio"/>	Academic Library Contact	<input checked="" type="radio"/>
<input type="radio"/>	HR Contact	<input type="radio"/>
<input type="radio"/>	Other	
Name:	<input type="text" value="Ying Lee"/>	
Email:	<input type="text" value="ying.lee@wsu.edu"/>	

How many staff from your institution only were involved in the data collection and reporting process of this survey component?
<input type="text" value="2.00"/> Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component? <i>Exclude the hours spent collecting data for state and other reporting purposes.</i>				
Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="6.00"/> hours	<input type="text" value="4.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text" value="1.00"/> hours
Other offices	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours

Summary

Academic Libraries Component Summary

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the [College Navigator](#) website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the [IPEDS Use the Data](#) and appear as aggregated statistics in various Department of Education reports. [College Navigator](#) is updated approximately three months after the data collection period closes and DFRs will be available through the [IPEDS Use the Data](#) and sent to your institution's CEO at the end of 2024.

Please review your data for accuracy. If you have questions about the data displayed below or after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical	Digital/Electronic
Books	1,386,854	1,233,080
<u>Databases</u>		543
<u>Media</u>	297,486	87,266
<u>Serials</u>	68,662	131,648
Total	1,753,002	1,452,537
Library Circulation	32,851	1,710,940

Interlibrary Loan Services	Total interlibrary loans and documents provided to other libraries : 11530 Total interlibrary loans and documents received : 17208 Librarians : 39.00
Library Staff	Other Professional Staff : 6.00 All Other Paid Staff (Except Student Assistants) : 33.63 Student Assistants : 22.98

Expenses	Amount
Branch and independent libraries	6
Salaries and wages	6,094,287
Fringe benefits	
Total materials/services expenses	7,560,486
Total operations and maintenance expenses	1,605,217
Total Expenses	15,259,990

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation/Interlibrary Loan Services and Staff				
Upload File	The number entered (1,233,080) is outside the expected range of between 639,692 and 1,187,998 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	Our Digital/Electronic collections fluctuate from year to year as we continue to concentrate on this collection it is the norm of access compared to our physical collections.			
Upload File	The number entered (1,710,940) is outside the expected range of between 2,577,237 and 4,786,297 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	In the previous year, the integration of ACRL into IPEDS displayed 3,681,767. The presented data includes a range of measures, such as the overall physical circulation, consumption of e-books and e-media (counter 5), usage of e-books (particularly for counter 4 BR1 & MR1/BR2 & MR2), usage of e-serials (specifically for counter 5, counter 4), and the cumulative count of counter reports. The measures for the current year have undergone modifications, namely pertaining to the usage of e-books, e-media, and e-serials, limited to counter 5. The number 1,710,940 is logical as we are exclusively utilizing Counter 5.			
Upload File	The Student Assistants(22.98) is outside the expected range compared to Student Assistants reported in the prior year(44.68). Please correct your data or explain. (Error #15815)	Explanation	Yes	
Reason	The library ceased its 24-hour operation, which was previously in place for 5 days a week. Thus, the data displays a decrease in comparison to the previous year.			
Screen: Expenses				
Screen Entry	The calculated value (1,605,217) is outside the expected range of between 770,653 and 1,600,587 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	Our determined result typically falls beyond the expected range compared to the previous year. This year, there was an increase in expenditures allocated towards operations and maintenance compared to the previous year. The estimated value deviates from the anticipated range compared to the previous value as a result of things being priced higher and purchased in greater quantities than anticipated.			