

Publication Style Sheet

- Use MS Word and refer to the sample paper/template on the Symposium website, <http://woodsymposium.wsu.edu/speakers/documents/SamplePaper.pdf>
- Avoid writing in first person.
- Submit PAPER in an ELECTRONIC format either via email, disk, or Dropbox.
- Format accordingly:
 - 1-in. margins
 - 12pt. and **Times New Roman** font
 - Headings: **Bold**, Title Case, and center align
 - Single-space text, double-space between paragraphs and after headings
 - Number pages bottom right.
- Papers written for publication in the Symposium Proceedings should include the following sections: **Abstract, Introduction, Summary and Conclusions, and References Cited.**
- **Unit measurements:** provide conversions, either metric or US, in parentheses. Use the Conversion Factors and Measurement Reference tables posted under “Speaker Guidelines” on the Symposium website, <http://www.woodsymposium.wsu.edu/speakers/>
- **Provide a numbered list of graphics with captions.**
Maintain numerical order in your paper for each figure, table, or photo mentioned.
- **References** used in the text should be cited at the end of the sentence in parentheses.

Examples: (Bender et al. 1997)
 (Hill 1991; Scott 1994)
 (Wolcott and Rials 1999)

- **References** cited should be listed at the end of the paper in alphabetical order by author.

Examples:

American Society for Testing and Materials. 1977. Standard methods for establishing clear wood strength values. ASTM D 2555-76. ASTM. Philadelphia, PA.

Carruthers, J.F.S. and M.S. Burridge. 1964. Drying of veneers in a fluid bed. Forest Products Journal 16(6):251-53. Madison, WI.

World Wide Wood Products. 2000. Sustainable Wood-Composite Products for The New Millennium. <http://www.wwwp.com>. World Wide Wood Products. BC, Canada.

Here is what your paper should look like:

Title

Author Name

Affiliation

City, State/Province, Country (*if other than USA*)

Co-Author Name

Affiliation

City, State/Province, Country

Abstract

An abstract summarizes the work to be presented in one 250-word paragraph. Authors providing less than 200 words will be asked for a rewrite as the abstracts are to be printed in a booklet for the benefit of attendees. An abstract is a good place to begin writing a paper because it explains why the work was done and how, the results and conclusions, and concludes with the significance of the research.

Introduction

Indent paragraphs. Use MS Word in 12pt., Times New Roman font. Use 1-inch margins. **Bold** and center-align headings, which should be in Title Case. Single-space text and double-space between paragraphs and after headings. Number pages bottom right. There is a five-page minimum for papers published in the Proceedings. For unit measurement conversions, refer to the Conversion Factors and Measurement Reference tables available on the Symposium website.

Experimental Procedure

First Subheading is left aligned and in **bold**.

Second Subheading is indented and in *Italics*.

Conclusion

Send your paper to Vikram Yadama in an email attachment or use Dropbox. Address information is listed on the Speaker Information Form. Any questions, please contact Vikram Yadama at 509-335-2262 or Suzanne Hamada at 509-335-4683.

References Cited

See page 1 for examples.