

April 30, 2021

BOARD OF REGENTS MEETING NOTICE
May 6-7, 2021

The Washington State University Board of Regents will hold its next official meetings on Thursday and Friday, May 6-7, 2021, pursuant to the schedule below.

Pursuant to Governor Inslee's Proclamation 20-28, dated March 24, 2020 and related updates, and to reduce risks related to Coronavirus, this meeting will be conducted by Zoom, except as noted below. Public listening and/or viewing are available via the following links and by phone as follows:

Thursday, May 6, 2021 – Concurrent Committee Meetings:

Research and Academic Affairs: https://youtu.be/XTW_aq_K5tU

Telephone access: dial 1-253-215-8782, enter code 336065.

Student Affairs and Student Life Committee: <https://youtu.be/fWulyfY5C7w>

Telephone access: dial 1-253-215-8782, enter code 280272.

Institutional Infrastructure Committee: https://youtu.be/BhZcv_3Nnlg

Telephone access: dial 1-253-215-8782, enter code 870305.

Thursday, May 6, 2021 – Consecutive Committee Meetings

Strategic and Operational Excellence Committee

Students Book Corporation – Annual Meeting of the Shareholders & Trustees

Finance and Compliance Committee

<https://youtu.be/cHyBLxA7vUI>

Telephone access: dial 1-253-215-8782, enter code 422817.

Friday, May 7, 2021 - Board of Regents Meeting

<https://youtu.be/L4KVPaS2u4I>

Telephone access: dial 1-253-215-8782, enter code 422817.

Schedules and agendas will be posted Friday, April 30, 2021.

Board of Regents committee meetings begin at 9:00 am, Thursday, May 6, and will run as outlined below throughout the day; starting times following the 9:00 am committee meetings are estimates only. If a session ends earlier than expected, the next scheduled session may convene immediately. Committee meetings may be attended by all members of the Board of Regents, and all members may participate.

Thursday, May 6, 2021

8:15 am Board of Regents Breakfast – WSU Spokane - SRNS 119
9:00 am Concurrent Meetings
Research and Academic Affairs Committee
Student Affairs and Student Life Committee

	Institutional Infrastructure Committee	
10:00 am*	Break	
10:30 am*	Strategic and Operational Excellence Committee	
11:30 am*	Students Book Corporation Meeting of the Trustees/Shareholders	
12:00 pm*	Board of Regents Lunch – WSU Spokane - SNRS 119	
1:00 pm*	Finance and Compliance Committee	
3:00 pm*	Break	
3:15 pm*	Executive Session	
5:30 pm	Board of Regents Dinner	Historic Davenport – Porter Room 10 S. Post Street Spokane, WA 99201

Friday, May 7, 2021

8:15 am	Board of Regents Breakfast – WSU Spokane - SRNS 119
9:00 am	Board of Regents Meeting

Members of the public are invited to comment only during the Public Comment Period during the meeting of the full Board on May 7, 2021. Public access to the meeting will be limited to viewing and listening until the public comment period begins.

During the public comment period, members of the public planning to speak are asked to mute their microphones or telephones and to disable their cameras, unless they are called to the Public Comment Period.

To sign up for the public period that will take place at the Board of Regents meeting on May 7, 2021, use the “Request to Provide Public Comment” form. The Form will be available starting at noon on Friday, April 30, 2021, on the Board of Regents website and will close at 5:00 pm on May 5, 2021.

This notice is being sent by the direction of the Chair of the Board of Regents pursuant to the requirements of the Open Public Meetings Act, chapter 42.30 RCW.

Questions about the Board of Regents meeting and schedule may be directed to Desiree Jacobsen, Executive Assistant to the Board of Regents, 509-335-6662.

**or upon conclusion of previous session*

Agenda
Research and Academic Affairs Committee
Thursday, May 6, 2021
9:00 a.m. – 10:00 a.m.

Location: WSU Spokane, SNRS 205 / Electronic

Committee Members: Lisa Schauer (Chair), Brett Blankenship, Enrique Cerna, and Lura Powell

<u>Future Action Items</u>	<u>Section</u>
1. Establish a Master of Applied Economics Degree (<i>Chilton</i>)	R-1
2. Establish a Master of Engineering in Civil Engineering Degree (<i>Chilton</i>)	R-2
3. Establish a Master of Science in Business Administration Degree (<i>Chilton</i>)	R-3
 <u>Information Items</u>	
1. Update – Items Approved Under Delegated Authority (<i>Chilton</i>)	R-4
- Faculty Manual Changes	
- Establish a Center for Cannabis Policy, Research, and Outreach (CCPRO)	
- Establish a Center for Professional Sales	
- Rename the Department of Biomedical Sciences to the Department of Translational Medicine and Physiology	
2. Office of Research Update (<i>Keane</i>)	R-5
3. COVID Research Update (<i>DeWald/Barbosa-Leiker/Roll</i>)	R-6

FUTURE ACTION ITEM #1

Establish a Master of Applied Economics Degree (Elizabeth S. Chilton)

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Establishment of a Master of Applied Economics degree

PROPOSED: That the Board of Regents establish a Master of Applied Economics degree

SUBMITTED BY: Elizabeth S. Chilton, Provost and Executive Vice President

SUPPORTING INFORMATION: The College of Agricultural, Human, and Natural Resource Sciences and the School of Economic Sciences propose the establishment of a Master of Applied Economics (MAE) degree.

The School of Economic Sciences (SES) was formed in 2004 by merging the Department of Agricultural and Resource Economics and the Department of Economics. SES is a unified general and agricultural economics program committed to the land-grant heritage and tradition of discovery, education, and service to society. SES is the sole provider of economics instruction at WSU. Thus, a major institutional role is to provide service courses for students across WSU and especially in the Carson College of Business.

The School's mission includes the following: "To extend economic knowledge through effective educational programs in which emerging scholars are mentored to realize their highest potential and assume roles of leadership, responsibility, and service to society." The proposed MAE degree directly supports this mission.

The proposed Master of Applied Economics degree will train industry leaders in quantitative economic analysis. This proposed degree emphasizes quantitative coursework. Students will graduate from this program with strong knowledge and skills in economic analysis, applied econometrics, and data analytics. They will also be required to communicate economic findings based on investigations of data to an industry-type audience.

The proposed MAE will be differentiated from the MS in Economics (recently changed from MS in Applied Economics) both in terms of program content and objectives. The MS in Economics is targeted to students interested in economic research support positions or for those who are planning to continue their studies with a PhD degree. In contrast, the MAE is targeted toward students who are professionally orientated towards a career in industry. The MAE curriculum will include new courses in Big Data for Economics and Business (using Python and R) and Machine Learning for Economics and Business. These courses will also be available for students across the university, including in Statistics, Business, Math, and Computer Science. Thus, the proposed MAE curriculum will be complementary to current offerings.

Finally, it is anticipated the proposed professional degree program will be beneficial to SES, CAHNRS, WSU, potential students, and industry stakeholders.

The proposal for the Master of Applied Economics degree is attached. This proposal was reviewed carefully and has support from the Provost's Office. This recommendation was recommended by the Faculty Senate on April 8, 2021.

The College of Agricultural, Human, and Natural Resource Sciences proposes establishment of the Master of Applied Economics degree effective as soon as feasible.

ATTACHMENT: Attachment A: Proposal to Establish a Master of Applied Economics in the School of Economic Sciences

Proposal to Establish a Master of Applied Economics
in the School of Economic Sciences

Submitted by the
School of Economics Sciences
College of Agricultural, Human, and Natural Resource Sciences
Washington State University
September 14, 2020

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Overview

The School of Economic Sciences (SES) proposes to create a new Master of Applied Economics (MAE) degree program to train industry leaders in quantitative economic analysis. This proposed degree emphasizes quantitative coursework. Students will graduate from this program with strong knowledge and skills in economic analysis, applied econometrics, and data analytics. They will also be required to communicate economic findings based on investigations of data to an industry-type audience.

The program will be housed in SES in the College of Agricultural, Human, and Natural Resource Sciences (CAHNRS) at Washington State University (WSU). SES is a combined General Economics and Agricultural Economics academic unit. We argue this new professional degree program will be beneficial to SES, CAHNRS, WSU, potential students, and industry stakeholders.

Relationship to Institutional Role, Mission and Academic Unit Priorities

The School of Economic Sciences was formed in 2004 by merging the Department of Agricultural and Resource Economics and the Department of Economics. SES is a unified general and agricultural economics program committed to the land-grant heritage and tradition of discovery, education, and service to society. SES is the sole provider of economics instruction at WSU. Thus, a major institutional role is to provide service courses for students across WSU and especially in the Carson College of Business.

SES has 22 full-time tenure-line faculty, one Extension professor, four teaching faculty, and three research professors; all holding Ph.Ds. Two additional tenure-line faculty will join SES in August 2020. SES has four full-time support staff, 80 PhD students and 17 MS students. Undergraduate enrollment currently includes 250 majors on the Pullman campus, another 60 majors through Global campus, and more than a thousand students taking Economics courses as part of their degree programs or electives every year.

SES offers a B.S. degree in Economics on the Pullman campus with options in Agricultural Economics, Environmental and Resource Economics, Business Economics, Financial Markets, International Economics and Development, Economics, Policy and Law, and Quantitative Economics. In addition, on the Pullman campus, SES offers a B.S. in Agricultural and Food Business Economics. SES also offers a B.S. in Economics that is entirely online through WSU Global Campus. SES offers graduate programs leading to the Master of Science in Economics and Doctor of Philosophy degrees in Economics and in Agricultural Economics.

The School's mission includes the following: "To extend economic knowledge through effective educational programs in which emerging scholars are mentored to realize their highest potential and assume roles of leadership, responsibility, and service to society." The proposed MAE degree directly supports this mission.

The proposed MAE will be differentiated from the MS in Economics (recently changed from MS in Applied Economics) both in terms of program content and objectives. The MS in Economics is targeted to students interested in economic research support positions or for those who are planning to continue their studies with a PhD degree. In contrast, the MAE is targeted toward students who are professionally orientated towards a career in industry. The MAE curriculum will include new courses in Big Data for Economics and Business (using Python and R) and Machine Learning for Economics and Business. These courses will also be available for students across the university,

including in Statistics, Business, Math, and Computer Science. Thus, the proposed MAE curriculum will be complementary to current offerings.

Documentation of Need for the Program

Global and National demand

There has been increased demand for workers trained in both economics and data science. Economists understand the variables that are important in maximizing profits or other objectives. Data Scientists have the skills to analyze big data. Both skills are needed in the new economy. Economists with data science skills know which variables to measure and know how to accomplish the measurement.

Student demand for this type of program is increasing. In the last decade, SES experienced an increasing number of students inquiring about a professional economics degree options at the graduate level. Table 1 below lists the number of students in the SES MS in Economics (recently changed from Applied Economics) program in the last four cohorts, categorized by geographic origin, including in-state domestic, out-of-state domestic, international, and INTO Program.

Table 1. SES Recent School of Economic Sciences M.S. Enrollments

	Domestic In-state	Domestic Out-of- State	International	INTO (international) students	Total students
2019-20	7	3	3	4	17
2018-19	3	2	4	6	15
2017-18	3	2	0	0	5
2016-17	1	0	2	0	3

The M.S. enrollment has been significantly increasing, despite not offering any research assistantships or teaching assistantships for M.S. students. These students essentially pay for the entire cost of their education. This increase has been driven mainly by students interested in completing our program and then going to work in industry positions with an applied focus, and they are expressly not interested in writing or defending a thesis/project. Internationally, two large institutions in China, Shanghai University of Finance and Economics and Dalian University of Technology, have already expressed interest in signing an agreement with our School in order to be able to enroll at least 25 students per year to take applied economics graduate-level courses at WSU. Given our limited number of faculty, our School has had to cap admissions in the last two cohorts and could not sign agreements with the aforementioned Chinese institutions.

Several prestigious universities already offer both types of programs (MS in Economics and MAE), including such universities as Duke, UCLA, and Johns Hopkins. These type of MAE programs are also common in top European universities, which offer a variety of Masters-level opportunities, including Masters degrees in Economics (often known as the “PhD track” that aims to train students for careers in academia, which is equivalent to our current MS degree) and several degrees/certificates in Econometrics or Economics for Public Policy, among others (i.e., the “Masters track,” which is more applied in nature and less oriented toward careers in academia). Examples of schools offering

these programs include the London School of Economics, University College London, University of Bath, Universitat Pompeu Fabra (Barcelona), and Universidad Carlos III (Madrid).

Regional and State

There is currently no graduate program similar to the MAE in the State of Washington and no similar programs in the region.

Unique Aspects of the Program

The features of a one-year professional master's degree that focuses on economics and data science encompasses the following criteria:

1. The degree improves the student's Economics preparation and emphasizes the utilization of quantitative techniques.
2. It can be taken by students with Business/Finance/Agricultural/Engineering backgrounds with basic training in Microeconomics, Macroeconomics, and Econometrics/Statistics.
3. The program is focused on the application of economics, preparing students for industry/government jobs, and analyzing empirical problems with large data sets.
4. The degree is a terminal degree and does not require students to complete a thesis or project. Rather the MAE students will complete a capstone project that will be completed in a course.
5. The degree can be completed within 10 months.

WSU currently offers a graduate certificate in Bioinformatics, which includes multidisciplinary training in molecular biology, genomics, and computer science. Much of the content in that program is not relevant for the type of positions that MAE graduates would be offered. WSU's M.S. in Applied Mathematics with a Computational Finance option is a closer alternative. However, computational finance has a business focus that does not include the Economics expertise.

In addition, there are currently no courses at WSU that focus on big data and machine learning for Economics and Business. These courses will help precisely what students need to be prepared for securing and being successful in industry positions.

Curriculum

Coursework

To graduate from the program, students must successfully complete a minimum of 27 graded semester credits. Of these, a maximum of 9 graded credits can be taken at the 400-level (equivalent to three 3-credit courses), and all other graded credits must be at the 500-level.

The structure of MAE program coursework is the following:

- *August prior to the Fall semester* (three weeks, class Monday-Friday, 3 cr.):
 - EconS 523 (new course) Big Data Management and Processing for Economics (Python and R), 3 cr. This course would be taught as a "Summer Camp" where students are exposed to an introduction to programming in Python and R.
- *Fall semester courses* (12 credits)
 - EconS 527 (Master's Microeconomic Analysis), 3 cr.
 - EconS 528 (Master's Macroeconomics), 3 cr.
 - Stat 435 (Statistical Modeling for Data Analytics), 3 cr.
 - EconS 529 (Writing and Presentation Skills for Economists--research methods), 3 cr.
- *Spring semester courses* (15 credits)
 - EconS 525 (Master's Econometrics), 3 cr.

- EconS 5xx (new course) Applied Machine Learning for Economics and Business, 3 cr
- EconS 701 Economics Capstone, 3 cr.
- Elective courses: Choose 2 electives, 6 cr. (including but not limited to the following):
 - EconS 522 Financial and Commodity Derivatives, 3 cr.
 - EconS 533/AgEc 533 International Trade and Policy, 3 cr.
 - AgEc 535 Applied Industrial Organization, 3 cr.
 - EconS 536 (Applied Statistics and Econometrics for Economics and Finance)
 - Stat 437 High Dimensional Data Learning and Visualization, 3 cr.

Students must complete 3 semester credits of EconS 701 to graduate (3 credits second semester). In this course, students will complete a capstone project that integrates economic analysis with data analytics. Assessments of students for this course will be conducted by a committee of three faculty.

All EconS courses will be offered in the daytime, in-person at the Pullman campus of Washington State University, unless otherwise specified. Courses with the AgEc prefix refer to optional electives and are offered at the University of Idaho. A student enrolled in full-time study can finish the program in one academic year, including the late summer special session prior to fall semester.

This degree program classifies as STEM (CIP Code 45.0603: Econometrics and Quantitative Economics).

Learning Objectives

The MAE degree program has five inter-related learning objectives.

1. Understand and be able to apply economic theory to real-world scenarios.
2. Understand and be able to apply econometric and statistical analysis to analyze data, estimate relationships, and forecast.
3. Acquire the ability to obtain, organize, and clean data, analyze and visualize data, and use version control.
4. Achieve familiarity and skills with programming languages (e.g. R, Python and various statistical software).
5. Develop communication and presentation skills essential for success in any aspect of business and other forms of collaboration.

Student Assessment

Student achievement of the learning goals will be assessed via evaluation of performance in coursework and successful completion of the Capstone Project. The Capstone will integrate coursework in a project. A balloted evaluation of the student's completion of the capstone project will be implemented by SES graduate faculty.

Admission

We plan to attract diverse, highly motivated students from both in-state and out-of-state and international. Candidates for admission must meet the following requirements:

1. *GPA.* A Bachelor's degree in Economics, Agricultural Economics, Business, Finance, Engineering, or related fields, with a cumulative GPA of 3 or higher (out of a scale of 4).
2. *Courses.* Coursework in statistics, mathematics, including linear algebra and calculus, is expected. Upper-division coursework in Economics is beneficial and may be used as a determinant of admission to rank applicants if enrollment capacity is reached for any entering cohort.

3. *GRE/GMAT exams.* No GRE or GMAT exams are required to apply. However, applicants who took either of these exams are encouraged to include the scores in their application.
4. *TOEFL/IELTS exam.* The minimum TOEFL score is 213 in the computer version (which corresponds to 550 points in the paper version, and 80 points in the internet version). If a student took the IELTS exam, the minimum IELTS score is 7 points. By WSU policy, the TOEFL/IELTS exams are waived for students graduating from universities in the following countries: Australia, Bahamas, Barbados, Botswana, Canada, Guyana, Kenya, United Kingdom, Republic of Ireland, Jamaica, New Zealand, Nigeria, and Trinidad and Tobago.
5. *Letters of recommendation.* Applicants must provide the names and contact information of three (3) faculty members, employers, or individuals who can write a letter of recommendation on their behalf.

Infrastructure Requirements

Facilities for MAE training will be provided by SES and WSU. No infrastructure improvements are required for this program. Classroom space can be accommodated within WSU's current resources. Library resources include electronic access to journals, online databases, search engines, and reference materials. WSU facilities include information technology (IT) support, access to software packages, high-speed internet access, and data storage capacity.

Faculty

Program Faculty

The School of Economic Sciences has distinguished faculty in economics and applied econometrics. They include award-winning instructors, AAAS and AAEA Fellows, and an NBER Fellow. They have published graduate-level and undergraduate textbooks in Econometrics, Microeconomics, and Statistics for Economics and Business. Program faculty are listed in appendix III. The program faculty will have primary responsibility for administering the proposed MAE program.

Program Governance

The Graduate Faculty in SES will have final oversight over the MAE program. The SES Graduate Studies Committee in SES will assess the program on at least an annual basis.

SES will create a MAE Advisory Board consisting of industry stakeholders, alumni, 1 or 2 current students, and faculty to advise SES on creating and providing excellence within the MAE program.

Administration

The proposed MAE will be administered by SES. Funds will be allocated for program recruiting, support, placement, and alumni relations, as well potentially hiring additional faculty as program growth warrants. We will initially appoint a 1.0 FTE staff to provide program support.

Students

Prospective students will have completed in bachelor's degree with coursework in economics and quantitative. They will be professionally orientated towards a career in industry. We will recruit students regionally and nationally. In addition, SES will recruit internationally. For example, the two institutions in China, Shanghai University of Finance and Economics and Dalian University of

Technology, are interested in signing an agreement with our School to send students to SES graduate programs.

SES initially expects a class of 15 students, but this number should grow. In a larger growth scenario, SES would hire additional faculty to meet the instructional demands of larger cohorts.

In this professional degree, students are expected to self-fund their education. The School of Economic Sciences does not plan to offer teaching or research assistantships to MAE students. The current M.S. of Economics (formerly Applied Economics) was almost entirely self-funded.

Upon completing the MAE, graduates will use their economic and data analytics skills in roles as professionals primarily in industry.

Diversity

The School of Economic Sciences is committed to the recruitment and retention of outstanding and diverse graduate students. Quantitative economics is a white, male-dominated field. SES performs better than other Ph.D.-granting academic units in Economics and Agricultural Economics. Nationally, women only represent under 20% of faculty in Ph.D. granting departments. One third of SES faculty are female, including its leadership. Our faculty come from nine countries, including four Spanish-speaking countries. SES has had success recruiting graduate students with Native American backgrounds and other under-represented minorities.

We will recruit women and under-represented minority students through email listservs and personal contacts with the Committee for Women in Agricultural Economics (CWAE) and the Committee on the Status of Black Agricultural Economists (COSBAE) of the Agricultural and Applied Economics Association (AAEA) and through the Committee on the Status of Women in the Economics Profession (CSWEP) Committee on the Status of Minority Groups in the Economics Profession of the American Economic Association.

Program Assessment

The MAE program will be comprehensively reviewed every five years. In addition, a MAE Advisory Board will assess the program quality, curriculum, and student outcomes. The SES Graduate Studies Committee will also assess the MAE program with input from the MAE Advisory Board. The SES Graduate Faculty will assess MAE metrics (including student grades and graduation, capstone projects, and placements) annually.

Budget

Appendix V includes a summary to the MAE program costs and revenues for years 1-5. We estimate the costs to be about \$250,000 per year, which includes one FTE faculty hire fully devoted to the program and one FTE staff member fully devoted to the program. The costs are expected to be fully covered by the tuition-sharing agreement. We anticipate an initial class of 15 students. We project this to grow by 10% per year.

Appendix I: Collaborations

The MAE program anticipates collaborations with academic units across WSU and at the University of Idaho. At WSU, the Program in Statistics (now combined into the Department of Mathematics and Statistics at WSU) has been an outstanding group with whom SES collaborates. Currently, about one third of SES Ph.D. students simultaneously obtain a M.S. in Statistics and some of SES courses are cross-listed with Statistics. The Carson College of Business is also a long-time collaborator with SES. Economics courses are required for many of their programs. WSU has an agreement with the University of Idaho (the two universities are only separated by 7 miles) that students can take classes at either university without paying additional tuition. SES cooperates with the Department of Agricultural Economics at the University of Idaho (UI). This cooperation leverages course offerings at the master's level.

Appendix II: Course Descriptions

EconS 523 Big Data Management and Processing for Economics, 3 cr.

An introduction to data management and processing. The course will cover concepts related to efficiently collecting and storing data, cleaning data, and version control, as well as descriptive data analysis, and effective programming for achieving these concepts.

EconS 527 Master's Microeconomic Analysis, 3 cr.

Consumer and producer behavior; partial and general equilibrium; game theory; imperfectly competitive markets; and market failures. Required preparation must include intermediate microeconomics and calculus course work. Cooperative: Open to UI degree-seeking students.

EconS 528 Master's Macroeconomics Analysis 3 cr.

Master's-level course to develop a coherent theoretical framework to interpret macro data and to analyze macro policy. Cooperative: Open to UI degree-seeking students.

STAT 435 Statistical Modeling for Data Analytics 3 cr.

Multiple linear regression with model selection, dealing with multicollinearity, assessing model assumptions, the LASSO, ridge regression, elastic nets, Loess smoothing, logistic regression, Poisson regression, and the application of the bootstrap to regression modeling.

EconS 529 (revised) Research Methods/Writing and Presentation Skills for Economists, 3 cr.

Designed to develop communication and presentation skills essential for success in any aspect of business. Practice in writing economics documents for variety of professional audiences. Writing taught as process—brainstorming, collaborating, continually revising, and challenging ideas. Presentation skills to focus on presenting information clearly and organizing ideas, with emphasis on role of audience when presenting, because audience determines diction, style, tone, organization, research, and ideas. Grammar incorporated as needed, especially in regard to writing.

EconS 525 Master's Econometrics, 3 cr.

Theory and practice of multiple regression methods; applications to the study of economic and other phenomena; use of computer regression programs. Required preparation must include introductory statistics course. Cooperative: Open to UI degree-seeking students.

EconS 536 Applied Statistics and Econometrics for Economics and Finance 3

Data and problem driven approach to formulating, estimating, and interpreting models that address problems in the area of finance and financial economics; review relevant basic statistics and probability concepts, and apply these to linear regression, regression diagnostics, and time series econometrics.

EconS 524 (placeholder number, new course) Applied Machine Learning for Economics, 3 cr.

This course introduces machine learning algorithms and concepts. Broadly, the course will cover supervised and unsupervised learning methods, providing foundational theory and application to data in order to build theoretical understanding. The statistical and computational methods associated with each learning problem will also be explored.

EconS 701 (new course) Economics Capstone, 3 cr.

Course Prerequisite: Admitted to the Master of Applied Economics program. This is the capstone for professional master's degree. It will integrate the MAE coursework in a project. The course will include a balloted evaluation of the student's completion of the capstone project by the three of the program's graduate faculty. (This is evaluated with Satisfactory/Unsatisfactory grades.)

Elective courses

EconS 522 Financial and Commodity Derivatives 3 cr.

Design, trading, structure, and pricing of derivatives; working knowledge of how derivative securities work, how they are used, and how they are priced.

STAT 437 High Dimensional Data Learning and Visualization 3

Course Prerequisite: STAT 435. Data visualization, metric-based clustering, probabilistic and metric-based classification, algebraic and probabilistic dimension reduction, scalable inferential methods, analysis of non-Euclidean data. Typically offered Spring.

EconS 533 International Trade and Policy 3 cr.

International trade theories, policies, and research issues related to world trade with emphasis on agricultural commodity markets. Cooperative: Open to UI degree-seeking students.

AgEc 535 Applied Industrial Organization (University of Idaho), 3 cr.

Economic and strategic management theories and their relevance to agribusiness decision-making, including empirical applications. Cooperative: open to WSU degree-seeking students.

Appendix III: Program Personnel

WSU School of Economic Sciences Faculty

Name	Degree	Rank
Bai, Jinhui	PhD	Associate Professor
Batina, Raymond G	PhD	Professor
Blundell, Wes	PhD	Professor
Brady, Michael	PhD	Associate Professor

Cook, Joseph H	PhD	Associate Professor
Cowan, Benjamin W	PhD	Associate Professor
Espinola-Arredondo, Ana	PhD	Associate Professor
Fortenbery, T Randall	PhD	Professor
Gallardo, Karina	PhD	Associate Professor
Gibson, Mark	PhD	Associate Clinical Professor
Galinato, Gregmar	PhD	Associate Professor
Jessup, Eric	PhD	Research Professor
Kuzyk, Patricia	PhD	Associate Clinical Professor
Love, H. Alan	PhD	Professor
Luckstead, Jeff	PhD	Assistant Professor
Mandal, Bidisha	PhD	Associate Professor
Manian, Shanthi	PhD	Assistant Professor
Marsh, Thomas Lloyd	PhD	Distinguished Professor
McCluskey, Jill J	PhD	Regents Professor & Director
McCracken, Vicki A	PhD	Professor & Associate Dean
Mittelhammer, Ron	PhD	Regents Professor
Munoz-Garcia, Felix	PhD	Associate Professor
Nadreau, Tim	PhD	Assistant Research Professor
Neibergs, J. Shannon	PhD	Professor of Extension
Prera, Alex	PhD	Assistant Clinical Professor
Reilly Gurocak, Elizabeth	PhD	Assistant Clinical Professor
Yan, Jia	PhD	Professor
Yoder, Jon	PhD	Distinguished Professor

School of Economic Sciences Adjunct Faculty

Name	Degree	SES Rank	Position Outside WSU
Andrew Cassey	PhD	Adjunct Associate Professor	Vice President, Quantitative Risk Modeling, Bank in Delaware
Xiaoxue Du	PhD	Adjunct Assistant Professor	Assistant Professor, University of Idaho
Greg Duncan	PhD	Adjunct Professor	Senior Principal Economist, Amazon & Affiliated Faculty, University of Washington
Liang Lu	PhD	Adjunct Assistant Professor	Assistant Professor, University of Idaho
Christopher McIntosh	PhD	Adjunct Professor	Professor, University of Idaho
Philip Watson	PhD	Adjunct Associate Professor	Associate Professor, University of Idaho

Jason Winfree	PhD	Adjunct Associate Professor	Associate Professor, University of Idaho
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Staff

Name	Title	Responsibilities
Dahl, Jaimie	Graduate Coordinator and Principal Assistant	Liaison with Graduate School, general administration
Dahl, Tom	Administrative Assistant	Maintain SES website, general administration and support
Hoeft, Rich	Budget Finance Manager	Budget oversight, staffing oversight
Liao, Rebecca	Academic Coordinator	Academic Advising and Recruiting
New staff	MAE Coordinator	Daily program coordination, recruiting, placement, and alumni relations

Appendix IV: Enrollment Targets (headcounts)

2021-22	2022-23	2023-24	2024-25	2025-26
18	20	22	24	26

Note: These targets are conservative. Enrollments could be higher if an agreement is signed with international universities.

Appendix V: Summary of Program Costs and Revenue

See attached spreadsheet for budget.

FUTURE ACTION ITEM #2

Establish a Master of Engineering in Civil Engineering Degree
(Elizabeth S. Chilton)

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Establishment of a Master of Engineering in Civil Engineering degree

PROPOSED: That the Board of Regents establish a Master of Engineering in Civil Engineering degree

SUBMITTED BY: Elizabeth S. Chilton, Provost and Executive Vice President

SUPPORTING INFORMATION: The Voiland College of Engineering and Architecture and the Department of Civil and Environmental Engineering (CEE) propose the establishment of a Master of Engineering in Civil Engineering degree.

By adding the Master of Engineering in Civil Engineering, CEE will leverage the world class faculty and courses that WSU provides to offer another option of a professionally focused non-thesis course-only Master of Engineering with a focus on Civil Engineering.

The programs will provide a solid foundation in the fundamentals of engineering and science combined with technical expertise in specialized areas of the field.

The faculty members in the CEE program are leading experts in their respective disciplines. The faculty members lead academic instruction and research activities in infrastructure, geotechnical and transportation, and environment.

By offering the proposed degree online, the online program will allow place-bound students the same opportunity to earn a Master's degree as students who are not place-bound. In addition, the program gives access to students who prefer the convenience of the Global Campus without having to relocate to WSU Pullman or WSU Tri-Cities to complete this degree program. As a professional master's degree program, the degree is designed to meet the needs of aspiring and working professionals and adult learners. It will also provide opportunities for working professionals to refresh and

update their skills and for those seeking to change careers. It offers all the opportunity to raise their credentials to WSU standards.

The proposal for the Master of Engineering in Civil Engineering degree is attached. This proposal was reviewed carefully and has support from the Provost's Office. This recommendation was recommended by the Faculty Senate on April 8, 2021.

The Voiland College of Engineering and Architecture proposes establishment of the Master of Engineering in Civil Engineering degree effective as soon as feasible.

ATTACHMENT: Attachment A: Proposal to Offer a New Degree Program or Extend an Existing Degree to Global Campus

**PROPOSAL TO OFFER A NEW DEGREE PROGRAM OR EXTEND AN
EXISTING DEGREE TO GLOBAL CAMPUS**

Degree Title:	[Master of Engineering in Civil Engineering]
Academic Program:	[Civil and Environmental Engineering]
Academic Plan:	
Number of Credits:	[30 Credit Hours]
Department(s) or Program(s):	[Civil and Environmental Engineering (CEE)]
College(s):	[Voiland College of Engineering and Architecture]
Campus(es):	Pullman and Global
Method of Instructional Delivery:	Online via Global Campus

Contact Name:	[Dr. Haifang Wen]	Email Address:	[Haifang_wen@wsu.edu]
Contact Phone:	[509-335-4602]	*Proposed start date:	[Fall 2021]

***Proposed Start Date:** Approval must be received from the Northwest Commission on Colleges and Universities before the program may be advertised or recruited for. Financial aid may not be available until the program has been approved by the Department of Education subsequent to NWCCU approval.

SIGNATURES: The names typed below certify that the relevant academic and campus officials have reviewed and approved this proposal:

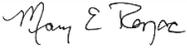
Chair Signature:		Date:	[Nov 12, 2020]
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Everett Chancellor:		Date:	
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Spokane Chancellor		Date:	
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Tri-Cities VCAA		Date:	
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Vancouver VCAA		Date:	
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Dean Signature:		Date:	[Nov 17, 2020]
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VP Global Campus:		Date	
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Provost Office:		Date:	
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Comments:	
-----------	--

For Registrar's Office Use Only:					
Current CIP Code:		New CIP Code:		Date:	

Send completed form in Word format to: provost.deg.changes@wsu.edu

This template asks you to answer the array of questions about your proposed program that are important to your department, your college, the Faculty Senate, the State of Washington, accreditors and other external stakeholders.

By placing all proposals in a similar format, this template provides a common standard for comparison, ensuring that all potential programs can be evaluated in an equitable fashion. It can be used to determine whether or not a program is feasible within the university's academic and financial situation, and if it will have the resources to further the University's objective of providing high quality education and scholarship.

This template is also a framework to think about the viability of your ideas. It can thus be a tool for strengthening both your proposal and the resulting program itself, since a program that is starved for either students or resources from its inception is not likely to become a high quality program.

Here are some of the things to consider as you complete the template:

What are the aspirations for the reputation of this program – local, regional, national? What will it take to make that a reality?

Who are you trying to attract with this new program? Will it bring new students to the university, better meet the needs of current students in the department, or draw students away from other departments?

How strong is the demand for education of this kind, and in what specific careers will someone who receives such an education find meaningful employment?

How many students do you need to attract to break even, and can both the market and WSU's capacity support this number?

Providing good answers to hard questions maximizes the likelihood that a new program will not just win acceptance by the Faculty Senate and administration, but will ultimately be successful in attracting students and placing graduates. The analyses in the Demand, Financial and Library workbooks will assist you in creating a persuasive proposal. The findings in each area, and their basis or justification, should be summarized in the proposal itself.

Proposal

Mission and Core Themes (Strategic Goals):

Provide a clear statement of the nature and purposes of the new degree in the context of WSU's mission and core themes (strategic plan).

Through extending the existing Master of Science in Civil Engineering by adding the Master of Engineering in Civil Engineering, we leverage the world class faculty and courses that WSU provides to offer another option of a professionally focused non-thesis course-only Master of Engineering with a focus on Civil Engineering.

Our programs provide a solid foundation in the fundamentals of engineering and science combined with technical expertise in specialized areas of the field.

The faculty members in the CEE program are leading experts in their respective disciplines. Our faculty members lead academic instruction and research activities in infrastructure, geotechnical and transportation, and environment.

By offering the proposed degrees online, WSU creates access to high-quality degrees in a high-demand discipline to those who may not be able to avail themselves of the physical campus degree. The Global Campus degree serves rural students, working professionals, and those who are place-bound for diverse reasons.

Educational Offerings:

Describe the degree program, including the total number of credits required. Provide the four-year degree plan (undergraduate) or appropriate plan of study (graduate and professional).

Please note that all courses for the degree must be approved before the degree will be reviewed by the Catalog Subcommittee.

The online program will allow place-bound students the same opportunity to earn a Master's degree as students who are not place-bound. In addition, the program gives access to students who prefer the convenience of the Global Campus without having to relocate to Pullman or Tri Cities to complete this degree program. As a professional master's degree program the degree is designed to meet the needs of aspiring and working professionals and adult learners. It will also provide opportunities for working professionals to refresh and update their skills and for those seeking to change careers. It offers all the opportunity to raise their credentials to WSU standards.

Additionally, the department intends to create relevant and desirable certificate programs that will appeal to those who desire upgraded credentials but are not interested in a full degree program.

See Exhibit A for degree plan

See Exhibit B for new course development and delivery schedule. |

Provide descriptive information regarding (the) method(s) of instructional delivery (percent face-to-face, hybrid, distance, and/or competency-based).
This degree will be delivered online, asynchronously via the Global Campus LMS infrastructure.
Students will access all courses via online delivery
Students will have the opportunity to engage in hands-on experiences in their own communities at the direction of their instructors in key courses to gain relevant experience and complete the requirements of the professional degree.

Assessment of Student Learning and Student Achievement

*** For graduate programs, please contact the Graduate School before completing this section.**

Please provide a list and description of expected student learning outcomes.
<ul style="list-style-type: none"> • Demonstrate the knowledge and skills that are necessary to achieve success as a practicing engineer. <ul style="list-style-type: none"> ○ A thorough foundation and advanced knowledge in fields of civil or environmental engineering. ○ The ability to apply their knowledge to solve novel and emerging problems in civil or environmental engineering. ○ The ability to present their knowledge through publications and oral presentations. ○ Employment in industry, consulting firms, or government agency. ○ Leadership in professional practice and service. • Engage in activities of life-long learning. <ul style="list-style-type: none"> ○ Engagement in continuing education and professional development. ○ Participation in professional organizations. ○ Obtained advance degree.

For undergraduate programs, provide the department’s plan for assessing student learning outcomes. Describe briefly how information on student learning will be collected and incorporated into existing processes for evaluating student learning in the department. Please attach the plan and a curriculum matrix.
N/A

Please indicate as appropriate:

- Assessment of this program will be incorporated into the existing assessment plan for Master of Science in Civil and Environmental Engineering. Please attach a copy of the existing plan. See Exhibit E
- A draft assessment plan is attached.
- A curriculum matrix is attached.

Planning:

Describe plans and include descriptions which provide evidence of:

1. The need for the change

The U.S. has approximately 1.6 million engineering jobs that pay \$42 per hour in median wages. Civil engineers account for the most jobs of any engineering field (274,000 in 2014), followed closely by mechanical engineers (264,000) and industrial engineers (229,000). Those three engineering jobs, plus electrical engineers and electronics engineers, make up two-thirds of the American engineering workforce. (Source: <http://www.forbes.com/sites/ems/2014/09/12/the-most-in-demand-and-oldestengineering-jobs/>)

The Bureau of Labor Statistics projects 19.7 percent employment growth for civil engineers between 2012 and 2022. During that period, about 53,700 jobs will open up. (Source: <http://money.usnews.com/careers/best-jobs/civil-engineer>)

Additionally:

1. Opportunity exists to enter the market for online master's programs in civil engineering.
2. The Bureau of Labor Statistics' employment projections for 2012-2022 show significant growth in job opportunities for civil engineers nationwide.
3. Enrollment in online master's-level civil engineering programs is on the rise.
4. Partnerships with area employers can provide a steady stream of students to online programs.
5. Many online civil engineering master's programs have a specific concentration within the field of civil engineering.
6. Institutions invest little in online civil engineering program marketing.

Source: EAB 2015 Report on Market Demand for Civil Engineering Master's Degree online.

By offering the proposed degree fully online, WSU is working toward state goals in economic and workforce development, "implementing innovations and new delivery designs to reengage adults", providing career connected learning, and "creating affordable, high-quality pathways that provide multiple routes to completion of certificates and degrees".

2. The student population to be served

Provide realistic justification for the projected FTE.

How can transfer students articulate smoothly into the program and complete it with approximately the same number of total credits as students who enter WSU as freshmen?

Please describe specific efforts planned to recruit and retain students who are persons of color, disabled, or whose gender is underrepresented in this discipline.

The Global Campus primarily serves working adults seeking additional skills and educational attainment. The Global Campus employs numerous recruiters and marketing professionals who seek appropriate students for all of our degree programs, though the college and department will be primarily responsible for marketing and recruiting directly related to this specific degree program.

Projecting online graduate enrollments in any major is difficult and an inexact science. However, based on the demand in the workforce, conferrals at competitive programs and WSU, and the performance of other recently-launched online master's programs at WSU, we anticipate the enrollment to reach approximately 40-45 in year 5.

Currently the Civil and Environmental Engineering department has recruited and retained diverse graduate students. We will continue to reach out to the minority groups, especially in Tri-Cities area and also through alumni, professional association and social media, etc. |

3. Procedures used in arriving at the decision to change (e.g., consultation with advisory boards, input from industry or employers, commissioned studies, faculty task force, etc.).

The director of program and partner development at the Global Campus has commissioned market research reports over the past several years which have indicated the market need for online master's degrees in civil engineering. In addition to these compelling reports, the department will take advantage of the current mechanism in place for existing MS degree to manage the online program. This mechanism gets inputs from our constituents, including the advisory board, alumni, Federal, State, and Local government, professional societies and their local chapters, industry, etc. A special task committee has been in place for two years which makes decisions related to the online program. Current faculty are fully engaged in the development of the online degree and online courses.

4. Organizational arrangements required within the institution to accommodate the change.

CEE plans to leverage existing faculty and teaching resources, including the Tri-Cities campus, for the online Master of Engineering degree to minimize extra costs, if any. In addition, the current marketing and recruiting efforts will be expanded to the online degree, including, but not limited to:

- **Alumni**
- Advisory board
- **Governments** (state, local)
- National lab
- **Consulting firms**
- Construction companies
- ASCE
- International students

5. Lay out a three-year timetable for implementation, including hiring plans, partnership contracts if needed, facilities modification, recruiting, and other elements of implementation. Provide dates for each step.

2020-2021	Course development (see course development schedule, Exhibit B) Begin offering the online major in Fall 2021 Marketing/recruitment
2021-2022	Hire clinical faculty as demand for courses exceeds the teaching load of current temporary and full-time faculty. Continue marketing/recruitment Course update according to schedule
2022-2023	Monitor enrollment in individual courses; revise frequency of offerings as indicated Begin assessment Continue marketing Course update according to schedule

Budget:

Attach the Financial Worksheet with five-year FTE, revenue and expenditure projections. Fully account for costs such as staff support, training, library, facilities and so on.

Please describe the funding picture narratively, including funding sources, department, college and/or campus commitments, investments already made, one-time costs, facilities costs (labs, classrooms, offices, telecom etc.) and library costs.

The department is not planning to hire any new faculty to support the online degree. Instead, the courses will be taught by existing faculty in concert with their on-campus courses.

Additionally, the department is proposing \$950 per credit to be in line with current online degree trends (see demand analysis). This additional tuition revenue will incentivize the department and college and support the growth of the program through marketing and corporate relation activities and continuous program improvement.

Please see Exhibits C and D for the budget model detail.

Student Services:

Describe the capacity of student support services to accommodate the change at this location. Include a description of admissions, financial aid, advising, library, tutoring and other services specific to this request.

The Global Campus provides comprehensive student services, often in collaboration and cooperation with the centralized units, to ensure student success. Included are dedicated recruiters, transfer credit evaluation, career counseling, financial aid, e-tutoring, student involvement, and tech support for online students. The Global Campus is also skilled in working with students to match their goals with the programs and services offered by WSU.

Additionally, WSU Global Campus personnel are the experts on adult and contemporary distance learners, and provide specialized services to meet the needs of these unique students.

WSU Global Campus creates opportunities for meaningful student engagement through unique student involvement activities offered virtually and face-to-face. The Global Campus provides a robust infrastructure of support programs to assist students enrolled at any degree level, and VCEA and CEE provide extensive advising to the students.

Describe the implications of the change for services to the rest of the student body.

Adding online courses and creating access to a new degree program adds opportunity and options for student success and flexibility that accommodates students' needs. Current students should not be negatively affected by the delivery of this new degree program and modality. Additionally, students and faculty from other WSU campuses will be able to participate in the courses (teaching and learning) when appropriate.

Physical Facilities and Equipment:

Outline the provision/s made for physical facilities and equipment at the proposed location that will support the program and its projected growth. Include videoconferencing and other technologies that support course delivery as well as classrooms, labs, and office space.

None. All online courses are fully supported by AOI and the Global Campus through the Learning Management System

Library and Information Resources:

Using the Library Analysis form, describe the availability and adequacy of library and information resources for this degree, degree level, and location. Note plans to address gaps.

Statement of Library Support

I am writing to state that the existing collections and services of the WSU Libraries can fully support the proposed extension of the Master of Civil Engineering to the WSU Global Campus. As the extension offers WSU Global students access to courses that already exist and are supported by the libraries, the impact of the on WSU Libraries' collections, services and personnel should be minimal.

Supporting the expansion of the Civil Engineering MS to the Global Campus is strongly in line with the WSU Libraries' mission and values (<http://libraries.wsu.edu/about/mission>), collection development policies, and information literacy teaching initiatives.

Looking toward the future, acquiring certain kinds of content in online formats, such as electronic standards and eBooks, is generally more expensive than purchasing resources for physical library collections. These kinds of resources are becoming more expected and desired by students on the physical WSU campuses as well as by Global Campus students. In the case of a WSU Global Civil Engineering MS program, the WSU Libraries can currently effectively support the proposed courses and research. However, moving forward online materials and subscriptions will increasingly become an issue for online programs needing access to electronic materials. For example, access to engineering standards electronically are usually unavailable due to vendor licensing and library budget constraints.

Outside of the continued need of support for electronic materials and subscriptions, WSU Libraries does have access to American Society of Civil Engineers Library, Web of Science, and ASTM Compass that all support this program. The current library journal and database subscriptions that support civil engineering students on the Pullman campus will support civil engineering students on the Global Campus. Additionally, all online library resources used by civil engineering students are already available to students on all WSU campuses, including the Global Campus. Owen Science and Engineering Library located in Pullman also has staff and librarians able to support this online program through information literacy instruction and resources to access to materials.

The Libraries have a well-established service in place for mailing print books and physical media items to WSU Global students who need them (for more information, see the Library Services for WSU Global Campus website, here: <http://libguides.libraries.wsu.edu/global>). While offering the Civil Engineering MS through the WSU Global Campus may involve some increased demand for these services, the increase would be minor and should not result in any negative impact on existing personnel and services.

Chelsea Leachman

Chelsea Leachman
Science & Engineering Librarian
Owen Library 115
Washington State University, Pullman
509.335.8527
chelsea.leachman@wsu.edu

Faculty:

List the educational and professional qualifications of the faculty relative to their individual teaching assignments.

List the anticipated sources or plans to secure qualified faculty and staff.

Existing faculty will develop and teach the online courses. All faculty teaching online are held to the same qualifications as faculty on the physical campuses. Deans and Directors are directly responsible for the hiring of all teaching faculty and ensure credentials are appropriate for the program, and will hire faculty using normal hiring processes. |

Impact on Other Locations/Programs:

Briefly describe any impacts on other WSU programs and locations, and how you came to these conclusions (who was consulted?). If there are potential adverse impacts, describe how these will be addressed. Consider such things as: reallocation of faculty time, reallocation of AMS courses, impact of blended courses, internal competition, “cannibalization” of other programs, curricular effects for other degrees, effects on recruitment markets for other campuses. Indicate how such problems will be addressed for each campus or department affected.

|We anticipate very few impacts on other WSU programs or locations.

The department of Civil and Environmental Engineering has faculty and a major in Pullman and Tri Cities. Because the primary market for the online major is place-bound students, and because of the policy which prohibits non-Global Campus students from enrolling in Global Campus courses in Fall and Spring semesters, the online program is unlikely to attract large numbers of physical campus-based students during the academic year. We have found that during the summer, students are increasingly taking courses online rather than face-to-face. This trend has had impacts on summer enrollments. Both campuses recognize that the addition of the online degree increases the need for us to coordinate offerings across the Pullman, Tri Cities, and Global campuses, and we are putting in place procedures for doing so in a systematic way. We anticipate that the addition of the online degree will allow us to use our resources more efficiently in order to serve students on all campuses, and instruction may originate from any campus which houses CEE faculty.|

Sustainability

What are the plans for continuing the program past 5 years if the goals for enrollment are not met, or other circumstances prevent the execution of the plan described here?

All new online degree programs will be evaluated continuously for enrollment and financial metrics. Under-performing degrees will be sunset once the college, department, and Global Campus have explored all reasonable efforts to increase enrollments and revenue through marketing, partnerships, and innovation. However, prior to sunsetting (phasing out a degree for non-enrollment performance) a degree, the need for the courses that are provided online will also be analyzed to ensure little to no impact on other departments and programs that rely on those courses.

Any sunsetted degree will include an appropriate teach-out plan and students will be supported to graduation.

External Reviews

If this program is new to the Washington State University system, please provide the names and addresses of 2-3 external experts from similar institutions who could be contacted to provide reviews of this program.

Name	Contact Information (email, phone, address)

Attachments:

- Financial Worksheet
- Four-Year Degree Plan (undergraduate); curriculum overview (graduate and professional)
- Curriculum Map (undergraduate)
- Assessment Plan
- Letters of financial commitment
- Contracts or MOUs if applicable

Send in Word format to: provost.deg.changes@wsu.edu

EXHIBIT A

The Master of Engineering is offered by the Department of Civil and Environmental Engineering. A total of 30 semester credits are required based on course-work only. Up to 6 credits can be taken from the online Engineering Technology and Management or other online programs at Washington State University. The other 24 credits can be taken from the Department of Civil and Environmental Engineering in general or with emphasis in a specific area:

ENVIRONMENTAL ENGINEERING

Required Courses for the Air Group:

- CE 502 – Applied Meteorology
- CE 503 – Air Quality Management
- CE 515 – Environmental Measurements

Required Courses for the Water Group:

- CE 541 – Physicochemical Water and Wastewater Treatment
- CE 542 – Biochemical Wastewater Treatment
- CE 518 – Hazardous Waste Engineering
- OR
- CE 583 – Aquatic Chemistry

GEOTECHNICAL AND TRANSPORTATION ENGINEERING

Geotechnical Engineering Core courses:

- CE 510 – Advanced Geomaterial Characterization
- CE 527 – Engineering Properties of Soils
- CE 525 – Soil and Site Improvement

Transportation Engineering Core Courses

- CE 508 – Concrete Durability
- CE 567 – Properties of Highway Pavement Materials
- CE 572 – Advanced Pavement Design

HYDRAULICS AND WATER RESOURCES

Students may choose from a variety of graduate and selected undergraduate courses offered in the Hydraulics and Water Resources Program. In addition, courses may be selected from a number of related courses in other programs in the Department of Civil and Environmental Engineering, as well as in other departments of the University. Possible plans of study focused on a variety of topics are:

- Environmental Fluid Mechanics
- Aquatic Restoration
- Hydrodynamics and Sediment Transport
- Water Resources Management
- Advanced Hydrology

Coursework for a degree specializing in hydraulics and water resources should include the following core course:

- CE 560 – Advanced Hydrology

STRUCTURAL ENGINEERING, MATERIALS, AND SUSTAINABILITY

Suggested Core Courses:

- CE 514 – Advanced Mechanics of Materials
- CE 512 – Dynamics of Structures and/or CE 538 – Earthquake Engineering
- CE 430 – Analysis of Indeterminate Structures and/or CE 532 – Finite Elements

Common Electives:

- CE 534 – Prestressed Concrete and Reinforced Masonry Design
- CE 533 – Advanced Reinforced Concrete Design
- CE 539 – Advanced Design of Timber Structures
- CE 530 – Advanced Design of Steel Structures
- CE 535 – Advanced Finite Elements
- CE 505 – Decision-Making for Sustainable and Resilient Civil Infrastructure

EXHIBIT B

Course Development Plan

Course #	Course Title	Desired Development Term	Desired Delivery Term	Course Developer (faculty or Grad student)	Course Instructor
CE 567	Properties of Highway Pavement Materials	Summer 21	Fall 2021	H. Wen	H. Wen
CE514	Advanced Mechanics of Materials	Fall 2020	Fall 2021	P. Qiao	P. Qiao
CE531 (online only)	Advanced Steel Design	Summer 2021	Fall 2021	A. Phillips	A. Phillips
CE534 (online only)	Prestressed Concrete and Bridge Design	Summer 2020	Fall 2021	Christopher Motter	Christopher Motter
CE 564	Numerical Methods	Fall 2020	Spring 2021	N. Engdahl	N. Engdahl
CE 509	Numerical Modeling of Geomaterials	Fall 2020	Fall 2021	B. Muhunthan	B. Muhunthan
CE 512	Structural Dynamics	Fall 2020	Fall 2021	J. D. Dolan	J.D. Dolan

EXHIBIT C
Budget Detail (Proposed with Differential Tuition)

Breakdown of Tuition	Total 100%					
Return to Central Admin	20%					
Return to VCEA	80%	VCEA	7% out of 80% (or 9.6% of return to VCEA)			
		CEE	73%	CEE	Number of credit hours	See (3) for model
				Other programs or campuses	Number of credit hours	

Finance model example based on 10 students to complete a degree:

1	Number of students in class	10
2	Number of credits hours required to graduate for each student	30
3	Total credit hours for 10 students (10 students x 30 credit hours)	300
4	Tuition rate per credit hour	\$950
5	Tuition fees collected based 10 students	\$285,000
6	Return to Central Admin (20%)	\$57,000
8	Return to VCEA (80%)	\$228,000
9	Return to CEE (73% of 80%)	\$208,050

Finance model example based on 1 course by 1 faculty:

1	CE 5xxx credit hours	3
2	Number of students in class	10
3	Total credit hours for 10 students (10 students x 3 credit hours)	30
4	Tuition rate per credit hour	\$950
5	Tuition fees collected based 10 students	\$28,500
6	Return to Central Admin (20%)	\$5,700
8	Return to VCEA (80%)	\$22,800
9	Return to CEE* (73%)	\$20,805
10	Return to faculty as F&A (1/3 of 73%)	\$6,935

*if a course is offered at another campus or another program, this return will go to that campus/program (e.g. WSU-TC, or Engineering and Technology Management)

1. Operation

A faculty's regular in-classroom teaching load remains the same as before. Once an online course is developed, it needs to be offered every semester online.

		Department's Faculty support
1	Online course development (1 st semester online)	<ul style="list-style-type: none"> • One TA for one semester • Or one in-classroom course teaching load reduction
2	In-classroom course offered (future semesters) for Pullman and Tri-Cities students, including online students	If the class size is large, Department may offer a TA to the class. No faculty return.
3	Online course only (future semesters)	1/3 of return received by CEE goes to faculty as F&A+ If enrollment is more than 5, 1/3 course credit.
4	Max online course offered by each faculty per semester	One

EXHIBIT D

Budget Template (Traditional)

Civil Engineering Masters									
11/6/2020									
			1st	2nd	Nth*	1st	2nd	Nth*	
			FTE	FTE	FTE	Academic	Academic	Academic	
						Year	Year	Year	
Total Student HDC						5	15	50	
Total Student AAFTE						2	9	30	
						↑Enrollment values linked to Table 1↑			
Personnel									
Faculty			↓Insert employee FTE by job title↓			↓Insert annual salaries by job title↓			
<Insert Job Title>			0.00	0.00	0.00	-	-	-	
	Subtotal		0.00	0.00	0.00	-	-	-	
Exempt									
<Insert Job Title>			0.00	0.00	0.00	-	-	-	
	Subtotal		0.00	0.00	0.00	-	-	-	
Classified									
<Insert Job Title>			0.00	0.00	0.00	-	-	-	
	Subtotal		0.00	0.00	0.00	-	-	-	
Graduate									
TA			1.00	2.00	2.00	14,166	28,332	28,332	
	Subtotal		1.00	2.00	2.00	14,166	28,332	28,332	
Total Personnel			1.00	2.00	2.00	14,166	28,332	28,332	
Benefits						↓Insert benefits based on current benefit rates↓			
Faculty						-	-	-	
Exempt						-	-	-	
Classified						-	-	-	
Graduate						1,193	2,386	2,386	
Total Benefits						1,193	2,386	2,386	
						Link to current benefits model rates			
Goods and Services									
Travel						-	-	-	
Equipment (laptops, cameras, software)						-	-	-	
Total Direct Costs						15,359	30,718	30,718	
Total Indirect Costs	35%					8,270	16,540	16,540	
Total Costs						23,629	47,258	47,258	
One-Time Costs (course dev)					User inputs one-time costs→	0	0	0	
Recurring Costs					Formula calculates recurring costs→	23,629	47,258	47,258	
Total Costs						23,629	47,258	47,258	
						Calculated total cost per student AAFTE:	11,814	5,251	1,575
						Calculated direct cost per student AAFTE:	7,679	3,413	1,024
Revenue									
CEE Allocation						24,361	90,332	381,602	
VCEA Allocation						2,336	8,662	36,592	
Central Allocation						6,674	24,748	104,548	
Total Expenses						23,629	47,258	47,258	
Total Revenue (\$950 per credit)						57,000	171,000	570,000	
Total Revenue less expenses						33,371	123,742	522,742	

EXHIBIT E
Assessment Plan

*This is the existing assessment plan, as requested, which will be updated for the proposed online Master of Engineering.

2019 - 2020
GRADUATE PROGRAM
ASSESSMENT PLAN
Dept. of Civil and Environmental Engineering
Washington State University

Mission Statement

To provide a premier undergraduate education in civil engineering that prepares our graduates to contribute effectively to the profession and society, for advanced study, and for life-long learning; to conduct world-class disciplinary and interdisciplinary research that is integrated with both graduate and undergraduate education in selected areas of excellence; and to serve a diverse constituency through technology transfer, public service, and outreach.

Program Description

Our M.S. program offers a degree in M.S. in Civil & Environmental Engineering (currently 49 students) and a M.S. in Environmental Engineering (6 students). Our Ph.D. program offers a degree in Ph.D. Civil & Environmental Engineering (39 students) and a Ph.D. in Engineering Science (11 students). The majority of our students and faculty reside on the Pullman, WA campus. We also have a smaller program in the Tri-Cities in Washington with three faculties and 10 students (4 Ph.D. students and 6 M.S. students). Our faculty focus on four different areas: 1) hydrology (water resources and environmental); 2) structural, materials, and sustainability; 3) geotechnical and transportation; and 4) atmospheric and air quality. Degrees from our program can be interdisciplinary involving all the areas of emphasis. Some of our students went straight to graduate school after finishing their B.S. degree, some of our students enter our program with an M.S. degree, and some of our students have been in the work force for a few years. We provide an assistantship for most of our students. The corner stone of our program is the supportive faculty-student relationship

Program Objectives

To train students in Civil & Environmental Engineering to become leaders in their field and to enhance career opportunities.

Student Learning Outcomes

MASTER'S PROGRAM

Learning Outcomes

- Demonstrate the knowledge and skills that are necessary to achieve success as a practicing engineer.
 - A thorough foundation and advanced knowledge in fields of civil or environmental engineering.
 - The ability to apply their knowledge to solve novel and emerging problems in civil or environmental engineering.
 - The ability to present their knowledge through publications and oral presentations.
 - Employment in industry, consulting firms, or government agency.
 - Leadership in professional practice and service.
- Become effective researchers in civil or environmental engineering.
 - Knowledge of current state of research in selected technical areas of civil or environmental engineering.
 - Define a research problem, apply sound research methods, draw well-supported conclusions, and effectively communicate findings to problems in an areas of study.
 - Employment in industry, government agencies, or acceptance into PhD or other advance degree program.
- Engage in activities of life-long learning.
 - Engagement in continuing education and professional development.
 - Participation in professional organizations.
 - Obtained advance degree.

Ph.D. PROGRAM

Learning Outcomes

- Demonstrate the knowledge and skills that are necessary to achieve success as practitioners, teachers or researchers in civil or environmental engineering.
 - A thorough foundation and advanced knowledge in fields of civil or environmental engineering.
 - The ability to apply their knowledge to solve novel and emerging problems in civil or environmental engineering.
 - Able to teach in a variety of settings.
 - The ability to present their knowledge through publications and oral presentations.
 - Employment in industry, consulting firms, government agency, or academia.
 - Leadership in professional practice and service.
 - Apply sound research methods, draw well-supported conclusions, and effectively communicate findings.
- Become effective researchers in civil or environmental engineering.
 - Original contributions to selected technical areas in civil or environmental engineering.
 - Able to secure funds and manage resources to conduct research
- Have records of achievements that enhance the reputation and visibility of the doctoral program in civil engineering at Washington State University.
 - Hold responsible position in academia, national laboratory or industry.
 - Participation in professional organizations.
 - Recognition and awards

Use of Assessment Data

Assessment data will be used to evaluate career placement to see if it is in line with program objectives. Data will also be shared with faculty to inform new and senior faculty on the successes of the program to identify needed changes.

Ph.D. Civil Engineering Program Assessment Plan

Outcome	Data (Direct/Indirect)	Source of Data	When to Collect
<i>Demonstrate the knowledge and skills that are necessary to achieve success as practitioners, teachers or researchers in civil or environmental engineering.</i>			
<p>1a. A thorough foundation and advanced knowledge in fields of civil or environmental engineering</p> <p>1b. The ability to apply their knowledge to solve novel and emerging problems in civil or environmental engineering</p> <p>1c. Able to teach in a variety of settings</p>	Rubric to be filled out at student's final exam	Faculty members on student's graduate committee	At each final defense
1d. The ability to present their knowledge through publications and oral presentations	Graduate seminar grade and list of student presentations and publications. Rubric to be filled out at student's final exam	Faculty members on student's graduate committee	At each final defense
1d. Employment in industry, consulting firms or government agency	Placement data for graduates	Exit interviews by CEE chair	After completion of defense
1e. Employment in industry, government agency, or academia	Placement data for graduates	Exit interviews by CEE chair	After completion of defense
1f. Leadership in professional practice and service	Survey responses from graduates	Alumni survey	Conducted 5 years after graduation
<i>Become effective researchers in civil or environmental engineering.</i>			
<p>2a. Original contributions to selected technical areas in civil or environmental engineering</p> <p>2b. Able to secure funds and manage resources to conduct research</p> <p>2c. Apply sound research methods, draw well-supported conclusions, and effectively communicate findings.</p>	Survey responses from graduates	Alumni survey	Conducted 5 years after graduation
<i>Have records of achievements that enhance the reputation and visibility of the doctoral program in civil engineering at Washington State University.</i>			
<p>3a. Hold responsible position in academia, national laboratory or industry</p> <p>3b. Participation in professional organizations</p> <p>3c. Recognition and awards</p>	Survey responses from graduates	Alumni survey	Conducted 5 years after graduation

M.S. Civil and Environmental Engineering Assessment Plan

Outcome	Data	Source	Collected
<i>Demonstrate the knowledge and skills that are necessary to achieve success as a practicing engineer.</i>			
1a. A thorough foundation and advanced knowledge in fields of civil or environmental engineering 1b. The ability to apply their knowledge to solve novel and emerging problems in civil or environmental engineering	Rubric to be filled out at student's final exam (see attached)	Faculty members on student's graduate committee	At each final defense
1c. The ability to present their knowledge through publications and oral presentations	Graduate seminar grade and list of student presentations and publications. Rubric to be filled out at student's final exam	Faculty members on student's graduate committee	At each final defense
1d. Employment in industry, consulting firms or government agency	Placement data for graduates	Exit interviews by CEE chair	After completion of defense
1e. Leadership in professional practice and service	Survey responses from graduates	Alumni survey	Conducted 5 years after graduation
<i>Become effective researchers in civil or environmental engineering.</i>			
2a. Knowledge of current state of research in selected technical areas of civil or environmental engineering 2b. Define a research problem, apply sound research methods, draw well-supported conclusions, and effectively communicate findings to problems in an area of study	Rubric to be filled out at student's final defense	Faculty members on student's graduate committee	At each final defense
2c. Employment in industry, government agencies, or acceptance into PhD or other advanced degree program	Placement data for graduates	Exit interviews by CEE chair	After completion of defense
<i>Engage in activities of life-long learning.</i>			
3a. Engagement in continuing education	Survey responses from graduates	Alumni survey	Conducted 5 years after graduation

and professional development			
3b. Participation in professional organizations			
3c. Obtained advanced degree			

FUTURE ACTION ITEM #3

Establish a Master of Science in Business Administration
(Elizabeth S. Chilton)

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Establishment of a Master of Science in Business Administration degree

PROPOSED: That the Board of Regents establish a Master of Science in Business Administration degree

SUBMITTED BY: Elizabeth S. Chilton, Provost and Executive Vice President

SUPPORTING INFORMATION: The Carson College of Business and the Departments of Accounting; Finance and Management Science; Hospitality Business Management; Management, Information Systems, and Entrepreneurship; and Marketing propose the establishment of a Master of Science in Business Administration (MSBA) degree.

The proposed MSBA degree is designed to coincide directly with the current PhD in Business Administration. Students meeting normal degree progress will be eligible to earn the degree after two years of full-time study. From a practical standpoint, the proposed MS also provides students who cannot, or choose not to, continue in the PhD program, with a degree after investing two or more years of intense study. The curriculum is essentially the coursework that is required for a PhD across the business disciplines, as well as completion of an additional non-thesis project. Therefore, no additional faculty resources are required.

The proposed model closely mirrors that of other PhD programs at Washington State University, including the program in the College of Medicine where all students are directly entered into the doctoral track.

The Master of Science in Business Administration will satisfy an unmet need for a specialized, data-oriented master's degree in business. The current MBA from the Carson College provides students with learning opportunities across all the business disciplines while emphasizing the development of broad-based

management skills. The proposed MSBA degree, on the other hand, is more technical and specialized; it enables students to focus on a specific interest and develop a great depth of knowledge in a specific subject area.

The proposal for the Master of Science in Business Administration degree is attached. This proposal was reviewed carefully and has support from the Provost's Office. This recommendation was recommended by the Faculty Senate on April 8, 2021.

The Carson College of Business proposes establishment of the Master of Science in Business Administration degree effective as soon as feasible.

ATTACHMENT: Attachment A: Notice of Intent

NOTICE of INTENT (NOI)

NEW DEGREE or EXTENDING DEGREE to NEW LOCATIONS and/or to the Global CampusSend this completed NOI in Word format electronically to the Office of the Provost (provost.deg.changes@wsu.edu).

Prior to your completing a full degree proposal, this form is circulated to other institutions in the state via the Interinstitutional Committee on Academic Program Planning (ICAPP) for a 30-day review. You may be contacted by other institutions regarding your plans.

Degree Title:	Master of Science in Business Administration
Academic Program:	Business
Academic Plan:	Business
Number of Credits:	38
Department(s) or Program(s):	Departments of Accounting; Finance and Management Science; Hospitality Business Management; Management, Information Systems, and Entrepreneurship; and Marketing. Corresponding to Ph.D. programs in Accounting, Finance, Hospitality Business Management, Management, Management Information Systems, Marketing, and Operations and Management Science.
College(s):	Carson College of Business
Campus(es):	Pullman
Method of Instructional Delivery	Face-to-Face

Contact Name:	Professor Chuck Munson	Email	munson@wsu.edu
Contact Phone:	509-335-3076	Proposed start date:	Jan. 1, 2021

Program Description and Rationale: Describe the proposed program, including focus, overview of the curriculum, and a brief rationale for offering the program at this time and/or place.

The proposed MS degree is designed to coincide directly with the current Ph.D. in Business Administration. Students meeting normal degree progress will be eligible to earn the degree after two years of full-time study. From a practical standpoint, the proposed MS also provides students who cannot, or choose not to, continue in the PhD program, with a degree after investing two or more years of intense study. The curriculum is essentially the coursework that is required for a PhD across the business disciplines, as well as completion of an additional non-thesis project. Therefore, no additional faculty resources are required.

The proposed model closely mirrors that of other Ph.D. programs at Washington State University, including the program in the College of Medicine where all students are directly entered into the doctoral track.

The Master of Science in Business Administration will satisfy an unmet need for a specialized, data-oriented master's degree in business. The current MBA from the Carson College provides students with learning opportunities across all the business disciplines while emphasizing the development of broad-based management skills. The proposed MSBA degree, on the other hand, is more technical and specialized; it enables students to focus on a specific interest and develop a great depth of knowledge in a specific subject area.

Documentation of need for program, with emphasis on student demand. Describe how the program and/or location will support the state's goals for higher education. Identify similar programs offered by other public or independent institutions in the region, and differentiate it from similar programs. Identify any options for collaboration.

The State's goals may be found at: <http://www.wsac.wa.gov/> "policy"

The related degree is the Ph.D in Business Administration, from which graduates mostly go on to academic positions in business schools at four-year universities. The intent of the MSBA is to offer students who have been accepted into the Ph.D. program (1) a Master's degree to recognize two years of successful graduate coursework, and (2) an option to switch over to a terminal Master's degree if they fail preliminary exams, are not making sufficient progress in the Ph.D program, or decide that the Ph.D. is no longer what they would like to pursue.

In addition to the MSBA option being in demand for some Ph.D students, we believe that a future iteration of this degree would be in demand for individuals who are interested in obtaining clinical faculty positions for which a Ph.D. is not required. The MSBA might also interest those who would like to pursue data analytics or research positions in industry.

We expect that employer demand will grow, given the increase in clinical faculty positions and big data/research analyst positions. As such, we have the opportunity to meet the state's goal of closing educational opportunity gaps.

This degree program does not have a direct competitor at Washington State University, given that it is designed as an option for Ph.D. students already enrolled in the Carson College of Business. There are no equivalent Business Administration programs in other departments/schools within WSU. Competitor institutions already have similar Masters options for Ph.D. students.

Format and Articulation: Note when and where the program will be offered (day/evening/weekend/campus/online, etc.) and, for undergraduate programs, the plan for articulation with associate degree programs, including any applicable major-ready pathways. (Assistance can be provided by the Transfer Clearinghouse, transfercredit.wsu.edu).

In alignment with the Ph.D. in Business Administration, the MSBA would be based on the Pullman campus, with most to all coursework taking place during daytime hours on weekdays.

Students: Describe the student population to be served, and project enrollments for five years (see Demand Analysis Workbook)

The MSBA targets students admitted to the Ph.D. program in Business. Students meeting normal degree progress will be eligible to earn the degree after two years of full-time study. Meanwhile, students who either fail to make satisfactory progress in the doctoral program or who lose interest in completing a Ph.D. are diverted to focus on the MSBA. The number of FTE for the degree corresponds with the number of students admitted to the Ph.D. program each year (averaging 12–15), with additional FTE in the first year to account for grandfathered students currently in the Ph.D. program who have already completed the MSBA degree requirements.

FTE in Current degree location(s) – use OBIEE data: _____

All FTE are applicable to Pullman.

Year 1: 40-48 students

Year 2: 12-15 students

Year 3: 12-15 students

Year 4: 12-15 students

Year 5: 12-15 students

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Resource Implications:

Proposed College/Dept. Funding (new or reallocated): The funding for this program would be neutral as the target market are the students admitted to the PhD program. Current faculty and students funding would not change to accommodate this new degree.

Other Funding (please specify): None.

For graduate and fee-based programs, what level of tuition is to be charged?
Tuition structure or rates will not deviate from the current tuition rates for the Ph.D. program.

Other significant resource implications: None.

- **Attach college or campus plans for degree changes in AY 17-19**
- **Demand Analysis – Complete Workbook #1 and attach Demand Analysis Form**

SIGNATURES: The names typed below certify that the relevant academic and campus officials have reviewed and approved this proposal:

Chair Signature:	<i>Chuck Munson</i>	Date:	7/30/20
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Dean Signature:		Date:	
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VP Global Campus		Date:	
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→ Submit to the Provost's Office at provost.deg.changes@wsu.edu

Everett Chancellor		Date:	
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Spokane Chancellor		Date:	
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Tri-Cities VCAA		Date:	
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Vancouver VCAA		Date:	
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Provost Office:		Date:	
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Comments:

able to provide the proposed new degree better than other WSU departments/schools or other universities?

Answer here:

This degree program does not have a direct competitor at Washington State University, given that it is designed as an option for Ph.D. students already enrolled in the Carson College of Business. There are no equivalent Business Administration programs in other departments/schools within WSU. Competitor institutions already have similar Masters options for Ph.D. students.

3. Student Demand

Describe the target market in light of regional population trends, especially in the target age group.

What is the current number of students in existing programs in the proposed market area in this field? What is the potential number of students forecasted?

What are the key characteristics of the market segment you seek? How will your degree serve their needs?

Answer here:

The MSBA targets students admitted to the Ph.D. program. Students meeting normal degree progress will be eligible to earn the degree after two years of full-time study. Meanwhile, students who either fail to make satisfactory progress in the doctoral program or who lose interest in completing a Ph.D. are diverted to focus on the MSBA.

This degree would require the completion of the coursework necessary for the Ph.D. program as well as an additional non-thesis project.

The number of FTE for the degree corresponds with the number of students admitted to the Ph.D. program each year (averaging 12–15), with additional FTE in the first year to account for grandfathered students currently in the Ph.D. program who have already completed the MSBA degree requirements.

Expected FTE					
Year 1	40-48 students	Year 2	12-15 students	Year 3	12-15 students

How did you arrive at these numbers? How do they compare with your current enrollments in an existing degree or option, or related degree?

Answer here:

Students who are admitted to Carson College's Ph.D. program will have the option to enroll in the MSBA degree simultaneously. Thus, the expected FTE reflects the number of students admitted to the Ph.D. program each year with the larger first year accounting for current senior Ph.D. students that wish to enroll in the program.

4. Recruitment Plan

How and where are students going to find out about this program? Who will represent this department in its promotion activities? What specific venues can you use to promote an awareness of this new program? What means will be used to access and educate businesses, industry, agencies, and/or institutions about this offering?

Answer here:

There will be no additional marketing efforts to recruit for this degree beyond informing Carson College advisors and Ph.D. program directors that this degree is an option for students admitted to a Ph.D. program. The requirements include completing the Ph.D. coursework and completing a non-thesis project.

INFORMATION ITEM #1

Faculty Manual Revisions, Establishment of Centers, and Rename of Department - Approved by the President Under Delegated Authority
(Elizabeth S. Chilton)

Faculty Manual Revisions

The Faculty Senate recommended approval for the following *Faculty Manual* revisions.

- Section II.F.6: Investigation of Complaint or of Provost Concerns
- Section III.C.9: Faculty furlough and/or temporary salary reduction in a time of budgetary crisis
- Section III.C.4: Review of Faculty
- Moving Teaching Portfolio instructions out of the Faculty Manual and into the Provost's Guidelines for Promotion and Tenure
- Change the reference of calendar days to business days throughout the manual

Establishment of Centers

The Faculty Senate recommended approval to establish the following Centers.

- Center for Cannabis Policy, Research and Outreach
- Center for Professional Sales

Rename of Department

The Faculty Senate recommended approval to rename the following Department.

- Rename the Department of Biomedical Sciences to the Department of Translational Medicine and Physiology

The memorandum denoting the above items as submitted to President Schulz for consideration is attached. All recommendations were passed by Faculty Senate during Spring 2021 semester meetings.



WASHINGTON STATE UNIVERSITY

WSU Research Update



Christopher J. Keane
Vice President for Research
Professor of Physics

Presented to: WSU Board of Regents
Research and Academic Affairs Committee
May 6, 2021



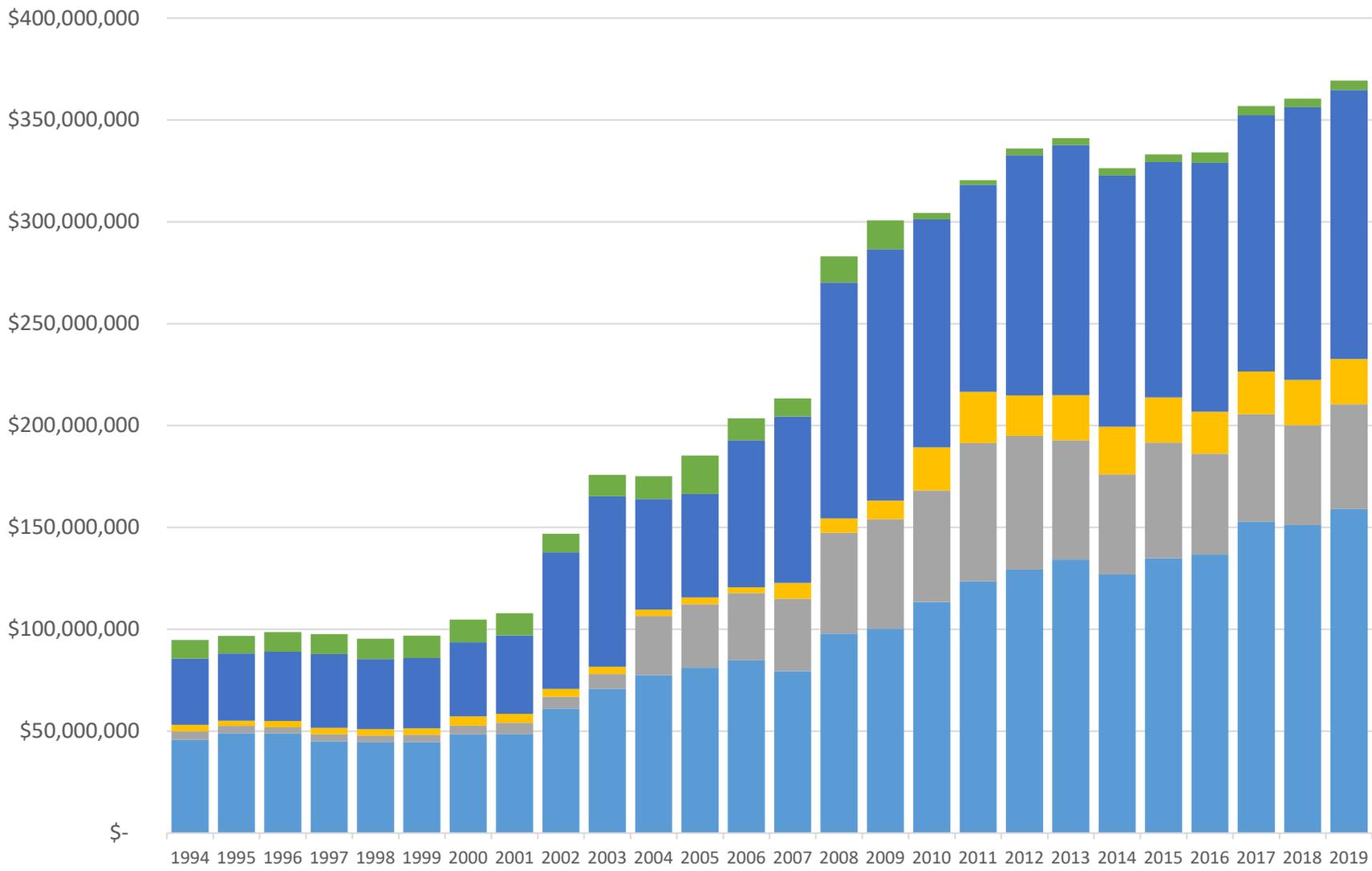


Today's "Research-related" agenda

- Introductory comments- research discussion in this committee (C. Keane)
- Research expenditures update (C. Keane)
- Research awards trends (C. Keane)
- WSU Health Sciences research overview (D. Dewald/C. Barbosa-Leiker/J. Roll)

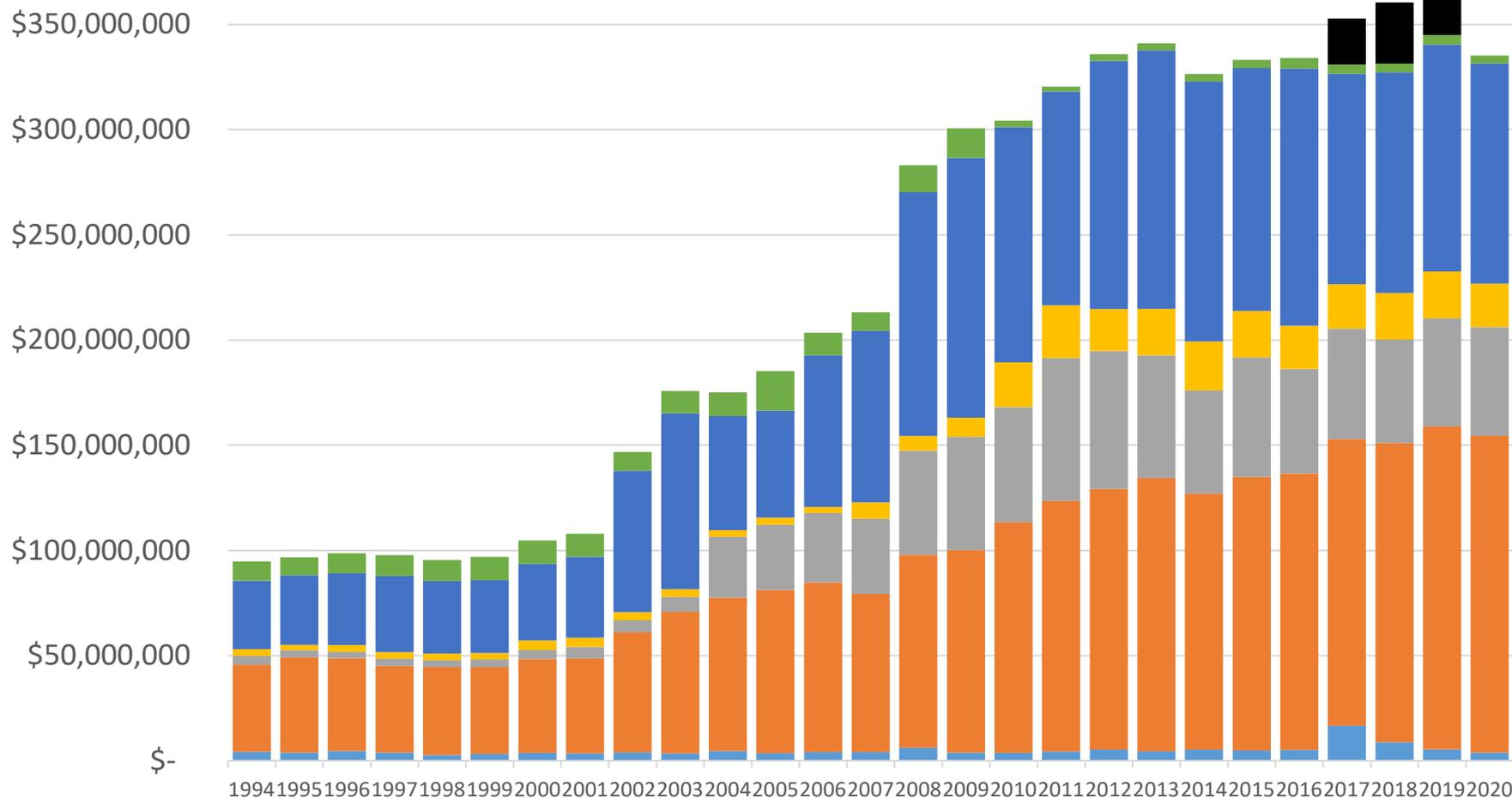


WSU NSF HERD research expenditures for FY2017-FY2019: “pre-revision”



- Federal (including Appropriations)
- State (including Appropriations from 2004)
- Industry (Business & Non-Profit)
- Institutional Support (including State Appropriations pre 2004)
- All Other

WSU NSF HERD research expenditures for FY2017-FY2020 showing reductions to be taken due to revision

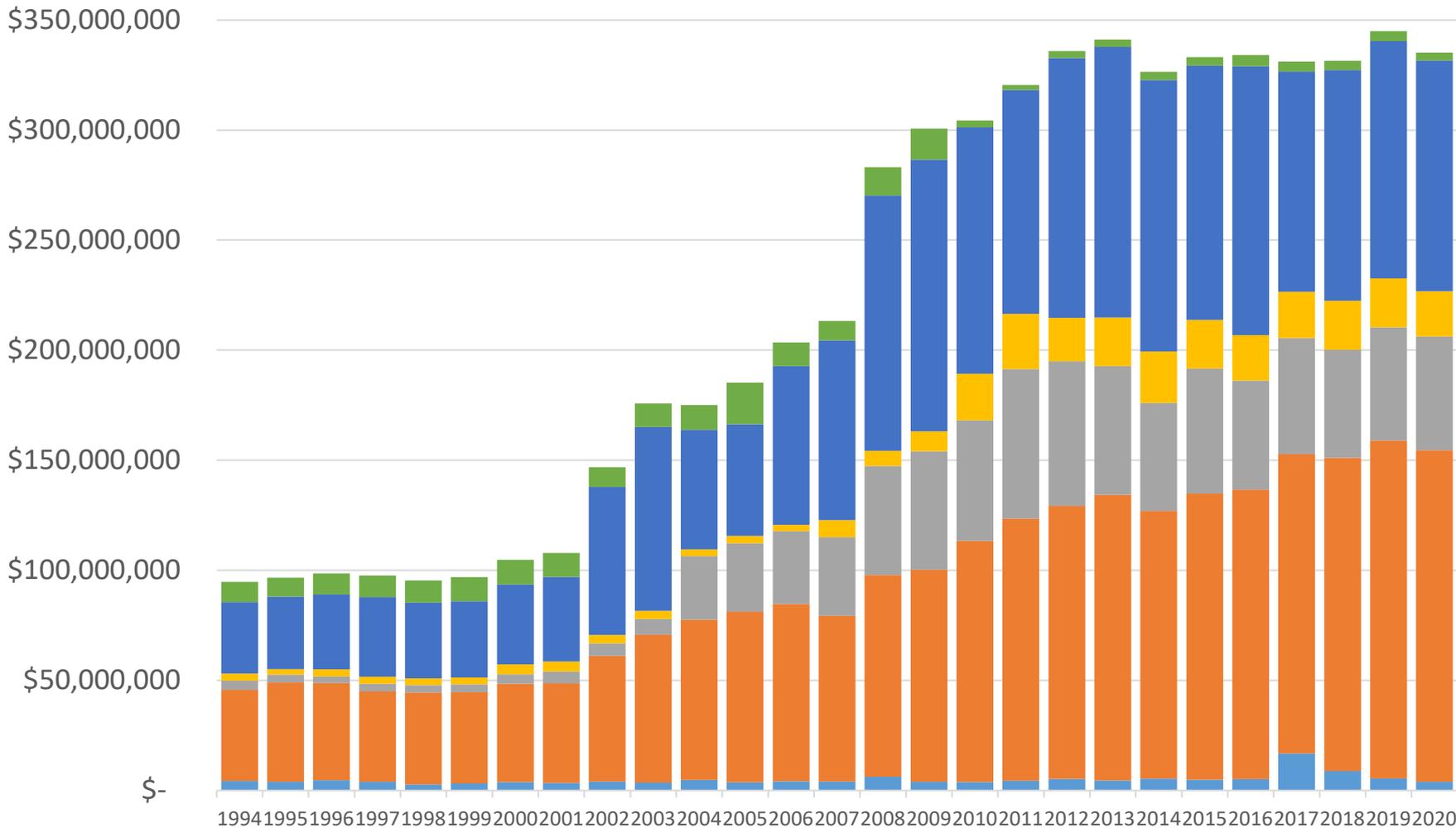


- Fed. Appropriations
- Fed. Grants & Contracts
- State (including Appropriations from 2004)
- Industry (Business & Non-Profit)
- Institutional Support (including State Appropriations pre 2004)
- All Other
- Error

1994 = \$94.8M
2020 = \$335.2M



WSU NSF HERD research expenditures for FY2017-FY2020 as currently reported to NSF

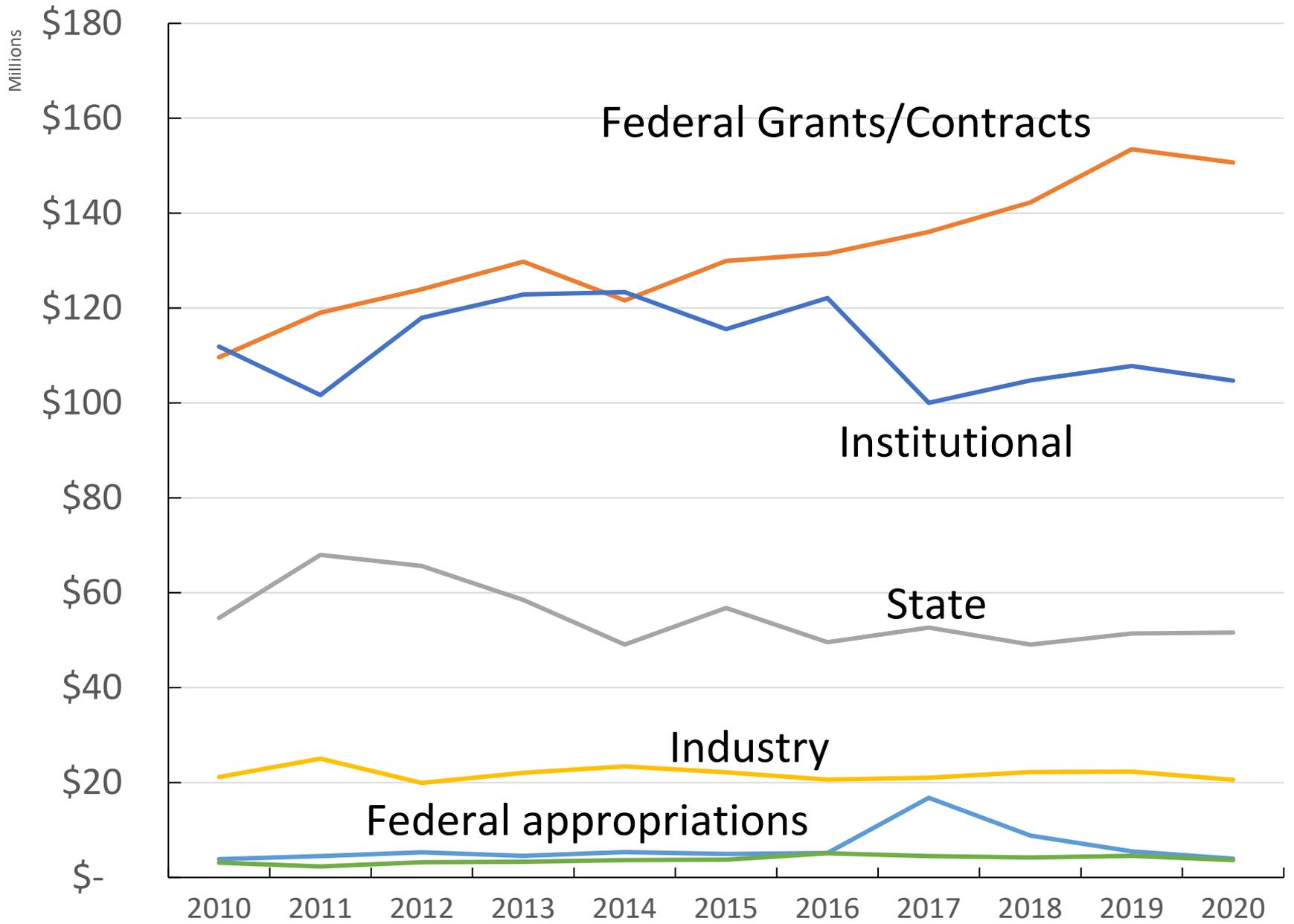


- Fed. Appropriations
- Fed. Grants & Contracts
- State (including Appropriations from 2004)
- Industry (Business & Non-Profit)
- Institutional Support (including State Appropriations pre 2004)
- All Other

1994 = \$94.8M
2020 = \$335.2M

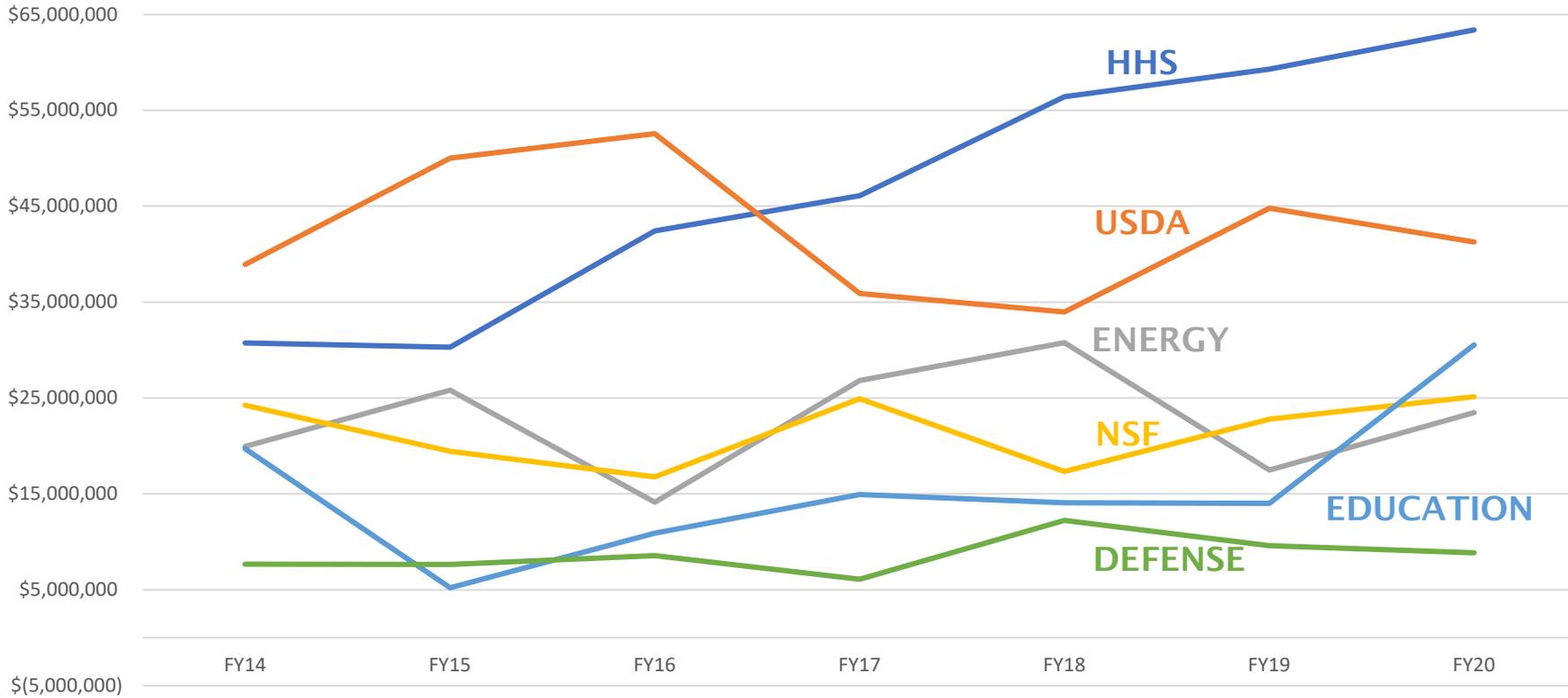


Components of WSU Research Expenditures (FY2010-FY2020)





Trends in Federal Awards: HHS (includes NIH) is now the largest federal awarding agency at WSU



	FY14	FY15	FY16	FY17	FY18	FY19	FY20
Top 6 Research	\$96,570,631	\$111,940,935	\$107,719,288	\$115,843,559	\$125,376,432	\$131,444,542	\$130,818,836
Top 6 Non Research	\$44,686,376	\$26,470,930	\$37,625,134	\$38,912,951	\$39,394,801	\$36,499,268	\$61,795,594
Other Fed Research	\$5,164,957	\$5,551,196	\$5,119,436	\$4,917,272	\$4,687,539	\$5,183,477	\$6,674,115
Other Fed Non Res.	\$5,797,186	\$9,206,568	\$13,315,901	\$6,872,102	\$8,112,950	\$8,522,967	\$11,787,791
Total Federal Awards	\$152,219,150	\$153,169,629	\$163,779,759	\$166,545,884	\$177,571,722	\$181,650,254	\$211,076,336

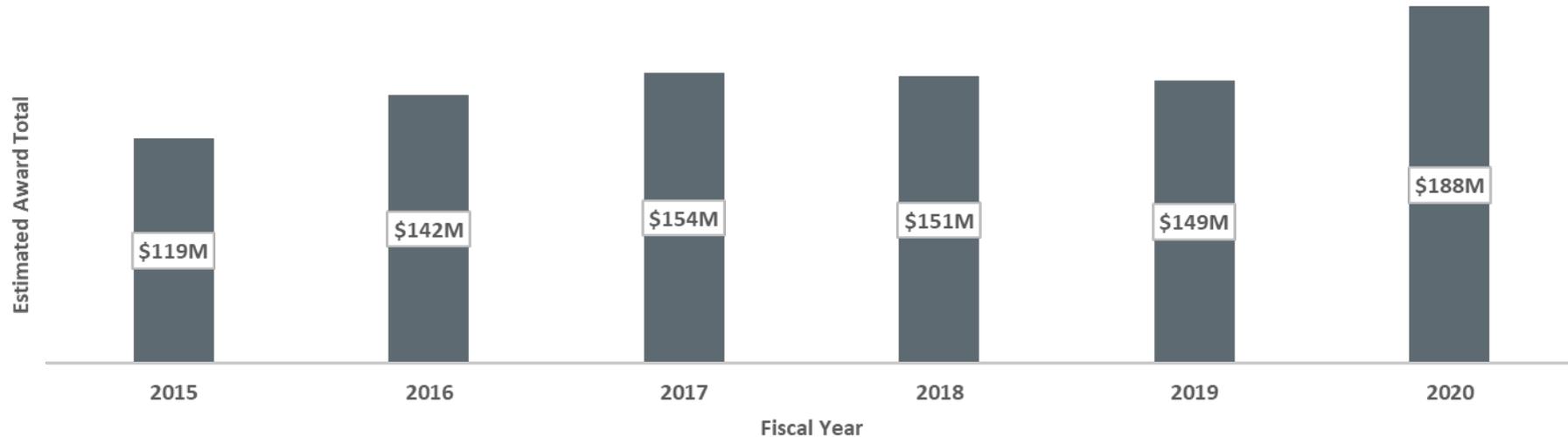
Building federal (and all) awards is a team effort- includes colleges, campuses and central administration



Faculty Age and Research-Only Award Totals*

- Research-only grant awards - relationship with faculty age
- Evaluate trends in different award value ranges by age
- Data valuable for recruitment, retention, and resource allocation decisions
- Strategies for continued growth in research grant awards

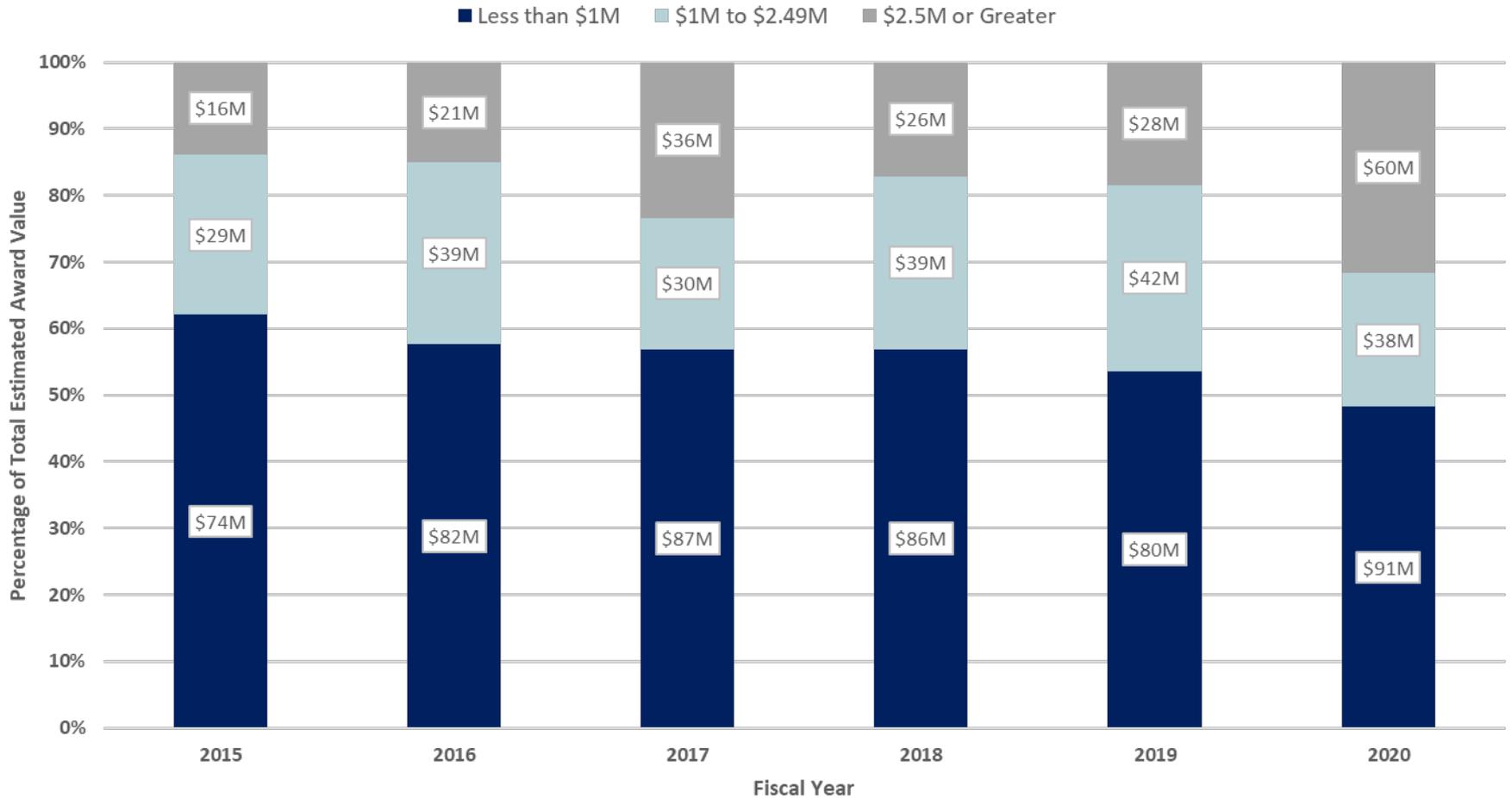
Research-Only Awards: Estimated Award Total by Fiscal Year



**Note: Research-only awards are viewed by FY15-FY20 estimated award totals (considers the full award amount in the year that it was awarded).*

High Value Research Awards as a Percentage of Total

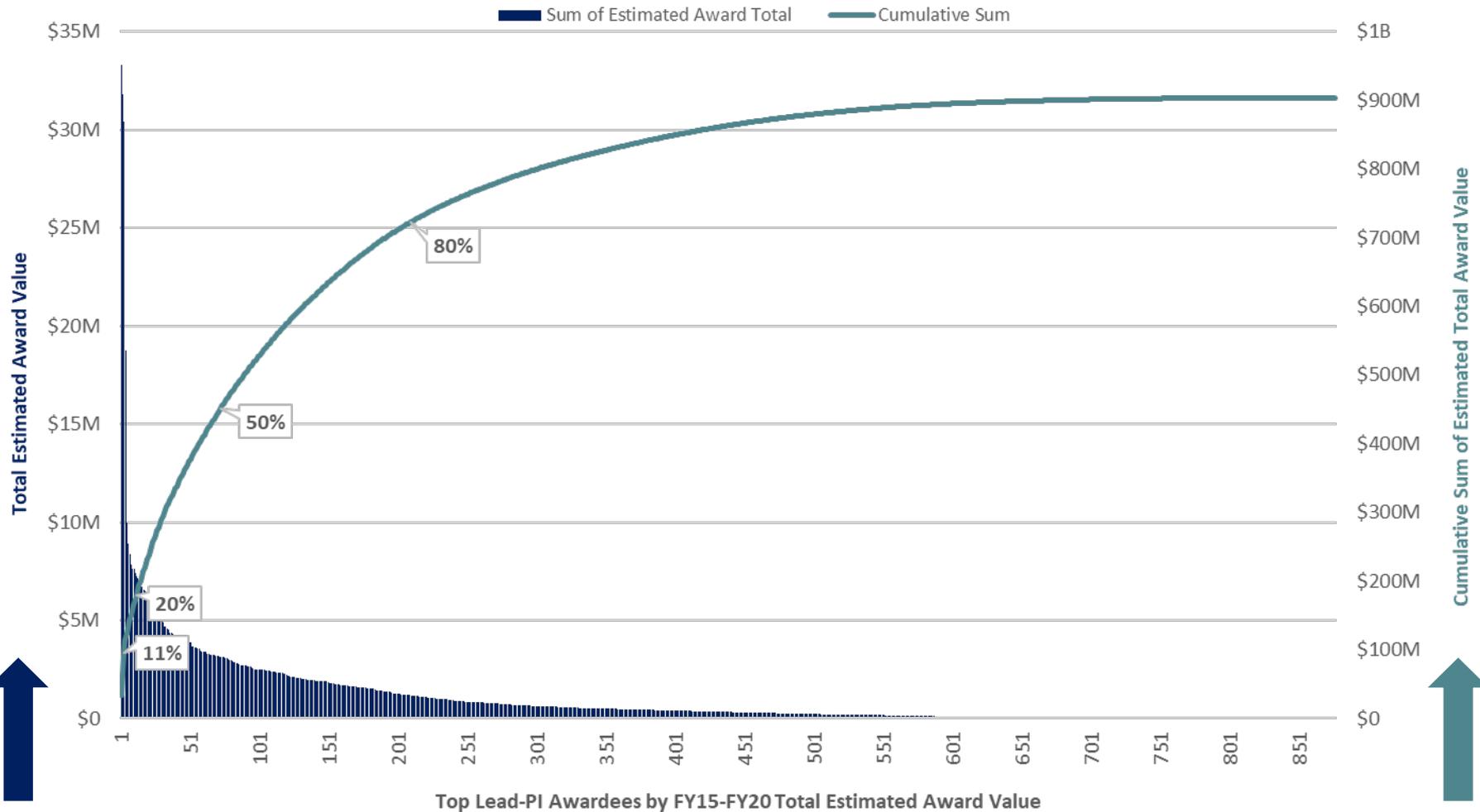
Estimated Value of FY15-FY20 Large Research Awards as a Percentage of Total



Award Value Range	FY15	FY16	FY17	FY18	FY19	FY20
# Awards < \$1M	905	922	935	859	828	910
# Awards >= \$1M - \$2.49M	18	22	17	26	24	25
# Awards >= \$2.5M	6	7	4	5	8	7

Highest Awarded Lead-PIs: Total Research Award Value

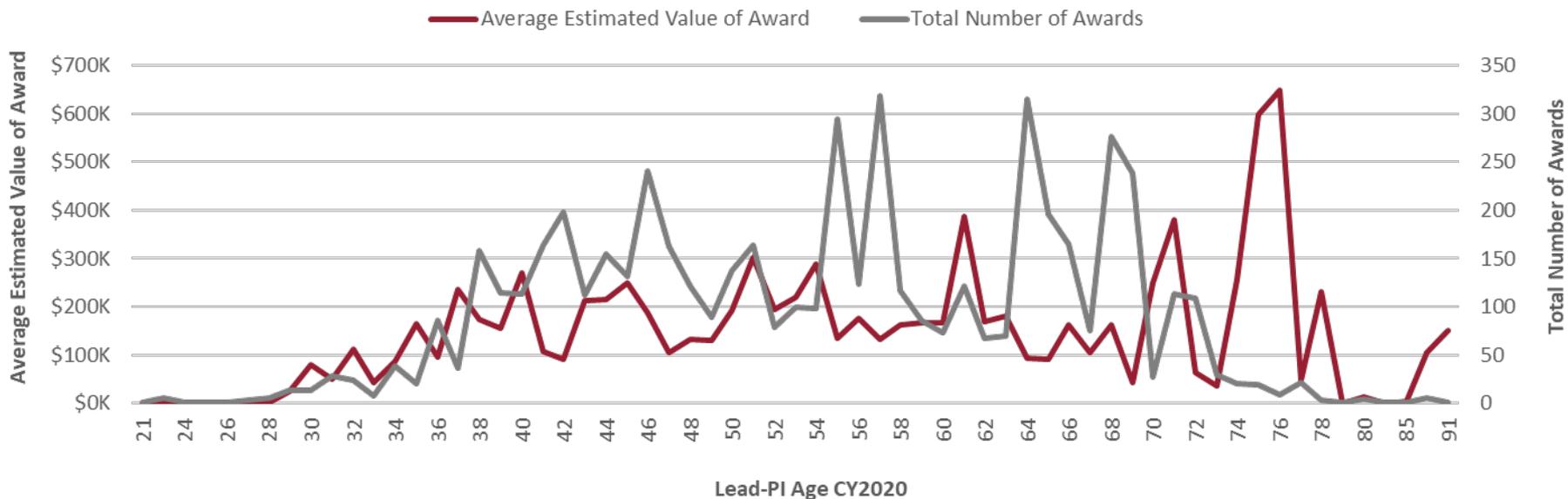
Highest Awarded Lead-PIs by FY15-FY20 Total Research Award Value



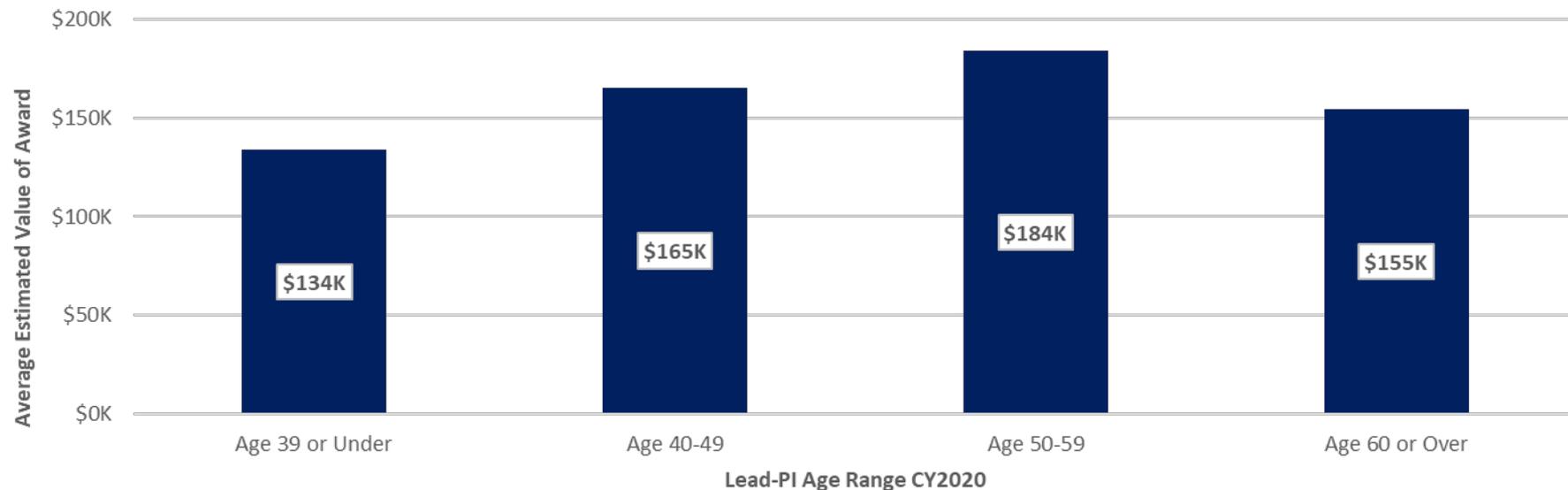
Cumulative Estimated Award Total	# of Lead-PIs	Percentage of Value
\$96M	3	11%
\$179M	12	20%
\$452M	73	50%
\$723M	210	80%
\$903M	877	100%

“By Each” View: Average Value of a Research Award

Average Estimated Value of an Award between FY15-FY20 and Total Number by Age CY2020



Average Estimated Value of an Award between FY15-FY20 by Age Group CY2020





Faculty Age and Research Award Totals

- Key takeaways from FY15-FY20 Research Estimated Award Totals:
 - High value research awards (\geq \$1M) made up **45%** of the overall value but only **3%** of the overall number
 - Lead-PIs now age 60 or over accounted for **55%** of the overall value and **38%** of the overall number of very high value research awards (\geq \$2.5M)
 - Strategies to increase research grants:
 - Train junior faculty (increase grant success)
 - Support development of large grants (increase submissions)
- Recommendations for faculty recruitment/retention efforts:
 - Optimum hiring range: age 40-49 (associate professor level)
 - Identify, recognize, and reward high performing faculty to help retention

COVID-19 Research

Celestina Barbosa-Leiker, PhD
Vice Chancellor for Research

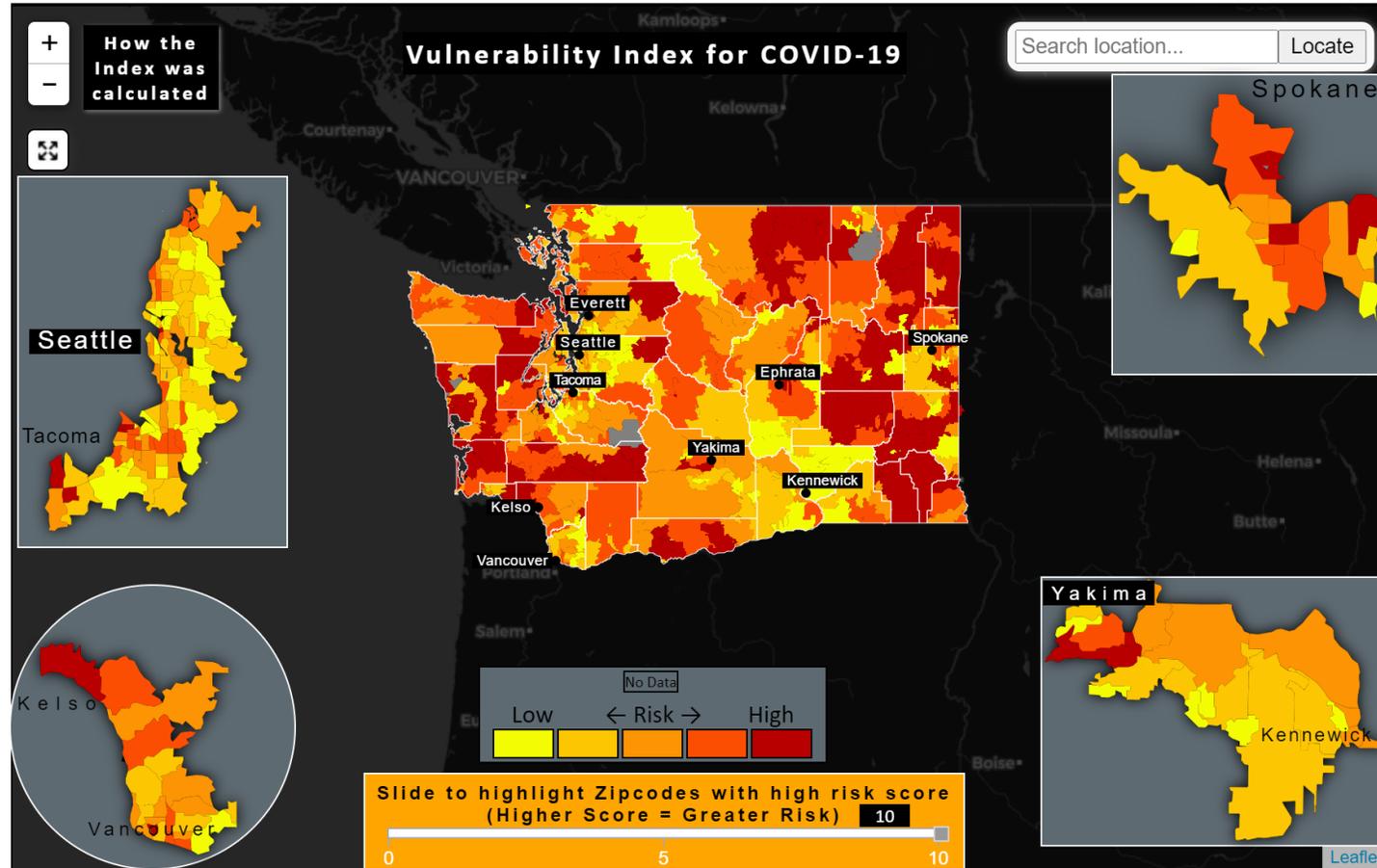
John Roll, PhD
Associate Vice President for Strategic
Research Initiatives



- Current areas of research excellence
 - Addictions, autism, cancer, chronic disease, community health, health policy, neuroscience, pharmacology, and sleep and performance
- COVID-19 testing
- COVID-19 vaccine efforts
- COVID-19 research stats
 - 138 proposals seeking over \$111 million
 - 50 funded awards totaling over \$72 million (\$56 million of CARES Act from the US Department of Ed; approx. \$16 million in research)
 - 90+ publications
- COVID-19 research summary

COVID-19 Inequities: Impacts in WA state

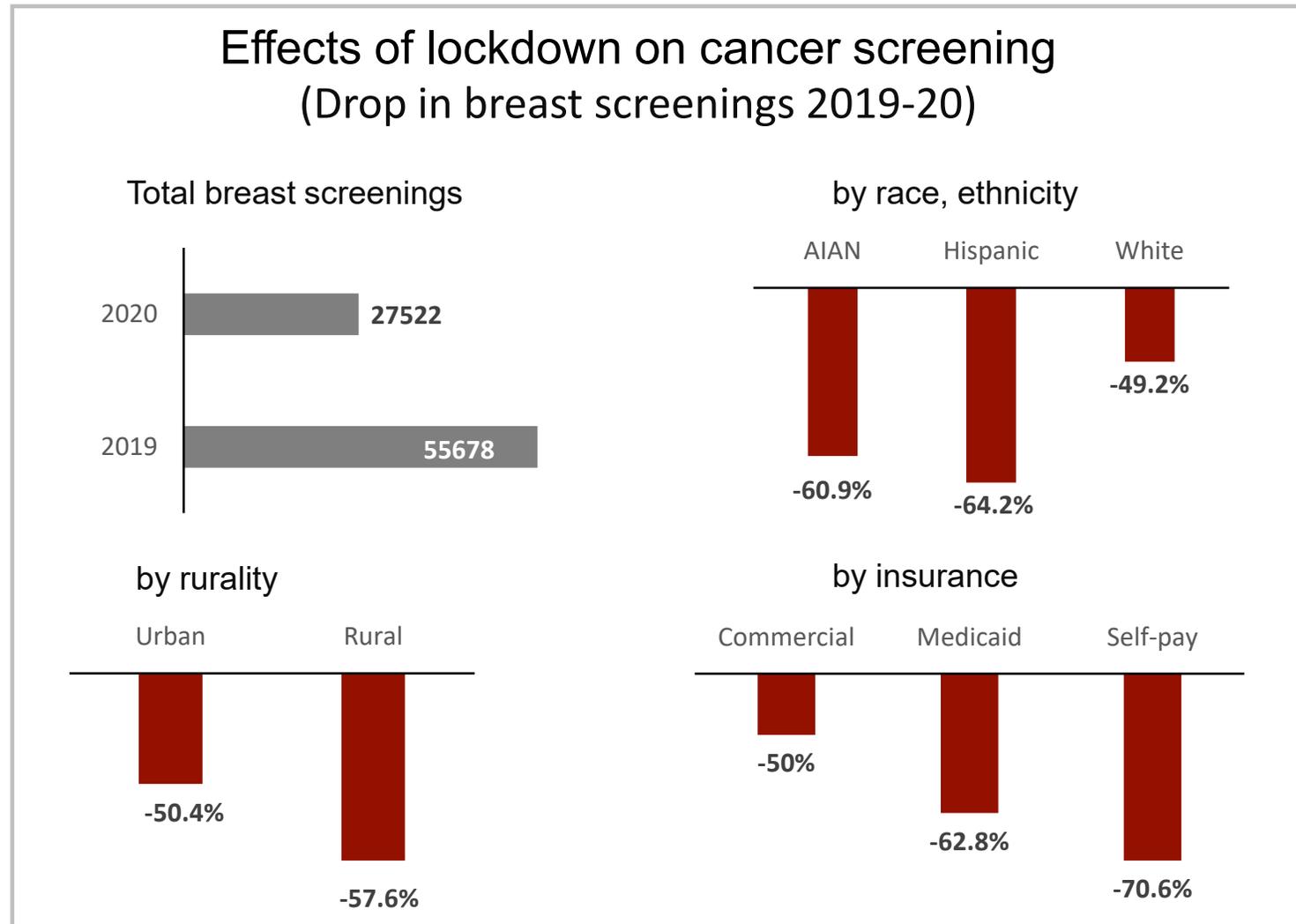
Vulnerability to COVID-19 infection



<https://chaselab.net/VulnerabilityIndex/Index.htm>

(Amram et al., *Health Place*, 2020)

COVID-19 Inequities: Impacts in WA state



(Data source MultiCare for WA state ; Amram et al., in progress)

Visit
labs.wsu.edu/imhc



WASHINGTON STATE
UNIVERSITY



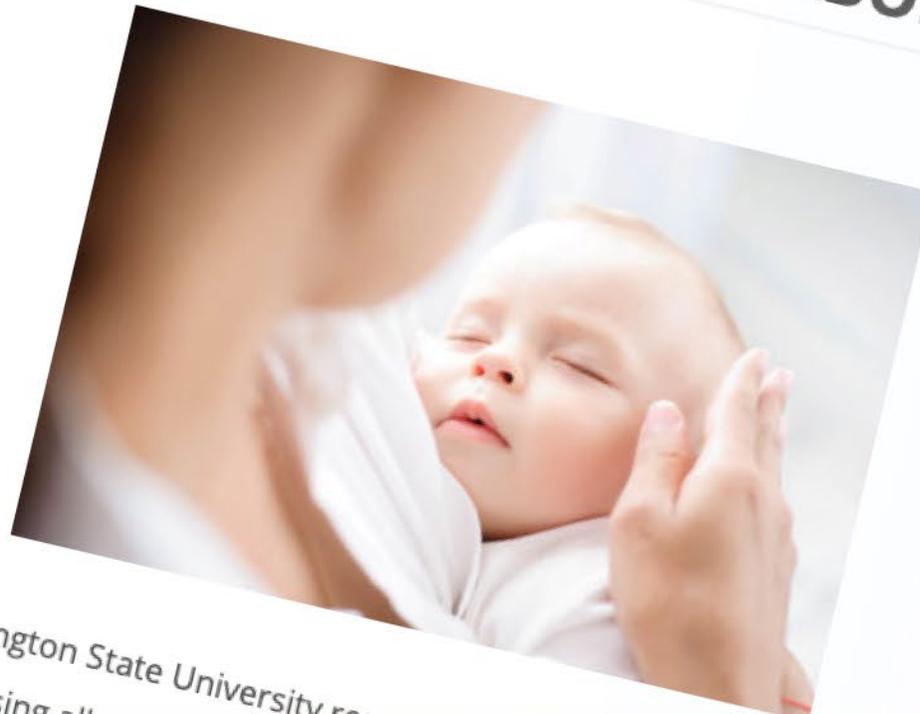
Home

Researchers

Updates

WASHINGTON STATE UNIVERSITY
| COVID-19 INFANT, MATERNAL, AND FAMILY HEALTH COLLABORATIVE

WSU COVID-19 INFANT, MATERNAL, AND FAMILY HEALTH COLLABORATIVE



RECENT NEWS

- [Congratulations Danielle Spellacy!](#)
- [From Science Magazine: Prenatal cannabis](#)



myWSU ACCESS

Washington State University research
addressing all





Research Support

WSU College of Nursing

WSU Elson S. Floyd
College of Medicine

WSU College of Agriculture,
Human, & Natural Resource Sciences

WSU College of Arts & Sciences

WSU Research Studies

Study 1: *Stress, coping, and resources needed during the COVID-19 pandemic in a sample of perinatal women*

Barbosa-Leiker, C., Smith, C., Crespi, E., Brooks, O., Burduli, E., Carty, C., Heber, L., Waters, S., Ranjo, S., & Gartstein, M

Study 2: *Substance use in pregnant women during the COVID-19 pandemic*

Smith, C.L., Waters, S., Spellacy, D., Burduli, E., Brooks, O., Ranjo, S., McPherson, S., Barbosa-Leiker, C.





Pregnancy During the Pandemic

Since the COVID-19 pandemic, perinatal women have experienced psychological stress due to:

- Changes in labor and delivery hospital policies
- Possible perinatal COVID-19 transmission
- COVID-19 clinical maternal-infant outcomes

Psychological stress experienced during pregnancy can have harmful effects on maternal and infant health



Primary Stressors

Baby contracting COVID-19

Self or partners contracting COVID-19

Isolating from their baby, should they or their infant test positive for COVID-19

Lack of social support

Their baby entering “a new world”

Family missing key obstetric appointments (e.g., ultrasounds) and events (e.g., delivery)

Finances and resources



Primary Stressors

“I was afraid to die and leave my baby behind.”

“I’m worried that my husband and I won’t have enough money to support our baby.”

“I’m most worried about the world around us changing so drastically that I can’t give my baby the life I had planned on.”



Agenda
Institutional Infrastructure Committee
Thursday, May 6, 2021
9:00 a.m. – 10:00 a.m.

Location: WSU Spokane, SNRS 203 / Electronic

Committee Members: Heather Redman (Chair), Marty Dickinson, and John Schoettler

Information Items

Section

- | | | |
|----|---|------|
| 1. | WSU Pullman, Agricultural Research Service/Washington State University Plant Biosciences Building – V. Lane Rawlins Research Education Complex Building 5 (<i>Pearson/Yang</i>) | II-1 |
| 2. | Real Estate Update (<i>Pearson/Goodell</i>) | II-2 |
| 3. | Adams Mall Property (<i>Pearson/Goodell</i>) | II-3 |
| 4. | WSU Pullman, Off-Campus Culture and Heritage Houses (<i>Gonzales/Pearson</i>) | II-4 |

Action Item

- | | | |
|----|--|------|
| 1. | WSU Vancouver, Life Sciences Building Schematic Design Approval (<i>Pearson/Netzhammer/Yang</i>) | II-5 |
|----|--|------|

INFORMATION ITEM #1

WSU Pullman, Agricultural Research Service (ARS)/Washington State University (WSU) Plant Biosciences Building - V. Lane Rawlins Research Education Complex Building 5
(Stacy Pearson/Olivia Yang)

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: ARS/WSU Plant Biosciences Building

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration

BACKGROUND INFORMATION:

The United States Department of Agriculture – Agricultural Research Service (USDA-ARS)/Washington State University research partnership is exemplary and one of the strongest federal-state partnerships in the nation.

Five USDA-ARS Research Units are located at WSU: 1) Wheat Health, Genetics and Quality Research Unit; 2) Grain Legume Genetics and Physiology Research Unit; 3) Northwest Sustainable Agroecosystems Research Unit; 4) Plant Germplasm Introduction and Testing research Unit; and 5) Animal Disease Research Unit.

The new USDA-ARS Plant Biosciences Building will foster and enhance the connectedness between USDA-ARS and WSU researchers. The FY2019 Congressional funding included a \$104.9 million allocation to the USDA-ARS to design and build a new USDA-ARS building on the WSU campus. The estimated construction cost target for this project is \$80.7 million. The USDA-ARS Plant Biosciences Building design and construction is being managed by the US Army Corps of Engineers and WSU Facilities Services is acting as ARS on-site program coordinator.

Project Schedule:

Project Owner Requirements	June 2020-January 2021
Initial Design	May 2021-February 2022
Final Design (w/Design Builder)	June 2022-December 2022
Construction	September 2022-February 2025

This building will be part of the V. Lane Rawlins Research Education Complex and will create a five-building Plant Biosciences Complex with the intention that ARS and WSU researchers be fully integrated in this complex.

Two project sites have been evaluated with the preferred and master planned location being the Johnson Hall location. The master planned site and the alternative site are illustrated in Attachment "A". Funding for the demolition of Johnson Hall is required for this site to be considered. Funding for the demolition of Johnson Hall was requested by WSU to be included in the State Capital 2021-2023 biennium and is listed as WSU's top priority.

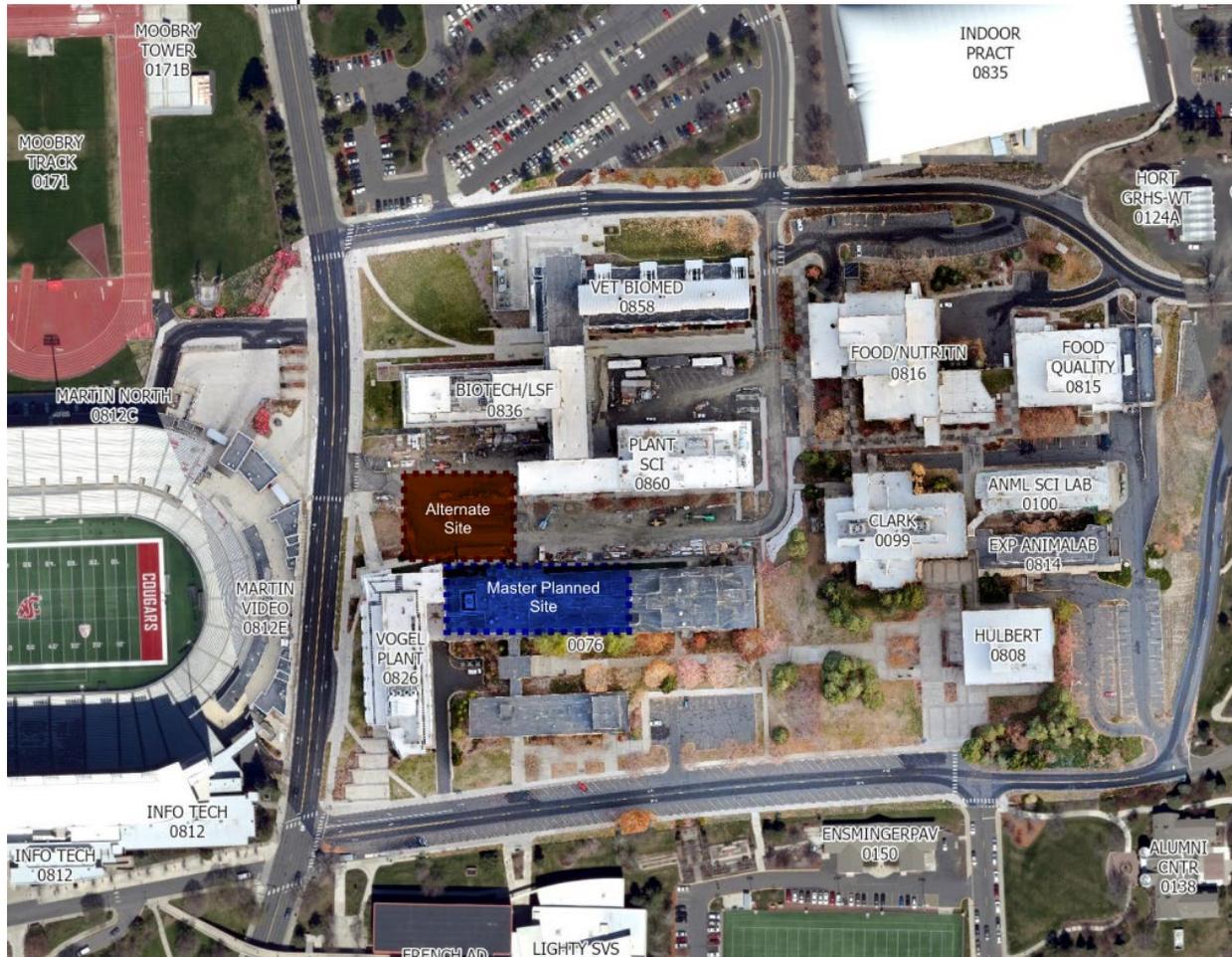
In order to facilitate the new USDA-ARS building, it is contemplated that WSU will lease the necessary land to the USDA-ARS under a ground lease. The details of the ground lease are currently being negotiated, although it is anticipated that the USDA-ARS will pay WSU \$1.00/year in ground rent in consideration of the substantial building improvements that it will be making on WSU's property, as well as the space that WSU faculty and staff will occupy in the building. WSU will not be obligated to pay base rent for the space that it occupies in the building, but will be responsible for all or a portion of the operations and maintenance expenses pertaining to the Building (these obligations of the parties are being negotiated).

The USDA-ARS has requested that the term of the ground lease be for 20 years, with the right to extend for at least one additional 20-year term. Given the proposed length of the ground lease, and WSU's anticipated obligation to pay for all or a portion of the operations and maintenance expenses for the building, it is likely that WSU's total expenses over the term of the lease will exceed \$5,000,000. In such case, the ground lease pertaining to the USDA-ARS project will be presented as an Action Item for the Board of Regent's consideration.

ATTACHMENT: Attachment "A" – Illustration of Two Potential Sites for the USDA-ARS Building

Attachment "A"

Aerial Site Map



INFORMATION ITEM #2

Real Estate Update
(Stacy Pearson/Ryan Goodell)

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Presentation on WSU's Real Estate Assets and Activities

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration

BACKGROUND INFORMATION: This presentation is to provide the Regents with an overview of WSU's real estate holdings, leases and other related activities.

ATTACHMENT: Real Estate Presentation

WSU REAL ESTATE PRESENTATION
Board of Regents
May 6, 2021



Stacy Pearson, CFO/VP Finance and Administration
Ryan Goodell, Asst VP Real Estate and Business Operations



Board of Regents Real Estate Policy #4

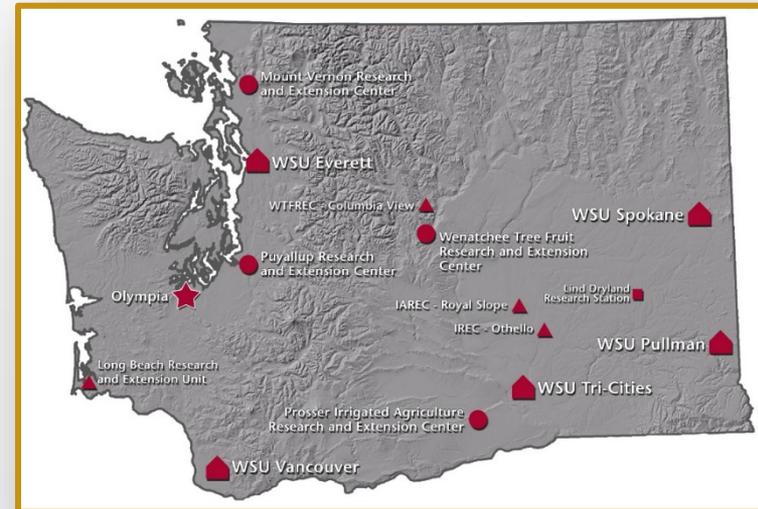
- The Board of Regents has the power and authority to acquire, dispose, manage and control all property of the University.
 - The President and Vice President for Finance and Administration have been granted specific authority with regard to matters pertaining to the real estate transactions.
- All University real estate is owned by Washington State University, not by the administrative unit that is assigned, occupies or otherwise uses the real estate.
 - Applies to all land, buildings, air rights, water rights, timber rights and mineral rights.
- The acquisition, disposition and leasing of University real estate is to be conducted in accordance with procedures established by the Office of Finance and Administration.
- Lease income and proceeds from the sale of University property are to be deposited in the University real estate account to offset the overhead costs of real estate operations and to be banked for future real estate transactions.
- The University is expected to maximize the productivity of its real estate holdings.



System-Wide Real Estate Overview

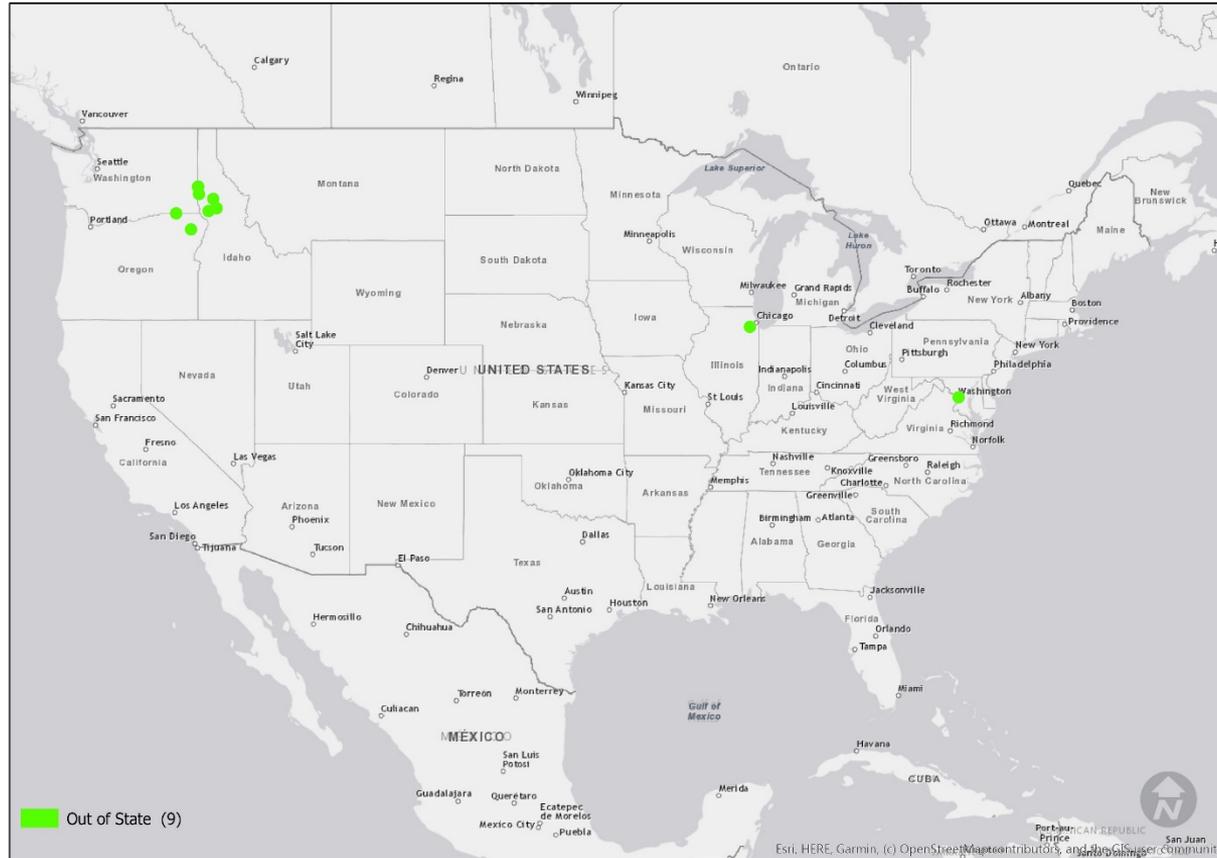
- Acreage- 13,978 (owned & leased) ~ 22 sq. miles
- Locations:
 - 5 Campuses (Pullman, Spokane, Tri-Cities, Vancouver, Everett)
 - 5 Research and Extension Centers (Pullman, Prosser, Wenatchee, Mt. Vernon, Puyallup)
 - 4 Research and Extension Units (Vancouver, Long Beach, Othello, Colockum)
 - 1 Research Station (Lind Dryland Station)
- Building Stats:
 - 901 owned/leased buildings
 - 14,353,023 gross square feet
 - 36,706 rooms
 - 1,867 floor plans
- Serving a population of:
 - 31,478 students
 - 4,019 staff
 - 2,226 faculty

**See Appendix for a breakdown of the acreage and number of buildings for each Campus.*





WSU Real Estate – Out of State



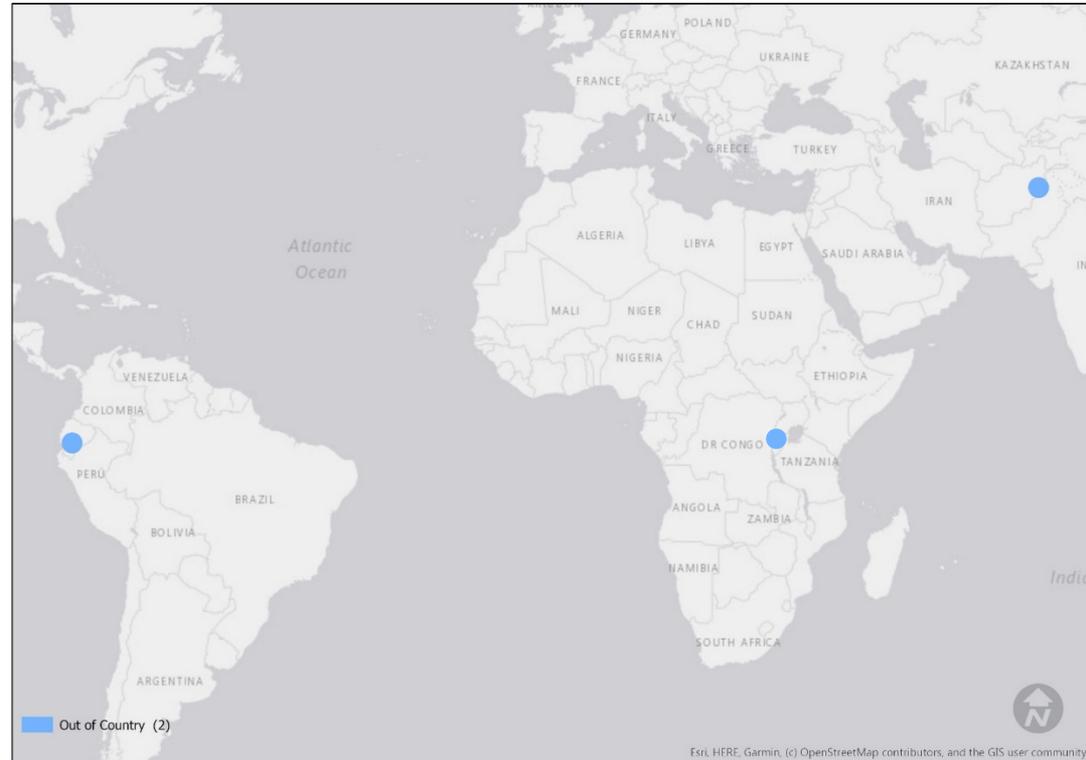


WSU Real Estate – Out of Country

Ecuador – CAHNRS/Crop and Soil Sciences leasing land for Barley and Quinoa research

Afghanistan – International Research & Agricultural Development leasing a residence for its researchers (recently terminated)

Rwanda – CAHNRS/Crop and Soil Sciences leasing land for Quinoa research (new lease in progress)





System-Wide Real Estate Roles and Responsibilities

- Acquisitions and Dispositions of real property
- Lease Agreements, Facility Use Agreements (both WSU and non-WSU facilities) and License Agreements
- Property Management and Leasing
 - WSU Research and Technology Park – Pullman
 - Innovation Building – Spokane
- WSU Seattle Office (Management and Operations)
- Easements and Rights of Access
- Management and Disposition of Real Property that comes to the University through the WSU Foundation
 - Distribute Funds in Accordance with the Gift Use Agreement



2020 Year in Review - System-Wide Real Estate Examples

- CAHNRS
 - Relocation of the SBDC's Renton Extension Office
 - Execution of several Leases, Seed Grower Agreements and Right of Access Agreements; termination of event and hotel contracts as the result of Covid-19
- Everett
 - New Property Management and Facility Management role
 - Ongoing negotiations and due diligence for the proposed acquisition of the Everett Housing Authority's property
- Pullman
 - Palouse Ridge Golf Course and Roundtop Public House
 - Research and Technology Park – ongoing management and operations
 - Avigation Easements, Avista Easements and Boundary Line Adjustments to close out the Airport's purchase of the University's property for the airport realignment project
 - Covid-19 isolation and quarantine housing contract with the County (off-campus location)
- Seattle Area
 - Sale of the Pinkney Lots in Tacoma, the Weyerhaeuser Property in Bonney Lake and the condo in downtown Seattle
 - WSU Seattle – ongoing management and operations

2020 Year in Review - System-Wide Real Estate Examples (cont.)

- Spokane
 - Termination of former MOU with Eastern Washington University, and execution of new MOUs
 - Innovation Building – ongoing management and operations
 - STHC Building – new Lease Agreement with Veteran's Affairs
- Tri-Cities
 - Richland School District Ground Lease, land swap and eventually sale
 - Amendment to residential Ground Lease, removing future residential phases from the project
- Vancouver
 - MAJ Development – Road Vacation, Construction Easement and Access and Maintenance Agreement
 - New License Agreement with Verizon
- Washington DC
 - Relocation of former office into shared space with other Universities (substantial savings)



2020 Year in Review - System-Wide Real Estate Examples (cont.)

- WSU Foundation
 - Hart Tree Farm – gift to the University and to Brown University (each to an undivided 50% interest in the property)
 - Vetter Farm – gift to the University
- Yakima
 - Relocation of the College of Nursing to the PNWU campus, and new Lease Agreement and Cooperative Agreement
- Non-Real Estate Agreements
 - Artwork Purchase and Sale Agreement to acquire Cougar Pride Sculptures for Everett, Spokane, Tri-Cities and Vancouver campuses
 - Sponsorship Agreement with new Credit Union sponsor
 - 5G License Agreement with Verizon 5G (now in the design phase)



System-Wide Accomplishments (2018 – 2020*)

System-Wide Contracts:	\$ 915,000	(Annual Income; non-real estate related)
Acquisitions:	\$2,500,000	
Past Due Rents Collected:	\$1,693,600	
Savings Achieved:	\$ 629,000	
Gifts Processed through REBO:	\$2,774,048	
Income Generated:	\$8,279,296	(represents total income generated through sales and leases, broken down below)

Property Sales:	\$5,293,000
<u>Annual Lease Income:</u>	<u>\$2,986,296</u>
Total Income:	\$8,279,296

**The numbers above do not include any projects that were, or will be, completed in 2021 (including an additional \$3,125,000 in property sales completed to date).*



2021 REBO Goals and Objectives

- Continue with disposition of non-mission critical and/or high-risk properties
- Continue to evaluate existing lease agreements (WSU as Tenant) to determine whether space can be reduced or consolidated with other departments/units
- Complete implementation of new Property Management System
 - Begin to offer additional property management services to departments and units
- Update policies and procedures for execution of contracts and implement contract management guidelines and requirements
- Finalize and implement Remote Work “Pilot Project” between Facilities Services, EH&S and REBO in the McCluskey Building
- Work on policy and procedures to evaluate proposals for new entities



Real Estate & Business Operations



Thank you!



Appendix

WSU Pullman

Pullman:

1,615 Acres

463 Facilities

11,153,034 Gross Square Feet

Notes:

- Ample room for growth





WSU Spokane

Spokane:

46 Acres

10 Facilities

849,388 Gross Square Feet

Notes:

- Sufficient room for growth in the short-term
- Restricted opportunities for growth in the future





WSU Tri-Cities

Tri-Cities:

141 Acres

14 Facilities

346,316 Gross Square Feet

Notes:

- Ample room for growth
- Working on disposition of non-mission critical properties located to the south of Campus on the NWC and SWC of George Washington Way and Hanford Street





WSU Vancouver

Vancouver:

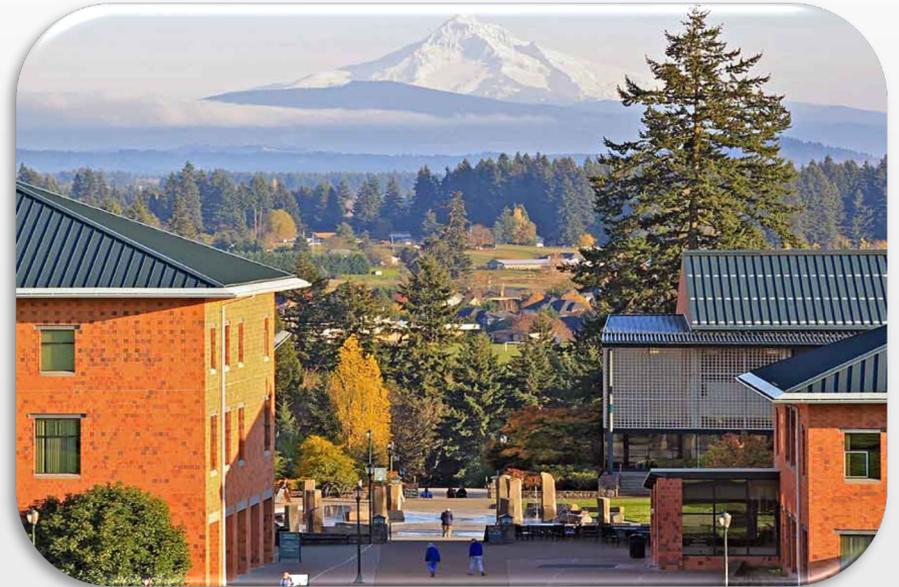
368 Acres

17 Facilities

528,848 Gross Square Feet

Notes:

- Ample room for growth





WSU Everett

Everett:

2 Acres

1 Facility

95,000 Gross Square Feet

Notes:

- Landlocked – limited possibilities for expansion on adjacent properties
- Exploring opportunities for expansion on other properties that are relatively close to Campus



INFORMATION ITEM #3

Adams Mall Property
(Stacy Pearson/Ryan Goodell)

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Update on Adams Mall Property

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration

BACKGROUND INFORMATION:

The Real Estate and Business Operations office ("REBO") intends to hire a broker to list the Adams Mall property for sale. Adams Mall, which is located at 600 Northeast Colorado Street, was purchased by the University in 2004 for \$1,500,000 as part of the University's effort to revitalize the College Hill area. The property is comprised of approximately .77 acres (33,541 sq. ft.) of land and 36,048 square feet of buildings. An aerial photograph depicting the Adams Mall property is provided in Attachment "A". The property is subject to a long-term commercial lease with Corporate Pointe Developers, LLC ("Corporate Point"), under which the University receives ten percent (10%) of the gross revenues generated from the property. The property provides minimal income to the University.

Improvements have been made in the area since the University acquired Adams Mall (and other properties), although the area continues to be a center of College Hill nightlife with accompanying challenges and liability for the University. Since Adams Mall is not mission-critical for the University and will not be used for academic purposes in the future, REBO intends to sell the property to a private purchaser that can preserve and further the progress toward revitalization of this property. This could take place through refurbishment and revitalization of the existing improvements, or through demolition and new construction. A sale of this nature should have positive aesthetic and economic effects on the College Hill neighborhood and is consistent with the University's original intent to revitalize the area and to create a safe and attractive place to live. The sale of Adams Mall will also alleviate the University from a financially underperforming asset in its portfolio and will reduce or eliminate the University's liability and risk associated with the property.

The sale proceeds generated from the sale of Adams Mall will not exceed the delegated authority limits for real property transactions, and therefore this transaction would not normally be presented to the Board of Regents for approval. However, given the University's prior mission to revitalize the College Hill area, and the high visibility of the property in general, we determined that it is appropriate to present this transaction as an Information Item to the Board of Regents so that it is aware of the proposed sale of Adams Mall.

ATTACHMENT: Attachment "A" – Illustration of Adams Mall Property

Attachment "A"

Illustration of Adams Mall Property



INFORMATION ITEM #4

WSU Pullman, Off-Campus Culture and Heritage Houses (Stacy Pearson/Mary Jo Gonzales)

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Pullman, Off-Campus Culture and Heritage Houses

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration and Mary Jo Gonzales, Vice President for Student Affairs

BACKGROUND INFORMATION:

WSU purchased four houses in Pullman's College Hill neighborhood in 2004 through 2006 for total price of over \$1.3M, in an effort to revitalize the College Hill neighborhood. Three of the houses were built in the 1930s and one in the 1970s. An aerial photograph depicting the location of the four houses is provided in Attachment 1.

Initially, the houses provided affinity spaces for living, learning and building community, all of which are so important to cultivating and affirming a sense of belonging at WSU. Ultimately, the specific uses of the four houses evolved and came to represent four broad cultural and ethnic groups: The Talmadge Anderson African American Cultural and Heritage House, Casa Latina Cultural and Heritage House, Native American Cultural and Heritage House and the Asian Pacific American Cultural House. The houses were also devoted to the collection and preservation of cultural art, books, film and music.

Since acquiring the properties, the University has invested over \$1.5 million in renovation, renewal and repair. The conditions of the houses continue to decline, and deferred maintenance issues are increasing. These include basic building elements such as chimney repair, window and door frame repair, and painting. Additionally, there is water intrusion into the basement of one of the houses, and failure of the exterior retaining wall in another. The Native American House has not been in use since fall 2018 due to water damage, and the other three houses were taken out of use in fall 2019.

Over the course of 2018-2019, Student Affairs leadership met with a number of stakeholder groups including recognized student organizations, alumni, and faculty and staff affinity groups to discuss the possible sale of the houses and a plan for recognizing and honoring Talmadge Anderson's legacy at WSU in a more central location on campus. A biography of Talmadge Anderson is provided in Attachment 2.

One possibility is Waller Hall, which is located directly across from the original location of the Talmadge Anderson House in Cleveland Hall, as illustrated in Attachment 3. The proposed Waller Hall location would preserve the important legacy of the four cultural and heritage houses and would provide the same kind of opportunities to students who utilized and participated in programming at the four cultural and heritage houses. This relocation would bring the heritage and cultural houses back to campus and in closer proximity to Elson S. Floyd Cultural Center (ESFCC). Such a move would allow more seamless and interconnected efforts, as well as align the mission and purposes of the facilities. This move would also assist in bringing the ESFCC to its full expression with increased student usage and community programming.

The investment needed for the proper renewal, repair, and maintenance of the four houses on College Hill can be more strategic if directed to on-campus facilities that support WSU's mission. As such, it is in WSU's best interests to sell the four houses to private purchasers that can preserve and further the progress toward revitalization of these properties. The sale proceeds generated from the sale of houses will not exceed the delegated authority limits for real property transactions, and therefore this transaction would not normally be presented to the Board of Regents for approval. However, given WSU's prior objective to support revitalization the College Hill area, and the prominence of the houses in a College Hill neighborhood, it is appropriate to present this transaction as an Information Item to the Board of Regents so that it is aware of the proposed sale of the four houses, and the relocation of the Talmadge Anderson house to a more central location on campus.

ATTACHMENTS: Attachment 1 – Aerial showing location of Heritage Houses
Attachment 2 – Biography of Talmadge Anderson
Attachment 3 – Aerial showing Waller and ESFCC

Attachment 1
Aerial showing location of Heritage Houses



Attachment 2

Biography of Talmadge Anderson

Talmadge Anderson, educator and activist scholar, was born in Hazlehurst, Georgia on July 22, 1932 to Viola Lee Baker Anderson and raised in Dublin, Georgia. He attended the all black Telfair Street Elementary School and Washington Street High School. In 1953 he earned a BA in Business Administration from Savannah State College. After graduating, he joined the Army and served as a supply specialist for three years. He then earned an MBA from Atlanta University in 1958. During the late 1950s and 1960s, Anderson held various teaching positions at St. Augustine's College, Allen University, West Virginia Institute of Technology, and Lincoln University.

Anderson came to Washington State University in 1970 to serve as the Director of Black Studies and a faculty member in the College of Business Administration and Economics. During his tenure as director, he developed the broadest interdisciplinary program in Black Studies in the Pacific Northwest. Hundreds of students either majored or minored in the field of Black Studies while he was director. His program was the first in the region to offer classes like Swahili, Introduction to Black America, Black Literature in America, Black Psychology, Black Politics, Black Sociology, and his signature course, Black Economics.

In 1975, Anderson founded the Heritage House, WSU's first African American cultural center. Under his leadership, the Heritage House developed a research library, art exhibit space, and meeting space for African American students and organizations, faculty, and the entire WSU community. Through the Heritage House, Anderson offered a forum for the campus community to discuss issues relevant to Africans throughout the Diaspora. During those years Anderson brought world renowned activists to speak on campus including Stokely Carmichael, Gwendolyn Brooks, and Amiri Baraka.

Anderson is also recognized as a leading Black Studies scholar, editing, authoring, and co-authoring numerous books and articles. In 1977, he founded and served as the first editor of the *Western Journal of Black Studies*, an interdisciplinary quarterly that focused on research, social and political analysis, literary criticism, and contemporary arts related to African and African American communities. The journal quickly became one of the premier scholarly publications in the field. He also authored two highly regarded survey texts on Black Studies titled *Black Studies: Theory, Methods and Cultural Perspectives* and *Introduction to African American Studies: Transdisciplinary Approaches and Implications*.

Anderson retired from teaching at WSU in 1995. In 1996, the Heritage House was renamed in his honor to the Talmadge Anderson Heritage House. In his private

life, Anderson was married to Cerci-Lee Anderson, and they have five children and several grandchildren. Talmadge Anderson died in Savannah, Georgia on June 3, 2011. He was 78.

Attachment 3
Aerial showing Waller and ESFCC



ACTION ITEM #1

WSU Vancouver, Life Sciences Building Schematic Design Approval (Stacy Pearson/Olivia Yang)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Vancouver, Life Sciences Building, Schematic Design Approval

PROPOSED: That the WSU Board of Regents approve the schematic design for the WSU Vancouver, Life Sciences Building project.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration

SUPPORTING INFORMATION:

The new Life Sciences Building will bring components of Vancouver's basic translational, applied, and clinical health programs together in one location on campus, including Biology, Molecular Biology, Environmental Science, Neuroscience, Nursing, and Chemistry. This building will fill the critical need for instructional laboratories for undergraduate and graduate science courses. It will also include purpose built vivarium space that meets regulatory requirements and supports instruction as well as research programs.

The proposed location of this new building is consistent with the WSU Vancouver Master Plan and has been prioritized in Vancouver's Ten-Year Major Capital Plan since 2003.

The University received \$500,000 for pre-design in 2019-21 state capital budget, and \$4,000,000 for the design and pre-construction in the 2020 supplemental capital budget. The University requested construction funding in the amount of \$52,600,000 in the 2021-23 state capital request. The project will not move into the construction phase until the requested funds are appropriated by the Legislature.

Project Schedule:

Preliminary Design	Nov 2020 – March 2021
Regents Schematic Design Presentation	March 2021
Regents Approval of Schematic Design	May 2021
Full Design	March 2021 – Dec 2021
Construction	Dec 2021 – Oct 2023

ATTACHMENTS: Attachment A - Aerial Site
Attachment B - Design Presentation

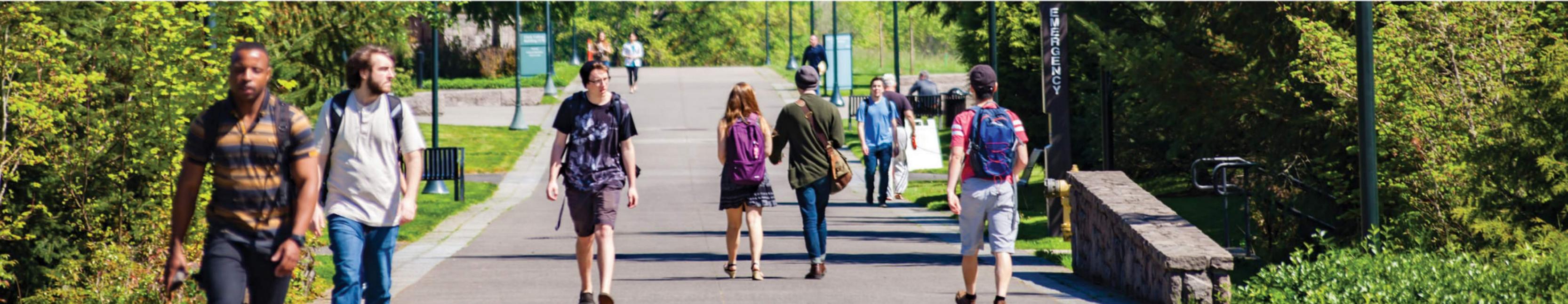
Attachment A



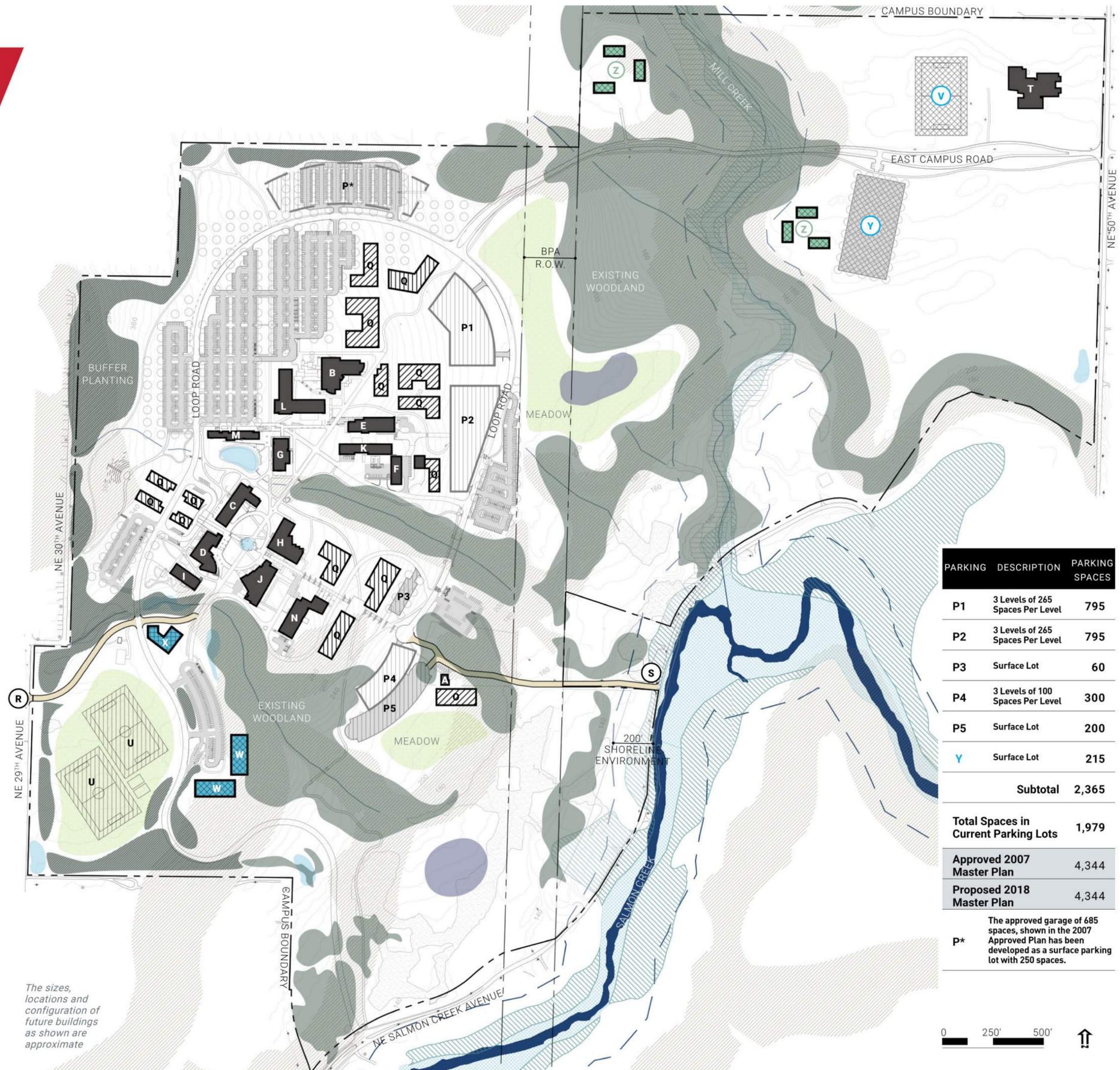
March 11, 2021

WSU Vancouver Life Sciences Building

Board of Regents Meeting



WSU-V Master Plan



The sizes, locations and configuration of future buildings as shown are approximate

PARKING	DESCRIPTION	PARKING SPACES
P1	3 Levels of 265 Spaces Per Level	795
P2	3 Levels of 265 Spaces Per Level	795
P3	Surface Lot	60
P4	3 Levels of 100 Spaces Per Level	300
P5	Surface Lot	200
Y	Surface Lot	215
Subtotal		2,365
Total Spaces in Current Parking Lots		1,979
Approved 2007 Master Plan		4,344
Proposed 2018 Master Plan		4,344
P*	The approved garage of 685 spaces, shown in the 2007 Approved Plan has been developed as a surface parking lot with 250 spaces.	



2018 Proposed Master Plan

EXISTING & PREVIOUSLY APPROVED FACILITIES

- Existing Building
- Approved Building
- Existing Parking Lot
- Approved Parking Lot
- Approved Parking Garage
- Existing Roadway & Walkway
- Approved Roadway & Walkway
- Approved Playing Field
- Existing Drainage Ponds
- Approved Regional Stormwater Facility

PROPOSED IN 2018 MASTER PLAN UPDATE

- Proposed Building
- Proposed Parking Lot
- Proposed Playing Field

CONCEPTUAL FUTURE DEVELOPMENT

- Conceptual Development (not proposed under 2018 update)

ENVIRONMENTAL CONSTRAINTS

- 100-Year Floodplain
- Geohazard Area & Steep Slopes
- 200' Shoreline Environment

CAMPUS FACILITY INDEX

- A** Annex
- B** Clark College Building (VCCW)
- C** Classroom Building (VCLS)
- D** Dengerink Administration Building (VDEN) Cafeteria
- E** Engineering & Computer Science Building (VECS)
- F** Facilities Operations Building (VFO)
- G** Firstenburg Student Commons (VFSC)
- H** Library Building (VLIB)
- I** McClaskey Building (VMCB) Child Development Program
- J** Multimedia Classroom Building (VMMC)
- K** Physical Plant Building (VPP) Parking Services
- L** Science & Engineering Building (VSCI)
- M** Student Services Center (VSSC)
Admissions, Bookstore, Financial Aid, Visitor's Center
- N** Undergraduate Building (VUB)
- O** Graduate Student & Faculty Housing¹
As Approved In 2007 Master Plan
- P** Parking As Approved In 2007 Master Plan
- Q** Future Campus Development
As Approved In 2007 Master Plan
- R** Bus Only Access As Approved In 2007 Master Plan
- S** Future Entrance As Approved In 2007 Master Plan
- T** iTech Prep. School (Vancouver Public Schools)
- U** Playing Field As Approved In 2007 Master Plan
- V** Playing Field
- W** Residence Hall
- X** Student Union Building
- Y** Parking
- Z** Future Conceptual Campus Development Space
Beyond The 2018 Campus Master Plan

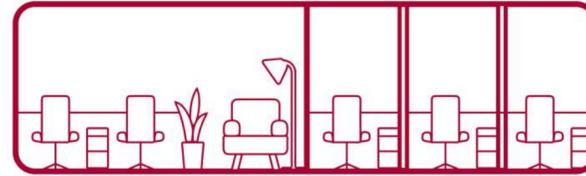
COLOR Existing and Previously Approved Master Plan Elements
COLOR Proposed Under 2018 Master Plan Update
COLOR Conceptual, Beyond 2018 Update

¹ Location of housing is intended to be interchangeable between graduate, undergraduate and faculty based on need.



Connect and learn.

The Life Sciences Building will offer a diversity of space types including quiet spaces for introspection and study and public gathering areas for social engagement and group work. We will provide access to comfortable seating and adequate power in all spaces.



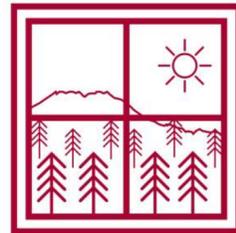
Adapt.

Flexible storage, varied work environments, accessible technology and movable furniture will provide for "hackable" spaces that students and faculty can shape to their needs. We will provide infrastructure for labs and teaching spaces that can be easily modified for the continued evolution of technology and study.



Foster connection.

The Life Sciences Building will be a place that connects faculty, graduate and undergraduate students to cultivate synergy and build community. We will provide a place to tell our stories and celebrate diversity in all its forms.



Celebrate the beauty of this place.

The location and organization of WSU Vancouver offers incredible views and access to nature. We will reinforce and celebrate the opportunities offered by this unique setting.



Forge an engine of opportunity.

WSU Vancouver celebrates the diversity of its faculty, staff and student body. The Life Sciences Building will foster the continued recruitment and retention of faculty, staff and students of color as well as people from low-income backgrounds, with disabilities, veterans and first-generation students and will promote a community of equity for all populations. Through art and building expression, we will honor the history of the land and create an inclusive space where individuals from all social identities will feel a sense of belonging and opportunity to thrive.

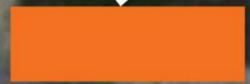


Work for everyone.

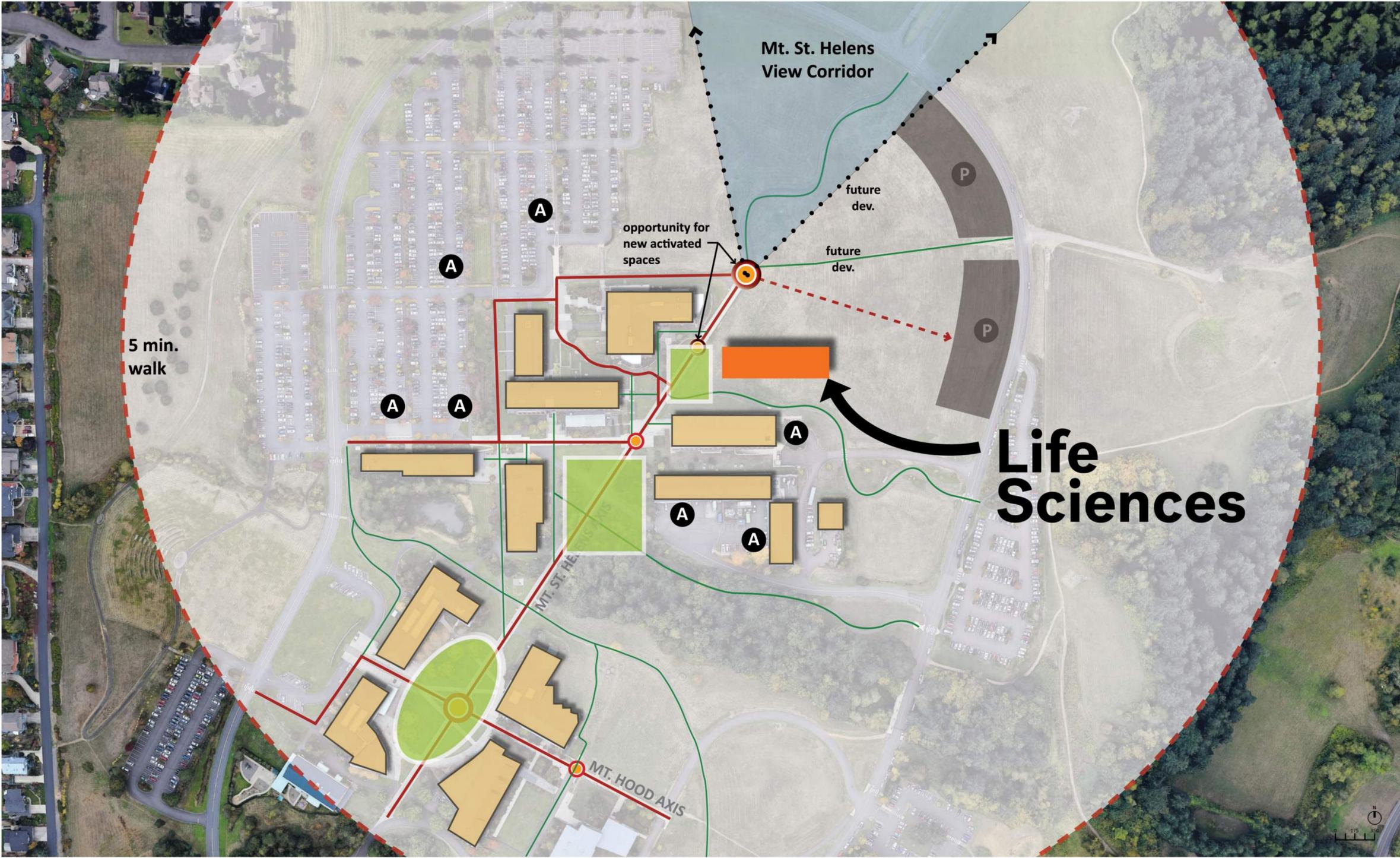
We will create universally accessible campus and building spaces that are welcoming, safe and gender inclusive. We will prioritize health and wellness by using non-toxic building materials and create vibrant spaces with immediate access to daylight and views.

Project Location

Life Sciences



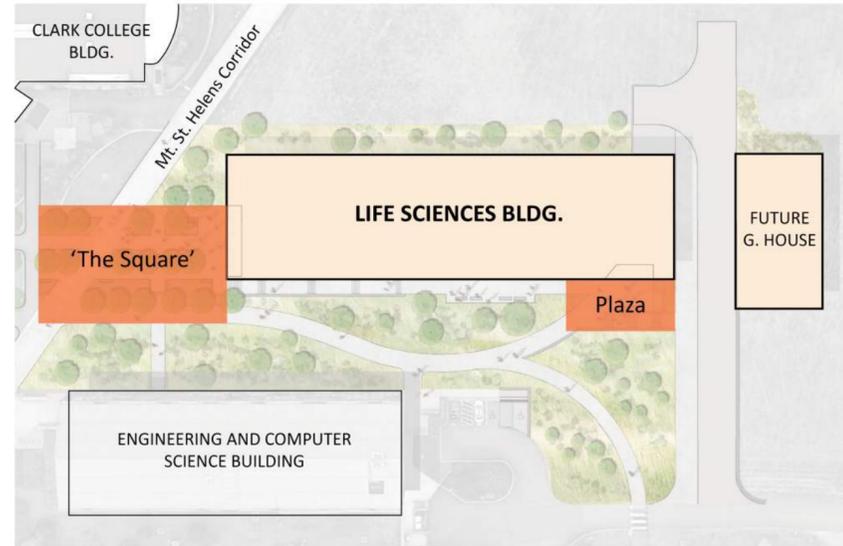
Campus Connections



- LEGEND**
(A) Accessible Parking
- - - - - Walking Radii from Life Sciences
— Corridors Pedestrian Route
— Cougar Trails Pedestrian Route
- (P) Future Parking
- - - - - Future Connections
(O) Primary Campus Node
(o) Secondary Campus Node
[] Primary Open Space

Site Concept

GATHER

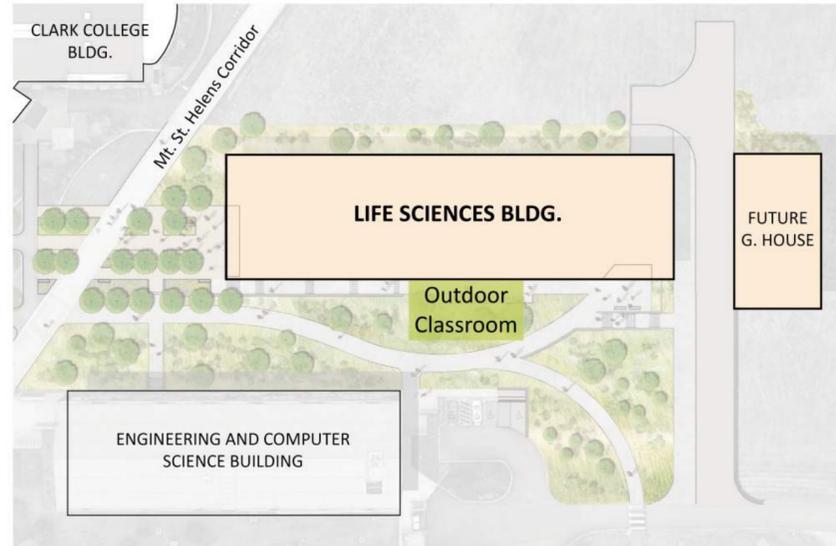


Basalt Benches



'The Square' - Gathering and Social Spaces

EDUCATE

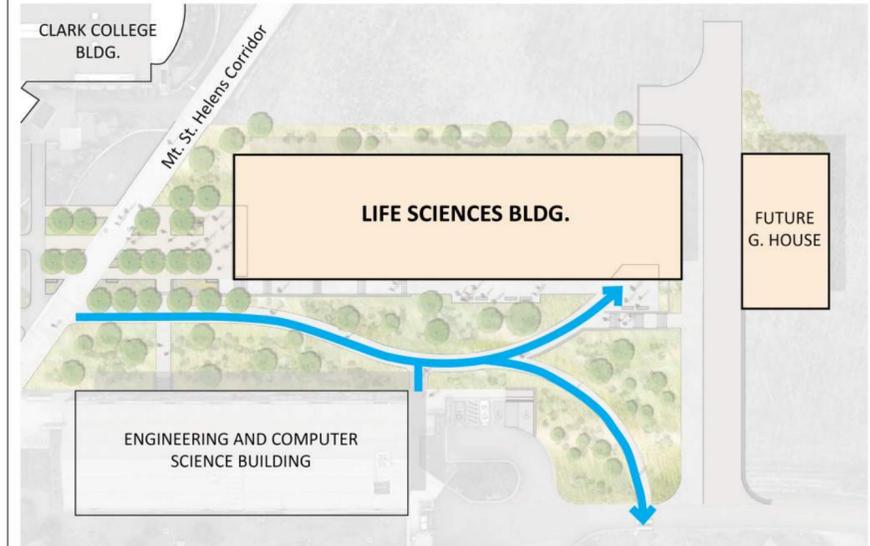


Pollinator Garden



Salmon Safe

CONNECT

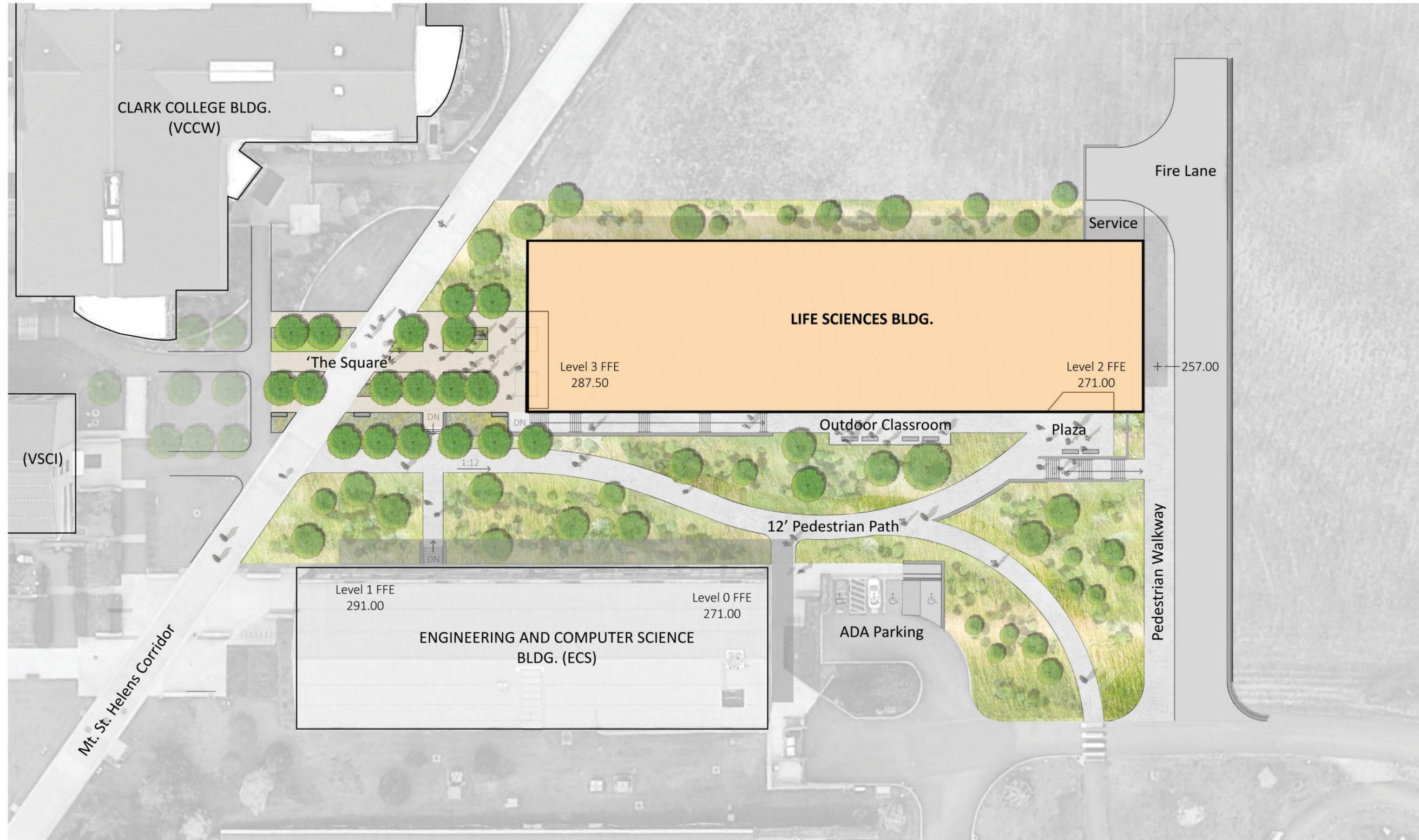


Meadow

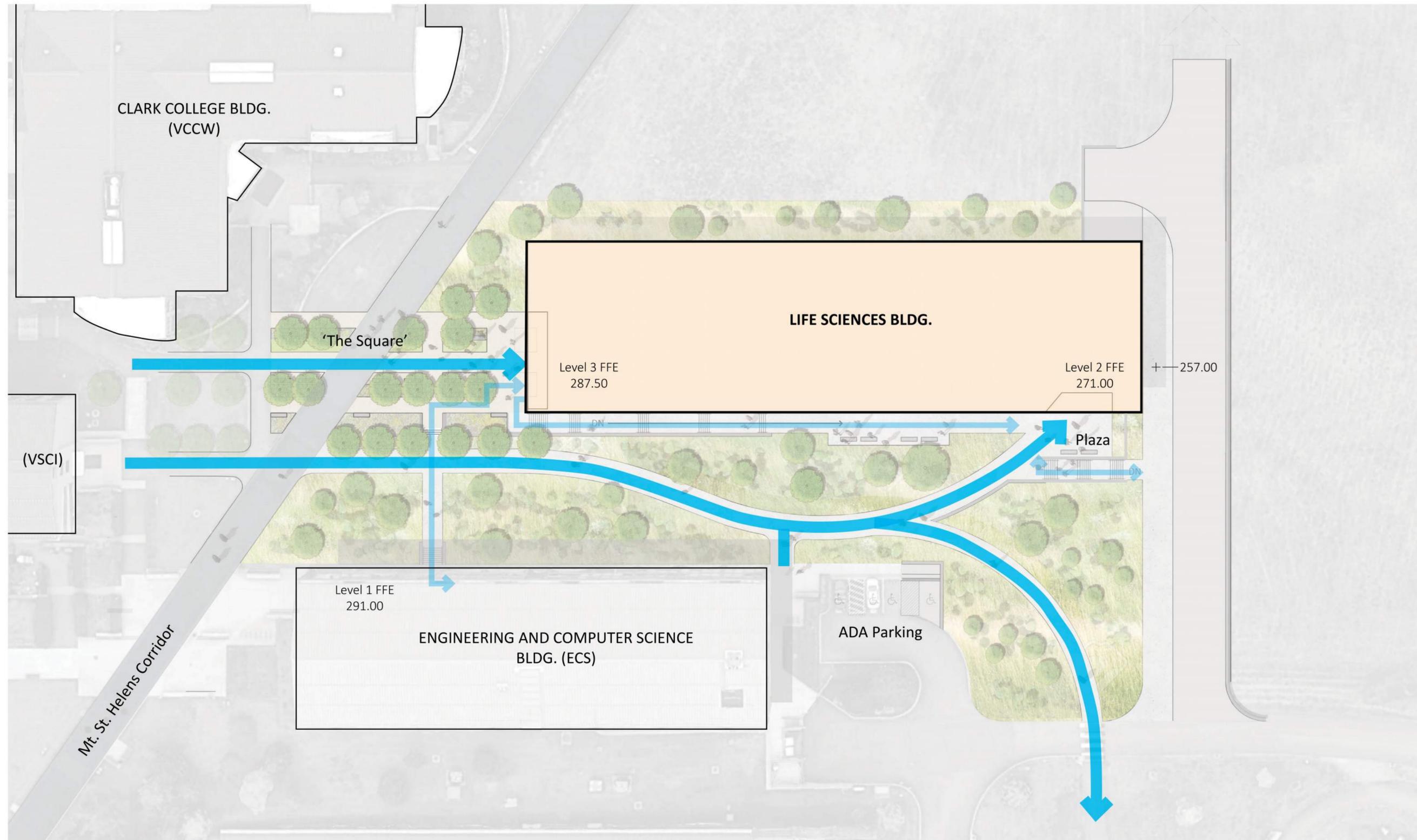


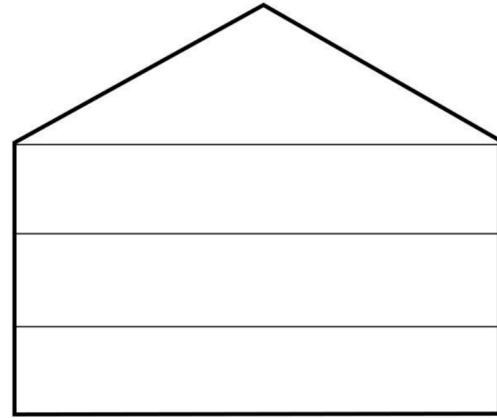
Pollinator Plants

Site Plan

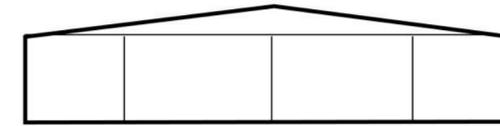


Site Circulation





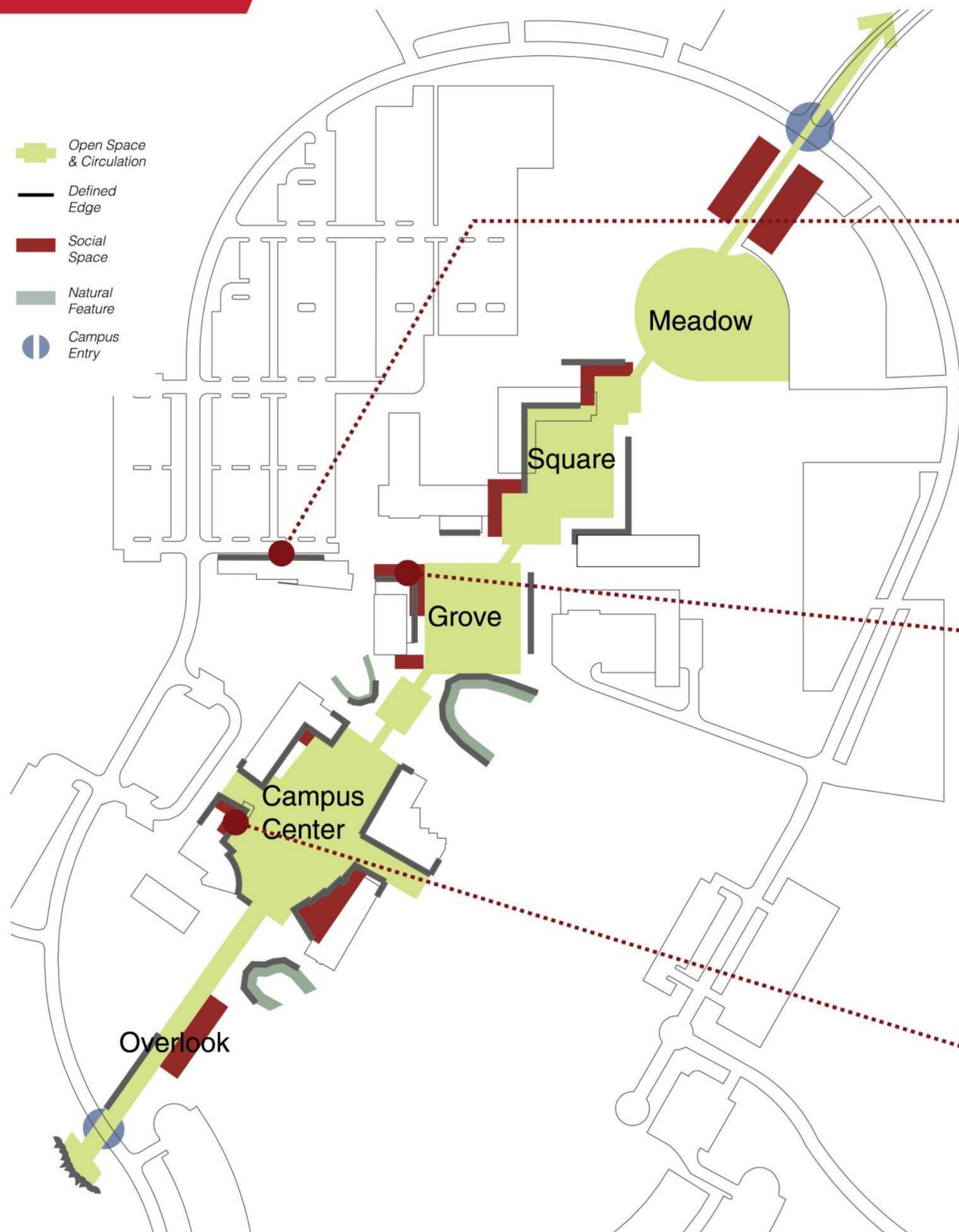
THE GABLE



THE PAVILION

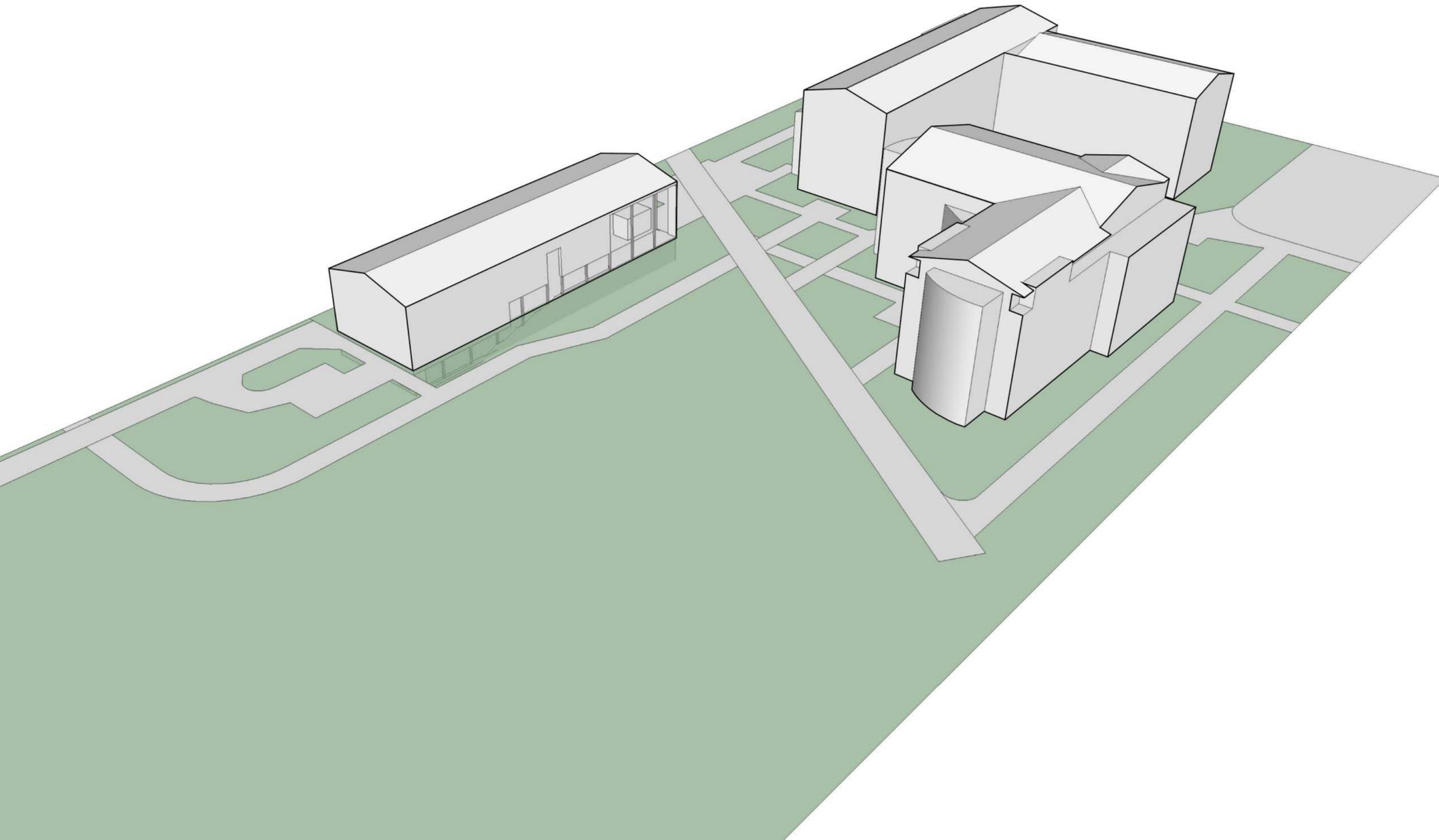


Active Edges



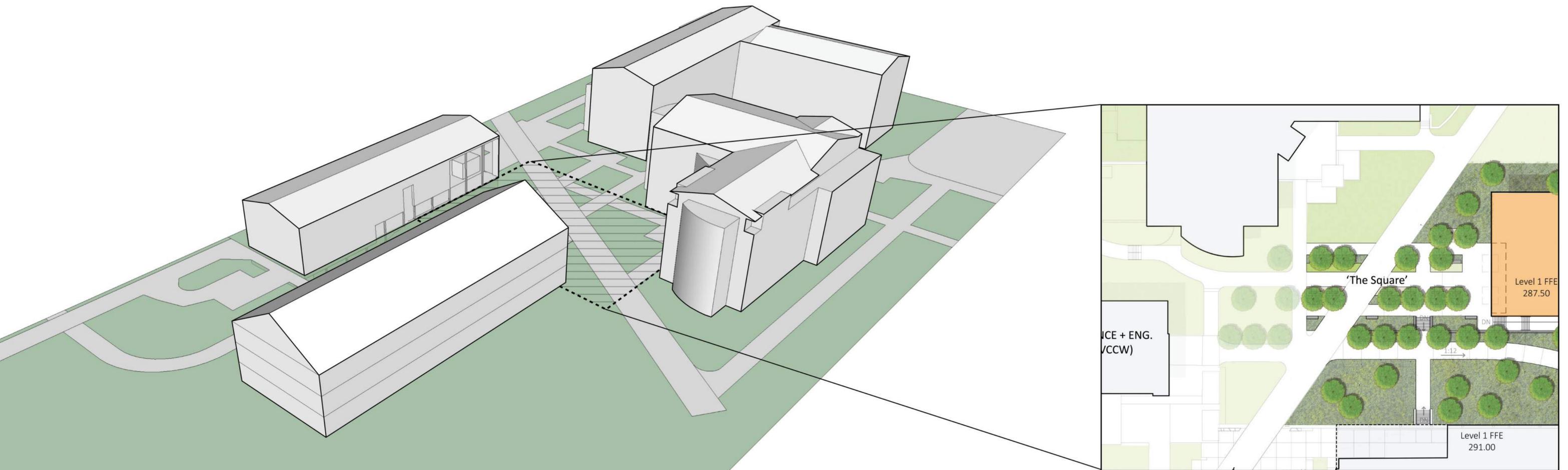
Building Concept

-REINFORCE THE MASTERPLAN



Building Concept

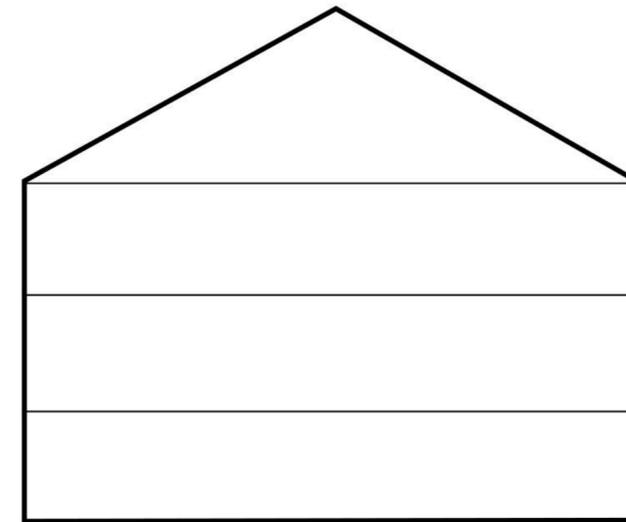
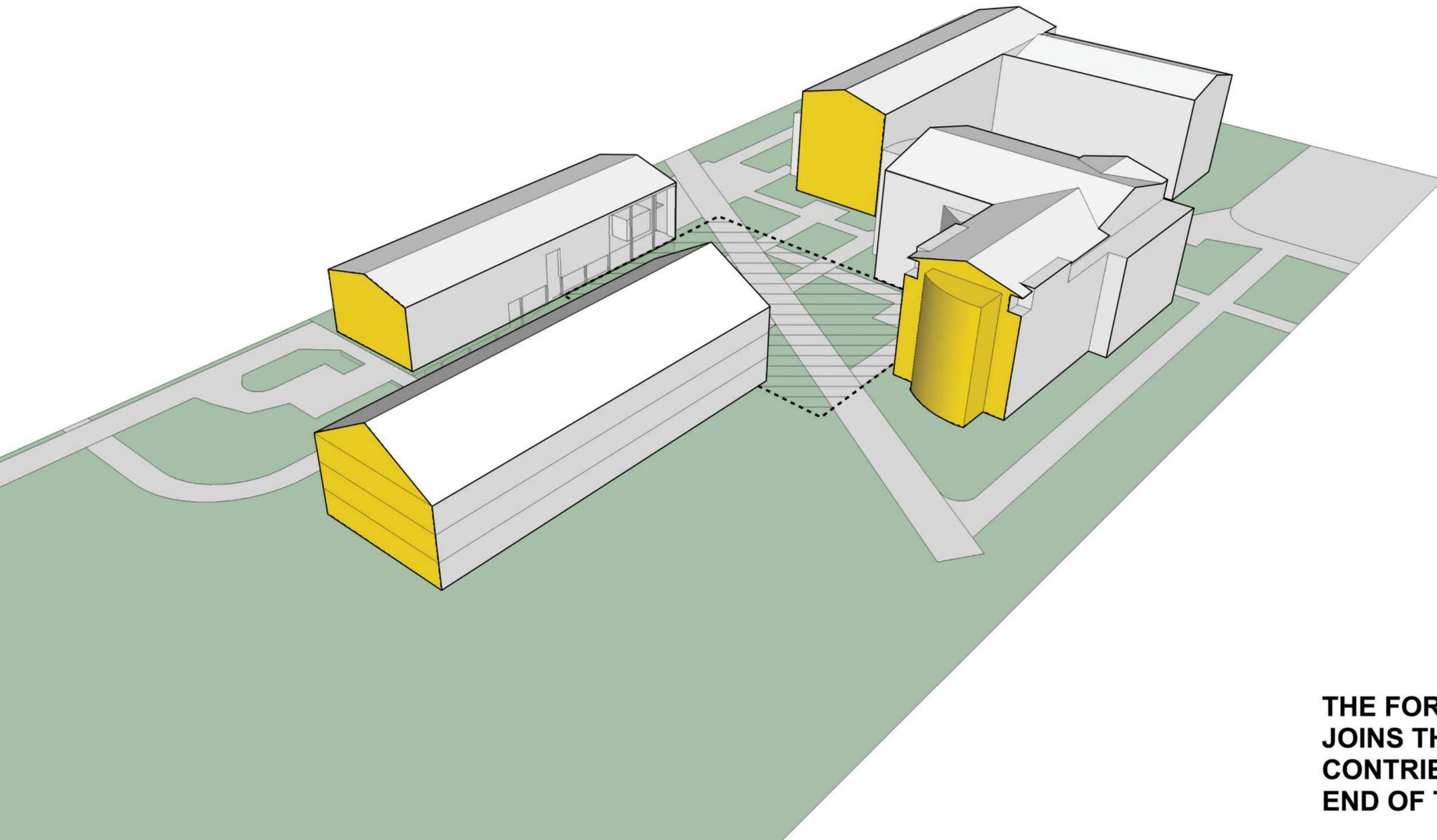
- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE



THE WEST SIDE OF THE BUILDING SETS UP AN 'ACTIVE EDGE', DIRECTLY CONNECTING TO A NEW PLAZA THAT WILL BE OPTIMIZED AROUND ACTIVITY AND SOLAR ORIENTATION

Building Concept

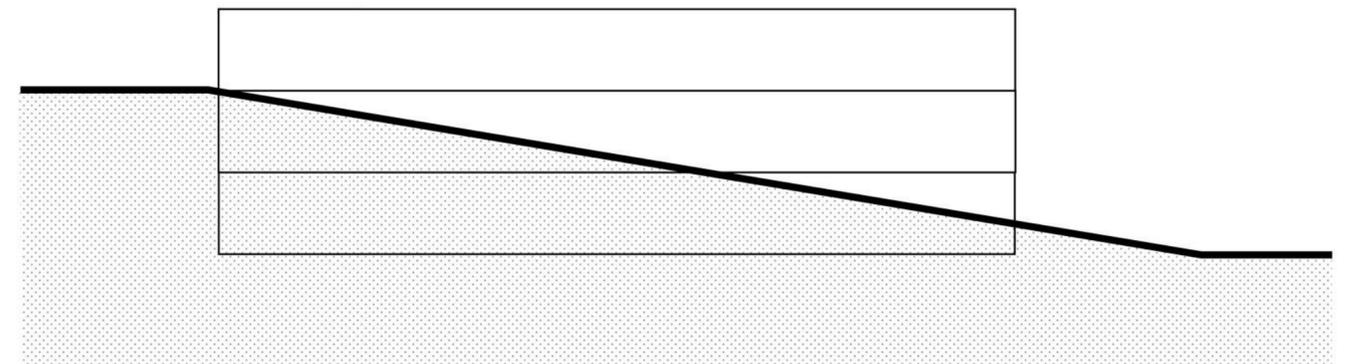
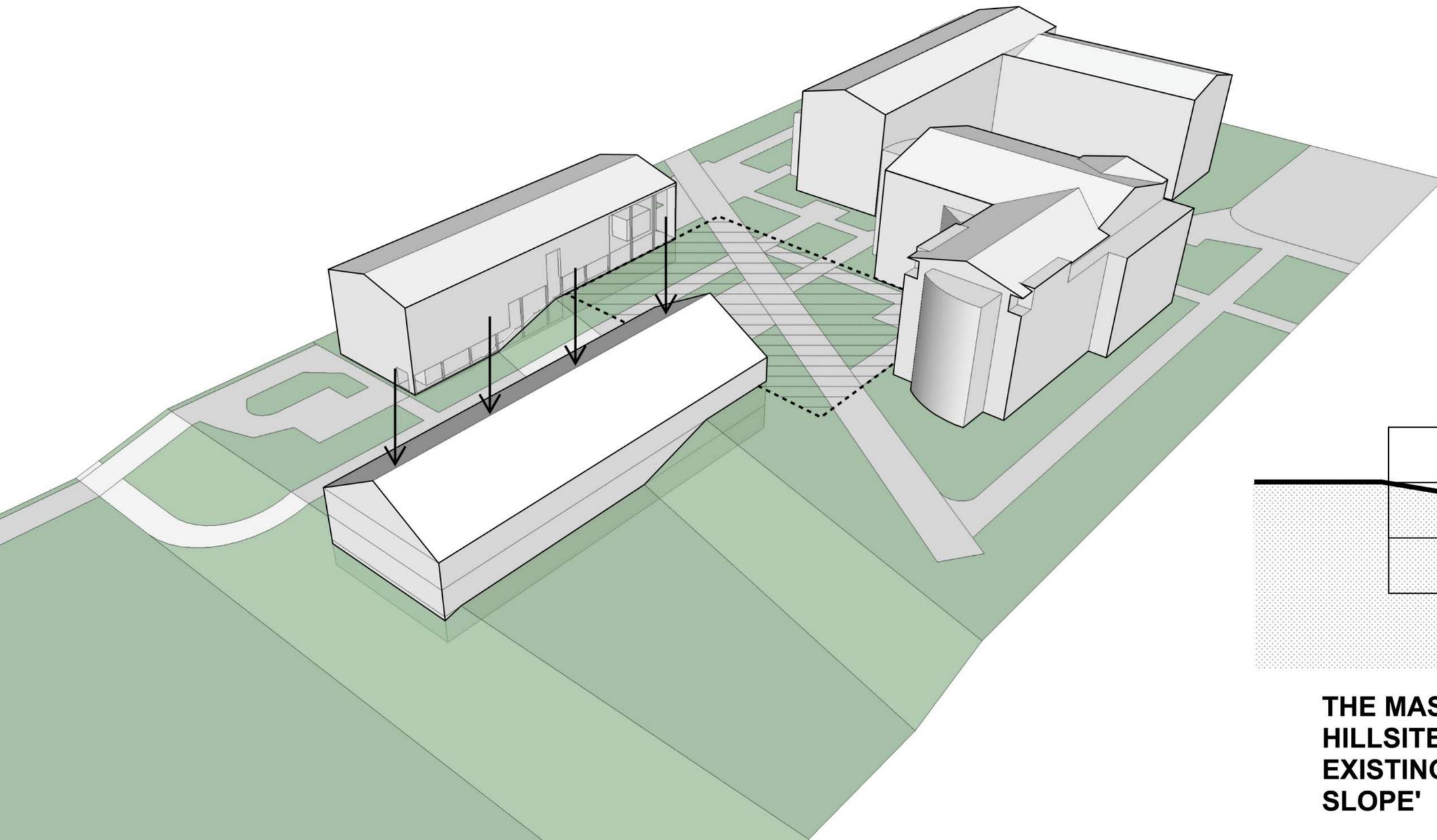
- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER



THE FORM OF THE BUILDING AT ITS TALLEST POINT
JOINS THE ENSEMBLE OF GABLED FORMS THAT
CONTRIBUTE TO CAMPUS CHARACTER AT THE NORTH
END OF THE MT ST. HELENS CORRIDOR

Building Concept

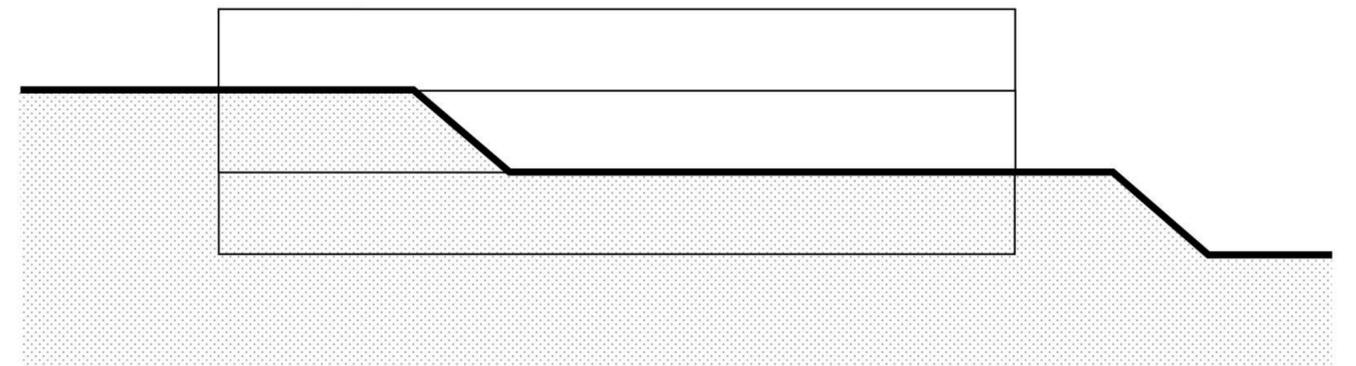
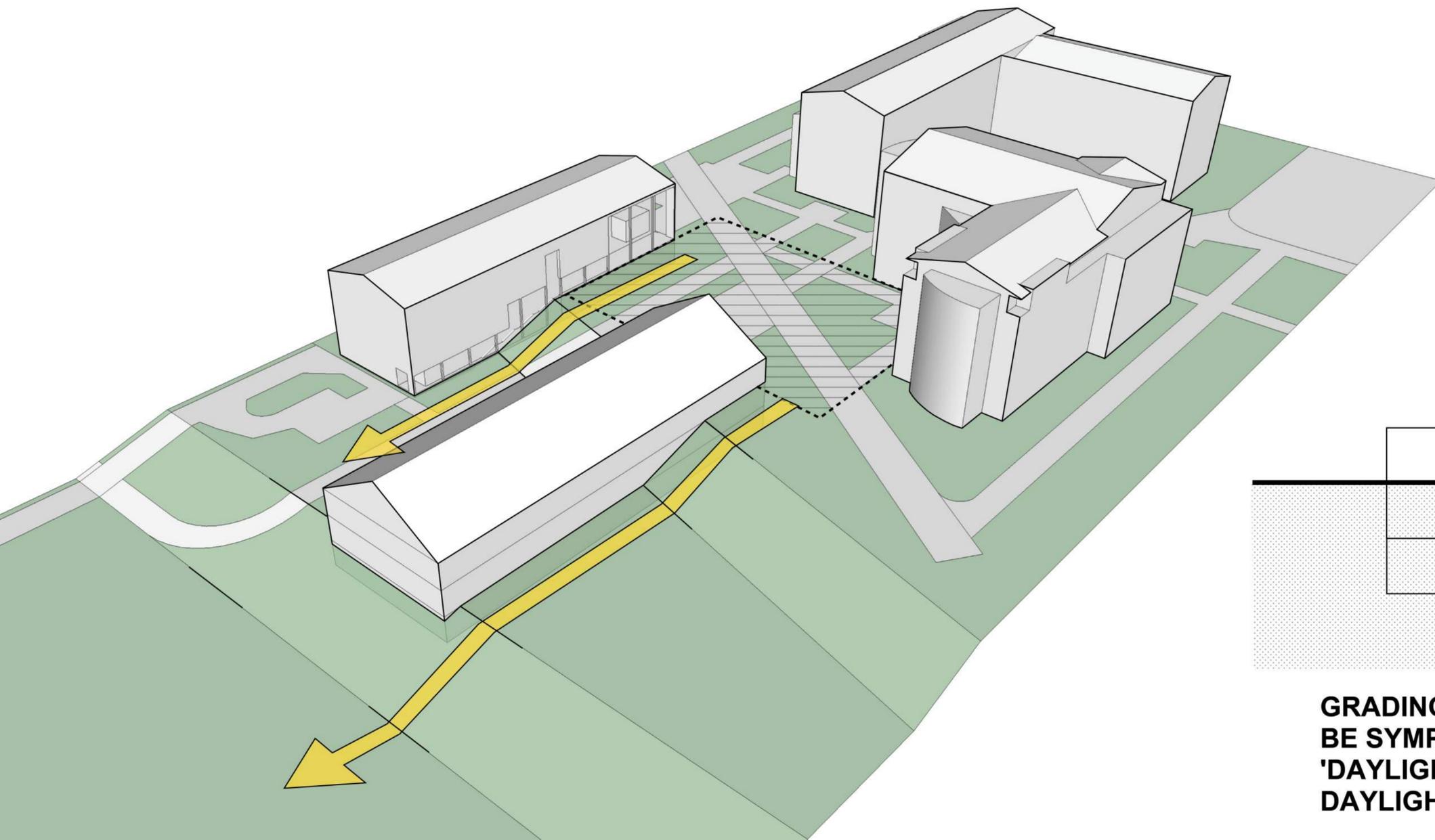
- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE



THE MASSING ENGAGES THE TOPOGRAPHY OF THE HILLSITE, OPTIMIZING THE BUILDING AROUND THE EXISTING SITE CONSTRAINTS WITHOUT 'CHASING THE SLOPE'

Building Concept

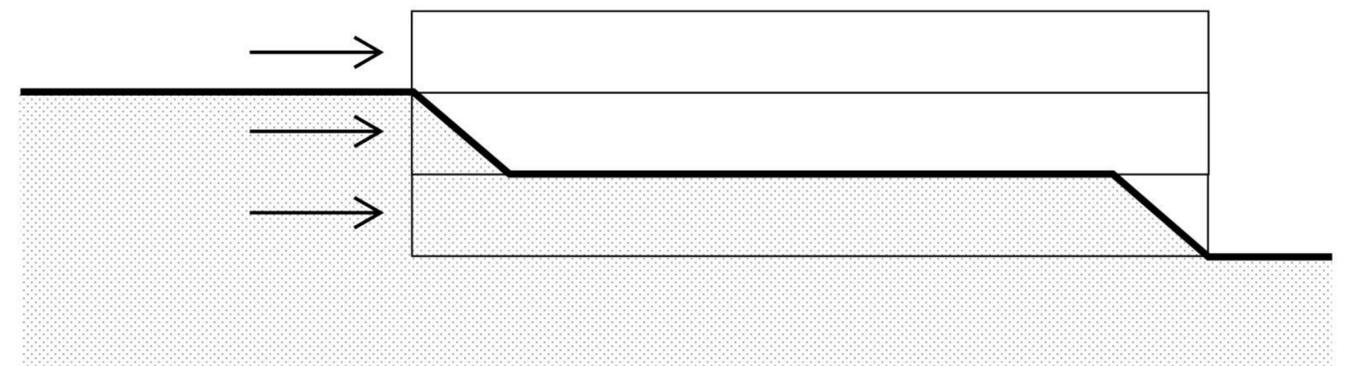
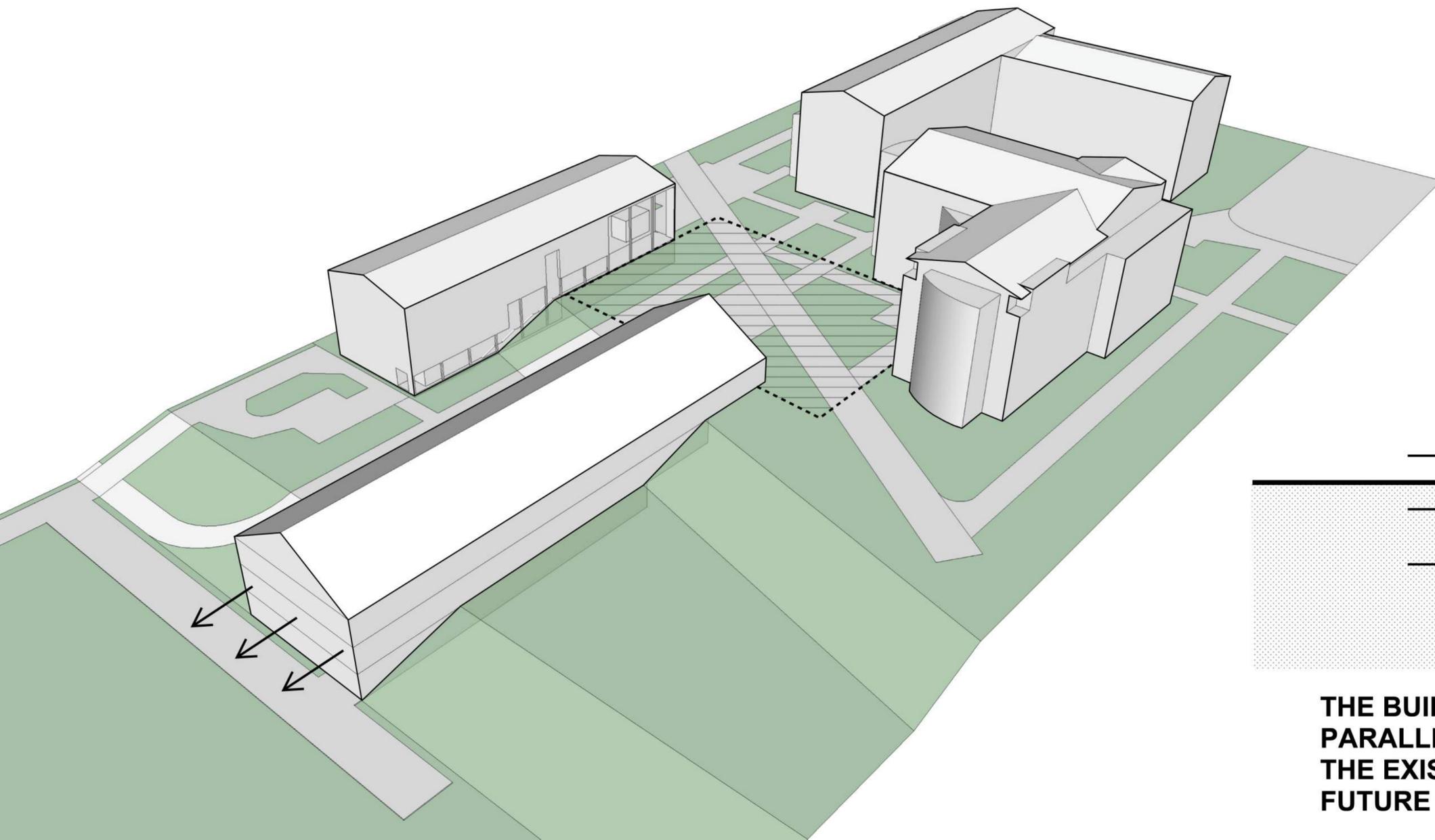
- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE**



GRADING ADJACENT TO THE BUILDING IS MODIFIED IN TO BE SYMPATHETIC TO THE NATURAL SLOPE BUT ALSO 'DAYLIGHT' EACH LEVEL IN WAYS THAT OPTIMIZE DAYLIGHTING AND VIEWS

Building Concept

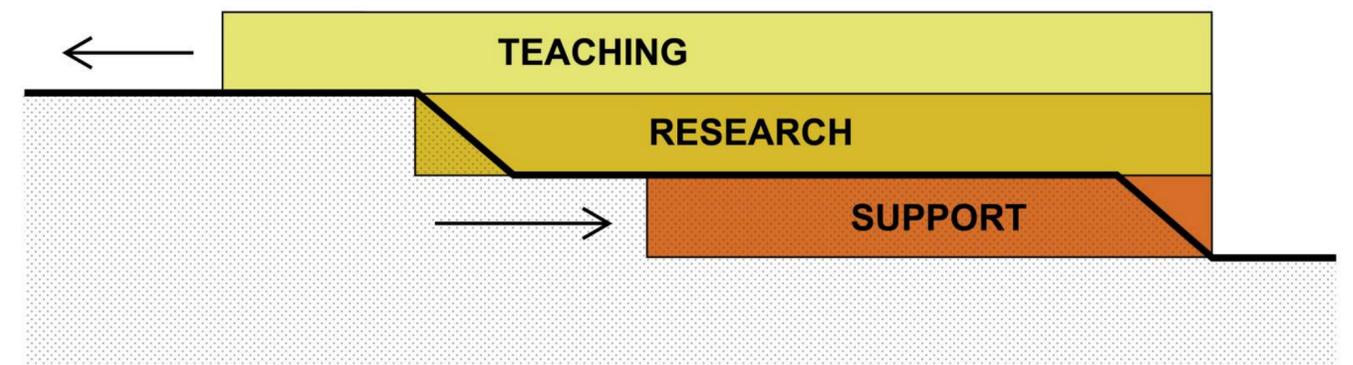
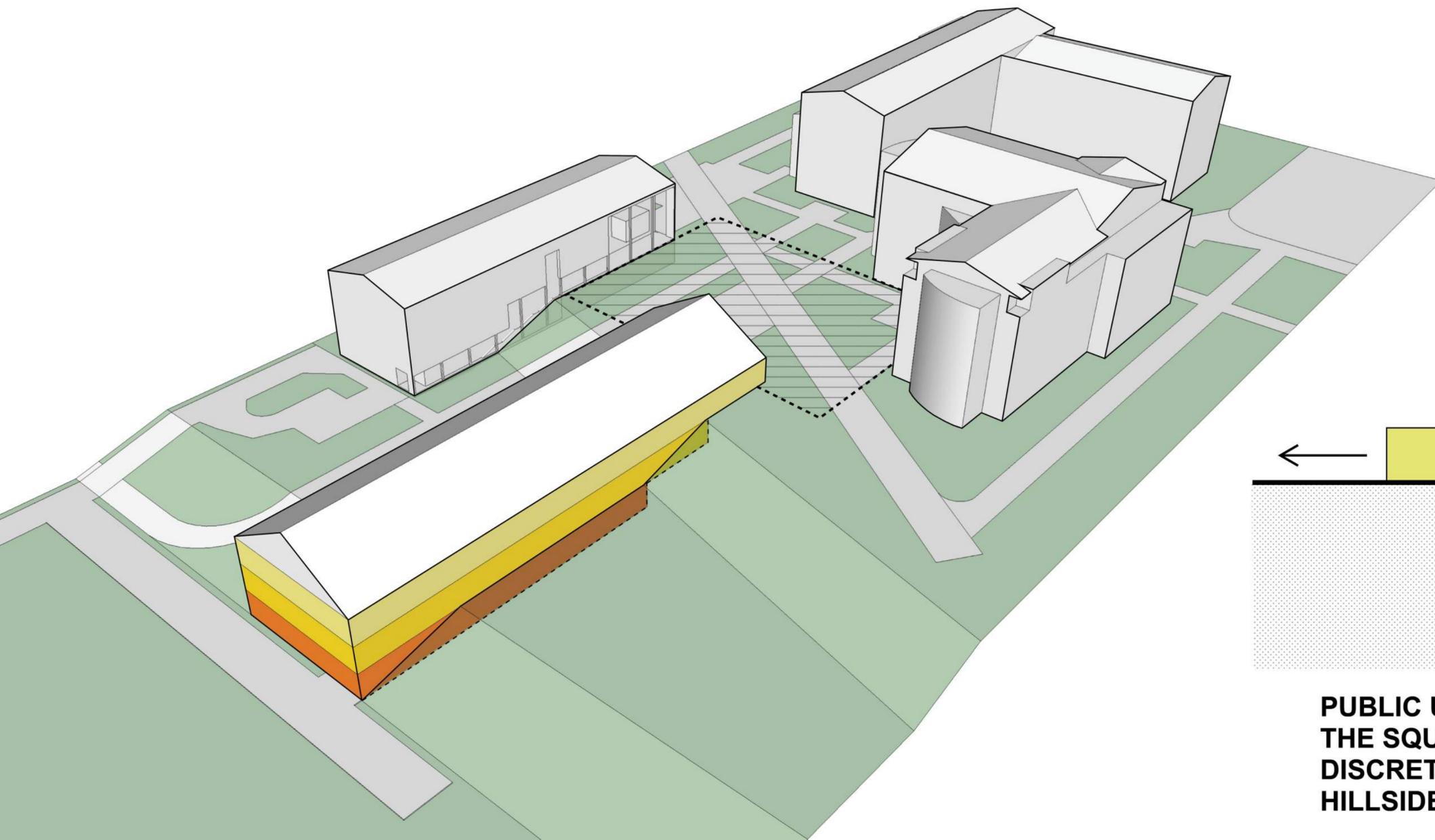
- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE
- EXTEND TO THE SERVICE DRIVE



THE BUILDING ENGAGES A NEW SERVICE DRIVE RUNNING PARALLEL TO GRADE, PROVIDING EASY ACCESS OFF OF THE EXISTING ROAD AND SETTING UP THE POTENTIAL FOR FUTURE CAMPUS EXPANSION TO THE NORTH

Building Concept

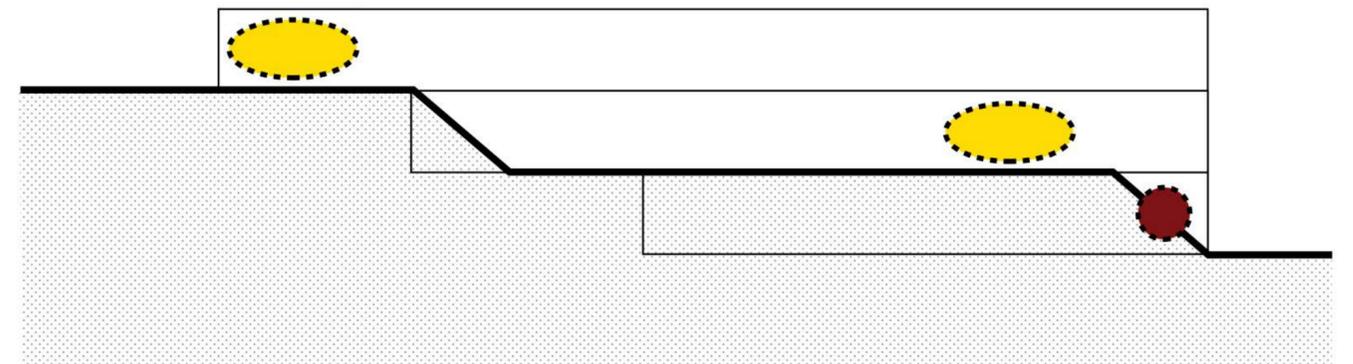
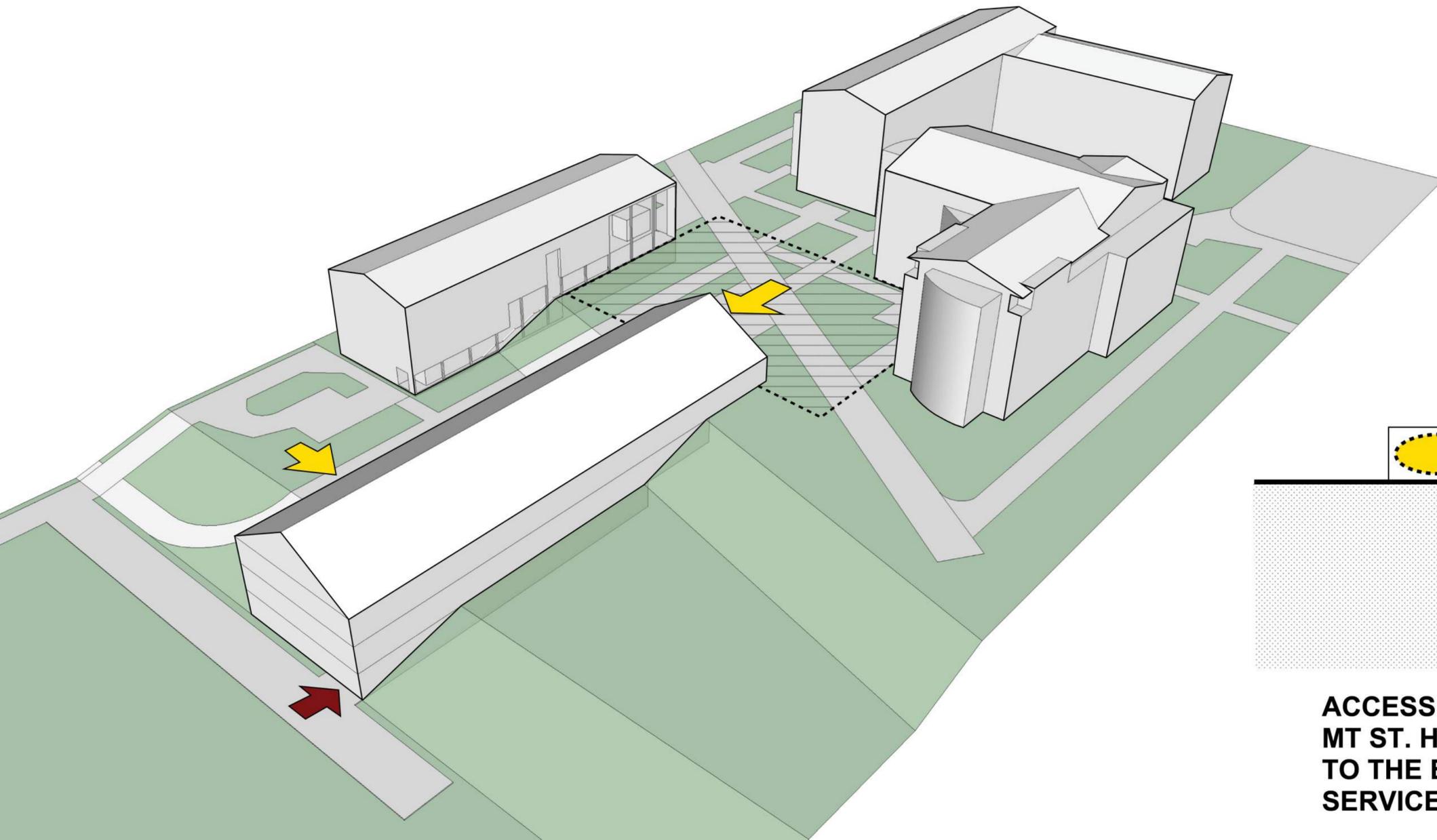
- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE
- EXTEND TO THE SERVICE DRIVE
- REDISTRIBUTE PROGRAM**



PUBLIC USE PROGRAM AREAS ARE CONCENTRATED AT THE SQUARE ALONG THE MT. ST HELENS WHILE MORE DISCRETE SERVICE AREAS ARE RECESSED INTO THE HILLSIDE

Building Concept

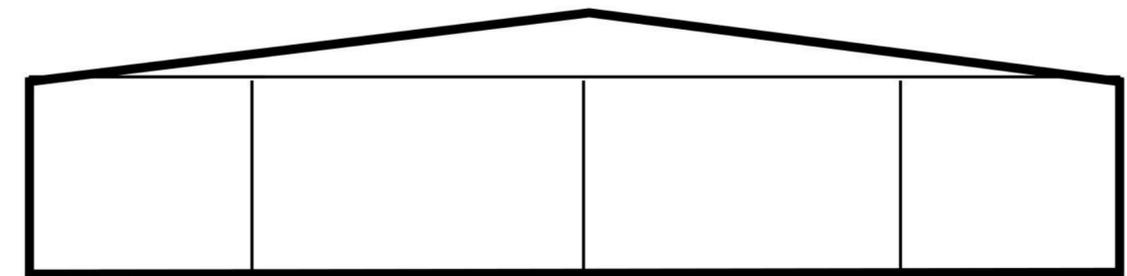
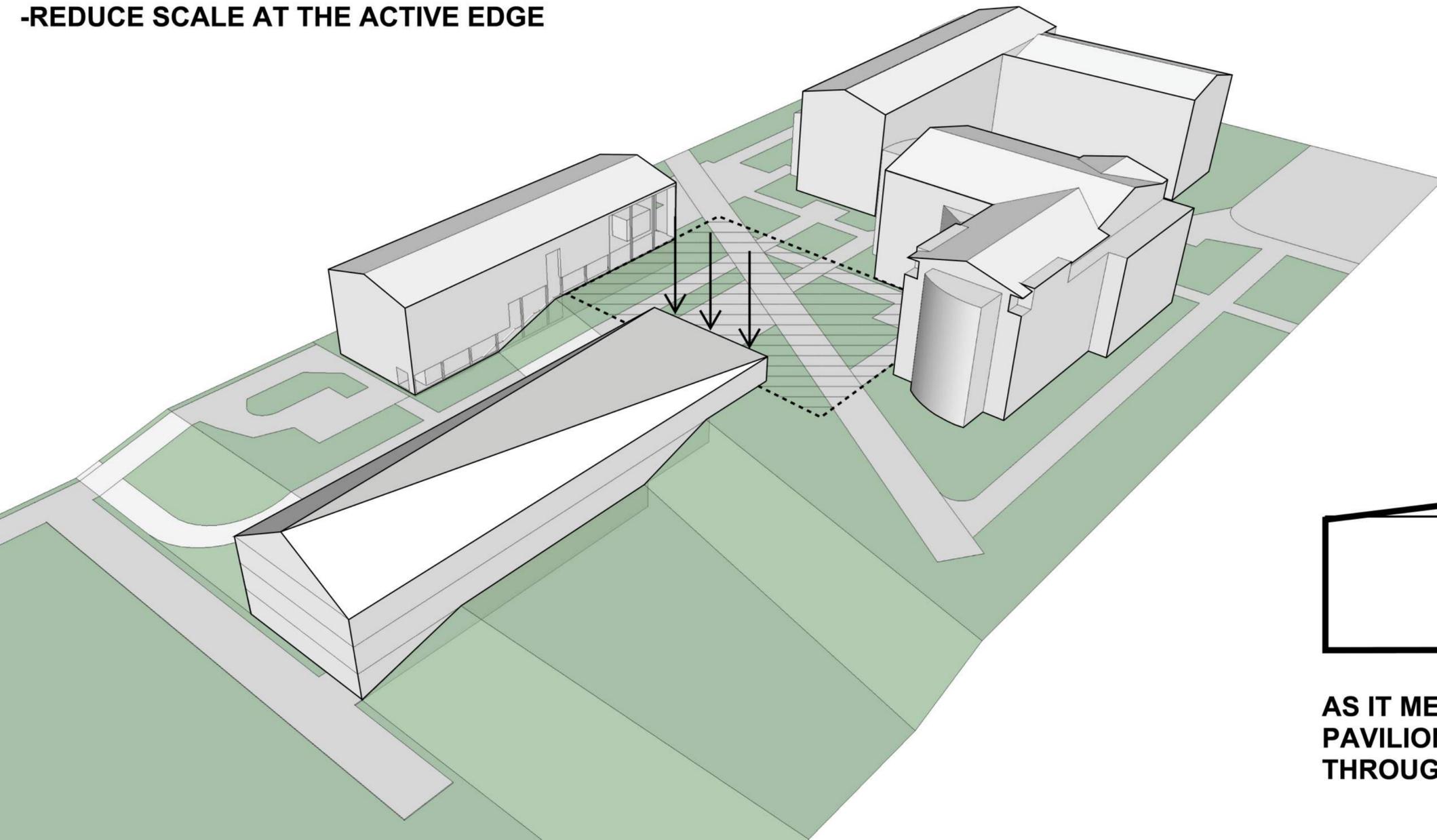
- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE
- EXTEND TO THE SERVICE DRIVE
- REDISTRIBUTE PROGRAM
- CREATE EQUITABLE ENTRIES**



ACCESSIBLE PUBLIC ENTRIES ORGANIZED AROUND THE MT ST. HELENS CORRIDOR AND ADA PARKING ADJACENT TO THE ECS BUILDING, WITH SECURE ACCESS AT THE SERVICE ROAD FOR DISCRETE PROGRAM AREAS

Building Concept

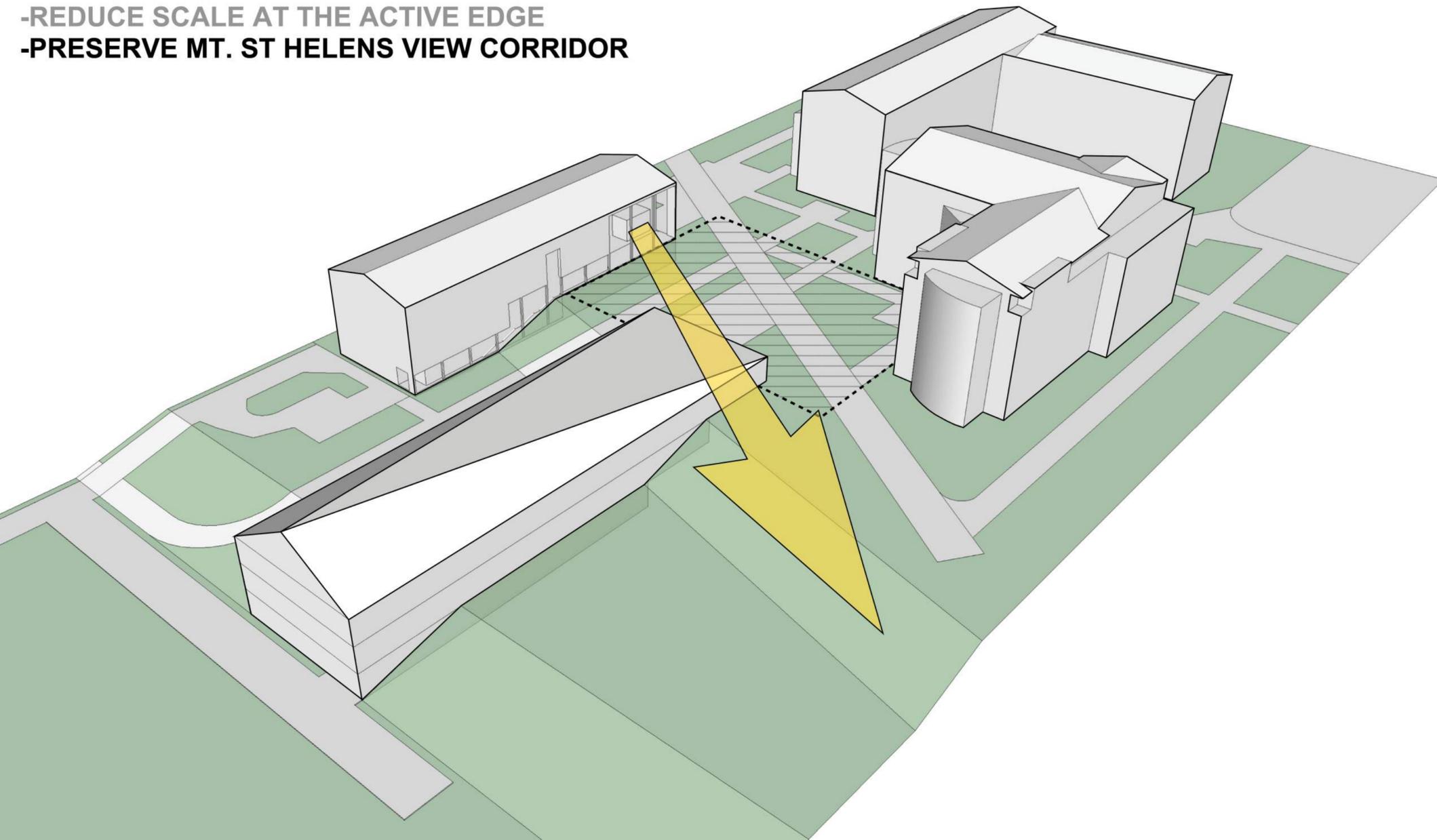
- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- REINFORCE CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE
- EXTEND TO THE SERVICE DRIVE
- REDISTRIBUTE PROGRAM
- CREATE EQUITABLE ENTRIES
- REDUCE SCALE AT THE ACTIVE EDGE**



AS IT MEETS THE PLAZA, THE LOBBY TAKES ON THE PAVILION CHARACTER OF THE ACTIVE EDGES FOUND THROUGHOUT CAMPUS.

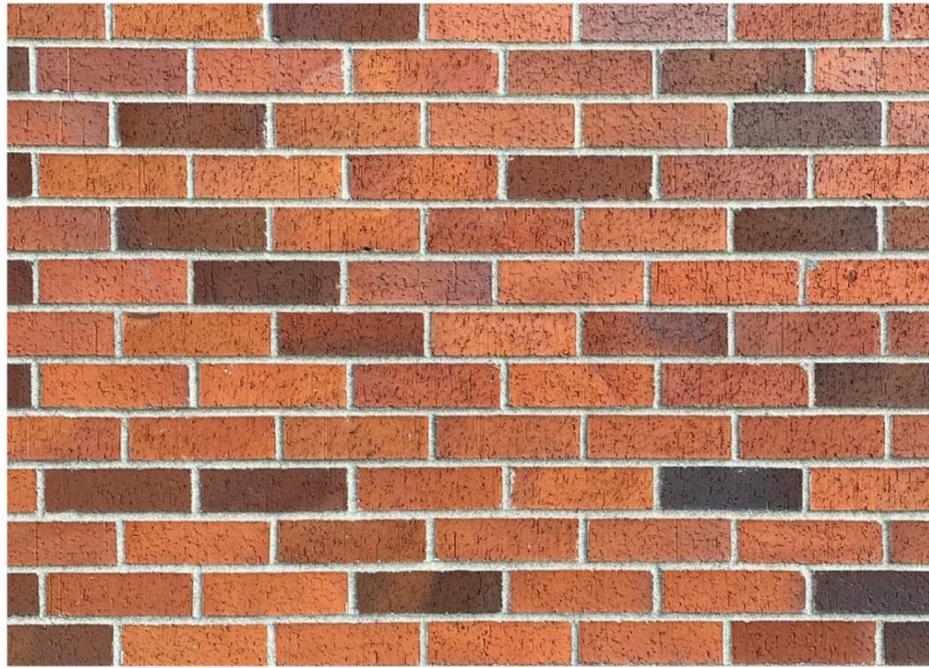
Building Concept

- RESPECT THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE
- EXTEND TO THE SERVICE DRIVE
- REDISTRIBUTE PROGRAM
- CREATE EQUITABLE ENTRIES
- REDUCE SCALE AT THE ACTIVE EDGE
- PRESERVE MT. ST HELENS VIEW CORRIDOR



**THROUGH CREATING A HIP ROOF CONDITION
ALONG THE MT. ST HELENS CORRIDOR,
THE MASSING PRESERVES CRITICAL VIEWS FROM
THE ADJACENT ECS CONFERENCE ROOM**

Exterior Materials



MASONRY



METAL PANEL



STANDING SEAM ROOF



CONCRETE



CAMAS BASALT

View Looking West



View Looking South



Mt St Helens Entry

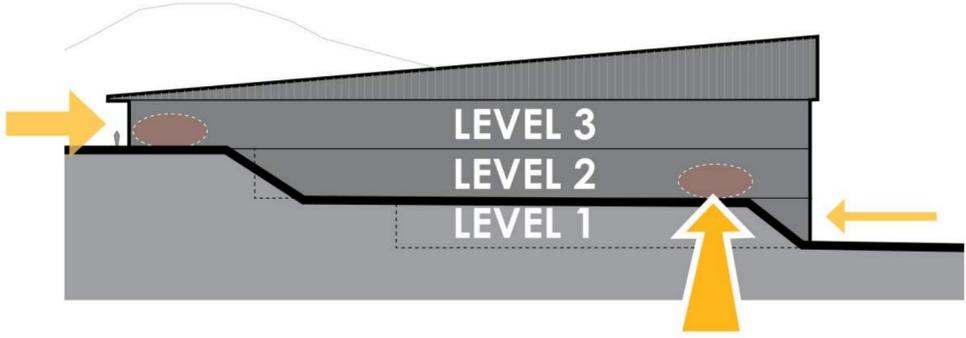
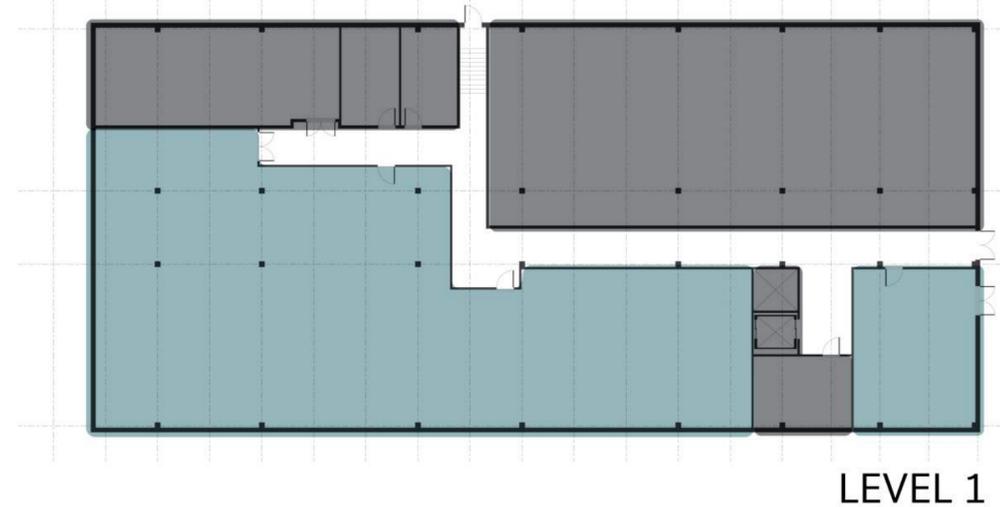
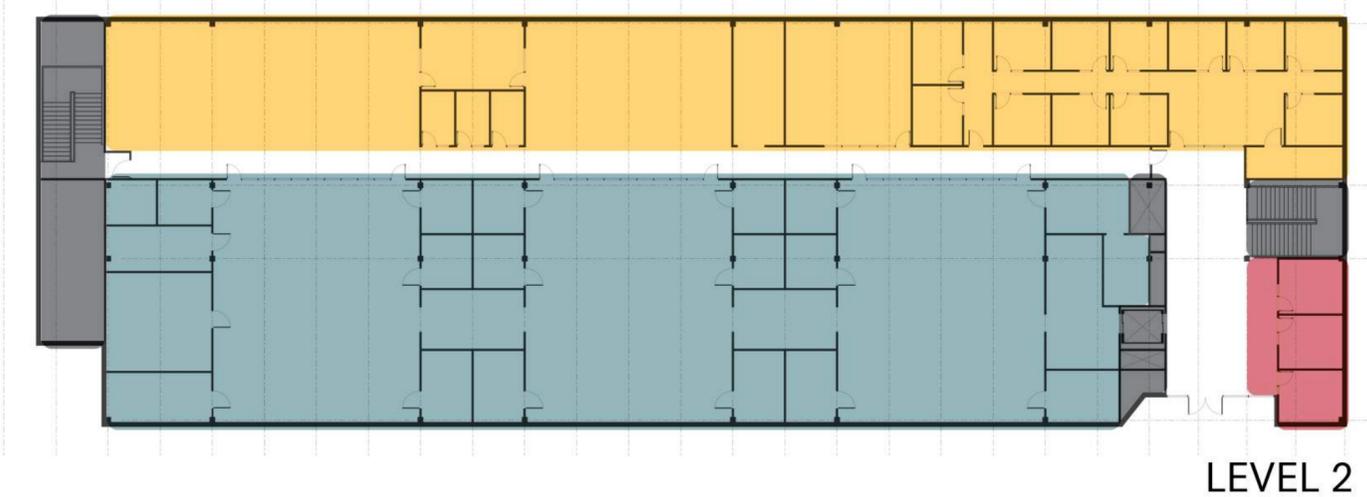
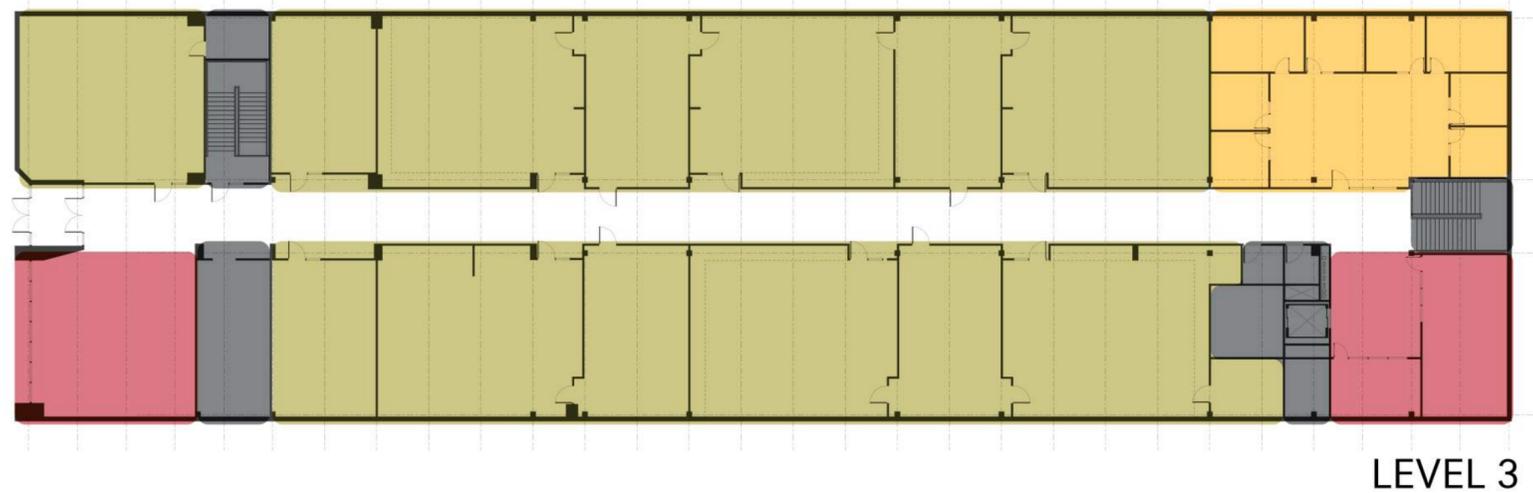


WSU VANCOUVER
LIFE SCIENCES BUILDING

View of Lower Entry



Floor Plans



-  Social + Collaboration
-  Instruction + Support
-  Research + Support
-  Office + Workplace
-  Building Support

WSUV Life Sciences Building



Agenda
Student Affairs and Student Life Committee
Thursday, May 6, 2021
9:00 a.m. – 10:00 a.m.

Location: WSU Spokane, SNRS 401 / Electronic

Committee Members: Ron Sims (Chair), Arliegh Cayanan, and Jenette Ramos

Information Item

Section

1. COVID Update – Challenges and Opportunities Ahead (*Gonzales*)

S-1

Phased Reopening: Challenges and Opportunities

Board of Regents
Student Affairs & Student Life



Division of
Student Affairs
WASHINGTON STATE UNIVERSITY

Testing for Fall

Testing

- Who and how?
- Limitations
- Need moving forward

Vaccination

- Education and encouragement
- Opportunities
- Complexity around mandate
 - Specific program needs
 - Tracking and review

Safety Protocols

- Masking
- Distancing
- Attestation
- Cleaning



Partnering with the Community to Promote Public Health



Kate McAteer, Vice Chancellor for Academic and Student Affairs represented the education sector in 4-week community seminar series hosted by PNNL to “demystify COVID-19”



“To the amazing WSU volunteers: Thank you all so much for helping us to run such a successful COVID-19 mass vaccination clinic for our community this last Wednesday! It would not have gone as smooth as it did without the great efforts of our volunteer force. I was so impressed with each and every person that stepped up to volunteer, the ease with which you stepped into and executed your individual roles and assignments, and the teamwork you displayed. You are a credit to the WSU name!”
-Kelson Record, Regional Pharmacy Leader, Rite-Aid

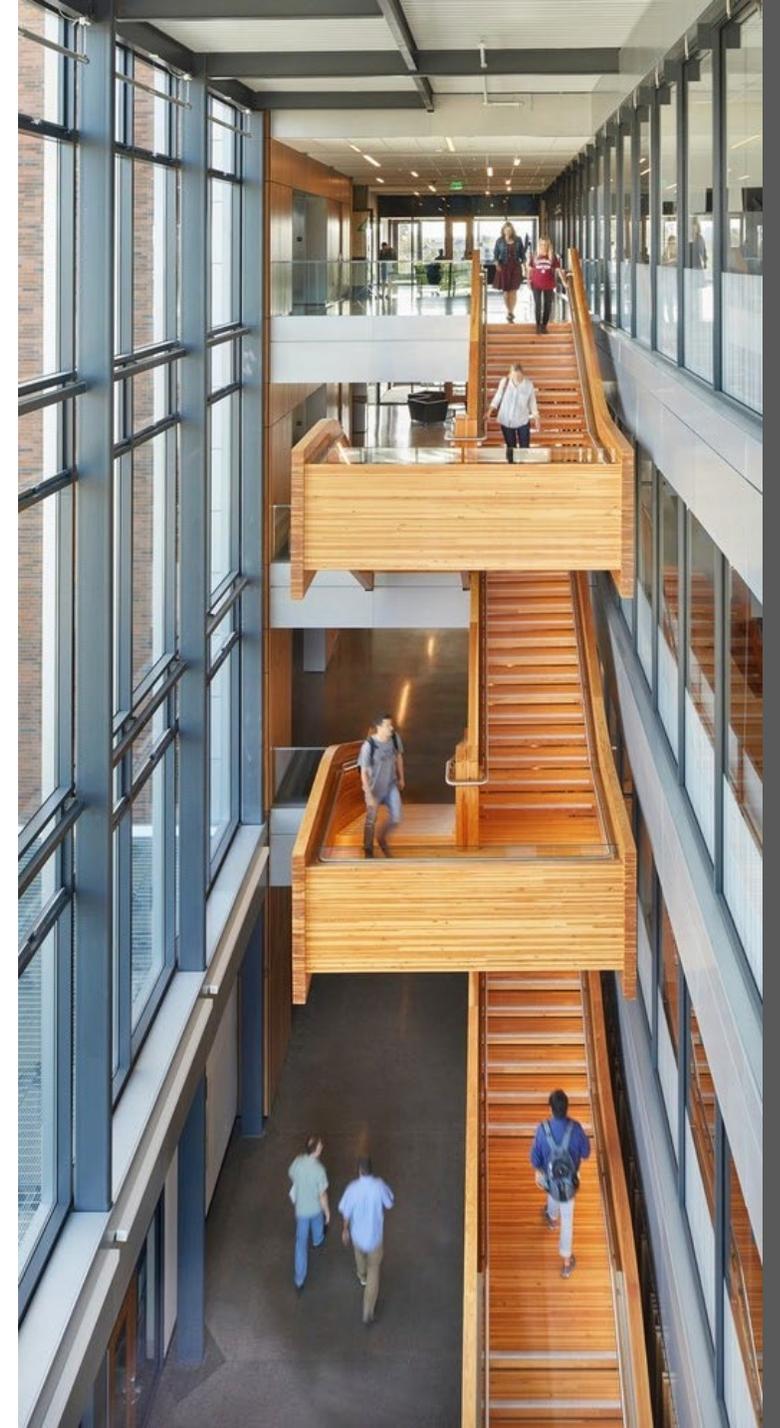
Residential Campus Considerations

- **Housing & Dining**
 - Density & occupancy limits
 - Roommate allowances
 - Sophomore experience
 - Isolation housing
- **On-campus spaces and places**
 - Size of incoming class



Shared University Spaces

- Awareness
 - Actions by one impact all
- Collaborate
 - Everett University Center | everettuc.org



Shared University Spaces

- Communicate
 - Know plans for each entity
- Negotiate
 - Contractual obligations

WSU Spokane



Global Campus students

Implications for Global Campus learners around the U.S. and across the globe.

- Access to vaccines
- Uncertainty around work
- Financial concerns
- Uncertainty about childcare and return to school
- Uncertainty about face-to-face Global Campus events



Agenda
Strategic and Operational Excellence Committee
Thursday, May 6, 2021
10:30 a.m. – 11:30 a.m.

Location: WSU Spokane, SNRS 205 / Electronic

Committee: Committee of the whole – Lura Powell (Chair)

Future Action Item

Section

- | | | |
|----|---|------|
| 1. | WSU Health Sciences Spokane, SP3NW 501c3 Under the WSU Foundation (<i>DeWald</i>) | SO-1 |
|----|---|------|

Action Items

- | | | |
|----|--|------|
| 1. | Rename the Paul G. Allen School for Global Animal Health and the Paul G. Allen School for Global Animal Health Building (<i>Chilton/Palmer/Schulz</i>) | SO-2 |
| 2. | Election of Officers (<i>Blankenship</i>) | SO-3 |

Information Item

- | | | |
|----|------------------------------------|--|
| 1. | Legislative Update (<i>Kerr</i>) | |
|----|------------------------------------|--|

SP3nW

Daryll B. DeWald, PhD

Vice President, WSU Health Sciences

Chancellor, WSU Health Sciences Spokane

WASHINGTON STATE UNIVERSITY  HEALTH SCIENCES





Expanding Economic Impact as part of WSU's Land Grant mission

- **SP3nW** = Spinout Space in Spokane
- A life sciences incubator designed to build and grow startup companies
- Bank of America provided \$250,000 in initial funding
- Contributes to WSU's economic development goals

SP3nW



2011
\$10.5
million

2012
\$14.5
million

2013
\$13.6
million

2014
\$17.8
million

2015
\$18.9
million

2016
\$29.1
million

2017
\$27.5
million

2018
\$32.5
million

2019
\$35.1
million

2020
\$37.6
million

WSU HEALTH SCIENCES SPOKANE
GRANTS & CONTRACT AWARDS

SP3NW: A Life Sciences Initiative/Incubator

- Located in the IGNITE* Northwest building on WSU Spokane campus
- Unites academics, businesses, innovators, investors, and experts
- Creates connections between Seattle, Eastern Washington, North Idaho and Montana innovation ecosystems
- Supports county, state, and federal small business grant preparation and submission
- Mentors team development, business operations, intellectual property and scale up
- Supports company formation and licensing

SP3NW From Initiative to Incubator

Incorporate as a 501.c3 under the WSU Foundation

Benefit to sp3nw

- Tax Exempt Status allows sp3nw to receive additional local, state, federal economic development funds
- Governance structure with engaged and effective board members reduces risk and enhances opportunities for success-some members from WSUF Board
- sp3nw exist in a more entrepreneurial environment than the traditional university structure

Maintaining current status isn't tenable because there is an urgent need for formalized existence and oversight

WSU Foundation and SP3NW



Benefits to WSU

- Research and innovation growth are reputationally and financially beneficial
- Corporate relationships are enhanced through sp3nw activities
- A culture of innovation attracts high quality faculty and staff
- Active oversight and governance will reduce risk and enhance success
- Relationship will reduce financial, legal and reputational risk
- Support and control services are linked to sp3nw via WSUF and WSU
- Personnel services and personnel oversight linked for better outcome

Benefits to WSU Foundation

- sp3nw becomes part of the entrepreneurial portfolio of the Foundation
- Enables the Foundation to benefit WSU in a different manner than what currently exists
- Increases the engagement and visibility of the Foundation in WSU research and innovation
- sp3nw's success is attributed to the Foundation

Risk Associated with **SP3NW**

What are the risks?

- Reputational
- Legal
- Financial

How are risks mitigated?

- Active engagement and oversight by VP/Chancellor
- Active oversight by Governance Board
- Articles of Incorporation
- Bylaws established
- Business plan developed and implemented

sp3nw Incorporation Why Now?

With founding investment, public announcement, increased visibility, and dramatically increased requests for collaboration, incorporation of sp3nw should happen as soon as it is reasonable to do so.

Drafts to be completed:

- Articles of Incorporation

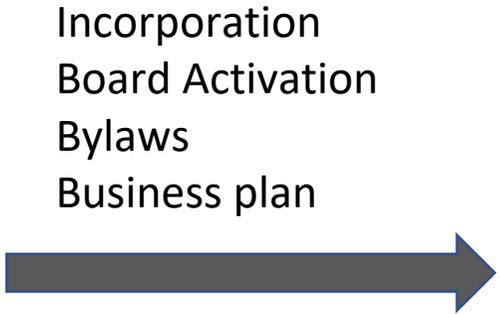
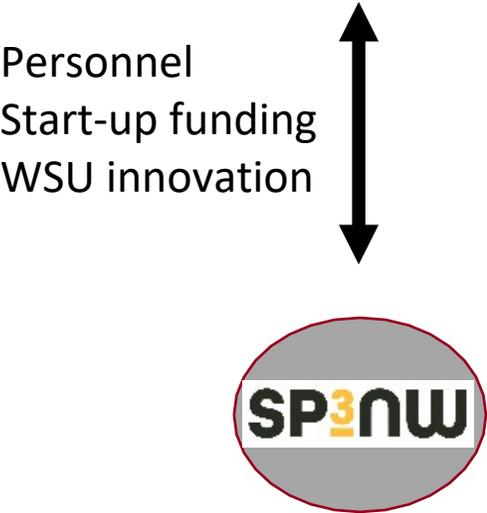
- Board assembled

- Bylaws

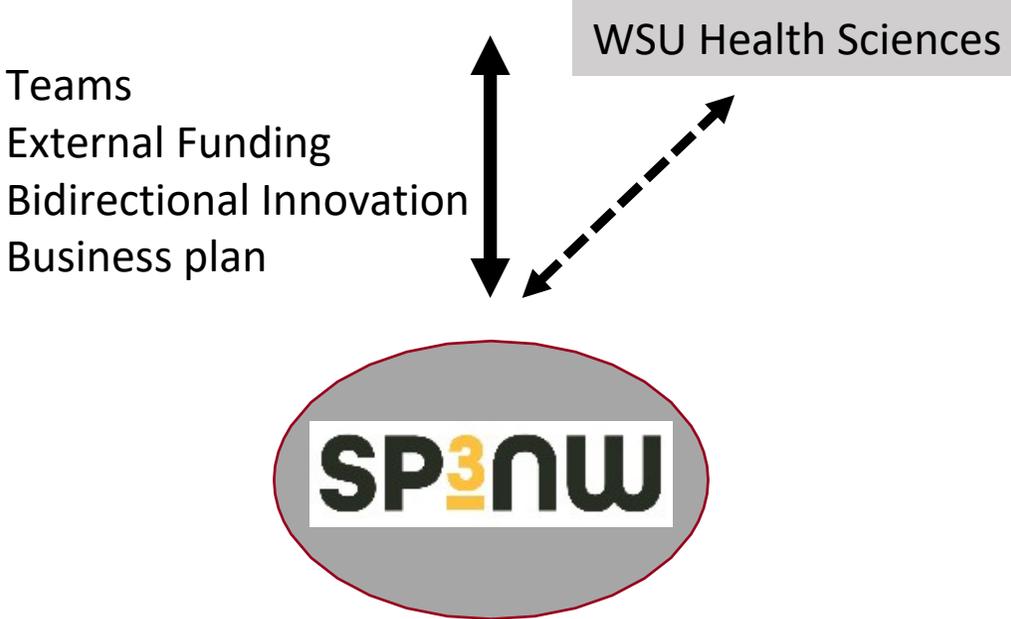
- Business Plan

Envisioning the Future of SP3NW

WSU Health Sciences



WSU Foundation



SP3NW Mentor Network



Amit Dhingra, PhD



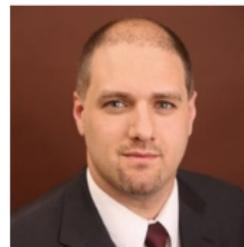
Karen Ferguson, MS



Bruce Gallaher, BSME,



Joe Harding, PhD



Keith Knapp, PhD



Marie Mayes, MBA



Linda Olson, CPC, CFA



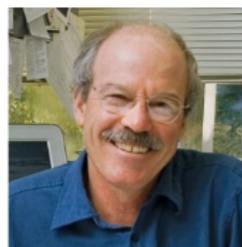
Mark Olson, CPC



Chip Overstreet



Mark Pond, MLIS



Glenn Prestwich, PhD



Katrina Rogers



Lisa Shaffer, PhD



Rao Talasil, MSEE



David J. Vachon, PhD,



Ozgur Yildirim, PhD



Kristyn Aalto



Gavin LaRowe

MORE HAVE JOINED AND WE'RE STILL RECRUITING!

SP3NW Portfolio Companies



Preveal Technologies, Inc.



SP3NW Affiliates Program

SP3NW



THE CENTER FOR
ENTREPRENEURIAL
STUDIES (WSU)



INNOVATION AND RESEARCH
ENGAGEMENT OFFICE



PRODUCT
CREATION
STUDIO



UNIVERSITY
CENTER FOR
INNOVATION



WSU BIOMEDICAL DESIGN
AND ENGINEERING CORE



WSU Health Sciences' incubator, sp³nw, receives \$750,000 grant for pandemic response

🕒 April 14, 2021

Science Spinoff

WSU incubator and life-sciences hub Spinout Space, sp³nw, launches in Spokane

written by Kevin Max

"RIGHT AFTER this call, I will be starting another company with a former student," Washington State University Professor Glenn Prestwich said as casually as telling a friend he was starting to read a new book.

This startup, called Maana Discoveries, targets treatments for middle ear infections and develops medical devices and recently received a \$7.5 million grant from the Office of Naval Research. Maana Discoveries also marks the tenth company Prestwich has co-founded. Some past companies include Echelon Biosciences, BioTime, Sentrx Animal Care, GlycoMira Therapeutics, Metallosensors and Deuteria Agrochemicals.

Scenes like this will become increasingly common at Washington State University's new incubator, Spinout Space in Spokane, or sp³nw, a university hub led by Prestwich to launch life sciences companies, primarily from student and faculty work.

The concept began more than a year ago, when Prestwich and WSU Health Sciences Vice President and Chancellor Daryll DeWald seized an opportunity. "In this case, there was a building that the university wanted to use for an incubator but didn't know how to do it," said Prestwich. "I convinced [DeWald] that a health science-focused incubator may be a good use for it."

SPOKANE, Wash. – Washington State University Health Sciences and its life sciences incubator, Spinout Space in Spokane (sp³nw), announced today a \$750,000 award as part of the Economic Development Administration's Scaling Pandemic Resilience Through Innovation and Technology (SPRINT) Challenge.

The SPRINT Challenge was launched to harness America's entrepreneurial potential to address the economic, health, and safety risks caused by the coronavirus pandemic through entrepreneurship and innovation.

Sp³nw's proposal was chosen for its unique framework to create a flexible infrastructure for resilient entrepreneurship, referred to as FIRE, which consists of support programs that spur regional economic development in eastern Washington and North Idaho.

"We are thrilled to be chosen as a recipient in the Department of Commerce/Economic Development Administration's competitive SPRINT challenge. This validates the sp³nw program and its delivery of innovative life science to the region," said Glenn Prestwich, who is both the principal investigator for the project and the director for sp³nw.



 Brena Thompson, a WSU graduate student in chemistry, performs work in a WSU College of Pharmacy and Pharmaceutical Sciences lab on the health sciences campus in Spokane. Researchers like Thompson are able to work with sp³nw to help translate their ideas and technologies into life-saving treatments.

Questions

ACTION ITEM #1

Rename the Paul G. Allen School for Global Animal Health and Paul G. Allen School for Global Animal Health Building
(Elizabeth S. Chilton and Stacy Pearson)

May 6, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Rename the Paul G. Allen School for Global Animal Health and the Paul G. Allen School for Global Animal Health Building

PROPOSED: That the Board of Regents approve the following: (1) the renaming of the Paul G. Allen School for Global Animal Health to the Paul G. Allen School for Global Health; and (2) the renaming of the Paul G. Allen School for Global Animal Health Building to the Paul G. Allen Center for Global Health.

SUBMITTED BY: Elizabeth S. Chilton, Executive Vice President and Provost
Stacy Pearson, Vice President for Finance and Administration, and Chief Financial Officer

SUPPORTING INFORMATION:

Renaming of the Allen School

The College of Veterinary Medicine proposes to rename to Paul G. Allen School for Global Animal Health to the Paul G. Allen School for Global Health.

The mission of the Allen School, as originally stated, was to improve human health by control of infectious diseases, with a focus on emerging and zoonotic infectious diseases. The formal naming of the school as the Paul G. Allen School of Global Animal Health occurred in 2010 as part of the gift agreement with the late Paul Allen. As the programs have grown and expanded, the School's programs are broadly directed at global health and encompass maternal-child nutrition, Covid-19 and influenza, and immunization programs in addition to the role of zoonotic and emerging infectious diseases at the animal and human interfaces. In 2020, 86% of \$58M in federal funding is directed at human health. As an example, Allen School faculty lead Centers for Disease Control and Prevention (CDC) programs focused on antibiotic use in hospitals in both Kenya and Guatemala as well as CDC funded U.S. hospital-based studies.

With regard to training, the Allen School directs National Institutes of Health (NIH) integrated training for Kenyan physicians and veterinarians. This development of research and education in both human infectious diseases and non-communicable disease has led the global health effort at WSU and brings in a greater breadth from economics, social sciences, medicine, nursing, and pharmacy.

It is important that faculty in other units with a human health focus can “see themselves” within the WSU global health effort. Renaming the school as the Paul G. Allen School for Global Health will provide a core academic unit with a designation that facilitates global health across the university. There are no fiscal, course, or personnel impacts from the proposed change. The renaming proposal has been carefully reviewed and is endorsed by the Provost’s Office, the Vice President for Health Sciences, and the current Deans in the Colleges of Medicine, Nursing, and Pharmacy and Pharmaceutical Sciences.

The attached proposal has been reviewed by the Faculty Senate Executive Committee and was recommended for approval on March 25, 2021. The proposal seeks to implement the revised name during Summer 2021.

Renaming of the Allen Building

The College of Veterinary Medicine is proposing to rename the Paul G. Allen School for Global Animal Health to the Paul G. Allen Center for Global Health. The facility name change is to accompany the above academic unit name change.

The facility rename is endorsed by the President, Provost, the Vice President of Finance and Administration, the Vice President for Health Sciences, and the current Deans in the Colleges of Medicine, Nursing, and Pharmacy and Pharmaceutical Sciences. The WSU Facilities Naming Committee also recommends this renaming proposal after consideration. Additionally, Paul Allen’s estate has also granted their approval of the change.

ATTACHMENT: Attachment A

Notice of Intent to Rename an Academic Program, Department, or College

Name of unit: Paul G. Allen School for Global Animal Health

Proposed new name of unit: Paul G. Allen School for Global Health

Justification for proposed name change: The mission of the School, as originally stated, was to improve human health by control of infectious diseases, with a focus on emerging and zoonotic infectious diseases. The formal naming of the school as the Paul G. Allen School of Global Animal Health occurred in 2010 as part of the gift agreement with the late Paul Allen (attached). As our programs have grown and expanded, the School's programs are broadly directed at global health and encompass maternal-child nutrition, Covid-19 and influenza, and immunization programs in addition to the role of zoonotic and emerging infectious diseases at the animal and human interfaces. In 2020, 86% of \$58M in federal funding is directed at human health. As an example, Allen School faculty lead CDC programs focused on antibiotic use in hospitals in both Kenya and Guatemala as well as CDC funded U.S. hospital-based studies. In terms of training, the Allen School directs NIH integrated training for Kenyan physicians and veterinarians. This development of research and education in both human infectious diseases and non-communicable disease has led the global health effort at WSU and brings in a greater breadth from economics, social sciences, medicine, nursing, and pharmacy. It is important that faculty in other units with a human health focus can "see themselves" within the WSU global health effort. Renaming the school as the Paul G. Allen School for Global Health will provide a core academic unit with a designation that facilitates global health across the university. There are no fiscal, course, or personnel impacts from the proposed change.

Describe process used to arrive at new name, including consultations with faculty and other potentially affected units: The new name was proposed by the leadership and unanimously supported by current faculty of the Allen School and then discussed with the Dean of the College of Veterinary Medicine. The change was presented to and unanimously approved by the President, Provost, the Chancellor of WSU-Spokane, which includes the Colleges of Medicine, Nursing, and Pharmacy, and, individually, with the Deans of the Elson S. Floyd College of Medicine, College of Nursing, and College of Pharmacy and Pharmaceutical Sciences. Following these approvals, WSU contacted Paul Allen's estate to seek their approval, which was granted (attached). To be consistent with the gift agreement, the building will be renamed the Paul G. Allen Center for Global Health.

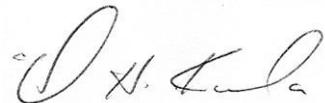
List any and all objections raised during consultations to proposed new name and provide responses to each: None

Desired effective date (semester, calendar year): Summer, 2021.

Name of person submitting this notice:

Tom Kawula, Director

Date submitted

Handwritten signature of Tom Kawula in black ink.

March 3, 2021

Electronic signature of dean of sponsoring college

Date signed

Handwritten signature of Dan Hayes in black ink.

March 3, 2021

Submit completed form to Office of the Provost and Executive Vice President at provost.deg.changes@wsu.edu .

ACTION ITEM #2

Election of Officers
(Brett Blankenship)

May 6, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Election of Officers

PROPOSED: That Lisa Schauer be elected to serve as Vice Chair of the WSU Board of Regents for the year beginning July 1, 2021, with the understanding that she shall act as Chair pro tempore in the absence of the Chair, with the power to preside at the meetings and to sign all instruments required to be executed by the WSU Board of Regents.

SUBMITTED BY: Brett Blankenship, Chair, Board of Regents

SUPPORTING INFORMATION: Excerpt from the Board of Regents bylaws, Article I, Section 3 (Election and Appointment Process):

Election and Appointment Process. At its regular meeting held after the first Wednesday in April of each year, the Board shall hold elections to fill the offices of Chair and Vice Chair. The Board shall elect a Vice Chair, as nominated by the Executive Committee, based upon the advice of the Board and in consultation with the President of the University. The Vice Chair shall hold office for a one-year (1-year) term, commencing on July 1. Except in the case of resignation or removal, or other exigent circumstances, the Vice Chair shall then automatically succeed as Chair of the Board the following year and shall hold the office of Chair for one-year (1-year), commencing on July 1. Accordingly, Regent Marty Dickinson, duly elected as Vice Chair on May 8, 2020, for the year beginning July 1, 2020, will assume the responsibilities as Chair of the Board of Regents for the upcoming year.

Agenda

Special Meeting of the Trustees/Shareholders of the Students Book Corporation

Thursday, May 6, 2021
11:30 a.m. – 12:00 p.m.

Information Item

Section

1. Students Book Corporation, Financial Statement – Year Ending June 30, 2020 *(Murray/Greene)*

Action Items

1. Students Book Corporation, Confirmation of Directors *(Murray/Greene)* SBC-1
2. Proposed Changes to the Students Book Corporation Bylaws *(Murray/Greene)* SBC-2

ACTION ITEM #1

Students Book Corporation, Confirmation of Directors (Victoria Murray)

May 6, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS AS TRUSTEES AND SHAREHOLDERS OF
THE STUDENTS BOOK CORPORATION

SUBJECT: Students Book Corporation, Confirmation of Directors

SUBMITTED BY: Nathan Budke, Chairperson – Undergraduate Student Director
Victoria Murray, Administrative Director

PROPOSED: That the Trustees and Shareholders of the Students Book Corporation confirm the following individuals to serve on the Students Book Corporation Board of Directors:

Frank Liu, Alternate Graduate/Professional Student Director
One-year term to expire in 2022

Ian Roe, Alternate Graduate/Professional Student Director
One-year term to expire in 2022

Carter Goldby, Undergraduate Student Director
Two-year term to expire 2023

Luvan Hoang, Undergraduate Student Director
Two-year term to expire in 2023

Gabrielle Isaak, Alternate Undergraduate Student Director
One-year term to expire in 2022

Muthuu SVS, Alternate Undergraduate Student Director
One-year term to expire in 2022

Sean Greene, Administrative Director
Two-year term to expire 2023

Victoria Murray, Administrative Director
Two-year term to expire 2023

Students Book Corporation Directors Biographies – 2021-2022

Frank Liu, Alternate Graduate Student Director

Frank is from Orange County, California. He is a PY1 at the WSU College of Pharmacy and Pharmaceutical Sciences. He earned his bachelor's degree in Management Science from University of California San Diego in 2014. Aside from being a full-time student, he manages a medium-sized family business that specializes in the travel and tourism industry. Frank looks forward to contributing his managerial and business acumen to the Board and the WSU community.

Ian Roe, Alternate Graduate Student Director

Ian has served as an Intelligence Analyst with the United States Air Force since 2013. During this time, he and his wife have been stationed in Texas, Florida, and Nevada. He has served as Noncommissioned Officer in Charge, whose expertise enabled two F-22 deployments to Europe to reassure United States commitments to NATO allies in the region. In his current role, Ian leads a team of analysts that steer \$3.5 Billion in complex developmental, operational test and evaluation missions for the Department of Defense and national scientific, technical Intelligence Community organizations. Ian is currently a graduate student in the Carson College of Business, where he is pursuing his MBA in Finance. Ian earned his bachelor's degree in Intelligence and Analysis from Angelo State University in 2019, graduating Magna Cum Laude. He has organized charity events in support of homeless youth in Nevada, led base-wide fundraisers to clean up beaches in Florida, raised \$50,000 in support of Habitat for Humanity, and volunteered hundreds of hours to the Big Brother Big Sister Program. In their time off, Ian and his wife enjoy traveling to new destinations and spending time outdoors.

Carter Goldby, Undergraduate Student Director

Carter is an undergraduate student in the Carson College of Business working on a finance and pre-law degree. He is from Bainbridge Island, Washington, and plans on going to law school after finishing his undergraduate degree. In Carter's spare time, he enjoys backpacking, hiking, biking, and working on cars. He is grateful to have this opportunity to help represent the student body of WSU as a part of the Students Book Corporation Board of Directors.

Luvan Hoang, Undergraduate Student Director

Luvan studies Food Science at WSU with a specialization in Fermentation. As a first-generation American, and a first-generation college student, he has overcome many obstacles through his journey. After some time working a variety of different occupations, such as a baker, exterminator, waiter, and IT technician, he eventually discovered his passion for food processing and production.

Soon after, he applied to the WSU's School of Food Science. He presently serves as the Food Science Club Treasurer; the Institute of Food Technologists' Student Association Vice President of Membership Engagement, and the School of Food Science Student Liaison helping to create opportunities, events, and resources to benefit food science students. He also works in the food processing and product development lab in the

School of Food Science. His goal is to run a co-packing food processing plant and eventually become a Chief Operations Officer of a company.

Gabrielle Isaak, Alternate Undergraduate Student Director

Gabrielle is a junior (2021-2022 school year) in the Honors College and Carson College of Business. She is majoring in Accounting and Management Information Systems hoping to earn her Certified Public Accounting license after she graduates. Gabrielle is a member of Kappa Kappa Gamma sorority, where she serves on the executive board as Marshal. She is also a part of Young Life and leads a small group of college girls. She grew up in a small town of 500 people called Coulee City, WA where her parents are farmers. In her free time, she enjoys traveling, snow skiing, paddle boarding, and watching sports. Gabrielle was raised in a Cougar family, so she is very grateful to have this opportunity to represent the students of WSU by being on the Student Book Corporation Board. Go Cougs!

Muthuu SVS, Alternate Undergraduate Student Director

Muthuu is an undergraduate student in the Honors College working towards a Degree in Computer Engineering and a minor in Math. He is from Olympia, Washington about to begin his junior year. Muthuu's career goals are to work in research and development of robots, and eventually own a company. Muthuu enjoys playing ultimate frisbee, trading stocks, and watching basketball. Muthuu looks forward to contributing to the WSU community, helping fellow Cougs.

Sean Greene, Administrative Director

Sean is the Executive Director of Facilities and Finance for Student Affairs at Washington State University. Sean started his WSU career in 1999 and has served in various roles in Student Affairs, including positions in University Recreation, Compton Union Building, Housing and Dining Services.

In his current role, Sean provides leadership for Housing Facilities, Auxiliary Facility Services, University Recreation Facilities, Compton Union Building, Administrative Services Information Services, and Dining Services Operations.

Sean has an MBA from Washington State University, an MA in Higher Education Administration from the University of Alabama, and BA in Finance from the University of Nebraska. Sean has affiliations with Association of College Unions International, the National Association of College & University Food Services, National Association College Auxiliary Services, Western Association of College & University Business Officers and National Intramural and Recreation Sports Association.

Victoria Murray, Administrative Director

Vicky's career at WSU began nearly 37 years ago and includes a variety of roles in both academic areas as well as central administrative units. In addition to her experience in administrative planning and budgeting, her earlier background at WSU includes experience related to institutional research, human resources, affirmative action and diversity.

In her role as Executive Director within Finance and Administration, Vicky provides administrative leadership for the Division's budget and planning activities, personnel and position control functions, and strategic planning and reporting. She also oversees the Office of Procedures, Records and Forms, the Public Records Office, Beasley Coliseum, Trademarks and Licensing, as well as the Division's IT unit.

Vicky also serves as Chair of the Whitcom E-911 Executive Board and Finance Committee, Chair of the President's Employee Excellence Committee, is a member of the Athletics Council, the CUB Advisory Board, the Top Ten Senior Award Committee, the Emergency Management Advisory Committee, and part of the Incident Command Structure in response to the COVID-19 pandemic. She previously served on the Student's Book Corporation Board of Directors from 2005 – 2011 and was reappointed in 2016.

Vicky holds a Bachelor of Arts degree in Communication from Washington State University, and her affiliations include the National Association of College and University Business Officers, the Western Association of College and University Business Officers, Washington Association of Public Records Officers, and the Society for Human Resource Management.

ACTION ITEM #2

Proposed Changes to the Students Book Corporation Bylaws (Victoria Murray)

May 6, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS AS TRUSTEE AND SHAREHOLDERS OF
THE STUDENTS BOOK CORPORATION

SUBJECT: Proposed changes to the Students Book Corporation Bylaws
Revisions

PROPOSED: That the Trustees and Shareholders of the Students Book Corporation approve the following proposed changes to the bylaws of the Students Book Corporation: Modify Article IV Section 4.2 to replace tenured faculty with *tenure-track or career track* members of the teaching faculty *as defined in the Faculty Manual*.

SUBMITTED BY: Students Book Corporation, Board of Directors

SUPPORTING INFORMATION: The Board would like to include career-track teaching faculty as defined in the Faculty Manual to broaden the pool of eligible candidates.

ATTACHMENTS: Amended and Restated Bylaws of the Students Book Corporation – Redline version
Amended and Restated Bylaws of the Student Book Corporation – Clean copy

**AMENDED AND RESTATED BYLAWS
OF THE
STUDENTS BOOK CORPORATION**

ARTICLE I TERMS

- 1.1 Definitions. Unless the context clearly requires otherwise, the following terms contained in these Bylaws shall have the meaning indicated.
- 1.1.1 "Act" means the Washington Business Corporation Act, as amended from time to time.
- 1.1.2 "Articles" means this Corporation's Articles of Incorporation, as amended from time to time.
- 1.1.3 "ASWSU" means the Associated Students of Washington State University and its successor in interest.
- 1.1.4 "GPSA" means the Graduate and Professional Students Association of Washington State University and its successor in interest.
- 1.1.5 "Board" means this Corporation's Board of Directors.
- 1.1.6 "Corporation" means The Students Book Corporation.
- 1.1.7 "Director" means a member of this Corporation's Board.
- 1.1.8 "Officer" means the Chairperson, Vice Chairperson, Secretary or Treasurer of the Board of Directors or any other Officer appointed by the Board pursuant to Section 5.1.
- 1.1.9 "Person" means an individual, corporation, partnership, trust, estate, or other entity.
- 1.1.10 "Shareholder" means the Person in whose name Shares of the Corporation are registered in the records of the Corporation on any applicable date, or the beneficial owner of Shares to the extent of the rights granted by a nominee certificate on file with the Corporation.
- 1.1.11 "Shares" means the shares of stock of the Corporation.
- 1.1.12 "Trustee" means the Board of Regents of Washington State University.
- 1.1.13 "University" means Washington State University.

ARTICLE II TRUST AGREEMENT

- 2.1 All Shares of the Corporation were owned by ASWSU, successor in interest to the Associated Students of Washington State College. Pursuant to the terms of a Trust Agreement dated March 1, 1947, between ASWSU and the Board of Regents acting as Trustee of Washington State College, now Washington State University, all Shares were assigned and transferred to Trustee, as trustee of the trust thereby created. The Trust Agreement provides, among other things, that the Trustee "...shall exercise all incidents of ownership..." of the Shares for the welfare and benefit of the students of the University.

ARTICLE III SHAREHOLDERS

- 3.1 Annual Meeting. The annual meeting of the Shareholders of the Corporation for the appointment of Directors to succeed those whose terms expire, and for the transaction of such other business as may properly come before the meeting, shall be held each year in the month of April or May. The Chairperson of the Board of Regents of the University shall preside at the annual meeting of the Shareholders.

Approved by Board of Directors October 8, 2020
Approved by Board of Trustees (TBD)

- 3.2** Special Meetings. Special meetings of the Shareholders for any purpose or purposes may be called at any time by the Students Book Corporation Board of Directors to be held at such time and place as the Board may prescribe. At any time, upon the written request of any Officer or of Shareholders holding in the aggregate twenty five percent (25%) of the voting power of all Shareholders entitled to vote, delivered to the Secretary or Chairperson of the Board and describing the purpose or purposes for the meeting, it shall be the duty of the Secretary or Chairperson to call a special meeting of the Shareholders to be held at such time and place as the Secretary or Chairperson may fix, not less than ten (10) nor more that thirty-five (35) days after the receipt of said request. If the Secretary or Chairperson neglects or refuses to issue such call, the Officer or the Shareholders making the request may do so.
- 3.3** Notice of Meetings.
- 3.3.1** General. Notice of each annual and special meeting of the Shareholders shall be given by the Secretary to each Person who is a Shareholder on the Record Date and who is entitled to vote at such a meeting.
- 3.3.2** Form. Notice of each meeting shall be in writing and state the date, time and place of the meeting. Notice of the annual meeting need not describe the purpose for the meeting, but notice of a special meeting shall describe the purpose or purposes for which the meeting is called.
- 3.3.3** Delivery. Notice of each meeting shall be given not less than ten (10) nor more than sixty (60) days prior to the meeting date, except that notice of a Shareholders' meeting to act on an amendment to the Articles, a plan of merger or Share exchange, a proposed sale of all or substantially all of the Corporation's property otherwise than in the usual and regular course of business, or the dissolution of the Corporation shall be given no less than thirty (30) days nor more than sixty (60) days prior to the meeting. Notice may be transmitted by email, telephone or any other means necessary.. Such notice shall be deemed to have been given upon the earliest of (1) the Shareholder's receipt of the notice, (2) five (5) days after it is deposited in the mail with first class postage prepaid, or (3) on the date shown on the return receipt signed by or on behalf of the addressee, if sent by registered or certified mail, return receipt requested.
- 3.3.4** Waiver. Notice of a Shareholders' meeting may be waived by any Shareholder, either before or after the meeting, in writing, signed by the Shareholder. Attendance at a meeting in person or by proxy shall constitute a waiver of notice or of objection to defective notice of the meeting, unless the Shareholder at the beginning of the meeting objects to holding the meeting or objects to consideration of a matter not within the purpose or purposes described in the notice of a special meeting when it is presented.
- 3.3.5** Adjourned Meetings. An adjournment or adjournments of any Shareholders' meeting may be taken to such time and place as those present may determine and announce at the meeting without new notice being given; provided, that any meeting at which Directors are to be appointed shall be adjourned only from day to day until such Directors are appointed, and in the case of any meeting which is adjourned because of the failure of a quorum to attend, those who attend the second of such adjourned meetings, although less than a quorum, shall nevertheless constitute a quorum for the purpose of appointing Directors.
- 3.4** Telephonic Meetings. One (1) or more Shareholders may participate in any meeting by telephone or other means of communication by which all persons participating in the meeting can hear and speak with each other during the meeting. A Shareholder participating by such means shall be deemed to be present in person.
- 3.5** Action Without Meeting. Acts required or permitted to be taken by the Shareholders at any meeting may be taken without a meeting if all Shareholders entitled to vote on the action consent thereto. Such action shall be evidenced by one or more written consents describing the action taken, signed

Approved by Board of Directors October 8, 2020
Approved by Board of Trustees (TBD)

by all Shareholders entitled to vote on the action, and delivered to the Corporation for inclusion in the minutes or filing with the Corporation's records.

- 3.6** Quorum. Owners of a majority of the outstanding shares of the corporation shall constitute a quorum subject to the provision of Section 3.3.5 above.
- 3.7** Voting.
- 3.7.1** Record Date. The record date for determining the Shareholders entitled to vote at any annual or special meeting of the Shareholders shall be the date the notice of the meeting is signed, as set forth in the notice, unless another date is specified by the Board and set forth in the notice of the meeting.
- 3.7.2** Shareholder List. If the Corporation has more than one (1) Shareholder, then after fixing the record date for a meeting, the Corporation shall prepare an alphabetical list of the names of all Shareholders on the record date who are entitled to notice of the meeting and setting forth the address of and number of Shares held by each Shareholder. Such a list shall be available for inspection by any Shareholder or Shareholder's agent or attorney during regular business hours, beginning ten (10) days prior to the meeting and continuing through the meeting, at the Corporation's registered office or such other place as may be identified in the meeting notice within the city where the meeting will be held, and at the place where the meeting is held during the meeting.
- 3.7.3** Votes. Each Share entitled to vote at the meeting shall have one (1) vote on each matter voted on during the Shareholder's meeting. A Shareholder may vote the Shareholder's Shares in person or by proxy. Action upon a matter, other than the appointment of Directors, is approved if the number of votes cast favoring the action exceed the number of votes opposing the action, except in those instances in which a greater number of votes is required under the Act. Cumulative voting shall not be permitted for the election of Directors.
- 3.8** Directors' Compensation. The Shareholders shall establish the compensation of Directors, if any.

ARTICLE IV DIRECTORS

- 4.1** Authority. All corporate powers shall be exercised by or under the authority of the Board of Directors.
- 4.2** Number and Qualification. The Board shall consist of five (5) student directors as provided for in section 4.3, of whom four (4) shall be undergraduate students and one (1) shall be a graduate/professional student and two (2) faculty Directors, who shall be ~~tenured~~ **tenure-track or career-track** members of the teaching faculty **as defined in the Faculty Manual** recommended by the University President's Office two (2) administrative Directors who shall be administrative representatives recommended by the University's Finance and Administration Office. The status of a student director, undergraduate or graduate/professional, will be designated at the beginning of the term.
- A Director need not be a resident of the State of Washington. Compensated members of the executive staff of ASWSU, GPSA, the Student Senates, and their employees are not eligible to serve as an appointed Board member. Employees of any entity engaged by the Students Book Corporation to operate a Students Book Corporation bookstore, their spouses, partners, or immediate family members are not eligible to serve as a Board member.
- 4.2.1** Students, undergraduate, graduate and professional, must have and maintain the following qualifications to serve as an appointed Director:
- 4.2.1.1** Be enrolled in at least twelve (12) undergraduate collegiate hours or in a full-time graduate or professional program.
- 4.2.1.2** Be in good academic standing with not less than a 2.5 cumulative grade point average for an undergraduate student.

Approved by Board of Directors October 8, 2020

Approved by Board of Trustees (TBD)

- 4.3** Appointment of Student Directors. The evaluation process of student Directors will take place during the months of February and/or March each year or as needed to maintain the correct composition of the Board. The evaluation process shall be conducted as follows:
- 4.3.1** The Board of Directors shall make available applications for interested candidates online and at The Bookie and other locations determined by the Board.
- 4.3.2** For undergraduate Directors, a committee of two (2) Board of Directors members will invite two (2) ASWSU representatives to participate in the interview process. They shall then review the applications, select the top three (3) to five (5) for each open position, interview the candidates, and make recommendations to the Board of Directors. In the event the Directors and the committee members do not deem the candidates(s) qualified, they may recommend at large alternate(s) candidate(s), undergraduate student or graduate/professional student, to the Board of Directors. The Board of Directors will recommend the top candidate for each position and two (2) undergraduate or at large alternates to the Board of Regents, acting as Trustees, for appointment to the Board. Upon appointment by the Trustees, the candidate shall become a member of the Board of Directors or an alternate.
- 4.3.3** For the graduate/professional student Director, a committee of two (2) Board of Directors members will invite two (2) GPSA representatives to participate in the interview process. They shall then review the applications, select the top three (3) to five (5) for the open position, interview the candidates, and make recommendations to the Board of Directors. In the event the Directors and the committee members do not deem the candidates(s) qualified, they may recommend at large alternate(s) candidate(s), undergraduate student or graduate/professional student, to the Board of Directors. The Board of Directors will recommend the top candidate and an alternate for the position to the Board of Regents, acting as Trustees, for appointment to the Board. Upon appointment by the Trustees, the candidate shall become a member of the Board of Directors or an alternate.
- 4.3.4** Alternate Board members will attend and participate in all Board of Directors meetings, but will not have a vote. Alternates are not eligible to serve as Chair, Vice Chair, Secretary or Treasurer. Alternates may serve as committee chairs.
- 4.4** Terms of Directors and Appointment.
- 4.4.1** Each appointed student Director will serve a term of two (2) years on the Board upon appointment by the Board of Trustees.
- 4.4.2** Terms shall be limited to four (4) full terms for student Directors and three (3) full consecutive terms (six (6) consecutive years) for faculty Directors.
- 4.4.3** In order to maintain staggered terms, vacated positions shall be filled by alternates for the unexpired term of the position.
- 4.4.4** Administrative directors will be appointed to two (2) year terms with no limitations on the number of terms.
- 4.4.5** The Board may, by two-thirds vote, recommend the removal of any director for cause. Such recommendation shall be reviewed and approved or rejected by the shareholders.
- 4.5** All newly appointed or re-appointed student, faculty and administrative directors shall be confirmed by the Shareholders.
- 4.6** Duties of the Board.
- 4.6.1** The Board will normally conduct monthly meetings during the academic year to hear reports on the status of the Corporation and to rule on business policy within the Corporation.
- 4.6.2** The Board will be responsible to make a yearly financial report to the Shareholders.
- 4.6.3** Special meetings of the Board may be called by the Board, the Chairperson of the Board, or two (2)

Approved by Board of Directors October 8, 2020
Approved by Board of Trustees (TBD)

Directors, to be held at such date, time and place as the Board, the Officer, or the directors calling the meeting shall specify in the notice of that meeting.

- 4.6.4** The Board shall conduct an annual meeting of Directors in September.
- 4.6.5** An Executive committee can be formed of Directors present in Pullman during the summer months to conduct meetings and make Board decisions. A report must be given at the annual Board meeting to discuss any business which is transacted during summer months.
- 4.7** Resignation and Dismissal: A Director may resign at any time by delivering written notice to the Board, Chair-person of the Board or Secretary. A resignation shall be effective on the date such notice is delivered or on the date specified in the notice, if later. Any Board member or alternate who misses two (2) meetings without the consent of the Chairperson of the Board will be deemed to have resigned. In the event the Chairperson misses two (2) meetings without the consent of the Vice-Chairperson, the Chairperson will be deemed to have resigned.
- 4.7.1** Tardiness of any Board member or alternate for two (2) meetings, without the consent of the Chairperson of the Board, will be subject to discussion regarding dismissal.
- 4.8** Removal. The Shareholders may remove one (1) or more of appointed Directors only at a special meeting of the Shareholders called for that purpose and only if the notice of that meeting states that as a purpose for calling the meeting. A majority of votes cast is required for removal.
- 4.9** Vacancies. Notwithstanding section 4.2, if a vacancy occurs for a student Director, the position will be filled by an alternate Board member as selected by the Board of the Corporation. A new alternate Board member will be appointed as provided in section 4.3 to replace the position of the alternate Board member who replaced a Board member. The student appointed to fill a vacancy may be either an undergraduate or graduate student, and will fill the vacancy until the end of the current fiscal year or until a new undergraduate or graduate Director is appointed to fill the position of the student Director whose vacancy was filled. Notwithstanding section 4.5, a vacant faculty Director position shall be filled by appointment from the University President's Office. A vacant administrative Director position shall be filled by appointment from the University Finance and Administration Office. Any faculty Director or administrative Director appointed to fill any vacancy shall hold office for the unexpired term of his or her predecessor, to be confirmed by the Trustees at the next annual meeting of Trustees.
- With the permission of the Board, a student Director on study abroad but intending to return as a student at WSU under the conditions for eligibility as a member of the Board given in section 4.2 may be deemed eligible as a member or alternate member of the Board. If the student is a Director she or he will assume the role of an alternate, and the alternate Director will serve as Director during the period of study abroad. The permission of the Board is dependent on the student studying abroad providing a detailed plan for remaining active in Board activities during the period of study abroad. Section 4.7 shall apply to students studying abroad in addition to students currently enrolled on one of the WSU campuses.
- 4.10** Quorum. A simple majority of the Directors shall constitute a quorum for the transaction of business, provided at least three (3) of the Directors are students.
- 4.11** Voting. Each Director, including appointed student Directors, faculty Directors, and administrative Directors shall have one (1) vote on all matters to be voted upon by the Board.
- 4.12** Committees. The Board may create such committees as it deems necessary to further the mission of the Board. Members of committees are required to attend meetings. Failure to attend meetings without the consent of the Chairperson of the Board will result in the member being removed from the committee.

Approved by Board of Directors October 8, 2020
Approved by Board of Trustees (TBD)

- 4.13 Scholarships. Student Directors shall be awarded a \$1,000 per semester scholarship (credit) at the Students Book Corporation for each Spring and/or Fall term they serve as student director. Alternate Student Directors shall be awarded a \$500 per semester scholarship (credit) at the Students Book Corporation for each Spring and/or Fall term they serve as student director. The Board may vote to suspend or reduce the scholarship awards in times of financial hardship of the corporation.

ARTICLE V OFFICERS

- 5.1 Officers Enumerated. The Officers of the Corporation shall be a Chairperson of the Board, Vice Chairperson, Secretary and Treasurer. One (1) or more assistant Officers may be elected or appointed by the Board, to hold office for such period of time, have such authority and perform such duties as are provided by resolution of the Board. No person will hold more than one (1) office at the same time.
- 5.2 Election - Term. All Officers shall be elected by the Board at a meeting prior to the end of the Spring semester. The officers will hold office for a term of one (1) year. The Officers will be selected from the continuing and incoming slate of student directors. The officers will take office once the shareholders approve the slate of directors. In the case of officers whose terms as Directors end prior to the Annual Meeting of the Board, their term shall end at the same time their status as a Director ends. In the case of all other officers, their term shall be until their successors are elected.
- 5.3 Qualifications. The Chairperson, Vice Chairperson, Secretary and Treasurer shall all be student Directors.
- 5.4 The Chairperson. The Chairperson of the Board shall exercise the usual and customary powers pertaining to the office of the Chairperson of the Board, preside at all regular and special meetings of the Board, shall sign and execute with the Secretary or other authorized Officer all deeds, bonds, contracts and other obligations or instruments in the name of the Corporation and perform such duties as the Board may from time to time designate.
- 5.5 The Vice Chairperson. In the absence or disability of the Chairperson, the Vice Chairperson may act as Chairperson and shall perform such duties as the Board may from time to time designate.
- 5.6 The Secretary. The Secretary shall keep minutes of the proceedings of the Board; sign and execute with the Chairperson or other authorized Officer all deeds, bonds, contracts and other obligations or instruments in the name of the Corporation; and perform such duties as the Board may from time to time designate.
- 5.7 The Treasurer. The Treasurer shall perform all of the duties usually incident to the office of Treasurer, including review of financial reports and documents and perform such duties as the board may from time to time designate.
- 5.8 Resignation. An officer may resign at any time by delivering written notice to the Board, Chairperson, or Secretary. The resignation shall be effective on the date such a notice is delivered or on the date specified in the notice, if later.
- 5.9 Vacancies. Vacancies in any office arising from any cause may be filled by a majority vote of the Board at any regular or special meeting.
- 5.10 Agents. The Board may appoint such persons or organizations necessary, who shall have and exercise such powers, and perform such duties as designated by the Board.

ARTICLE VI OUTREACH

- 6.1 ASWSU Dividend. Dividends shall be declared from the net income of the Corporation to the Associated Students of Washington State University, at such times as the Board of Directors shall direct, and no dividends shall be declared that will impair the capital of the Corporation at which point 90% of the total declared dividend shall be distributed to greater ASWSU (ASWSU-Pullman,

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ASWSU-Spokane, ASWSU-Tri-Cities, ASWSU-Vancouver, ASWSU-Distance Degree) and 10% of the total declared dividend shall be distributed to GPSA.

ARTICLE VII CONFLICT OF INTEREST

- 7.1** Definitions. A conflict of interest arises when any “Responsible Person” or any “Party Related to a Responsible Person” has an “Interest Adverse to the Students Book Corporation.” A Responsible Person is any individual in a position to exercise substantial influence over the affairs of the Students Book Corporation, without limitation, Directors of the Students Book Corporation and any member of any committee making decisions on behalf of the Students Book Corporation. A Party Related to a Responsible Person includes his or her extended family (including spouse, ancestors, descendants and siblings, and their respective spouses and descendants), an estate or trust in which the Responsible Person or any member of his or her extended family has a beneficial interest or a fiduciary responsibility, or an entity in which the Responsible Person or any member of his or her extended family is a director, trustee or officer or has a financial interest. An “Interest Adverse to the Students Book Corporation” includes any interest in any contract, transaction or other financial relationship with the Students Book Corporation, and any interest in an entity whose best interests may be impaired by the best interests of the Students Book Corporation including, without limitation, an entity providing any goods or services to or receiving any goods or services from the Students Book Corporation, an entity in which the Students Book Corporation has any business or financial interest, and an entity providing goods or services or performing activities similar to the goods or services or activities of the Students Book Corporation.
- 7.2** Disclosure. If a Responsible Person is aware that the Students Book Corporation is about to enter into any transaction or make any decision involving a conflict of Interest (a “Conflicting Interest Transaction”) such person shall; (i) immediately inform those charged with approving the Conflicting Interest Transaction on behalf of the Students Book Corporation of the interest or position of such person or any party related to such person; (ii) aid the persons charged with making the decision by disclosing any material facts within the Responsible Person’s knowledge that bear on the advisability of the Students Book Corporation entering into the Conflicting Interest Transaction; and (iii) not be entitled to vote on the decision to enter into such transaction.
- 7.3** Approval of Conflicting Interest Transaction. The Students Book Corporation may enter into a Conflicting Interest Transaction provided the material facts as to the Responsible Person’s relationship or interest and as to the Conflicting Interest Transaction are disclosed or are known to the Board of the Students Book Corporation or to a committee of the Students Book Corporation that authorizes, approves or ratifies the Conflicting Interest Transaction, and the Directors in good faith authorizes, approves or ratifies the Conflicting Interest Transaction by the affirmative vote of the majority of the disinterested Students Book Corporation Directors, even though the disinterested Directors may be less than a quorum.

ARTICLE VIII STOCK

- 8.1** Authority to Issue. All Shares issued by the corporation shall be authorized by the Board.
- 8.2** Transfers. The issuance and transferability of Shares of the Corporation registered in the name of Trustee shall be subject to all of their terms and conditions of the Trust Agreement dated March 1, 1947, previously referred to.
- 8.3** Record Date. The Board may fix a record date for the determination of the Shareholders entitled to notice of or to vote at any meeting of the Shareholders or to consent to action without a meeting, to receive dividends or other distributions, or to exercise any rights with respect to the Shares, which date shall not be less than ten (10) nor more than sixty (60) days prior to the meeting date or date of other action.

ARTICLE IX BOOKS AND RECORDS

- 9.1** Records and Inspection. The Corporation shall keep all such records as are required by RCW 23B.16.010 as in effect on the date hereof and as it, or the successor thereto, may be amended from

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time to time hereafter, and shall allow to each Shareholder and Shareholder's agent or attorney all such inspection and copying rights as are required by RCW 23B.16.030 as in effect on the date hereof and as it, or the successor thereto, may be amended from time to time hereafter.

- 9.2 Copies of Resolutions. Any person dealing with the Corporation may rely upon a copy of the records of the proceedings, resolutions, or votes of the Board or Shareholders, or a copy of a resolution or motion, when certified by the Chairperson or Secretary.

ARTICLE X FISCAL YEAR

- 10.1 The fiscal year of the Corporation shall be from July 1 through June 30.

ARTICLE XI CORPORATE SEAL

- 11.1 The corporate seal of the Corporation shall be a circular seal with the name of the Corporation therein.

ARTICLE XII INDEMNIFICATION OF DIRECTORS AND OFFICERS.

- 12.1 Indemnification. Each Director or Officer now or hereafter serving the Corporation, and each individual who at the request of or on the behalf of the Corporation is now serving or hereafter serves as a Director, Officer, partner, Trustee, employee or agent of any other corporation, partnership, joint venture, trust, employee benefit plan or enterprise, and the respective heirs, executors and administrators of each of them, shall be indemnified by the Corporation to the fullest extent permitted by the Act against all liability, including costs, expenses, judgments, penalties, fines, and attorneys' fees, reasonably incurred by or imposed upon him or her in connection with or resulting from any action, suit or proceeding, civil or criminal, in which he or she is or may be made a party by reason such Director or Officer being or having been such a Director, Officer, partner, Trustee, employee or agent, or by reason of any action alleged to have been taken or omitted by him or her in any such capacity, whether or not he or she is a Director or Officer or acting in such other capacity at the time of incurring such liability. The foregoing right of indemnification shall not be exclusive of other rights to which such Director or Officer may be entitled as a matter of law.

- 12.2 Insurance. The Board may purchase insurance on behalf of any one (1) or more persons required or permitted to be indemnified pursuant to this Article XII.

ARTICLE XIII AMENDMENT OF BYLAWS

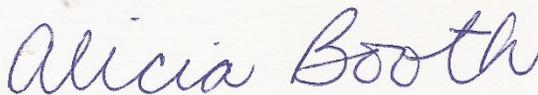
- 13.1 By the Shareholders. These Bylaws may be amended, altered, or repealed at any special meeting of the Shareholders, if notice of the proposed action is contained in the notice of the meeting.

- 13.2 By the Board of Directors. These Bylaws may be amended, altered or repealed at any regular or special meeting of the Board if in the case of a special meeting notice of the proposed action is contained in the notice of the meeting; provided, however, that the Board shall not amend, alter or repeal any Bylaw in such manner as to affect the qualifications, classifications, term of office or compensation of the Directors in any way. Any action or repeal of the Bylaws is hereby made expressly subject to change or repeal by the Shareholders.

ARTICLE XIV RULES OF ORDER

- 14.1 The rules contained in the most recent edition of Robert's Rules of Order, Revised, shall govern all meetings of Shareholders, Directors and Committees of the Board where those rules are not inconsistent with the Articles, Bylaws, or special rules of order of the Corporation.

BY: _____

Alicia Booth

Approved by Board of Directors October 8, 2020
Approved by Board of Trustees (TBD)

Alicia Booth, Secretary

**AMENDED AND RESTATED BYLAWS
OF THE
STUDENTS BOOK CORPORATION**

ARTICLE I TERMS

- 1.1 Definitions. Unless the context clearly requires otherwise, the following terms contained in these Bylaws shall have the meaning indicated.
- 1.1.1 "Act" means the Washington Business Corporation Act, as amended from time to time.
- 1.1.2 "Articles" means this Corporation's Articles of Incorporation, as amended from time to time.
- 1.1.3 "ASWSU" means the Associated Students of Washington State University and its successor in interest.
- 1.1.4 "GPSA" means the Graduate and Professional Students Association of Washington State University and its successor in interest.
- 1.1.5 "Board" means this Corporation's Board of Directors.
- 1.1.6 "Corporation" means The Students Book Corporation.
- 1.1.7 "Director" means a member of this Corporation's Board.
- 1.1.8 "Officer" means the Chairperson, Vice Chairperson, Secretary or Treasurer of the Board of Directors or any other Officer appointed by the Board pursuant to Section 5.1.
- 1.1.9 "Person" means an individual, corporation, partnership, trust, estate, or other entity.
- 1.1.10 "Shareholder" means the Person in whose name Shares of the Corporation are registered in the records of the Corporation on any applicable date, or the beneficial owner of Shares to the extent of the rights granted by a nominee certificate on file with the Corporation.
- 1.1.11 "Shares" means the shares of stock of the Corporation.
- 1.1.12 "Trustee" means the Board of Regents of Washington State University.
- 1.1.13 "University" means Washington State University.

ARTICLE II TRUST AGREEMENT

- 2.1 All Shares of the Corporation were owned by ASWSU, successor in interest to the Associated Students of Washington State College. Pursuant to the terms of a Trust Agreement dated March 1, 1947, between ASWSU and the Board of Regents acting as Trustee of Washington State College, now Washington State University, all Shares were assigned and transferred to Trustee, as trustee of the trust thereby created. The Trust Agreement provides, among other things, that the Trustee "...shall exercise all incidents of ownership..." of the Shares for the welfare and benefit of the students of the University.

ARTICLE III SHAREHOLDERS

- 3.1 Annual Meeting. The annual meeting of the Shareholders of the Corporation for the appointment of Directors to succeed those whose terms expire, and for the transaction of such other business as may properly come before the meeting, shall be held each year in the month of April or May. The Chairperson of the Board of Regents of the University shall preside at the annual meeting of the Shareholders.

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- 3.2** Special Meetings. Special meetings of the Shareholders for any purpose or purposes may be called at any time by the Students Book Corporation Board of Directors to be held at such time and place as the Board may prescribe. At any time, upon the written request of any Officer or of Shareholders holding in the aggregate twenty five percent (25%) of the voting power of all Shareholders entitled to vote, delivered to the Secretary or Chairperson of the Board and describing the purpose or purposes for the meeting, it shall be the duty of the Secretary or Chairperson to call a special meeting of the Shareholders to be held at such time and place as the Secretary or Chairperson may fix, not less than ten (10) nor more that thirty-five (35) days after the receipt of said request. If the Secretary or Chairperson neglects or refuses to issue such call, the Officer or the Shareholders making the request may do so.
- 3.3** Notice of Meetings.
- 3.3.1** General. Notice of each annual and special meeting of the Shareholders shall be given by the Secretary to each Person who is a Shareholder on the Record Date and who is entitled to vote at such a meeting.
- 3.3.2** Form. Notice of each meeting shall be in writing and state the date, time and place of the meeting. Notice of the annual meeting need not describe the purpose for the meeting, but notice of a special meeting shall describe the purpose or purposes for which the meeting is called.
- 3.3.3** Delivery. Notice of each meeting shall be given not less than ten (10) nor more than sixty (60) days prior to the meeting date, except that notice of a Shareholders' meeting to act on an amendment to the Articles, a plan of merger or Share exchange, a proposed sale of all or substantially all of the Corporation's property otherwise than in the usual and regular course of business, or the dissolution of the Corporation shall be given no less than thirty (30) days nor more than sixty (60) days prior to the meeting. Notice may be transmitted by email, telephone or any other means necessary.. Such notice shall be deemed to have been given upon the earliest of (1) the Shareholder's receipt of the notice, (2) five (5) days after it is deposited in the mail with first class postage prepaid, or (3) on the date shown on the return receipt signed by or on behalf of the addressee, if sent by registered or certified mail, return receipt requested.
- 3.3.4** Waiver. Notice of a Shareholders' meeting may be waived by any Shareholder, either before or after the meeting, in writing, signed by the Shareholder. Attendance at a meeting in person or by proxy shall constitute a waiver of notice or of objection to defective notice of the meeting, unless the Shareholder at the beginning of the meeting objects to holding the meeting or objects to consideration of a matter not within the purpose or purposes described in the notice of a special meeting when it is presented.
- 3.3.5** Adjourned Meetings. An adjournment or adjournments of any Shareholders' meeting may be taken to such time and place as those present may determine and announce at the meeting without new notice being given; provided, that any meeting at which Directors are to be appointed shall be adjourned only from day to day until such Directors are appointed, and in the case of any meeting which is adjourned because of the failure of a quorum to attend, those who attend the second of such adjourned meetings, although less than a quorum, shall nevertheless constitute a quorum for the purpose of appointing Directors.
- 3.4** Telephonic Meetings. One (1) or more Shareholders may participate in any meeting by telephone or other means of communication by which all persons participating in the meeting can hear and speak with each other during the meeting. A Shareholder participating by such means shall be deemed to be present in person.
- 3.5** Action Without Meeting. Acts required or permitted to be taken by the Shareholders at any meeting may be taken without a meeting if all Shareholders entitled to vote on the action consent thereto. Such action shall be evidenced by one or more written consents describing the action taken, signed

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Approved by Board of Trustees (TBD)

by all Shareholders entitled to vote on the action, and delivered to the Corporation for inclusion in the minutes or filing with the Corporation's records.

3.6 Quorum. Owners of a majority of the outstanding shares of the corporation shall constitute a quorum subject to the provision of Section 3.3.5 above.

3.7 Voting.

3.7.1 Record Date. The record date for determining the Shareholders entitled to vote at any annual or special meeting of the Shareholders shall be the date the notice of the meeting is signed, as set forth in the notice, unless another date is specified by the Board and set forth in the notice of the meeting.

3.7.2 Shareholder List. If the Corporation has more than one (1) Shareholder, then after fixing the record date for a meeting, the Corporation shall prepare an alphabetical list of the names of all Shareholders on the record date who are entitled to notice of the meeting and setting forth the address of and number of Shares held by each Shareholder. Such a list shall be available for inspection by any Shareholder or Shareholder's agent or attorney during regular business hours, beginning ten (10) days prior to the meeting and continuing through the meeting, at the Corporation's registered office or such other place as may be identified in the meeting notice within the city where the meeting will be held, and at the place where the meeting is held during the meeting.

3.7.3 Votes. Each Share entitled to vote at the meeting shall have one (1) vote on each matter voted on during the Shareholder's meeting. A Shareholder may vote the Shareholder's Shares in person or by proxy. Action upon a matter, other than the appointment of Directors, is approved if the number of votes cast favoring the action exceed the number of votes opposing the action, except in those instances in which a greater number of votes is required under the Act. Cumulative voting shall not be permitted for the election of Directors.

3.8 Directors' Compensation. The Shareholders shall establish the compensation of Directors, if any.

ARTICLE IV DIRECTORS

4.1 Authority. All corporate powers shall be exercised by or under the authority of the Board of Directors.

4.2 Number and Qualification. The Board shall consist of five (5) student directors as provided for in section 4.3, of whom four (4) shall be undergraduate students and one (1) shall be a graduate/professional student and two (2) faculty Directors, who shall be tenure-track or career-track members of the teaching faculty as defined in the Faculty Manual recommended by the University President's Office two (2) administrative Directors who shall be administrative representatives recommended by the University's Finance and Administration Office. The status of a student director, undergraduate or graduate/professional, will be designated at the beginning of the term.

A Director need not be a resident of the State of Washington. Compensated members of the executive staff of ASWSU, GPSA, the Student Senates, and their employees are not eligible to serve as an appointed Board member. Employees of any entity engaged by the Students Book Corporation to operate a Students Book Corporation bookstore, their spouses, partners, or immediate family members are not eligible to serve as a Board member.

4.2.1 Students, undergraduate, graduate and professional, must have and maintain the following qualifications to serve as an appointed Director:

4.2.1.1 Be enrolled in at least twelve (12) undergraduate collegiate hours or in a full-time graduate or professional program.

4.2.1.2 Be in good academic standing with not less than a 2.5 cumulative grade point average for an undergraduate student.

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- 4.3** Appointment of Student Directors. The evaluation process of student Directors will take place during the months of February and/or March each year or as needed to maintain the correct composition of the Board. The evaluation process shall be conducted as follows:
- 4.3.1** The Board of Directors shall make available applications for interested candidates online and at The Bookie and other locations determined by the Board.
- 4.3.2** For undergraduate Directors, a committee of two (2) Board of Directors members will invite two (2) ASWSU representatives to participate in the interview process. They shall then review the applications, select the top three (3) to five (5) for each open position, interview the candidates, and make recommendations to the Board of Directors. In the event the Directors and the committee members do not deem the candidates(s) qualified, they may recommend at large alternate(s) candidate(s), undergraduate student or graduate/professional student, to the Board of Directors. The Board of Directors will recommend the top candidate for each position and two (2) undergraduate or at large alternates to the Board of Regents, acting as Trustees, for appointment to the Board. Upon appointment by the Trustees, the candidate shall become a member of the Board of Directors or an alternate.
- 4.3.3** For the graduate/professional student Director, a committee of two (2) Board of Directors members will invite two (2) GPSA representatives to participate in the interview process. They shall then review the applications, select the top three (3) to five (5) for the open position, interview the candidates, and make recommendations to the Board of Directors. In the event the Directors and the committee members do not deem the candidates(s) qualified, they may recommend at large alternate(s) candidate(s), undergraduate student or graduate/professional student, to the Board of Directors. The Board of Directors will recommend the top candidate and an alternate for the position to the Board of Regents, acting as Trustees, for appointment to the Board. Upon appointment by the Trustees, the candidate shall become a member of the Board of Directors or an alternate.
- 4.3.4** Alternate Board members will attend and participate in all Board of Directors meetings, but will not have a vote. Alternates are not eligible to serve as Chair, Vice Chair, Secretary or Treasurer. Alternates may serve as committee chairs.
- 4.4** Terms of Directors and Appointment.
- 4.4.1** Each appointed student Director will serve a term of two (2) years on the Board upon appointment by the Board of Trustees.
- 4.4.2** Terms shall be limited to four (4) full terms for student Directors and three (3) full consecutive terms (six (6) consecutive years) for faculty Directors.
- 4.4.3** In order to maintain staggered terms, vacated positions shall be filled by alternates for the unexpired term of the position.
- 4.4.4** Administrative directors will be appointed to two (2) year terms with no limitations on the number of terms.
- 4.4.5** The Board may, by two-thirds vote, recommend the removal of any director for cause. Such recommendation shall be reviewed and approved or rejected by the shareholders.
- 4.5** All newly appointed or re-appointed student, faculty and administrative directors shall be confirmed by the Shareholders.
- 4.6** Duties of the Board.
- 4.6.1** The Board will normally conduct monthly meetings during the academic year to hear reports on the status of the Corporation and to rule on business policy within the Corporation.
- 4.6.2** The Board will be responsible to make a yearly financial report to the Shareholders.
- 4.6.3** Special meetings of the Board may be called by the Board, the Chairperson of the Board, or two (2)

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Directors, to be held at such date, time and place as the Board, the Officer, or the directors calling the meeting shall specify in the notice of that meeting.

- 4.6.4** The Board shall conduct an annual meeting of Directors in September.
- 4.6.5** An Executive committee can be formed of Directors present in Pullman during the summer months to conduct meetings and make Board decisions. A report must be given at the annual Board meeting to discuss any business which is transacted during summer months.
- 4.7** Resignation and Dismissal: A Director may resign at any time by delivering written notice to the Board, Chair-person of the Board or Secretary. A resignation shall be effective on the date such notice is delivered or on the date specified in the notice, if later. Any Board member or alternate who misses two (2) meetings without the consent of the Chairperson of the Board will be deemed to have resigned. In the event the Chairperson misses two (2) meetings without the consent of the Vice-Chairperson, the Chairperson will be deemed to have resigned.
- 4.7.1** Tardiness of any Board member or alternate for two (2) meetings, without the consent of the Chairperson of the Board, will be subject to discussion regarding dismissal.
- 4.8** Removal. The Shareholders may remove one (1) or more of appointed Directors only at a special meeting of the Shareholders called for that purpose and only if the notice of that meeting states that as a purpose for calling the meeting. A majority of votes cast is required for removal.
- 4.9** Vacancies. Notwithstanding section 4.2, if a vacancy occurs for a student Director, the position will be filled by an alternate Board member as selected by the Board of the Corporation. A new alternate Board member will be appointed as provided in section 4.3 to replace the position of the alternate Board member who replaced a Board member. The student appointed to fill a vacancy may be either an undergraduate or graduate student, and will fill the vacancy until the end of the current fiscal year or until a new undergraduate or graduate Director is appointed to fill the position of the student Director whose vacancy was filled. Notwithstanding section 4.5, a vacant faculty Director position shall be filled by appointment from the University President's Office. A vacant administrative Director position shall be filled by appointment from the University Finance and Administration Office. Any faculty Director or administrative Director appointed to fill any vacancy shall hold office for the unexpired term of his or her predecessor, to be confirmed by the Trustees at the next annual meeting of Trustees.
- With the permission of the Board, a student Director on study abroad but intending to return as a student at WSU under the conditions for eligibility as a member of the Board given in section 4.2 may be deemed eligible as a member or alternate member of the Board. If the student is a Director she or he will assume the role of an alternate, and the alternate Director will serve as Director during the period of study abroad. The permission of the Board is dependent on the student studying abroad providing a detailed plan for remaining active in Board activities during the period of study abroad. Section 4.7 shall apply to students studying abroad in addition to students currently enrolled on one of the WSU campuses.
- 4.10** Quorum. A simple majority of the Directors shall constitute a quorum for the transaction of business, provided at least three (3) of the Directors are students.
- 4.11** Voting. Each Director, including appointed student Directors, faculty Directors, and administrative Directors shall have one (1) vote on all matters to be voted upon by the Board.
- 4.12** Committees. The Board may create such committees as it deems necessary to further the mission of the Board. Members of committees are required to attend meetings. Failure to attend meetings without the consent of the Chairperson of the Board will result in the member being removed from the committee.

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- 4.13 Scholarships. Student Directors shall be awarded a \$1,000 per semester scholarship (credit) at the Students Book Corporation for each Spring and/or Fall term they serve as student director. Alternate Student Directors shall be awarded a \$500 per semester scholarship (credit) at the Students Book Corporation for each Spring and/or Fall term they serve as student director. The Board may vote to suspend or reduce the scholarship awards in times of financial hardship of the corporation.

ARTICLE V OFFICERS

- 5.1 Officers Enumerated. The Officers of the Corporation shall be a Chairperson of the Board, Vice Chairperson, Secretary and Treasurer. One (1) or more assistant Officers may be elected or appointed by the Board, to hold office for such period of time, have such authority and perform such duties as are provided by resolution of the Board. No person will hold more than one (1) office at the same time.
- 5.2 Election - Term. All Officers shall be elected by the Board at a meeting prior to the end of the Spring semester. The officers will hold office for a term of one (1) year. The Officers will be selected from the continuing and incoming slate of student directors. The officers will take office once the shareholders approve the slate of directors. In the case of officers whose terms as Directors end prior to the Annual Meeting of the Board, their term shall end at the same time their status as a Director ends. In the case of all other officers, their term shall be until their successors are elected.
- 5.3 Qualifications. The Chairperson, Vice Chairperson, Secretary and Treasurer shall all be student Directors.
- 5.4 The Chairperson. The Chairperson of the Board shall exercise the usual and customary powers pertaining to the office of the Chairperson of the Board, preside at all regular and special meetings of the Board, shall sign and execute with the Secretary or other authorized Officer all deeds, bonds, contracts and other obligations or instruments in the name of the Corporation and perform such duties as the Board may from time to time designate.
- 5.5 The Vice Chairperson. In the absence or disability of the Chairperson, the Vice Chairperson may act as Chairperson and shall perform such duties as the Board may from time to time designate.
- 5.6 The Secretary. The Secretary shall keep minutes of the proceedings of the Board; sign and execute with the Chairperson or other authorized Officer all deeds, bonds, contracts and other obligations or instruments in the name of the Corporation; and perform such duties as the Board may from time to time designate.
- 5.7 The Treasurer. The Treasurer shall perform all of the duties usually incident to the office of Treasurer, including review of financial reports and documents and perform such duties as the board may from time to time designate.
- 5.8 Resignation. An officer may resign at any time by delivering written notice to the Board, Chairperson, or Secretary. The resignation shall be effective on the date such a notice is delivered or on the date specified in the notice, if later.
- 5.9 Vacancies. Vacancies in any office arising from any cause may be filled by a majority vote of the Board at any regular or special meeting.
- 5.10 Agents. The Board may appoint such persons or organizations necessary, who shall have and exercise such powers, and perform such duties as designated by the Board.

ARTICLE VI OUTREACH

- 6.1 ASWSU Dividend. Dividends shall be declared from the net income of the Corporation to the Associated Students of Washington State University, at such times as the Board of Directors shall direct, and no dividends shall be declared that will impair the capital of the Corporation at which point 90% of the total declared dividend shall be distributed to greater ASWSU (ASWSU-Pullman,

ASWSU-Spokane, ASWSU-Tri-Cities, ASWSU-Vancouver, ASWSU-Distance Degree) and 10% of the total declared dividend shall be distributed to GPSA.

ARTICLE VII CONFLICT OF INTEREST

- 7.1** Definitions. A conflict of interest arises when any “Responsible Person” or any “Party Related to a Responsible Person” has an “Interest Adverse to the Students Book Corporation.” A Responsible Person is any individual in a position to exercise substantial influence over the affairs of the Students Book Corporation, without limitation, Directors of the Students Book Corporation and any member of any committee making decisions on behalf of the Students Book Corporation. A Party Related to a Responsible Person includes his or her extended family (including spouse, ancestors, descendants and siblings, and their respective spouses and descendants), an estate or trust in which the Responsible Person or any member of his or her extended family has a beneficial interest or a fiduciary responsibility, or an entity in which the Responsible Person or any member of his or her extended family is a director, trustee or officer or has a financial interest. An “Interest Adverse to the Students Book Corporation” includes any interest in any contract, transaction or other financial relationship with the Students Book Corporation, and any interest in an entity whose best interests may be impaired by the best interests of the Students Book Corporation including, without limitation, an entity providing any goods or services to or receiving any goods or services from the Students Book Corporation, an entity in which the Students Book Corporation has any business or financial interest, and an entity providing goods or services or performing activities similar to the goods or services or activities of the Students Book Corporation.
- 7.2** Disclosure. If a Responsible Person is aware that the Students Book Corporation is about to enter into any transaction or make any decision involving a conflict of Interest (a “Conflicting Interest Transaction”) such person shall; (i) immediately inform those charged with approving the Conflicting Interest Transaction on behalf of the Students Book Corporation of the interest or position of such person or any party related to such person; (ii) aid the persons charged with making the decision by disclosing any material facts within the Responsible Person’s knowledge that bear on the advisability of the Students Book Corporation entering into the Conflicting Interest Transaction; and (iii) not be entitled to vote on the decision to enter into such transaction.
- 7.3** Approval of Conflicting Interest Transaction. The Students Book Corporation may enter into a Conflicting Interest Transaction provided the material facts as to the Responsible Person’s relationship or interest and as to the Conflicting Interest Transaction are disclosed or are known to the Board of the Students Book Corporation or to a committee of the Students Book Corporation that authorizes, approves or ratifies the Conflicting Interest Transaction, and the Directors in good faith authorizes, approves or ratifies the Conflicting Interest Transaction by the affirmative vote of the majority of the disinterested Students Book Corporation Directors, even though the disinterested Directors may be less than a quorum.

ARTICLE VIII STOCK

- 8.1** Authority to Issue. All Shares issued by the corporation shall be authorized by the Board.
- 8.2** Transfers. The issuance and transferability of Shares of the Corporation registered in the name of Trustee shall be subject to all of their terms and conditions of the Trust Agreement dated March 1, 1947, previously referred to.
- 8.3** Record Date. The Board may fix a record date for the determination of the Shareholders entitled to notice of or to vote at any meeting of the Shareholders or to consent to action without a meeting, to receive dividends or other distributions, or to exercise any rights with respect to the Shares, which date shall not be less than ten (10) nor more than sixty (60) days prior to the meeting date or date of other action.

ARTICLE IX BOOKS AND RECORDS

- 9.1** Records and Inspection. The Corporation shall keep all such records as are required by RCW 23B.16.010 as in effect on the date hereof and as it, or the successor thereto, may be amended from

Approved by Board of Directors October 8, 2020
Approved by Board of Trustees (TBD)

time to time hereafter, and shall allow to each Shareholder and Shareholder's agent or attorney all such inspection and copying rights as are required by RCW 23B.16.030 as in effect on the date hereof and as it, or the successor thereto, may be amended from time to time hereafter.

- 9.2 Copies of Resolutions. Any person dealing with the Corporation may rely upon a copy of the records of the proceedings, resolutions, or votes of the Board or Shareholders, or a copy of a resolution or motion, when certified by the Chairperson or Secretary.

ARTICLE X FISCAL YEAR

- 10.1 The fiscal year of the Corporation shall be from July 1 through June 30.

ARTICLE XI CORPORATE SEAL

- 11.1 The corporate seal of the Corporation shall be a circular seal with the name of the Corporation therein.

ARTICLE XII INDEMNIFICATION OF DIRECTORS AND OFFICERS.

- 12.1 Indemnification. Each Director or Officer now or hereafter serving the Corporation, and each individual who at the request of or on the behalf of the Corporation is now serving or hereafter serves as a Director, Officer, partner, Trustee, employee or agent of any other corporation, partnership, joint venture, trust, employee benefit plan or enterprise, and the respective heirs, executors and administrators of each of them, shall be indemnified by the Corporation to the fullest extent permitted by the Act against all liability, including costs, expenses, judgments, penalties, fines, and attorneys' fees, reasonably incurred by or imposed upon him or her in connection with or resulting from any action, suit or proceeding, civil or criminal, in which he or she is or may be made a party by reason such Director or Officer being or having been such a Director, Officer, partner, Trustee, employee or agent, or by reason of any action alleged to have been taken or omitted by him or her in any such capacity, whether or not he or she is a Director or Officer or acting in such other capacity at the time of incurring such liability. The foregoing right of indemnification shall not be exclusive of other rights to which such Director or Officer may be entitled as a matter of law.

- 12.2 Insurance. The Board may purchase insurance on behalf of any one (1) or more persons required or permitted to be indemnified pursuant to this Article XII.

ARTICLE XIII AMENDMENT OF BYLAWS

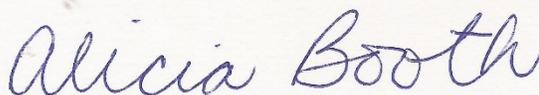
- 13.1 By the Shareholders. These Bylaws may be amended, altered, or repealed at any special meeting of the Shareholders, if notice of the proposed action is contained in the notice of the meeting.

- 13.2 By the Board of Directors. These Bylaws may be amended, altered or repealed at any regular or special meeting of the Board if in the case of a special meeting notice of the proposed action is contained in the notice of the meeting; provided, however, that the Board shall not amend, alter or repeal any Bylaw in such manner as to affect the qualifications, classifications, term of office or compensation of the Directors in any way. Any action or repeal of the Bylaws is hereby made expressly subject to change or repeal by the Shareholders.

ARTICLE XIV RULES OF ORDER

- 14.1 The rules contained in the most recent edition of Robert's Rules of Order, Revised, shall govern all meetings of Shareholders, Directors and Committees of the Board where those rules are not inconsistent with the Articles, Bylaws, or special rules of order of the Corporation.

BY: _____

Alicia Booth

Approved by Board of Directors October 8, 2020
Approved by Board of Trustees (TBD)

Alicia Booth, Secretary

Agenda
Finance and Compliance Committee
Thursday, May 6, 2021
1:00 p.m. – 3:00 p.m.

Location: WSU Spokane, SNRS 205 / Electronic

Committee: Committee of the whole – Marty Dickinson (Chair)

<u>Action Items</u>	<u>Section</u>
1. Academic Year 2021-2022 Tuition Rates <i>(Pearson)</i>	F-1
2. Services and Activities Fee Rates for Academic Year 2021-2022 <i>(Pearson/Gonzales)</i>	F-2
3. Services and Activities Fees Committee Allocations for Summer 2021 and Academic Year 2021-2022 <i>(Pearson/Gonzales)</i>	F-3
4. WSU Pullman, Cougs Against Hunger Student Food Pantry Fee <i>(Pearson/Gonzales)</i>	F-4
5. WSU Pullman, Undergraduate Technology Fee Committee Allocations For Fiscal Year 2021 <i>(Pearson)</i>	F-5
6. WSU Vancouver, Undergraduate Technology Fee Committee Allocations For Fiscal Year 2021 <i>(Pearson)</i>	F-6
7. WSU Pullman, Proposed Changes to Parking System Rates and Fines <i>(Pearson/Shaheen)</i>	F-7
8. Northwest Public Broadcasting – Payroll Protection Program <i>(Pearson/Pinkleton/Skinner)</i>	F-8

Information Item

1. Athletics Budget Update and Plan for Fiscal Recovery <i>(Pearson/Chun)</i>	F-9
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Action Items (continued)

9. FY2021 Revised Athletics Budget Approval <i>(Pearson/Chun)</i>	F-10
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10. FY2022 Athletics Budget Approval (*Pearson/Chun*) F-11

11. Financing Plan – COVID Related Losses in Athletics (*Pearson/Skinner*) F-12

Information Items (Continued)

2. Update of Tax Issues (*Pearson*) F-13

ACTION ITEM #1

Academic Year 2021-2022 Tuition Rates (Stacy Pearson)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Academic Year 2021-2022 Tuition Rates

PROPOSED: That the Washington State University Board of Regents set tuition rates for academic year 2021-2022.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration

**SUPPORTING
INFORMATION:**

State law authorizes the governing boards of the four-year higher education institutions to establish tuition and fees for all student categories except resident undergraduates. Current legislation allows resident undergraduate tuition to increase by no more than the average annual percentage growth rate in the median hourly wage for Washington for the previous fourteen years. The maximum increase for AY2021-2022 will be released by OFM later this spring and is expected to be 2.5% or greater.

The WSU Board of Regents has the authority to set all non-resident undergraduate, resident and non-resident graduate, and resident and non-resident professional tuition rates.

WSU is proposing a 2.5 percent tuition increase for the 2021-2022 academic year for undergraduate, graduate and nonresident students for approval at the May 2021 Board of Regents meeting. This proposed increase is \$255 or \$295 per year for Washington resident undergraduate and graduate students respectively, or \$127.50 / \$147.50 per semester. Nonresidents will pay approximately \$650 more annually. The COVID-19 pandemic has created significant challenges for WSU students and most of the funding from this increase will be utilized to provide additional institutional aid in the form of tuition waivers and to support other student success measures, including mental health and basic needs.

The University will also receive federal aid under the American Rescue Plan, and half of these funds must be used to provide emergency financial aid grants to students, which may be applied toward any component of the student's cost of attendance or emergency costs that arise due to COVID-19, such as tuition, food, housing, childcare or health care. In addition, the Washington College Grant Program guarantees financial assistance for eligible resident undergraduate students. While award amounts vary based on income and family size the maximum award amount covers full tuition.

Other measures to help students manage costs include no increases to the service and activity fees (Pullman and Global students will see a decrease in these fees); and housing and dining rates on the Pullman campus will not increase.

The current full-time annual tuition rates for 2020-2021 are shown below along with proposed changes for academic year 2021-2022.

Tuition Rates	Current	Proposed	\$ Change	% Change
Undergraduate Resident (Attachment A)	\$10,202	\$10,457	\$255	2.5%
Undergraduate Non-Resident	\$25,145	\$25,773	\$628	2.5%
Undergraduate Resident Global Campus	\$10,202	\$10,457	\$255	2.5%
Undergraduate Non-Resident Global Campus	\$11,414	\$11,699	\$285	2.5%
Graduate Resident (Attachment B)	\$11,781	\$12,076	\$295	2.5%
Graduate Non-Resident	\$25,879	\$26,526	\$647	2.5%
Graduate Resident - Global Campus	\$11,781	\$12,076	\$295	2.5%
Graduate Non-Resident Global Campus	\$11,781	\$12,076	\$295	2.5%

Tuition Rates	Current	Proposed	\$ Change	% Change
Master of Nursing Resident	\$17,234	\$17,234	\$0	0.0%
Master of Nursing Non-Resident	\$32,256	\$32,256	\$0	0.0%
PharmD Resident	\$23,990	\$23,990	\$0	0.0%
PharmD Non-Resident	\$40,644	\$40,644	\$0	0.0%
DVM Resident	\$25,744	\$25,744	\$0	0.0%
DVM Non-Resident	\$61,156	\$61,156	\$0	0.0%
ESF College of Medicine Resident	\$39,508	\$39,508	\$0	0.0%
Masters in Athletic Training Resident	\$13,074	\$13,704	\$0	0.0%
Masters in Athletic Training Non-Resident	\$26,506	\$25,506	\$0	0.0%

The MBA (Attachment C) program is a self-sustaining program and as such charges a per credit hour tuition rate. The current per credit rates for 2020-2021 are shown below along with the proposed changes for academic year 2021-2022.

Tuition Rates	Current	Proposed	\$ Change	% Change
Online MBA (per credit)	\$834	\$855	\$21	2.5%
Online MBA - Military Rate (per credit)	\$732	\$750	\$18	2.5%
Executive MBS (per credit)	\$1,264	\$1,296	\$32	2.5%

A new self-sustaining Masters of Applied Economics (Attachment D) program is scheduled for Regent approval at the May 2021 meeting. If approved, the program will enroll its first students in Fall 2021. The per credit tuition rate proposed for this program is shown below. Implementation of this rate is contingent upon approval of the program.

Tuition Rates	Current	Proposed	\$ Change	% Change
Masters of Applied Economics (per credit)	n/a	\$650	n/a	n/a

- ATTACHMENTS:
- Attachment A – Undergraduate Tuition Rate Supporting Documents
 - Attachment B – Graduate Tuition Rate Supporting Documents
 - Attachment C – MBA Tuition Rate Supporting Documents
 - Attachment D – Applied Economics Supporting Documents

Tuition and Fee Rate Increase Request

Fee name: Undergraduate Tuition

	Resident	Non-Resident
Current Rate (Annual)	\$10,202 (on campus & online)	\$25,145 (on campus) \$11,414 (online)
Proposed Rate (Annual)	\$10,457 (on campus & online)	\$25,773 (on campus) \$11,699 (online)
\$ Increase	\$255	\$628 (on campus) \$285 (online)
% Increase	2.5%	2.5%

Description of who pays the fee: (<i>undergraduates, graduates, full-time, part-time, / what campus/what terms – fall, spring and summer?</i>):

Undergraduate students.

On campus rates are the same for all physical campuses, the online campus rate for non-residents was reduced in AY 2013-14 to equal the resident online rate.

These are full-time fall and spring semester rates for students enrolled in 10-18 credits. Over 18 credits pay an additional 1/10th of this rate per credit; part-time and summer session rates are 1/10th of these amounts per credit hour.

Justification for the increase / consequence for not increasing :

This proposed increase is \$255 per year for Washington resident students, or \$127.50 per semester. The COVID 19 pandemic has created significant challenges for WSU students and most of the funding from this increase will be utilized to fund tuition waivers for students with financial need and to support students, including mental health and basic needs. The University will also receive federal aid under the American Rescue Plan, and half of these funds must be used to provide emergency financial aid grants to students, which may be applied toward any component of the student's cost of attendance or emergency costs that arise due to COVID-19, such as tuition, food, housing, childcare or health care. In addition, the Washington College Grant Program guarantees financial assistance for eligible resident students. While award amounts vary based on income and family size, the maximum award amount covers full tuition. Other measures to help students include no increases to the service and activity fees (Pullman and Global campus students will see a decrease in these fees); and housing and dining rates on the Pullman campus will not increase.

Operational challenges and unknowns related to Covid-19 are significant especially when projecting their impacts on enrollment. Enrollment declines are expected this fall, and to the extent those are realized there will be a decrease in one of the University's major operating revenue sources just when additional costs are being incurred due to the Covid-19 response and preparedness for returning to campus this fall.

Tuition and Fee Rate Increase Request

Decision Support information: when was the last increase, 5-year rate history, peer comparisons, etc.)

Resident Undergraduate rates would be just above 2015-16 rates after the proposed increase. Resident undergraduate rates decreased 5% in 2015-16, and another 10% in 2016-17. Since then, annual inflationary increases have occurred of 2.2%, 2.0%, 2.4% and 2.5%.

A 2.4% increase in non-resident undergraduate rates for AY 19-20 was the first increase in the on campus rate since AY 12-13 (six-year freeze from 2013-14 through 2018-19). The non-resident rate increased by the same 2.5% as the resident rate for AY 2020-21.

The online non-resident rate had been the same since 2013-14, when the rate was decreased to align resident and non-resident rates for global campus. The same 2.4% and 2.5% increases were applied to online non-resident rates for AY 2019-20 and AY 2020-21 respectively.

Alternatives Considered:

Not raising the rates was considered, but for reasons described in the justification section it was considered not prudent to further constrain revenues in light of expected enrollment declines and cost increases.

State appropriations and tuition are the two primary funding sources for the operating budget. The state does not provide inflationary increases in appropriations, and further, the state budget assumes that new funding for incremental cost increases like benefit rates and minimum wage are funded in part through tuition increases. The proposed increase balances the necessity to keep pace with rising costs while protecting the interest of students by keeping costs as low as possible.

How have (or will) you communicate impacts of the rate increase to students? What was the feedback received?

Student feedback will be made available to the Regents prior to voting on this proposal.

Please Attach Any Supporting Documents

Tuition and Fee Rate Increase Request

Fee name: Graduate Resident and Non-resident Tuition
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	Resident	Non-Resident
Current Rate (Annual)	\$11,781	\$25,879 (on campus) \$11,781 (online)
Proposed Rate (Annual)	\$12,076	\$26,526 (on campus) \$12,076 (online)
\$ Increase	\$295	\$647 (on campus) \$295 (online)
% Increase	2.5%	2.5%

Description of who pays the fee: <i>(undergraduates, graduates, full-time, part-time, / what campus/what terms – fall, spring and summer?):</i>

<p>Resident and non-resident graduate students in all programs except Medicine, Nursing, Pharmacy, Veterinary Medicine or any self-sustaining graduate program.</p> <p>Resident rates are the same for all campuses, the online campus rate for non-residents was reduced in AY 2013-14 to equal the resident rate.</p> <p>The rates above are full-time fall and spring semester rates for students enrolled in 10-18 credits. Over 18 credits pay an additional 1/10th of this rate per credit; part-time and summer session rates are 1/10th of these amounts per credit hour.</p>

Justification for the increase / consequence for not increasing :

<p>The COVID 19 pandemic has created significant challenges for WSU students and most of the funding from this increase will be utilized to fund tuition waivers for students with financial need and to support other student success measures. The University will also receive federal aid under the American Rescue Plan, and half of these funds must be used to provide emergency financial aid grants to students, which may be applied toward any component of the student's cost of attendance or emergency costs that arise due to COVID-19, such as tuition, food, housing, childcare or health care. Other measures to help students include no increases to the service and activity fees (Pullman and Global campus students will see a decrease in these fees); and housing and dining rates on the Pullman campus will not increase.</p>
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<p>Operational challenges and unknowns related to Covid-19 are significant especially when projecting their impacts on enrollment. Enrollment declines are expected this fall, and to the extent those are realized there will be a decrease in one of the University's major operating revenue sources just when additional costs are being incurred due to the Covid-19 response and preparedness for returning to campus this fall.</p>
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Tuition and Fee Rate Increase Request

Decision Support information: when was the last increase, 5-year rate history, peer comparisons, etc.)

Graduate rates were frozen for six years from AY 2013-14 through AY 2018-19. Rates increased 2.4% in AY 2019-20 and 2.5% in AY 2020-21.

Alternatives Considered:

Not raising the rate was considered, but for reasons described in the justification section it was considered not prudent to further constrain revenues considering expected enrollment declines and cost increases.

State appropriations and tuition are the two primary funding sources for the operating budget. The state does not provide inflationary increases in appropriations, and further, the state budget assumes that new funding for incremental cost increases like benefit rates and minimum wage are funded in part through tuition increases. The proposed increase balances the necessity to keep pace with rising costs while protecting the interest of students by keeping costs as low as possible.

How have (or will) you communicate impacts of the rate increase to students? What was the feedback received?

Student feedback will be made available to the Regents prior to voting on this proposal.

Please Attach Any Supporting Documents

Tuition and Fee Rate Increase Request

Fee name: MBA Tuition Increase

	Resident	Non-Resident
Current Rate (Annual)	OMBA: \$834 /credit OMBA Military: \$732/credit EMBA: \$1264 /credit See attached supporting doc with comprehensive table	n/a
Proposed Rate (Annual)	OMBA: \$855 /credit OMBA Military: \$750/credit EMBA: \$1296 /credit See attached supporting doc with comprehensive table	n/a
\$ Increase	OMBA: \$21 /credit OMBA Military: \$18/credit EMBA: \$32 /credit	n/a
% Increase	2.5%	n/a

Description of who pays the fee: (<i>undergraduates, graduates, full-time, part-time, / what campus/what terms – fall, spring and summer?</i>):
Online MBA (OMBA) and Executive MBA (EMBA) students fall, spring and summer. There is no differential between resident and non-resident tuition.

Tuition and Fee Rate Increase Request

Justification for the increase / consequence for not increasing :

The Carson College, though achieving efficient and sustainable scale in its online programs, is experiencing cost pressures. In order to maintain the quality of the program, the Carson College strives to ensure that a majority of the courses are led by participating members of the college faculty (this is also strongly preferred by the accrediting body). Over the decade since the program was introduced, salaries required to attract research faculty across the main disciplines of business education have increased by about 30%, for example. Further, continued growth of the program will require continued investment in marketing and communication, extra-curricular and co-curricular program innovation, faculty training, and student services.

As the market of solely online MBA program becomes more saturated, we need to ensure we continue investing resources into our programs. As expected, the previous, modest tuition increases did not fully capture increased costs. Incrementally increasing tuition is a result of strategic consideration of the level of tuition that will cover costs and provide funds for continued investment, signal our quality and reputation, and be perceived and experienced as an affordable, accessible degree program.

Decision Support information: when was the last increase, 5-year rate history, peer comparisons, etc)

This increase would be only the 4th tuition increase since the programs inception in 2008. Rates were held flat for the 2020-21 academic year and enrollments continue to grow steadily this year in spite of the pandemic. Relatively low tuition rates have been part of the student value proposition for each of the two online MBA programs. Per-credit online tuition rates have only increased 10% since the programs' inception. The OMBA program can be completed in as few as 36 credits by students who have prior business education and are able to waive foundation courses and as many as 52 for students with little or no business education. The duration of the OMBA program is 22-29 months. The EMBA program is 44 credits over 18 months. The WSU Carson College of Business MBA program tuition remains lower than similar programs with similar reputations. Elasticity remains higher than the 2.5% requested increase. (Reference: CCB Supporting docs Feb 2020)

Alternatives Considered:

We have not experienced any observable declines in enrollments due to the pandemic, and in fact enrollments outpaced expectations. Our decision to hold rates flat in 2020-21 due to Covid 19, in hindsight, may have been a missed opportunity. We expect this tuition adjustment will not significantly impact enrollments while increasing our revenues and helping us to cover increased programs costs. Mechanisms are in place to charge and waive off portions of tuition for retention and corporate relation strategies and we will employ those mechanisms. As we consider further adjustments, we will also study the effects of these waivers and our success in student retention moving forward

Tuition and Fee Rate Increase Request

How have (or will) you communicate impacts of the rate increase to students? What was the feedback received?

In accordance with the process for seeking student input regarding rate increases in support of shared governance, the Carson College of Business contacted the 1498 presently enrolled students in the Online MBA and Executive MBA programs via email to invite comment. The message was distributed via the Associate Dean email (ccb.assocdeanprofprograms@wsu.edu) to student @wsu.edu email addresses on Thursday March 25, 2021 and signed from Cheryl Oliver, Associate Dean for Professional Programs.to (original email included for reference below).

As of April 5, 21 individuals (1.4% of recipients) contacted have provided a response. There were 19 opposed to the increase citing tone deafness to difficulty of COVID-19 year(s) and difficulty for students to reassess a program budget. There was one response in support of the proposal citing the value of the program to price in its current form, and one inquiry for more information. In all, the total increase for a complete program is around \$1,000.00. Only new students beginning the program in fall 2021 will recognize the full impact of the increase over the course of their program. The students currently enrolled will experience less impact over their final months in the program.

Please Attach Any Supporting Documents

CARSON COLLEGE OF BUSINESS
MBA TUITION PROPOSAL FOR FY 2022

REQUEST:

The Carson College of Business requests tuition increases for the Online Masters of Business Administration (OMBA) and Online Executive Masters of Business Administration (OEMBA) for AY 2021-2022. We request the same rate of increase for each program: 2.5% for the OMBA and 2.5% for the EMBA. Based on anticipated enrollments, a very conservative estimate indicates an increase in overall gross revenue of nearly \$234,000 in the upcoming fiscal year. This change will continue our progress towards an eventual sustainable price commensurate with our brand reputation and our costs.

These self-sustaining programs are delivered entirely online, and there is no differentiation between resident and non-resident tuition for these programs. This request follows the 2.5% increase implemented for both programs in 19-20 academic year, a freeze for the 20-21 academic year, and we are now proposing a new increase for FY22. This adjustment is in support of major co-curricular investments in support of today's MBA market expectations.

EXECUTIVE SUMMARY:

- This increase would be the 4th tuition increase since the program's inception in 2008
- The Carson College proposes to implement 2.5% OMBA and 2.5% EMBA increase for the 2021-2022 AY for all our students and to continue to study this increase, the competitive landscape, and our own brand reputation and capabilities in preparation for future adjustments.
- Costs to provide instruction and other program costs have risen significantly over that decade. The proposed increases are a step toward covering those increases. There continues to be a need for providing investment in the program given the competitive landscape. This increase will be a move in the right direction and may not be sufficient for long term investment.
- Analysis of the competitive landscape in 2020 indicates that the OMBA tuition is 15% less and EMBA tuition is 7% less than competitors with similar product offerings and reputation.
- The Carson College OMBA and OEMBA remain "value-priced," delivering high quality with relatively low tuition rates relative to competitive programs.

Background: the MBA market

The overall demand among prospective students for face-to-face, full-time MBA education is not as strong as it was a decade ago. Decline in interest is particularly acute among prospective domestic students with significant work experience and strong educational backgrounds. Early in the face of this decline, and in the context of the challenges posed by attracting significant numbers of tuition-paying students to the Pullman MBA, the Carson College began in 2008 to offer MBA degrees online.

The Carson College decision to launch the online MBA was prescient; leading MBA programs, especially at state universities, continue to struggle with the economics of the MBA market. The most visible ranking schemes for programs (e.g. *Business Week*, *US News*) highlight face-to-face programs at flagship campuses, these rankings depend substantially on the qualifications of incoming students, and student recruitment in turn depends on rankings. The result has been intense competition for strong students (through financial aid), such that many face-to-face programs operate at small scale and at significant financial loss. The trend reached an extreme point in 2015, when Arizona State University announced

that its entire MBA entering class of 2016 – up to 120 students – would receive full-tuition scholarships. The University of Iowa has chosen a different approach, eliminating its face to face MBA program entirely. The Carson College had until recently offered opportunities to earn face-to-face degrees at Pullman, Vancouver, and Tri-Cities campuses. All of these campuses have now stopped enrolling new MBA students; each is redirecting efforts toward undergraduate and online programs and considering new graduate programs that are more in step with the current market. While MBA programs are recognizing a decline in enrollments and specialized masters an increase, the WSU Carson MBA programs continue to see a steady climb in enrollment.

The Carson College Online MBA

While fewer students are seeking fulltime, face-to-face MBA programs, the demand for part-time programs that require no career interruption of work to enter or to complete remains strong. Face-to-face part-time MBA programs, online MBA programs, and hybrid programs combining live and online instruction have proliferated. The Carson College opened an Executive MBA Program in Spokane in 2007; this program struggled to attract students and the college migrated the EMBA to its current OEMBA version in 2010. The College established its OMBA in 2008.

The online MBA and Executive MBA programs have built solid, stable enrollment profiles, based on delivering high quality instruction at an attractive price point. Enrollment grew very quickly in the OMBA subsequent to the program's No. 1 ranking among online MBA programs by *U.S. News and World Report* in 2013. The 2021 ranking by *U.S. News* places WSU at No. 20 overall out of a field of 323 online MBA programs nationwide and recognizes the Carson College as among the best online graduate business programs for veterans.

In 2018, 301 of the 517 AACSB accredited business schools in the U.S. offered online or hybrid programs and in 2019, 335 offered online programs. The program landscape continues to dramatically year over year. Regional programs continue to develop including the program recently introduced by the University of Washington; a 90% online MBA and a bargain priced MBA at Eastern Washington University. The Carson College OMBA continues to be ranked in the top tier of programs. While there was a small decline in students as the initial effect of the #1 ranking eroded, and more options emerged, enrollments have returned to peak levels and signs are positive with respect to sustainability. The Carson College is well positioned amongst AACSB-accredited schools of business offering fully online degree. Some research institutions remain reluctant to enter this market. Those in more urban locations are more likely to offer hybrid degrees, for example. The fully online niche therefore remains an attractive one for the College. Further, the WSU and College reputations are especially strong in the Pacific Northwest, and a majority of the students have some combination of residential, career, and family ties to the region.

Relatively low tuition rates have been part of the student value proposition for each of the two online MBA programs. Per-credit online tuition rates have only increased 10% since the programs' inception. The OMBA program can be completed in as few as 36 credits by students who have prior business education and are able to waive foundation courses and as many as 52 for students with little or no business education. The duration of the OMBA program is 22-29 months. The EMBA program is 44 credits over 18 months.

Tuition increases

Over the past decade, the underlying costs to provide the online MBA program did not increase concurrently with the cost of living or other cost increases in higher education. As the program grew

rapidly, costs per student decreased: online programs can be delivered efficiently at large scale. Instructional costs do not necessarily rise proportionally to the number of students and extra students do not require additional physical facilities. Well-designed course delivery models such as those used by the Carson College combine the leadership of a “master teacher” (typically, a member of the research faculty) with small-section facilitators who are the first point of student contact. Additional students require additional facilitators but master teachers can typically teach sections of up to 100 students while maintaining program quality.

However, the Carson College, though achieving efficient and sustainable scale in its online programs, is experiencing cost pressures. In order to maintain the quality of the program, the Carson College strives to ensure that a majority of the courses are led by participating members of the college faculty (this is also strongly preferred by the accrediting body). Over the decade since the program was introduced, salaries required to attract research faculty across the main disciplines of business education have increased by about 30%, for example. Further, continued growth of the program will require continued investment in marketing and communication, program innovation, faculty training, and student services.

As the market of solely online MBA program becomes more saturated, we need to ensure we continue investing resources into our programs. As expected, the previous, modest tuition increases did not fully capture increased costs. Incrementally increasing tuition is a result of strategic consideration of the level of tuition that will cover costs and provide funds for continued investment, signal our quality and reputation, and be perceived and experienced as an affordable, accessible degree program. In 2020, we studied the responses of current to higher tuition and the results showed they were unopposed to an increase for FY21, but due to the pandemic we did not implement an increase in the current year. Our proposed 2.5% increase for this upcoming year, is an effort to be able to invest in staffing and services to support students in the program.

We have not experienced any observable declines in enrollments due to the pandemic, and in fact enrollments outpaced expectations. Our decision to hold rates flat in 2020-21 due to Covid 19, in hindsight, may have been a missed opportunity. We expect this tuition adjustment will not significantly impact enrollments while increasing our revenues and helping us to cover increased programs costs. Mechanisms are in place to charge and waive off portions of tuition for retention and corporate relation strategies and we will employ those mechanisms. As we consider further adjustments, we will also study the effects of these waivers and our success in student retention moving forward.

The Carson College of Business, consistent with our mission and in support of members of our armed services, has maintained an Online MBA military tuition rate of \$732 per credit for service members and veterans of the United States Armed Forces. Fully online MBA programs are especially attractive to active members who may be redeployed while they are students; we see this as a market advantage relative to hybrid programs. We also seek to increase this rate by 2.5% to \$750 per credit.

Carson College MBAs continue to occupy a “sweet spot” in the market for the combination of price and quality in online degrees. While a number of programs claim to be “online” many continue to require campus residencies from 1-3 days per year, and in some cases per term. However, the space continues to be highly competitive. For example, the University of Illinois Urbana-Champaign recently introduced an entirely online MBA program (in partnership with Coursera) for just under \$22,000.

Next steps

The future may see us pursue further tuition increases. We recently undertook significant redesign of each of our two online MBA programs, with implementation taking place in Fall 2020. Simultaneous with the redesign we have continued to study our brand reputation. It is possible that our relatively low

cost may be a signal to prospective or current students a lower level of quality than we actually provide relative to competitors. Our market research on this issue will continue.

Table 1

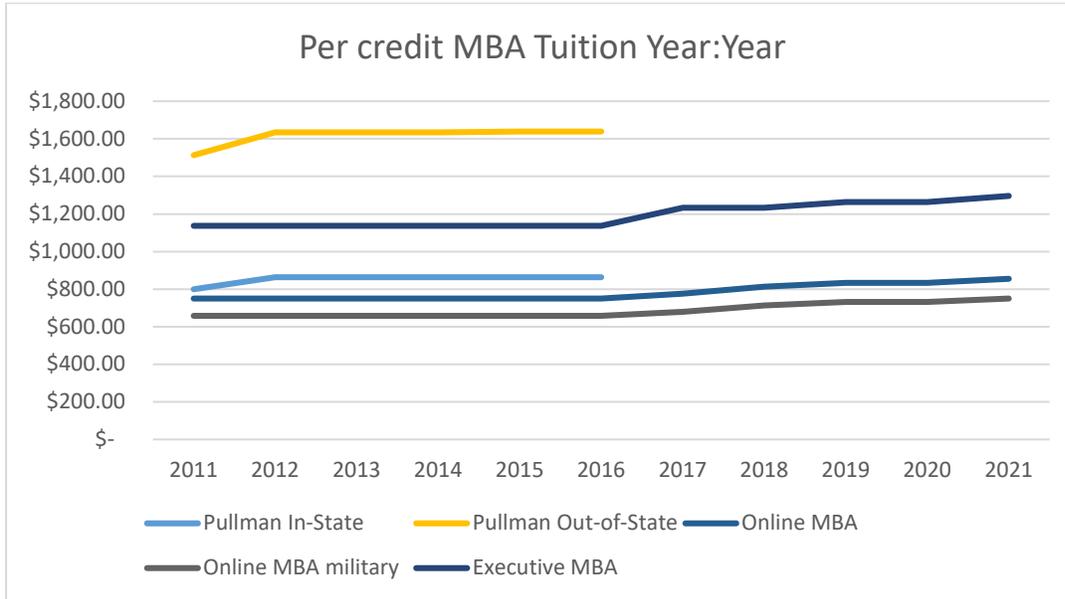
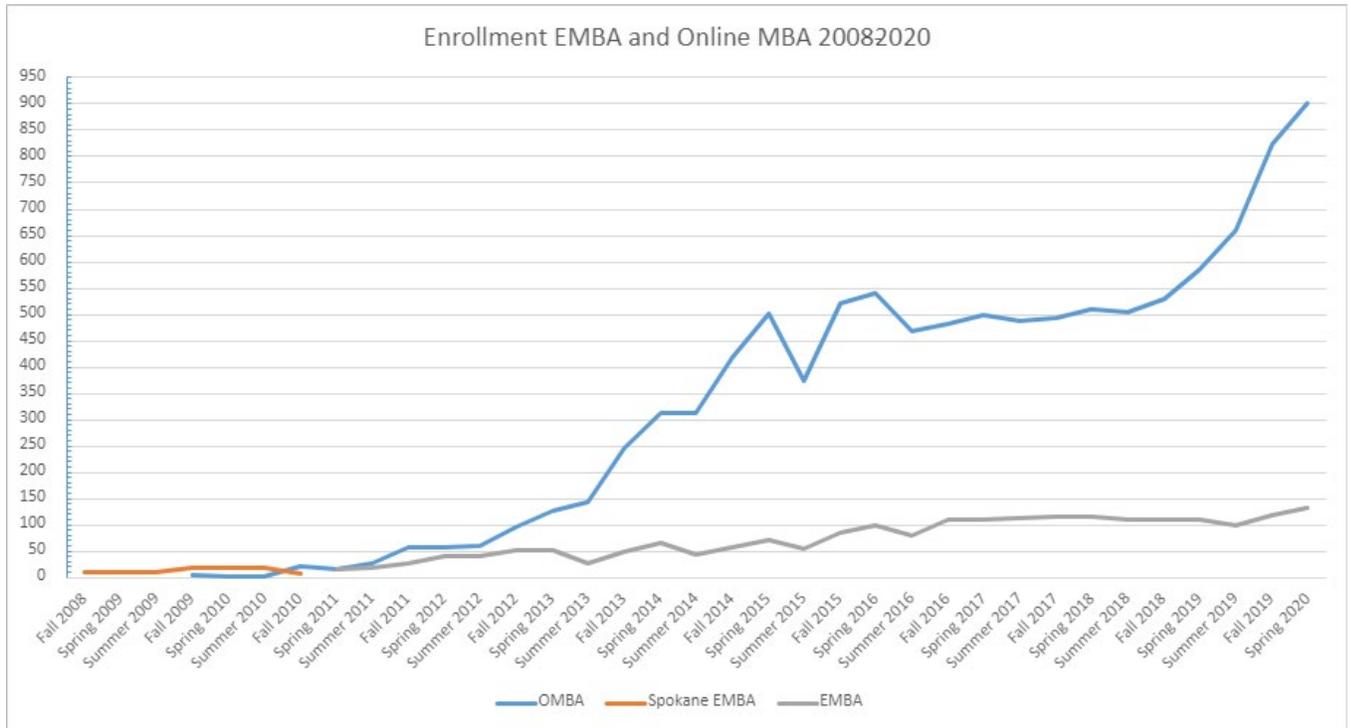


Table 2

Program	Current Tuition per credit	Total Cost of completion (without "Foundation" courses)	Total Cost of completion with Foundation courses
OMBA current	\$834	\$30,024	\$43,368
OMBA proposed	\$855	\$30,775	\$44,452
OMBA current (military rate)	\$732	\$26,352	\$38,064
OMBA proposed (military rate)	\$750	\$27,011	\$39,016
EMBA current	\$1,264	NA	\$55,616
EMBA proposed	\$1,296	NA	\$58,031

Table 3



Tuition and Fee Rate Increase Request

Fee name: Masters of Applied Economics
--

	Resident	Non-Resident
Current Rate (Annual)	N/A - New Program	N/A - New Program
Proposed Rate (Annual)	\$650 per SCH	\$650 per SCH
\$ Increase	N/A	N/A
% Increase	N/A	N/A

Description of who pays the fee: (<i>undergraduates, graduates, full-time, part-time, / what campus/what terms – fall, spring and summer?</i>):

Graduates enrolled in the new Masters of Applied Economics self sustaining program. This program is scheduled for Regent approval at the May 2021 meeting, and if approved, will enroll its first students Fall 2021. There is no differential between resident and non-resident tuition.

Justification for the increase / consequence for not increasing :

The rate is based on the assumptions in the new program budget. No consequence expected for not increasing the originally planned tuition rate.

Decision Support information: when was the last increase, 5-year rate history, peer comparisons, etc)

N/A - AY 2021-22 is the first year students will enroll in the program.

Alternatives Considered:

The rate was set based on our analysis of student demand for our degree. The rate is meant to be self-sustaining, but not too high, as we establish our new program. The rate is marginally higher than students are currently paying for the School of Economic Sciences' current M.S. degree. We expect the Master of Applied Economics (MAE) degree to be more marketable with its new cutting-edge courses.

Tuition and Fee Rate Increase Request

How have (or will) you communicate impacts of the rate increase to students? What was the feedback received?

AY 20-21 is the first year students will be enrolled, student feedback will be gathered if future rate increases are proposed.

Please Attach Any Supporting Documents

ACTION ITEM #2

Services and Activities Fee Rates for Academic Year 2021-2022 (Stacy Pearson/Mary Jo Gonzales)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Services and Activities (S&A) Fee Rate Changes for Academic Year 2021-2022

PROPOSED: That the WSU Board of Regents approve the academic year 2021-2022 S&A fee rates as recommended by the student led S&A Fee Committees representing each of the WSU campuses.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration
Mary Jo Gonzales, Vice President for Student Affairs

SUPPORTING INFORMATION: By law, the Board of Regents may increase Services and Activities (S&A) Fees annually by amounts that shall not exceed four percent. There is no such control on rate decreases.

All WSU campuses have a student led S&A Fee committee that makes a recommendation to the Board of Regents, through President Schulz, concerning the amount of any S&A fee rate change, as well as the allocations of S&A revenues to student groups. The campus committees may independently choose to recommend an increase or decrease in the S&A fee rate, and the rate can vary among campuses.

Each campus retains 100% of its own S&A fees and can choose a rate increase or decrease for the campus. The S&A Fees Committee on each campus is student led, with a majority of votes assigned to students from that campus. S&A fees are self-assessed and controlled locally.

The S&A rate recommendations by campus are listed below.

Campus	Current	Proposed	\$ Change	% Change
Everett	\$527	\$527	\$0	0%
Global Campus	\$415/20.75 Credit Hour	\$373/ \$18.65 Credit Hour	\$42/\$2.10 Credit Hour	-10%
Pullman	\$558	\$540	-\$18	-3.2%
Spokane	\$582	\$582	\$0	0%
Tri-Cities	\$512	\$512	\$0	0%
Vancouver	\$559	\$559	\$0	0%

ATTACHMENT: Attachment A - Services & Activities Fee Rate Support Documents



Office of the
President

MEMORANDUM

TO: Paul Pitre
Chancellor, WSU Everett

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Everett S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Everett S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of no changes to the Everett Campus S&A Fee rate; the rate will remain at \$527/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Kirk Schulz
 President, Washington State University

FROM: Paul Pitre
 Chancellor, WSU Everett



DATE: April 2, 2021

RE: WSU Everett Services and Activities Fees Recommendation

I have reviewed and support the WSU Everett Services and Activities Fees Committee FY21-22 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

I have also received and support the recommendation made by the WSU Everett S&A Fees Committee, by majority vote, to implement an S&A Fee increase of 0% effective fall 2021.

	Committee Allocation Recommendation	% of Allocation (based on estimated budget)
<i>ASWSUE</i>	\$15,000	.10429123%
<i>WSU Engineering Club</i>	\$21,000	.14600773%
<i>Society of Women Engineers (SWE)</i>	\$5,000	.03476374%
<i>Association for Computing Machinery (ACM)</i>	\$6,045.00	.04202936%
<i>Tutoring Services</i>	\$3,480	.02419556%

<i>Food Pantry</i>	\$4,000	.02781099%
<i>Student Ambassadors</i>	\$3,500	.02433462%
Total Allocation	\$58,025	.40343326%

Estimated Reserve (cumulative unallocated revenue) \$85,803

Estimated allocation FY22: \$143,828

Everett students pay: \$527/ year (\$26.35 /credit hour per semester)

Cc:

Committee Chair

MEMORANDUM

TO: Paul Pitre
 Chancellor, WSU Everett

FROM: Elisha Aguilera 
 Chair, WSU Everett Services and Activities Fees Committee

DATE: April 1, 2021

RE: WSU Everett Services and Activities Fees Recommendations

The Services and Activities Fees Committee met on March 30, 2021 to discuss and recommend budget allocations for academic year 2021-2022, following the established guidelines.

Groups that have an estimated carry forward or unspent S&A fee balances at the end of the academic year must request the use of that funding in subsequent years. These carry forward or unspent balances are considered by the S&A fee committee during their deliberations. The approval letters to requesting groups include specific amounts for the academic year and any carry forward balances. Approval of the carry forward balances has been noted as necessary by Internal Audit.

As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021, meeting.

The S&A Fees Committee, by unanimous vote, recommends an S&A Fee increase of (0%) effective fall 2022.

The WSU Everett S&A Fees Committee unanimously recommends the following budget allocations:

	Committee Allocation Recommendation	% of Allocation (based on estimated budget)
<i>ASWSUE</i>	\$15,000	.10429123%
<i>WSU Engineering Club</i>	\$21,000	.14600773%
<i>Society of Women Engineers (SWE)</i>	\$5,000	.03476374%
<i>Association for Computing Machinery (ACM)</i>	\$6,045.00	.04202936%
<i>Tutoring Services</i>	\$3,480	.02419556%
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<i>Student Ambassadors</i>	\$3,500	.02433462%

Total Allocation	\$58,025	.40343326%

Estimated Reserve (cumulative unallocated revenue) \$85,803

Estimated allocation FY22: \$143,828

Everett students pay: \$527/ year (\$26.35 /credit hour per semester)

cc: Soobin Seo, Erin Armstrong, Kari Mikesell, Elisha Aguilera, Corbin Nelson, Phong Bach, Claire Jackson and Erin Reynolds

MEMORANDUM

TO: Dave Cillay
Chancellor, WSU Global Campus

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Global Campus S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Global Campus S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of a 10% decrease to the Global Campus S&A Fee rate; the rate will decrease from \$20.75/credit hour to \$18.65/credit hour. This will change the annual rate from \$415 to \$373 for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office



Academic Outreach & Innovation

WASHINGTON STATE UNIVERSITY

MEMORANDUM

To: Kirk Schulz, Ph.D.
President, Washington State University

From: David Cillay, Ph.D.
Vice President, Academic Outreach and Innovation
Chancellor, WSU Global Campus

Date: March 31, 2021

RE: WSU Global Campus S&A Fees Recommendations for FY 2022

I have reviewed and support WSU Global Campus S&A Committee's FY 2022 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 6-7, 2021 meeting.

I have also received and support the recommendation by the committee, by majority vote, of a 10% decrease of the Global Campus S&A Fee rate. The new rate will be \$18.65/credit effective Fall 2021.

cc: Kate Colmenares, Michelle Dowler, Bethany Hackbarth, Mattie Jollie, Heather McKnight, Becky Manues, Gianna Mertz, Nolan Thomaswick, Leslie Thompson

MEMORANDUM

TO: Dave Cillay
Chancellor, WSU Global Campus
Vice President, Academic Outreach & Innovation

From: Nolan Thomaswick *Nolan Thomaswick*
Chair, WSU Global Services & Activities Fees Committee

Date: March 26, 2021

RE: WSU Global Services and Activities Fee Allocation (ASWSU Global Campus)

The WSU Global Services and Activities Fees Committee met on March 26, 2021 to discuss and recommend budget allocations for Fiscal Year 2022 following the established guidelines. As chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 6-7, 2021 meeting.

The committee voted to reduce the Global Campus S&A Fee rate by 10%. The new rate will be \$18.65/credit.

The committee also held a special vote to transfer of Global Campus S&A funds generated by Pullman students during Summer Sessions 2020 and 2021 for a total not to exceed \$670,468. This is in response the reduction in Pullman S&A funds earned during Summers 2020 and 2021 due to the number of sections moved to Global Campus because of the COVID pandemic.

WSU Global S&A Fees Committee recommends the following budget allocations:

WSU Global Campus Student Involvement & Support	\$ 820,772
Wellbeing Online	\$ 117,464
ASWSU Global Campus	\$ 471,600
Center for Civic Engagement	\$ 132,132
Pullman S&A Committee Account (Summer 2020)	\$ 335,234
Pullman S&A Committee Account (Summer 2021)- <i>up to, not to exceed</i>	<u>\$ 335,234</u>
Total	\$2,212,436

cc: Kate Colmenares, Michelle Dowler, Bethany Hackbarth, Mattie Jollie, Heather McKnight, Becky Manues, Gianna Mertz, Leslie Thompson

MEMORANDUM

TO: Jenn Johnson
Chair, WSU Pullman Services and Activities Fees Committee

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Pullman S&A Fees Recommendations for summer 2021 and AY 2021-22

I have reviewed and support the WSU Pullman S&A Committee's Summer 2021, and AY 2021- 22 budget allocation recommendations. I also support the recommendation of a 3.2% rate decrease to the WSU Pullman S&A Fee rate; the rate will change from \$558 to \$540 for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Kirk Schulz, President

FROM: Jennifer Johnson

Chair, WSU Pullman Services and Activities Fees Committee

DATE: April 5, 2021

SUBJECT: Services and Activities Fees – Fiscal Year 2021 – 2022 Recommendations

The WSU Pullman Services and Activities (S&A) Fees Committee met on March 31, 2021, to discuss and recommend summer and academic year 2021-2022 budget allocations in accordance with state and university guidelines.

Groups that have carry forward or unspent S&A Fee balances at the end of the academic year must request the use of that funding in subsequent years. These carry forward or unspent balances were considered by the S&A Fee Committee during their deliberations. Each group has been notified that all carry forward from the 2021-2022 academic year must be returned to the S&A fund; any group with a negative balance must use a non-S&A operational fund to cover any negative balance.

As Chair, I request your support of the Committee recommendations and your submittal of the budget allocations to the Board of Regents for approval at the May 2021 meeting.

The S&A Fees Committee, by unanimous vote recommends an \$18.00 dollar (3.2%) reduction to the S&A Fee rate; the rate to be collected is \$540 per year per full-time student.

The WSU Pullman S&A Fees Committee, by majority vote, recommends the following budget allocations:

Pullman S&A Fees Committee Recommended Allocations

S&A Groups Requesting Funding	Base Allocation (Academic & Summer)	Carry Forward Request	One-Time Request	Recommended Allocation
ASWSU - Administration/Executives	\$ 253,032	\$ -	\$ 35,000	\$ 288,032
ASWSU - Senate	120,500	-	-	120,500
ASWSU - Senate Programming	347,053	-	-	347,053
Athletics	-	-	300,000	300,000
Center for Civic Engagement	299,659	-	-	299,659
Children's Center	404,516	-	-	404,516
Coalition of Women Students	166,668	-	-	166,668
Compton Union Building (CUB)	1,468,808	-	-	1,468,808
Cougar Health Services	268,696	-	-	268,696
Cougar Marching Band	202,400	-	45,000	247,400
Disability Awareness (Access Center)	45,500	-	-	45,500
GPSA	514,304	-	-	514,304
Student Disability Transportation (CATS)	75,000	-	-	75,000
Student Entertainment Board (SEB)	403,396	-	30,000	433,396
Student Involvement	909,574	-	-	909,574
Student Media	230,216	-	-	230,216
Transit	513,000	-	-	513,000
UREC	1,445,400	-	-	1,445,400
TOTAL GROUP ALLOCATION	7,667,722	-	410,000	8,077,722
Long-Term Debt Payments	1,198,800	-	-	1,198,800
PULLMAN GRAND TOTAL	\$ 8,866,522	\$ -	\$ 410,000	\$ 9,276,522

MEMORANDUM

TO: Daryll DeWald
Chancellor, WSU Spokane

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Spokane S&A Fees Recommendations for AY 2021- 22

I have reviewed and support the WSU Spokane S&A Committee's AY 2021- 22 budget allocation recommendations. I also support the recommendation of no changes to the Spokane Campus S&A Fee rate; the rate will remain at \$582/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

TO: President Kirk Schultz
 PO BOX 641048
 Pullman, WA 99164-1048

FROM: Vice President & Chancellor Daryll De Wald
 Washington State University Health Sciences Spokane

DATE: April 5, 2021

RE: Spokane Campus S&A Fee Allocation Recommendations

Daryll De Wald
April 5, 2021

The Services and Activities Fee Committee met on March 29, 2021 to discuss and recommend budget allocations for summer 2021 and academic year 2021-2022, following the established guidelines. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting. In addition to expected S&A revenue, this year's committee has chosen to utilize reserve funds. There will be no rate change for the 2021-2022 year.

The WSU Health Sciences S&A Fee Committee recommends the following budget allocations: \$1,084,508.50

Group	Allocation
ASWSU Administration	\$ 104,408.50
ASWSU Programs	\$ 153,700.00
Student Entertainment Board	\$ 57,218.00
Fitness Center	\$ 37,400.00
Student Success Center	\$ 172,553.00
Yakima Student Affairs	\$ 51,090.00
Student Leadership & Involvement	\$ 49,771.00
Yakima SPA	\$ 14,525.00
Diversity Center	\$ 117,530.00
Community Engagement & Service	
Lrn	\$ 90,659.00
AINS Yakima	\$ 13,019.00
Campus Pantry	\$ 48,365.00
Student ELC	\$ 170,520.00
Intercollegiate Athletics	<u>\$ 3,750.00</u>

CC: Shantell Jackson, Laura Wintersteen, Gretchen Eaker, Jim Mohr, Mackenzie Strait, Sarah Peterson, Judy Vinh, Olivia Tung, Sara Druffel, Chris Szlenk, Grayson Aames

TO: Vice President & Chancellor Daryll DeWald
 Washington State University Health Sciences Spokane

FROM: Chris Szlenk
 Chair, Services and Activities Fee Committee

DATE: April 5, 2021

RE: Spokane Campus S&A Fee Allocation Recommendations

The Services and Activities Fee Committee met on March 29, 2021 to discuss and recommend budget allocations for summer 2021 and academic year 2021-2022, following the established guidelines. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting. In addition to expected S&A revenue, this year's committee has chosen to utilize reserve funds. There will be no rate change for the 2021-2022 year.

**The WSU Health Sciences S&A Fee Committee recommends the following budget allocations:
 \$1,084,508.50**

Group	Allocation
ASWSU Administration	\$ 104,408.50
ASWSU Programs	\$ 153,700.00
Student Entertainment Board	\$ 57,218.00
Fitness Center	\$ 37,400.00
Student Success Center	\$ 172,553.00
Yakima Student Affairs	\$ 51,090.00
Student Leadership & Involvement	\$ 49,771.00
Yakima SPA	\$ 14,525.00
Diversity Center	\$ 117,530.00
Community Engagement & Service Lrn	\$ 90,659.00
AINS Yakima	\$ 13,019.00
Campus Pantry	\$ 48,365.00
Student ELC	\$ 170,520.00
Intercollegiate Athletics	\$ 3,750.00

S&A Fee Committee Chair Signature: Chris Szlenk Date: 4/5/21

CC: Shantell Jackson, Laura Wintersteen, Gretchen Eaker, Jim Mohr, Mackenzie Strait, Sarah Peterson, Judy Vinh, Olivia Tung, Sara Druffel, Chris Szlenk, Grayson Aames

MEMORANDUM

TO: Sandra Haynes
Chancellor, WSU Tri-Cities

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Tri-Cities S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Tri-Cities S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of no changes to the Tri-Cities Campus S&A Fee rate; the rate will remain at \$512/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

Memorandum

Date: March 26, 2021

To: Kirk Schulz, President

From: Sandra Haynes, Chancellor



Cc: Robin Kovis, WSU Tri-Cities Services and Activities
Fee Committee Chair

Subject: WSU Tri-Cities Services and Activities Fees Recommendation

I have reviewed the Washington State University Tri-Cities Services and Activities Fees Committee FY 21-22 budget allocation recommendations. I support the students' recommendations. If you also approve, please proceed by forwarding your support to the Board of Regents for approval at the May 6, 2021 meeting.

I have also received and support the recommendations made by the Tri-Cities S&A Fees Committee, by majority vote, to not implement an S&A fee increase for academic year 2021/2022.

Please let me know if you have any questions or concerns. Thank you for your consideration of this request.

Encl: S&A Budget Allocation Recommendations

DATE: March 26, 2021
TO: Sandra Haynes, Ph.D., Chancellor
FROM: Robin Kovis, Services and Activities Fee Committee Chair
RE: Services and Activities Committee Fee Recommendation: 2021-2022

The Services and Activities (S&A) Fee Committee was asked to make a recommendation regarding allocations for academic year 2021-2022.

After a month-long submission window, requestor presentations, and a detailed assessment of the budget, the S&A Committee held 6 hours of deliberations to fully discuss impacts, and the committee voted to submit the following recommendation to your attention:

The Services and Activities Fee Committee recommends an S&A Fee increase of 0% for the 2021-2022 academic year.

Group	Total Requested	Allocated from Budget	Allocated from Reserves	Total Allocated
Salaries	\$306,715.86	\$306,715.86	-	\$306,715.86
Office of Student Engagement and Leadership (OSEL)	\$73,833.29	\$64,604.13	-	\$64,604.13
SEB	\$ 83,000.00	\$72,625.00	-	\$72,625.00
IT- CC	\$ 19,586.44	-	\$17,138.14	\$17,138.14
IT- DS	\$13,057.64	-	\$6,528.82	\$6,528.82
ASWSUTC	\$175,303.14	\$153,390.25	-	\$153,390.25
Club Funding	\$40,000	\$30,674.90	\$4,325.10	\$35,000
Counseling and Wellness Services	\$43,012.18	-	\$37,635.66	\$37,635.66
Career Services and MOSAIC	\$54,127.84	\$24,361.86	\$23,000.00	\$47,361.86
Campus Recreation	\$58,852.91	-	\$51,496.00	\$51,496.00
Totals	\$867,489.30	\$652,372.00	\$140,124.02	\$792,496.02

The S&A Committee chose to fund Counseling and Wellness Services and the Career Services portion of the Career and MOSAIC requests through reserves because the members of the committee believe these should be considered inherent functions of the university. With that, we believe that S&A and Tri-Cities administration should begin to explore the possibilities of funding these services outside of the S&A process. Ideally, this creates less of a fee burden on the students and ensures sustainable year-over-year funding for these necessary services. All other reserve allocations were made to ensure we did not allocate over budget.

Thank you,

Robin Kovis

Robin Kovis

S&A Committee Chair

MEMORANDUM

TO: Mel Netzhammer,
Chancellor, WSU Vancouver

FROM: Kirk H. Schulz
President



Date: April 6, 2021

Subject: WSU Vancouver S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Vancouver S&A Committee's AY 2021- 22 budget allocation recommendations. I also support the recommendation of no changes to the Vancouver Campus S&A Fee rate; the rate will remain at \$559/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Kirk Schulz
President, Washington State University

FROM: Mel Netzhammer, Chancellor



DATE: April 1, 2021

SUBJECT: Vancouver Services and Activities Fees Recommendation

I have reviewed and support the Vancouver Services and Activities Fees Committee FY2022 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

The Vancouver S&A Fees Committee has recommended no S&A Fee increase for the upcoming fiscal year.

Cc: Katya Farinsky
Chair, Services and Activities Fees Committee

Enc: Budget Allocation Recommendations

MEMORANDUM

TO: Mel Netzhammer
 Chancellor, Washington State University Vancouver

FROM: Katya Farinsky
 Chair, Services and Activities Fees Committee *KF*

DATE: March 24, 2021

RE: Services and Activities Fees Allocation

The Services and Activities Fees Committee met in February 2021 to discuss and recommend budget allocations for the Academic Year 2021-2022, following the established guidelines. As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

Based on the number of requests submitted and historical statistics, the S&A Fee Committee recommends that there be no increase to the S&A Fees.

The S&A Fee Committee recommends the following budget allocations:

Group	Allocation
American Democracy Project	\$4,220.00
ASWSUV	\$252,393.00
Athletics	\$1,500.00
Career Services	\$19,500.00
Child Development Program	\$55,000.00
Childcare Subsidy Program	\$10,000.00
CILA	\$200,000.00
Club Operating Budget	\$80,000.00
Cougar Food Pantry	\$60,560.00
CougPresence	\$6,145.00
Counseling Services	\$258,726.00
Facilities	\$2,500.00
Financial Literacy	\$6,374.00
Graduate Travel Grant Program	\$40,000.00
Health Services	\$140,037.00
KOUG Radio	\$35,737.00
New Student Programs	\$3,800.00
OSI	\$479,543.00
OSI Contingency	\$21,500.00
Public Safety	\$1,500.00

Salmon Creek Journal	\$42,244.00
Student Activities Board	\$116,063.00
Student Life Building	\$200,000.00
Student Media	\$25,871.00
Students Helping Students	\$23,500.00
Undergraduate Travel Grant	\$18,000.00
VanCougar Newsmagazine	\$84,808.00
Veterans Services	\$9,300.00
TOTAL ALLOCATIONS	\$2,198,821.00

cc: Domanic Thomas, Marisa Smith, Katya Farinsky, Armando Antonino, Seleny Calixto Luna, Sofia D'Ambrosio, Carol Fisher, Ashley Hoang, Sara Rauch

ACTION ITEM #3

Services and Activities Fee Committee Allocations for Summer 2021 and Academic Year 2021-2022 (Stacy Pearson/Mary Jo Gonzales)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Services and Activities Fee Committee Allocations for Summer 2021 and Academic Year 2021-2022

PROPOSED: That the Board of Regents approve the allocation of Services & Activities Fees for summer 2021 and academic year 2021-2022, as recommended by the Services and Activities Fee Committees representing each of the WSU campuses.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration
Mary Jo Gonzales, Vice President for Student Affairs

SUPPORTING INFORMATION: Services and Activities (S&A) fees are used to fund student activities, programs and student facilities. S&A fees are charged to all students registering at any WSU campus.

Each campus retains 100% of its own S&A fees and is able to recommend a rate increase or decrease. The S&A fee committee on each campus is student led, with a majority of votes assigned to students from that campus. S&A fees are self-assessed and controlled locally.

The following committee recommendations have been reviewed by President Schulz and are forwarded for approval by the Board of Regents. The recommendations are developed following the guidelines governing the establishment and funding of student programs set forth in RCW 28B.15.045.

ATTACHMENT: Attachment A: Services and Activities Fee Allocation Support Documents



Office of the
President

MEMORANDUM

TO: Paul Pitre
Chancellor, WSU Everett

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Everett S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Everett S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of no changes to the Everett Campus S&A Fee rate; the rate will remain at \$527/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Kirk Schulz
 President, Washington State University

FROM: Paul Pitre
 Chancellor, WSU Everett



DATE: April 2, 2021

RE: WSU Everett Services and Activities Fees Recommendation

I have reviewed and support the WSU Everett Services and Activities Fees Committee FY21-22 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

I have also received and support the recommendation made by the WSU Everett S&A Fees Committee, by majority vote, to implement an S&A Fee increase of 0% effective fall 2021.

	Committee Allocation Recommendation	% of Allocation (based on estimated budget)
<i>ASWSUE</i>	\$15,000	.10429123%
<i>WSU Engineering Club</i>	\$21,000	.14600773%
<i>Society of Women Engineers (SWE)</i>	\$5,000	.03476374%
<i>Association for Computing Machinery (ACM)</i>	\$6,045.00	.04202936%
<i>Tutoring Services</i>	\$3,480	.02419556%

<i>Food Pantry</i>	\$4,000	.02781099%
<i>Student Ambassadors</i>	\$3,500	.02433462%
Total Allocation	\$58,025	.40343326%

Estimated Reserve (cumulative unallocated revenue) \$85,803

Estimated allocation FY22: \$143,828

Everett students pay: \$527/ year (\$26.35 /credit hour per semester)

Cc:

Committee Chair

MEMORANDUM

TO: Paul Pitre
 Chancellor, WSU Everett

FROM: Elisha Aguilera 
 Chair, WSU Everett Services and Activities Fees Committee

DATE: April 1, 2021

RE: WSU Everett Services and Activities Fees Recommendations

The Services and Activities Fees Committee met on March 30, 2021 to discuss and recommend budget allocations for academic year 2021-2022, following the established guidelines.

Groups that have an estimated carry forward or unspent S&A fee balances at the end of the academic year must request the use of that funding in subsequent years. These carry forward or unspent balances are considered by the S&A fee committee during their deliberations. The approval letters to requesting groups include specific amounts for the academic year and any carry forward balances. Approval of the carry forward balances has been noted as necessary by Internal Audit.

As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021, meeting.

The S&A Fees Committee, by unanimous vote, recommends an S&A Fee increase of (0%) effective fall 2022.

The WSU Everett S&A Fees Committee unanimously recommends the following budget allocations:

	Committee Allocation Recommendation	% of Allocation (based on estimated budget)
<i>ASWSUE</i>	\$15,000	.10429123%
<i>WSU Engineering Club</i>	\$21,000	.14600773%
<i>Society of Women Engineers (SWE)</i>	\$5,000	.03476374%
<i>Association for Computing Machinery (ACM)</i>	\$6,045.00	.04202936%
<i>Tutoring Services</i>	\$3,480	.02419556%
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<i>Student Ambassadors</i>	\$3,500	.02433462%

Total Allocation	\$58,025	.40343326%

Estimated Reserve (cumulative unallocated revenue) \$85,803

Estimated allocation FY22: \$143,828

Everett students pay: \$527/ year (\$26.35 /credit hour per semester)

cc: *Soobin Seo, Erin Armstrong, Kari Mikesell, Elisha Aguilera, Corbin Nelson, Phong Bach, Claire Jackson and Erin Reynolds*

MEMORANDUM

TO: Dave Cillay
Chancellor, WSU Global Campus

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Global Campus S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Global Campus S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of a 10% decrease to the Global Campus S&A Fee rate; the rate will decrease from \$20.75/credit hour to \$18.65/credit hour. This will change the annual rate from \$415 to \$373 for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office



Academic Outreach & Innovation

WASHINGTON STATE UNIVERSITY

MEMORANDUM

To: Kirk Schulz, Ph.D.
President, Washington State University

From: David Cillay, Ph.D.
Vice President, Academic Outreach and Innovation
Chancellor, WSU Global Campus

Date: March 31, 2021

RE: WSU Global Campus S&A Fees Recommendations for FY 2022

I have reviewed and support WSU Global Campus S&A Committee's FY 2022 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 6-7, 2021 meeting.

I have also received and support the recommendation by the committee, by majority vote, of a 10% decrease of the Global Campus S&A Fee rate. The new rate will be \$18.65/credit effective Fall 2021.

cc: Kate Colmenares, Michelle Dowler, Bethany Hackbarth, Mattie Jollie, Heather McKnight, Becky Manues, Gianna Mertz, Nolan Thomaswick, Leslie Thompson

MEMORANDUM

TO: Dave Cillay
Chancellor, WSU Global Campus
Vice President, Academic Outreach & Innovation

From: Nolan Thomaswick *Nolan Thomaswick*
Chair, WSU Global Services & Activities Fees Committee

Date: March 26, 2021

RE: WSU Global Services and Activities Fee Allocation (ASWSU Global Campus)

The WSU Global Services and Activities Fees Committee met on March 26, 2021 to discuss and recommend budget allocations for Fiscal Year 2022 following the established guidelines. As chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 6-7, 2021 meeting.

The committee voted to reduce the Global Campus S&A Fee rate by 10%. The new rate will be \$18.65/credit.

The committee also held a special vote to transfer of Global Campus S&A funds generated by Pullman students during Summer Sessions 2020 and 2021 for a total not to exceed \$670,468. This is in response the reduction in Pullman S&A funds earned during Summers 2020 and 2021 due to the number of sections moved to Global Campus because of the COVID pandemic.

WSU Global S&A Fees Committee recommends the following budget allocations:

WSU Global Campus Student Involvement & Support	\$ 820,772
Wellbeing Online	\$ 117,464
ASWSU Global Campus	\$ 471,600
Center for Civic Engagement	\$ 132,132
Pullman S&A Committee Account (Summer 2020)	\$ 335,234
Pullman S&A Committee Account (Summer 2021)- <i>up to, not to exceed</i>	<u>\$ 335,234</u>
Total	\$2,212,436

cc: Kate Colmenares, Michelle Dowler, Bethany Hackbarth, Mattie Jollie, Heather McKnight, Becky Manues, Gianna Mertz, Leslie Thompson

MEMORANDUM

TO: Jenn Johnson
Chair, WSU Pullman Services and Activities Fees Committee

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Pullman S&A Fees Recommendations for summer 2021 and AY 2021-22

I have reviewed and support the WSU Pullman S&A Committee's Summer 2021, and AY 2021- 22 budget allocation recommendations. I also support the recommendation of a 3.2% rate decrease to the WSU Pullman S&A Fee rate; the rate will change from \$558 to \$540 for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Kirk Schulz, President

FROM: Jennifer Johnson

Chair, WSU Pullman Services and Activities Fees Committee

DATE: April 5, 2021

SUBJECT: Services and Activities Fees – Fiscal Year 2021 – 2022 Recommendations

The WSU Pullman Services and Activities (S&A) Fees Committee met on March 31, 2021, to discuss and recommend summer and academic year 2021-2022 budget allocations in accordance with state and university guidelines.

Groups that have carry forward or unspent S&A Fee balances at the end of the academic year must request the use of that funding in subsequent years. These carry forward or unspent balances were considered by the S&A Fee Committee during their deliberations. Each group has been notified that all carry forward from the 2021-2022 academic year must be returned to the S&A fund; any group with a negative balance must use a non-S&A operational fund to cover any negative balance.

As Chair, I request your support of the Committee recommendations and your submittal of the budget allocations to the Board of Regents for approval at the May 2021 meeting.

The S&A Fees Committee, by unanimous vote recommends an \$18.00 dollar (3.2%) reduction to the S&A Fee rate; the rate to be collected is \$540 per year per full-time student.

The WSU Pullman S&A Fees Committee, by majority vote, recommends the following budget allocations:

Pullman S&A Fees Committee Recommended Allocations

S&A Groups Requesting Funding	Base Allocation (Academic & Summer)	Carry Forward Request	One-Time Request	Recommended Allocation
ASWSU - Administration/Executives	\$ 253,032	\$ -	\$ 35,000	\$ 288,032
ASWSU - Senate	120,500	-	-	120,500
ASWSU - Senate Programming	347,053	-	-	347,053
Athletics	-	-	300,000	300,000
Center for Civic Engagement	299,659	-	-	299,659
Children's Center	404,516	-	-	404,516
Coalition of Women Students	166,668	-	-	166,668
Compton Union Building (CUB)	1,468,808	-	-	1,468,808
Cougar Health Services	268,696	-	-	268,696
Cougar Marching Band	202,400	-	45,000	247,400
Disability Awareness (Access Center)	45,500	-	-	45,500
GPSA	514,304	-	-	514,304
Student Disability Transportation (CATS)	75,000	-	-	75,000
Student Entertainment Board (SEB)	403,396	-	30,000	433,396
Student Involvement	909,574	-	-	909,574
Student Media	230,216	-	-	230,216
Transit	513,000	-	-	513,000
UREC	1,445,400	-	-	1,445,400
TOTAL GROUP ALLOCATION	7,667,722	-	410,000	8,077,722
Long-Term Debt Payments	1,198,800	-	-	1,198,800
PULLMAN GRAND TOTAL	\$ 8,866,522	\$ -	\$ 410,000	\$ 9,276,522

MEMORANDUM

TO: Daryll DeWald
Chancellor, WSU Spokane

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Spokane S&A Fees Recommendations for AY 2021- 22

I have reviewed and support the WSU Spokane S&A Committee's AY 2021- 22 budget allocation recommendations. I also support the recommendation of no changes to the Spokane Campus S&A Fee rate; the rate will remain at \$582/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

TO: President Kirk Schultz
 PO BOX 641048
 Pullman, WA 99164-1048

FROM: Vice President & Chancellor Daryll De Wald
 Washington State University Health Sciences Spokane

DATE: April 5, 2021

RE: Spokane Campus S&A Fee Allocation Recommendations

Daryll De Wald
April 5, 2021

The Services and Activities Fee Committee met on March 29, 2021 to discuss and recommend budget allocations for summer 2021 and academic year 2021-2022, following the established guidelines. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting. In addition to expected S&A revenue, this year's committee has chosen to utilize reserve funds. There will be no rate change for the 2021-2022 year.

The WSU Health Sciences S&A Fee Committee recommends the following budget allocations: \$1,084,508.50

Group	Allocation
ASWSU Administration	\$ 104,408.50
ASWSU Programs	\$ 153,700.00
Student Entertainment Board	\$ 57,218.00
Fitness Center	\$ 37,400.00
Student Success Center	\$ 172,553.00
Yakima Student Affairs	\$ 51,090.00
Student Leadership & Involvement	\$ 49,771.00
Yakima SPA	\$ 14,525.00
Diversity Center	\$ 117,530.00
Community Engagement & Service	
Lrn	\$ 90,659.00
AINS Yakima	\$ 13,019.00
Campus Pantry	\$ 48,365.00
Student ELC	\$ 170,520.00
Intercollegiate Athletics	\$ 3,750.00

CC: Shantell Jackson, Laura Wintersteen, Gretchen Eaker, Jim Mohr, Mackenzie Strait, Sarah Peterson, Judy Vinh, Olivia Tung, Sara Druffel, Chris Szlenk, Grayson Aames

TO: Vice President & Chancellor Daryll DeWald
 Washington State University Health Sciences Spokane

FROM: Chris Szlenk
 Chair, Services and Activities Fee Committee

DATE: April 5, 2021

RE: Spokane Campus S&A Fee Allocation Recommendations

The Services and Activities Fee Committee met on March 29, 2021 to discuss and recommend budget allocations for summer 2021 and academic year 2021-2022, following the established guidelines. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting. In addition to expected S&A revenue, this year's committee has chosen to utilize reserve funds. There will be no rate change for the 2021-2022 year.

**The WSU Health Sciences S&A Fee Committee recommends the following budget allocations:
 \$1,084,508.50**

Group	Allocation
ASWSU Administration	\$ 104,408.50
ASWSU Programs	\$ 153,700.00
Student Entertainment Board	\$ 57,218.00
Fitness Center	\$ 37,400.00
Student Success Center	\$ 172,553.00
Yakima Student Affairs	\$ 51,090.00
Student Leadership & Involvement	\$ 49,771.00
Yakima SPA	\$ 14,525.00
Diversity Center	\$ 117,530.00
Community Engagement & Service Lrn	\$ 90,659.00
AINS Yakima	\$ 13,019.00
Campus Pantry	\$ 48,365.00
Student ELC	\$ 170,520.00
Intercollegiate Athletics	\$ 3,750.00

S&A Fee Committee Chair Signature: Chris Szlenk Date: 4/5/21

CC: Shantell Jackson, Laura Wintersteen, Gretchen Eaker, Jim Mohr, Mackenzie Strait, Sarah Peterson, Judy Vinh, Olivia Tung, Sara Druffel, Chris Szlenk, Grayson Aames

MEMORANDUM

TO: Sandra Haynes
Chancellor, WSU Tri-Cities

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Tri-Cities S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Tri-Cities S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of no changes to the Tri-Cities Campus S&A Fee rate; the rate will remain at \$512/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

Memorandum

Date: March 26, 2021

To: Kirk Schulz, President

From: Sandra Haynes, Chancellor



Cc: Robin Kovis, WSU Tri-Cities Services and Activities
Fee Committee Chair

Subject: WSU Tri-Cities Services and Activities Fees Recommendation

I have reviewed the Washington State University Tri-Cities Services and Activities Fees Committee FY 21-22 budget allocation recommendations. I support the students' recommendations. If you also approve, please proceed by forwarding your support to the Board of Regents for approval at the May 6, 2021 meeting.

I have also received and support the recommendations made by the Tri-Cities S&A Fees Committee, by majority vote, to not implement an S&A fee increase for academic year 2021/2022.

Please let me know if you have any questions or concerns. Thank you for your consideration of this request.

Encl: S&A Budget Allocation Recommendations

DATE: March 26, 2021
TO: Sandra Haynes, Ph.D., Chancellor
FROM: Robin Kovis, Services and Activities Fee Committee Chair
RE: Services and Activities Committee Fee Recommendation: 2021-2022

The Services and Activities (S&A) Fee Committee was asked to make a recommendation regarding allocations for academic year 2021-2022.

After a month-long submission window, requestor presentations, and a detailed assessment of the budget, the S&A Committee held 6 hours of deliberations to fully discuss impacts, and the committee voted to submit the following recommendation to your attention:

The Services and Activities Fee Committee recommends an S&A Fee increase of 0% for the 2021-2022 academic year.

Group	Total Requested	Allocated from Budget	Allocated from Reserves	Total Allocated
Salaries	\$306,715.86	\$306,715.86	-	\$306,715.86
Office of Student Engagement and Leadership (OSEL)	\$73,833.29	\$64,604.13	-	\$64,604.13
SEB	\$ 83,000.00	\$72,625.00	-	\$72,625.00
IT- CC	\$ 19,586.44	-	\$17,138.14	\$17,138.14
IT- DS	\$13,057.64	-	\$6,528.82	\$6,528.82
ASWSUTC	\$175,303.14	\$153,390.25	-	\$153,390.25
Club Funding	\$40,000	\$30,674.90	\$4,325.10	\$35,000
Counseling and Wellness Services	\$43,012.18	-	\$37,635.66	\$37,635.66
Career Services and MOSAIC	\$54,127.84	\$24,361.86	\$23,000.00	\$47,361.86
Campus Recreation	\$58,852.91	-	\$51,496.00	\$51,496.00
Totals	\$867,489.30	\$652,372.00	\$140,124.02	\$792,496.02

The S&A Committee chose to fund Counseling and Wellness Services and the Career Services portion of the Career and MOSAIC requests through reserves because the members of the committee believe these should be considered inherent functions of the university. With that, we believe that S&A and Tri-Cities administration should begin to explore the possibilities of funding these services outside of the S&A process. Ideally, this creates less of a fee burden on the students and ensures sustainable year-over-year funding for these necessary services. All other reserve allocations were made to ensure we did not allocate over budget.

Thank you,

Robin Kovis

Robin Kovis

S&A Committee Chair

MEMORANDUM

TO: Mel Netzhammer,
Chancellor, WSU Vancouver

FROM: Kirk H. Schulz
President



Date: April 6, 2021

Subject: WSU Vancouver S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Vancouver S&A Committee's AY 2021- 22 budget allocation recommendations. I also support the recommendation of no changes to the Vancouver Campus S&A Fee rate; the rate will remain at \$559/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Kirk Schulz
President, Washington State University

FROM: Mel Netzhammer, Chancellor



DATE: April 1, 2021

SUBJECT: Vancouver Services and Activities Fees Recommendation

I have reviewed and support the Vancouver Services and Activities Fees Committee FY2022 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

The Vancouver S&A Fees Committee has recommended no S&A Fee increase for the upcoming fiscal year.

Cc: Katya Farinsky
Chair, Services and Activities Fees Committee

Enc: Budget Allocation Recommendations

MEMORANDUM

TO: Mel Netzhammer
 Chancellor, Washington State University Vancouver

FROM: Katya Farinsky
 Chair, Services and Activities Fees Committee *KF*

DATE: March 24, 2021

RE: Services and Activities Fees Allocation

The Services and Activities Fees Committee met in February 2021 to discuss and recommend budget allocations for the Academic Year 2021-2022, following the established guidelines. As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

Based on the number of requests submitted and historical statistics, the S&A Fee Committee recommends that there be no increase to the S&A Fees.

The S&A Fee Committee recommends the following budget allocations:

Group	Allocation
American Democracy Project	\$4,220.00
ASWSUV	\$252,393.00
Athletics	\$1,500.00
Career Services	\$19,500.00
Child Development Program	\$55,000.00
Childcare Subsidy Program	\$10,000.00
CILA	\$200,000.00
Club Operating Budget	\$80,000.00
Cougar Food Pantry	\$60,560.00
CougPresence	\$6,145.00
Counseling Services	\$258,726.00
Facilities	\$2,500.00
Financial Literacy	\$6,374.00
Graduate Travel Grant Program	\$40,000.00
Health Services	\$140,037.00
KOUG Radio	\$35,737.00
New Student Programs	\$3,800.00
OSI	\$479,543.00
OSI Contingency	\$21,500.00
Public Safety	\$1,500.00

Salmon Creek Journal	\$42,244.00
Student Activities Board	\$116,063.00
Student Life Building	\$200,000.00
Student Media	\$25,871.00
Students Helping Students	\$23,500.00
Undergraduate Travel Grant	\$18,000.00
VanCougar Newsmagazine	\$84,808.00
Veterans Services	\$9,300.00
TOTAL ALLOCATIONS	\$2,198,821.00

cc: Domanic Thomas, Marisa Smith, Katya Farinsky, Armando Antonino, Seleny Calixto Luna, Sofia D'Ambrosio, Carol Fisher, Ashley Hoang, Sara Rauch

ACTION ITEM #4

WSU Pullman, Cougs Against Hunger Student Food Pantry Fee (Stacy Pearson/Mary Jo Gonzales)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Pullman, Cougs Against Hunger Student Food Pantry Fee

PROPOSED: That the WSU Board of Regents approve a new mandatory fee of \$5 per semester (fall & spring) for full-time Pullman undergraduate students, beginning in the fall of 2021.

SUBMITTED BY: Stacy Pearson, CFO and Vice President, Finance and Administration
Mary-Jo Gonzales, Vice President for Student Affairs

SUPPORTING INFORMATION: Referendum 50-01 enacted by the ASWSU Pullman Senate states the desire to create a sustainable solution to the challenge of food insecurity on the WSU Pullman campus, and proposed a \$5 per semester mandatory fee for Pullman undergraduate students, for the purposes of staffing and stocking a food bank for WSU students.

The referendum called for a vote of the Pullman undergraduate student body which occurred on March 29th - March 31st. A total of 1,260 ballots were cast out of 16,191 eligible voters. Of the 1,260 ballots cast, 70.5% were in favor.

RCW 28B.15.610 grants authority for students to create or increase voluntary student fees for each academic year when passed by a majority vote of the student government or its equivalence, or referendum presented to the student body or such other process that has been adopted under RCW 28B.15.610.

Revenue generated by this fee will be used solely for the purpose of supporting the food bank located on the WSU Pullman Campus. The fee will be used to provide an operating budget for the food pantry to hire permanent staff, and maintain sustainable levels of food for distribution.

ATTACHMENT: Attachment A: Cougs Against Hunger Student Food Pantry Fee Supporting Documents

Board of Regents

WSU Pullman, Cougs Against Hunger Student Food Pantry Fee

Resolution #210507-632

WHEREAS, RCW 28B.15.610 grants authority to students to create or increase voluntary student fees for each academic year when passed by a majority vote of the student government or its equivalent, or referendum presented to the student body or such other process.

WHEREAS, ASWSU-Pullman and the undergraduate students at the Pullman campus, by referendum, have approved imposition of a food pantry fee of \$5 per semester beginning in fall 2021, and the WSU administration will work with student leaders to establish an Advisory Committee that will be responsible for (1) overseeing the use of funds; (2) major expenditures; and (3) tracking balances and carry forward amounts, if any, per the RCW cited above;

NOW, THEREFORE, be it resolved that the Board of Regents of Washington State University does hereby adopt Resolution 210507-632 to approve establishing a \$5 per semester (fall and spring) Food Pantry Fee for Pullman undergraduate students, beginning in the fall of 2021.

DATED this 7th day of May, 2021.

Chair, Board of Regents

Secretary, Board of Regents

Tuition and Fee Rate Increase Request

Fee name: WSU Pullman Cougs Against Hunger Student Food Pantry Fee

	Resident	Non-Resident
Current Rate (Annual)	New Fee	New Fee
Proposed Rate (Annual)	\$10 annually	\$10 annually
\$ Increase	New fee	New Fee
% Increase	New Fee	New Fee

Description of who pays the fee: *(undergraduates, graduates, full-time, part-time, / what campus/what terms – fall, spring and summer?):*

All undergraduate students enrolled at WSU Pullman will be assessed the fee.

Fall and Spring Semester:
Undergraduate students enrolled in ten (10) or more credits at WSU Pullman during the fall and spring semesters will be assessed a \$5 fee per semester. This fee will not be pro-rated for students enrolled in less than ten (10) credit hours.

Summer Session:
This fee will not be charged during the summer session.

Graduate Students will not be charged this fee. This fee was initiated by WSU Pullman ASWSU Senate and passed via undergraduate student election in March 2021.

Justification for the increase / consequence for not increasing :

WSU Basic Needs Assessment Taskforce assessed a need for increased funding for a permanent staff member to manage the WSU Pullman Food Pantry and to maintain food supply to support food-insecure students.

Currently, the food pantry relies on volunteering, grants, and donations from various community organizations and members. This causes an inconsistent supply of food and funds to properly operate.

This fee would provide the food pantry an operating budget to employ a permanent staff member to properly manage operations and supplies. This would allow food-insecure students a sustainable solution to this challenge. This would greatly enhance students’ sense of well-being. If not approved, the pantry will continue to operate with the support of volunteers and donations. This will make services provided inconsistent and students will remain food insecure.

Tuition and Fee Rate Increase Request

Decision Support information: when was the last increase, 5-year rate history, peer comparisons, etc)

This is a new fee. A stand-alone fee is preferable to other solutions because it provides a dedicated revenue stream to support the food pantry.

Alternatives Considered:

No other options were considered; it was determined that a mandatory fee provides a sustaining source of revenue to create a sustainable solution for food insecurity for students on the WSU Pullman campus.

How have (or will) you communicate impacts of the rate increase to students? What was the feedback received?

This action (referendum 50-01) was validated by 70.5% of the WSU Pullman voting undergraduate students on March 29-31 2021.

Please Attach Any Supporting Documents

E-Codes Turnout Bill 50-15 – With Amendments

ASWSU Referendum 50-01- Referendum Concerning the Creation of the Cougs Against Hunger Student Food Pantry

ASWSU Referendum 50-01 – Election Results

B 50-15
Amendatory Act of the ASWSU Bylaws:
Modification to Election Codes

**Associated Students of
Washington State University
Fiftieth Senate**

**Authored by:
Senator Christopher
Sponsored by:
Senator Shola-Dare**

**BE IT ENACTED BY THE FIFTIETH SENATE OF THE ASSOCIATED STUDENTS OF
WASHINGTON STATE UNIVERSITY**

Section 1

710.03 Ballot contents, procedure, and other regulations:

- A. A Ballot Proposal must be submitted to the Election Board Chair by the Chief Justice ten (10) school days prior to the election upon approval by the Judicial Board, or by the Pro Tempore five (5) school days prior to the election upon the approval of a Ballot Proposal brought back to the Senate;
 - 1. The filing of each Ballot Proposal initiated by the Senate must be accompanied with a list of the names of its authors and sponsors;
 - 2. The filing of each Ballot Proposal initiated by a petition must be accompanied with a list of signatures and student ID numbers of at least ten percent (10%) of ASWSU's membership.
- B. For a Ballot Proposal to be approved, it must receive a simple majority of at least fifty percent (50%) plus one (1) of the votes cast in the election;
- C. For a student fee initiative at least twenty percent (20%) of the total undergraduate population must participate in the election;
 - 1. In the case that the university has transitioned to an online learning environment there shall be a three percent (3%) voter turnout requirement for a student fee proposal to take effect if it passes.
- D. When voting on the Ballot Proposal, the default answer shall be the option that equates to no change;
- E. Total expenditures campaigning in support of each position of a Ballot Proposal, paid for with internal or external funding, shall not exceed thirty percent (30%) of in-state undergraduate cost of attendance.
 - 1. All expenditures made by a group must be reported to the Election Board and accompanied by an itemized report. Reporting and evaluation procedures shall be followed as stipulated for general campaigning.

Section 2 This bill shall take effect upon ratification.

Referendum 50-01
Referendum Concerning the Creation of the Cougs Against Hunger Student Food Pantry Fee

**Associated Students of
Washington State University**

Fiftieth Senate

**Authored by:
Senator Christopher
Senator Shola-Dare
Sponsored by:
Senator Slater**

**BE IT ENACTED BY THE FIFTIETH SENATE OF THE ASSOCIATED
STUDENTS OF WASHINGTON STATE UNIVERSITY**

Section 1: Referendum

The Washington State University (WSU) Office for Access and Opportunity, Women*s Center, Center for Civic Engagement (CCE), and Office of the Dean of Students have partnered to coordinate a food pantry for students here at WSU Pullman.

With the onset of the COVID-19 pandemic, students and their families have been facing financial uncertainty that has contributed to food and housing insecurity. WSU’s food pantry has seen an increase in use by WSU Pullman students since the beginning of the COVID-19 pandemic in March 2020.

Currently, the food pantry relies solely on volunteering, grants, and donations from the Community Action Center, CCE organized food drives, Second Harvest, Moscow Co-op, and Whitman County community members.

This alone is not enough to sustain the supply of food needed to support students facing food insecurity.

According to reports by the WSU Basic Needs Assessment Taskforce, there needs to be an increase in funding for hiring a staff member to manage the food pantry at WSU Pullman.

According to the WSU CCE, 52.3% of Pullman residents live below the federal poverty line; 78.5% of college-aged men and 81.5% of college-aged women in Pullman live in poverty.

First generation students make up nearly 40% of the student population at WSU and according to the Postsecondary National Policy Institute (PNPI), first-

generation students come from families with lower income on average and more unmet financial need compared to their peers with parents who attended college.

According to the U.S. Government Accountability Office (GAO), having a low income is consistently a key factor for food insecurity.

The proposed semesterly fee of \$5 would give the WSU food pantry an operating budget to hire a staff member and ensure the pantry is stocked for students in need.

As an accessible food source, the WSU food pantry will be able to consistently provide support to WSU students facing food insecurity.

The purpose of this referendum is to create a sustainable solution to the challenge of food insecurity on the WSU Pullman campus through the hiring of a staff member and providing adequate funding to keep the food pantry running.

Referendum Question:

This ballot initiative, if approved, would create a \$5 fee per semester to generate funding for a fully operational food bank. The funding would go toward staffing and stocking the food bank for WSU students. Do you support this fee proposal?

- Yes
- No

Approved by Finance
Committee 2/15/2021

Section 2:

Upon passage this referendum will go to the undergraduate student body for a vote in the ASWSU Spring 2021 General Election. If approved by the qualified voters of this Association, the new fees would be presented to the Board of Regents of Washington State University for implementation beginning the 2021-2022 academic year.

Referendum 50-01: Referendum Concerning the Creation of the Cougs Against Hunger Student Food Pantry Fee March 29, 2021 - March 31, 2021

Election's summary

Submitted 1260 ballots out of 16191 eligible voters. Voter Turnout: 7.8%.

Yes (Selected)	888	70.5%
No (Selected)	367	29.1%
Blank	5	0.4%

ACTION ITEM #5

WSU Pullman, Undergraduate Technology Fee Committee Allocations for Academic Year 2021-2022 (Stacy Pearson)

May 7, 2020

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Pullman Undergraduate Student Technology Fee Committee Allocations for Academic Year 2021-2022.

PROPOSED: That the WSU Board of Regents approve the Academic Year 2021-2022 allocations as recommended by the Pullman Undergraduate Student Technology Fee Committee.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration

SUPPORTING INFORMATION: During the 2015 Spring Semester, the ASWSU-Pullman Senate approved a \$20/semester student technology fee for undergraduate students, effective beginning with the 2015 Fall Semester. This fee is authorized by RCW 28B.15.051, which states that the revenue generated by the technology fee "shall be used exclusively for technology resources for general student use."

The Pullman Undergraduate Student Technology Fee Committee has recommended the following allocations:

PROJECT SPONSOR	REQUEST TITLE	APPROVED AMT
Academic Outreach & Innovation	Creative Corridor Projects	\$168,295
Academic Success and Career Center	Virtual Career Expo	\$7,000
Center for Civic Engagement	Community Engagement Software	\$10,000
CougPrints	Student Printing Plan	\$159,325
CUB	CUB Lair Collaboration Spaces	\$2,500
Enrollment Management & International Programs	AI Powered Digital Content Search	\$9,188
International Programs/ International Students' Council	Virtual Desktop Infrastructure	\$13,716
Physics and Astronomy Department	Technology Supported Interactive Physics Demonstrations	\$6,564
School of the Environment	Virtual Forestry	\$25,000
The FIZ - Our Makerspace	Expanding Welding and Electrical Capabilities to All	\$8,500
VCEA	Carpenter Hall Ubiquitous Wireless	\$108,772
VCEA	Wegner Hall Ubiquitous Wireless	\$29,502
WSU Librarians	4 Replacement Mac Workstations	\$13,900
	TOTAL	\$562,262

ATTACHMENT: Attachment A - WSU Pullman Undergraduate Student Technology Fee Allocation Support Documents



Office of the
President

MEMORANDUM

TO: Kathryn Carstens
Chair, WSU Pullman Undergraduate Technology Fee Committee

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Pullman Undergraduate Student Technology Fee Recommendations for
AY 2021- 22

I have reviewed and support the WSU Pullman Undergraduate Student Technology Fee AY 2021-22 budget allocation recommendations, as approved by the ASWSU-Pullman Senate on March 10, 2021.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Kirk Schulz, President

FROM: Kathryn Carstens
Chair, WSU Pullman Technology Fee Committee *KCarstens*

Date: March 22, 2021

Subject: Student Technology Fee – Fiscal Year 2022 Recommendations

The ASWSU-Pullman Senate met on March 10, 2021 to review the allocation recommendations for academic year 2021-2022 from the Student Technology Fee Committee. The recommendations were approved by a unanimous vote of 9-0-0.

We request your support of the following allocation recommendations and submittal to the Board of Regents for approval at the May 2021 meeting.

PROJECT SPONSOR	REQUEST TITLE	REQUEST AMT	APPROVED AMT
Academic Outreach & Innovation	Creative Corridor Projects	\$187,295	\$168,295
Academic Success and Career Center	Virtual Career Expo	\$7,000	\$7,000
Center for Civic Engagement	Community Engagement Software	\$10,000	\$10,000
CougPrints	Student Printing Plan	\$159,325	\$159,325
CUB	CUB Lair Collaboration Spaces	\$2,500	\$2,500
Enrollment Management & International Programs	AI Powered Digital Content Search	\$9,188	\$9,188
International Programs/ International Students' Council	Virtual Desktop Infrastructure	\$13,716	\$13,716
Office of Academic Engagement	College Affordability Programs Computer Software Funding	\$20,000	\$0
Physics and Astronomy Department	Technology Supported Interactive Physics Demonstrations	\$6,564	\$6,564
School of the Environment	Virtual Forestry	\$25,000	\$25,000
The FIZ - Our Makerspace	Expanding Welding and Electronical Capabilities to All	\$8,500	\$8,500
VCEA	Carpenter Hall Ubiquitous Wireless	\$108,772	\$108,772
VCEA	Wegner Hall Ubiquitous Wireless	\$29,502	\$29,502
WSU Librarians	4 Replacement Mac Workstations	\$12,569	\$13,900
	TOTAL	\$599,931	\$562,262

ACTION ITEM #6

WSU Vancouver, Technology Fee Committee Allocations for Academic Year 2021-2022 (Stacy Pearson)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Vancouver Student Technology Fee Committee Allocations for Academic Year 2021-2022.

PROPOSED: That the WSU Board of Regents approve the Academic Year 2021-2022 allocations as recommended by the Vancouver Student Technology Fee Committee

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration

SUPPORTING INFORMATION:

During the 2017 Spring Semester, the ASWSU-Vancouver Senate approved a \$20/semester student technology fee for undergraduate and graduate students effective beginning with the Fall Semester 2017. This fee is authorized by RCW 28B.15.051, which states that the revenue generated by the technology fee "shall be used exclusively for technology resources for general student use."

The Vancouver Student Technology Fee Committee has recommended the following allocations:

Project	Allocation
Wi-Fi Improvements	\$14,508
Loaner Laptops	\$29,095
Virtual Students Computer (AWS)	\$44,024
Printing Credit	\$10,000
Wi-Fi Hotspots	\$4,800
Processing Fees	\$300
Total	\$102,727

ATTACHMENT: Attachment A – Vancouver Student Technology Fee Allocation Support Documents



Office of the
President

MEMORANDUM

TO: Mel Netzhammer,
Chancellor, WSU Vancouver

FROM: Kirk H. Schulz
President

A handwritten signature in black ink, appearing to read "Kirk", written over the name "Kirk H. Schulz".

Date: April 6, 2021

Subject: WSU Vancouver Student Technology Fee Recommendations for AY 2021- 22

I have reviewed and support the WSU Vancouver Student Technology Fee AY 2021- 22 budget allocation recommendations, as approved by the ASWSU-Vancouver Senate on February 26, 2021.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Kirk Schulz
President, Washington State University

FROM: Mel Netzhammer, Chancellor



DATE: April 1, 2021

SUBJECT: Vancouver Student Technology Fee Committee Recommendation

I have reviewed and support the Vancouver Student Technology Fee Committee FY2022 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

The Vancouver Student Technology Fee Committee has recommended to allocate \$102,727.00 including:

- Wi-Fi Improvements, \$14,508.00
- Loaner Laptops, \$29,095.00
- Virtual Student Computing (AWS), \$44,024
- Printing Credit, \$10,000.00
- Wi-Fi Hotspots, \$4,800.00

TO: Mel Netzhammer, WSU Vancouver Chancellor

FROM: Armando D. Antonino, ASWSUV President & Student Tech Fee Chair

DATE: March 9, 2020

SUBJECT: Student Technology Fee Allocations –FY22

The ASWSUV Senate met on February 26th, 2021, to review the allocation recommendations for FY22 from the Student Technology Fee Committee. The recommendations were approved unanimously, by a vote of 10-0.

Per the discussions of the Technology Fee Committee, the Senate has approved the recommendations to allocate **\$102,727.00** of the Student Technology funds, including:

- **Wi-Fi Improvements, \$14,508.00**
 - This project would expand Wi-Fi to Gray 1, Green 3 and Red 3 parking lots. In addition, this proposal is for the maintenance and licensing of Wi-Fi controls previously funded.
- **Loaner Laptops, \$29,095.00**
 - Provides an additional 16 laptops (1 MacBook, 15 PC's) for students to check out, this amount will meet the average weekly usage of this program of about 50 laptops per week.
- **Virtual Student Computing (AWS), \$44,024**
 - In 2020, WSU began to transition from Apporto to AWS AppStream throughout the Fall to be available at the beginning of the Spring 2021 term. This online, web-based software supplements the on-campus open computer labs to allow Vancouver students access to applications 24/7, from anywhere as long as the student has a device with internet access.
- **Printing Credit, \$10,000.00**
 - This would provide \$2.00 of free printing to each enrolled student each semester. In addition, this program is designed so unused funds stay in the Technology Fee Program.
- **Wi-Fi Hotspots, \$4,800.00**
 - This request is to add loaner hotspots to student equipment loaned via the WSU Vancouver Library to fill-in availability gaps and shorten delivery/pickup times for the broader WSU loaner hotspot program.
- **Processing Fees, \$300.00**

During this complex year we saw just how important technology was and the needs our students have when it comes to technology. With the Student Tech Fee, we are in a position at WSUV, to continue to support students in their technological needs. Additionally, the committee also voted to maintain the fee amount at its current rate of \$20 per semester per full-time enrolled student. It is for these reasons we ask for your support of our recommendations and that you submit them to the President of WSU and the Board of Regents for approval at the May 2021 meeting.

I am happy to answer any questions or concerns regarding the recommended amounts.

Sincerely, Armando Antonino

ACTION ITEM #7

WSU Pullman, Proposed Changes to Parking System Rates and Fines (Stacy Pearson/Bill Gardner/John Shaheen)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Proposed Changes to WSU Pullman Parking System Rates and Fines

PROPOSED: That the WSU Board of Regents adopt proposed changes to parking rates and fines effective July 1, 2021 on the Pullman campus. (See Attachment A)

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration

**SUPPORTING
INFORMATION:**

This proposal was presented as a Future Action Item at the March 2020 BOR meeting; however, the subsequent action in May 2020 was deferred due to COVID-19.

Pursuant to resolution at their meeting of March 12, 2004, the Board of Regents delegated authority to the President, or designee, commencing with FY 2008, to approve (a) annual increases in parking rates and fines that do not exceed the U.S. Department of Labor Consumer Price Index (Western); and (b) annual increases in hourly rates that do not exceed \$.05 per hour per year. Increases larger than the defined maximums require additional Board of Regents approval.

WSU Pullman proposes a rate increase that exceeds the maximum as stated above. The proposal includes an average increase of 10% across annual parking permit types; an increase in daily permits; an increase in hourly parking; and increases to a select number of parking violation fines. These increases, and likely similar increases over the next few years, are necessary to continue the cycle of facility maintenance projects recently delayed by COVID19-related funding shortages but needed to ensure safety and serviceability of the facilities.

The WSU Pullman campus parking system is comprised of four multi-level parking garages with elevators. Each garage is located

below a building. There are also 123 paved surface parking locations. Estimated 10-year maintenance costs include \$4.5M for garages, \$5.5M for parking lots, and \$4.1M for garage elevators. The attached 10-year schedule of capital deferred maintenance provides a list of the projects that need to be completed (See Attachment E).

Transportation Services is a self-supported auxiliary unit that does not receive federal, state, grant or tuition funding. Revenue for operations, maintenance, and capital projects and any associated debt service is derived solely from parking fees and fines paid by the users.

Departmental staff collaborate with the 15-member University Parking and Transportation Task Force (Task Force). The Task Force is an advisory body that was established in 2001 to provide a campus-wide perspective and broad representation regarding parking and transportation issues, including rates. The Task Force meets monthly and members represent various stakeholder groups, including ASWSU, RHA, GPSA, faculty, administrative and facilities staff, and represented civil service employees. The Task Force reviewed detailed financial and facilities information over the Fall 2019 semester, and at their February 26, 2020 meeting expressed support for the proposal to be advanced for further executive review and approval. The proposed increases were publicized and the campus community was invited to provide comments. The proposal was published in the various local media and sent by email to approximately 6,800 permit holders. As a result of the opportunity for comment, Transportation Services received 109 comments which were reviewed by the Task Force prior to the February 2020 meeting (See Attachment D).

Parking permit rates were last increased by 3.1% (the CPI) effective July 1, 2019. Prior to that time, the last parking permit rate increase was 2015/16, an increase of 1.9%. Hourly parking rates have not been increased since July 1, 2011. See Attachment B for historical parking permit fees. Additionally, select parking zone changes affected the cost to certain permit holders effective July 1, 2017. See Attachment C for a peer comparison of parking rates.

Select increases in fines for parking violations are proposed to ensure the costs of compliance and collection activities are offset by fine revenue, rather than being subsidized by the parking patrons, and to help ensure that fines retain their deterrent value. The former is determined through cost accounting measures, and the

latter through peer comparisons of similar parking violations and their associated fines. Current fine levels have not changed since July 1, 2011.

ATTACHMENTS: Attachment A: Parking Rate and Fine Proposal
Attachment B: Historical parking permit fees
Attachment C: Peer Comparison of parking rates
Attachment D: Task Force Minutes from February 26, 2020
Attachment E: Capital Deferred Maintenance

2021/2022 Rate Proposal
Effective July 1, 2021

Permit Type	Current Rate	Proposed Rate	Monthly Increase	Annual Increase
Orange	\$676	\$776	\$8.33	\$100
Green	\$502	\$552	\$4.17	\$50
Crimson	\$342	\$382	\$3.33	\$40
Yellow	\$308	\$328	\$1.67	\$20
Red	\$239	\$254	\$1.25	\$15
Gray	\$239	\$259	\$1.67	\$20
College Hill	\$342	\$382	\$3.33	\$40
Blue	\$130	\$145	\$1.25	\$15
Commercial	\$993	\$1,093	\$8.33	\$100
Motorcycle	\$79	\$88	\$0.75	\$9

Daily Parking Rates

Permit Type	Current Rate	Proposed Rate	Increase
Orange	\$10.57	\$12.00	\$1.43
Green	\$7.16	\$8.00	\$0.84
Crimson	\$7.16	\$8.00	\$0.84
Yellow	\$3.74	\$5.00	\$1.26
Red	\$2.05	\$3.00	\$0.95
Gray	\$5.78	\$6.00	\$0.22
Blue	\$1.35	\$2.00	\$0.65
Commercial	\$14.31	\$20.00	\$5.69
Motorcycle	\$1.00	\$2.00	\$1.00
Day Permit	\$10.57	\$12.00	\$1.43

Hourly Parking Rates

Locations	Current Rate	Proposed Rate	Increase
Garage Peak - Hourly	\$2.00	\$2.50	\$0.50
Meters - Hourly Rate	\$1.75	\$2.25	\$0.50
Garage NonPeak - Flat Rate	\$3.00	\$4.00	\$1.00

Parking Fines

Violation Type	Current Fine Amount	Proposed Fine Amount	Increase
Meter Violation	\$20	\$25	\$5
OVERTIME IN A TIMED ZONE	\$20	\$25	\$5
IMPROPER DISPLAY	\$15	\$25	\$10
NO PARKING PERMIT	\$50	\$60	\$10
NO PERMIT FOR THIS AREA	\$40	\$50	\$10
NO PARKING ZONE	\$40	\$60	\$20
NONPAYMENT IN PAY LOT	\$25	\$60	\$35
IMPROPER PARKING	\$30	\$30	N/A
STOLEN/LOST PERMIT	\$400	\$400	N/A
BLOCKING TRAFFIC	\$150	\$150	N/A
* DISABILITY PARKING ZONE	\$450	\$450	N/A
FIRE ZONE	\$150	\$150	N/A
RESERVED AREA	\$150	\$150	N/A
ILLEGAL USE OF PERMIT	\$150	\$150	N/A
MISCELLANEOUS	\$30	\$30	N/A
NO MALL SERVICE PERMIT	\$150	\$150	N/A
NO SERVICE PERMIT	\$75	\$75	N/A
* EV CHARGING STATION	\$124	\$124	N/A
WHEEL LOCK	\$150	\$150	N/A
STORAGE FEE	\$30	\$30	N/A

*Fine established by the Revised Code of Washington.

Annual Parking Permit Rate History

Permit Type	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5-Year \$ Change	5-Year % Change
ORANGE	\$ 656.07	\$ 656.07	\$ 656.07	\$ 676.41	\$ 676.41	\$ 20.34	3.10%
GREEN	486.62	486.62	486.62	501.69	501.69	\$ 15.07	3.10%
CRIMSON	331.86	331.86	331.86	342.15	342.15	\$ 10.29	3.10%
YELLOW	298.61	298.61	298.61	307.87	307.87	\$ 9.26	3.10%
RED	231.47	231.47	231.47	238.66	238.66	\$ 7.19	3.10%
GRAY	231.47	231.47	231.47	238.66	238.66	\$ 7.19	3.10%
COLLEGE HILL	331.86	331.86	331.86	342.15	342.15	\$ 10.29	3.10%
BLUE	125.64	125.64	125.64	129.53	129.53	\$ 3.89	3.09%
COMMERCIAL	963.00	963.00	963.00	992.85	992.85	\$ 29.85	3.10%
MOPED	76.73	76.73	76.73	79.11	79.11	\$ 2.38	3.10%
MOTORCYCLE	76.73	76.73	76.73	79.11	79.11	\$ 2.38	3.10%

Daily Parking Permit Rate History

Permit Type	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5-Year \$ Change	5-Year % Change
ORANGE/DAY	\$ 10.25	\$ 10.25	\$ 10.25	\$ 10.57	\$ 10.57	\$ 0.32	3.14%
GREEN	6.94	6.94	6.94	7.16	7.16	\$ 0.22	3.18%
CRIMSON	6.94	6.94	6.94	7.16	7.16	\$ 0.22	3.18%
YELLOW	3.63	3.63	3.63	3.74	3.74	\$ 0.11	3.03%
RED	1.98	1.98	1.98	2.05	2.05	\$ 0.07	3.54%
GRAY	5.61	5.61	5.61	5.78	5.78	\$ 0.17	3.03%
BLUE	1.31	1.31	1.31	1.35	1.35	\$ 0.04	2.97%
COMMERCIAL	13.89	13.89	13.89	14.31	14.31	\$ 0.42	3.01%
MOPED	0.98	0.98	0.98	1.00	1.00	\$ 0.02	2.02%
MOTORCYCLE	0.98	0.98	0.98	1.00	1.00	\$ 0.02	2.02%

Hourly Parking Rate History

Location	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5-Year \$ Change	5-Year % Change
Library Garage	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$0.00	0.00%
Smith Ctr Garage	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
Meters	1.75	1.75	1.75	1.75	1.75	0.00	0.00%

Attachment C

Peer Comparison Annual Rates: High, Mid, Low

Apr-20

Peer Institutions	Annual rate - High
Oklahoma State	\$ 2,461
Minnesota - Twin Cities	\$ 1,638
Florida	\$ 1,434
Wisconsin - Madison	\$ 1,310
Ohio State	\$ 1,100
Texas A&M	\$ 811
Cornell	\$ 806
Iowa	\$ 781
WSU (Proposed)	\$ 776
Louisiana State	\$ 750
Illinois - Champaign/Urbana	\$ 745
UC Davis	\$ 720
Tennessee	\$ 678
WSU (Current)	\$ 676
Colorado State	\$ 618
Kansas State	\$ 600
Michigan State	\$ 534
North Carolina State	\$ 528
Georgia	\$ 480
Mississippi State	\$ 467
Virginia Tech	\$ 450
Missouri - Columbia	\$ 372
Purdue	\$ 250
Auburn	\$ 180

Regional Institutions	Annual Rate - High
Washington	\$ 2,016
Oregon	\$ 1,092
Montana State-Bozeman	\$ 840
WSU (Proposed)	\$ 776
WSU (Current)	\$ 676
WSU Spokane	\$ 542
Oregon State	\$ 522
Boise State	\$ 444
Western Washington	\$ 402
Eastern Washington	\$ 400
University of Idaho	\$ 352
WSU Vancouver	\$ 285
Central Washington	\$ 247
Montana	\$ 241

Peer Institutions	Annual Rate - Mid
Oklahoma State	\$ 975
Wisconsin - Madison	\$ 916
Minnesota - Twin Cities	\$ 813
Illinois - Champaign/Urbana	\$ 660
Texas A&M	\$ 619
Iowa	\$ 617
UC Davis	\$ 600
Cornell	\$ 575
Colorado State	\$ 569
Ohio State	\$ 567
Florida	\$ 540
Louisiana State	\$ 500
North Carolina State	\$ 450
Michigan State	\$ 400
Mississippi State	\$ 378
Georgia	\$ 360
Virginia Tech	\$ 360
Tennessee	\$ 360
WSU (Proposed)	\$ 328
WSU (Current)	\$ 308
Missouri - Columbia	\$ 231
Kansas State	\$ 205
Purdue	\$ 150
Auburn	\$ 120

Regional Institutions	Annual Rate - Mid
Washington	\$ 1,620
Montana State-Bozeman	\$ 540
Oregon	\$ 456
WSU Spokane	\$ 395
Oregon State	\$ 351
Western Washington	\$ 350
WSU (Proposed)	\$ 328
WSU (Current)	\$ 308
Eastern Washington	\$ 300
Boise State	\$ 204
WSU Vancouver	\$ 203
University of Idaho	\$ 172
Montana	N/A
Central Washington	N/A

Peer Institutions	Annual Rate - Low
Oklahoma State	\$ 825
Minnesota - Twin Cities	\$ 420
UC Davis	\$ 360
Cornell	\$ 360
Iowa	\$ 340
Texas A&M	\$ 319
Virginia Tech	\$ 315
Colorado State	\$ 266
Georgia	\$ 240
Tennessee	\$ 240
Florida	\$ 204
Missouri - Columbia	\$ 198
Mississippi State	\$ 180
Kansas State	\$ 155
North Carolina State	\$ 150
WSU (Proposed)	\$ 145
Ohio State	\$ 135
WSU (Current)	\$ 130
Illinois - Champaign/Urbana	\$ 120
Purdue	\$ 100
Michigan State	\$ 98
Auburn	\$ 80
Louisiana State	\$ 60
Wisconsin - Madison	N/A

Regional Institutions	Annual Rate - Low
Oregon	\$ 396
Eastern Washington	\$ 200
Boise State	\$ 176
Western Washington	\$ 175
WSU Vancouver	\$ 161
WSU (Proposed)	\$ 145
WSU (Current)	\$ 140
Montana	\$ 121
Oregon State	\$ 108
Montana State-Bozeman	\$ 80
University of Idaho	\$ 70
Washington	N/A
WSU Spokane	N/A
Central Washington	N/A

Peer Comparison Daily Rates: High, Mid, Low

Apr-20

Peer Institutions	Daily Rate - High
Iowa	\$ 20.00
Minnesota - Twin Cities	\$ 15.00
Wisconsin - Madison	\$ 15.00
North Carolina State	\$ 15.00
Illinois - Champaign/Urbana	\$ 14.00
Colorado State	\$ 13.00
Kansas State	\$ 12.00
WSU (Proposed)	\$ 12.00
WSU (Current)	\$ 10.57
UC Davis	\$ 10.00
Cornell	\$ 10.00
Georgia	\$ 10.00
Michigan State	\$ 10.00
Ohio State	\$ 8.75
Virginia Tech	\$ 6.00
Florida	\$ 5.00
Purdue	\$ 5.00
Louisiana State	\$ 5.00
Texas A&M	\$ 5.00
Missouri - Columbia	\$ 5.00
Tennessee	\$ 5.00
Mississippi State	\$ 4.00
Oklahoma State	\$ 3.00
Auburn	N/A

Regional Institutions	Daily Rate - High
Washington	\$ 17.00
Oregon	\$ 12.00
Oregon State	\$ 12.00
WSU (Proposed)	\$ 12.00
WSU (Current)	\$ 10.57
Western Washington	\$ 10.00
WSU Spokane	\$ 7.00
Central Washington	\$ 6.00
Montana State-Bozeman	\$ 5.00
Eastern Washington	\$ 5.00
WSU Vancouver	\$ 5.00
Montana	\$ 3.50
University of Idaho	\$ 3.00
Boise State	N/A

Peer Institutions	Daily Rate - Mid
Colorado State	\$ 8.00
Cornell	\$ 6.00
Georgia	\$ 5.00
WSU (Proposed)	\$ 5.00
WSU (Current)	\$ 3.74
Wisconsin - Madison	N/A
Minnesota - Twin Cities	N/A
Iowa	N/A
UC Davis	N/A
Texas A&M	N/A
Florida	N/A
Ohio State	N/A
Louisiana State	N/A
North Carolina State	N/A
Virginia Tech	N/A
Tennessee	N/A
Michigan State	N/A
Mississippi State	N/A
Auburn	N/A
Missouri - Columbia	N/A
Purdue	N/A
Oklahoma State	N/A
Kansas State	N/A
Illinois - Champaign/Urbana	N/A

Regional Institutions	Daily Rate - Mid
Washington	\$ 12.00
Oregon State	\$ 7.00
WSU (Proposed)	\$ 5.00
WSU (Current)	\$ 3.74
Montana State-Bozeman	N/A
Oregon	N/A
Western Washington	N/A
Boise State	N/A
Eastern Washington	N/A
WSU Vancouver	N/A
Montana	N/A
Central Washington	N/A
University of Idaho	N/A
WSU Spokane	N/A

Peer Institutions	Daily Rate - Low
Illinois - Champaign/Urbana	\$ 12.00
Wisconsin - Madison	\$ 9.00
Colorado State	\$ 6.00
Minnesota - Twin Cities	\$ 5.00
Kansas State	\$ 5.00
Cornell	\$ 3.00
North Carolina State	\$ 3.00
Iowa	\$ 2.50
Purdue	\$ 2.50
WSU (Proposed)	\$ 2.00
WSU (Current)	\$ 1.35
Georgia	\$ 1.00
Oklahoma State	\$ 1.00
UC Davis	N/A
Texas A&M	N/A
Virginia Tech	N/A
Tennessee	N/A
Missouri - Columbia	N/A
Florida	N/A
Auburn	N/A
Louisiana State	N/A
Mississippi State	N/A
Ohio State	N/A
Michigan State	N/A

Regional Institutions	Daily Rate - Low
Washington	\$ 6.00
WSU Spokane	\$ 5.00
Oregon State	\$ 5.00
WSU (Proposed)	\$ 2.00
WSU (Current)	\$ 1.35
Oregon	N/A
Western Washington	N/A
Central Washington	N/A
Boise State	N/A
Eastern Washington	N/A
WSU Vancouver	N/A
Montana State-Bozeman	N/A
Montana	N/A
University of Idaho	N/A

Peer Comparison Hourly Rates

Apr-20

Peer Institutions	Hourly Rate
Auburn	N/A
Georgia	\$ 4.00
Minnesota - Twin Cities	\$ 3.00
Cornell	\$ 3.00
Purdue	\$ 3.00
North Carolina State	\$ 3.00
WSU (Proposed)	\$ 2.50
Ohio State	\$ 2.25
WSU (Current)	\$ 2.00
Florida	\$ 2.00
Texas A&M	\$ 2.00
Tennessee	\$ 2.00
Colorado State	\$ 2.00
Virginia Tech	\$ 2.00
Michigan State	\$ 2.00
Kansas State	\$ 1.50
UC Davis	\$ 1.50
Wisconsin - Madison	\$ 1.50
Louisiana State	\$ 1.50
Mississippi State	\$ 1.50
Oklahoma State	\$ 1.25
Iowa	\$ 1.20
Missouri - Columbia	\$ 1.00
Illinois - Champaign/Urbana	\$ 1.00
Regional Institutions	Hourly Rate
Montana State-Bozeman	N/A
Central Washington	N/A
Washington	\$ 4.00
Boise State	\$ 4.00
WSU (Proposed)	\$ 2.50
WSU (Current)	\$ 2.00
Oregon	\$ 2.00
Western Washington	\$ 2.00
Oregon State	\$ 2.00
WSU Spokane	\$ 2.00
Montana	\$ 1.50
University of Idaho	\$ 1.50
WSU Vancouver	\$ 1.50
Eastern Washington	\$ 1.00

MINUTES FOR THE UNIVERSITY PARKING AND TRANSPORTATION TASK FORCE

February 26, 2020; 11:00am – 12:30pm

CUB 208, WASHINGTON STATE UNIVERSITY, PULLMAN, WA

Present:

ARBOUR, Cynthia
ARENAS, Vanessa
BOLL, Jan
BOYAN, Chris
COLYAR, Aaron
GARDNER, Bill
HENDRICKSON, Grace
HOWELL, Alexander
LUETHI, Dean
MAKHANI, Beverly
NEEDHAM, Eric
ORTLIEB, Ian
REDMAN, Lana
RODRIGUEZ, Gabby
SCOLES, Bonnie
SHAHEEN, John
SLOCUM, Eric
SOTELO, Diana
WILSON, Cody
WILSON, Lia

Absent:

CASAVANT, KEN
COLE, Craig
SHAFFER, Christian

The meeting was called to order at 11:05am by Bill Gardner.

Minutes from January 22, 2020:

The minutes from the last meeting were sent out ahead. Bill asked if anyone needed a copy or had any comments. There were no changes to the minutes.

Announcements:

Staff introductions

John introduced Transportation Services (TS) employee Vanessa Arenas to the Task Force. Arenas is a program assistant in the TS office.

Did You Know?

Information for this month's Did You Know? campaign explained the process for appealing a ticket issued on the WSU Pullman campus. Cody noted that TS receives about 30-40 appeals per week and some of these are screened from the appeal process and waived in office based on pre-defined criteria. Chris pointed out that TS gets some useful information from appeals that can lead to system improvements.

Rate Proposal:Feedback and comments

Bill asked the Task Force to provide their thoughts on the comments received and shared by TS about the FY21 rate proposal as well as feedback from their constituents.

- Eric N. shared some of the remarks that he had highlighted from the WSU Pullman FY21 Proposed Parking increase Feedback and Comments document that stood out to him. Based on the remarks, he believes that there should be standards for Green lots that include that they are paved. Eric N. would also like to see a carpool permit that for a higher price, would allow people to park in any Green lot. He also noticed that people said that they did not notice where work is being done that would warrant higher rates.
- Cyndi said that some comments she received were that people would have liked to see a list of items that were paid for with the prior increases.
- Lana said that TS had talked about sharing before and after pictures for projects.
- John agreed that providing a breakdown of where capital is spent would be helpful. He stated that TS is currently working on a carpool proposal that will be shared at the next meeting. As for the Green 3 gravel lots in the high demand area near Sloan/Dana Halls, TS looked at paving those lots but it would have cost \$2.5-3M and there would have been about a 25% loss of parking capacity. Due to this, TS decided to make improvements to the lots such as regrading, improving lighting, and upgrading landscaping instead.
- John noted that the College of Engineering has just launched a precinct study for master planning college facilities. Some of the Green 3 gravel lots are potential building sites in the precinct study. This could push some improvements to the gravel lots as the study moves forward. Bill expressed his appreciation that TS has been made aware of the study and will be a part of the discussion.
- Beverly asked if the College of Engineering is considering parking under possible new buildings. Bill said that the architects have been discussing parking garages with buildings but this would also require a likely increase in rates.
- Cyndi reminded the Task Force that state funds cannot be used for parking lots or garages.
- Grace brought up previous year's capital budgets, and asked if the capital budget was supposed to stay the same or if it changed from year to year. John said that the capital budget is dynamic and is updated every year. Changes are made based on new projects, project priority, and changes in capital costs.
- Lana said it would be helpful to provide the reasoning behind not paving gravel lots. It might ease some of the complaints if people understood that parking spaces would be lost if a gravel lot is paved.
- Lana would also like to see a "Did You Know" providing information about park and ride locations.
- Dean pointed out that some people say they want to park on campus because that have young children so providing information about taxi and Lyft services being available in the few times there is an emergency might help.
- John noted that emergency ride home is a part of the Cougar Commute Advisor information that is provided to participants.
- Beverly heard complaints about the larger proposed increase for the Orange permits. She wanted to know if there was another way to increase revenue for the garages without increasing Orange permits by \$100.
- Bill agreed that costs to maintain and repair parking facilities are not intuitive.

- Chris said that he did respond to Orange permit holders and let them know that on a cost per space basis, it costs more to maintain and repair garages than it does to repair and maintain surface parking spaces, and that additional revenue from hourly garage patrons will also help.
- John reminded the Task Force that the higher increase for Orange permits was in response to a Task Force suggestion at the January meeting.
- Beverly suggested that the proposed hourly rate could be increased by an additional \$0.25 and decrease the proposed rate hike of Orange permits.
- Grace asked if there has been an increase in the number of people using the app and if yes, has there been a corresponding increase in garage usage. Chris said that the app is very popular, but that more people are using the permit vending machines in the garages. He said that there does not seem to be an increase in garage usage because people who want to park in the garages will do so regardless of the payment options.
- Based on a few of the comments about needing the Board of Regents approval for rate increases, Dean asked for clarification on what would be required for approval. Bill said that for a CPI increase, the president has delegated authority to approve increases up to the CPI. Any higher increases will need Board of Regents approval. At this point, the proposed rate increase for FY21 has not gone any higher than the Task Force. Decision makers will want to know what the recommendation from the Task Force is as well as the comments.
- Chris pointed out that TS received 109 formal comments out of nearly 7000 emails that were sent out to permit holders informing them of the proposed rate increase and seeking comments.

Proposed for action: Parking rate proposal

Bill asked the Task Force to answer two questions:

1. Did TS make a clear business case for the proposed rate increase?
 2. Do you approve of moving forward with sending the proposed rate increase up to the next decision-maker?
- Jan: Yes, Yes
 - Alexander: Yes, Yes
 - Grace: Yes, Yes – Increase longevity/forecast of capital plans to prevent large increases.
 - Diana: Yes, Yes – Handouts provided by TS were helpful in explaining the reasons behind the proposed increase.
 - Dean: Yes, Yes
 - Lana: Yes, Yes – TS can do a better job of showing where money is going and that subsequent increases will be necessary to maintain and improve parking system.
 - Eric S.: Yes, Yes – It was helpful to his constituents to see a fixed increase amount versus a percent increase.
 - Beverly: Yes, Yes – Agrees with Lana that people want to see improvements/maintenance to parking facilities. She thinks that the \$100 proposed increase for the Orange permits is too high and should be reduced for future increases and that the hourly parking rate should be increased by more.
 - Cyndi: Yes, Yes – Recurring “Did You Know?” focusing on where TS money is going.

- Eric N.: Yes, No – Believes proposed increases are hurting some lower wage workers who need to purchase more expensive permits for their jobs, such as Dining Service employees. He noted the higher number of civil service employees responding with comments. Lana pointed out that civil service employees are the largest group of employees.
 - Christian (via email attached): Yes, Yes.
 - Ken: (via email attached): Yes and yes.
 - Craig: (via email attached): Qualified and measured, mostly affirmative response from Craig and on behalf of himself and APAC.
-
- Grace said that the possibility to provide parking fee waivers for students of lower socio-economic status is often brought up at ASWSU meetings.
 - Eric N. had heard that the University of Idaho pays for some employee parking. Ian, who is a former director of U of I parking, said that WSU's parking system is very similar to U of I's and that exempt vehicles at WSU are allowed to park for operational usage by employees.

Transportation Behavior Analysis

The "Analyzing Transportation Behavior and Choices" Power Point packet was passed out to the Task Force. The presentation included information based on the Fall 2018 Transportation Survey data. Chris stated that the goal of the data collection is to find out the transportation choices people make and why they make them in order to manage parking on campus. He noted that TS takes a two-pronged approach to the TS business model – 1. Mitigate demand and 2. Provide adequate parking supply.

Based on the responses in the survey, the combination of relatively convenient parking, moderate habit to drive alone, and the lack of perceived viability of alternatives to driving leads to localized shortages and high demand in certain areas, and surplus parking on the edges of campus.

- Beverly wanted to know if there is a possibility of bringing back the bus between Moscow and Pullman since some people she spoke to indicated they would choose to ride the bus instead of driving. John said that the funding for this is not available. The best hope for bringing back the bus is through public transportation funding which might become available if Pullman and Moscow attain Metropolitan Planning Organization (MPO) status as a result of the 2020 census which requires a combined population of 50,000 or more among other criteria. MPO status would provide an opportunity to regionalize existing transit services in Pullman and Moscow. In the meantime, TS is promoting vanpools and hope to promote carpools.

New Business:

- Grace asked when the signage for the CUE and Library garages indicating available spaces was going to be installed. Chris said that this will be going out to bid soon. Cyndi said that sign installation will likely happen this summer in time for fall.

Meeting adjourned at 12:31pm

Wilson, Lia Jean

From: rha.president
Sent: Wednesday, February 26, 2020 10:44 AM
To: Shaheen, John Anthony
Cc: Shaheen, John Anthony
Subject: Re: Today's Meeting

John,

Myself and my constituents have come to the conclusion that the proposal is sound and sufficient for the reasons that you have stated. We feel as though all information that we need for this conclusion has been presented and we support pushing it forward to all those necessary.

Best

Christian Shaffer
(He/Him/His)
RHA President

From: Shaheen, John Anthony <shaheen@wsu.edu>
Sent: Wednesday, February 26, 2020 10:41:34 AM
To: rha.president <rha.president@wsu.edu>
Cc: Shaheen, John Anthony <shaheen@wsu.edu>
Subject: Re: Today's Meeting

Ok Christian. Two questions:

1. Have we made a satisfactory business case for the proposal ,and
2. Would you support moving the proposal forward to the Vice President and President?

John

Sent from my iPhone

On Feb 26, 2020, at 10:20 AM, rha.president <rha.president@wsu.edu> wrote:

Hello,

I will not be able to make the meeting today due to a class requirement.

Best

Christian Shaffer
(He/Him/His)
RHA President

Wilson, Lia Jean

From: Casavant, Kenneth
Sent: Thursday, February 27, 2020 12:34 PM
To: Shaheen, John Anthony
Subject: RE: Task Force Action

Yes and yes. I wish we could have voted during the meeting so peer pressure would have been effective. Cheers, Ken

From: Shaheen, John Anthony <shaheen@wsu.edu>
Sent: Wednesday, February 26, 2020 1:49 PM
To: Casavant, Kenneth <casavantk@wsu.edu>
Cc: Shaheen, John Anthony <shaheen@wsu.edu>
Subject: Task Force Action

Hi Ken,

Today the Task Force was polled about whether to move the attached proposal forward to the VP as a recommendation. Bill asked two questions for each member to answer. It would be helpful to get your answers as well.

1. Did Transportation Services make a satisfactory business case that supports the one year rate increase proposal attached, and
2. Do you support moving the proposal forward for adoption?

I look forward to your reply.

Thanks.
John

John Shaheen, Director
Transportation Services
Washington State University
509.335.5105
shaheen@wsu.edu

Wilson, Lia Jean

From: Cole, Craig
Sent: Thursday, March 05, 2020 11:02 AM
To: Shaheen, John Anthony
Subject: RE: Task Force Action

John

I have my own personal opinions on this, but I will attempt to answer these questions on behalf of APAC

1. Did Transportation Services make a satisfactory business case that supports the one year rate increase proposal attached, and APAC members feel that additional options should have been considered. While they may have been considered and evaluated, it is unclear from the general information provided to everyone regarding some specific cases. If that information can be posted publically, then we can probably agree. Having seen all the detailed responses to questions, I feel personally that TS did make a satisfactory business case.
2. Do you support moving the proposal forward for adoption? Somewhat. I did want to bring up in the last meeting (which I missed sorry) that while incorporating additional parking into the 10-yr outlook is prudent planning on the part of TS, with the current enrollment projections, the current issues recruiting international and even domestic student from outside of Washington State, and the projections for Washington State high school graduation rates, I do not feel that that increasing the parking quantity should be part of the 10-year plan in building the rate increases. I do feel that you are justified in your 1-yr proposed increase, but the incremental increases over the next 3-5 years should be adjusted to reflect only the known renewal costs (which I know are still significant) and not increasing quantity of parking. I know that goes against prudent planning, but that is what my constituents feel should be reflected in the plan. As we are briefed by the Provost and others, APAC just didn't get the impression that the quantity of students at the Pullman campus was going to increase significantly over the next 5-10 years. It seemed more likely that the anticipated increases to enrollment would come at the other campus locations and in the on-line Global Campus, neither of which would affect the parking numbers here in Pullman. If there is more concrete evidence that we are not privy too, then that should be wider disseminated.

Go Cougs!!

Craig Cole

Exec Director of Building Operations
Facilities Services
Washington State University
McCluskey Services Building, Room #180M
P.O. Box 641150
Pullman WA 99164-1150
Tel: 509-335-9035 Fax# 509-335-1961
craig.cole@wsu.edu
<http://facilitieservices.wsu.edu/>

From: Shaheen, John Anthony <shaheen@wsu.edu>
Sent: Thursday, March 05, 2020 8:23 AM
To: Cole, Craig <craig.cole@wsu.edu>
Cc: Shaheen, John Anthony <shaheen@wsu.edu>
Subject: FW: Task Force Action
Importance: High

Hi Craig,

Are you able to weigh in on these questions below? John

From: Shaheen, John Anthony <shaheen@wsu.edu>

Sent: Wednesday, February 26, 2020 1:50 PM

To: Cole, Craig <craig.cole@wsu.edu>

Cc: Shaheen, John Anthony <shaheen@wsu.edu>

Subject: Task Force Action

Hi Craig,

Today the Task Force was polled about whether to move the attached proposal forward to the VP as a recommendation. Bill asked two questions for each member to answer. It would be helpful to get your answers as well.

1. Did Transportation Services make a satisfactory business case that supports the one year rate increase proposal attached, and
2. Do you support moving the proposal forward for adoption?

I look forward to your reply.

Thanks.

John

John Shaheen, Director
Transportation Services
Washington State University
509.335.5105
shaheen@wsu.edu

ATTACHMENT E

WSU Pullman Transportation Services 10-Year Deferred Capital Asset Preservation							
April 2021							
Fiscal Year	Garage Maintenance		Pavement Maintenance		Garage Elevator Modernize/Repair		Annual Deferred Maintenance
	Description	Estimate	Description	Estimate	Description	Estimate	
2022	<i>Defer</i>	\$ -	<i>Defer</i>	\$ -	<i>Defer</i>	\$ -	\$ -
2023	<i>Defer</i>	\$ -	<i>Defer</i>	\$ -	Terrell & Smith Ctr. Misc.	\$ 152,082	\$ 152,082
2024	<i>Defer</i>	\$ -	<i>Defer</i>	\$ -	Smith Ctr. Hydraulics	\$ 158,165	\$ 158,165
2025	<i>Defer</i>	\$ -	Various lots	\$ 491,512	Fine Arts Controls	\$ 253,064	\$ 744,576
2026	Daggy	\$ 435,508	Various lots	\$ 669,370	Terrell Controls	\$ 263,186	\$ 1,368,064
2027	Smith Ctr.	\$ 969,116	Various lots	\$ 873,889	Terrell Modernization	\$ 923,784	\$ 2,766,789
2028	Terrell	\$ 1,391,300	Various lots	\$ 937,778	Fine Arts Modernization	\$ 1,245,398	\$ 3,574,476
2029	Fine Arts	\$ 1,608,638	Various lots	\$ 932,162	Smith Ctr. Modernization	\$ 749,374	\$ 3,290,174
2030		\$ -	Various lots	\$ 1,052,786	Daggy Modernization	\$ 369,469	\$ 1,422,255
2031		\$ -	Various lots	\$ 520,082		\$ -	\$ 520,082
Total	Deferred Maint.	\$ 4,404,562	Deferred Maint.	\$ 5,477,579	Deferred Maint.	\$ 4,114,522	\$ 13,996,663
Notes:							
<i>Four parking garages, all below buildings.</i>							
<i>123 paved parking locations.</i>							
<i>Elevator "modernization" is a comprehensive renewal of elevator cabs and mechanics.</i>							
<i>Smith Center Garage bonds retired in 2024; \$630,000 per year.</i>							

ACTION ITEM #8

Northwest Public Broadcasting Participation in Paycheck Protection Program (Stacy Pearson/Bruce Pinkleton)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Northwest Public Broadcasting (NWPB) participation in the Paycheck Protection Program and resolution authorizing the related short-term financing.

PROPOSED: In association with WSU Northwest Public Broadcasting's application to participate in the Paycheck Protection Program, it proposed that the Board of Regents approve issuance of a short-term financing contract to be repaid with general university revenues generated by WSU Northwest Public Broadcasting, with net proceeds not to exceed \$575,000, a final maturity not to exceed 5 years, and a maximum interest rate not to exceed 3.0%; and further proposed that the Regents delegate authority to the President or his designee to execute the financing contract in support of the application, which will be contingent upon acceptance into the Paycheck Protection Program.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration
Bruce Pinkleton, Dean, Edward R. Murrow College of Communication

SUPPORTING INFORMATION: On April 2, 2020, the U.S. Small Business Administration (SBA) posted an interim final rule announcing the implementation of sections 1102 and 1106 of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). Section 1102 of the CARES Act temporarily adds a new program, titled the "Paycheck Protection Program," to the SBA's 7(a) Loan Program. Section 1106 of the CARES Act provides for forgiveness of up to the full principal amount of qualifying loans guaranteed under the Paycheck Protection Program (PPP). The PPP is intended to provide economic relief to small businesses with fewer than 500 employees who were adversely impacted by the Coronavirus Disease 2019 (COVID-

19). Per program guidance, a college or university that operates a public broadcasting station may apply for funds so long as the station employs no more than 500 employees. The limit on the number of employees applies to the public broadcasting station itself and does not include other employees of the university, even when the station is not a separate legal entity. Other college and university licensed stations in the region have applied and received funding through the PPP. WSU NWPB's application has been submitted and is under review.

Like many small businesses and public broadcast stations, NWPB has been impacted by the Covid-19 pandemic and related economic downturn. Starting in March 2020 with the shutdown, NWPB support from traditional revenue sources was severely impacted, yet NWPB's services were more important than ever to rural communities in the state. NWPB relies heavily on major donor, audience and business support. The pandemic brought significant impact to these revenue sources. Approximately 30% of NWPB's revenue from business supporters was lost as the pandemic forced them to shut down. Additionally, budget restrictions and reduced funding support from the University contributed to the decision to postpone hiring for long vacant, critical positions and deferring maintenance and purchases to replace antiquated and failing broadcast systems.

Participation in the PPP, with forgiveness of up to the full principal amount, is a prudent move to ensure NWPB is financially secure and able to protect jobs and provide uninterrupted vital service to the community. If NWPB's application to the PPP is not accepted for loan forgiveness, no contract for short-term financing will be sought.

Proposed Repayment Sources

The University and WSU NWPB will only enter into a contract for short-term financing if WSU NWPB's application is accepted into the PPP and qualifies for loan forgiveness. If this is the case, interest costs, if any, would be paid from NWPB operations.

BOARD OF REGENTS
Northwest Public Broadcasting
Participation in Paycheck Protection Program

Resolution #210507-634

WHEREAS, the Board of Regents of Washington State University by virtue of RCW 28B.10.528 has authority to delegate by resolution to the President of the University, or designee, powers and duties vested in or imposed upon the Board by law and to enable the President or designee to act on behalf of the Board of Regents in matters relating to the administration and governance of the University; and

WHEREAS, the U.S. Small Business Administration (SBA) temporarily added a new program titled "Paycheck Protection Program" as part of CARES act funding; and

WHEREAS, the Paycheck Protection Program rules were specifically modified to invite public broadcasting stations to participate in the program, including those licensed and operated by colleges and universities; and

WHEREAS, other college and university-licensed stations in the state and region have applied for and received funding.

RESOLVED: That the Board of Regents approve issuance of a short-term financing contract to be used for WSU Northwest Public Broadcasting's application to participate in the Paycheck Protection Program; with net proceeds not to exceed \$575,000, a final maturity not to exceed 5 years, and a maximum interest rate not to exceed 3.0%; and delegate authority to the President or his designee to execute the financing contract in support of the application and contingent upon acceptance into the Paycheck Protection Program.

Dated this 7th day of May 2021.

Chair, Board of Regents

Secretary, Board of Regents

INFORMATION ITEM #1

Athletics Budget Update and Plan for Fiscal Recovery (Stacy Pearson/Pat Chun)

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Overview of Athletics Budget and Plan for Fiscal Recovery

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance & Administration
Pat Chun, Athletics Director

SUPPORTING INFORMATION: This information item provides a holistic overview of the Athletics Department budget and fiscal recovery plan. In support of the information and plan outlined herein, three action items will be presented to Regents at the May 2021 Board meeting. These include:

1. approval of the FY2021 amended budget;
2. approval of the FY2022 projected budget; and
3. approval to issue external financing in support of the fiscal recovery plan.

Combined, these three action items will help the Athletics Department overcome the significant financial impacts of COVID-19 and provide a path to healthy and balanced fiscal operations.

Background

Intercollegiate athletic programs across the nation have been impacted by the COVID-19 pandemic. On August 11, 2020, the Pac-12 Conference announced the postponement of all fall sports until at least January 1, 2021. On September 24, 2020, the Pac-12 Conference announced that the football season may commence for those teams that have the necessary state and local health approvals on November 6, that men's and women's basketball may commence on November 25 consistent with the NCAA's official start date for these sports, and other winter sports may also commence consistent with the NCAA season dates for those sports. The modified season with minimal to no fan participation, along with reductions in sponsorship, media, etc., have greatly impacted revenues. While significant expense reductions were implemented, the net impact on FY2021 is substantial.

The Athletics Department provided updates on the FY2021 budget at each Board of Regents meeting over the course of the year. A summary of these budget projections is shown in Attachment A.

At the September 2020 Regents meeting, the Board requested that University leadership develop a plan of fiscal recovery for Athletics that addresses the current year fiscal impacts related to COVID-19; that provides a longer-term plan to eliminate deficit spending in Athletics (post COVID-19); and to pay off the accumulated deficit.

Development of the plan was based on three important assertions by the WSU Board of Regents and WSU leadership regarding participation in Pac-12 intercollegiate athletics:

1. The affiliation with a top-level intercollegiate athletics conference is a key and strategic means of increasing institutional visibility on a national scale, to the benefit of all WSU students, faculty, staff, alumni and stakeholders.
2. Intercollegiate athletics is an essential element of the residential campus experience for the Pullman Campus, and university support of intercollegiate athletics is an investment in the student experience that is essential to attracting and retaining a diverse student body.
3. WSU Intercollegiate Athletics without membership in the Pac-12 would be financially unfeasible.

Six steps for fiscal recovery were presented at the November 2020 Regents meeting for discussion and input from the Board. Since then, the University has continued to assess and refine the approach based on updated budget estimates, changes in environmental and market factors, and additional information. Many of the dates and dollar amounts have been updated since November 2020, but the six core steps to fiscal recovery remain in place, as outlined and updated below.

1. Address the COVID-19 related net revenue loss for FY2021 and FY2022 with approximately \$35.6M in external financing issued as general university bonds, to be repaid with Pac-12 media and bowl revenue distributions. The debt will be structured to provide for a consistent and fixed amount of debt expense in Athletics from FY2024 – FY2041. Based on a 20-year repayment term and current market rates, the incremental cost of new debt will be approximately \$1.6M per year. Additionally, \$11M of cash savings from the October 2020 refunding of existing debt will be used to help address the COVID-19 related shortfall.
2. Balance the annual athletics budget starting in FY2023 by

making permanent adjustments to cover the new debt service, designating media revenue to cover debt service, and making expenditure adjustments as needed.

3. Restore the University commitment to pay the annual Pac-12 affiliation fees of \$2.4M starting in FY2023 to provide institutional support of intercollegiate athletics. This plan does not propose a new student fee.
4. Reset the Athletics budget model and develop a sustainable funding model to rebuild by investing new realized revenues in future growth.
5. Continue to assess debt refunding and restructuring opportunities for additional savings and/or reduced debt service payments.
6. Formalize a plan to repay the cumulative deficit starting after FY2023 and eventually eliminate reliance on other fund balances. Renegotiation of the Pac-12 media rights contract, effective for FY2025, is expected to provide a new source of revenue to assist with repaying the cumulative deficit.

FY2021 Budget

Since the March 2021 budget projection, several revenue improvements have been achieved. Due to positive response to capital campaigns, contributions have progressed favorably since the last update for FY2021. Additionally, conference distributions, sponsorship, and waiver revenues have shown improvement due to the Pac-12 successfully negotiating media rights settlements, the Gesa Credit Union sponsorship, and further gender equity waivers granted than was previously projected. Operating expenses increased by approximately \$600,000 due to additional expenses related to team and GameDay COVID-19 testing, Air-Med transport, and other game related activities. Please see Attachment A.

To better align with NCAA agreed upon reporting guidance and best practices, contributions received in excess of capital expenses have been broken out as a non-operating revenue starting with FY2020. Capital contributions that are spent during the reporting period related to capital projects will be reflected in contributions revenue with the remaining capital contributions received during the fiscal period reflected below net operating income. This change in accounting procedure ensures that contributions for future capital projects are properly presented and are not used in a current year to offset operational costs. Attachment A and all other budget schedules reflect this change.

FY2022 Budget

Athletics has prepared an updated annual financial plan with conditional assumptions related to the impacts of COVID-19 in FY2022 and beyond. As shown in Attachment B, the current projection for FY2022 is based on a several key factors that will be monitored closely over the summer. The most significant factor is venue capacity. The current budget model assumes a 50% seating capacity for Fall 2021 at Martin Stadium and reflects tickets, donations, and other attendance correlated revenues to reflect the reduced capacity. Further revenues such as Pac-12/NCAA distributions, sponsorships, and other revenue streams are projected to resume at normal levels prior to COVID-19. Additionally, Athletics anticipates a return to pre-COVID-19 operations including recruiting, team travel, and a customary number of competitions.

Savings realized through refinancing of several existing debts in fall 2020 yielded \$11 million in net savings. These funds will be utilized to help address COVID-19 related losses in Athletics for FY2022. (Please see Attachment B).

FY2022 Scenario Analysis

In addition to the proposed FY2022 budget, WSU Athletics created a scenario analysis to demonstrate the impact of attendance capacity at 0%, 75% and 100%. If 50% capacity is unable to be achieved, Athletics is preparing contingency strategies that would reduce related costs and implement an immediate response compliant with the fiscal recovery plan. (Please see Attachment B).

Financing Plan to Address COVID-19 Related Losses in Athletics

As noted in Attachment A and Attachment B, COVID-19 has impacted FY2021 and FY2022 revenues in unprecedented ways. Given the magnitude of revenue losses created by the pandemic, the University is unable to absorb the loss internally. The University has developed a plan to finance the loss, and it will be repaid from athletics revenue sources without increasing the existing accumulated deficit. Attachment A and Attachment B demonstrate how the inflows from the proposed external financing will address the FY2021 and FY2022 operating loss and be repaid as a new annual debt payment.

ATTACHMENTS: Attachment A: FY2021 Budget with results of external financing
Attachment B: FY2022 Budget with results of external financing

Attachment A: FY2021 Budget with results of external financing

Washington State University		Athletics FY2021 Budget - Projected			
	Actuals FY2020	Nov BOR FY2021	March BOR FY2021	May BOR FY2021	March - May Changes
REVENUES:					
Ticket Sales	8.6	0.0	0.0	0.0	0.0
Contributions/Endowments	10.7	7.8	7.8	7.8	0.0
NCAA/Pac-12	34.7	27.8	20.0	21.3	1.3
Royalties/Advert/Sponsor	4.3	2.1	1.3	2.4	1.1
Waivers/Student Fees	5.2	4.9	4.9	5.1	0.2
Other Revenue	6.6	2.9	2.6	2.6	0.0
Total Revenue	70.1	45.6	36.6	39.2	2.6
EXPENSES:					
Compensation	28.5	25.3	25.4	25.4	0.0
Scholarships	10.5	11.4	11.4	11.4	0.0
Sport Programs	10.6	10.1	10.1	10.1	0.0
Marketing/Fund Raising	1.3	1.7	1.7	1.7	0.0
Debt Payments	9.2	10.0	10.0	10.0	0.0
Direct Admin/Dues	4.6	3.9	4.5	5.1	(0.6)
Other Expense	12.6	6.6	6.6	6.6	0.0
Total Expenses	77.3	69.1	69.7	70.3	(0.6)
Net Income from Operations	(7.1)	(23.5)	(33.1)	(31.1)	2.0
Proceeds from Proposed External Financing				35.6	
Savings from Refinancing of Existing Debt				0	
Net Income After Financing	(7.1)	(23.5)	(33.1)	4.5	2.0
Less Capital Expenses	(6.8)	(0.6)	(0.6)	(0.6)	0.0
Plus Cap. Cont. Beyond Expenses	4.6	1.5	1.5	2.7	1.2
Net Income after Capital Projects	(9.3)	(22.6)	(32.2)	6.6	38.8

- a. Additional capital contributions beyond expenses to align with NCAA reporting guidelines
- b. Increased Pac-12 distribution due to media rights negotiations and fulfillment of MBB TV games
- c. Gesa Field Sponsorship and favorability in IMG for FY21
- d. Higher amount of GE Waivers
- e. Shared expenses estimate increase from Pac-12

Attachment B: FY2022 Budget with results of external financing

Washington State University							
FY22 Proposed Athletics Budget (with FY23-FY26 pro-forma)							
	FY20	FY21	FY22	FY23	FY24	FY25	FY26
REVENUES:							
Ticket Sales	8.6	0.0	3.7	10.3	10.5	10.5	10.5
Contributions/Endowments	10.7	7.8	9.5	11.1	11.6	11.6	11.6
NCAA/Pac-12	34.7	21.3	39.3	40.9	42.7	46.3	48.0
Royalties/Advert/Sponsor	4.3	2.4	4.0	c. 4.2	4.2	4.2	4.2
Waivers/Student Fees	5.2	5.1	5.0	7.4	d. 7.5	d. 7.5	d. 7.5
Other Revenue	6.6	2.6	7.2	8.9	9.1	9.0	9.3
Total Revenue	70.1	39.2	68.7	82.8	85.8	89.1	91.1
EXPENSES:							
Compensation	28.5	25.4	29.2	j. 29.9	30.5	31.2	31.8
Scholarships	10.5	11.4	12.4	e. 12.3	12.4	12.7	13.0
Sport Programs	10.7	10.1	13.9	g. 13.6	13.9	14.2	14.5
Marketing/Fund Raising	1.3	1.7	2.3	g. h. 2.4	2.4	2.5	2.6
Debt Payments	9.2	10.0	10.0	i. 10.0	11.5	11.5	10.8
Direct Admin/Dues	4.6	5.2	4.0	4.1	4.2	4.3	4.5
Other Expense	12.5	6.6	11.8	k. 10.5	10.8	11.1	11.2
Total Expenses	77.3	70.3	83.5	82.7	85.6	87.5	88.4
Net Income from Operations	(7.1)	(31.1)	(14.8)	0.1	0.2	1.7	2.7
Proceeds from Proposed External Financing		35.6					
Savings from Refinancing of Existing Debt			11.0				
Net Income After Financing		4.5	(3.8)				
Less Capital Expenses	(6.8)	(0.6)	(0.3)	(0.2)	(0.2)	(20.1)	(0.2)
Plus Cap. Cont. Beyond Expenses	4.6	2.7	4.4	2.3	2.2	1.6	1.5
Net Income after Capital Projects	(9.3)	6.6	0.3	2.2	2.2	(16.8)	4.0
Cumulative Deficit	(83.9)	(77.3)	(77.0)	(74.8)	(72.6)	(89.4)	(85.4)

Scenario Analysis	
0% Capacity	
Ticket Sales	(3.7)
Contributions	(6.0)
Total Decrease to Net Income	(9.7)
75% Capacity	
Ticket Sales	2.1
Contributions	1.1
Other Revenue	0.2
Total Increase to Net Income	3.4
100% Capacity	
Ticket Sales	3.2
Contributions	1.5
Other Revenue	0.2
Total Increase to Net Income	4.9

- a. Additional capital contributions beyond expenses to align with NCAA reporting guidelines
- b. FY22-FY24 based on current Pac-12 contracts; FY25 & FY26 based on low tier Pac-12 projection
- c. Assumes Full MMR Rights in FY22 and out; Includes GESA Field Sponsorship
- d. Includes the restoration of institutional support of \$2.4M to cover Pac-12 affiliation fees starting in FY2023. Does not include new student fee.
- e. \$800k in FY22 for "Super Seniors"
- f. Capitalized Interest FY22 & FY23 results in no increase in annual debt payment; \$1.6M Payment from proposed external financing begins in FY24
- g. All games (team Travel/Game Expenses) were cancelled as of mid-March 2020 due to COVID; Recruiting was paused as of mid-March through remainder of FY21; Added COVID related expenses
- h. Spring Special events canceled due to COVID; All Gift-in-Kind expenses budgeted here
- i. Addition of BTO debt Service in FY22
- j. Several Mid-year raises given in FY19 (Fball, Soc, Vball); FY19 did not show full amount of raises; FY20 did not show full amount due to hiring freeze and pay reductions; FY21 did not show full amount due to furlough and reduction program; FY22 is first full year realizing increases
- k. Decrease in Severance Pay

ACTION ITEM #9

FY2021 Revised Athletics Budget Approval (Stacy Pearson/Pat Chun)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: FY2021 Revised Athletics Budget Approval

PROPOSED: That the Board of Regents approve the revised FY2021 Athletics budget.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration
Pat Chun, Director of Athletics

SUPPORTING INFORMATION: As described within the Athletics Budget Update and Plan for Fiscal Recovery Information Item, the FY2021 amended budget is presented for approval by the Board.

Due to a positive response to capital campaigns, revenue contributions have progressed favorably since the last update for FY2021. Additionally, conference distributions, sponsorship, and waiver revenues have shown improvement due to the Pac-12 successfully negotiating media rights settlements, the Gesa Credit Union sponsorship, and further gender equity waivers granted than was previously projected. Operating expenses increased by approximately \$600,000 in due to additional expenses related to team and game day COVID-19 testing, Air-Med transport, and other game related activities.

To better align with NCAA agreed upon reporting guidance and best practices, contributions received in excess of capital expenses have been broken out as a non-operating revenue starting with FY2020. This change in accounting procedure ensures that contributions for future capital projects are properly presented and are not used in a current year to offset operational costs. Attachment A and all other budget schedules reflect this change.

The FY2021 budget also includes proceeds from external financing, as outlined in the financing plan to address COVID related losses in the Athletics Action Item.

ATTACHMENT: Attachment A: Summary of Changes Since the March 2021 Meeting

Summary of Changes Since the March 2021 Meeting

Washington State University		Athletics FY2021 Budget - Projected			
	Actuals FY2020	Nov BOR FY2021	March BOR FY2021	May BOR FY2021	March - May Changes
REVENUES:					
Ticket Sales	8.6	0.0	0.0	0.0	0.0
Contributions/Endowments	10.7	7.8	7.8	7.8	0.0
NCAA/Pac-12	34.7	27.8	20.0	21.3	1.3
Royalties/Advert/Sponsor	4.3	2.1	1.3	2.4	1.1
Waivers/Student Fees	5.2	4.9	4.9	5.1	0.2
Other Revenue	6.6	2.9	2.6	2.6	0.0
Total Revenue	70.1	45.6	36.6	39.2	2.6
EXPENSES:					
Compensation	28.5	25.3	25.4	25.4	0.0
Scholarships	10.5	11.4	11.4	11.4	0.0
Sport Programs	10.6	10.1	10.1	10.1	0.0
Marketing/Fund Raising	1.3	1.7	1.7	1.7	0.0
Debt Payments	9.2	10.0	10.0	10.0	0.0
Direct Admin/Dues	4.6	3.9	4.5	5.1	(0.6)
Other Expense	12.6	6.6	6.6	6.6	0.0
Total Expenses	77.3	69.1	69.7	70.3	(0.6)
Net Income from Operations	(7.1)	(23.5)	(33.1)	(31.1)	2.0
Proceeds from Proposed External Financing				35.6	
Savings from Refinancing of Existing Debt				0	
Net Income After Financing	(7.1)	(23.5)	(33.1)	4.5	2.0
Less Capital Expenses	(6.8)	(0.6)	(0.6)	(0.6)	0.0
Plus Cap. Cont. Beyond Expenses	4.6	1.5	1.5	2.7	1.2
Net Income after Capital Projects	(9.3)	(22.6)	(32.2)	6.6	38.8

- a. Additional capital contributions beyond expenses to align with NCAA reporting guidelines
- b. Increased Pac-12 distribution due to media rights negotiations and fulfillment of MBB TV games
- c. Gesa Field Sponsorship and favorability in IMG for FY21
- d. Higher amount of GE Waivers
- e. Shared expenses estimate increase from Pac-12

ACTION ITEM #10
FY2022 Athletics Budget Approval
(Stacy Pearson/Pat Chun)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: FY2022 Athletics Budget Approval

PROPOSED: That the Washington State University Board of Regents approve the FY2022 Athletics budget.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance & Administration
Pat Chun, Athletics Director

SUPPORTING INFORMATION: As described within the Athletics Budget Update and Plan for Fiscal Recovery Information Item, the FY2022 budget is presented for approval by the Board.

Athletics has prepared an updated annual financial plan for FY2022-FY2026 with conditional assumptions to illustrate the impacts of COVID-19 in FY2022 and beyond. As stated in the overview, the current projection for FY2022 is based on a several key factors that will be monitored closely over the summer. The most significant factor is venue capacity. The current budget model assumes a 50% seating capacity for Fall 2021 at Martin Stadium and reflects tickets, donations, and other attendance correlated revenues to reflect the reduced capacity.

In addition to the proposed FY2022 budget, a scenario analysis is presented below to demonstrate the impact of attendance capacity at 0%, 75% and 100%. If 50% capacity is unable to be achieved, Athletics is preparing contingency strategies that would reduce related costs and implement an immediate response compliant with the fiscal recovery plan.

The FY2022 budget also include savings from refinancing of existing debt.

ATTACHMENT: Attachment A: FY2022 Budget with results of external financing

Attachment A

Washington State University		FY22 Proposed Athletics Budget (with FY23-FY26 pro-forma)					
	FY20	FY21	FY22	FY23	FY24	FY25	FY26
REVENUES:							
Ticket Sales	8.6	0.0	3.7	10.3	10.5	10.5	10.5
Contributions/Endowments	10.7	7.8	9.5	11.1	11.6	11.6	11.6
NCAA/Pac-12	34.7	21.3	39.3	40.9	42.7	46.3	48.0
Royalties/Advert/Sponsor	4.3	2.4	4.0	c. 4.2	4.2	4.2	4.2
Waivers/Student Fees	5.2	5.1	5.0	7.4	d. 7.5	d. 7.5	d. 7.5
Other Revenue	6.6	2.6	7.2	8.9	9.1	9.0	9.3
Total Revenue	70.1	39.2	68.7	82.8	85.8	89.1	91.1
EXPENSES:							
Compensation	28.5	25.4	29.2	j. 29.9	30.5	31.2	31.8
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Total Expenses	77.3	70.3	83.5	82.7	85.6	87.5	88.4
Net Income from Operations	(7.1)	(31.1)	(14.8)	0.1	0.2	1.7	2.7
Proceeds from Proposed External Financing		35.6					
Savings from Refinancing of Existing Debt			11.0				
Net Income After Financing		4.5	(3.8)				
Less Capital Expenses	(6.8)	(0.6)	(0.3)	(0.2)	(0.2)	(20.1)	(0.2)
Plus Cap. Cont. Beyond Expenses	4.6	2.7	4.4	2.3	2.2	1.6	1.5
Net Income after Capital Projects	(9.3)	6.6	0.3	2.2	2.2	(16.8)	4.0
Cumulative Deficit	(83.9)	(77.3)	(77.0)	(74.8)	(72.6)	(89.4)	(85.4)

Scenario Analysis	
0% Capacity	
Ticket Sales	(3.7)
Contributions	(6.0)
Total Decrease to Net Income	(9.7)
75% Capacity	
Ticket Sales	2.1
Contributions	1.1
Other Revenue	0.2
Total Increase to Net Income	3.4
100% Capacity	
Ticket Sales	3.2
Contributions	1.5
Other Revenue	0.2
Total Increase to Net Income	4.9

- a. Additional capital contributions beyond expenses to align with NCAA reporting guidelines
- b. FY22-FY24 based on current Pac-12 contracts; FY25 & FY26 based on low tier Pac-12 projection
- c. Assumes Full MMR Rights in FY22 and out; Includes GESA Field Sponsorship
- d. Includes the restoration of institutional support of \$2.4M to cover Pac-12 affiliation fees starting in FY2023. Does not include new student fee.
- e. \$800k in FY22 for "Super Seniors"
- f. Capitalized Interest FY22 & FY23 results in no increase in annual debt payment; \$1.6M Payment from proposed external financing begins in FY24
- g. All games (team Travel/Game Expenses) were cancelled as of mid-March 2020 due to COVID; Recruiting was paused as of mid-March through remainder of FY21; Added COVID related expenses
- h. Spring Special events canceled due to COVID; All Gift-in-Kind expenses budgeted here
- i. Addition of BTO debt Service in FY22
- j. Several Mid-year raises given in FY19 (Fball, Soc, Vball); FY19 did not show full amount of raises; FY20 did not show full amount due to hiring freeze and pay reductions; FY21 did not show full amount due to furlough and reduction program; FY22 is first full year realizing increases
- k. Decrease in Severance Pay

ACTION ITEM 11

Financing Plan to Address COVID Related Losses in Athletics (Stacy Pearson/Matt Skinner)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Financing plan to Address COVID Related Losses in WSU Intercollegiate Athletics

PROPOSED: That the Board of Regents approve a General Revenue Obligations Resolution (the "Resolution") to authorize the issuance and sale of bonds or other obligations, in one or more series, to be used to offset revenue losses in WSU Intercollegiate Athletics created by the COVID-19 pandemic; with net proceeds for the project not to exceed \$35,600,000, a final maturity not to exceed October 1, 2041, and a maximum interest rate not to exceed 5.0%; and delegate authority to the President or his designee to sell bonds or other obligations including the authority to determine the final issue size, amount of capitalized interest, maturity schedule, redemption provisions, method and timing of sale.

SUBMITTED BY: Stacy Pearson, CFO & Vice President, Finance and Administration
Matt Skinner, Associate Vice President, Finance and Administration

SUPPORTING INFORMATION: As described in the Athletics Budget Update and Fiscal Recovery Plan (Information Item #1), the COVID-19 pandemic has had material effects on the finances, operations, and economy of the State and the University. Intercollegiate athletic programs across the nation have been impacted by COVID-19, including the WSU Athletic Department.

Given the magnitude of revenue losses created by the COVID-19 pandemic, the University is unable to absorb the loss internally. The University has developed a plan to finance the loss to be repaid from athletic revenue sources without increasing the existing accumulated athletics deficit.

The Board of Regents has legal authority to incur debt for various purposes through issuance of revenue bonds or notes ("obligations") secured by general revenues of the University. The University intends to allocate Pac-12 conference revenues received by Athletics first to the repayment of this bond issuance before being available for Athletics operations.

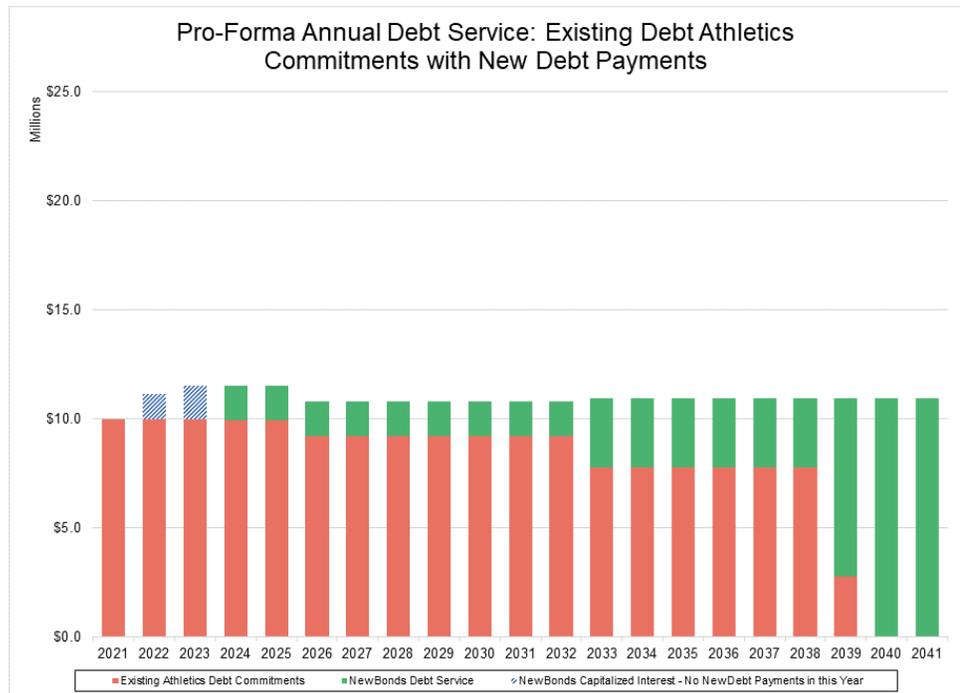
Proposed Financing Structure

The proposed term of financing is estimated at 20 years (final maturity not later than October 1, 2041), and structured to minimize the incremental annual debt service cost for Athletics over current budgeted levels. This is done via interest only payments through 2032, with amortizing principal wrapped around existing Athletics payments. Additionally, the Bonds may capitalize interest for FY 2022 and FY 2023, to allow time for Athletics revenues to recover without the need to make new debt service payments in those years.

The repayment will be structured in order to provide a fixed and predicable annual debt payment expense for Athletics through 2041.

The University, as advised by its bond counsel, plans to use taxable obligations.

The following chart and table depict the estimated annual debt service payments for Athletics with existing debt commitments and the new bonds proposed herein.

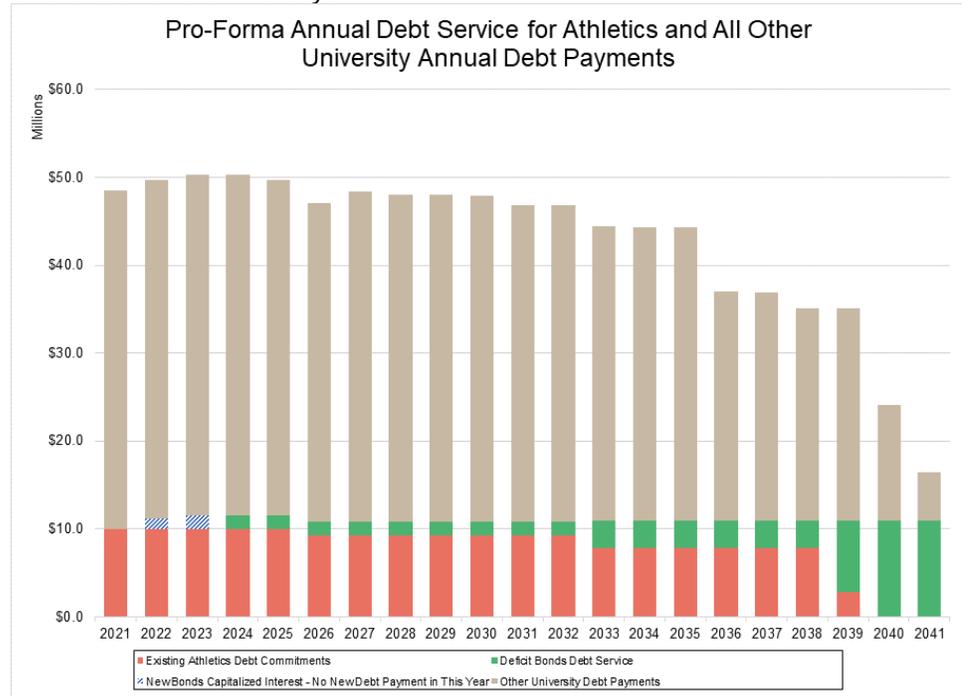


Estimated Total Annual Debt Service by Year
(Subject to change based on market rates at the time of financing)

Fiscal Year Ending	Existing Athletics Debt Commitments	Deficit Bonds Net Debt Service⁽¹⁾	Grand Total Athletics Debt Service
6/30/2022	\$9,969,035	-	\$9,969,035
6/30/2023	9,971,903	-	9,971,903
6/30/2024	9,964,265	\$1,570,090	11,534,354
6/30/2025	9,964,233	1,570,090	11,534,323
6/30/2026	9,217,163	1,570,090	10,787,252
6/30/2027	9,220,588	1,570,090	10,790,677
6/30/2028	9,216,838	1,570,090	10,786,927
6/30/2029	9,214,663	1,570,090	10,784,752
6/30/2030	9,214,863	1,570,090	10,784,952
6/30/2031	9,218,113	1,570,090	10,788,202
6/30/2032	9,223,650	1,570,090	10,793,740
6/30/2033	7,790,625	3,146,440	10,937,065
6/30/2034	7,793,688	3,142,330	10,936,018
6/30/2035	7,791,438	3,144,353	10,935,790
6/30/2036	7,789,344	3,147,103	10,936,447
6/30/2037	7,793,094	3,143,951	10,937,045
6/30/2038	7,791,969	3,145,465	10,937,434
6/30/2039	2,753,813	8,182,696	10,936,509
6/30/2040	-	10,933,226	10,933,226
6/30/2041	-	10,935,729	10,935,729
Total	\$153,899,279	\$63,052,099	\$216,951,378

(1) Net Debt Service reflects Capitalized Interest funded to pay interest due on the Deficit Bonds in FY2022 and FY2023. Assumes a 4.10% interest rate (market rate as of April 9, 2021 plus a 1% cushion for possible interest rate movements). Actual debt service payments will be finalized at the time of issuance.

The following chart depicts estimated annual debt service for Athletics and the entire University.



Proposed Repayment Sources

WSU Athletics participates as a fully vested member of the Pac- 12 Conference. WSU Athletics receives, via contract, one-twelve of the Pac-12 media rights. The current media rights contract includes known increase for FY2024 of approximately \$1.3 million, plus an increase in conference distributions of \$.5 million. These increases will be set aside and designated to pay for the incremental increase in debt service each year.

ATTACHMENT: General Revenue Bond Resolution

BOARD OF REGENTS

Financing Plan to Address COVID Related Losses in Athletics

Resolution # 210507-633

WHEREAS, the Board of Regents of Washington State University by virtue of RCW 28B.10.528 has authority to delegate by resolution to the President of the University, or designee, powers and duties vested in or imposed upon the Board by law and to enable the President, or designee to act on behalf of the Board of Regents in matters relating to the administration and governance of the University.

RESOLVED: That the Board of Regents approve a General Revenue Obligations Resolution (the "Resolution") to authorize the issuance and sale of bonds or other obligations, in one or more series, to be used to offset revenue losses in WSU Intercollegiate Athletics created by the COVID Pandemic; with net proceeds for the project not to exceed \$35,600,000, a final maturity not to exceed October 1, 2041, and a maximum interest rate not to exceed 5.0%; and delegate authority to the President or his designee to sell bonds or other obligations including the authority to determine the final issue size, amount of capitalized interest, maturity schedule, redemption provisions, method and timing of sale.

Dated this 7th day of May, 2021.

Chair, Board of Regents

Secretary, Board of Regents

WASHINGTON STATE UNIVERSITY
GENERAL REVENUE OBLIGATIONS

RESOLUTION NO. 210507-633

A RESOLUTION OF THE BOARD OF REGENTS OF WASHINGTON STATE UNIVERSITY AUTHORIZING THE SALE AND ISSUANCE OF GENERAL REVENUE OBLIGATIONS IN AN AGGREGATE DOLLAR AMOUNT TO PROVIDE NOT TO EXCEED \$35,600,000 (AFTER PAYMENT OF COSTS OF ISSUANCE AND PROVIDING FOR CAPITALIZED INTEREST) TO PROVIDE FUNDS FOR UNIVERSITY PURPOSES; AUTHORIZING OFFICIAL STATEMENTS AS NECESSARY; DELEGATING AUTHORITY TO THE DESIGNATED UNIVERSITY REPRESENTATIVE TO DETERMINE THE MANNER OF SALE OF THE OBLIGATIONS; APPROVE THE NUMBER OF SERIES, THE SERIES DESIGNATION, FINAL PRINCIPAL AMOUNTS, DATE OF THE OBLIGATIONS, DENOMINATIONS, INTEREST RATES, PAYMENT DATES, REDEMPTION PROVISIONS, AND MATURITY DATES FOR THE OBLIGATIONS UNDER THE TERMS AND CONDITIONS SET FORTH HEREIN.

ADOPTED: May 7, 2021

Prepared by:

K&L GATES LLP
Seattle, Washington

WASHINGTON STATE UNIVERSITY
RESOLUTION NO. 210507-633

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BOARD OF REGENTS

WASHINGTON STATE UNIVERSITY

RESOLUTION NO. 210507-633

A RESOLUTION OF THE BOARD OF REGENTS OF WASHINGTON STATE UNIVERSITY AUTHORIZING THE SALE AND ISSUANCE OF GENERAL REVENUE OBLIGATIONS IN AN AGGREGATE DOLLAR AMOUNT TO PROVIDE NOT TO EXCEED \$35,600,000 (AFTER PAYMENT OF COSTS OF ISSUANCE AND PROVIDING FOR CAPITALIZED INTEREST) TO PROVIDE FUNDS FOR UNIVERSITY PURPOSES; AUTHORIZING OFFICIAL STATEMENTS AS NECESSARY; DELEGATING AUTHORITY TO THE DESIGNATED UNIVERSITY REPRESENTATIVE TO DETERMINE THE MANNER OF SALE OF THE OBLIGATIONS; APPROVE THE NUMBER OF SERIES, THE SERIES DESIGNATION, FINAL PRINCIPAL AMOUNTS, DATE OF THE OBLIGATIONS, DENOMINATIONS, INTEREST RATES, PAYMENT DATES, REDEMPTION PROVISIONS, AND MATURITY DATES FOR THE OBLIGATIONS UNDER THE TERMS AND CONDITIONS SET FORTH HEREIN.

WHEREAS, the Legislature of the State of Washington, pursuant to the Bond Act (as hereinafter defined) has authorized the Board of Regents to sell and issue and incur revenue obligations to provide funds for University purposes, primarily, but not limited to offsetting revenue losses in the University's intercollegiate athletics resulting from the economic impacts of the COVID-19 pandemic (the "Project"); and

WHEREAS, the Board of Regents has determined to issue one or more series of general revenue obligations in an aggregate dollar amount to provide not to exceed \$35,600,000 of net proceeds (after payment of costs of issuance and providing for capitalized interest, if any) (collectively, the "Obligations") to finance all or a portion of the costs of the Project as described herein; and

WHEREAS, the University intends to provide funds for the repayment of the Obligations from General Revenues (as defined herein), which include athletic media revenues and other athletic revenues; and

WHEREAS, the Board of Regents wishes to delegate authority to the President of the University or his designee or the Vice President for Finance and Administration (hereinafter defined as the "Designated University Representative") to approve the manner of sale of such Obligations, number of series, the series designation, the final principal amounts of the obligations, date of the obligations, denominations, interest rates, payment dates, redemption provisions, and maturity dates of such Obligations to be fixed under such terms and conditions as are approved by this resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF WASHINGTON STATE UNIVERSITY, as follows:

Section 1. Definitions. The terms defined in this Section 1 shall, for all purposes of this resolution (including the recitals) and of any resolution supplemental hereto, have the following meanings:

Additional Obligations means one or more series of additional obligations of the University payable from General Revenues.

Athletic Facilities System means all of the facilities operated and maintained by the component unit of the University that operates and maintains certain intercollegiate athletic facilities for the University, whether now owned or hereafter acquired by the University.

Approved Bid means the winning bid submitted for a series of the Obligations if such series is sold by Competitive Sale.

Available System Revenues means all auxiliary revenues of a System less operating expenses and after payment of debt service on Outstanding System Obligations of the University to which such revenues have been pledged for repayment. The terms revenues and operating expenses shall be determined in accordance with the resolution(s) of the University authorizing the Outstanding System Obligations. From and after the date that all the Outstanding System Obligations of a System have been paid or defeased, all auxiliary revenues of such System shall be included in General Revenues.

Beneficial Owner means any person that has or shares the power, directly or indirectly, to make investment decisions concerning ownership of any Obligations (including persons holding Obligations through nominees, depositories or other intermediary).

Board means the Board of Regents of the University, which exists and functions pursuant to chapter 28B.30 RCW, as heretofore and hereafter amended.

Bond Act means, collectively, RCW 28B.10.300 through RCW 28B.10.330, inclusive, chapter 28B.140 RCW and chapter 28B.142 RCW, in each case as amended from time to time.

Bond Counsel means an attorney or firm of attorneys whose opinion is accepted in the national governmental obligations capital markets as to the issuance and validity of municipal securities, which attorney or firm has been approved by, selected by or retained by the University from time to time.

Code means the Internal Revenue Code of 1986, as heretofore or hereafter amended, together with all corresponding and applicable final, temporary or proposed regulations and revenue rulings as issued or amended with respect thereto by the United States Treasury Department or the Internal Revenue Service to the extent applicable to the Obligations.

Competitive Sale means the process by which the Obligations (or a portion of them) are sold through the public solicitation of bids from underwriting firms and/or financial institutions.

Debt Register means the registration records for the Obligations maintained by the Registrar.

Debt Service Fund means the special fund designated as the General Revenue Debt Redemption Fund, _____[year of issuance][series designation], created pursuant to Section 10 hereof.

Designated University Representative means, for purposes of this resolution, the President of the University or the Vice President for Finance and Administration or any additional designee appointed by the President of the University in writing.

DTC means The Depository Trust Company of New York, as depository for the Obligations, or any successor or substitute depository for the Obligations pursuant to Section 6 hereof.

Federal Tax Certificate means the certification of the University executed and delivered in connection with the issuance of Tax-Exempt Obligations.

Fiscal Year means the University's duly adopted fiscal year.

General Revenues means all nonappropriated income, revenues, including Available System Revenues attributable to auxiliary systems established under RCW 28B.10.300, except as specifically provided below, and receipts of the University if and to the extent such funds are not restricted in their use by law, regulation, or contract. The following items are excluded:

- (1) Appropriations to the University by the State from the State's General Fund;
- (2) Income or revenue from each fund the purpose of which has been restricted in writing by the terms of the gift or grant under which such fund has been donated, or by the donor thereof;
- (3) Fees imposed upon students as a condition of enrollment at the University, including but not limited to services and activities fees, the building fee component of tuition (established pursuant to RCW 28B.15.025), and technology fees;
- (4) (a) Pursuant to RCW 28B.30.741, all moneys received from the lease or rental on account of the trust lands set apart by the enabling act for a scientific school, all interest or income arising from the proceeds of the sale of such lands or of the timber, fallen timber, stone, gravel or other valuable material thereon, except for investment income derived pursuant to RCW 43.84.080 and, less the allocation to the State investment board expense account pursuant to RCW 43.33A.160 and all moneys received as interest on deferred payments on contracts for the sale of such lands, and (b) pursuant to RCW 28B.30.742, all moneys received from the lease or rental of lands set apart by the enabling act, pursuant to federal law, for an agricultural college, all interest or income arising from the proceeds of the sale of such lands or of the timber, fallen timber, stone, gravel or other valuable material thereon, except for investment income

derived pursuant to RCW 43.84.080 and, less the allocation to the state investment board expense account pursuant to RCW 43.33A.160; and all moneys received as interest on deferred payments on contracts for the sale of such lands, and identified as the Washington State University Agricultural School Trust and the Washington State University Scientific School Trust and (c) any additional fees and revenues hereafter pledged by the University for payment of debt service on the Trust and Building Fee Revenue Refunding Bonds, Series 2019 and any obligations issued on a parity therewith or subordinate thereto as provided in Resolution No. 190503-603;

(5) (a) The gross revenues received from the ownership and operation of the comprehensive recreational facilities and amenities approved by referendum of the students of the University on April 16-17, 1997 (the "Recreation Center"), and (b) the voluntary student fee approved by referendum of the students of the University on April 16-17, 1997;

(6) (a) The voluntary student fee approved by referendum of the students of the University on March 8-9, 2005, and approved and pledged by the Board as a services and activities fee to pay costs of renovating the Compton Union Building (the "CUB") located on Wilson Road and Terrell Mall in the center of the University's campus in Pullman, Washington and (b) all bookstore and other lease income and receipts and income derived from the operation of the CUB including room rental and vending receipts and income; and

(7) Income and revenue of the University separately pledged and used by it to pay and secure the payment of the principal of and interest on any issue or series of Special Revenue Obligations issued in the future, which income and revenue shall be excluded only for the term specified in the resolution authorizing the issuance of Special Revenue Obligations.

Unrestricted fund balances, to the extent that they were accumulated from money that was received as **General Revenues**, also are includable and available to pay obligations secured by **General Revenues**. Upon the inclusion of any source of revenue or income in General Revenues pursuant to Section 12(c) or removal of any income, revenues, or receipts from General Revenues pursuant to Section 12(d), this definition of General Revenues shall be deemed to be amended accordingly without further action by the University.

Government Obligations has the meaning given to such term in RCW Chapter 39.53, as the same may be amended from time to time, provided that such obligations are noncallable and are obligations issued or unconditionally guaranteed by the United States of America.

Housing and Dining System means the existing housing and dining system owned by the University.

Letter of Representations means the Blanket Issuer Letter of Representations from the University to DTC.

Negotiated Sale means the process by which the Obligations (or a portion of them) are sold by negotiation to one or more financial institutions or underwriting firms selected by the Designated University Representative.

Obligations means the Washington State University obligations, whether incurred in the form of notes, financing contracts or bonds, authorized to be issued by this resolution.

Official Notice of Sale means, if the Obligations shall be sold by Competitive Sale, the notice of bond sale authorized to be given in Section 9 of this resolution.

Official Statement means the Official Statement of the University pertaining to the sale of the Obligations, in either preliminary or final form.

Outstanding, when used as of a particular time with reference to the Obligations, means all Obligations delivered hereunder except:

(a) Obligations canceled by the Registrar or surrendered to the Registrar for cancellation;

(b) Obligations paid or deemed to have been paid within the meaning of this resolution; and

(c) Obligations in lieu of or in substitution for which replacement Obligations shall have been executed by the University and delivered by the Registrar hereunder.

Outstanding System Obligations mean all obligations previously issued and outstanding that are payable from and secured by auxiliary revenues of a System.

Person means any natural person, firm, joint venture, association, partnership, business trust, corporation, public body, agency or political subdivision thereof or any other similar entity.

Project means any University purpose or project.

Project Fund means the fund designated by the Designated University Representative for the deposit of Obligation proceeds, including any account or subaccounts therein authorized to be created pursuant to Section 11 of this resolution for the purpose of holding a portion of the proceeds of the Obligations.

RCW means the Revised Code of Washington, as now in existence or hereafter amended, or any successor codification of the laws of the State.

Registered Owner of any Obligation means the person named as the Registered Owner of such Obligation on the Debt Register.

Registrar means, at the option of the Designated University Representative, the University or the fiscal agent of the State of Washington, whose duties include registering and authenticating the Obligations, maintaining the Debt Register, transferring ownership of the Obligations, and paying the principal of and interest on the Obligations.

Resolution means this resolution of the Board and all supplements or amendments hereto made in conformity herewith.

Rule means Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

Sale Contract means, if the Obligations of a series shall be sold by Negotiated Sale, the purchase contract or approved term sheet relating to the Obligations between the University and the Underwriter.

Special Revenue Obligations means any issue or series of revenue bonds, revenue warrants or other revenue obligations of the University issued to directly or indirectly acquire (by purchase, lease or otherwise), construct, equip, install or improve part or all of particular facilities and which are payable from and secured in whole or in part by the income and revenue from such facilities.

State means the State of Washington.

System or **Systems** means and includes the Housing and Dining System and the Athletic Facilities System.

Tax-Exempt Obligations means the Obligations issued on a federally tax-exempt basis.

Term Obligations means the portion of the Obligations, if any, designated as “Term Obligations” in the Sale Contract or Approved Bid for such Obligations.

Underwriter means, the underwriter(s) of the Obligations if the Obligations are sold by a public Negotiated Sale, the financial institution if the Obligations are sold by a private Negotiated Sale or the successful bidder or proposer submitting the Approved Bid if the Obligations are sold by Competitive Sale.

University means Washington State University, a higher educational institution of the State, co-located in Pullman and Spokane, Washington, with additional campuses in Everett, Richland, and Vancouver.

Rules of Interpretation. In this resolution, unless the context otherwise requires:

(a) The terms “hereby,” “hereof,” “hereto,” “herein,” “hereunder” and any similar terms, as used in this resolution, refer to this resolution as a whole and not to any particular article, section, subdivision or clause hereof, and the term “hereafter” shall mean after, and the term “heretofore” shall mean before, the date of this resolution;

(b) Words of the masculine gender shall mean and include correlative words of the feminine and neuter genders and words importing the singular number shall mean and include the plural number and vice versa;

(c) Words importing persons shall include firms, associations, partnerships (including limited partnerships), trusts, corporations and other legal entities, including public bodies, as well as natural persons;

(d) Any headings preceding the text of the several articles and sections of this resolution, and any table of contents or marginal notes appended to copies hereof, shall be solely for convenience of reference and shall not constitute a part of this resolution, nor shall they affect its meaning, construction or effect;

(e) All references herein to “articles,” “sections” and other subdivisions or clauses are to the corresponding articles, sections, subdivisions or clauses hereof;

(f) Whenever any consent or direction is required to be given by the University, such consent or direction shall be deemed given when given by a Designated University Representative or his or her designee; and

(g) Whenever any transfer is required or permitted to be made to or from a Fund under this resolution, such transfer may be authorized by a Designated University Representative or his or her designee.

Section 2. Findings. The Board hereby finds as follows:

(a) It is in the best interests of the University to finance all or a portion of the costs of the Project through the issuance of Obligations upon the terms and conditions set forth for the Obligations in this resolution.

(b) It is necessary and in the best interest of the University to issue the Obligations payable from General Revenues, including athletic media revenues and other athletic revenues of the University.

Section 3. Authorization and Purpose of Obligations. For the purpose of paying and reimbursing the University for all or a portion of the costs of the Project, paying capitalized interest (if any), and paying costs of issuing the Obligations, the Board hereby authorizes the sale and issuance of general revenue obligations (the “Obligations”). The University may issue the Obligations in one or more series. The aggregate principal amount of the Obligations to be issued for each series and the maximum term for any series of Obligations under this resolution shall be determined by the Designated University Representative, pursuant to the authority granted in Section 9. The dollar amount of all Obligations to be issued under this resolution shall not exceed \$35,600,000 (after payment of costs of issuance and providing for capitalized interest) and the final maturity for any series of Obligations under this resolution is not later than October 1, 2041.

Section 4. Obligation Details. The Obligations shall be designated with the formal designation approved by the Designated University Representative. The Obligations shall be issued in fully registered form in the denominations approved by the Designated University Representative, and shall be numbered separately in the manner and with such additional designation as the Registrar deems necessary for purposes of identification, shall be designated,

by series, dated and bear interest at the per annum rates, payable on the dates and maturing in principal amounts set forth in the Sale Contract or Approved Bid, pursuant to Section 9. The Obligations shall be obligations only of the Debt Service Fund and shall be payable and secured as provided herein. The Obligations are not general obligations of the University. The Obligations shall not constitute an indebtedness of the University within the meaning of the constitutional provisions and limitations of the State of Washington.

Section 5. Redemption and Purchase.

(a) *Optional or Extraordinary Redemption.* The Obligations shall be subject to optional and/or extraordinary redemption on the dates, at the prices and under the terms set forth in the Sale Contract or Official Notice of Sale and Approved Bid approved by the Designated University Representative pursuant to Section 9.

(b) *Mandatory Redemption.* The Obligations shall be subject to mandatory redemption to the extent, if any, set forth in the Sale Contract or Official Notice of Sale and Approved Bid and as approved by the Designated University Representative pursuant to Section 9.

(c) *Purchase of Obligations.* If not otherwise provided in the Sale Contract or Approved Bid, the University reserves the right to use at any time any General Revenues available to purchase for retirement any of the Obligations offered to the University at any price deemed reasonable to the Designated University Representative.

(d) *Effect of Optional Redemption/Purchase.* If not otherwise provided in the Sale Contract or Approved Bid, to the extent that the University shall have optionally redeemed or purchased any Term Obligations prior to the scheduled mandatory redemption of such Term Obligations, the University may reduce the principal amount of the Term Obligations to be redeemed in like aggregate principal amount. Such reduction may be applied in the year specified by the Designated University Representative.

(e) *Selection of Obligations for Redemption.* If the Obligations are called for optional redemption, the series and maturities of the Obligations to be redeemed shall be selected as provided in the Sale Contract or Official Notice of Sale and Approved Bid.

(f) *Notice of Redemption.* Unless otherwise provided in the Sale Contract or Approved Bid (in which case, notice shall be given in accordance with the Sale Contract or Approved Bid) or waived by any Registered Owner of Obligations to be redeemed, official notice of any such redemption (which notice, in the case of an optional redemption, may be conditional and also shall state that redemption is conditioned by the Registrar on the receipt of sufficient funds for redemption) shall be given by the Registrar on behalf of the University by mailing a copy of an official redemption notice by first class mail at least 20 days and not more than 60 days prior to the date fixed for redemption to each Registered Owner of the Obligations to be redeemed at the address shown on the Debt Register or at such other address as is furnished in writing by such Registered Owner to the Registrar.

All official notices of redemption shall be dated and shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if fewer than all outstanding Obligations of a series are to be redeemed, the identification by maturity (and, in the case of partial redemption, the respective principal amounts) of the Obligations of a series to be redeemed,
- (4) that on the redemption date, provided that in the case of optional redemption the full amount of the redemption price is on deposit therefor, the redemption price will become due and payable upon each such Obligation or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date, and
- (5) the place where such Obligations are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Registrar.

Unless the University has revoked a notice of redemption in the case of an optional redemption, on or prior to any redemption date, the University shall deposit with the Registrar an amount of money sufficient to pay the redemption price of all the Obligations or portions of Obligations which are to be redeemed on that date.

Failure to give notice as to redemption of any Obligation or any defect in such notice shall not invalidate redemption of any other Obligation.

Notwithstanding the foregoing, if the Obligations are then held in book-entry only form, notice of redemption shall be given only in accordance with the operational arrangements then in effect at DTC but not less than 20 days prior to the date of redemption.

(g) *Effect of Notice; Obligations Due.* Unless otherwise provided in the Sale Contract or Approved Bid (in which case, notice shall be given in accordance with the Sale Contract or Approved Bid) or unless the University has revoked a notice of redemption (or unless the University provided a conditional notice and the conditions for redemption set forth therein are not satisfied), official notice of redemption having been given as aforesaid, the Obligations or portions of Obligations so to be redeemed shall, on the redemption date (unless in the case of optional redemption the University shall default in the payment of the redemption price), become due and payable at the redemption price therein specified, and from and after such date such Obligations or portions of Obligations shall cease to bear interest. Upon surrender of such Obligations for redemption in accordance with said notice, such Obligations shall be paid by the Registrar at the redemption price. Installments of interest due on or prior to a mandatory redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Obligation, there shall be prepared for the Registered Owner a new Obligation of the same maturity and series in the aggregate amount of the unpaid principal. All Obligations which have been redeemed shall be canceled and destroyed by the Registrar and shall not be reissued.

(h) *Additional Notice.* Unless otherwise provided in the Sale Contract or Approved Bid (in which case, notice shall be given in accordance with the Sale Contract or Approved Bid) in addition to the foregoing notice, further notice shall be given by the University as set out below, but no defect in said further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as above prescribed. Each further notice of redemption given hereunder shall contain the information required above for an official notice of redemption plus (i) the CUSIP numbers of all Obligations being redeemed; (ii) the date of issue of the Obligations as originally issued; (iii) the rate of interest borne by each Obligation being redeemed; (iv) the maturity date of each Obligation being redeemed; and (v) any other descriptive information needed to identify accurately the Obligations being redeemed. Each further notice of redemption may be sent at least 20 days before the redemption date to each party entitled to receive notice pursuant to Section 23 of this resolution under agreements for continuing disclosure information, and to the Underwriter or to its business successors, if any, and with such additional information as the Registrar deem appropriate, but such mailings shall not be a condition precedent to the redemption of such Obligations.

(i) *Use of CUSIP Numbers.* Upon the payment of the redemption price of Obligations being redeemed, each check or other transfer of funds issued for such purpose shall bear the CUSIP number, if any, identifying, by maturity, the Obligations being redeemed with the proceeds of such check or other transfer.

(j) *Amendment of Notice Provisions.* The foregoing notice provisions of this Section 5, including but not limited to the information to be included in redemption notices and the persons designated to receive notices, may be amended without the consent of any Registered Owners of Obligations by additions, deletions and changes in order to maintain compliance with duly promulgated regulations and recommendations regarding notices of redemption of municipal securities.

Section 6. Registration, Exchange and Payments.

(a) *Registrar/Debt Register.* If the Obligations are issued in the form of revenue bonds or otherwise sold by public sale, the University will utilize the system of registration approved by the Washington State Finance Committee, which utilizes the fiscal agent of the State of Washington, as registrar, authenticating agent, paying agent and transfer agent. In the alternative, if determined by the Designated University Representative, the University may act as the registrar, authenticating agent, paying agent and transfer agent (in either case, collectively, the "Registrar"). The Registrar shall keep, or cause to be kept, at its principal corporate trust office, sufficient records for the registration and transfer of the Obligations (the "Debt Register"), which shall be open to inspection by the University. The Registrar is authorized, on behalf of the University, to authenticate and deliver Obligations transferred or exchanged in accordance with the provisions of such Obligations and this resolution and to carry out all of the Registrar's powers and duties under this resolution. The Registrar shall be responsible for its representations contained in the Certificate of Authentication on the Obligations.

(b) *Registered Ownership.* The University and the Registrar may deem and treat the Registered Owner of each Obligation as the absolute owner for all purposes, and neither the University nor the Registrar shall be affected by any notice to the contrary. Payment of any such Obligation shall be made only as described in Section 6(h) hereof, but such registration may be transferred as herein provided. All such payments made as described in Section 6(h) shall be valid and shall satisfy the liability of the University upon such Obligation to the extent of the amount or amounts so paid.

(c) *DTC Acceptance/Letter of Representations.* If the Obligations are issued in the form of revenue bonds or otherwise sold by public sale, the Obligations shall initially be held in fully immobilized form by DTC acting as depository, and the provisions of subsection (d), (e) and (f) shall be applicable. To induce DTC to accept the Obligations as eligible for deposit at DTC, the University has heretofore executed and delivered to DTC the Letter of Representations.

Neither the University nor the Registrar will have any responsibility or obligation to DTC participants or the persons for whom they act as nominees with respect to the Obligations for the accuracy of any records maintained by DTC or any DTC participant, the payment by DTC or any DTC participant of any amount in respect of the principal of or interest on Obligations, any notice that is permitted or required to be given to Registered Owners under this resolution (except such notices as shall be required to be given by the University to the Registrar or to DTC), the selection by DTC or any DTC participant of any person to receive payment in the event of a partial redemption of the Obligations, or any consent given or other action taken by DTC as the Registered Owner. For so long as any Obligations are held in fully immobilized form hereunder, DTC or its successor depository shall be deemed to be the Registered Owner for all purposes, and all references in this resolution to the Registered Owners shall mean DTC or its nominee and shall not mean the Beneficial Owners.

(d) *Use of Depository.*

(1) The Obligations shall be registered initially in the name of CEDE & Co., as nominee of DTC, with a single Obligation for each maturity of a series in a denomination equal to the total principal amount of such maturity. Registered ownership of such immobilized Obligations, or any portions thereof, may not thereafter be transferred except (A) to any successor of DTC or its nominee, provided that any such successor shall be qualified under any applicable laws to provide the service proposed to be provided by it; (B) to any substitute depository appointed by the Designated University Representative pursuant to subsection (2) below or such substitute depository's successor; or (C) to any person as provided in subsection (4) below.

(2) Upon the resignation of DTC or its successor (or any substitute depository or its successor) from its functions as depository or a determination by the University to discontinue the system of book-entry transfers through DTC or its successor (or any substitute depository or its successor), the Designated University Representative may appoint a substitute depository. Any such substitute depository shall be qualified under any applicable laws to provide the services proposed to be provided by it.

(3) In the case of any transfer pursuant to clause (A) or (B) of subsection (1) above, the Registrar shall, upon receipt of all outstanding Obligations, together with a written request on behalf of the University, issue a single new Obligation for each maturity of a series then outstanding, registered in the name of such successor or substitute depository, or its nominee, all as specified in such written request of the University.

(4) In the event that (A) DTC or its successor (or substitute depository or its successor) resigns from its functions as depository, and no substitute depository can be obtained, or (B) the Designated University Representative determines that it is in the best interest of the Beneficial Owners of the Obligations that the Obligations be provided in certificated form, the ownership of such Obligations may then be transferred to any person or entity as herein provided, and shall no longer be held in fully immobilized form. The Designated University Representative shall deliver a written request to the Registrar, together with a supply of definitive Obligations in certificated form, to issue Obligations in any authorized denomination. Upon receipt by the Registrar of all then outstanding Obligations, together with a written request on behalf of the University to the Registrar, new Obligations of each series shall be issued in the appropriate denominations and registered in the names of such persons as are provided in such written request.

(e) *Transfer or Exchange of Registered Ownership; Change in Denominations.* The registered ownership of any Obligation may be transferred or exchanged, but no transfer of any Obligation shall be valid unless it is surrendered to the Registrar with the assignment form appearing on such Obligation duly executed by the Registered Owner or such Registered Owner's duly authorized agent in a manner satisfactory to the Registrar. Upon such surrender, the Registrar shall cancel the surrendered Obligation and shall authenticate and deliver, without charge to the Registered Owner or transferee, a new Obligation (or Obligations at the option of the new Registered Owner) of the same date, series, maturity and interest rate and for the same aggregate principal amount in any authorized denomination, naming as Registered Owner the person or persons listed as the assignee on the assignment form appearing on the surrendered Obligation, in exchange for such surrendered and canceled Obligation. Any Obligation may be surrendered to the Registrar and exchanged, without charge, for an equal aggregate principal amount of Obligations of the same date, series, maturity and interest rate, in any authorized denomination. The Registrar shall not be obligated to transfer or exchange any Obligation after the mailing of notice of the call of such Obligations for redemption.

(f) *Registrar's Ownership of Obligations.* The Registrar may become the Registered Owner or Beneficial Owner of any Obligation with the same rights it would have if it were not the Registrar, and to the extent permitted by law, may act as depository for and permit any of its officers or directors to act as member of, or in any other capacity with respect to, any committee formed to protect the rights of the Registered Owners of the Obligations.

(g) *Registration Covenant.* The University covenants that it will maintain a system for recording the ownership of each Tax-Exempt Obligation that complies with the provisions of Section 149 of the Code.

(h) *Place and Medium of Payment.* Both principal of and interest on the Obligations shall be payable in lawful money of the United States of America. For so long as all Obligations are in fully immobilized form, payments of principal and interest shall be made as provided in accordance with the operational arrangements of DTC referred to in the Letter of Representations. In the event that the Obligations are no longer in fully immobilized form, unless otherwise provided in the Sale Contract or the Approved Bid, interest on the Obligations shall be paid by check or draft mailed to the Registered Owners at the addresses for such Registered Owners appearing on the Debt Register on the 15th day of the month preceding the interest payment date, and principal of the Obligations shall be payable upon presentation and surrender of such Obligations by the Registered Owners at the principal office of the Registrar; provided, however, that if so requested in writing by the Registered Owner of at least \$1,000,000 principal amount of Obligations of a series, interest will be paid by wire transfer on the date due to an account with a bank located within the United States.

Section 7. Form of Obligations. The Obligations, if issued in the form of bonds, shall each be in substantially the following form, with appropriate or necessary insertions or series designation, depending upon the omissions and variations as permitted or required hereby. If the Obligations are no longer held in fully-immobilized form, the form of Obligations will be changed to reflect the changes required in connection with the preparation of certificated Obligations. If the Obligations are issued either in the form of notes or other type of contract, the following form shall be changed to reflect applicable changes approved by the Designated University Representative in the Sale Contract or Approved Bid.

UNITED STATES OF AMERICA

NO. _____ \$ _____

STATE OF WASHINGTON
WASHINGTON STATE UNIVERSITY

GENERAL REVENUE [BOND], _____[year of issuance][series designation]

INTEREST RATE: % MATURITY DATE: CUSIP NO.:

REGISTERED OWNER:

PRINCIPAL AMOUNT:

WASHINGTON STATE UNIVERSITY (the “University”), a state university organized and existing under and by virtue of the laws of the State of Washington (the “State”), promises to pay to the Registered Owner identified above, or registered assigns, on the Maturity Date identified above, solely from the special fund of the University known as the “General Revenue Debt Redemption Fund, _____[year of issuance][series designation]” (the “Bond Fund”) maintained by the University and General Revenues to be deposited therein pursuant to a Resolution adopted by the Board of Regents on May 7, 2021 (the “Resolution”), the Principal Amount indicated above and to pay interest thereon from the Bond Fund from _____, _____[year of issuance], or the most recent date to which interest has been paid or duly provided for or until payment of this bond at the Interest Rate set forth above, payable on _____, and semiannually thereafter on the first days of each _____ and _____. Both principal of and interest on this bond are payable in lawful money of the United States of America. For so

long as the bonds of this issue are held in fully immobilized form, payments of principal and interest thereon shall be made as provided in accordance with the operational arrangements of The Depository Trust Company (“DTC”) referred to in the Blanket Issuer Letter of Representations (the “Letter of Representations”) from the University to DTC. The fiscal agent of the State is acting as the registrar, authenticating agent and paying agent for the bonds of this issue (the “Bond Registrar”). Capitalized terms used in this bond which are not specifically defined have the meanings given such terms in the Resolution. Reference is made to the Resolution for other covenants of the University and other terms and conditions upon which this bond has been issued, which terms and conditions are made a part hereof by this reference. The University irrevocably and unconditionally covenants that it will keep and perform all of the covenants of this bond and of the Resolution.

This bond is issued pursuant to the Resolution to finance the Project and to pay costs of issuance.

This bond is payable from General Revenues of the University, including athletic media revenues and other athletic revenues of the University, and the University does hereby pledge and bind itself to set aside from such General Revenues, and to pay into the Bond Fund the various amounts required by the Resolution to be paid into and maintained in such Fund, all within the times provided by the Resolution.

The bonds of this issue are subject to redemption prior to their scheduled maturity under the terms of the [Sale Contract][Official Notice of Sale and Approved Bid] for such obligations.

[The bonds of this issue are not private activity bonds. The bonds of this issue have [not] been designated by the University as “qualified tax-exempt obligations” for investment by financial institutions under Section 265(b) of the Internal Revenue Code of 1986, as amended.] [The University has taken no action to cause the interest on this bond to be exempt from federal income taxation.]

Except as otherwise provided in the Resolution, this bond shall not be entitled to any right or benefit under the Resolution, or be valid or become obligatory for any purpose, until this bond shall have been authenticated by execution by the Registrar of the certificate of authentication inscribed hereon.

It is hereby certified, recited and represented that the issuance of this bond and the bonds of this issue is duly authorized by law; that all acts, conditions and things required to exist and necessary to be done or performed precedent to and in the issuance of this bond and the bonds of this issue to render the same lawful, valid and binding have been properly done and performed and have happened in regular and due time, form and manner as required by law; that all acts, conditions and things necessary to be done or performed by the University or to have happened precedent to and in the adoption of the Resolution have been done and performed and have happened in regular and due form as required by law; that due provision has been made for the payment of the principal of and premium, if any, and interest on this bond and the bonds of this issue and that the issuance of this bond and the bonds of this issue does not contravene or violate any constitutional or statutory limitation.

IN WITNESS WHEREOF, Washington State University has caused this bond to be executed by the manual or facsimile signatures of the Chair and Secretary of the Board of Regents, and a facsimile corporate seal of the University to be imprinted hereon as of the _____ day of _____, _____[year of issuance].

[SEAL]

WASHINGTON STATE UNIVERSITY

By _____/s/_____
Chair, Board of Regents

ATTEST:

_____/s/_____
Secretary, Board of Regents

The Registrar's Certificate of Authentication on the Obligations shall be in substantially the following form:

CERTIFICATE OF AUTHENTICATION

This bond is one of the Bonds described in the within mentioned Resolution and is one of the General Revenue Bonds, _____[year of issuance] of Washington State University, dated _____, _____[year of issuance].

[WASHINGTON STATE FISCAL
AGENT][UNIVERSITY], Registrar

By _____
Authorized Signer

Section 8. Execution. Unless otherwise provided in the Sale Contract or the Approved Bid, the following provisions of this Section 8 shall be applicable. The Obligations of each series shall be executed on behalf of the University with the manual or facsimile signature of the Chair of the Board of Regents, shall be attested by the manual or facsimile signature of the Secretary of the Board of Regents and shall have the seal of the University impressed or a facsimile thereof imprinted thereon.

Only such Obligations as shall bear thereon a Certificate of Authentication in the form hereinbefore recited, manually executed by the Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this resolution. Such Certificate of Authentication shall be conclusive evidence that the Obligations so authenticated have been duly executed, authenticated and delivered hereunder and are entitled to the benefits of this resolution.

In case either of the officers of the University who shall have executed the Obligations shall cease to be such officer or officers of the University before the Obligations so signed shall have been authenticated or delivered by the Registrar, or issued by the University, such

Obligations may nevertheless be authenticated, delivered and issued and upon such authentication, delivery and issuance, shall be as binding upon the University as though those who signed the same had continued to be such officers of the University. Any Bond may also be signed and attested on behalf of the University by such persons as at the actual date of execution of such Bond shall be the proper officers of the University although at the original date of such Bond any such person shall not have been such officer.

Section 9. Sale of Obligations; Official Statement.

(a) *Obligations.* The Board of Regents has determined that it would be in the best interest of the University to delegate to the Designated University Representative the authority to approve the form of the Obligations, the manner of sale, the number of series, the series designation, the final principal amounts of the Obligations, date of the Obligations, taxable or tax-exempt status of each series, interest rates, payment dates, redemption provisions, and maturity dates of such Obligations, and other terms and conditions of the Obligations in the manner provided hereafter so long as

- (1) the net proceeds of sale (gross proceeds, minus costs of issuance and capitalized interest), of the Obligations sold pursuant to this resolution does not exceed \$35,600,000;
- (2) the final maturity of the Obligations is not later than October 1, 2041; and
- (3) the true interest cost to the University for the Obligations of a series does not exceed 5.0%.

In determining the manner of sale, number of series, the taxable or tax-exempt status of each series, the series designation, the final principal amounts of the Obligations, date of the Obligations, interest rates, payment dates, redemption provisions, and maturity dates of such Obligations, the Designated University Representative, in consultation with University staff and the University's financial advisor, shall take into account those factors that, in his judgment, will result in the most favorable interest cost on the applicable series of the Obligations to their maturity, including, but not limited to current financial market conditions and current interest rates for obligations comparable in tenor and quality to the applicable series of the Obligations.

The Designated University Representative is hereby authorized to determine whether the Obligations shall be sold by Negotiated Sale or by a Competitive Sale. Upon the selection of one or more underwriters or financial institutions, the Designated University Representative shall negotiate the terms of sale for the Obligations, including the terms described in this section, in a contract of sale (a "Sale Contract"). If the Obligations, either in the form of notes or bonds, are sold by a public Competitive Sale, sealed bids will be received by the Designated University Representative or the Competitive Sale will be undertaken by electronic means, in the manner and on such date and time as the Designated University Representative hereafter shall determine, and the Designated University Representative will approve the bid offering to purchase the Obligations at the lowest true interest cost to the University at such price as shall be determined

at the time of sale by the Designated University Representative, plus accrued interest to the date of delivery, on all the terms and conditions set out in the applicable Official Notice of Sale.

All bids submitted for the purchase the Obligations shall be as set forth in the applicable Official Notice of Sale or otherwise as established by the Designated University Representative which will be furnished upon request made to the Designated University Representative. Such bids may be accompanied by surety bond or a cashier's or certified check, as a good faith deposit, made payable to the order of the University. The good faith deposit, if any, of the successful bidder shall be security for the performance of its bid and shall be held as liquidated damages in case the successful bidder fails to take up and pay for the applicable series of the Obligations.

Subject to the terms and conditions set forth in this Section 9, the Designated University Representative is hereby authorized to accept an Approved Bid in a Competitive Sale and/or execute the final form of a Sale Contract in a Negotiated Sale, upon his approval of the form of the Obligations, the number of series, the series designation, the final principal amounts of the obligations, date of the obligations, interest rates, payment dates, redemption provisions, and maturity dates of such obligations set forth therein. Following each sale of the Obligations, the Designated University Representative shall provide a report to the Board of Regents, describing the final terms of each series of the Obligations approved pursuant to the authority delegated in this section.

Upon the adoption of this resolution, the proper officials of the University including the Designated University Representative, are authorized and directed to undertake all other actions necessary for the prompt sale, execution and delivery of the Obligations and further to execute all closing certificates and documents required to effect the closing and delivery of the Obligations in accordance with the terms of the Sale Contract or Official Notice of Sale and Approved Bid. In furtherance of the foregoing, the Designated University Representative is authorized to approve and enter into agreements for the payment of costs of issuance, including Underwriter's discount, the fees and expenses specified in the Sale Contract, including fees and expenses of Underwriter and other retained services, including Bond Counsel, rating agencies, fiscal agent, and other expenses customarily incurred in connection with issuance and sale of obligations.

(b) *Official Statement.* The Designated University Representative is authorized to ratify and to approve for purposes of the Rule, if applicable, on behalf of the University, an Official Statement for each series (and any Preliminary Official Statement) and any supplement thereto relating to the issuance and sale of each series of the Obligations and the distribution of each series of the Obligations pursuant thereto with such changes, if any, as may be deemed by him/her to be appropriate.

(c) *Term of Authority.* The authority granted by this section shall remain in effect until withdrawn by the Board.

Section 10. Debt Service Fund. The University hereby establishes a separate special fund to be held separate and apart from all other funds and accounts of the University to be

designated as the “General Revenue Debt Redemption Fund, ____ [year of issuance][series designation]” (the “Debt Service Fund”). Notwithstanding the foregoing, for accounting purposes, the University maintains central debt service accounts, one for interest and the other for principal payments, into which the various departments deposit their debt service obligations, and the University pays debt service on all outstanding bonds and notes from these central accounts. The University covenants to deposit into the Debt Service Fund from General Revenues on or prior to each interest payment date, redemption date and maturity date an amount sufficient to pay the interest on the Obligations then coming due and the principal of the Obligations maturing or subject to redemption and redemption premium, if any. Such payments shall be made in sufficient time to enable the Registrar to pay interest on and/or principal of and redemption price of the Obligations to the Registered Owners, when due. Net income earned on investments in the Debt Service Fund, if any, shall be deposited in the Debt Service Fund.

Section 11. Project Fund; Application of Obligation Proceeds. The Designated University Representative is hereby authorized and directed to create a special fund of the University for the deposit of Obligation proceeds (the “Project Fund”). The following amounts shall be deposited to the Project Fund:

(1) The proceeds of the Obligations received on the date of issuance shall be deposited into the Project Fund as shall be determined by the Designated University Representative; and

(2) All interest earnings and receipts from investments of money held in the Project Fund.

Money on hand in the Project Fund shall be disbursed to pay costs of issuance of the Obligations, to pay capitalized interest, to pay and reimburse the University for costs of the Project, and to pay arbitrage rebate when due with respect to the Obligations. For purposes of accounting and compliance, the University shall segregate and separately account for the deposit and expenditure of Obligation proceeds and interest earnings thereon.

The Designated University Representative shall determine the application of available Obligation funds and other moneys in the Project Fund as between the various components of the Project so as to accomplish, as nearly as may be, all of the projects described or provided for in this resolution. The Designated University Representative shall determine the exact extent and specification for acquisition, equipping, installation or other improvements.

If the Designated University Representative shall determine that it has become impractical to accomplish any components of the Project or portions thereof by reason of State or local circumstances, including changed conditions or costs substantially in excess of those estimated, the University shall not be required to accomplish such components of the Project and may apply the Obligation proceeds or any portion thereof to other portions of the Project, or to other projects approved by the Board or to payment of debt service on the Obligation.

Section 12. Source of Repayment and Security for Obligations.

(a) *Special Fund Obligations.* The Obligations shall be special fund obligations of the University, payable solely from General Revenues, including athletic media revenues and other athletic revenues of the University, and the money and investments deposited into the Debt Service Fund. The Obligations shall not constitute an obligation, either general, special or moral, of the State, nor a general or moral obligation of the University. The Registered Owners of the Obligations shall have no right to require the State, nor has the State any obligation or legal authorization, to levy any taxes or appropriate or expend any of its funds for the payment of the principal thereof or the interest or any premium thereon. The University has no taxing power.

(b) *All Obligations Have Equal Claim on General Revenues.* The Obligations shall be equally and ratably payable, without preference, priority or distinction because of date of issue or otherwise from General Revenues.

(c) *Additions to General Revenues.* The University reserves the right to include in General Revenues, at its sole option, in the future, other sources of revenue or income.

(d) *Deletions from General Revenues.* The University reserves the right to remove, at its sole option, in the future, any revenues from General Revenues; provided that the revenues to be deleted shall not be greater than five percent (5%) of the previous Fiscal Year's General Revenues. The removal of General Revenues in compliance with this provision shall be evidenced by a certificate executed by the Vice President for Finance and Administration (or the successor to the functions of the Vice President for Finance and Administration) identifying the items to be deleted.

(e) *No Issuance of Obligations of Auxiliary Systems.* The University covenants not to issue obligations or obligations in the future that are solely payable from and secured by the revenues of any of the Systems. It is the intention of this Board that future obligations issued by the University for the benefit of each System be issued as Additional Obligations that are payable from General Revenues.

Section 13. Investment of Funds. The University covenants to invest and reinvest money deposited in the Debt Service Fund and the Project Fund only in those investments in which agencies of the State are authorized to invest pursuant to State law.

Section 14. Establishment of Additional Accounts and Subaccounts. The University reserves the right, to be exercised in its sole discretion, to establish such additional accounts within the funds established pursuant to this resolution, and subaccounts within such accounts, as it deems necessary or useful for the purpose of identifying more precisely the sources of payments herein and disbursements therefrom; provided that the establishment of any such account or subaccount does not alter or modify any of the requirements of this resolution with respect to a deposit or use of money or result in commingling of funds not permitted hereunder.

Section 15. Additional Obligations. The University shall have the right to issue one or more series of Additional Obligations for University purposes as permitted under the Bond Act or otherwise under State law, and for the costs of issuing Additional Obligations, or to refund or advance refund any Obligations or Outstanding System Obligations.

Section 16. Covenants Regarding Tax Exemption. With respect to Obligations issued as Tax-Exempt Obligations, the University covenants and agrees that it will comply with the terms of the Federal Tax Certificate with respect to any series of Tax-Exempt Obligations. The Designated University Representative is authorized to determine whether the series of the Obligations may be qualified under Section 265(b) of the Code and to designate the series of the Obligations as “qualified tax-exempt obligations” pursuant to Section 265(b) of the Code for investment by financial institutions.

Section 17. Lost, Stolen or Destroyed Obligations. In case any Bond or Obligations shall be lost, stolen or destroyed, the Registrar may execute and deliver a new Bond or Obligations of like date, series, number and tenor to the Registered Owner thereof upon the owner’s paying the expenses and charges of the Registrar and the University in connection therewith and upon his filing with the Registrar evidence satisfactory to the Registrar that such Bond was actually lost, stolen or destroyed and of his ownership thereof, and upon furnishing the Registrar and the University with indemnity satisfactory to the Registrar and the University.

Section 18. No Recourse Against Individuals. No Registered Owner shall have any recourse for the payment of any part of the principal or redemption price, if any, of or interest on the Obligations, or for the satisfaction of any liability arising from, founded upon, or existing by reason of, the issuance or ownership of such Obligations against the officers of the University or officers or members of the Board in their individual capacities.

Section 19. Defeasance. In the event that money and/or noncallable Government Obligations maturing or having guaranteed redemption prices at the option of the owner at such time or times and bearing interest to be earned thereon in amounts (together with such money, if any) sufficient to redeem and retire part or all of the Obligations in accordance with their terms, are hereafter irrevocably set aside in a special account and pledged to effect such redemption and retirement, and, if the Obligations are to be redeemed prior to maturity, irrevocable notice, or irrevocable instructions to give notice of such redemption has been delivered to the Registrar, then no further payments need be made into the Debt Service Fund or any account therein for the payment of the principal of, premium, if any, and interest on the Obligations so provided for. Such Obligations shall then cease to be entitled to any lien, benefit or security of this resolution, except the right to receive the funds so set aside and pledged. Such notices of redemption, if any, and such Obligations shall no longer be deemed to be Outstanding hereunder, under this resolution or under any resolution authorizing the issuance of obligations or other indebtedness of the University.

Within 20 days after any defeasance of Obligations, the University shall provide notice of defeasance of Obligations to Registered Owners of Obligations defeased and to each party entitled to receive notice under agreements for continuing disclosure entered into pursuant to Section 23.

Section 20. Supplemental Resolutions.

(a) *Without Consent of Owners.* The Board, from time to time and at any time, may adopt a resolution or resolutions supplemental to this resolution which supplemental resolution or resolutions thereafter shall become a part of this resolution, for any one or more or all of the following purposes:

(1) to add to the covenants and agreements of the University in this resolution other covenants and agreements thereafter to be observed, which shall not materially adversely affect the interests of the Registered Owners of any Outstanding Obligations affected by the supplemental resolution, or to surrender any right or power herein reserved to or conferred upon the University; or

(2) to make such provisions for the purpose of curing any ambiguities or of curing, correcting or modifying any provision contained in this resolution or any resolution authorizing Additional Obligations in regard to matters or questions arising under such resolutions as the Board may deem necessary or desirable and not inconsistent with such resolution and which shall not materially adversely affect the interest of the Registered Owners of Outstanding Obligations.

Any such supplemental resolution of the Board may be adopted without the consent of the Registered Owners of any Obligations at any time Outstanding, notwithstanding any of the provisions of subsection (b) of this section.

(b) *With Consent of Owners.* With the consent of the Registered Owners of not less than 51% in aggregate principal amount of all Outstanding Obligations of a series affected by a supplemental resolution, the Board may adopt a resolution or resolutions supplemental hereto for the purpose of adding any provisions to or changing in any manner or eliminating any of the provisions of this resolution or of any supplemental resolution provided, however, that no such supplemental resolution shall:

(1) extend the fixed maturity of any Outstanding Obligations, or reduce the rate of interest thereon, or extend the time of payment of interest from their due date, or reduce the amount of the principal thereof, or reduce any premium payable on the redemption thereof, without the consent of the Registered Owner of each Bond so affected; or

(2) reduce the aforesaid percentage of Registered Owners required to approve any such supplemental resolution, without the consent of the Registered Owners of all of the Outstanding Obligations affected by the reduction.

For purposes of granting any consent under this subsection, the issuer of any insurance policy or letter of credit guaranteeing the payment of any Obligations shall be deemed to be the Owner of those Obligations. It shall not be necessary for the consent of Registered Owners under this subsection (b) to approve the particular form of any proposed supplemental resolution, but it shall be sufficient if such consent shall approve the substance thereof.

Section 21. Concerning the Registered Owners.

(a) *Form of Consent of Registered Owners.* Any request, direction, consent or other written instrument required by this resolution to be signed or executed by the Registered Owners may be in any number of concurrent written instruments of similar tenor and may be signed or executed by such Registered Owners in person or by an agent or agents duly appointed by a written instrument. For purposes of compliance with this section, the issuer of an irrevocable letter of credit securing the repayment of the Obligations or an issuer of a policy of municipal bond insurance insuring the payment of the Obligations shall be deemed to be the Registered Owner of the Obligations. Proof of the execution of any such written instrument and of the ownership of the Obligations shall be sufficient for any purpose of this resolution and shall be conclusive in favor of the University, and/or the Registered Owners with regard to any action taken under such instrument, if made in the following manner:

(1) the fact and date of the execution by any Registered Owner of any such instrument may be proved by the certificate of any officer in any jurisdiction who, by the laws thereof, has power to take acknowledgments of deeds to be recorded within such jurisdiction, to the effect that the Registered Owner signing such instrument acknowledged to him or her the execution thereof, or by an affidavit of a witness to such execution; and

(2) the ownership of Obligations shall be proved by the Debt Register maintained by the Registrar.

Nothing contained in this Section 21(a) shall be construed as limiting the University to the proof above specified, it being intended that the University may accept any other evidence of the matters herein stated to which it may seem sufficient.

(b) *Waiver of Form.* Except as otherwise provided herein, any notice or other communication required by this resolution to be given by delivery, publication or otherwise to the Registered Owners or any one or more thereof may be waived, at any time before such notice or communication is so required to be given, by written waivers mailed or delivered to the University by the Registered Owners of all Obligations of a series entitled to such notice or communication.

(c) *Revocation; Conclusive Action.* At any time prior to (but not after) the evidencing to the University of the taking of any action by the Registered Owners of the percentage in aggregate principal amount of Outstanding Obligations of a series specified in this resolution in connection with such action, any Registered Owner may, by filing written notice with the University, revoke any consent given by such Registered Owner or the predecessor Registered Owner of such Bond. Except as aforesaid, any such consent given by the Registered Owner of any Bond shall be conclusive and binding upon such Registered Owner and upon all future Registered Owners of such Bond and of any Bond issued in exchange therefor or in lieu thereof, irrespective of whether or not any notation in regard thereto is made upon such Bond. Any action taken by the Registered Owners of the percentage in aggregate principal amount of a series of Outstanding Obligations specified in this resolution in connection with such action shall

be conclusively binding upon the University and the Registered Owners of all Outstanding Obligations.

Section 22. Determination of Registered Owners' Concurrence. In determining whether the Registered Owners of the requisite aggregate principal amount of Outstanding Obligations have concurred in any demand, request, direction, consent or waiver under this resolution, Obligations which are owned by or held in the name of the University shall be disregarded and deemed not to be Outstanding for the purpose of any such determination. Obligations so owned which have been pledged in good faith may be regarded as Outstanding for the purposes of this Section 22 if the pledgee shall establish to the satisfaction of the University the pledgee's right to vote such Obligations and that the pledgee is not the University.

Section 23. Undertaking to Provide Ongoing Disclosure. If determined to be applicable, the Designated University Representative is authorized to, in his discretion, execute and deliver a certificate regarding continuing disclosure with respect to each series of Obligations in order to assist the Underwriter in complying with Section (b)(5) of the Rule.

Section 24. Resolution a Contract with Owners. This resolution is adopted under the authority of and in full compliance with the Constitution and laws of the State of Washington. In consideration of the purchase and acceptance of the Obligations by those who shall hold the same from time to time, the provisions of this resolution shall constitute a contract with the owner or owners of each Obligation and the coupons, if any, appurtenant thereto, and the obligations of the University and its Board under said laws and under this resolution shall be enforceable by any court of competent jurisdiction; and the covenants and agreements herein set forth to be performed on behalf of the University shall be for the equal benefit, protection and security of the owners of any and all of the Obligations and the coupons, if any, appurtenant thereto.

Section 25. Contract-Savings Clause. The covenants contained in this resolution, the Obligations and the provisions of the Bond Act shall constitute a contract between the University and the Registered Owners of the Obligations and shall be construed in accordance with and controlled by the laws of the State. If any one or more of the covenants or agreements provided in this resolution to be performed on the part of the University shall be declared by any court of competent jurisdiction and final appeal, if any appeal be taken, to be contrary to law, then such covenant or covenants, agreement or agreements shall be null and void and shall be deemed separable from the remaining covenants and agreements in this resolution and shall in no way affect the validity of the other provisions of this resolution or of the Obligations.

Section 26. No Benefits to Outside Parties. Nothing in this resolution, express or implied, is intended or shall be construed to confer upon or to give to any person, other than the University, the Registrar, and the Registered Owners of Obligations, any right, remedy or claim under or by reason of this resolution; and the covenants, stipulations and agreements in this resolution are and shall be for sole and exclusive benefit of the University, the Registrar, and the Registered Owners of Obligations, their successors and assigns.

Section 27. Immediate Effect. This resolution shall take effect immediately upon its adoption.

ADOPTED AND APPROVED by the Board of Regents of Washington State University, by a regular meeting of the Board held this 7th day of May, 2021.

WASHINGTON STATE UNIVERSITY

Chair, Board of Regents

ATTEST:

Secretary, Board of Regents

CERTIFICATE

I, the undersigned, Secretary of the Board of Regents (“Board”) of Washington State University (the “University”), DO HEREBY CERTIFY:

1. That the attached Resolution (the “Resolution”) is a true and correct copy of a resolution of the University, as finally adopted at a regular meeting of the Board of Regents held on the 7th day of May, 2021, and duly recorded in my office.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law, due and proper notice of such meeting was given; that a quorum of the Board was present throughout the meeting and a legally sufficient number of members of the Board voted in the proper manner for the adoption of said Resolution; that all other requirements and proceedings incident to the proper adoption of said Resolution have been duly fulfilled, carried out and otherwise observed, and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this 7th day of May, 2021.

Secretary

INFORMATION ITEM #2

Update on Tax Issues
(Stacy Pearson)

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Update on tax issues.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration

BACKGROUND INFORMATION:

As stated in the Regents motion in June 2020, Dr. Schulz relinquished his use of the Seattle condominium, which was part of his original employment contract and which required him to use it when travelling on the west side of the state. The condominium was a legacy item from the prior WSU presidency that was included in the Dr. Schulz's contract by the Regents. This has created extra expense for the University in the form of taxes and maintenance, as well as additional tax liability for Dr. Schulz, which was unanticipated and unintended. The university discovered this after the tax review, previously referenced, which revealed some errors and inconsistencies on the part of the university that have now been addressed in a proactive manner. The Regents directed that the University sell the condominium, and that Dr. Schulz be made whole for any unintended tax liability arising from its use.

In accordance with the Regent's instructions, the Seattle condominium was sold in March 2021 for \$920,000 and net proceeds after fees and title insurance was approximately \$865,000. As instructed by the Regents, WSU utilized these proceeds to reimburse the President for this unintended tax liability. The remainder of the funds will be used at the discretion of the President or designee to assist with the university budget.

Regarding the specific tax issues, last year WSU engaged Moss Adams, an accounting consulting firm, to advise on payroll tax consequences of benefits offered to Dr. Kirk Schulz in his employment contract. The review determined that WSU did not accurately assess taxes on fringe benefits provided to Dr. Schulz for calendar years 2016 - 2019 including:

- Employer provided vehicles
- Employer provided housing in Seattle
- Employer provided housing and related services on the WSU Pullman Campus

Correct W2s were issued in spring of 2020 and resulted in additional taxes due for the four-year period was \$153,243, plus interest and penalties for a total of \$186,581. To assist in remedying the tax implications and in accordance with the Regents instructions, WSU reimbursed Dr. Schulz for the additional taxes, grossed up at the estimated federal tax rate, plus Medicare catch up. The total grossed up payment was \$303,137.29.

This payment was made in July 2020 and was reported as taxable compensation.

Dr. Schulz returned the vehicles to WSU early in 2020 and vacated the housing provided in Seattle in June. Housing, associated housing costs and the vehicles were taxed for the time in use. This resulted in additional taxable income of \$70,646.33 in 2020. To address this taxable amount, WSU paid Dr. Schulz a grossed-up total of \$45,835.67 and withheld the same amount in taxes in December 2020. This resulted in net zero payment and the amounts were reflected in his 2020 W2 and his December 24, 2020 earnings statement.

For tax year 2021 and future years, WSU will annually assess and accurately report any taxable benefits and resulting withholdings for Dr. Schulz for compensation and fringe benefits outlined and provided in his employment contract.

MINUTES
Board of Regents
March 12, 2021

The Board of Regents of Washington State University (WSU or University) met pursuant to call in Open Meeting at 9:00 a.m. on Friday, March 12, 2021. Due to Governor Jay Inslee's Proclamation 20-28, dated March 24, 2020, and to reduce risks related to the COVID 19 pandemic, the meeting was conducted using phone and video technology.

Present: Regent Brett Blankenship, Chair; Regents Arliegh Cayanan, Enrique Cerna, Marty Dickinson, Lura Powell, Jenette Ramos, Heather Redman, Lisa Schauer, John Schoettler, and Ron Sims; President Kirk H. Schulz, Executive Vice President and Provost Elizabeth Chilton, and Faculty Representative Greg Crouch.

I. OPENING

A. Report from the Chair of the Board of Regents. Chair Blankenship called the meeting to order and welcomed audience members. He reminded the audience that the Regents, as well as presenters, would be participating in the meeting by phone and video.

Chair Blankenship further reminded the audience that there would be a public comment period during the meeting to be held at the conclusion of the Board's regular business and stated the period would last for up to 10 minutes. He noted that each speaker would be allowed two minutes and preference would be given to speakers who were speaking to matters that are or will be before the Board.

B. Report from the President of the University. President Schulz welcomed the audience and the Regents to the meeting. He said he want to begin his report by highlighting and commending Vice President for Finance and Administration and CFO Stacy Pearson and her team for their outstanding work over the past year to ensure the overall fiscal health of the University. President Schulz further commend WSU's faculty, staff and students for their resilience over the past year. President Schulz provided the following updates:

- Recent gift announcements at WSU:
 - o A new \$2 million endowed chair, supported by the Washington tree fruit industry
 - o A \$2 million investment from Northwest Farm Credit to support WSU research and students
 - o Commitments of \$1 million to enhance athletic facilities and \$2 million toward the Indoor Practice Facility made by generous donors to WSU
- OneWSU Initiative: The planning process for the OneWSU initiative is moving forward. Constituency groups have been providing comments and feedback on the concept papers recently distributed. Faculty, staff and students have raised some legitimate concerns and in response to that feedback, leadership is working on modifications. President Schulz said he appreciates the continued engagement of the university community in this important initiative.

C. Report for the Chancellor of WSU Tri Cities. Chancellor Sandra Haynes welcomed the Regents and audience to WSU Tri Cities virtually and provided the following updates:

- Strategic Planning: Leadership has been engaged in campus strategic planning and has identified six campus goals: Student Success, Research and Scholarship, Accessibility and Equity, Regional and Community Engagement, Campus Culture and Environment, and Institutional Effectiveness. In addition to identifying campus goals, the executive cabinet is working on a dashboard that will display a set of metrics used to evaluate progress toward meeting each of the goals.
- Construction and Renovation: The new academic building construction remains on schedule and within budget and anticipated occupancy is June 2021. The “Stories Veterans Monument” was renovated and is now fully recognizable as a veterans monument and has changed the face of the south entrance to campus.
- Energy and Environment: WSU Tri-Cities combined the PNNL/WSU Joint Institute for Bioproducts co-director position with the co-director position in the Bio Sciences Engineering Laboratory. This solidifies the relationship between these entities. In addition, WSU Tri-Cities is working to create a new Institute, the Institute for Northwest Energy Futures (INEF), that has been supported with a \$500,000 lead gift to fund an endowed professorship. This endowed distinguished professorship at WSU Tri-Cities will provide the leadership in designing and developing the institute to leverage WSU’s many energy and environmental assets to focus on the Mid-Columbia Region. The Institute will provide thoughtful leadership in regional energy systems configurations, and provide economic evaluations of power production, transmission, storage, fuels production and industrial applications.
- Enrollment Update: Enrollment continues to be a challenge. Spring 2021 student enrollment decreased 78 students or 4.8% from last spring. Undergraduate enrollment is down 70 students or 4.8% and graduate students decreased by 8 students or 4.5%. Total student full-time equivalent (FTE) decreased 135 or 10.5% from last spring. WSU Tri-cities continues to monitor the enrollment trends and as of March 1, freshman applications were up 41% over last year at this time.
- Expanding Access: WSU Tri-Cities continues to focus on enrollment and retention with 4 major initiatives. 1) To strengthen wrap-around student support and strategically grow enrollment across academic areas. 2) In Fall 2020, WSU Tri-Cities re-established an important partnership between Columbia Basin College (CBC) and WSU Tri-Cities called the Bridges Program. This program encompasses a coordinated bachelor’s degree path, providing students a seamless transfer option from CBC to WSU Tri-Cities. With this program, tuition rates are frozen from the first year enrolled at WSU Tri-Cities. In practice, students can complete their degree in minimal time and receive the support they need along the way. 3) In the interest of making a student's transition easier to WSU Tri-Cities, a new program called the I-82 Advantage was launched. The program offers in-state tuition rates to students residing in Umatilla County – just across the river in Oregon. Blue Mountain Community College (BMCC) is in this county and WSU Tri-Cities will be extending these programs to all students who attend that institution. 4) In following all health and safety requirements (including social distancing and mask requirements), WSU Tri-Cities plans to bring classes with 20 students or less fully back for in-person learning fall 2021. For classes larger than 20, WSU Tri-Cities is working toward an alternative

and/or supplemental in-person options. Beginning spring and summer 2021, the campus will slowly transition staff and faculty to working in-person in phases, as well as slowly start to introduce in-person interactive experiences for programs such as orientation and others, while still maintaining all health and safety requirements.

II. CONSENT AGENDA.

Chair Blankenship reported there were four items on the Consent Agenda.

- A) Approval of Minutes – November 13, 2020, Board of Regent Meeting
- B) Approval of Minutes – January 22, 2021, Board of Regent Retreat
- C) Establish a Department of Viticulture and Enology
- D) Discontinuation of the Masters in Public Affairs

Chair Blankenship asked if any Regent wished to remove any items on the Consent Agenda to be considered separately. Hearing no requests, it was moved and seconded that the Consent Agenda be approved. Carried.

III. REPORTS FROM SHARED GOVERNANCE GROUPS. Representatives from University groups—Foundation Board of Directors, Faculty Senate, Associated Students of Washington State University Tri Cities, Administrative Professional Advisory Committee, and the Alumni Association—presented their reports. (*Exhibit A*)

IV. RESEARCH AND ACADEMIC AFFAIRS COMMITTEE REPORT. Regent Schauer reported the Research and Academic Affairs Committee reviewed several Information Items, including a presentation on Undergraduate Education, an Office of Research Update, and items approved by the President under delegated authority. She further reported the committee heard presentations on two Action Items: 1) Establish a Department of Viticulture and Enology, and 2) Discontinue the Masters in Public Affairs, both presented by Provost and Executive Vice President Elizabeth Chilton. Regent Schauer reported that the Committee recommend that both Action Items be place on the Consent Agenda for Board consideration.

V. STUDENT AFFAIRS AND STUDENT LIFE COMMITTEE REPORT. Regent Sims reported the Student Affairs and Student Life Committee reviewed a Student Affairs Update presentation and held a very robust discussion with student affairs staff from each of the WSU campuses.

VI. INSTITUTIONAL INFRASTRUCTURE COMMITTEE REPORT. Regent Redman reported the Committee reviewed one Future Action Item: WSU Vancouver, Life Sciences Building Schematic Design Approval presented by CFO and Vice President for Finance and Administration Stacy Pearson, Chancellor Mel Netzhammer, and Associate Vice President for Facilities Olivia Yang.

IV. Strategic and Operational Excellence Committee Report. Regent Powell reported the Strategic and Operational Excellence Committee reviewed several agenda items including four Information Items: 1) Election of Officers, 2) Modernization Initiative Update, 3) Update on Initiative for Data-Informed Decision Making, and 4) Legislative Update. Regent Powell further reported the committee reviewed and heard a presentation on four Action Items and submitted the following for Board consideration:

Northwest Commission on Colleges and Universities Mid-Cycle Accreditation Report

It was moved and seconded that the Board of Regents approve the Northwest Commission on Colleges and Universities Mid-Cycle Accreditation Report as proposed. Carried. *(Exhibit B)*

Discontinue Required Use of the SAT and ACT in WSU's Admissions Process

Chair Blankenship noted for the record that it was decided that this item would be presented as an Action Item rather than a Future Action Item, in accordance with Board of Regents Bylaw II.12.B.

It was moved and seconded that the Board of Regents discontinue required use of the SAT and ACT in WSU's admissions processes as proposed. Carried. *(Exhibit C)*

Proposed Revisions to WAC 504-26: Standards of Conduct for Students

It was moved and seconded that the Board of Regents approve revisions to WAC 504-26: Standards of Conduct for Students as proposed. Carried. *(Exhibit D)*

Facilities Naming Proposal

Chair Blankenship noted for the record that it was decided that this item would be presented as an Action Item rather than a Future Action Item, in accordance with Board of Regents Bylaw II.12.B.

It was moved and seconded that the Board of Regents approve the naming of an Athletics facility space as proposed. Carried. *(Exhibit E)*

IV. FINANCE AND COMPLIANCE COMMITTEE REPORT. Regent Dickinson reported the Finance and Compliance Committee reviewed and held a robust discussion on numerous agenda items including four Information Items: 1) Internal Audit Update, 2) WSU Financial Statement Audit Exit, 3) WSU Comprehensive Annual Financial Report, Trends and Debt Report, and 4) Integrated Financial Planning and Forecasting Update. Regent Dickinson further reported the Committee reviewed presentations on seven Future Action Items: 1) Academic Year 2021-2022 Tuition Rates, 2) Services and Activities Fees Rate for Academic Year 2021-2022, 3) Services and Activities Fees Committee Allocations for Summer 2021 and Academic Year 2021-2022, 4) WSU Pullman, Undergraduate Technology Fee Committee Allocations for Academic Year 2021-2022, 5) WSU Vancouver, Technology Fee Committee Allocations for Academic Year 2021-2022, 6) WSU Pullman, Proposed Changes to the Parking System Rates and Fines, and 7) FY2021 Athletic Budget Update. Regent Dickinson reported the Committee reviewed four Action Items and submitted the following for Board consideration:

Fiscal Year 2022 Housing and Dining Rates

It was moved and seconded that the Board of Regents approve the Fiscal Year 2022 Housing and Dining Rates as proposed. Carried. *(Exhibit F)*

Revised Services and Activities Fees for Academic Year 2020-2021

Chair Blankenship noted for the record, it was decided that this item would be presented as an Action Item rather than a Future Action Item, in accordance with Board of Regents Bylaws II.12.B.

It was moved and seconded that the Board of Regents approve the Revised Services and Activities Fees for Academic Year 2020-2021. Carried. *(Exhibit G)*

Revised Services and Activities Fees Allocations for Summer 2020 and Academic Year 2020-2021

Chair Blankenship noted for the record, it was decided that this item would be presented as an Action Item rather than a Future Action Item, in accordance with Board of Regents Bylaws II.12.B.

It was moved and seconded that the Board of Regents approve the Revised Services and Activities Fees Allocations for Summer 2020 for Academic Year 2020-2021. Carried. *(Exhibit H)*

One-Time Revisions to Certain Mandatory Student Fees for Academic Year 2020-2021

Chair Blankenship noted for the record, it was decided that this item would be presented as an Action Item rather than a Future Action Item, in accordance with Board of Regents Bylaws II.12.B.

It was moved and seconded that the Board of Regents approve the One-Time Revisions to Certain Mandatory Student Fees for Academic Year 2020-2021. Carried. *(Exhibit I)*

VI. OTHER BUSINESS. Chair Blankenship reported the Board meet in Executive Session Thursday, March 11, to discuss with legal counsel litigation or potential litigation in which the University is or could be a party. Chair Blankenship further reported the Board would not take any action as a result of those discussions.

II. PUBLIC COMMENT PERIOD. Regent Blankenship made an exception and read aloud two statements from constituents who wanted to make public comments before the Board but due to conflicts could not attend the meeting. The first was from WSU Professor Luke Premo regarding the proposed funding for Athletics. and the second was from Armondo Antonino, a WSU Vancouver student regarding his support of the discontinuance of the SAT and ACT in WSU's admission processes.

VI. ADJOURNMENT. The meeting adjourned at 11:39 a.m.

Approved by the Board of Regents at its meeting held May 7, 2021.

Chair, Board of Regents

Secretary, Board of Regents

WASHINGTON STATE UNIVERSITY  FOUNDATION

March 12, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Foundation Regents Report

SUBMITTED BY: Mike Connell, Acting Vice President for Advancement & CEO, Washington State University Foundation

The Washington State University Foundation is pleased to report the following:

- On February 5, 2021, Lisa Calvert, Vice President of Advancement & CEO of the WSU Foundation began a medical leave. In the interim, President Schulz appointed Mike Connell to serve as Acting Vice President of Advancement and CEO of the WSU Foundation.
- As of February 28, 2021, the WSU Foundation has received \$74,551,671 in total philanthropic commitments during Fiscal Year 2021 to date (July 1, 2020-June 30, 2021). Throughout the pandemic, WSU Advancement has prioritized spending more time reaching out to more donors, sustaining and building relationships that will strengthen and endure. To date, more than 100,000 households have been contacted by the Foundation's annual giving efforts this fiscal year.
- The WSU Foundation's endowment has weathered high volatility as the markets responded to the global pandemic since it began a year ago. The endowment posted a high-water mark of \$583,156,337 million as of December 31, 2020, representing a 12-month investment return of 9.90 percent.
- Due to COVID-19 restrictions, the WSU Foundation is unable to host live events as we have in the past. The WSU Foundation has developed a spring events schedule to maximize the engagement and experience for our honorees, guests, and participants in a virtual format. For this reason, we are planning to honor our new Benefactors and Silver Benefactors through a series of new receptions called "Celebrating Philanthropy: New Benefactor Receptions" hosted in March and April. The Crimson Benefactors and Laureates will be honored during the Recognition Gala, which will be hosted virtually on April 28, 2021. Volunteer recognition—including the Brotherton and Gibson Awards—were presented during the Fall Celebration on October 1st, 2020.
- The WSU Foundation Board of Directors held a virtual retreat, February 25-26, 2021. The next meeting of the Board of Directors will be held virtually during the WSU Foundation's Spring Meeting, April 27-28, 2021.

Date: March 12, 2021
To: The Washington State University Board of Regents
Subject: ASWSUTC Report
Submitted By: Robin Kovis, ASWSUTC President

Like all WSU departments, the Associated Students of WSU Tri-Cities have faced unprecedented challenges because of the COVID-19 Pandemic. Nevertheless, I am pleased to report that ASWSUTC has continued to provide exceptional advocacy work on behalf of the students we represent and expanded support services in response to student needs because of my team's outstanding efforts.

Advocacy Projects:

With the transition to virtual learning in March of 2020, ASWSUTC recognized that student needs were rapidly shifting, and our organization needed to respond accordingly. One of the most pressing issues we saw was inadequacy in students' technology resources for virtual learning. Therefore, over the summer, ASWSUTC and Student Services procured 50 new and refurbished laptops that students can now rent free of charge. I firmly believe this need-based program has contributed to closing the equity gaps within higher education. To ensure the long-term viability and technological relevance of this program, we are currently exploring options to solicit donations from community partners. This will allow our campus to maintain an appropriate inventory level for this program. Nevertheless, there is still much work to be done to ensure equitable access to higher education.

Additionally, this fall, ASWSUTC purchased 100 flu vaccines for students with inadequate health insurance. These vaccinations were free to those students and administered at the campus' flu shot clinic on October 21, 2020. A huge thank you goes out to our partners, the Crimson Scrubs Nursing Club and WSU-TC Health and Safety team, for administering this program and contributing to the broader effort of increased public health.

Currently, ASWSUTC focuses its efforts on the following advocacy projects: Laboratory Modernization, Mental Health Services, Campus Security Visibility, Campus Sustainability Practices, Improvements to the Student Advising Experience, Title IX, and Food Sustainability. Each of these advocacy groups has created comprehensive proposals that outline both short term and long term goals, met with key administrative stakeholders to advance these goals, and are practicing optimal record-keeping practices to facilitate an exemplary turnover with the next administration that maximizes efficiency and minimizes year to year delays in advancing these essential multi-year projects.

Legislative Efforts:

This year we had what I like to call the perfect storm of legislative events. It won't be until the academic year 2040-2041 that we have the Census, a Presidential Election, and our annual Cougar Day at the Capitol all within one year. Tackling this trifecta of legislative events was no easy feat; however, I cannot thank my team enough for their hard work and dedication in successfully advancing our efforts on these fronts.

This summer, we provided our students with accurate resources and information on the Census through a multitude of electronic communication methods. Additionally, we strongly encouraged all WSU Tri-Cities students to be counted in the 2020 census and stressed the importance of this count as it relates to our Congressional representation and federal funding. Furthermore, my team and I closely followed the legal challenges to the Census; this allowed us to inform students of updated information and address citizenship status concerns. Historically speaking, college students and undocumented populations are undercounted in the Census; however, with our efforts and the U.S. Census Bureau reporting that 99.98% of households completed the Census, I am confident that this decennial Constitutional mandate will accurately reflect our local populations.

For the 2020 election, ASWSUTC's mission was to promote the maximum participation of eligible voters within our democratic process. To accomplish this, we frequently informed students of election-related deadlines and eligibility requirements. Furthermore, this fall, we partnered with the Benton County Auditor's Office to provide in-person voter services on our campus as required by RCW 29A.40.180. This nonpartisan Student Engagement Hub was open from October 29th to November 3rd, giving students and community members the necessary resources to make their voices heard and contribute to our Republic's future.

Lastly, on February 1, 2021, students from across the WSU system participated in our annual Coug Day at the Capitol by virtually meeting with our State Legislators to advocate for Washington State higher education's continued support. Understanding that our state is facing a significant budgetary shortfall because of the Coronavirus Pandemic, the primary goal for us this year was to protect higher education funding. Our meetings with Representatives and Senators were highly productive, and we are continuing this advocacy work during the legislative session through the WSU Student Government Council and the Washington Student Association.

Fee Reductions:

One of our most solemn duties as student leaders is to be responsible stewards of student fees. Therefore, through the meticulous process of assessing students' needs and fiscal health of our campus' fee accounts, ASWSUTC and at-large student representatives led the charge in recommending significant reductions to all three campus fees for both semesters. Our work on this front has received commendation from many levels across the WSU system; however, this would not have been possible without the support we received from the Chancellor, the Office of Finance and Administration, the Office of Student Leadership and Engagement, and many others. Therefore, I must thank all contributing parties for exercising consistent fiscal discipline that allowed us to give back to students during this time of economic hardship.

ASWSUTC Spring Election:

Finally, ASWSUTC is currently in the process of conducting our Spring 2021 General Election. From March 29th to April 2nd, the students of Washington State University Tri-Cities will elect a new ASWSUTC President, Vice-President, and 11 Senators. My team and I have devoted considerable time to ensuring the next ASWSUTC administration receives a proper turnover that will set them up for success when we return to in-person classes and events. We look forward to welcoming in our next group of student leaders as they prepare to carry on the legacy of ASWSUTC.

Lastly, I am pleased to report that retention within ASWSUTC is at its highest level in recent memory. This year we have staffed a full 23-person team and the only vacancies were a result of two team members graduating after the fall 2020 semester.

Please contact me at robin.kovis@wsu.edu if you have any questions or would like further information on my team's great work thus far.

Thank you and Go Cougs!

Robin Kovis

Robin Kovis | ASWSUTC President

March 12, 2021

TO: All Members of the Board of Regents
SUBJECT: Faculty Senate Report
SUBMITTED BY: David Turnbull, Chair

- The Faculty Senate would like to thank both President Kirk Schulz and Provost & Executive Vice President Elizabeth Chilton for their continued support of shared governance here at Washington State University. We now have faculty representation on the Board of Regents, the Executive Budget Council, and the System Council. We feel very good about partnering with them as we discuss the organizational restructuring of the WSU System, currently referred to as OneWSU.
- As you know, the Faculty Senate spawned an Ad Hoc Committee to study the proposal that 2-3 million dollars be diverted from unallocated university funds to defray the cost of PAC-12 dues. This committee formalized a statement to the Board of Regents concerning that proposal, and the senate voted to send the statement to the Board of Regents as a recommendation. It should, however, be noted that the senate's vote was not unanimous.
- President Kirk Schulz recently sent me a letter thanking the senate for its careful and thoughtful deliberations surrounding Intercollegiate Athletics. He went on to state that there will be times when the faculty and administration disagree. He also made it clear that he has to balance many competing perspectives on controversial topics such as this and feels that it is too early to withdraw the proposal—one that may very well be necessary next year.
- Finally, you should know that our Faculty Affairs Committee, led by Steve Hines, is working on a possible revision to the Faculty Manual that would allow for faculty furloughs and/or temporary salary reductions in times of budgetary crises. The goal is to provide an option by which crisis-precipitated budgetary burdens might be more equitably and justly shared by all Washington State University faculty.

March 12, 2021 Virtually

TO: ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Administrative Professional Advisory Council Report

SUBMITTED BY: Anna McLeod, Chair
PRESENTED BY: Anna McLeod, Chair

The Administrative Professional Advisory Council is pleased to report the following:

1. AP and all staff have been working tirelessly through Covid the past year on WorkDay launch, supporting WSU, students and faculty. We are excited to celebrate the perseverance that staff has shown during our Staff Appreciation Week, March 22-26. We have a long list of fun events planned, discount codes to local retailers, and prizes.
2. With increased engagement in meetings, we will start offering all meetings and events to all APs via Zoom.
3. APAC is working on our spring and fall professional development event. Our planned topic for the spring event will be "Changing the Culture from Within, with respect to creating a supportive and inclusive environment for a diverse group of faculty and staff."
4. We have had one campus specific APAC Forum with WSU leadership and have the rest scheduled across the system. We look forward to hearing from our fellow APs at Tri Cities, Vancouver, Everett, Pullman and Global.
5. APAC Exec team is actively collecting comments and questions on the OneWSU White Papers and enjoy discussing the topic at our monthly meeting with WSU Leadership.
6. APAC is currently working with the Provost's office to hire a replacement for Gayle Anderson who will be retiring at the end of March. Gayle has served as administrative support to APAC and Faculty Senate for many years. We are grateful for her support and will miss her dearly.

Date: March 12, 2021
TO: ALL MEMBERS OF THE BOARD OF REGENTS
SUBJECT: WSU Alumni Association Progress Report
SUBMITTED BY: Doug Willcox, Board President 2020-2021
Tim Pavish, Executive Director

WSUAA Hosts Inaugural Women's Leadership Summit

Designed to provide Cougs at all career levels an opportunity to celebrate successes and learn from past experiences of WSU faculty and alumnae, this year's summit explored Professional Challenges for Women During COVID-19. WSU First Lady Dr. Noel Schulz, the keynote speaker, joined by inspiring WSU alumnae panelists, shared how they embraced change during these dynamic times. Attendees had the opportunity to participate in a Q&A with Dr. Schulz and other panelists. As of this report's submission date, over 300 people had already registered for the event. This event will soon be available in the WSUAA archives for on-demand viewing.

Goose Ridge Selected to Produce Cougar VIII, the Next Edition of the Cougar Collectors' Series

WSUAA's Wine-By-Cougars Wine Club (WBC) is thrilled to announce that Cougar-owned Goose Ridge Estate Vineyard & Winery will produce the next wine in the Cougar Collectors Series, Cougar VIII. The eighth edition of the Cougar Collectors' Series (CCS) will be available through the WBC Wine Club, the Goose Ridge winery, and numerous retailers across the state starting August 2021. This wine comes on the heels of Cougar VII, produced by Reininger, which sold through its 1,000 cases in record time. Nearly 700 alumni and friends of WSU are WBC members, the most innovative alumni wine club in the nation. CCS and WBC help the WSU Alumni Association highlight the important impact WSU and its alumni make on the wine industry. WBC has endowed two scholarships to support WSU students pursuing degrees in Viticulture & Enology and Wine & Beverage Business Management.

A View of Events

The WSUAA has been working hard to coordinate a collection of online programming to help Cougs engage, learn, connect, and grow virtually. Just this fiscal year, the WSUAA has hosted 244 Cougar-connecting events. Virtual events directly supported 20 Cougar-connected businesses. Well Read Cougs, the WSUAA's virtual book club, brought together 765 Cougs, many of whom were connecting with WSU for the very first time as alumni. *Feast@Home*, the first-of-its-time virtual food-wine-fun experience, was initially planned to run only in the fall, but demand was so high the run was extended into 2021. Thus far, over 550 Cougs have attended *Feast@Home* events—many loved it so much they came to more than one and invited friends, too. Ten *Cougs Care* community-service events helped children and families in need and homeless pets. The *Cougar Learning Consortium* offers a diverse portfolio of online content for Cougs, both live and on-demand. Nearly 1,500 alumni, parents, friends, faculty, and staff have benefited from this free program. Not surprising, the most popular *Cougar Learning Consortium* program has been "Digital Flourishing: Strategies for Fostering Wellness in an Era of Remote Work."

WSUAA Alumni-Interest Survey

As the next step in the WSUAA Impact Study, we launched an alumni-interest survey in mid-February, going out to 214,921 alumni and friends. Our goal is to enhance what we are already successfully doing and expand additional innovative ways for the WSUAA to engage alumni with WSU and inspire them to want to do more for WSU. We have already seen significant responses from alumni and friends. We look forward to analyzing the feedback and gleaning the most insight from it. The results will help inform the strategic plan, which will lead us into and through WSU's campaign.

ACTION ITEM #1
NWCCU Mid-Cycle April 2021 Report
(Elizabeth S. Chilton)

March 12, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Northwest Commission on Colleges and Universities (NWCCU) Mid-Cycle Review Accreditation Report

PROPOSED: That the Board of Regents approve the NWWCCU Mid-Cycle Review Report.

SUBMITTED BY: Elizabeth S. Chilton, Executive Vice President and Provost

SUPPORTING INFORMATION: Washington State University (WSU) will undergo its accreditation mid-cycle review by the Northwest Commission on Colleges and Universities (NWCCU) in April 2021. The University will submit the attached self-report that presents two examples of what is considered to be WSU's best programs in undergraduate assessment. The report focuses on the UCORE program and the major in Human Development. Updates pertaining to the two outstanding recommendations received during the last comprehensive review are also provided and include: improve the ability to rapidly disaggregate student data, and more consistently use data to inform strategic decision-making. As expressed in the report, we are confident in our ability to address each of these recommendations.

The mid-April review will include a day-plus site visit from a small team, likely two people, plus a representative from NWCCU. NWCCU offered the opportunity to have the visit focus on developmental goals with the team members coming from aspirational institutions. WSU accepted the offer, and the Provost's Office has provided a brief list of aspirational schools. NWCCU is in the process of arranging the visit. This is a new opportunity for select schools, and as such, WSU does not currently have particulars about how the visit will be structured.

ATTACHMENT: NWCCU Mid-Cycle Accreditation Report

Accreditation Mid-Cycle Report
Washington State University

Submitted to the Northwest Commission on Colleges and Universities

Craig D. Parks
Accreditation Liaison Officer and Vice Provost for System Innovation
and Policy

March 1, 2021

Mission Fulfillment

In Fall 2020 Washington State University launched its new five-year strategic plan. The plan articulates the university's goal of being one of the nation's preeminent land-grant institutions and reaffirms that our land-grant mission is central to everything we do. The plan is structured around our commitment to the wellbeing of Washingtonians and state commerce. This commitment is embodied in a core set of guiding principles:

- Education improves lives and should be provided to anyone who seeks it, regardless of background or means.
- Societal transformation is brought about through the execution and application of research, scholarship, and artistic activity.
- Service and outreach enrich the social, economic, and cultural vitality of the state and the region.
- Global engagement is essential for solving world problems.
- Institutions of higher education can serve as models of ethically and socially just culture.
- We have a responsibility to contribute to the whole-person wellness of our associates and the overall wellness of the communities in which we reside.

The plan presents system-level goals that are driven by these guiding principles. Accomplishment of these goals requires not only action at the institutional level, but also contributions from campuses, colleges, extension locations, and operational units. To this end, each campus, college, and unit will be asked to refine their own strategic plan to indicate to which institutional goals they can contribute and how they will do so.

Our previous strategic plan employed 57 metrics, a number of which assessed inputs or processes rather than outcomes. At our most recent Year Seven review we were encouraged to reduce the number of metrics in our next plan and focus only on outcomes. We took this advice to heart, and the new plan will employ far fewer metrics, most likely ~ 20 quantitative outcome metrics that collectively provide the clearest picture of how well we are progressing toward our goals. All are commonly used metrics that are readily interpreted and will allow us to compare our accomplishments against peer and aspirational institutions. The metrics also provide clear indication if some aspect of our mission is not being met. We do not expect to ever have to take advantage of this feature, as WSU approaches or exceeds national averages on all major measures of accomplishment. Our focus is on continued improvement while maintaining our accessible, student-friendly ethic. Institutions can sometimes get into trouble when they attend only to new ideas and lose track of their core values. We believe our strategy for assessing institutional performance avoids that problem.

The metrics in our set are also vital for data-informed decision making. The new [WSU System Strategic Plan](#) is organized around and articulates the principle of using evidence collected through annual assessment to allocate resources and make decisions about institutional development. In past plans this was implied but an explicitly stated principle. As a result, decisions were sometimes made that were well-motivated but with no clear connection to the strategic plan. The new plan minimizes the likelihood of this happening by requiring an annual environmental scan and public strategic plan review. The scan will detect evolving state and commerce needs and inform the review, which is an opportunity for the university community to discuss whether the goals and strategies remain appropriate or need

revision. Implementing a formal, data-driven approach requires that we revise some decision processes and take a hard look at our budgeting strategy. To this end, we have appointed an [Executive Budget Council](#) to evaluate and make recommendations about our budget processes that will help us align resources with strategic priorities. We are working hard and hope to have revised budgeting and decision-making approaches ready for use by the start of AY2021-22, but the continued uncertainties resulting from the pandemic may render this an overly ambitious goal.

Implementation of the plan is accomplished through a three-tiered management structure.

- The System Council oversees and monitors progress toward implementation of the system strategic plan, as well as plan-related initiatives. They advise the university's Board of Regents on priorities and strategies for goal attainment. They are responsible for monitoring the educational and societal landscapes in order to anticipate changing needs, new philosophies, and legislative expectations and position WSU to proactively respond. They produce an annual progress report that is made publicly available. The Council is in the process of assembling a dashboard for the performance metrics. It will include some secondary metrics that reflect inputs (e.g., grant dollars awarded annually) or processes (e.g., scores on the National Survey of Student Engagement) that impact our outcomes and which we want to monitor. Council membership includes leaders from every campus, college, and major unit of university operations.
- The System Strategic Planning Implementation Team reports to the System Council and manages the operational aspects of planning. They are responsible for making sure all operational processes align with the system strategic plan, executing the annual environmental scan and conducting the public review of results, managing plan-related initiatives, managing and revising the set of outcome metrics, recommending topics for discussion between the System Council and Board of Regents, and preparing all communications about planning. Membership consists of one senior administrator from each campus.
- The System Strategic Planners Council reports to the Implementation Team and functions as a team of local experts that serves as a think tank and sounding board for the Team. Members act as information sources within their university communities and help to advance and encourage a culture of planning across the institution. They serve as operational personnel for planning-related events. To maintain and expand their planning expertise they regularly participate in professional development activities related to strategic planning. The Council consists of approximately 30 members who represent all major areas of institutional operations.

Assessment of progress toward our instructional goals is assisted by our Office of Assessment for Curricular Effectiveness (ACE) and the Graduate School. ACE coordinates annual assessment of our undergraduate and professional programs and the Graduate School coordinates assessment of doctoral programs. Each office prepares an annual summary of results which is distributed to academic, college and campus leadership and is available to consult on interpretation of results.

Student Achievement

As a part of the institution's ongoing self-reflection, there are several student achievement measures utilized for assessment and improvement of student success efforts. The standard first-year retention and 4-year and 6-year graduation rates of first-time, full-time, and transfer students are disaggregated by demographics and tracked to assess progression and equity gaps. Internally, we are also tracking fall to spring retention, first year successful completion of English course and Math course.

Washington State University participates with entities to capture additional national data allowing the institution to more fully measure progress and completion and compare to peers. The Student Achievement Measure (SAM) allows the institution to measure movement across institutions for a fuller picture of progress and completion and the Voluntary System of Accountability (VSA) tool provides peer comparisons on measures report to the Integrated Postsecondary Education Data System (IPEDS). An overview of the latest peer comparative data shows Washington State University's first-year retention is 79% while our peer average is 86%. The six-year graduation rate overall is 59% while our peer average is 72%. A breakdown by race/ethnicity shows gaps of -3% for international students to -17% for Native Hawaiian/Pacific Islander and Latinx compared to our peers. Internally, the gap between white students and our underserved racial and ethnic groups ranges from -5% for International students to -34% for Native Hawaiian/Pacific Islander. Utilizing the data from these systems, WSU is currently developing an NWCCU accreditation dashboard to be publicly available on the WSU website.

With more recent information tracked but not available for peers, the overall first-year retention rate (2019 cohort) is 80.6% compared to first-generation student retention at 74.9%, low-income student retention at 73.9%, and underrepresented students at 78.5%. The six-year graduation rate overall is 58.5% compared to first-generation six-year graduation rate at 52.1%, Pell eligible (proxy for low income) six-year graduation rate at 50.4% and underrepresented six-year graduation rate at 53.1%. Student retention and graduation rates are publicly available at: <https://ir.wsu.edu/student-retention-and-graduation/>

At a granular level, faculty and administration leaders monitor course failure/withdrawal rates and progression in university core curriculum and beyond. The course failure/withdrawal report is disaggregated by campus, college, academic department, course, and section. WSU has added demographic breakouts to these internal reports in order to monitor and evaluate equity gaps.

A pilot initiative to obtain and report on placement data has produced some valuable information on where our graduates are employed. The initiative is linked to the National Association of Colleges and Employers first destination survey. In addition to collecting the survey data, the colleges involved in the pilot are collecting information from advisors, faculty, and parents as well as information from LinkedIn. The additional information collected attributes to a "knowledge rate" for undergraduate placement after graduation. The most current placement data can be viewed at: <https://app.powerbi.com/view?r=eyJrIjoiazZDZjOWU1NjctOWM5Zi00OTdiLTliMjMtNWMyY2U3ZmZmNGFiIiwidCI6ImI1MmJlNDcxLWY3ZjEtNDdiNC1hODc5LTBjNzk5YmI1M2RiNSIsImMiOjZ9&pageName=ReportSection>

Secondary Measures

WSU also tracks some secondary measures of student achievement that are of interest. As a doctoral-granting university that also offers professional degrees, the vitality of our post-baccalaureate programs is an important strength. As such, we monitor the number of doctoral and professional degrees awarded per year. WSU offers PhD, Doctor of Education, Doctor of Veterinary Medicine, Doctor of Pharmacy, and Doctor of Medicine degrees, with our inaugural class of MD's graduating in Spring 2021.

WSU tracks the number of undergraduates who assist faculty with scholarly activity, participate in study abroad programs, take advantage of service-learning opportunities, and enroll in internships. These counts are then aggregated into a single indicator of total participation. These indicators are taken from the National Survey of Student Engagement (NSSE) set of high-impact practices. These activities are not mutually exclusive, meaning that the total reflects overall involvement rather than a participant headcount. This follows our annual federal reporting requirement for Extension, where we report total enrollment in all educational offerings rather than the number of unique individuals who participated in at least one Extension program. In our most recent student survey, 59% of seniors reported engaging in some form of service learning, 25% assisted faculty with research, 10% did study abroad, and 49% participated in an internship or field experience. We are working to increase all of these rates.

WSU is interested in the [Social Mobility Index](#) developed by Washington Monthly magazine. It indicates how well a school prepares its students to improve their standard of living and assists them with getting a running start to their careers. Unlike other higher education rankings, the elements of this index are all under the school's control and directly relevant to student accomplishment. There are no reputational evaluations or tracking of size of endowment. Standardized test scores are considered, but only as a means of documenting how well the school impacts students who are at a disadvantage on such tests. The index includes many elements and while we are interested in all of them, our immediate focus is on a small subset of measures: 6-year graduation rate; 8-year graduation rate; percentage of students who are Pell-eligible; percentage of Pell students who earn bachelor's degrees; and net price of education. In the most recent (2019) rankings of 395 doctorate-granting institutions, WSU is ranked 29th overall and 17th among public institutions. Our areas of greatest strength are student loan repayment rate (ranked 4th nationally), 8-year graduation rate adjusted for student preparedness (17th), and actual versus predicted earnings ten years post-graduation (36th). Areas in which we clearly lag include allocation of work-study funds to service activities (288th) and actual versus predicted Pell enrollment (272nd).

WSU is also interested in tracking affordability as discussed by the [Lumina Foundation](#). How to fully and accurately measure college affordability remains unsettled, but we anticipate incorporating any such measures into our secondary tracking as they emerge.

Peer Institutions

Washington State University annually compares the data from its academic, scholarly, and outreach performance metrics against those of both peer and aspirational institutions. While an institution can be considered a "peer" along many different dimensions, for purposes of evaluating our academic outcomes we have selected from schools that participate in the Association of Public Land-grant Universities (APLU) "Powered by Publics" initiative. This initiative is a collaborative effort to improve

college access, equity, and degree attainment nationwide. It includes 125 institutions organized into 16 thematic clusters. WSU is a member of the Western Coalition cluster.

WSU compares its student achievement data against five schools involved in Powered by Publics. The selected schools are similar to WSU on a number of criteria:

- Land-grant institution
- Enrollment approximately +/- 5,000 of WSU (total enrollment of 31,607)
- Very High Research Activity doctoral university
- Comprehensive research doctoral programs as well as veterinary and medical schools
- High undergraduate enrollment
- More selective in admissions

The five schools that serve as our student achievement peers are

Colorado State University. Colorado State University (Fort Collins campus) has a total enrollment of 33,996 and is a member of the APLU Western Land-Grant cluster. They also have a campus in Pueblo.

Louisiana State University. Louisiana State University (Baton Rouge campus) has a total enrollment of 31,756 and is a member of the Southern cluster. They have a four-year campus in Shreveport, a campus in Alexandria that offers two- and four-year degrees, and an AA-granting campus in Eunice.

University of Nebraska. The University of Nebraska (Lincoln campus) has a total enrollment of 25,390 and is a member of the Big 10 cluster. The university has campuses in Omaha and Kearney and also operates a medical center in Omaha.

University of Tennessee. The University of Tennessee (Knoxville campus) has a total enrollment of 29,460 and is a member of the Southern Central cluster. The system maintains campuses in Chattanooga, Memphis, and Martin.

Virginia Tech. Virginia Tech, in Blacksburg, has a total enrollment of 36,383 and is a member of the Southeastern cluster. They also have a number of learning centers scattered throughout the state through which they offer primarily professional and continuing education.

Programmatic Assessment

As programmatic assessment examples, WSU selected the Bachelor of Arts in Human Development, a large undergraduate degree program offered on three campuses, and the University Common Requirements (UCORE) general education program, which impacts nearly all undergraduate students. Both programs have developed, conducted, and used assessment over many years.

Each case study briefly describes the program, its assessment infrastructure and measures of student learning, assessment results, and uses of student learning outcomes assessment to inform decision-making about curriculum and instruction.

WSU values the opportunity afforded by the Mid-cycle Review to reflect on assessment practices and uses of results, and to share approaches, as the university and its academic programs seek to support student learning and meet the evolving needs of students, faculty, and disciplines, advancing WSU's educational and land grant mission. As part of system-wide assessment infrastructure, the Office of Assessment for Curricular Effectiveness (ACE) supports WSU faculty and leadership in developing and implementing meaningful and sustainable assessment systems for undergraduate academic programs, where program collect evidence related to student achievement of learning outcomes, which informs faculty decisions about the design and delivery of high-quality undergraduate curricula.

Case Study One: Bachelor of Arts in Human Development

Brief Undergraduate Program Description

Students can pursue a BA in Human Development at campuses in Pullman and Vancouver, and online through Global Campus. The undergraduate program offers a BA degree with a major in Human Development intended to advance the [program's student learning outcomes](#). Pullman students may also pursue a Family and Consumer Sciences Education option while obtaining a BA in Human Development.

Program Size

Campus	Degrees Conferred				Admitted Majors	
	FY2018	FY2019	FY2020	Past Three FY Total	Fall 2020 Senior Majors	Fall 2020 Total Majors
Pullman	93	117	119	329	93	199
Vancouver	28	40	47	115	30	69
Global	36	29	30	95	51	107
Total	157	186	196	539	174	375

Note: Obtained from OBIEE degrees conferred and 10th day census data; Does not include additional majors

Program Assessment Description

Assessment Infrastructure

The department has a Faculty Assessment Coordinator, as well as an Undergraduate Program Committee that oversees program assessment. This committee has faculty representation from the Pullman, Vancouver, and Global Campuses, and is co-chaired with one chair on the Pullman Campus and another on the Vancouver Campus. All undergraduate curriculum discussions and changes go through this committee. Changes to the curriculum are implemented with consideration for how those changes will affect students on each campus. Program adjustments are made as a multi-campus committee. Assessment is also periodically discussed at full faculty meetings, including discussion of some assessment data as a part of strategic planning. Annual program assessment reports are submitted each year to the Office of Assessment for Curricular Effectiveness.

Human Development's assessment plan, focused on student learning outcomes for the degree, was selected by ACE in 2017 as a model to share with other undergraduate programs.

Measures of Student Learning

As outlined in its assessment plan, the Human Development program collects assessment data on each campus where the degree is offered. Internship mentors/early childhood education mentors/student teaching supervisors provide feedback regarding student skills and knowledge each semester. Students pursuing family and consumer sciences education must also pass a state certification assessment. The internship mentor evaluations address four program learning outcomes related to students' knowledge of human development and context, communication skills, and professional preparation. All Human Development majors are required to complete an internship/field experience and follow-up with mentors ensures that the program receives feedback about more than 90% of majors. This measure is well-established and has been collected for a number of years.

Program faculty have also used rubrics to evaluate written and oral communication skills in students' final papers and presentations in HD 410, Public Policy Issues in Human Development.

To provide information about the student experience, the program also collects an end of program student survey about the types of experiences students have had during their programs and internships/field experiences.

Program Assessment Results

Senior Achievement of Program Learning Outcomes

In 2019, programs were asked for the first time to report on the extent to which senior majors were meeting faculty-determined expectations for the degree's learning outcomes. Human Development reported that their program reviewed/discussed assessment results for four program learning outcomes in the past year, examining internship mentor feedback regarding student skills and knowledge.

Consistent with previous years, the mentor feedback data indicated that students were rated above "competent" for the four program learning outcomes.

Additionally, students express feeling well prepared for their internships/field experiences. Roughly 50% of internships/field experience placements lead directly to employment upon graduation.

Use of Assessment to Inform Decision-making about Curriculum and Instruction (Selected Examples)

Assessment data have been used to inform revisions to the Human Development program (course content, order of courses, addition of courses, scaffolding of student experiences to meet student learning outcomes), to schedule faculty professional development, and to establish teams of faculty to more closely align course content and experiences for students on all three campuses.

Recent examples include:

- Internship mentor feedback regarding student skills and knowledge has allowed the Human Development program to look more critically at their curriculum to make sure that students have the background they need to enter the multiple types of situations they may encounter during their internships. While mentor feedback has indicated that students are meeting faculty-determined expectations for four learning outcomes, results have shown room for improvement in students' abilities to be appropriately assertive with clients, recognize limitations, and assert their own views effectively. As a result, the Human Development program revised the internship preparation courses to include class discussions regarding being assertive with clients and asserting one's views and recognizing limitations.
- Additionally, results from the end of program student survey has informed decision-making about curriculum and instruction. For example, student reports of too much overlap in course content, along with faculty concerns about program alignment with the field and student resources, led the program to change course content configuration for three upper-division courses. The lifespan "divisions" were modified in each of the three developmental courses to reflect current perspectives in the field of human development and to be in greater alignment with the career goals of human development.
- The program has also triangulated assessment data from mentor evaluations and the end of program student survey to inform revisions to program options to align more clearly with students' career choices, and industry needs.
- Although it did not appear in end of program or through mentor evaluations, faculty noted that students were having a difficult time defining and explaining their program focuses. Certificates had been used to provide focus but not all students chose to complete and purchase certificates to have the program focus noted on an official university document.
 - Faculty coached students about the presentation of their program focus through resume' writing and interview practice.
 - Faculty proposed program options that allowed more ready program focuses and did not require the purchase of a certificate so that the focus shows on a formal university document. These options are under university review during the 2020-2021 academic year and should be ready to implement beginning fall 2021.
- Faculty rubric scores evaluating student's communication skills have allowed the program to monitor student performance near graduation and identify opportunities for improvement. A number of faculty participated in a series of workshops led by the WSU Writing Center to learn how to better frame and assess student writing. Additionally, the program used these results to consider where more writing scaffolding could occur throughout the program, as well as where to give students more speaking opportunities, as part of curricular changes.

BA in Human Development: Student Learning Outcomes

Posted on the program website: <https://hd.wsu.edu/ba-in-human-development/>

- 1. Human Development:** Students demonstrate an understanding of social, emotional, cognitive and physical development across the lifespan in the family context.
 - 1.1. Demonstrate understanding of principles of human growth and development across the life span.
 - 1.2. Identify conditions and processes that promote growth and development across the life span.
 - 1.3. Analyze theoretical perspectives to understand growth and development across the lifespan.
 - 1.4. Understand the nature and functions of interpersonal relationships throughout the lifespan.
 - 1.5. Analyze the impact of family as a system on individuals.

- 2. Context:** Students demonstrate an understanding of how contextual systems interact to influence family and individual development.
 - 2.1. Demonstrate an understanding of how specific contexts (i.e. work setting, school, child care, community, SES, culture) interact to influence family and individual development.
 - 2.2. Demonstrate an understanding of how specific processes (i.e. communication/interaction, stress, divorce, marriage, community participation) influence family and individual development.
 - 2.3. Analyze policies that support individual, family and community well-being.

- 3. Information Collection and Use:** Students demonstrate an ability to critically select, evaluate, and utilize information to understand and benefit individuals and families.
 - 3.1. Demonstrate an ability to select, analyze, and effectively utilize information.
 - 3.2. Apply appropriate theories to issues related to individuals and families.
 - 3.3. Demonstrate an understanding of research methods for systematically collecting, analyzing, and using data to inform decisions about individuals and families.
 - 3.4. Demonstrates ability to objectively listen and observe.

- 4. Communication:** Students demonstrate writing, listening and speaking skills appropriate for human development related occupations.
 - 4.1. Writes clearly and effectively.
 - 4.2. Communicates ideas clearly and effectively in a formal presentation.

- 5. Professional Application:** Students demonstrate application of human development knowledge and skills in professional settings.
 - 5.1. Students demonstrate professional behaviors, skills, and knowledge in providing family and community services
 - 5.2. Students demonstrate standards of professional ethics.
 - 5.3. Students demonstrate transferable and employability skills in community and workplace settings.
 - 5.4. Utilizes communication strategies and skills to work effectively with others

Case Study Two: University Common Requirements (UCORE) General Education Program

Brief Program Description

WSU's general education program, known as the University Common Requirements or UCORE, helps students acquire broad knowledge and transferable skills to complement their major programs of study. UCORE engages students in a well-rounded education through a curriculum designed to advance [WSU's Seven Learning Goals of Undergraduate Education](#).

UCORE is bookended by a required first-year course [ROOT] and a senior capstone experience [CAPS]. Foundational courses and inquiry-based learning in the disciplines are complemented by a diversity requirement that embraces both American and global issues. The program's structure includes coursework in contemporary issues, social sciences, humanities, creative or professional arts, quantitative reasoning, natural sciences, and diversity, as well as communication, computation, and human relations. Together requirements comprise a minimum of 34 credit hours.

The UCORE curriculum is offered on all WSU campuses, including online through Global Campus, and provides many individual pathways through the curriculum, including introductory, advanced, and integrative forms of learning. For more information, see UCORE's [curriculum webpages](#) and the [Map of UCORE Requirement Areas](#).

Brief Program Size

Campus	Enrollment in [ROOT] Courses			Enrollment in [CAPS] Courses		
	AY2017-18	AY2018-19	AY2019-20	AY2017-18	AY2018-19	AY2019-20
Pullman	4785	5248	4732	3724	3901	3968
Tri-Cities	328	325	288	365	338	360
Vancouver	548	494	540	1014	1070	1022
Spokane			1	295	287	269
Everett	34	51	38	100	101	120
Global	510	577	602	866	1042	975
Total	6205	6695	6201	6364	6739	6714

Note: Obtained from OBIEE 10th day census data; Includes undergraduate students enrolled in Fall, Spring, and Summer courses

Program Assessment Description

Purposes for UCORE Assessment of WSU's Seven Learning Goals

- 1. Monitor Achievement:** Determine the extent to which students are meeting expectations in the context of the UCORE curriculum and monitor results for any red flags. Periodically confirm if the basic suite of measures are meeting needs and recommend improvements. Regularly report on WSU's Seven Learning Goals, in the context of the UCORE curriculum, for university overview and accreditation.
- 2. Look More Deeply at Particular Learning Goals or Questions:** Dig deeper into particular WSU Learning Goals or questions, which may involve different or more fine-grained assessment tools and processes. The UCORE Assessment Plan alternates these assessments with a regular basic dashboard approach to monitor achievement, as described above.

- 3. Use Results for Improvement:** Design and implement assessments that can be used formatively, to guide improvement of courses, instruction, and curricula, and also summatively, for accountability and accreditation. UCORE intends assessment activities to be useful to faculty and programs, and seeks to widely share results with constituents. The UCORE Assessment website supports regular communication with university stakeholders, students, and the public.

Assessment Infrastructure

The UCORE curriculum is administered by the Office of the Provost in collaboration with the UCORE Director and the UCORE Committee, which includes faculty from each undergraduate degree-granting college and campus. The UCORE Director provides guidance and oversight of the UCORE general education curriculum and related achievement of WSU's Seven Learning Goals. The [UCORE Committee](#), in concert with the director, approves courses, regularly reviews results of UCORE assessment, monitors and recognizes achievement, and suggests uses of assessment results to inform or influence decisions intended to enhance student learning.

The [UCORE Assessment Subcommittee](#) advises the UCORE Director and serves as a working group for discrete assessment tasks (e.g., pilot measures, policies and practices, interpretation of results, and curriculum recommendations), before items go to the UCORE Committee for consideration, adoption, and/or implementation. Faculty participate on the UCORE Assessment Subcommittee and also contribute to assessment of key programs and courses. The [Office of Assessment for Curricular Effectiveness \(ACE\)](#) assists with UCORE assessment by providing leadership, expertise, and administrative support for UCORE assessment, including assessment planning and data collection, analysis, and reporting.

The UCORE Director regularly updates both the UCORE Committee and Subcommittee for Assessment on assessment results and actions, and reports periodically to the Provost and university community on undergraduate student learning assessment results and the effectiveness of the UCORE curriculum.

Measures of Student Learning

As outlined in the [UCORE Assessment Plan](#), UCORE assessment includes a range of measures designed to collect information about how well students are progressing with WSU's Seven Learning Goals, with three key assessments collected on all campuses as the foundation:

- [UCORE Capstone \[CAPS\] Faculty Assessment of Student Learning \(Direct Measure; Senior-level\)](#). Collected since 2015, UCORE Capstone [CAPS] Course Assessment Reports are intended to gauge student learning on WSU's Learning Goals at the graduating undergraduate level. [CAPS] faculty submit a short report of holistic student achievement of the WSU Learning Goals demonstrated in their course (using faculty expert judgement), as well as information about student preparedness for [CAPS] level work. To complement [CAPS] Assessment Reporting for UCORE, [CAPS] course enrollments and C-/D/F/W rates are also monitored (indirect measures, giving information about success and progress through the curriculum) for UCORE assessment.
- [First-Year Experience \[ROOT\] Faculty Evaluation of Student Work \(Direct Measure; First-year Students\)](#). Collected since 2012, Roots of Contemporary Issues assessment is intended to provide [ROOT] faculty with information for program improvement, as well as gauge student learning on WSU's Learning Goals at the first-year level. [ROOT] faculty evaluate a random sample of students' papers using a faculty-developed rubric. Direct measures for [ROOT]

assessment includes the Final Papers Assessment and the Diversity & Inequality Papers Assessment, conducted biennially in alternating years.

- **National Survey of Student Engagement (Indirect Measure; Senior-level and First-year Students).** The National Survey of Student Engagement (NSSE) assesses the extent to which students engage in educational practices associated with high levels of learning and development. At WSU, NSSE is typically offered to all first-year and senior students every other spring.

Note: Some programs collect additional assessments to use formatively, which are not aggregated for UCORE or included in the UCORE Assessment Plan.

Program Assessment Results

Senior Achievement of WSU's Learning Goals

Given their position within the UCORE curriculum, [CAPS] courses carry a strong responsibility for culminating evidence of student achievement of WSU's Learning Goals. All [CAPS] courses require students to demonstrate at least four of WSU's Learning Goals: Critical & Creative Thinking, Information Literacy, Written Communication, and Depth, Breadth, & Integration of Learning. In addition, Oral Communication, Quantitative Reasoning, Scientific Literacy, and/or Diversity may be included as appropriate to the discipline or course.

As reported in the [2019 Biennial UCORE Assessment Summary of Student Achievement](#) most seniors exceeded or met faculty expectations at the graduating undergraduate level at the end of their [CAPS] course for Critical & Creative Thinking (82%), Information Literacy (82%), Written Communication (82%), and Depth, Breadth, & Integration of Learning (82%). In [CAPS] courses where faculty members found enough elements to evaluate student learning on additional learning goals, most seniors exceeded or met faculty expectations for Oral Communication (85%), Quantitative Reasoning (80%), Scientific Literacy (86%), and Diversity (92%).

Additional Evidence of Student Learning on WSU's Learning Goals

ACE prepares regular public-facing reports for key assessment measures that are posted to the [UCORE Assessment](#) website. These results are also compiled into [biennial summaries](#) of UCORE-related student learning assessment on WSU's Learning Goals for WSU faculty, leadership, and other stakeholders.

Additionally, internal reports and supplemental analyses with greater detail allow UCORE assessment leadership and committees to more deeply explore questions that arise about student learning, course delivery, and the UCORE curriculum. These internal reports are archived in the UCORE Assessment SharePoint site.

Use of Assessment to Inform Decision-making about Curriculum and Instruction (Selected Examples)

The UCORE Assessment website includes a number of [examples of how student learning evidence contributes to decision-making](#) intended to support student learning and quality education.

Recent examples include:

- As part of AY 2019-20 [CAPS] Assessment Reporting for UCORE, instructors indicated if they planned to make any changes in future semesters based on [CAPS] assessments from the current semester. Overall, 58% of instructors indicated that they planned to make a change to their course based on assessment. Most commonly the changes were to assignments or instructional approach. See [Using Assessment to Inform Decision-making in AY 2019-20 UCORE Capstone \[CAPS\] Courses](#) for more details.
- WSU Writing Program is implementing a teaching writing professional development series for faculty (both UCORE and beyond) beginning Spring 2021. [CAPS] assessment data contributed to this decision, as instructors identified writing skills as the area where students were underprepared for capstone writing assignments.
- Based on C-/D/F/W rates in [CAPS] courses between AY 2016-17 and 2018-19, the UCORE Director shared concerns about juniors in [CAPS] in a memo to advisors, providing reminders about the role of [CAPS] and best practices when advising juniors.
- [ROOT] faculty collect and regularly use a suite of assessments and faculty development activities to continually improve their large program, touching nearly all undergraduates. [ROOT] assessment involves several regular initiatives, including direct assessments of student papers, course grade distributions, classroom observations, syllabus and lesson plan review, and review of course evaluations (see RCI's [assessment and training](#) webpage for more information). Results from these assessments are shared with [ROOT] faculty and leadership and used to guide faculty development, monitor trends over time, and guide decisions to improve the design of assignments, modules, feedback, grading, and instruction. For example:
 - Results from direct assessments of student papers and course grade distribution studies have spurred discussions among [ROOT] faculty about the alignment among the programmatic assessment rubric and individual grading rubrics. The goal of these ongoing discussions was not to work toward a standard grading rubric that all faculty use, but instead to agree on which basic elements guide our evaluation of student work across sections.
 - As part of the annual direct assessment of student papers, faculty raters attend anchor training and norming sessions designed to introduce raters to the rubric and purpose, and calibrate raters to what student performance looks like on the rubric, prior to rating student work. When asked to provide feedback on their anchor training, norming, and rating experience in 2017, [ROOT] faculty commonly indicated that participation in these assessment activities changed the way they would give feedback to students, design assignments, and grade student work in their courses. See [Final Papers Assessment Project Participation Influences Teaching and Learning in UCORE First-Year Experience \[ROOT\] Courses](#) for more details.
- WSU's Pullman English Composition Program has used English 101 (College Composition) quantitative and qualitative assessment results to guide professional development for instructors and to start conversations across campuses to increase the shared understanding of instructors about the learning outcomes and expectations for student achievement. See [Embedded Assessment Results Influence Teaching and Build Shared Expectations of Student Achievement in English 101 \[WRTG\]](#) for more details.

- UCORE assessment processes, data, rubrics, and tools, along with faculty course review, have spurred faculty and university leadership discussions about the intent and scope of the UCORE requirements and learning goals. For example:
 - To better understand and represent the components of undergraduate education and their contribution to WSU’s Seven Learning Goals (including the relationship between UCORE and the major), the UCORE Director and ACE worked over three semesters to develop and refine a [visual of undergraduate education](#) (with input from faculty and university leadership).
 - Discussion about the role of the foundational, inquiry, and diversity requirements, including where and when students should take them in the curriculum, has opened dialogue among UCORE committee leadership and department and college leadership about optimizing student experience, including the relationship between general education and major programs of study.
 - An initiative is in progress to articulate “threshold competencies” that more accurately reflect learning outcomes expectations in lower division UCORE courses for learning outcomes not addressed in a student’s chosen major.

Moving Forward

Washington State University is scheduled for its Evaluation of Institutional Effectiveness review in 2025. While the pandemic has created a great deal of uncertainty in institutional finances and student enrollment, we have some specific goals to be met by 2025 and to which we plan to allocate resources. In this section we describe those goals and plans.

Diversity, Equity, and Inclusion

WSU's primary initiative for the immediate future is expansion of our efforts to have a more diverse campus community. The percentage of our undergraduate student body that are ethnic minority has increased every year since 2016, from 28.9% to 33.2%. This increase has been driven mostly by Asian students. Over that same time period, the percentage of undergraduate students from underrepresented groups increased only from 18.2% in 2016 to 19.8% in 2020. We have similarly had difficulty attracting and retaining faculty from underrepresented groups. Specific numbers are not available because WSU does not require applicants to include their ethnic identity in their materials, but even a cursory survey of academic units reveals considerable racial homogeneity.

WSU has committed to an aggressive approach to the problem. To address student recruitment, in 2017 our Office of Student Affairs hired an Associate Vice President for Community, Equity, and Inclusive Excellence, Dr. Jaime Nolan. Among other duties Dr. Nolan is charged with addressing university climate and culture issues that affect undergraduates, particularly those from underrepresented groups. She created a number of [working groups](#) to investigate techniques for improving climate and culture. Their findings and recommendations were combined in a [final report](#). In response, in Fall 2020 President Kirk Schulz formed a Task Force on Equity in Policy and Practice. The President is also in the process of forming a Commission on Campus Climate and Culture. Student Affairs has also established a certificate program in community and equity that launches in Spring 2021 and is available to all WSU employees.

Diversification of faculty is a major initiative for WSU's new provost, Dr. Elizabeth Chilton. She has tasked Senior Vice Provost Dr. Laura Hill with addressing the problem and created a 0.75 FTE administrative position that reports to Dr. Hill and works on faculty diversity. The position has been divided between two people: Dr. Lisa Guerrero (0.5 FTE), Associate Vice Provost for Inclusive Excellence, and Dr. Trymaine Gaither (0.25 FTE), Special Assistant to the Provost for Inclusive Excellence. Their positions commenced in December 2020 and January 2021 respectively. Provost Chilton has also launched a multi-year cluster hire program that focuses on American racism and social inequality <https://provost.wsu.edu/clusterhire/>. The positions are competitively allocated. Five positions to be searched in spring 2021 were allocated to the School of Music, School of Design and Construction, Department of Criminal Justice and Criminology, Department of History, and the Program in Digital Technology and Culture. We expect to make a second round of positions available during AY2021-22 and a third round in 2022-23. A goal of this initiative is to build a multidisciplinary network of scholars who can collaborate on teaching and scholarly inquiry. Dr. Guerrero is coordinating the program.

WSU's Office of University Marketing and Communications (MarComm) is in the process of conducting unit-wide education on best practices for communicating about diversity, equity, and inclusion issues. This endeavor was motivated by the unit's collective desire to be actively engaged in addressing

systemic racism. MarComm is in the midst of determining if there are areas of cultural competency in which they need focused training. After any needed training is complete, MarComm will implement a plan to infuse equity-mindedness throughout university communications and marketing.

As a result of these initiatives, by 2025 we hope to be able to report a substantially larger percentage of students from underrepresented groups in our student body, improvement in our faculty diversity, steps taken toward establishing a national reputation for education on and scholarly inquiry into issues of racism and inequality, and demonstrate a well-established equity approach to our communication and presentation. We regularly monitor the strategies of other institutions and we would like to discuss with the mid-cycle site team what is working and not working at their universities.

Reduction of Educational Equity Gaps

Like most other institutions, Washington State University continues to wrestle with a persistent discrepancy in educational attainment between white and IPEDS minority status undergraduates. Our most recent four-year graduation rates are 45.8% for White students and 33.9% for minority students. Six-year graduation rates are 62.6% and 51.8% respectively. Further, these differentials are functionally unchanged over the last ten years. At that time, four-year graduation rates were 40.6% and 29.5% and six-year rates 70.0% and 62.9% for White and minority students respectively.

We are aware that financial need and family issues are the two major contributors to delayed graduation and that these issues are especially acute among minority students. There are also a variety of academic support needs that the evidence suggests are especially strong among underrepresented students. The institution can assist with at least some financial challenges and many of the academic supports. Well-constructed interventions have been shown to increase timely graduation by these students. WSU is in the process of implementing some of these interventions through the [Office of Academic Engagement](#) (OAE). OAE is a unit within the Provost's Office that is charged with developing best-practice programs for student success and helping academic units that want to establish their own in-house supports. OAE currently offers the following programs:

- [Cougs Rise](#), which works with low-income and first-generation high school students from select Washington schools to help prepare for and transition to college
- [Invest in Cougs](#), which helps reduce financial barriers to degree completion for Pell-eligible students with greatest unmet need
- [College Student Foundation Achievers](#), which provides scholarships and a variety of services to students from low-income families
- [Passport](#), which provides scholarships and advisement to students from state and tribal foster care, refugee minors, and unaccompanied homeless youth
- Suites of student support services for first-generation students from low-income households or students with disabilities who are pursuing a degree in [teaching](#) or [STEM or health sciences](#). A separate set of supports is available for students who are [veterans](#)

WSU has a 20-year-old [TRIO](#) program, managed by our Office of Student Affairs, that serves about 160 low-income students per year. The program concentrates on helping students overcome social, cultural, and class barriers that impede their progress toward degree completion. TRIO currently provides a suite

of eight programs that support middle school and high school students as well as college students. One program is dedicated to older citizens who would like to pursue a college degree.

WSU is working to involve faculty in the effort. The university's [Smith Teaching and Learning Grants](#) annually provide, on a competitive basis, faculty with up to \$5,000 to pursue instructional innovation that promises to improve student learning. The 2021 competition solicits proposals in two areas: Flipped design of large lecture courses, and strategies to increase completion in classes with high C-DFW rates or reduce equity gaps. The 2020 competition also had C-DFW rates and equity gaps as a focus area. Awards in this area were made for projects on the benefits of a mindfulness-based curriculum, community engagement as a facilitator of technical writing skill acquisition, a comprehensive program to improve mastery of basic physics concepts, and restructuring of programming assignments in introductory computer science courses.

WSU also has a dedicated office for [undocumented students](#). It provides a variety of services for such students including DACA information, immigration law consultations, professionally led resilience and self-care support groups, and a Spanish-language orientation program for new students and their parents. The office also offers training to those who would like to be allies of undocumented students.

We are proud of these programs, but the need to increase the number of both students served and services offered is substantial. We have had conversations with other institutions that offer programs that would serve our students well (e.g., Georgia State University). However, the pandemic has forced us to scale back the pace at which we had been working to develop versions of these programs. We had planned to make site visits to some of the institutions with whom we had been talking to observe their programs in action and learn about their operation. The financial impact of the pandemic presents an additional limitation on what we can accomplish when. We are moving forward with plans to expand our supports in order to reduce equity gaps and will appreciate suggestions and insights from the site team on practices at their own institutions.

Retention

WSU has struggled to improve its first year systemwide retention rate, defined as the percentage of first-year students who returned to any WSU campus in the next academic year. Over the last 20 years it has slowly declined from about 85% to about 80%. The decline is partly the result of the growth of our student body. WSU had record-high enrollment every year from 2014 to 2019, and such growth will bring with it an increasing number of students who feel overwhelmed or intimidated by the size of the school. Reductions in state funding over this time period, and corresponding increase of financial burden on the student, also contribute to reduced retention. Still, our peer institutions have experienced the same enrollment growth and decline in public money, and they have been able to maintain retention rates that are 5 – 10% higher than ours. We would like to achieve and maintain a first-year retention rate of 88 – 90%.

The university has a number of initiatives underway that are directed at increasing our retention rate. The President's Commission on Campus Climate and Culture, mentioned earlier, will work on removal of factors that make the university feel unwelcoming to students from underrepresented groups. The Provost's Office has adopted the [Navigate](#) advising app developed by EAB to track a student's progress

and predict their chances of success given current activities. Navigate allows an advisor to intervene proactively if a student is struggling or going in the wrong direction and help the student get back on track. The Provost's Office has also assembled a [Cougar Success](#) web page which serves as a clearinghouse for information and resources about academic success, healthy living, tutoring, learning resources, goal setting, stress management, and support services. The university-wide Transformational Change Initiative ([TCI](#)), launched in 2016, is a comprehensive student success program that impacts the student from matriculation to graduation and includes programming for parents and guardians of first-year students and workshops for faculty on curriculum development.

Our ambitious goal for 2025 is to have increased first-year retention by 1% every year. This would put us around 85% and halfway to our goal. A yearly 1% increase equates to 45 – 50 more students returning to the system for their second year every year. We believe this is very doable once we find the right combination of interventions and strategies. As with the other plans discussed in this section we regularly monitor and talk with peer and aspirational institutions to learn how they are succeeding at retention. We look forward to discussing all of these challenges and opportunities with the site team members.

ACTION ITEM #2

Discontinue Required Use of the Scholastic Aptitude Test (SAT) and American College Testing (ACT) in WSU's Admissions Processes (Elizabeth S. Chilton)

March 12, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Discontinue required use of the SAT and ACT in WSU's admissions processes

PROPOSED: That the Board of Regents discontinue required use of the SAT and ACT in WSU's admissions processes.

SUBMITTED BY: Elizabeth S. Chilton, Executive Vice President and Provost

SUPPORTING INFORMATION: In response to disruptions caused by COVID-19, the Washington Student Achievement Council (WSAC) granted public universities the ability to waive or make optional the SAT and ACT standardized tests for the 2020 (late applicants) and 2021 admission cycles. As the 2022 admission cycle quickly approaches, a decision regarding the future use of standardized testing in the admissions process is warranted.

Nationally, the sentiment to move away from standardized tests has been building for some time, particular because of concerns about implicit cultural bias in such tests and resultant inequalities among racial and ethnic groups.¹ The COVID-19 pandemic has exacerbated this move.² In January, the College Board announced they would no longer offer Subject tests or the Essay on the SAT.

After thoughtful discussions and evaluation, the Office of the Provost proposes that WSU no longer require or utilize the SAT or ACT in the admissions process. Additionally, it is recommended that WSU no longer require or use the SAT or ACT in the selection process for scholarships and/or tuition waivers. WSU Chancellors, Deans, Vice Presidents, Enrollment Management, Academic Engagement and

¹ For a case study in Texas, see <http://tupress.temple.edu/book/2000000009587>

² For recent background, see <https://www.chronicle.com/article/the-covid-effect-most-colleges-will-keep-test-optional-policies-for-good> and <https://www.insidehighered.com/admissions/article/2021/02/26/act-admits-test-optional-admissions-isnt-going-away>

Student Achievement, and other campus partners unanimously support this recommendation to no longer require the SAT or ACT for purposes of admission.

Finally, the data below indicates that high school grade point average (GPA) is a better predictor of success at WSU than standardized test scores. Both 6-year graduation and 1st year retention rates are higher for students with a high school GPA of 3.5+ than for the students that score well on the SAT (1200+). This difference is pronounced for the 6-year graduation rate. While other options are available to WSU (i.e., test optional or test blind), no longer requiring test scores eliminates the ambiguity for prospective students that sometimes persists when an institution makes the test optional, and it will alleviate the financial and structural barriers to taking the test in our efforts to support inclusive excellence.

WSU 6-year graduation and 1st year retention HS GPA v. SAT									
	(Entering Freshman Cohort)								
	2011	2012	2013	2014	2015	2016	2017	2018	2019
HS GPA (3.5-4.0) 6-year graduation rate	70.5 to 79.7%	71.4 to 79.3%	71.7 to 81.2%	70.7 to 79.1%	N/A	N/A	N/A	N/A	N/A
HS GPA (3.5-4.0) 1st-year retention rate	85 to 91%	84.43 to 90.8%	85.75 to 92.0%	86.4 to 89.9%	85.04 to 91.0%	85.53 to 89.9%	85.53 to 89.9%	84.26 to 91.0%	84.3 to 89.9%
SAT (1200-1300) 6-year graduation rate	68.6 to 68.4%	67.5 to 64.7%	66.2 to 66.8%	63.9 to 69.0%	N/A	N/A	N/A	N/A	N/A
SAT (1200-1300) 1st year retention rate	84 to 86.5%	83.4 to 83.8%	83.7 to 84.2%	82.1 to 83.5%	82.3 to 84.1%	82.2 to 85.3%	85.5 to 88.2%	81.4 to 85.1%	80.8 to 88.2%

ACTION ITEM #3

Proposed Revision to WAC 504-26 Standards of Conduct for Students (Mary Jo Gonzales)

March 12, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU System, Revisions to WAC 504-26-010; 504-26-015; 504-26-020; 504-26-045; 504-26-050; 504-26-120; 504-26-204; 504-26-206; 504-26-209; 504-26-217; 504-26-219; 504-26-220; 504-26-221; 504-26-222; 504-26-223; 504-26-227; 504-26-230; 504-26-401; 504-26-402; 504-26-403; 504-26-409; 504-26-415; 504-26-420; 504-26-425; 504-26-504; 504-26-515; 504-26-525 Standards of Conduct for Students; Creation of WAC 504-26-231

PROPOSED: That the Board of Regents approve revisions to WAC 504-26 Standards of Conduct for Students and create a new section, WAC 504-26-231.

SUBMITTED BY: Mary Jo Gonzales, Vice President for Student Affairs

SUPPORTING INFORMATION: On May 19, 2020 the United States Department of Education (the Department) published amendments to its regulations for implementing Title IX of the Education Amendments of 1972 (Title IX). The Department's amended regulations specify how recipients of federal financial assistance covered by Title IX (which includes the University) must respond to allegations of gender discrimination, including sexual harassment and sexual assault. The Department's amended regulations took effect on August 15, 2020. Amendments to the University's Standards of Conduct for Students is required to comply with the Department's amended Title IX regulations.

The newly created section, WAC 504-26-231 specifically addresses definitions of relationships and interactions as related to intimate partner violence.

The University filed an emergency rule making order on August 14, 2020 in order to ensure compliance with federal rules. The permanent WAC rule revisions were presented to

the Board of Regents as an information item at the September 2020 meeting and as a future action item at the October 2020 meeting.

In accordance with University and Washington Administrative Code rules, a public hearing was held on January 20, 2021 to solicit comment. No comments were received, written or oral, from the public on this matter.

ATTACHMENTS: Attachment A - Memo to President Kirk Schulz
Attachment B – Redline Copy

MEMORANDUM

DATE: January 21, 2021

TO: Kirk H. Schulz
President

FROM: Deborah L. Bartlett 
Rules Coordinator

SUBJECT: Amend *WAC* Chapter 504-26 *WAC*: Standards of Conduct for Students

This report is filed pursuant to RCW 34.05.325(4).

On January 20, 2021, a public hearing was conducted to solicit public comments regarding amendment of *WAC* Chapter 504-26 *WAC*: Standards of Conduct for Students. The proposed amendments are being implemented to update the standards of conduct for students. On May 19, 2020, the United States Department of Education (the Department) published amendments to its regulations implementing Title IX of the Education Amendments of 1972 (Title IX). The Department's amended regulations specify how recipients of federal financial assistance covered by Title IX (which include the University) must respond to allegations of sexual harassment. Amendments to the University's Standards of Conduct for Students are required to comply with the Department's amended Title IX regulations.

Due to technical difficulties this hearing was unable to be held by Zoom when originally scheduled on January 11, 2021. Prior to the originally scheduled hearing, notice of opportunity to make public comment on this proposal, either verbally or in writing, was published from January 5, 2021 to January 6, 2021 in the online edition of the Daily Evergreen; on January 7, 2021 on the WSU System Facebook and Twitter sites, and distributed by the Office of Student Affairs to the Associated Students of Washington State University, the Graduate Professional Students Association, the Center for Fraternity and Sorority Life, and Cougar Health Services for publication on their social media sites. Prior to the January 20, 2021 hearing, notice of opportunity to make public comment on this proposal was published on January 13, 2021 in the online edition of the Daily Evergreen; on January 13, 2021 on the WSU Events website, the WSU System Facebook and Twitter sites, and on January 14, 2021 in the WSU Insider Daily Announcements, and was distributed by the Office of Student Affairs to the Associated Students of Washington State University, the Graduate Professional Students Association, the Center for Fraternity and Sorority Life, and Cougar Health Services for publication on their social media sites. Notice was also published on December 16, 2020 on the WSU rule-making website and updated on January 12, 2021. The WSU rule-making website is accessible by a direct link from the WSU home page. Each notice included notification of the time and place of the public hearing where oral comments could be provided and a request for written comments to be submitted no later than the close of business on the date of the hearing, which was originally scheduled for January 11, 2011 and held as rescheduled on January 20, 2021.

No comments were received, oral or written, from the public regarding this proposal.

dlb

cc: Nathan Deen, Assistant Attorney General, Attorney General's Office--WSU Division
Karen Metzner, Director, Center for Community Standards
Jill Creighton, Dean of Students and Associate Vice President, Campus Life, Office of Student Affairs
Kim Holapa, Associate Vice President, External Engagement and Strategic Initiatives, Office of Student Affairs
Mary Jo Gonzales, Vice President for Student Affairs
Chris Hoyt, Chief of Staff, Office of the President
Desiree Jacobsen, Executive Assistant to the Board of Regents

WAC 504-26-010 Definitions. Words and phrases used in the standards of conduct regardless of their associated gender identity include all genders. Words and phrases used in the standards of conduct in the singular or plural encompass both the singular and the plural, unless the context clearly indicates otherwise. For purposes of the standards of conduct, the following definitions apply:

(1) Academic integrity hearing board. Teaching faculty and student representatives who, collectively, are authorized by the university or college to review an instructor's determination that a student violated university academic integrity policies and whether or not the outcome proposed by the instructor is in keeping with the instructor's published policies.

(2) Appeals board. The group of students, faculty, and staff, collectively, authorized in accordance with WAC 504-26-115 to consider appeals from a university conduct board's or conduct officer's determination as to whether a student has violated the standards of conduct and any sanctions (~~(imposed)~~) assigned.

(3) Brief adjudication. The process by which a conduct officer may adjudicate student conduct matters (~~(involving)~~) that are not resolving allegations that would constitute Title IX sexual harassment within the university's Title IX jurisdiction, and where possible sanctions (~~(, other than matters involving)~~) do not include suspension for more than ten instructional days, expulsion, loss of recognition, or revocation of degree. Also referred to as a "conduct officer hearing" or "brief adjudicative proceeding."

(4) CCR. The university's office of compliance and civil rights.

(5) Cheating. Includes, but is not limited to:

(a) Use of unauthorized materials in taking quizzes, tests, or examinations, or giving or receiving unauthorized assistance by any means, including talking, copying information from another student, using electronic devices, or taking an examination for another student.

(b) Use of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments.

(c) Acquisition or possession of tests or other academic material belonging to a member of the university faculty or staff when acquired without the permission of the university faculty or staff member.

(d) Fabrication, which is the intentional invention or counterfeiting of information in the course of an academic activity. Fabrication includes, but is not limited to:

(i) Counterfeiting data, research results, information, or procedures with inadequate foundation in fact. The office of research

must be consulted in matters involving alleged research misconduct as that term is defined in the university's executive policy 33.

(ii) Counterfeiting a record of internship or practicum experiences.

(iii) Submitting a false excuse for absence or tardiness or a false explanation for failing to complete a class requirement or scheduled examination at the appointed date and time.

(e) Engaging in any behavior for the purpose of gaining an unfair advantage specifically prohibited by a faculty member in the course syllabus or class discussion.

(f) Scientific misconduct. Falsification, fabrication, plagiarism, or other forms of dishonesty in scientific and scholarly research are prohibited. Complaints and inquiries involving cases of scientific misconduct are managed according to the university's policy for responding to allegations of scientific misconduct. A finding of scientific misconduct is subject to sanctions by the center for community standards. The policy for responding to allegations of scientific misconduct (executive policy 33) may be reviewed by contacting the office of research.

(g) Unauthorized collaboration on assignments.

(h) Intentionally obtaining unauthorized knowledge of examination materials.

(i) Plagiarism. Presenting the information, ideas, or phrasing of another person as the student's own work without proper acknowledgment of the source. This includes submitting a commercially prepared paper or research project or submitting for academic credit any work done by someone else. The term "plagiarism" includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

(j) Unauthorized multiple submission of the same work.

(k) Sabotage of others' work.

(l) Tampering with or falsifying records.

~~((5))~~ (6) Complainant. Any person who is the alleged victim of prohibited student conduct, whether or not such person has made an actual complaint. Any individual, group, or entity, including the university, who submits a complaint alleging that a student or a registered or recognized student organization violated the standards of conduct.

~~((6))~~ (7) Conduct board. The group of students, faculty, and staff, collectively authorized in accordance with WAC 504-26-110 to adjudicate certain student conduct matters.

~~((7))~~ (8) Conduct officer. A university official authorized by the vice president for student affairs to initiate, manage, and/or adjudicate certain student conduct matters in accordance with WAC 504-26-401 and 504-26-402.

~~((8))~~ (9) Faculty member. For purposes of this chapter, any person hired by the university to conduct classroom or teaching

activities or who is otherwise considered by the university to be a member of its faculty.

~~((9))~~ (10) Full adjudication. The process by which a conduct board adjudicates matters involving possible suspension of greater than ten instructional days, expulsion, loss of recognition, revocation of degree, or other matters as determined by the university. Also referred to as "formal adjudication," "formal (or full) adjudicative proceeding," or "conduct board hearing."

~~((10))~~ (11) Gender identity. Having or being perceived as having a gender identity, self-image, appearance, behavior, or expression, whether or not that gender identity, self-image, appearance, behavior, or expression is different from that traditionally associated with the sex assigned to the person at birth.

~~((11))~~ (12) Member of the university community. Includes any person who is a student, faculty member, university official, any person employed by the university, or any person with a relationship with the university, including guests of and visitors to the university. A person's status in a particular situation is determined by the vice president for student affairs or designee.

~~((12))~~ (13) Parties. The parties to a student conduct proceeding must include the university and the respondent. The parties in a student conduct matter ~~((implicating Title IX of the Civil Rights Act of 1964))~~ where the allegations, if true, would constitute Title IX sexual harassment within the university's Title IX jurisdiction must also include the complainant(s) ~~((, if the complainant(s) notifies the university in writing that they wish to participate as a party))~~. The university may designate other complainants, individuals, or recognized or registered student organizations as parties to conduct proceedings, or allow individuals or recognized or registered student organizations to intervene in conduct proceedings.

~~((13))~~ (14) Policies. The written rules and regulations of the university as found in, but not limited to, the standards of conduct, university policy manuals, housing and dining policies, academic regulations, and the university's graduate, undergraduate, and professional catalogs and other publications, including electronic publications.

~~((14))~~ (15) Recognized or registered student organization. A group of students, collectively, that has complied with the formal requirements for university recognition or registration.

~~((15))~~ (16) Respondent. A student or recognized or registered student organization alleged to have violated these standards of conduct.

~~((16))~~ (17) Student. Any person taking courses at the university, either full-time or part-time, pursuing undergraduate, graduate, or professional studies. Persons who withdraw after allegedly violating the standards of conduct, who are not officially enrolled for a particular term but who have a continuing relationship with the university (including suspended students) or who have been notified of their acceptance for admission are considered "students"

as are persons who are living in university residence halls, even if not enrolled.

~~((17))~~ (18) Title IX. Title IX of the Education Amendments Act of 1972, 20 U.S.C. 1681 and its implementing 34 C.F.R. Part 106.

(19) University. Includes all locations, premises, programs, and operations of Washington State University.

~~((18))~~ (20) University official. Any person employed by the university, performing assigned administrative or professional responsibilities.

~~((19))~~ (21) University premises. All land, buildings, facilities, vehicles, websites, and other property in the possession of or owned, used, or controlled by the university (including adjacent streets and sidewalks), including its study abroad program sites, as well as university-sponsored or hosted online platforms.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-010, filed 11/19/18, effective 12/20/18; WSR 17-13-049, § 504-26-010, filed 6/15/17, effective 7/16/17; WSR 16-08-014, § 504-26-010, filed 3/28/16, effective 4/28/16; WSR 15-01-080, § 504-26-010, filed 12/15/14, effective 1/15/15; WSR 11-11-031, § 504-26-010, filed 5/11/11, effective 6/11/11; WSR 07-11-030, § 504-26-010, filed 5/8/07, effective 6/8/07; WSR 06-23-159, § 504-26-010, filed 11/22/06, effective 12/23/06.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-015 Jurisdiction and applicability—Relationship to other proceedings. (1) General. The standards of conduct apply to conduct that occurs on university premises or in connection with university sponsored activities, including transit to or from the activity.

(2) Off-campus conduct. In addition to subsection (1) of this section, the standards of conduct may apply to conduct that occurs off university premises and not in connection with university-sponsored activities, if the conduct adversely affects the health and/or safety of the university community or the pursuit of the university's vision, mission, or values.

(a) The university has sole discretion to make this determination. In making this determination, the conduct officer considers whether the alleged conduct:

(i) Requires the university to exercise jurisdiction under law or as required by federal or state agencies;

(ii) Negatively impacted the reputation of the university or its students;

(iii) Occurred on the property of recognized or registered student organizations;

(iv) Caused physical, mental, or emotional harm to another; or

(v) Was recognized by onlookers, complainants, or witnesses as being carried out by a student or recognized or registered student organization.

(b) When the university chooses to exercise jurisdiction for off-campus conduct not in connection with a university-sponsored activity, the parties must be notified in writing of the decision and the reasons for the decision, and their right to challenge the decision to the vice president for student affairs or designee. Challenges to jurisdiction must be in writing and filed within five calendar days from the date the notice is sent. In cases implicating Washington State University's executive policy 15, (~~which prohibits discrimination, sexual harassment, and sexual misconduct,~~) the vice president for student affairs or designee must consult with the university's Title IX coordinator.

(3) Online conduct - Electronic communications. These standards of conduct may be applied to behavior conducted online, via electronic mail, text message, or other electronic means.

(4) Time frame for applicability. Each student is responsible and accountable for their conduct from the time of application for admission through the actual awarding of a degree, even though conduct may occur before classes begin or after classes end, as well as during the academic year and during periods between terms of actual enrollment. These standards apply to a student's conduct even if the student withdraws from school, takes a leave of absence, or graduates.

(5) Group accountability. Recognized or registered student organizations that violate university policies and the standards of conduct are subject to sanctions. A recognized or registered student organization may be held accountable for the behavior of its officers, members, or guests when the university demonstrates that:

(a) The organization or its officers should have foreseen that behavior constituting a violation was likely to occur, yet failed to take reasonable precautions against such behavior;

(b) A policy or practice of the organization was responsible for a violation; or

(c) The behavior constituting a violation was committed by, condoned by, or involved a significant number of organization officers, members, or guests.

(6) International and national study programs. Students who participate in any university-sponsored or sanctioned international or national study program must observe the following rules and regulations:

(a) The laws of the host country and/or state;

(b) The academic and disciplinary regulations of the educational institution or residential housing program where the student is studying;

(c) Any other agreements related to the student's study program; and

(d) These standards of conduct.

(7) Academic and professional standards. Nothing in these standards of conduct is to be construed as limiting academic action

that may be taken by a program or other academic unit against a respondent who, based on an established violation of these standards or otherwise, demonstrates a failure to meet the academic and/or professional standards of the program.

(8) Relationship between student conduct process and other legal processes. The university is not required to stay a student conduct proceeding pending any criminal or civil proceeding, nor must the disposition of any such criminal or civil proceeding control the outcome of any student conduct proceeding. Respondents may choose to remain silent during conduct proceedings, in accordance with WAC 504-26-045.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-015, filed 11/19/18, effective 12/20/18.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-020 Advisors and representatives. (1) Advisors. Any party may have an advisor of their choice present during all stages of a conduct process. Upon a party's request, a list of trained advisors from outside the office of the dean of students (and those offices reporting to the dean of students) who can provide support at no cost to the student is provided. Advisors may assist any party engaged in the conduct process and attend meetings and hearings. Advisors may not be witnesses to the alleged behavior. (~~(Students should select an advisor whose schedule allows for attendance at the scheduled date and time of the informational meeting and/or hearing, because delays are not normally allowed due to scheduling conflicts of the advisor.)~~)

(2) Communication with the center for community standards. Advisors and representatives may communicate directly with the center for community standards to receive information on dates and times of meetings, status of conduct processes, and outcomes. As a condition of participation in the conduct process, the center for community standards may require advisors and representatives to sign a statement agreeing to comply with legal requirements and university rules including, but not limited to, requirements related to confidentiality of student information.

(3) Advisors in conduct meetings and conduct officer hearings. During any conduct (~~process~~) meeting or conduct officer hearing, breaks may be taken, within reason, to allow a party to consult with their advisor. However, advisors are not permitted to speak on behalf of parties.

(4) Advisors in conduct board hearings. As with all other conduct meetings and conduct officer hearings, advisors are not permitted to speak on behalf of parties, except that in conduct board hearings, advisors are permitted to ask relevant cross-examination questions as instructed by a party.

(5) Representatives. A party may choose to be represented during a full adjudication, at their own expense. Only persons currently admitted to practice law, including licensed legal interns, are permitted to act as representatives. In conduct board hearings, questions regarding logistical and administrative issues are to be directed to the presiding officer, who may impose reasonable conditions upon participation of advisors and representatives. [Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-020, filed 11/19/18, effective 12/20/18.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-045 Evidence. (1) Except as provided in subsection (2) of this section, evidence, including hearsay evidence, is admissible in student conduct proceedings if, in the judgment of the conduct officer or presiding officer, it is the kind of evidence that reasonably prudent persons are accustomed to rely on in the conduct of their affairs. The conduct officer or presiding officer determines the admissibility and relevance of all information and evidence. (~~The sexual history of a complainant is not admissible in a student conduct proceeding except to the extent permitted by evidence rule 412 and RCW 34.05.452 (stating that presiding officers must refer to the Washington rules of evidence as guidelines for evidentiary rulings).~~)

(2) In conduct board hearings to resolve allegations that, if proven, would constitute Title IX sexual harassment within the university's Title IX jurisdiction, witnesses, including parties, must submit to cross-examination for their written or verbal statements to be considered by the university conduct board.

(3) The sexual history of a complainant is not relevant and not admissible in a student conduct proceeding unless such evidence about the complainant's sexual predisposition or prior sexual behavior is offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.

(4) Students may choose to remain silent during conduct proceedings, recognizing that they give up the opportunity to explain their version of events and that the decision is made based on the information presented at the hearing. No student must be compelled to give self-incriminating evidence, and no negative inference will be drawn from a student's refusal to participate in any stage of the conduct proceeding. If either party does not attend or participate in a hearing, the conduct officer or conduct board may resolve the matter based on the information available at the time of the hearing.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-045, filed 11/19/18, effective 12/20/18.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-050 Interim measures. (1) While a student conduct matter is pending, the university may take a number of interim actions or supportive measures in order to ensure the preservation of the educational experience and the overall university environment of the parties. These actions may include, but are not limited to:

- (a) A no-contact order (~~((imposed on))~~) assigned to any party;
- (b) University housing room change for one or more involved parties; and/or
- (c) Changes in academic schedules or assignments for any party.

(2) As stated in the university's housing and dining policies, the university reserves the right to assign roommates, to change room or hall assignments, and/or to consolidate vacancies by requiring residents to move from one room to another in the event such reassignments are determined to be necessary by the university.

(3) University departments taking interim or supportive measures must coordinate with the center for community standards, which advises the parties of the interim measures and the process for challenging them. For matters involving the university's executive policy 15, (~~((which prohibits discrimination, sexual harassment, and sexual misconduct,))~~) the departments must also consult with (~~((the university's office for equal opportunity))~~) CCR regarding interim or supportive measures. Interim and supportive measures are not sanctions and do not imply or assume responsibility for a violation of the standards of conduct.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-050, filed 11/19/18, effective 12/20/18.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-120 Training. (1) Board members and presiding officers. Conduct board members, appeals board members, and presiding officers must not participate in any student conduct matter until, at a minimum, training in the following areas has been completed:

- (a) Cultural competency and implicit bias;
 - (b) Student development and student conduct philosophies, including the educational component of the student conduct process;
 - (c) Identifying bias against individuals and against groups;
 - (d) Conflict of interest;
 - (e) Sexual assault and gender-based violence;
 - (f) Alcohol and drug prevention;
 - (g) Due process and burden of proof in student conduct matters;
- ((and))
- (h) Sanctioning principles and guidelines;

(i) Title IX regulatory definitions, jurisdiction, and grievance processes; and

(j) Relevant and admissible evidence.

(2) Conduct officers. Conduct officers must not participate in any student conduct matter until, at a minimum, training in the following areas has been completed:

(a) Alternative dispute resolution;

(b) Restorative justice; and

(c) All training required of board members (see subsection (1) of this section).

(3) Renewal of training. Training must be renewed on an annual basis.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-120, filed 11/19/18, effective 12/20/18.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-204 Abuse of others or disruption or interference with the university community. Abuse of others or disruption or interference with the university community (~~(includes, but is not limited to)~~) is defined as:

(1) Physical abuse, threats, intimidation, and/or other conduct that threatens, endangers, harms, or undermines the health, safety, or welfare of the university community or any person (~~(, including, but not limited to, domestic or intimate partner violence)~~).

(2) Conduct that disrupts the university community or prevents any member of the university community from completing their duties.

(3) Conduct that interferes with or disrupts the university's mission, operations, or activities.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-204, filed 11/19/18, effective 12/20/18; WSR 15-01-080, § 504-26-204, filed 12/15/14, effective 1/15/15; WSR 14-11-025, § 504-26-204, filed 5/12/14, effective 6/12/14; WSR 06-23-159, § 504-26-204, filed 11/22/06, effective 12/23/06.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-206 Hazing. (1) No student or recognized or registered student organization at Washington State University may conspire to engage in hazing or participate in hazing of another.

(a) Hazing includes any activity expected of someone joining a group (or maintaining full status in a group) that causes or is likely to cause a risk of mental, emotional and/or physical harm, regardless of the person's willingness to participate.

(b) Hazing activities may include, but are not limited to, the following: Abuse of alcohol during new member activities; striking another person whether by use of any object or one's body; creation of excessive fatigue; physical and/or psychological shock; morally degrading or humiliating games or activities that create a risk of bodily, emotional, or mental harm.

(c) Hazing does not include practice, training, conditioning and eligibility requirements for customary athletic events such as intramural or club sports and NCAA athletics, or other similar contests or competitions, but gratuitous hazing activities occurring as part of such customary athletic event or contest are prohibited.

(2) Washington state law also prohibits hazing which may subject violators to criminal prosecution. As used in RCW 28B.10.901 and 28B.10.902, "hazing" includes any method of initiation into a recognized or registered student organization or living group, or any pastime or amusement engaged in with respect to such an organization or living group that causes, or is likely to cause, bodily danger or physical harm, or serious mental or emotional harm, to any student or other person attending a public or private institution of higher education or other postsecondary education institution in this state.

(3) Washington state law (RCW 28B.10.901) also provides sanctions for hazing:

(a) Any person who violates this rule, in addition to other sanctions that may be (~~imposed~~) assigned, forfeits any entitlement to state-funded grants, scholarships, or awards for a period of time determined by the university.

(b) Any recognized or registered student organization that knowingly permits hazing by its members or others subject to its direction or control must be deprived of any official recognition or approval granted by the university.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-206, filed 11/19/18, effective 12/20/18; WSR 06-23-159, § 504-26-206, filed 11/22/06, effective 12/23/06.]

AMENDATORY SECTION (Amending WSR 15-01-080, filed 12/15/14, effective 1/15/15)

WAC 504-26-209 Violation of university policy, rule, or regulation. Violation of any university policy, rule, or regulation published electronically on the university website or in hard copy including, but not limited to, Washington State University's alcohol and drug policy, executive policy 15 (~~(policy prohibiting discrimination, sexual harassment and sexual misconduct)~~), and housing and residence life policy.

[Statutory Authority: RCW 28B.30.150. WSR 15-01-080, § 504-26-209, filed 12/15/14, effective 1/15/15; WSR 11-11-031, § 504-26-209, filed 5/11/11, effective 6/11/11; WSR 06-23-159, § 504-26-209, filed 11/22/06, effective 12/23/06.]

AMENDATORY SECTION (Amending WSR 06-23-159, filed 11/22/06, effective 12/23/06)

WAC 504-26-217 Unauthorized use of electronic or other devices.

Unauthorized use of electronic or other devices: Making an audio or video record of any person while on university premises without ((~~his or her~~)) their prior knowledge, or without ((~~his or her~~)) their effective consent when such a recording is of a private conversation or of images taken of a person(s) at a time and place where ((~~she or he~~)) they would reasonably expect privacy and where such images are likely to cause injury or distress. This includes, but is not limited to, surreptitiously taking pictures of another person in a gym, locker room, or restroom, but does not include taking pictures of persons in areas which are considered by the reasonable person to be open to public view, such as Martin Stadium or the Glenn Terrell Mall.
[Statutory Authority: RCW 28B.30.150. WSR 06-23-159, § 504-26-217, filed 11/22/06, effective 12/23/06.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-219 Abuse of the student conduct system. Abuse of the student conduct system ((~~including, but not limited to~~)) is defined as:

- (1) Failure to obey any notice from a university conduct board or other university official to appear for a meeting or hearing as part of the student conduct system.
- (2) Willful falsification, distortion, or misrepresentation of information before a university conduct proceeding.
- (3) Disruption or interference with the orderly conduct of a university conduct board proceeding.
- (4) Filing fraudulent charges or initiating a university conduct proceeding in bad faith.
- (5) Attempting to discourage an individual's proper participation in, or use of, the student conduct system.
- (6) Attempting to influence the impartiality of a member of the university conduct system prior to, and/or during the course of, any university conduct board proceeding.
- (7) Harassment (verbal, written, or physical) and/or intimidation of a member of a university conduct board, any individual involved in the conduct process, or any conduct officer before, during, and/or after any university conduct proceeding.
- (8) Failure to comply with or failure to complete any term or condition of any disciplinary sanction(s) ((~~imposed~~)) assigned under the standards of conduct.
- (9) Influencing or attempting to influence another person to commit an abuse of the university conduct system.

(10) Violation of probation or any probationary conditions.
[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-219, filed 11/19/18, effective 12/20/18; WSR 15-01-080, § 504-26-219, filed 12/15/14, effective 1/15/15; WSR 08-05-001, § 504-26-219, filed 2/6/08, effective 3/8/08; WSR 06-23-159, § 504-26-219, filed 11/22/06, effective 12/23/06.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-220 (~~(Discrimination and)~~) **Discriminatory harassment.**

~~((Discrimination or discriminatory harassment))~~ (1) Unwelcome, intentional conduct on the basis of race; ((sex/gender)) sex and/or gender; sexual orientation; gender identity((/)) or expression; religion; age; color; creed; national or ethnic origin; marital status; genetic information; status as an honorably discharged veteran or member of the military; physical, mental, or sensory disability (including disability requiring the use of a trained service animal); ((-marital status; genetic information; and/or status as an honorably discharged veteran or member of the military; and as defined in Washington State University's executive policy 15, which prohibits discrimination, sexual harassment, and sexual misconduct.)) or immigration or citizenship status, except as authorized by federal or state law, regulation, or government practice, which is so severe or pervasive, and objectively offensive, that it substantially and unreasonably:

(a) Interferes with, or has the potential to interfere with, an individual's ability to participate in WSU employment, education, programs, or activities;

(b) Adversely alters the condition of an individual's WSU employment, education, or participation status;

(c) Creates an objectively abusive employment, program, or educational environment; or

(d) Results in a material or substantial disruption of WSU's operations or the rights of students, staff, faculty, visitors, or program participants.

(2) In determining if conduct is harassing, the totality of the circumstances are assessed including, but not limited to, the following factors:

(a) Severity;

(b) Frequency of the discrimination;

(c) Status of the reporting and responding parties and their relationship to each other;

(d) Physicality, threats, or endangerment; and

(e) Whether or not the conduct could be reasonably considered protected speech or serving some other lawful purpose.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-220, filed 11/19/18, effective 12/20/18; WSR 14-11-025, § 504-26-220, filed

5/12/14, effective 6/12/14; WSR 06-23-159, § 504-26-220, filed 11/22/06, effective 12/23/06.]

AMENDATORY SECTION (Amending WSR 17-13-049, filed 6/15/17, effective 7/16/17)

WAC 504-26-221 Sexual misconduct. (1) Sexual misconduct is an egregious form of sex discrimination/sexual harassment. (~~(A number of acts may be regarded as sexual misconduct including, but not limited to, nonconsensual sexual contact (including sexual intercourse) and sexual exploitation.)~~) Sexual misconduct (~~((includes sexual assault and other sexual violence.))~~) is defined as:

(a) Sex offense. Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

(b) Rape (except statutory rape). The carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental or physical incapacity.

(c) Sodomy. Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental or physical incapacity.

(d) Sexual assault with an object. To use an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental or physical incapacity.

(e) Fondling. The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental or physical incapacity.

(f) Incest. Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

(g) Sexual exploitation, which occurs when a person takes nonconsensual or abusive sexual advantage of another for their own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute one of the other sexual misconduct offenses explained above. Examples of sexual exploitation may include, but are not limited to:

(i) Causing or attempting to cause the incapacitation of another person to gain sexual advantage over such other person.

(ii) Invading another person's sexual privacy.

(iii) Prostituting another person.

(iv) Engaging in voyeurism. A person commits voyeurism if, for the purpose of arousing or gratifying the sexual desire of any person,

they knowingly view, photograph, record, or film another person, without that person's knowledge and consent, while the person being viewed, photographed, recorded, or filmed is in a place where they have a reasonable expectation of privacy.

(v) Knowingly or recklessly exposing another person to a significant risk of sexually transmitted disease or infection.

(vi) Exposing one's intimate parts in nonconsensual circumstances.

(h) Statutory rape. Sexual intercourse with a person who is under the statutory age of consent.

(i) Sexually based stalking and/or bullying.

(2) Consent. Consent to any sexual activity must be clear, knowing, and voluntary. Anything less is equivalent to a "no." Clear, knowing, and voluntary consent to sexual activity requires that, at the time of the act, and throughout the sexual contact, all parties actively express words or conduct that a reasonable person would conclude demonstrates clear permission regarding willingness to engage in sexual activity and the conditions of such activity. Consent is active; silence or passivity is not consent. Even if words or conduct alone seem to imply consent, sexual activity is nonconsensual when:

(a) Force or coercion is threatened or used to procure compliance with the sexual activity.

(i) Force is the use of physical violence, physical force, threat, or intimidation to overcome resistance or gain consent to sexual activity.

(ii) Coercion is unreasonable pressure for sexual activity. When an individual makes it clear through words or actions that the individual does not want to engage in sexual contact, wants to stop, or does not want to go past a certain point of sexual interaction, continued pressure beyond that point may be coercive. Other examples of coercion may include using blackmail or extortion to overcome resistance or gain consent to sexual activity.

(b) The person is asleep, unconscious, or physically unable to communicate (~~his or her~~) their unwillingness to engage in sexual activity; or

(c) A reasonable person would or should know that the other person lacks the mental capacity at the time of the sexual activity to be able to understand the nature or consequences of the act, whether that incapacity is produced by illness, defect, the influence of alcohol or another substance, or some other cause. When alcohol or drugs are involved, a person is considered incapacitated or unable to give valid consent if the individual cannot fully understand the details of the sexual interaction (i.e., who, what, when, where, why, and how), and/or the individual lacks the capacity to reasonably understand the situation and to make rational, reasonable decisions.

~~(3) ((Nonconsensual sexual contact is any intentional sexual touching, however slight, with any object or body part, by one person against another person's intimate parts (or clothing covering any of those areas), or by causing another person to touch his or her own or another person's intimate body parts without consent and/or by force.~~

~~Sexual contact also can include any intentional bodily contact in a sexual manner with another person's nonintimate body parts. It also includes nonconsensual sexual intercourse.~~

~~(4) Sexual exploitation occurs when a person takes nonconsensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute one of the other sexual misconduct offenses explained above. Examples of sexual exploitation may include, but are not limited to:~~

~~(a) Causing or attempting to cause the incapacitation of another person to gain sexual advantage over such other person;~~

~~(b) Invading another person's sexual privacy;~~

~~(c) Prostituting another person;~~

~~(d) Engaging in voyeurism. A person commits voyeurism if, for the purpose of arousing or gratifying the sexual desire of any person, he or she knowingly views, photographs, records, or films another person, without that person's knowledge and consent, while the person being viewed, photographed, recorded, or filmed is in a place where he or she has a reasonable expectation of privacy;~~

~~(e) Knowingly or recklessly exposing another person to a significant risk of sexually transmitted disease or infection;~~

~~(f) Exposing one's intimate parts in nonconsensual circumstances;~~

~~(g) Sexually based stalking and/or bullying.~~

~~(5)) Use of alcohol or other drugs is not a valid defense to a violation of this policy.~~

[Statutory Authority: RCW 28B.30.150. WSR 17-13-049, § 504-26-221, filed 6/15/17, effective 7/16/17; WSR 14-11-025, § 504-26-221, filed 5/12/14, effective 6/12/14; WSR 06-23-159, § 504-26-221, filed 11/22/06, effective 12/23/06.]

AMENDATORY SECTION (Amending WSR 14-11-025, filed 5/12/14, effective 6/12/14)

WAC 504-26-222 Harassment (other than sexual harassment or discriminatory harassment). Harassment is conduct by any means that is severe, persistent, or pervasive, and is of such a nature that it would cause a reasonable person in the victim's position substantial emotional distress and undermine ((~~his or her~~)) their ability to work, study, or participate in ((~~his or her~~)) their regular life activities or participate in the activities of the university, and/or actually does cause the victim substantial emotional distress and undermines the victim's ability to work, study, or participate in the victim's regular life activities or participate in the activities of the university.

[Statutory Authority: RCW 28B.30.150. WSR 14-11-025, § 504-26-222, filed 5/12/14, effective 6/12/14; WSR 06-23-159, § 504-26-222, filed 11/22/06, effective 12/23/06.]

AMENDATORY SECTION (Amending WSR 14-11-025, filed 5/12/14, effective 6/12/14)

WAC 504-26-223 Stalking. (1) Stalking is engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

(a) Fear for (~~his or her~~) their safety or the safety of others;
or

(b) (~~Fear for harm to his or her property or the property of others; or~~

~~(c)~~) Suffer substantial emotional distress.

(2) (~~Stalking includes, but is not limited to, conduct occurring in person, electronically, or through a third party.~~) Course of conduct means two or more acts including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.

(3) Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.

(4) Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

(5) The use of alcohol or other drugs is not a valid defense to a violation of this policy.

[Statutory Authority: RCW 28B.30.150. WSR 14-11-025, § 504-26-223, filed 5/12/14, effective 6/12/14; WSR 11-11-031, § 504-26-223, filed 5/11/11, effective 6/11/11; WSR 06-23-159, § 504-26-223, filed 11/22/06, effective 12/23/06.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-227 Sexual harassment. (~~Sexual harassment includes behavior defined in Washington State University's executive policy 15, which prohibits discrimination, sexual harassment, and sexual misconduct.~~) Unwelcome, intentional conduct, on the basis of sex and/or gender, which is so severe or pervasive, and objectively offensive, that it substantially and unreasonably:

(1) Interferes with, or has the potential to interfere with, an individual's ability to participate in WSU employment, education, programs, or activities;

(2) Adversely alters the condition of an individual's WSU employment, education, or participation status;

(3) Creates an objectively abusive employment, program, or educational environment; or

(4) Results in a material or substantial disruption of WSU's operations or the rights of students, staff, faculty, visitors, or program participants.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-227, filed 11/19/18, effective 12/20/18; WSR 14-11-025, § 504-26-227, filed 5/12/14, effective 6/12/14.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-230 Retaliation. (~~Retaliation includes any act that would dissuade a reasonable person from making or supporting a complaint, or participating in an investigation, under the standards of conduct (this chapter). Retaliatory behavior includes action or threat of action that could negatively affect another's employment, education, reputation, or other interest. It also includes retaliation as defined in Washington State University's executive policy 15, which prohibits discrimination, sexual harassment, and sexual misconduct.~~)

(1) Intimidation, threats, coercion, or discrimination against any individual for the purpose of interfering with any right or privilege secured by university policies, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing.

(2) First amendment activities do not constitute retaliation.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-230, filed 11/19/18, effective 12/20/18; WSR 14-11-025, § 504-26-230, filed 5/12/14, effective 6/12/14.]

NEW SECTION

WAC 504-26-231 Intimate partner violence. Intimate partner violence is defined as:

(1) Dating violence, which is defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship is determined based on the:

(a) Length of the relationship;

(b) Type of relationship; and

(c) Frequency of interaction between the persons involved in the relationship.

(2) Domestic violence, which is defined as a felony or misdemeanor crime of violence committed by:

(a) A current or former spouse or intimate partner of the victim;

(b) A person with whom the victim shares a child in common;

(c) A person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;

(d) A person similarly situated to a spouse of the victim under the domestic or family violence laws of Washington; or

(e) Any other person against an adult or youth victim who is protected from that person's act under the domestic or family violence laws of Washington.

[]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-401 Initiating conduct proceedings. (1) Complaints. Any member of the university community may submit a complaint that a student or recognized or registered student organization violated the standards of conduct. In addition, the university may initiate conduct proceedings when it receives any direct or indirect report of conduct that may violate the standards of conduct.

(2) Decision not to refer the matter for hearing. Except as provided below, after reviewing the initial information, if the conduct officer determines that further conduct proceedings are not warranted, the conduct officer dismisses the matter. If the conduct officer decides not to initiate a conduct proceeding when requested by a complainant, the conduct officer must notify the complainant in writing of the decision, the reasons for the decision, and how to seek review of the decision. Conduct matters may be reopened if new relevant information becomes known. A conduct officer cannot dismiss a matter received from CCR where CCR completed a formal investigation implicating Title IX sexual harassment within the university's Title IX jurisdiction, as defined by university executive policy 15, regardless of the investigation's outcome. In such cases, the conduct officer must refer the matter to a conduct board hearing, which must be held within sixty days of the date the CCR formal investigation report was received, unless good cause exists to extend the date of the hearing or the matter is resolved through agreement or alternative dispute resolution.

(3) Notice of informational meeting. After reviewing initial information regarding a possible student conduct violation, if the student conduct officer decides conduct proceedings are warranted, the student conduct officer sends the respondent, or parties as appropriate, written notice of an informational meeting. The notice must, at a minimum, briefly describe the factual allegations or issues involved, the specific standard of conduct provision(s) the respondent is alleged to have violated, the range of possible sanctions for such violations, and the time, date, and place of the meeting. In addition, information regarding the student conduct process and student rights, as required by WAC 504-26-504 (Interpretation—Policies, procedures, and guidelines) must be provided. Any request to change or extend the

time or date of the informational meeting should be addressed to the conduct officer.

(4) Purpose of informational meeting. The purpose of the informational meeting is to provide the respondent with information on the conduct process and their rights and responsibilities, and to determine next steps, if any, in resolving the matter. During the informational meeting, the respondent may provide names of witnesses to the conduct officer to potentially contact. In cases involving Title IX, an informational meeting is also offered to a complainant.

(5) Agreement and alternative dispute resolution. A conduct officer may resolve a matter by agreement. Agreements may be reached directly or through alternative dispute resolution. In cases where agreement is not reached directly, before referring the matter to a hearing, the conduct officer must consider, and make a written determination, whether alternative dispute resolution is appropriate to resolve the matter. Alternative dispute resolution must not be used in matters involving sexual misconduct or sexual harassment. When resolution of a matter is reached by agreement or alternative dispute resolution, the agreement must be in writing and signed by the parties and the conduct officer. In the agreement, the parties must be advised in writing that:

(a) The disposition is final and they are waiving any right to a hearing on the matter, including any right to appeal; and

(b) If any party decides not to sign the agreement, and the matter proceeds to a hearing, neither the agreement nor a party's refusal to sign will be used against either party at the hearing.

(6) Referral for adjudication. Except as provided in subsection (2) of this section, after the informational meeting, if the conduct officer determines that a conduct hearing is warranted, and the matter is not resolved through agreement or alternative dispute resolution, the matter is handled through either a conduct officer hearing (brief adjudication) in accordance with WAC 504-26-402, or conduct board hearing (full adjudication) in accordance with WAC 504-26-403. In determining which process is appropriate, the conduct officer considers factors including, but not limited to, the nature and severity of the allegations, the respondent's past contacts with the center for community standards, and the range of possible sanctions that could be (~~imposed~~) assigned. A student may request that a conduct board hear the case, but the final decision regarding whether to refer the matter to the conduct board for hearing is made by the conduct officer and is not subject to appeal.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-401, filed 11/19/18, effective 12/20/18; WSR 17-13-049, § 504-26-401, filed 6/15/17, effective 7/16/17; WSR 15-11-041, § 504-26-401, filed 5/14/15, effective 6/14/15; WSR 15-01-080, § 504-26-401, filed 12/15/14, effective 1/15/15; WSR 11-11-031, § 504-26-401, filed 5/11/11, effective 6/11/11; WSR 08-05-001, § 504-26-401, filed 2/6/08, effective 3/8/08; WSR 06-23-159, § 504-26-401, filed 11/22/06, effective 12/23/06.]

WAC 504-26-402 Conduct officer hearings (brief adjudications).

(1) The majority of student conduct matters are adjudicated through conduct officer hearings. However, conduct officer hearings are not used to adjudicate matters in which the respondent faces possible sanctions of suspension for more than ten instructional days, expulsion, or revocation of degree or when a recognized or registered student organization faces possible loss of recognition. In addition, conduct officer hearings generally are not used to adjudicate matters in which the respondent faces allegations of sexual misconduct, as that term is defined in WAC 504-26-221.

(2) Notice of hearing. The conduct officer must provide the parties with written notice no later than ten calendar days prior to the conduct officer hearing. The notice must, at a minimum, briefly describe the factual allegations or issues involved, the specific standard of conduct provision(s) the respondent is alleged to have violated, the range of possible sanctions for such violations, and the time, date, and place of the hearing. In addition, information regarding the student conduct process and student rights, as required by WAC 504-26-504 must be provided. The notice must also include:

(a) A jurisdiction statement if the alleged behavior occurred off campus and information regarding the right to challenge jurisdiction in accordance with WAC 504-26-015;

(b) Information regarding the right to request recusal of a conduct officer under WAC 504-26-125; and

(c) Any request to extend the time or date of the conduct officer conference/hearing should be addressed to the conduct officer.

(3) Hearing and possible outcomes. Conduct officer hearings are brief adjudications conducted in accordance with RCW 34.05.482 through 34.05.494. The hearing allows the conduct officer to review available information, hear the parties' view of the matter, render a decision regarding responsibility, and (~~impose~~) assign sanctions, as appropriate.

(a) Before the hearing begins, the conduct officer must inform the respondent that:

(i) All respondents are presumed "not responsible" for pending charges;

(ii) The university must prove all violations by a preponderance of the evidence, meaning that it is more likely than not that the violation occurred; and

(iii) The parties have the right to have an advisor present at the hearing.

(b) Upon conclusion of the hearing, the conduct officer may take any of the following actions:

(i) Terminate the proceeding and enter a finding that the respondent is not responsible for the alleged conduct violation;

(ii) Dismiss the matter with no finding regarding responsibility, in which case the matter may be reopened at a later date if relevant new information becomes known;

(iii) Find the respondent responsible for any violations and impose sanctions within the limitations described in subsection (1) of this section; or

(iv) Refer the matter to the conduct board.

(4) Notice of decision and right to appeal. The conduct officer notifies the parties in writing of the decision within ten calendar days of the conduct officer hearing. This is the initial order of the university and includes information regarding the parties' right to appeal under WAC 504-26-420.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-402, filed 11/19/18, effective 12/20/18; WSR 17-13-049, § 504-26-402, filed 6/15/17, effective 7/16/17; WSR 16-08-014, § 504-26-402, filed 3/28/16, effective 4/28/16; WSR 15-01-080, § 504-26-402, filed 12/15/14, effective 1/15/15; WSR 12-04-049, § 504-26-402, filed 1/30/12, effective 3/1/12; WSR 11-11-031, § 504-26-402, filed 5/11/11, effective 6/11/11; WSR 08-05-001, § 504-26-402, filed 2/6/08, effective 3/8/08; WSR 06-23-159, § 504-26-402, filed 11/22/06, effective 12/23/06.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-403 Conduct board hearings (full adjudications). (1)

Conduct board hearings are used in matters in which the respondent faces possible sanctions of suspension for more than ten instructional days, expulsion, or revocation of degree and matters in which a recognized or registered student organization faces possible loss of recognition. In addition, conduct board hearings are generally used to adjudicate matters in which the respondent faces allegations of sexual misconduct, as that term is defined in WAC 504-26-221. Other matters may be referred to a conduct board in the discretion of the conduct officer.

(2) Adoption of model rules of procedure. Conduct board hearings are full adjudications governed by the Administrative Procedure Act, RCW 34.05.413 through 34.05.476, and chapter 10-08 WAC, Model rules of procedure, except as otherwise provided in this chapter. In the event of a conflict between the rules in this chapter and the model rules, this chapter governs.

(3) Notice of hearing. Notice to the parties of a conduct board hearing must comply with model rule WAC 10-08-040 and standards of conduct rule WAC 504-26-035. In addition, information regarding the student conduct process and student rights, as required by WAC 504-26-504 must be provided.

(4) Time for conduct board hearings. The conduct board hearing is scheduled not less than ten calendar days after the parties have been sent notice of the hearing.

In accordance with WAC 10-08-090, requests to extend the time and/or date for hearing must be addressed to the presiding officer. A request for extension of time is granted only upon a showing of good cause.

(5) Subpoenas. Subpoenas may be issued and enforced in accordance with model rule WAC 10-08-120. In determining whether to issue, quash, or modify a subpoena, the presiding officer must give due consideration to state and federal legal requirements including, but not limited to, Title IX, its implementing regulations, and guidance issued by the federal Office for Civil Rights. The party requesting the subpoena has the burden of showing that a subpoena is necessary for full disclosure of all the relevant facts and issues.

(6) Discovery. Depositions, interrogatories, and physical or medical examinations of parties are not permitted in adjudications of student conduct matters. Other forms of discovery may be permitted at the discretion of the presiding officer; however, discovery should be limited to help ensure the prompt completion of the adjudication process.

(7) Cross-examination. As required by RCW 34.05.449, cross-examination of witnesses is permitted to the extent necessary for full disclosure of all relevant facts and issues. (~~The preferred method of cross examination in all student conduct matters is through written questions submitted to, and asked by, the presiding officer. Regardless, in~~) Cross-examination is conducted orally through the party's advisor or representative. If a party does not have an advisor or representative, an advisor is provided by the university free of charge to conduct cross-examination on that party's behalf. Advisors and representatives are required to engage in cross-examination questioning in a respectful manner. In no circumstance may the complainant or respondent be permitted to cross-examine each other directly (~~in person or through their representative~~). Before any witness or party may answer a cross-examination question, the presiding officer must first determine whether the question is relevant. The presiding officer (~~may decline to ask~~) must instruct parties or witnesses not to answer cross-examination questions that are irrelevant, immaterial, or unduly repetitious. (~~All questions submitted by the parties must be retained as part of the agency record, in accordance with RCW 34.05.566.~~)

(8) Decision requirements. Decisions regarding responsibility and sanctions are made by a majority of the conduct board hearing the matter, except that any sanction of expulsion, revocation of degree, or loss of recognition of a recognized or registered student organization requires a supermajority consisting of no more than one "no" vote.

(9) Notice of decision and right to appeal. Within ten calendar days of the completion of the hearing, the conduct board must issue a

decision simultaneously to all parties, which is the initial order of the university and must contain the following:

(a) Description of the allegations that initiated the community standards process;

(b) Description of procedural steps taken from the receipt of the formal complaint up to and including the university conduct board hearing;

(c) Appropriately numbered findings of fact and conclusions;

~~((b))~~ (d) The sanction(s) and/or remedy(ies) to be ~~((imposed))~~ assigned, if any, and the rationale for the sanction(s) and/or remedy(ies);

~~((e))~~ (e) Information regarding the parties' right to appeal according to WAC 504-26-420, including the time frame for seeking review; and

~~((d))~~ (f) Notice that the initial order becomes final unless an appeal is filed within ~~((twenty-one))~~ twenty calendar days of ~~((service of))~~ the date the initial order is sent to the parties.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-403, filed 11/19/18, effective 12/20/18; WSR 16-08-014, § 504-26-403, filed 3/28/16, effective 4/28/16; WSR 15-11-041, § 504-26-403, filed 5/14/15, effective 6/14/15; WSR 15-01-080, § 504-26-403, filed 12/15/14, effective 1/15/15; WSR 11-11-031, § 504-26-403, filed 5/11/11, effective 6/11/11; WSR 08-05-001, § 504-26-403, filed 2/6/08, effective 3/8/08; WSR 06-23-159, § 504-26-403, filed 11/22/06, effective 12/23/06.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-409 Emergency suspension. (1) Definition. An emergency suspension is a temporary exclusion of a student from all or specified portions of university premises, programs, or activities pending an investigation or student conduct proceeding relating to alleged standards of conduct violations. An emergency suspension may be ~~((imposed))~~ assigned at any time prior to the issuance of the university's final order in the matter.

(2) Circumstances warranting emergency suspension.

(a) For matters which would not constitute Title IX sexual harassment within the university's Title IX jurisdiction, as defined by university executive policy 15, emergency suspension may be ~~((imposed))~~ assigned only in situations when the ~~((vice president for student affairs))~~ dean of students or campus chancellor (in consultation with the center for community standards), or their designee, has cause to believe that the student:

~~((a))~~ (i) Has violated any provision of the standards of conduct; and

~~((b))~~ (ii) Presents an immediate danger to the health, safety, or welfare of any part of the university community or the public at

large. Conduct that creates an ongoing disruption of, or interference with, the operations of the university and that prevents other students, employees, or invitees from completing their duties or accessing their education or the educational environment, is conduct harmful to the welfare of members of the university community.

(b) For matters which would constitute Title IX sexual harassment within the university's Title IX jurisdiction, as defined by university executive policy 15, emergency suspension may be assigned only in a situation where the dean of students or campus chancellor (in consultation with the center for community standards), or their designee, has engaged in an individualized safety and risk analysis, and determines that removal is justified because the student:

(i) Has violated any provision of the standards of conduct; and
(ii) Is an immediate threat to the physical health or safety of any student or other individual arising from the allegations of Title IX sexual harassment.

(3) Procedure. The (~~vice president for student affairs~~) dean of students or campus chancellor, or their designee, ordering an emergency suspension must send the student a written notice of emergency suspension. The notice must contain the reasons for the decision (both the factual basis and the conclusions as to why those facts constitute a violation of the standards of conduct), (~~and~~) the policy reasons for the emergency suspension, and the process to challenge the decision. The emergency suspension does not replace the regular hearing process, which must proceed to a conduct officer hearing or conduct board hearing, as applicable, as quickly as feasible. Once a final order is entered, any emergency suspension is lifted and the sanction, if any, set forth in the final order is (~~imposed~~) assigned.

(4) Challenge of the decision. The student can challenge the emergency suspension decision within ten calendar days of the date of notice. Challenges are reviewed by the vice president of student affairs or their designee, provided the designee is not the same person who made the original emergency suspension decision. The vice president of student affairs or designee has ten calendar days to respond to the review and can uphold, reverse, or modify the emergency suspension. The submission of a challenge does not stay the emergency suspension decision.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-409, filed 11/19/18, effective 12/20/18.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-415 Procedure for academic integrity violations. (1) Initial hearing.

(a) When a responsible instructor finds that a violation of academic integrity has occurred, the instructor must assemble the

evidence and, upon reasonable notice to the student of the date, time, and nature of the allegations, meet with the student suspected of violating academic integrity policies. If the student admits violating academic integrity policies, the instructor assigns an outcome in keeping with published course policies and notifies the center for community standards in writing, including the allegations, the student's admission, and the sanctions (~~imposed~~) assigned.

(b) If the instructor is unable to meet with the student or if the respondent disputes the allegation(s) and/or the outcome proposed by the instructor, the instructor must make a determination as to whether the student did or did not violate the academic integrity policies. If the instructor finds that the student was in violation, the instructor must provide the student and the center for community standards with a written determination, the evidence relied upon, and the sanctions (~~imposed~~) assigned.

(c) The student has twenty-one calendar days from the date of the decision letter to request review of the instructor's determination and/or sanction(s) (~~imposed~~) assigned to the academic integrity hearing board.

(2) Review.

(a) Upon timely request for review by a student who has been found by their instructor to have violated the academic integrity policies, the academic integrity hearing board must make a separate and independent determination of whether or not the student is responsible for violating the academic integrity policies and/or whether the outcome proposed by the instructor is in keeping with the instructor's published course policies.

(b) The academic integrity hearing board is empowered to provide an appropriate remedy for a student including arranging a withdrawal from the course, having the student's work evaluated, or changing a grade where it finds that:

(i) The student is not responsible for violating academic integrity policies; or

(ii) The outcome (~~imposed~~) assigned by the instructor violates the instructor's published policies.

(c) Academic integrity hearing board proceedings.

(i) Any student appealing a responsible instructor's finding of an academic integrity violation is provided written notice of an academic integrity hearing board hearing in accordance with WAC 504-26-035. The written notice must include:

(A) The specific complaint, including the university or instructor academic integrity policy or regulation allegedly violated;

(B) The approximate time and place of the alleged act that forms the factual basis for the violation;

(C) The time, date, and place of the hearing;

(D) A list of the witnesses who may be called to testify, to the extent known; and

(E) A description of all documentary and real evidence to be used at the hearing, to the extent known, including a statement that the student must have the right to inspect the documentation.

(ii) Time for hearings.

(A) Academic integrity hearing board hearings are scheduled not less than seven calendar days after the student has been sent notice of the hearing.

(B) Requests to extend the time and/or date for hearing must be addressed to the chair of the academic integrity hearing board, and must be copied to the center for community standards. A request for extension of time is granted only upon a showing of good cause.

(iii) Academic integrity hearing board hearings are conducted according to the following procedures, except as provided by (c) (iv) of this subsection:

(A) Academic integrity hearing board hearings are conducted in private.

(B) The instructor, respondent, and their advisor, if any, are allowed to attend the entire portion of the hearing at which information is received (excluding deliberations). Admission of any other person to the hearing is at the discretion of the academic integrity hearing board chair.

(C) In academic integrity hearings involving more than one respondent, the academic integrity hearing board chair may permit joint or separate hearings at the chair's discretion.

(D) In hearings involving graduate students, board memberships are comprised to include graduate students and graduate teaching faculty to the extent possible.

(E) The responsible instructor and the respondent may arrange for witnesses to present relevant information to the academic integrity hearing board. Witnesses must provide written statements to the conduct officer at least two weekdays before the hearing. The respondent is responsible for informing their witnesses of the time and place of the hearing. Witnesses provide information to and answer questions from the academic integrity hearing board, the responsible instructor, and the respondent, as appropriate. The respondent and/or responsible instructor may suggest written questions to be answered by each other or by other witnesses. Written questions are submitted to, and asked by, the academic integrity hearing board chair. This method is used to preserve the educational tone of the hearing and to avoid creation of an unduly adversarial environment, and to allow the board chair to determine the relevancy of questions. Questions concerning whether potential information may be received are resolved at the discretion of the academic integrity hearing board chair, who has the discretion to determine admissibility of information.

(F) Pertinent records, exhibits, and written statements may be accepted as information for consideration by an academic integrity hearing board at the discretion of the chair.

(G) Questions related to the order of the proceedings are subject to the final decision of the chair of the academic integrity hearing board.

(H) After the portion of the hearing concludes in which all pertinent information is received, the academic integrity hearing board determines (by majority vote) whether or not the respondent is

responsible for violating the academic integrity policy and/or whether the outcome proposed by the instructor is in keeping with the instructor's published course policies.

(I) The respondent is notified of the academic integrity hearing board's decision within twenty calendar days from the date the matter is heard. The respondent must receive written notice of the decision, the reasons for the decision (both the factual basis therefore and the conclusions as to how those facts apply to the academic integrity policies), and the sanction.

(iv) If a respondent to whom notice of the hearing has been sent (in the manner provided above) does not appear at the hearing, the information in support of the complaint is presented and considered in the respondent's absence, and the board may issue a decision based upon that information.

(v) The academic integrity hearing board may for convenience, or to accommodate concerns for the personal safety, well-being, and/or fears of confrontation of any person, provide separate facilities, and/or permit participation by telephone, audio tape, written statement, or other means, as determined in the sole judgment of the chair of the academic integrity hearing board to be appropriate.

(vi) The written decision of the academic integrity hearing board is the university's final order. There is no appeal from findings of responsibility or outcomes assigned by university or college academic integrity hearing boards.

(3) If the reported violation is the respondent's first offense, the center for community standards ordinarily requires the respondent to attend a workshop separate from, and in addition to, any academic outcomes (~~imposed~~) assigned by the instructor. A hold is placed on the respondent's record preventing registration or graduation until completion of the workshop.

(4) If the reported violation is the respondent's second offense, the respondent is ordinarily referred for a full adjudicative hearing in accordance with WAC 504-26-403, with a recommendation that the respondent be dismissed from the university.

(5) If the instructor or academic integrity hearing board determines that the act of academic dishonesty for which the respondent is found responsible is particularly egregious in light of all attendant circumstances, the instructor or academic integrity hearing board may direct that the respondent's case be referred for a full adjudicative hearing, with a recommendation for dismissal from the university even if it is the respondent's first offense.

(6) Because instructors and departments have a legitimate educational interest in the outcomes, reports of academic integrity hearing board and/or conduct board hearings must be reported to the responsible instructor and the chair or dean.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-415, filed 11/19/18, effective 12/20/18.]

WAC 504-26-420 Appeals. (1) Time for appeals. Decisions made by a conduct officer or conduct board become final (~~((twenty-one))~~) on the twenty-first calendar day(~~((s))~~) after the date the decision is sent to the parties, unless an appeal is submitted (~~((before that date))~~) within twenty calendar days of the date the decision is sent to the parties.

(2) Effect of appeal - Stay. Except in extraordinary circumstances, which must be explained in writing in the conduct officer's or conduct board's initial order, the implementation of an initial order (~~((imposing))~~) assigning sanctions must be stayed pending the time for filing an appeal and the issuance of the university's final order.

(3) Appeals of conduct officer decisions. Upon receipt of a timely appeal, the appeals board provides the other parties, if applicable, with a copy of the appeal and an opportunity to respond, and conducts a limited review as described below.

(a) Scope of review. Except as required to explain the basis of new information, appeal of a conduct officer decision is limited to a review of the record for one or more of the following purposes:

(i) To determine whether the conduct officer hearing was conducted fairly in light of the charges and information presented, and in conformity with prescribed procedures; deviations from designated procedures are not a basis for sustaining an appeal unless significant prejudice results;

(ii) To determine whether the decision reached was based on substantial information, that is, whether there were facts in the case that, if believed by the fact finder, were sufficient to establish that a violation of the standards of conduct occurred;

(iii) To determine whether the sanction(s) (~~((imposed))~~) assigned were appropriate for the violation of the standards of conduct that the respondent was found to have committed; or

(iv) To consider new information, sufficient to alter a decision, or other relevant facts not brought out in the original conduct officer hearing, because such information and/or facts were not known to the person appealing at the time of the original conduct officer hearing.

(b) Conversion to conduct board hearing. The appeals board makes any inquiries necessary to ascertain whether the proceeding must be converted to a conduct board hearing in accordance with WAC 504-26-403.

(4) Appeals of conduct board decisions. Upon receipt of a timely appeal, the appeals board provides the other parties, if applicable, with a copy of the appeal and an opportunity to respond.

(a) The appeals board must have and exercise all the decision-making power that the conduct board had, except that the appeals board must give due regard to the conduct board's opportunity to observe the witnesses, if applicable. The appeals board members must personally

consider the whole record or such portions of it as may be cited by the parties.

(b) Scope of review. The appeals board conducts a full review in accordance with RCW 34.05.464.

(5) University's right to initiate appeal. The university president or designee, at their own initiative, may request that the appeals board review any initial order. Prior to taking action, the appeals board must notify the parties and allow them an opportunity to explain the matter.

(6) Appeals board decisions.

(a) Actions. After reviewing the record and any information provided by the parties, the appeals board may take the following actions:

(i) Affirm, reverse, or modify the conduct board's or conduct officer's decision, or any part of the decision;

(ii) Affirm, reverse, or modify the sanctions (~~imposed~~) assigned by the conduct board or conduct officer, or any part of the sanctions; or

(iii) Set aside the findings or sanctions, or any part of the findings or sanctions, and remand the matter back to the conduct board or conduct officer with instructions for further proceedings.

(b) Content of decision. The decision includes the outcome, any sanction, and a brief statement of the reasons for the decision. The letter must advise the parties that judicial review may be available. For appeals of conduct board hearings, the decision includes, or incorporates by reference to the conduct board's decision, all matters as set forth in WAC 504-26-403.

(c) Service and effective date of decision. For appeals of conduct officer decisions, the appeals board's decision must be sent simultaneously to the parties within twenty calendar days of receipt of the appeal. For appeals of conduct board decisions, the appeals board's decision must be sent simultaneously to the parties within thirty calendar days of receipt of the appeal, unless the appeals board notifies the parties in writing that additional time (up to ninety calendar days) is needed. The appeals board's decision is the final order of the university, except in the case of remand, and is effective when sent.

(7) Reconsideration of final orders. Within ten calendar days of service of a final order, any party may submit a request for reconsideration. The request must be in writing, directed to the appeals board, and must state the reasons for the request. The request for reconsideration does not stay the effective date of the final order. However, the time for filing a petition for judicial review does not commence until the date the appeals board responds to the request for reconsideration or twenty-one calendar days after the request has been submitted, whichever is sooner. If the appeals board does not respond to the request for reconsideration within twenty-one calendar days, the request is deemed to have been denied.

(8) Stay. A party may request that the university delay the date that the final order becomes effective by requesting a stay in writing

to the appeals board within ten calendar days of the date the order was served.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-420, filed 11/19/18, effective 12/20/18.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-425 Sanctions. (1) Publication of guidelines for sanctioning. Sanctioning guidelines and other information regarding sanctioning must be published on the center for community standards website. Guidelines must explain in plain language the types of sanctions that a respondent may face for a particular violation and the factors that are used to determine the sanction(s) (~~(imposed)~~) assigned for a particular violation. Factors must include, but not be limited to, the following:

(a) Conduct record. Any record of past violations of the standards of conduct, and the nature and severity of such past violations;

(b) Malicious intent. If a respondent is found to have intentionally selected a victim based upon the respondent's perception of the victim's race, color, religion, national or ethnic origin, age, sex/gender, marital status, status as an honorably discharged veteran or member of the military, sexual orientation, genetic information, gender identity/expression, or mental, physical, or sensory disability (including disability requiring the use of a trained service animal), such finding is considered an aggravating factor in determining a sanction for such conduct; and

(c) Impact on victim and/or university community.

(2) Effective date of sanctions. Except as provided in WAC 504-26-420(2), sanctions are implemented when a final order becomes effective. If no appeal is filed, an initial order becomes a final order on the day after the period for requesting review has expired. (See WAC 504-26-420.)

(3) Types of sanctions. The following sanctions may be (~~(imposed upon)~~) assigned to any respondent found to have violated the standards of conduct. More than one of the sanctions listed below may be (~~(imposed)~~) assigned for any single violation:

(a) Warning. A notice in writing to the respondent that the respondent is violating or has violated institutional regulations.

(b) Probation. Formal action placing conditions upon the respondent's continued attendance, recognition, or registration at the university. Probation is for a designated period of time and warns the student or recognized or registered student organization that suspension, expulsion, loss of recognition, or any other sanction outlined in this section may be (~~(imposed)~~) assigned if the student or recognized or registered student organization is found to have violated any institutional regulation(s) or fails to complete any

conditions of probation during the probationary period. A student on probation is not eligible to run for or hold an office in any recognized or registered student group or organization; they are not eligible for certain jobs on campus including, but not limited to, resident advisor or orientation counselor; and they are not eligible to serve on the university conduct or appeals board.

(c) Loss of privileges. Denial of specified privileges for a designated period of time.

(d) Restitution. Compensation for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.

(e) Education. The university may require the respondent to successfully complete an educational project designed to create an awareness of the respondent's misconduct.

(f) Community service. (~~Imposition~~) Assignment of service hours (not to exceed eighty hours per student or per member of a recognized or registered student organization).

(g) University housing suspension. Separation of the student from a residence hall or halls for a definite period of time, after which the student may be eligible to return. Conditions for readmission may be specified.

(h) University housing expulsion. Permanent separation of the student from a residence hall or halls.

(i) University suspension. Separation of the student from the university for a definite period of time, after which the student is eligible to request readmission. Conditions for readmission may be specified.

(j) University expulsion. Permanent separation of the student from the university. Also referred to as university dismissal. The terms are used interchangeably throughout this chapter.

(k) Revocation of admission and/or degree. Admission to or a degree awarded from the university may be revoked for fraud, misrepresentation, or other violation of law or standard of conduct in obtaining the degree, or for other serious violations committed by a student before awarding of the degree.

(l) Withholding degree. The university may withhold awarding a degree otherwise earned until the completion of the process set forth in these standards of conduct, including the completion of all sanctions (~~imposed~~) assigned, if any.

(m) Trespass. A student may be restricted from any or all university premises based on their misconduct.

(n) Loss of recognition. A recognized or registered student organization's recognition (or ability to register) may be withheld permanently or for a specific period of time. A fraternity or sorority may be prohibited from housing first year students. Loss of recognition is defined as withholding university services, privileges, or administrative approval from a recognized or registered student organization. Services, privileges, and approval to be withdrawn include, but are not limited to, intramural sports (although individual members may participate), information technology services,

university facility use and rental, student involvement office organizational activities, and center for fraternity and sorority life advising.

(o) Hold on transcript and/or registration. A hold restricts release of a student's transcript or access to registration until satisfactory completion of conditions or sanctions (~~((imposed))~~) assigned by a conduct officer or university conduct board. Upon proof of satisfactory completion of the conditions or sanctions, the hold is released.

(p) No contact order. A prohibition of direct or indirect physical, verbal, and/or written contact with another individual or group.

(q) Fines. Previously established and published fines may be (~~((imposed))~~) assigned. Fines are established each year prior to the beginning of the academic year and are approved by the vice president for student affairs.

(r) Additional sanctions for hazing. In addition to other sanctions, a student who is found responsible for hazing forfeits any entitlement to state-funded grants, scholarships, or awards for a specified period of time, in accordance with RCW 28B.10.902.

(s) Remedies. Sanctions designed to restore or preserve a victim's equal access to the university's educational programs or activities.

(4) Academic integrity violations. No credit need be given for work that is not a student's own. Thus, in academic integrity violations, the responsible instructor has the authority to assign a grade and/or educational sanction in accordance with the expectations set forth in the relevant course syllabus. The instructor's choices may include, but are not limited to, assigning a grade of "F" for the assignment and/or assigning an educational sanction such as extra or replacement assignments, quizzes, or tests, or assigning a grade of "F" for the course.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-425, filed 11/19/18, effective 12/20/18.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-504 Interpretation—Policies, procedures, and guidelines. (1) The vice president for student affairs or designee has authority to interpret these rules and develops policies, procedures, and guidelines for the administration of the university's student conduct system that are consistent with the provisions in this chapter. These must be published, at a minimum, on the center for community standards website and in the university's student handbook. A link to the student handbook or center for community standards website must be provided to parties prior to any informational meeting or student conduct hearing and must provide the following information:

- (a) Rights in the student conduct process;
 - (b) A clear explanation of what to expect during the process;
 - (c) Information regarding legal resources available in the community;
 - (d) A statement that respondents are presumed "not responsible";
- and
- (e) A statement regarding the right not to self-incriminate in accordance with WAC 504-26-045.

(2) Definitions from these standards are incorporated into Washington State University's executive policy 15(~~(, which prohibits discrimination, sexual harassment, and sexual misconduct)~~).

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-504, filed 11/19/18, effective 12/20/18.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-515 Periodic review and assessment. At the end of each academic year, the center for community standards provides a report to the vice president for student affairs which must include, at a minimum, a numerical breakdown of the types of matters handled and the sanctions (~~(imposed)~~) assigned. The vice president for student affairs must make the report publicly available, provided all personally identifiable or readily ascertainable student information is removed.

The standards of conduct and the student conduct system as a whole are reviewed every three years under the direction of the vice president for student affairs or designee. The student government council is asked to provide recommendations and input on proposed changes. After completion of any adjudication or other resolution of a student conduct matter, the center for community standards must send a survey to all parties requesting feedback on the process. Feedback results must be reviewed, at a minimum, every three years in connection with the periodic review and assessment.

[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-515, filed 11/19/18, effective 12/20/18.]

AMENDATORY SECTION (Amending WSR 18-23-083, filed 11/19/18, effective 12/20/18)

WAC 504-26-525 Good standing. The award of a degree and/or diploma is conditioned upon the student's good standing in the university and satisfaction of all university graduation requirements. "Good standing" means the student has resolved any acts of academic or behavioral misconduct and complied with all sanctions (~~(imposed)~~) assigned as a result of the misconduct. The university has the sole

authority in determining whether to withhold the degree and/or diploma in cases where the student is not in good standing. The university must deny the award of a degree if the student is dismissed from the university based on their misconduct. Neither diplomas nor transcripts are sent until students have resolved any unpaid fees and resolved any acts of academic or behavioral misconduct and complied with all sanctions (~~imposed~~) assigned as a result of misconduct. (See also academic regulation 45 in the university general catalog.)
[Statutory Authority: RCW 28B.30.150. WSR 18-23-083, § 504-26-525, filed 11/19/18, effective 12/20/18.]

ACTION ITEM #4
Facilities Naming Proposal
(Kirk H. Schulz)

March 12, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Facilities Naming Proposal

PROPOSED: That the WSU Board of Regents approve the naming of an Athletics facility space.

SUBMITTED BY: Kirk H. Schulz, President

SUPPORTING
INFORMATION:

Washington State University Athletics' mission is to **UNLEASH EXCELLENCE**. We provide a *transformational student-athlete* experience, while elevating Washington State University through *competitive excellence, campus collaboration* and *community engagement*. Financial support from partners is imperative to fulfilling our mission to our student-athletes and university and furthers the brand awareness and reach we provide through athletic events, communications, and media rights.

In order to continue our efforts of responsible fiscal stewardship while fulfilling our mission, we respectfully propose a sponsorship relationship with a corporate entity to name a WSU Athletics facility space. This corporate sponsorship would further our mission to support Washington State University and every student, faculty, and staff member we serve through Athletics.

The facility space would be named by a corporate entity that serves the state of Washington. The sponsorship, with a 10-year term, would provide a fixed level of financial support over this same time period that will impact Washington State University and Washington State University Athletics, along with additional financial and other incentives. The sponsorship will also include on-campus experiential learning opportunities, further showcasing the partner's commitment to Washington State University and Washington State University Athletics for years to come.

A formal announcement with the details of the naming will be made on March 12, 2021.

ACTION ITEM #1

FY2022 Housing and Dining Rates (Mary Jo Gonzales/Sean Greene)

March 12, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: FY2022 Housing and Dining Rates

PROPOSED: That the Board of Regents approve the Housing and Dining Rates with no change from the FY2021 Rates.

Residence Halls:

No change to the schedule for room and board.

Apartments:

No change to the Single Student Apartment (SSA) rates.

No change to the Family apartment rates.

SUBMITTED BY: Mary Jo Gonzales, Vice President for Student Affairs

SUPPORTING

INFORMATION: The Housing and Dining System is a self-sustaining auxiliary unit that requires establishing room and board rates that are sufficient to meet bond covenants and support the University's strategic goals.

During normal operations, the Housing and Dining Advisory Board, which is comprised of student representatives from the Resident Hall Association (RHA), Associated Students of Washington State University (ASWSU), Graduate and Professional Students Association (GPSA), as well as representatives from the Budget Office, Finance & Administration, and Student Affairs, meets during the year to review current operations and to discuss operational changes anticipated for the ensuing year. Due to the on-going operational impacts of the COVID-19 pandemic and the financial hardships many of our students and families have been navigating, the normal Advisory Board review process was suspended for the 2021-2022 rate setting cycle.

While the Housing and Dining system has endured significant financial impacts during the pandemic, staff recommends

continuing existing housing and dining rates with no change for FY2022. Substantial adjustments to housing and dining operations have been made to support this recommendation; moreover, a return to normal operations and historical occupancy levels will have the greatest long-term impact on the Housing and Dining auxiliary unit. Pending Regent's approval, the rate schedule effective fall semester 2021 will reflect no increase over the FY2021 rates.

The Advisory Board will reconvene in early fall semester 2021 to begin reviewing operations and to develop rate recommendations for FY2023.

WSU Housing and Dining System

Resident Hall, Dining and Apartment Rate Proposal 2021-2022 Academic Year

Occupancy trends, Fall Census Day (10th day after classes start)

	Residence Halls	Single Student Apartments		Family Apartments	
2017	5,372	*891	95%	865	97%
2018	5,818	914	97%	850	94%
2019	5,726	908	97%	824	91%
2020	726	604	64%	741	82%
**2021	4,400	908	97%	824	91%

* Chief Joseph units varied due to construction and renovation.

** Projection assumes primarily single occupancy; double occupancy will be available in rooms large enough to support social distancing.

RECOMMENDATION

Apartments

Single Student Apartments	No change
Family Apartments	No change

Residence Halls Room & Board

	2019-20	2020-21	2021-22	Increase	Percent Increase
Weighted average Residence Hall - Double room	\$ 7019	\$ 7,254	\$ 7,254	\$ -0-	0%
Dining Plan, Level 2	4,300	4.350	4.350	-0-	0%
Total* Room & Board	\$11,319	\$11,604	\$11,604	\$ -0-	0%

*Total is the sum of weighted average double room and level 2 dining plan.

ACTION ITEM #2

Revised Services and Activities Fees for Academic Year 2020-2021 (Stacy Pearson/Mary Jo Gonzales)

March 12, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Revised Services and Activities Fees for Academic Year 2020-2021

PROPOSED: That the Board of Regents shall revise academic year 2020-2021 S&A fees approved at the June 2020 meeting for the Spokane, Tri-Cities, and Vancouver campuses based on the recommendation of the WSU Spokane, WSU Tri-Cities, and WSU Vancouver student led S&A fee committees.

SUBMITTED BY: Stacy Pearson, CFO and Vice President, Finance and Administration
Mary Jo Gonzales, Vice President for Student Affairs

SUPPORTING INFORMATION: On August 7, 2020, WSU communicated to students that the university would be deferring decisions regarding Fall 2020 and Spring 2021 mandatory student fees, including the S&A fee, until the appropriate governing bodies, the majority of which are student led and where student representation is significant, could be included in the decision-making process.

This past fall and spring, the student led S&A fee committees were convened and a summary of their processes is included in the attachments. As a result of these meetings, the WSU Spokane, WSU Tri-Cities, and WSU Vancouver S&A committees put forth the following recommendations.

WSU Spokane: The S&A fee is \$291 per semester. The committee recommends that the spring semester fee be revised downward by \$50.

WSU Tri-Cities: The S&A fee is \$256 per semester. The committee recommends the spring semester fee be revised downward by \$64.

WSU Vancouver: The S&A fee is \$279.50 per semester. The committee recommends the spring semester fee be revised downward by \$50.

The committees' recommendations have been reviewed by President Schulz and are forwarded for approval by the Board of Regents per RCW 28B.15.045.

ATTACHMENT: Attachment A: Revised S&A Fee Recommendations WSU Spokane, WSU Tri-Cities, and WSU Vancouver.

Office of the
President**MEMORANDUM**

TO: Daryll B. DeWald
Chancellor, WSU Spokane

FROM: Kirk H. Schulz 
President

Date: February 8, 2021

Subject: WSU Spokane S&A Fee Revision for Spring 2021

I have reviewed and support the WSU Spokane S&A Committee's recommendation to revise the spring semester 2021 S&A Fee downward by \$50 and to adjust allocations as follows:

Group Name	Allocation Approved June 2020	Proposed Revised Allocations	Decrease in Allocation
ASWSUHS	\$ 266,781	\$ 252,381	\$ (14,400)
AINS Yakima	\$ 16,319	\$ 16,319	\$ -
Campus Pantry	\$ 29,760	\$ 29,540	\$ (220)
Student Success Center	\$ 174,539	\$ 171,539	\$ (3,000)
Information Technology	\$ 22,150	\$ 10,150	\$ (12,000)
Student Affairs Yakima	\$ 84,386	\$ 81,366	\$ (3,020)
Student Involvement & Fitness Center	\$ 302,515	\$ 242,475	\$ (60,040)
Student Diversity Center	\$ 156,879	\$ 119,569	\$ (37,310)
Community Engagement	\$ 70,757	\$ 68,257	\$ (2,500)
Intercollegiate Athletics	\$ 7,500	\$ 7,500	\$ -
Student Entertainment Board	\$ 60,419	\$ 44,919	\$ (15,500)
Yakima Student Pharmacy Assoc.	\$ 9,172	\$ 9,172	\$ -
RSO Funding	\$ 35,000	\$ 35,000	\$ -
Reserve Requests	\$ 4,258	\$ 4,258	\$ -
Facilities Reserve	\$ 57,870	\$ 57,870	\$ -
Totals	\$ 1,298,305	\$ 1,150,315	\$ (147,990)

I will submit the Committee's recommendations to the Board of Regents for approval at their March 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

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MEMORANDUM

TO: Kirk Schulz, President

FROM: Daryll B. DeWald 
Vice President, Health Sciences
And Chancellor, WSU Spokane

DATE: February 1, 2021

SUBJECT: WSU Health Sciences Spokane Student Fee Committee - Modified Academic Year Recommendations

I have reviewed the WSU Spokane Student Fee Committee recommendations for academic year 2020-21 and support the committee's recommendations to 1) not adjust the Spokane campus health fee and 2) to revise the spring semester S&A fee downward by \$50 for students at Yakima and Spokane.

I also support the S&A fee allocation adjustments proposed by the committee.

If you also approve, please proceed by forwarding your support to the Board of Regents for approval at the March 2021 meeting.

Thank you for your consideration of this request.

Encl: WSU Spokane fee committee recommendations.

MEMORANDUM

TO: Daryll DeWald
Vice President & Chancellor
WSU Health Sciences Spokane

FROM: Chris Szlenk
Chair, WSU Spokane Student Fee Committee

Date: January 29, 2021

Subject: Student Fees – Modified Academic Year 2020-21 Recommendations

The WSU Spokane Student Fee Committee met on November 10th, 2020 to discuss fee adjustments and recommend modified budget allocations for academic year 2020-21 in accordance with state and university guidelines.

By a majority vote, the committee recommends no adjustment to the Spokane campus health fee and that the spring semester S&A fee be revised downward by \$50 for students at Yakima and Spokane. This action effectively reduces the S&A fee from \$291 to \$241 for spring term. Due to this reduction in S&A fee collection, the committee subsequently revised S&A fee allocations to groups approved at the June 2020 Board of Regents Meeting.

As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the March 2021 meeting. The WSU Spokane Student Fee Committee, recommends the following adjustments to Spokane S&A fee allocations approved at the June 2020 Board of Regents Meeting.

Group Name	Allocation Approved June 2020	Proposed Revised Allocation	Difference
ASWSUHS	\$266,781	\$252,381	\$14,400
AINS Yakima	\$16,319	\$16,319	\$0
Campus Pantry	\$29,760	\$29,540	\$220
Student Success Center	\$174,539	\$171,539	\$3,000
Information Technology	\$22,150	\$10,150	\$12,000
Student Affairs Yakima	\$84,386	\$81,366	\$3,020
Student Involvement & Fitness Center	\$302,515	\$242,475	\$60,040
Student Diversity Center	\$156,879	\$119,569	\$37,310
Community Engagement	\$70,757	\$68,257	\$2,500
Intercollegiate Athletics	\$7,500	\$7,500	\$0

Student Entertainment Board	\$60,419	\$44,919	\$15,500
Yakima Student Pharmacy Assoc	\$9,172	\$9,172	\$0
RSO Funding	\$35,000	\$35,000	\$0
Reserve Requests	\$4,258	\$4,258	\$0
Facilities Reserve	\$57,870	\$57,870	\$0
Totals	\$1,298,305	\$1,150,315	\$147,990

Chris Szlenk

MEMORANDUM

TO: Sandra D. Haynes
Chancellor, WSU Spokane

FROM: Kirk H. Schulz 
President

Date: February 8, 2021

Subject: WSU Tri-Cities S&A Fee Revision for Spring 2021

I have reviewed and support the WSU Tri S&A Committee's recommendation to revise the spring semester 2021 S&A Fee downward by \$64 and to adjust allocations as follows:

Group Name	Allocation Approved in November	Proposed Revised Allocations	Decrease in Allocation
Student Support Services	\$ 147,664	\$ 147,664	\$ -
Student Engagement and Leadership/ Student Life	\$ 170,031	\$ 155,531	\$ (14,500)
SEB	\$ 80,000	\$ 80,000	\$ -
IT	\$ 19,586	\$ 19,586	\$ -
Campus Recreation/Sports	\$ 111,463	\$ 111,463	\$ -
ASWSUTC	\$ 169,149	\$ 153,081	\$ (16,068)
Club Funding	\$ 30,000	\$ 20,000	\$ (10,000)
Totals	\$ 727,893	\$ 687,325	\$ (40,568)

I will submit the Committee's recommendations to the Board of Regents for approval at their March 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office



Office of
THE CHANCELLOR

Memorandum

Date: February 11, 2021
To: Kirk Schulz, President
From: Sandra Haynes, Chancellor 
Cc: Robin Kovis, Ray White, Ian Jamieson, and Evelyn Martinez, WSUTC Student Fee Committee Chairs
Subject: WSU Tri-Cities Services and Activities Fees Recommendations – Spring 2021 - FY21

I have reviewed the Washington State University Tri-Cities Services & Activities Fees, Student Union Building, and Safety & Transportation Committees FY21 fee recommendations for the spring semester.

For the Spring 2021 semester, I support the students' recommendations to not collect by 25% of the Services and Activities Fee (\$64 for full time students), not collect 50% of the Student Union Building Fee (\$75 for full time students), and not collect 50% of Safety and Transportation Fee (\$32.50 for full time students).

If you also approve, please proceed by forwarding your support to the Board of Regents for approval at the March 11, 2021 meeting.

Please let me know if you have any questions or concerns. Thank you for your consideration of this request.

Encl: Services and Activities Committee Fee Recommendation for Spring 2021
Student Union Governance Board Fee Recommendation for Spring 2021
Recommendation on Safety & Transportation Fee for Spring 2021

DATE: December 10, 2020
TO: Sandra Haynes, Chancellor
FROM: Robin Kovis, Services and Activities Fee Committee Chair
RE: Services and Activities Committee Fee Recommendation for Spring 2020

The Services and Activities (S&A) Fee Committee was asked to make a recommendation regarding implementation of a non-collection of fee for spring semester 2021.

The committee met on November 18, 2020 and December 9, 2020 to discuss the fee. The committee reviewed the approved S&A budget for fiscal year 2021, natural reductions each S&A funded department could make, and current reserve funds to better understand the current reality and needs for this budget. The committee discussed the possible impacts to students and the university, if some or all of the fee is not collected. The committee discussed the potential of utilizing reserves to help support the financial needs while still providing necessary financial support to students.

After full discussion of the impacts, the committee voted to submit the following recommendation to your attention:

The Services and Activities Fee Committee recommends that 25% the S&A fee (\$64 for full time students) for spring semester 2021 not be collected.

<u>Group</u>	<u>Total Requested</u>	<u>Allocated from Budget</u>	<u>Allocated from Reserves</u>	<u>Total Allocated</u>
Student Support Services	\$147,663.78	\$147,663.78		\$147,663.78
Student Engagement and Leadership	\$155,530.67	\$155,530.67		\$155,530.67
SEB	\$ 80,000.00	\$ 80,000.00		\$ 80,000.00
IT	\$ 19,586.45	\$ 19,586.45		\$ 19,586.45
Campus Recreation/Sports	\$111,462.86	\$111,462.86		\$111,462.86
ASWSUTC	\$153,080.91	\$153,080.91		\$153,080.91
Club Funding	\$ 20,000.00	\$ 8,765.41	\$11,234.59	\$ 20,000.00
Totals	\$687,324.67	\$676,090.08	\$11,234.59	\$687,324.67

Thank you,

Robin Kovis

Robin Kovis
S&A Committee Chair

MEMORANDUM

TO: Mel Netzhammer
Chancellor, WSU Vancouver

FROM: Kirk H. Schulz 
President

Date: February 8, 2021

Subject: WSU Vancouver S&A Fee Revision for Spring 2021

I have reviewed and support the WSU Vancouver S&A Committee's recommendation to revise the spring semester 2021 S&A Fee downward by \$50 for full-time students and to prorate the fee for part-time students. I also support the committee's recommendation to not adjust allocations at this time.

I will submit the Committee's recommendations to the Board of Regents for approval at their March 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

DATE: February 9, 2021

TO: Kirk Schulz, President, Washington State University

FROM: Mel Netzhammer, Chancellor, WSU Vancouver



SUBJECT: **S&A Fee Special Request for Spring 2021**

I have reviewed and support the Vancouver Services and Activities Fees Committee FY2021 special request. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the March 2021 meeting.

The Vancouver S&A committee supports a return of \$50 per each full-time enrolled student and prorated for part-time students from the Spring 2021 S&A fee.

Cc: Kelley Westoff, Executive Director Budget, Planning, and Analysis



Memorandum

To: Dr. Mel Netzhammer
Chancellor, WSU Vancouver

From: Katya Farinsky
Chair, S&A Fee Committee

Date: February 9th, 2021

Re: S&A Fee Special Request for Spring 2021

The WSU Vancouver S&A Fee Committee met on February 5th to discuss fee adjustments and recommend potential return of spring fee funds in accordance with state and university guidelines. As a result:

- The S&A Fee Committee supports a return of **\$50 per each full-time enrolled student** from the Spring 2021 S&A fee.

This action is believed to return a significant and appropriate amount of funds to students that have not received the services and opportunities intended due to the continuation of remote instruction. This decision simultaneously maintains a generous reserve amount to fully fund requests for the 2021-2022 academic year.

As Chair, I am asking for your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the March 2021 meeting. We will be submitting a detailed list of 2021-2022 allocation recommendations in the coming weeks but would like to ensure the return of funds is put forward in a timely manner.

Regards,

Katya Farinsky

Katya Farinsky
Chair, S&A Fee Committee

ACTION ITEM #3

Revised Services and Activities Fees Allocations for Summer 2020 and Academic Year 2020-2021 (Stacy Pearson/Mary Jo Gonzales)

March 12, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Revised Services and Activities (S&A) Fee Allocations for summer 2020 and academic year 2020-2021.

PROPOSED: That the Board of Regents approve revised S&A fee allocations for summer 2020 and academic year 2020-2021 for the WSU Spokane, and WSU Tri-Cities campuses, as recommended by the student led S&A fee committees representing WSU Spokane and WSU Tri-Cities.

SUBMITTED BY: Stacy Pearson, CFO and Vice President, Finance and Administration
Mary Jo Gonzales, Vice President for Student Affairs

SUPPORTING INFORMATION: Student led S&A fee committees for WSU Spokane, WSU Tri-Cities, and WSU Vancouver put forth recommendations to revise the amount of S&A fees collected for those campuses for spring 2021. Simultaneously the committees considered allocation revisions commensurate with the anticipated reductions in revenue.

The WSU Spokane and WSU Tri-Cities S&A committees recommend the attached revisions, summarized below, to the allocations approved by the WSU Board of Regents at the June 2020 and November 2020 meetings. The WSU Vancouver S&A committee did not recommend allocation revisions.

	Approved June 2020	Revised November 2020	Proposed March 2020
WSU Spokane	\$ 1,298,305	n/a	\$ 1,150,315
WSU Tri-Cities	\$ 807,610	\$ 727,893	\$ 687,325

President Schulz reviewed the committees' recommendations and forwards them to the Board of Regents for approval. The recommendations are developed following the guidelines governing the establishment and funding of student programs set forth in RCW 28B.15.045.

ATTACHMENT: Attachment A: Revised S & A fee Allocations-WSU Spokane and WSU Tri Cities

Office of the
President**MEMORANDUM**

TO: Daryll B. DeWald
Chancellor, WSU Spokane

FROM: Kirk H. Schulz 
President

Date: February 8, 2021

Subject: WSU Spokane S&A Fee Revision for Spring 2021

I have reviewed and support the WSU Spokane S&A Committee's recommendation to revise the spring semester 2021 S&A Fee downward by \$50 and to **adjust allocations as follows:**

Group Name	Allocation Approved June 2020	Proposed Revised Allocations	Decrease in Allocation
ASWSUHS	\$ 266,781	\$ 252,381	\$ (14,400)
AINS Yakima	\$ 16,319	\$ 16,319	\$ -
Campus Pantry	\$ 29,760	\$ 29,540	\$ (220)
Student Success Center	\$ 174,539	\$ 171,539	\$ (3,000)
Information Technology	\$ 22,150	\$ 10,150	\$ (12,000)
Student Affairs Yakima	\$ 84,386	\$ 81,366	\$ (3,020)
Student Involvement & Fitness Center	\$ 302,515	\$ 242,475	\$ (60,040)
Student Diversity Center	\$ 156,879	\$ 119,569	\$ (37,310)
Community Engagement	\$ 70,757	\$ 68,257	\$ (2,500)
Intercollegiate Athletics	\$ 7,500	\$ 7,500	\$ -
Student Entertainment Board	\$ 60,419	\$ 44,919	\$ (15,500)
Yakima Student Pharmacy Assoc.	\$ 9,172	\$ 9,172	\$ -
RSO Funding	\$ 35,000	\$ 35,000	\$ -
Reserve Requests	\$ 4,258	\$ 4,258	\$ -
Facilities Reserve	\$ 57,870	\$ 57,870	\$ -
Totals	\$ 1,298,305	\$ 1,150,315	\$ (147,990)

I will submit the Committee's recommendations to the Board of Regents for approval at their March 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

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MEMORANDUM

TO: Kirk Schulz, President

FROM: Daryll B. DeWald 
Vice President, Health Sciences
And Chancellor, WSU Spokane

DATE: February 1, 2021

SUBJECT: WSU Health Sciences Spokane Student Fee Committee - Modified Academic
Year Recommendations

I have reviewed the WSU Spokane Student Fee Committee recommendations for academic year 2020-21 and support the committee's recommendations to 1) not adjust the Spokane campus health fee and 2) to revise the spring semester S&A fee downward by \$50 for students at Yakima and Spokane.

I also support the S&A fee allocation adjustments proposed by the committee.

If you also approve, please proceed by forwarding your support to the Board of Regents for approval at the March 2021 meeting.

Thank you for your consideration of this request.

Encl: WSU Spokane fee committee recommendations.

MEMORANDUM

TO: Daryll DeWald
Vice President & Chancellor
WSU Health Sciences Spokane

FROM: Chris Szlenk
Chair, WSU Spokane Student Fee Committee

Date: January 29, 2021

Subject: Student Fees – Modified Academic Year 2020-21 Recommendations

The WSU Spokane Student Fee Committee met on November 10th, 2020 to discuss fee adjustments and recommend modified budget allocations for academic year 2020-21 in accordance with state and university guidelines.

By a majority vote, the committee recommends no adjustment to the Spokane campus health fee and that the spring semester S&A fee be revised downward by \$50 for students at Yakima and Spokane. This action effectively reduces the S&A fee from \$291 to \$241 for spring term. Due to this reduction in S&A fee collection, the committee subsequently revised S&A fee allocations to groups approved at the June 2020 Board of Regents Meeting.

As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the March 2021 meeting. The WSU Spokane Student Fee Committee, recommends the following adjustments to Spokane S&A fee allocations approved at the June 2020 Board of Regents Meeting.

Group Name	Allocation Approved June 2020	Proposed Revised Allocation	Difference
ASWSUHS	\$266,781	\$252,381	\$14,400
AINS Yakima	\$16,319	\$16,319	\$0
Campus Pantry	\$29,760	\$29,540	\$220
Student Success Center	\$174,539	\$171,539	\$3,000
Information Technology	\$22,150	\$10,150	\$12,000
Student Affairs Yakima	\$84,386	\$81,366	\$3,020
Student Involvement & Fitness Center	\$302,515	\$242,475	\$60,040
Student Diversity Center	\$156,879	\$119,569	\$37,310
Community Engagement	\$70,757	\$68,257	\$2,500
Intercollegiate Athletics	\$7,500	\$7,500	\$0

Student Entertainment Board	\$60,419	\$44,919	\$15,500
Yakima Student Pharmacy Assoc	\$9,172	\$9,172	\$0
RSO Funding	\$35,000	\$35,000	\$0
Reserve Requests	\$4,258	\$4,258	\$0
Facilities Reserve	\$57,870	\$57,870	\$0
Totals	\$1,298,305	\$1,150,315	\$147,990

Chris Szlenk

MEMORANDUM

TO: Sandra D. Haynes
Chancellor, WSU Spokane

FROM: Kirk H. Schulz 
President

Date: February 8, 2021

Subject: WSU Tri-Cities S&A Fee Revision for Spring 2021

I have reviewed and support the WSU Tri S&A Committee's recommendation to revise the spring semester 2021 S&A Fee downward by \$64 and to **adjust allocations as follows:**

Group Name	Allocation Approved in November	Proposed Revised Allocations	Decrease in Allocation
Student Support Services	\$ 147,664	\$ 147,664	\$ -
Student Engagement and Leadership/ Student Life	\$ 170,031	\$ 155,531	\$ (14,500)
SEB	\$ 80,000	\$ 80,000	\$ -
IT	\$ 19,586	\$ 19,586	\$ -
Campus Recreation/Sports	\$ 111,463	\$ 111,463	\$ -
ASWSUTC	\$ 169,149	\$ 153,081	\$ (16,068)
Club Funding	\$ 30,000	\$ 20,000	\$ (10,000)
Totals	\$ 727,893	\$ 687,325	\$ (40,568)

I will submit the Committee's recommendations to the Board of Regents for approval at their March 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office



Office of
THE CHANCELLOR

Memorandum

Date: February 11, 2021
To: Kirk Schulz, President
From: Sandra Haynes, Chancellor 
Cc: Robin Kovis, Ray White, Ian Jamieson, and Evelyn Martinez, WSUTC Student Fee Committee Chairs
Subject: WSU Tri-Cities Services and Activities Fees Recommendations – Spring 2021 - FY21

I have reviewed the Washington State University Tri-Cities Services & Activities Fees, Student Union Building, and Safety & Transportation Committees FY21 fee recommendations for the spring semester.

For the Spring 2021 semester, I support the students' recommendations to not collect by 25% of the Services and Activities Fee (\$64 for full time students), not collect 50% of the Student Union Building Fee (\$75 for full time students), and not collect 50% of Safety and Transportation Fee (\$32.50 for full time students).

If you also approve, please proceed by forwarding your support to the Board of Regents for approval at the March 11, 2021 meeting.

Please let me know if you have any questions or concerns. Thank you for your consideration of this request.

Encl: Services and Activities Committee Fee Recommendation for Spring 2021
Student Union Governance Board Fee Recommendation for Spring 2021
Recommendation on Safety & Transportation Fee for Spring 2021

DATE: December 10, 2020
TO: Sandra Haynes, Chancellor
FROM: Robin Kovis, Services and Activities Fee Committee Chair
RE: Services and Activities Committee Fee Recommendation for Spring 2020

The Services and Activities (S&A) Fee Committee was asked to make a recommendation regarding implementation of a non-collection of fee for spring semester 2021.

The committee met on November 18, 2020 and December 9, 2020 to discuss the fee. The committee reviewed the approved S&A budget for fiscal year 2021, natural reductions each S&A funded department could make, and current reserve funds to better understand the current reality and needs for this budget. The committee discussed the possible impacts to students and the university, if some or all of the fee is not collected. The committee discussed the potential of utilizing reserves to help support the financial needs while still providing necessary financial support to students.

After full discussion of the impacts, the committee voted to submit the following recommendation to your attention:

The Services and Activities Fee Committee recommends that 25% the S&A fee (\$64 for full time students) for spring semester 2021 not be collected.

<u>Group</u>	<u>Total Requested</u>	<u>Allocated from Budget</u>	<u>Allocated from Reserves</u>	<u>Total Allocated</u>
Student Support Services	\$147,663.78	\$147,663.78		\$147,663.78
Student Engagement and Leadership	\$155,530.67	\$155,530.67		\$155,530.67
SEB	\$ 80,000.00	\$ 80,000.00		\$ 80,000.00
IT	\$ 19,586.45	\$ 19,586.45		\$ 19,586.45
Campus Recreation/Sports	\$111,462.86	\$111,462.86		\$111,462.86
ASWSUTC	\$153,080.91	\$153,080.91		\$153,080.91
Club Funding	\$ 20,000.00	\$ 8,765.41	\$11,234.59	\$ 20,000.00
Totals	\$687,324.67	\$676,090.08	\$11,234.59	\$687,324.67

Thank you,

Robin Kovis

Robin Kovis
S&A Committee Chair

ACTION ITEM #4

One-Time Revisions to Certain Mandatory Fees for Academic Year 2020-2021 (Stacy Pearson/Mary Jo Gonzales)

March 12, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: One-time Revisions to Certain Mandatory Fees for Academic Year 2020-2021.

PROPOSED: That the Board of Regents approve one-time revisions to certain mandatory fees in the 2020-2021 academic year, based upon the recommendations put forth by the WSU Tri-Cities student-led advisory boards, and WSU leadership.

SUBMITTED BY: Stacy Pearson, CFO and Vice President, Finance and Administration
Mary Jo Gonzales, Vice President for Student Affairs

SUPPORTING INFORMATION: On August 7, 2020, WSU leadership communicated to students that the university would be deferring decisions regarding Fall 2020 and Spring 2021 S&A and other mandatory student fees until the appropriate governing bodies, the majority of which are student led and where student representation is significant, could be included in the decision-making process. These revisions were requested by students based on the impacts of the current pandemic.

Several student advisory boards were engaged to review and make recommendations regarding mandatory fees (other than S&A). Recommendations from each of these advisory boards are included as Attachment A. As a result of these meetings, the advisory boards put forth the following recommendations for consideration. After careful review, WSU leadership concurred with their recommendations outlined below.

WSU Tri-Cities: The Student Union Building fee is \$150 per semester. The Student Union Governance Board recommends that the university not collect 50% (\$75 for full-time students) of this fee in the spring 2021 semester.

WSU Tri-Cities: The Safety and Transportation fee is \$65 per semester. The Safety and Transportation Fee Committee recommends that the university not collect 50% (\$32.50 for full-time students) of this fee in the spring 2021 semester.

These advisory board recommendations, included in Attachment A, have been reviewed by President Schulz and are forwarded for approval by the Board of Regents.

Also included in Attachment A is a memo from the WSU Spokane Student Fee Committee which recommends collecting the Spokane Health Fee in full.

ATTACHMENT: Attachment A:
WSU Tri-Cities Student Union Building Fee Recommendation
WSU Tri-Cities Safety and Transportation Fee Committee
recommendation
WSU Spokane Student Fee Committee Recommendation



Office of
THE CHANCELLOR

Memorandum

Date: February 11, 2021
To: Kirk Schulz, President
From: Sandra Haynes, Chancellor 
Cc: Robin Kovis, Ray White, Ian Jamieson, and Evelyn Martinez, WSUTC Student Fee Committee Chairs
Subject: WSU Tri-Cities Services and Activities Fees Recommendations – Spring 2021 - FY21

I have reviewed the Washington State University Tri-Cities Services & Activities Fees, Student Union Building, and Safety & Transportation Committees FY21 fee recommendations for the spring semester.

For the Spring 2021 semester, I support the students' recommendations to not collect by 25% of the Services and Activities Fee (\$64 for full time students), not collect 50% of the Student Union Building Fee (\$75 for full time students), and not collect 50% of Safety and Transportation Fee (\$32.50 for full time students).

If you also approve, please proceed by forwarding your support to the Board of Regents for approval at the March 11, 2021 meeting.

Please let me know if you have any questions or concerns. Thank you for your consideration of this request.

Encl: Services and Activities Committee Fee Recommendation for Spring 2021
Student Union Governance Board Fee Recommendation for Spring 2021
Recommendation on Safety & Transportation Fee for Spring 2021

DATE: December 10, 2020

TO: Sandra Haynes, Chancellor

FROM: Evelyn Martinez-Ostrom, Student Union Governance Board Chair

RE: Student Union Governance Board Fee Recommendation for Spring 2021

The Student Union Governance Board was asked to make a recommendation regarding the non-collection of fees for spring semester 2021.

The board met on December 3, 2021 to discuss the fee. The board reviewed the approved Student Union budget for fiscal year 2021 and the first four months of expenses and revenue to better understand the current reality and needs for this budget. The board discussed the possible impacts, to students and the university, if the fee or part of the fee was not collected. The board discussed the potential of utilizing reserves to help support the financial needs while still providing necessary financial support to students.

After full discussion of the impacts, the board voted to submit the following recommendation to your attention:

The Student Union Governance Board recommends that 50% of the SUB Student Union Building (\$75 for full time students) not be collected for spring semester 2021.

MEMORANDUM

TO: Sandra D. Haynes
Chancellor, WSU Spokane

FROM: Kirk H. Schulz 
President

Date: February 8, 2021

Subject: WSU Tri-Cities Student Union Building Fee Revision for Spring 2021

I have reviewed and support the WSU Tri-Cities Student Union Governance Board Committee's recommendation to not collect 50% (\$75.00) of the Student Union Building Fee.

I will submit the Committee's recommendations to the Board of Regents for approval at their March 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Sandra D. Haynes
Chancellor, WSU Spokane

FROM: Kirk H. Schulz 
President

Date: February 8, 2021

Subject: WSU Tri-Cities Safety and Transportation Fee Revision for Spring 2021

I have reviewed and support the WSU Tri-Cities Safety and Transportation Committee's recommendation to not collect 50% (\$32.50) of the Safety and Transportation fee.

I will submit the Committee's recommendations to the Board of Regents for approval at their March 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

DATE: December 10, 2020

TO: Sandra Haynes, Chancellor

FROM: Ray White, Safety & Transportation Committee Co-Chair 
Ian Jamieson, Safety & Transportation Committee Co-Chair 

RE: Recommendation on Safety & Transportation Fee Collection Recommendations for Spring 2021

The Safety & Transportation Fee Committee was asked to make a recommendation on the collection of the safety and transport fee for spring semester 2021.

The committee met on December 3, 2020 to discuss the fee, which was implemented for the first time during fall semester 2020.

The committee reviewed the discussion held regarding the fall 2020 semester non-collection, the continuing student need, and the purpose for funds collected. Based on the discussion, it was determined that during spring semester 2021 the student need for financial relief during the COVID-19 crisis and the status of courses continuing on-line will not change in comparison to fall semester 2020. Therefore, the committee voted to submit the following recommendation to your attention:

The Safety & Transportation Fee Committee recommends that 50% of the safety and transportation fee, charged to all resident and non-resident students in accordance with the MOU, not be collected for the spring 2021 semester. The rate of \$65 would be reduced to \$32.50 and the \$6.50 per credit prorate amount be reduced to \$3.25 for this one semester.

MEMORANDUM

TO: Kirk Schulz, President

FROM: Daryll B. DeWald 
Vice President, Health Sciences
And Chancellor, WSU Spokane

DATE: February 1, 2021

SUBJECT: WSU Health Sciences Spokane Student Fee Committee - Modified Academic Year Recommendations

I have reviewed the WSU Spokane Student Fee Committee recommendations for academic year 2020-21 and support the committee's recommendations to 1) not adjust the Spokane campus health fee and 2) to revise the spring semester S&A fee downward by \$50 for students at Yakima and Spokane.

I also support the S&A fee allocation adjustments proposed by the committee.

If you also approve, please proceed by forwarding your support to the Board of Regents for approval at the March 2021 meeting.

Thank you for your consideration of this request.

Encl: WSU Spokane fee committee recommendations.

MEMORANDUM

TO: Daryll B. DeWald
Chancellor, WSU Spokane

FROM: Kirk H. Schulz 
President

Date: February 8, 2021

Subject: WSU Spokane S&A Fee Revision for Spring 2021

I have reviewed and support the WSU Spokane S&A Committee's recommendation to revise the spring semester 2021 S&A Fee downward by \$50 and to adjust allocations as follows:

Group Name	Allocation Approved June 2020	Proposed Revised Allocations	Decrease in Allocation
ASWSUHS	\$ 266,781	\$ 252,381	\$ (14,400)
AINS Yakima	\$ 16,319	\$ 16,319	\$ -
Campus Pantry	\$ 29,760	\$ 29,540	\$ (220)
Student Success Center	\$ 174,539	\$ 171,539	\$ (3,000)
Information Technology	\$ 22,150	\$ 10,150	\$ (12,000)
Student Affairs Yakima	\$ 84,386	\$ 81,366	\$ (3,020)
Student Involvement & Fitness Center	\$ 302,515	\$ 242,475	\$ (60,040)
Student Diversity Center	\$ 156,879	\$ 119,569	\$ (37,310)
Community Engagement	\$ 70,757	\$ 68,257	\$ (2,500)
Intercollegiate Athletics	\$ 7,500	\$ 7,500	\$ -
Student Entertainment Board	\$ 60,419	\$ 44,919	\$ (15,500)
Yakima Student Pharmacy Assoc.	\$ 9,172	\$ 9,172	\$ -
RSO Funding	\$ 35,000	\$ 35,000	\$ -
Reserve Requests	\$ 4,258	\$ 4,258	\$ -
Facilities Reserve	\$ 57,870	\$ 57,870	\$ -
Totals	\$ 1,298,305	\$ 1,150,315	\$ (147,990)

I will submit the Committee's recommendations to the Board of Regents for approval at their March 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Daryll DeWald
Vice President & Chancellor
WSU Health Sciences Spokane

FROM: Chris Szlenk
Chair, WSU Spokane Student Fee Committee

Date: January 29, 2021

Subject: Student Fees – Modified Academic Year 2020-21 Recommendations

The WSU Spokane Student Fee Committee met on November 10th, 2020 to discuss fee adjustments and recommend modified budget allocations for academic year 2020-21 in accordance with state and university guidelines.

By a majority vote, the committee recommends no adjustment to the Spokane campus health fee and that the spring semester S&A fee be revised downward by \$50 for students at Yakima and Spokane. This action effectively reduces the S&A fee from \$291 to \$241 for spring term. Due to this reduction in S&A fee collection, the committee subsequently revised S&A fee allocations to groups approved at the June 2020 Board of Regents Meeting.

As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the March 2021 meeting. The WSU Spokane Student Fee Committee, recommends the following adjustments to Spokane S&A fee allocations approved at the June 2020 Board of Regents Meeting.

Group Name	Allocation Approved June 2020	Proposed Revised Allocation	Difference
ASWSUHS	\$266,781	\$252,381	\$14,400
AINS Yakima	\$16,319	\$16,319	\$0
Campus Pantry	\$29,760	\$29,540	\$220
Student Success Center	\$174,539	\$171,539	\$3,000
Information Technology	\$22,150	\$10,150	\$12,000
Student Affairs Yakima	\$84,386	\$81,366	\$3,020
Student Involvement & Fitness Center	\$302,515	\$242,475	\$60,040
Student Diversity Center	\$156,879	\$119,569	\$37,310
Community Engagement	\$70,757	\$68,257	\$2,500
Intercollegiate Athletics	\$7,500	\$7,500	\$0

Student Entertainment Board	\$60,419	\$44,919	\$15,500
Yakima Student Pharmacy Assoc	\$9,172	\$9,172	\$0
RSO Funding	\$35,000	\$35,000	\$0
Reserve Requests	\$4,258	\$4,258	\$0
Facilities Reserve	\$57,870	\$57,870	\$0
Totals	\$1,298,305	\$1,150,315	\$147,990

Chris Szlenk

FUTURE ACTION ITEM #1

Establish a Master of Applied Economics Degree (Elizabeth S. Chilton)

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Establishment of a Master of Applied Economics degree

PROPOSED: That the Board of Regents establish a Master of Applied Economics degree

SUBMITTED BY: Elizabeth S. Chilton, Provost and Executive Vice President

SUPPORTING INFORMATION: The College of Agricultural, Human, and Natural Resource Sciences and the School of Economic Sciences propose the establishment of a Master of Applied Economics (MAE) degree.

The School of Economic Sciences (SES) was formed in 2004 by merging the Department of Agricultural and Resource Economics and the Department of Economics. SES is a unified general and agricultural economics program committed to the land-grant heritage and tradition of discovery, education, and service to society. SES is the sole provider of economics instruction at WSU. Thus, a major institutional role is to provide service courses for students across WSU and especially in the Carson College of Business.

The School's mission includes the following: "To extend economic knowledge through effective educational programs in which emerging scholars are mentored to realize their highest potential and assume roles of leadership, responsibility, and service to society." The proposed MAE degree directly supports this mission.

The proposed Master of Applied Economics degree will train industry leaders in quantitative economic analysis. This proposed degree emphasizes quantitative coursework. Students will graduate from this program with strong knowledge and skills in economic analysis, applied econometrics, and data analytics. They will also be required to communicate economic findings based on investigations of data to an industry-type audience.

The proposed MAE will be differentiated from the MS in Economics (recently changed from MS in Applied Economics) both in terms of program content and objectives. The MS in Economics is targeted to students interested in economic research support positions or for those who are planning to continue their studies with a PhD degree. In contrast, the MAE is targeted toward students who are professionally orientated towards a career in industry. The MAE curriculum will include new courses in Big Data for Economics and Business (using Python and R) and Machine Learning for Economics and Business. These courses will also be available for students across the university, including in Statistics, Business, Math, and Computer Science. Thus, the proposed MAE curriculum will be complementary to current offerings.

Finally, it is anticipated the proposed professional degree program will be beneficial to SES, CAHNRS, WSU, potential students, and industry stakeholders.

The proposal for the Master of Applied Economics degree is attached. This proposal was reviewed carefully and has support from the Provost's Office. This recommendation was recommended by the Faculty Senate on April 8, 2021.

The College of Agricultural, Human, and Natural Resource Sciences proposes establishment of the Master of Applied Economics degree effective as soon as feasible.

ATTACHMENT: Attachment A: Proposal to Establish a Master of Applied Economics in the School of Economic Sciences

Proposal to Establish a Master of Applied Economics
in the School of Economic Sciences

Submitted by the
School of Economics Sciences
College of Agricultural, Human, and Natural Resource Sciences
Washington State University
September 14, 2020

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Overview

The School of Economic Sciences (SES) proposes to create a new Master of Applied Economics (MAE) degree program to train industry leaders in quantitative economic analysis. This proposed degree emphasizes quantitative coursework. Students will graduate from this program with strong knowledge and skills in economic analysis, applied econometrics, and data analytics. They will also be required to communicate economic findings based on investigations of data to an industry-type audience.

The program will be housed in SES in the College of Agricultural, Human, and Natural Resource Sciences (CAHNRS) at Washington State University (WSU). SES is a combined General Economics and Agricultural Economics academic unit. We argue this new professional degree program will be beneficial to SES, CAHNRS, WSU, potential students, and industry stakeholders.

Relationship to Institutional Role, Mission and Academic Unit Priorities

The School of Economic Sciences was formed in 2004 by merging the Department of Agricultural and Resource Economics and the Department of Economics. SES is a unified general and agricultural economics program committed to the land-grant heritage and tradition of discovery, education, and service to society. SES is the sole provider of economics instruction at WSU. Thus, a major institutional role is to provide service courses for students across WSU and especially in the Carson College of Business.

SES has 22 full-time tenure-line faculty, one Extension professor, four teaching faculty, and three research professors; all holding Ph.Ds. Two additional tenure-line faculty will join SES in August 2020. SES has four full-time support staff, 80 PhD students and 17 MS students. Undergraduate enrollment currently includes 250 majors on the Pullman campus, another 60 majors through Global campus, and more than a thousand students taking Economics courses as part of their degree programs or electives every year.

SES offers a B.S. degree in Economics on the Pullman campus with options in Agricultural Economics, Environmental and Resource Economics, Business Economics, Financial Markets, International Economics and Development, Economics, Policy and Law, and Quantitative Economics. In addition, on the Pullman campus, SES offers a B.S. in Agricultural and Food Business Economics. SES also offers a B.S. in Economics that is entirely online through WSU Global Campus. SES offers graduate programs leading to the Master of Science in Economics and Doctor of Philosophy degrees in Economics and in Agricultural Economics.

The School's mission includes the following: "To extend economic knowledge through effective educational programs in which emerging scholars are mentored to realize their highest potential and assume roles of leadership, responsibility, and service to society." The proposed MAE degree directly supports this mission.

The proposed MAE will be differentiated from the MS in Economics (recently changed from MS in Applied Economics) both in terms of program content and objectives. The MS in Economics is targeted to students interested in economic research support positions or for those who are planning to continue their studies with a PhD degree. In contrast, the MAE is targeted toward students who are professionally orientated towards a career in industry. The MAE curriculum will include new courses in Big Data for Economics and Business (using Python and R) and Machine Learning for Economics and Business. These courses will also be available for students across the university,

including in Statistics, Business, Math, and Computer Science. Thus, the proposed MAE curriculum will be complementary to current offerings.

Documentation of Need for the Program

Global and National demand

There has been increased demand for workers trained in both economics and data science. Economists understand the variables that are important in maximizing profits or other objectives. Data Scientists have the skills to analyze big data. Both skills are needed in the new economy. Economists with data science skills know which variables to measure and know how to accomplish the measurement.

Student demand for this type of program is increasing. In the last decade, SES experienced an increasing number of students inquiring about a professional economics degree options at the graduate level. Table 1 below lists the number of students in the SES MS in Economics (recently changed from Applied Economics) program in the last four cohorts, categorized by geographic origin, including in-state domestic, out-of-state domestic, international, and INTO Program.

Table 1. SES Recent School of Economic Sciences M.S. Enrollments

	Domestic In-state	Domestic Out-of- State	International	INTO (international) students	Total students
2019-20	7	3	3	4	17
2018-19	3	2	4	6	15
2017-18	3	2	0	0	5
2016-17	1	0	2	0	3

The M.S. enrollment has been significantly increasing, despite not offering any research assistantships or teaching assistantships for M.S. students. These students essentially pay for the entire cost of their education. This increase has been driven mainly by students interested in completing our program and then going to work in industry positions with an applied focus, and they are expressly not interested in writing or defending a thesis/project. Internationally, two large institutions in China, Shanghai University of Finance and Economics and Dalian University of Technology, have already expressed interest in signing an agreement with our School in order to be able to enroll at least 25 students per year to take applied economics graduate-level courses at WSU. Given our limited number of faculty, our School has had to cap admissions in the last two cohorts and could not sign agreements with the aforementioned Chinese institutions.

Several prestigious universities already offer both types of programs (MS in Economics and MAE), including such universities as Duke, UCLA, and Johns Hopkins. These type of MAE programs are also common in top European universities, which offer a variety of Masters-level opportunities, including Masters degrees in Economics (often known as the “PhD track” that aims to train students for careers in academia, which is equivalent to our current MS degree) and several degrees/certificates in Econometrics or Economics for Public Policy, among others (i.e., the “Masters track,” which is more applied in nature and less oriented toward careers in academia). Examples of schools offering

these programs include the London School of Economics, University College London, University of Bath, Universitat Pompeu Fabra (Barcelona), and Universidad Carlos III (Madrid).

Regional and State

There is currently no graduate program similar to the MAE in the State of Washington and no similar programs in the region.

Unique Aspects of the Program

The features of a one-year professional master's degree that focuses on economics and data science encompasses the following criteria:

1. The degree improves the student's Economics preparation and emphasizes the utilization of quantitative techniques.
2. It can be taken by students with Business/Finance/Agricultural/Engineering backgrounds with basic training in Microeconomics, Macroeconomics, and Econometrics/Statistics.
3. The program is focused on the application of economics, preparing students for industry/government jobs, and analyzing empirical problems with large data sets.
4. The degree is a terminal degree and does not require students to complete a thesis or project. Rather the MAE students will complete a capstone project that will be completed in a course.
5. The degree can be completed within 10 months.

WSU currently offers a graduate certificate in Bioinformatics, which includes multidisciplinary training in molecular biology, genomics, and computer science. Much of the content in that program is not relevant for the type of positions that MAE graduates would be offered. WSU's M.S. in Applied Mathematics with a Computational Finance option is a closer alternative. However, computational finance has a business focus that does not include the Economics expertise.

In addition, there are currently no courses at WSU that focus on big data and machine learning for Economics and Business. These courses will help precisely what students need to be prepared for securing and being successful in industry positions.

Curriculum

Coursework

To graduate from the program, students must successfully complete a minimum of 27 graded semester credits. Of these, a maximum of 9 graded credits can be taken at the 400-level (equivalent to three 3-credit courses), and all other graded credits must be at the 500-level.

The structure of MAE program coursework is the following:

- *August prior to the Fall semester* (three weeks, class Monday-Friday, 3 cr.):
 - EconS 523 (new course) Big Data Management and Processing for Economics (Python and R), 3 cr. This course would be taught as a "Summer Camp" where students are exposed to an introduction to programming in Python and R.
- *Fall semester courses* (12 credits)
 - EconS 527 (Master's Microeconomic Analysis), 3 cr.
 - EconS 528 (Master's Macroeconomics), 3 cr.
 - Stat 435 (Statistical Modeling for Data Analytics), 3 cr.
 - EconS 529 (Writing and Presentation Skills for Economists--research methods), 3 cr.
- *Spring semester courses* (15 credits)
 - EconS 525 (Master's Econometrics), 3 cr.

- EconS 5xx (new course) Applied Machine Learning for Economics and Business, 3 cr
- EconS 701 Economics Capstone, 3 cr.
- Elective courses: Choose 2 electives, 6 cr. (including but not limited to the following):
 - EconS 522 Financial and Commodity Derivatives, 3 cr.
 - EconS 533/AgEc 533 International Trade and Policy, 3 cr.
 - AgEc 535 Applied Industrial Organization, 3 cr.
 - EconS 536 (Applied Statistics and Econometrics for Economics and Finance)
 - Stat 437 High Dimensional Data Learning and Visualization, 3 cr.

Students must complete 3 semester credits of EconS 701 to graduate (3 credits second semester). In this course, students will complete a capstone project that integrates economic analysis with data analytics. Assessments of students for this course will be conducted by a committee of three faculty.

All EconS courses will be offered in the daytime, in-person at the Pullman campus of Washington State University, unless otherwise specified. Courses with the AgEc prefix refer to optional electives and are offered at the University of Idaho. A student enrolled in full-time study can finish the program in one academic year, including the late summer special session prior to fall semester.

This degree program classifies as STEM (CIP Code 45.0603: Econometrics and Quantitative Economics).

Learning Objectives

The MAE degree program has five inter-related learning objectives.

1. Understand and be able to apply economic theory to real-world scenarios.
2. Understand and be able to apply econometric and statistical analysis to analyze data, estimate relationships, and forecast.
3. Acquire the ability to obtain, organize, and clean data, analyze and visualize data, and use version control.
4. Achieve familiarity and skills with programming languages (e.g. R, Python and various statistical software).
5. Develop communication and presentation skills essential for success in any aspect of business and other forms of collaboration.

Student Assessment

Student achievement of the learning goals will be assessed via evaluation of performance in coursework and successful completion of the Capstone Project. The Capstone will integrate coursework in a project. A balloted evaluation of the student's completion of the capstone project will be implemented by SES graduate faculty.

Admission

We plan to attract diverse, highly motivated students from both in-state and out-of-state and international. Candidates for admission must meet the following requirements:

1. *GPA.* A Bachelor's degree in Economics, Agricultural Economics, Business, Finance, Engineering, or related fields, with a cumulative GPA of 3 or higher (out of a scale of 4).
2. *Courses.* Coursework in statistics, mathematics, including linear algebra and calculus, is expected. Upper-division coursework in Economics is beneficial and may be used as a determinant of admission to rank applicants if enrollment capacity is reached for any entering cohort.

3. *GRE/GMAT exams.* No GRE or GMAT exams are required to apply. However, applicants who took either of these exams are encouraged to include the scores in their application.
4. *TOEFL/IELTS exam.* The minimum TOEFL score is 213 in the computer version (which corresponds to 550 points in the paper version, and 80 points in the internet version). If a student took the IELTS exam, the minimum IELTS score is 7 points. By WSU policy, the TOEFL/IELTS exams are waived for students graduating from universities in the following countries: Australia, Bahamas, Barbados, Botswana, Canada, Guyana, Kenya, United Kingdom, Republic of Ireland, Jamaica, New Zealand, Nigeria, and Trinidad and Tobago.
5. *Letters of recommendation.* Applicants must provide the names and contact information of three (3) faculty members, employers, or individuals who can write a letter of recommendation on their behalf.

Infrastructure Requirements

Facilities for MAE training will be provided by SES and WSU. No infrastructure improvements are required for this program. Classroom space can be accommodated within WSU's current resources. Library resources include electronic access to journals, online databases, search engines, and reference materials. WSU facilities include information technology (IT) support, access to software packages, high-speed internet access, and data storage capacity.

Faculty

Program Faculty

The School of Economic Sciences has distinguished faculty in economics and applied econometrics. They include award-winning instructors, AAAS and AAEA Fellows, and an NBER Fellow. They have published graduate-level and undergraduate textbooks in Econometrics, Microeconomics, and Statistics for Economics and Business. Program faculty are listed in appendix III. The program faculty will have primary responsibility for administering the proposed MAE program.

Program Governance

The Graduate Faculty in SES will have final oversight over the MAE program. The SES Graduate Studies Committee in SES will assess the program on at least an annual basis.

SES will create a MAE Advisory Board consisting of industry stakeholders, alumni, 1 or 2 current students, and faculty to advise SES on creating and providing excellence within the MAE program.

Administration

The proposed MAE will be administered by SES. Funds will be allocated for program recruiting, support, placement, and alumni relations, as well potentially hiring additional faculty as program growth warrants. We will initially appoint a 1.0 FTE staff to provide program support.

Students

Prospective students will have completed in bachelor's degree with coursework in economics and quantitative. They will be professionally orientated towards a career in industry. We will recruit students regionally and nationally. In addition, SES will recruit internationally. For example, the two institutions in China, Shanghai University of Finance and Economics and Dalian University of

Technology, are interested in signing an agreement with our School to send students to SES graduate programs.

SES initially expects a class of 15 students, but this number should grow. In a larger growth scenario, SES would hire additional faculty to meet the instructional demands of larger cohorts.

In this professional degree, students are expected to self-fund their education. The School of Economic Sciences does not plan to offer teaching or research assistantships to MAE students. The current M.S. of Economics (formerly Applied Economics) was almost entirely self-funded.

Upon completing the MAE, graduates will use their economic and data analytics skills in roles as professionals primarily in industry.

Diversity

The School of Economic Sciences is committed to the recruitment and retention of outstanding and diverse graduate students. Quantitative economics is a white, male-dominated field. SES performs better than other Ph.D.-granting academic units in Economics and Agricultural Economics. Nationally, women only represent under 20% of faculty in Ph.D. granting departments. One third of SES faculty are female, including its leadership. Our faculty come from nine countries, including four Spanish-speaking countries. SES has had success recruiting graduate students with Native American backgrounds and other under-represented minorities.

We will recruit women and under-represented minority students through email listservs and personal contacts with the Committee for Women in Agricultural Economics (CWAE) and the Committee on the Status of Black Agricultural Economists (COSBAE) of the Agricultural and Applied Economics Association (AAEA) and through the Committee on the Status of Women in the Economics Profession (CSWEP) Committee on the Status of Minority Groups in the Economics Profession of the American Economic Association.

Program Assessment

The MAE program will be comprehensively reviewed every five years. In addition, a MAE Advisory Board will assess the program quality, curriculum, and student outcomes. The SES Graduate Studies Committee will also assess the MAE program with input from the MAE Advisory Board. The SES Graduate Faculty will assess MAE metrics (including student grades and graduation, capstone projects, and placements) annually.

Budget

Appendix V includes a summary to the MAE program costs and revenues for years 1-5. We estimate the costs to be about \$250,000 per year, which includes one FTE faculty hire fully devoted to the program and one FTE staff member fully devoted to the program. The costs are expected to be fully covered by the tuition-sharing agreement. We anticipate an initial class of 15 students. We project this to grow by 10% per year.

Appendix I: Collaborations

The MAE program anticipates collaborations with academic units across WSU and at the University of Idaho. At WSU, the Program in Statistics (now combined into the Department of Mathematics and Statistics at WSU) has been an outstanding group with whom SES collaborates. Currently, about one third of SES Ph.D. students simultaneously obtain a M.S. in Statistics and some of SES courses are cross-listed with Statistics. The Carson College of Business is also a long-time collaborator with SES. Economics courses are required for many of their programs. WSU has an agreement with the University of Idaho (the two universities are only separated by 7 miles) that students can take classes at either university without paying additional tuition. SES cooperates with the Department of Agricultural Economics at the University of Idaho (UI). This cooperation leverages course offerings at the master's level.

Appendix II: Course Descriptions

EconS 523 Big Data Management and Processing for Economics, 3 cr.

An introduction to data management and processing. The course will cover concepts related to efficiently collecting and storing data, cleaning data, and version control, as well as descriptive data analysis, and effective programming for achieving these concepts.

EconS 527 Master's Microeconomic Analysis, 3 cr.

Consumer and producer behavior; partial and general equilibrium; game theory; imperfectly competitive markets; and market failures. Required preparation must include intermediate microeconomics and calculus course work. Cooperative: Open to UI degree-seeking students.

EconS 528 Master's Macroeconomics Analysis 3 cr.

Master's-level course to develop a coherent theoretical framework to interpret macro data and to analyze macro policy. Cooperative: Open to UI degree-seeking students.

STAT 435 Statistical Modeling for Data Analytics 3 cr.

Multiple linear regression with model selection, dealing with multicollinearity, assessing model assumptions, the LASSO, ridge regression, elastic nets, Loess smoothing, logistic regression, Poisson regression, and the application of the bootstrap to regression modeling.

EconS 529 (revised) Research Methods/Writing and Presentation Skills for Economists, 3 cr.

Designed to develop communication and presentation skills essential for success in any aspect of business. Practice in writing economics documents for variety of professional audiences. Writing taught as process—brainstorming, collaborating, continually revising, and challenging ideas. Presentation skills to focus on presenting information clearly and organizing ideas, with emphasis on role of audience when presenting, because audience determines diction, style, tone, organization, research, and ideas. Grammar incorporated as needed, especially in regard to writing.

EconS 525 Master's Econometrics, 3 cr.

Theory and practice of multiple regression methods; applications to the study of economic and other phenomena; use of computer regression programs. Required preparation must include introductory statistics course. Cooperative: Open to UI degree-seeking students.

EconS 536 Applied Statistics and Econometrics for Economics and Finance 3

Data and problem driven approach to formulating, estimating, and interpreting models that address problems in the area of finance and financial economics; review relevant basic statistics and probability concepts, and apply these to linear regression, regression diagnostics, and time series econometrics.

EconS 524 (placeholder number, new course) Applied Machine Learning for Economics, 3 cr.

This course introduces machine learning algorithms and concepts. Broadly, the course will cover supervised and unsupervised learning methods, providing foundational theory and application to data in order to build theoretical understanding. The statistical and computational methods associated with each learning problem will also be explored.

EconS 701 (new course) Economics Capstone, 3 cr.

Course Prerequisite: Admitted to the Master of Applied Economics program. This is the capstone for professional master's degree. It will integrate the MAE coursework in a project. The course will include a balloted evaluation of the student's completion of the capstone project by the three of the program's graduate faculty. (This is evaluated with Satisfactory/Unsatisfactory grades.)

Elective courses

EconS 522 Financial and Commodity Derivatives 3 cr.

Design, trading, structure, and pricing of derivatives; working knowledge of how derivative securities work, how they are used, and how they are priced.

STAT 437 High Dimensional Data Learning and Visualization 3

Course Prerequisite: STAT 435. Data visualization, metric-based clustering, probabilistic and metric-based classification, algebraic and probabilistic dimension reduction, scalable inferential methods, analysis of non-Euclidean data. Typically offered Spring.

EconS 533 International Trade and Policy 3 cr.

International trade theories, policies, and research issues related to world trade with emphasis on agricultural commodity markets. Cooperative: Open to UI degree-seeking students.

AgEc 535 Applied Industrial Organization (University of Idaho), 3 cr.

Economic and strategic management theories and their relevance to agribusiness decision-making, including empirical applications. Cooperative: open to WSU degree-seeking students.

Appendix III: Program Personnel

WSU School of Economic Sciences Faculty

Name	Degree	Rank
Bai, Jinhui	PhD	Associate Professor
Batina, Raymond G	PhD	Professor
Blundell, Wes	PhD	Professor
Brady, Michael	PhD	Associate Professor

Cook, Joseph H	PhD	Associate Professor
Cowan, Benjamin W	PhD	Associate Professor
Espinola-Arredondo, Ana	PhD	Associate Professor
Fortenbery, T Randall	PhD	Professor
Gallardo, Karina	PhD	Associate Professor
Gibson, Mark	PhD	Associate Clinical Professor
Galinato, Gregmar	PhD	Associate Professor
Jessup, Eric	PhD	Research Professor
Kuzyk, Patricia	PhD	Associate Clinical Professor
Love, H. Alan	PhD	Professor
Luckstead, Jeff	PhD	Assistant Professor
Mandal, Bidisha	PhD	Associate Professor
Manian, Shanthi	PhD	Assistant Professor
Marsh, Thomas Lloyd	PhD	Distinguished Professor
McCluskey, Jill J	PhD	Regents Professor & Director
McCracken, Vicki A	PhD	Professor & Associate Dean
Mittelhammer, Ron	PhD	Regents Professor
Munoz-Garcia, Felix	PhD	Associate Professor
Nadreau, Tim	PhD	Assistant Research Professor
Neibergs, J. Shannon	PhD	Professor of Extension
Prera, Alex	PhD	Assistant Clinical Professor
Reilly Gurocak, Elizabeth	PhD	Assistant Clinical Professor
Yan, Jia	PhD	Professor
Yoder, Jon	PhD	Distinguished Professor

School of Economic Sciences Adjunct Faculty

Name	Degree	SES Rank	Position Outside WSU
Andrew Cassey	PhD	Adjunct Associate Professor	Vice President, Quantitative Risk Modeling, Bank in Delaware
Xiaoxue Du	PhD	Adjunct Assistant Professor	Assistant Professor, University of Idaho
Greg Duncan	PhD	Adjunct Professor	Senior Principal Economist, Amazon & Affiliated Faculty, University of Washington
Liang Lu	PhD	Adjunct Assistant Professor	Assistant Professor, University of Idaho
Christopher McIntosh	PhD	Adjunct Professor	Professor, University of Idaho
Philip Watson	PhD	Adjunct Associate Professor	Associate Professor, University of Idaho

Jason Winfree	PhD	Adjunct Associate Professor	Associate Professor, University of Idaho
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Staff

Name	Title	Responsibilities
Dahl, Jaimie	Graduate Coordinator and Principal Assistant	Liaison with Graduate School, general administration
Dahl, Tom	Administrative Assistant	Maintain SES website, general administration and support
Hoeft, Rich	Budget Finance Manager	Budget oversight, staffing oversight
Liao, Rebecca	Academic Coordinator	Academic Advising and Recruiting
New staff	MAE Coordinator	Daily program coordination, recruiting, placement, and alumni relations

Appendix IV: Enrollment Targets (headcounts)

2021-22	2022-23	2023-24	2024-25	2025-26
18	20	22	24	26

Note: These targets are conservative. Enrollments could be higher if an agreement is signed with international universities.

Appendix V: Summary of Program Costs and Revenue

See attached spreadsheet for budget.

FUTURE ACTION ITEM #2

Establish a Master of Engineering in Civil Engineering Degree
(Elizabeth S. Chilton)

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Establishment of a Master of Engineering in Civil Engineering degree

PROPOSED: That the Board of Regents establish a Master of Engineering in Civil Engineering degree

SUBMITTED BY: Elizabeth S. Chilton, Provost and Executive Vice President

SUPPORTING INFORMATION: The Voiland College of Engineering and Architecture and the Department of Civil and Environmental Engineering (CEE) propose the establishment of a Master of Engineering in Civil Engineering degree.

By adding the Master of Engineering in Civil Engineering, CEE will leverage the world class faculty and courses that WSU provides to offer another option of a professionally focused non-thesis course-only Master of Engineering with a focus on Civil Engineering.

The programs will provide a solid foundation in the fundamentals of engineering and science combined with technical expertise in specialized areas of the field.

The faculty members in the CEE program are leading experts in their respective disciplines. The faculty members lead academic instruction and research activities in infrastructure, geotechnical and transportation, and environment.

By offering the proposed degree online, the online program will allow place-bound students the same opportunity to earn a Master's degree as students who are not place-bound. In addition, the program gives access to students who prefer the convenience of the Global Campus without having to relocate to WSU Pullman or WSU Tri-Cities to complete this degree program. As a professional master's degree program, the degree is designed to meet the needs of aspiring and working professionals and adult learners. It will also provide opportunities for working professionals to refresh and

update their skills and for those seeking to change careers. It offers all the opportunity to raise their credentials to WSU standards.

The proposal for the Master of Engineering in Civil Engineering degree is attached. This proposal was reviewed carefully and has support from the Provost's Office. This recommendation was recommended by the Faculty Senate on April 8, 2021.

The Voiland College of Engineering and Architecture proposes establishment of the Master of Engineering in Civil Engineering degree effective as soon as feasible.

ATTACHMENT: Attachment A: Proposal to Offer a New Degree Program or Extend an Existing Degree to Global Campus

PROPOSAL TO OFFER A NEW DEGREE PROGRAM OR EXTEND AN EXISTING DEGREE TO GLOBAL CAMPUS

Degree Title:	Master of Engineering in Civil Engineering
Academic Program:	Civil and Environmental Engineering
Academic Plan:	
Number of Credits:	30 Credit Hours
Department(s) or Program(s):	Civil and Environmental Engineering (CEE)
College(s):	Voiland College of Engineering and Architecture
Campus(es):	Pullman and Global
Method of Instructional Delivery:	Online via Global Campus

Contact Name:	Dr. Haifang Wen	Email Address:	Haifang_wen@wsu.edu
Contact Phone:	509-335-4602	*Proposed start date:	Fall 2021

***Proposed Start Date:** Approval must be received from the Northwest Commission on Colleges and Universities before the program may be advertised or recruited for. Financial aid may not be available until the program has been approved by the Department of Education subsequent to NWCCU approval.

SIGNATURES: The names typed below certify that the relevant academic and campus officials have reviewed and approved this proposal:

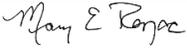
Chair Signature:		Date:	Nov 12, 2020
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Everett Chancellor:		Date:	
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Spokane Chancellor		Date:	
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Tri-Cities VCAA		Date:	
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Vancouver VCAA		Date:	
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Dean Signature:		Date:	Nov 17, 2020
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VP Global Campus:		Date:	
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Provost Office:		Date:	
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Comments:	
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For Registrar's Office Use Only:					
Current CIP Code:		New CIP Code:		Date:	

Send completed form in Word format to: provost.deg.changes@wsu.edu

This template asks you to answer the array of questions about your proposed program that are important to your department, your college, the Faculty Senate, the State of Washington, accreditors and other external stakeholders.

By placing all proposals in a similar format, this template provides a common standard for comparison, ensuring that all potential programs can be evaluated in an equitable fashion. It can be used to determine whether or not a program is feasible within the university's academic and financial situation, and if it will have the resources to further the University's objective of providing high quality education and scholarship.

This template is also a framework to think about the viability of your ideas. It can thus be a tool for strengthening both your proposal and the resulting program itself, since a program that is starved for either students or resources from its inception is not likely to become a high quality program.

Here are some of the things to consider as you complete the template:

What are the aspirations for the reputation of this program – local, regional, national? What will it take to make that a reality?

Who are you trying to attract with this new program? Will it bring new students to the university, better meet the needs of current students in the department, or draw students away from other departments?

How strong is the demand for education of this kind, and in what specific careers will someone who receives such an education find meaningful employment?

How many students do you need to attract to break even, and can both the market and WSU's capacity support this number?

Providing good answers to hard questions maximizes the likelihood that a new program will not just win acceptance by the Faculty Senate and administration, but will ultimately be successful in attracting students and placing graduates. The analyses in the Demand, Financial and Library workbooks will assist you in creating a persuasive proposal. The findings in each area, and their basis or justification, should be summarized in the proposal itself.

Proposal

Mission and Core Themes (Strategic Goals):

Provide a clear statement of the nature and purposes of the new degree in the context of WSU's mission and core themes (strategic plan).

Through extending the existing Master of Science in Civil Engineering by adding the Master of Engineering in Civil Engineering, we leverage the world class faculty and courses that WSU provides to offer another option of a professionally focused non-thesis course-only Master of Engineering with a focus on Civil Engineering.

Our programs provide a solid foundation in the fundamentals of engineering and science combined with technical expertise in specialized areas of the field.

The faculty members in the CEE program are leading experts in their respective disciplines. Our faculty members lead academic instruction and research activities in infrastructure, geotechnical and transportation, and environment.

By offering the proposed degrees online, WSU creates access to high-quality degrees in a high-demand discipline to those who may not be able to avail themselves of the physical campus degree. The Global Campus degree serves rural students, working professionals, and those who are place-bound for diverse reasons.

Educational Offerings:

Describe the degree program, including the total number of credits required. Provide the four-year degree plan (undergraduate) or appropriate plan of study (graduate and professional).

Please note that all courses for the degree must be approved before the degree will be reviewed by the Catalog Subcommittee.

The online program will allow place-bound students the same opportunity to earn a Master's degree as students who are not place-bound. In addition, the program gives access to students who prefer the convenience of the Global Campus without having to relocate to Pullman or Tri Cities to complete this degree program. As a professional master's degree program the degree is designed to meet the needs of aspiring and working professionals and adult learners. It will also provide opportunities for working professionals to refresh and update their skills and for those seeking to change careers. It offers all the opportunity to raise their credentials to WSU standards.

Additionally, the department intends to create relevant and desirable certificate programs that will appeal to those who desire upgraded credentials but are not interested in a full degree program.

See Exhibit A for degree plan

See Exhibit B for new course development and delivery schedule. |

Provide descriptive information regarding (the) method(s) of instructional delivery (percent face-to-face, hybrid, distance, and/or competency-based).
This degree will be delivered online, asynchronously via the Global Campus LMS infrastructure.
Students will access all courses via online delivery
Students will have the opportunity to engage in hands-on experiences in their own communities at the direction of their instructors in key courses to gain relevant experience and complete the requirements of the professional degree.

Assessment of Student Learning and Student Achievement

*** For graduate programs, please contact the Graduate School before completing this section.**

Please provide a list and description of expected student learning outcomes.
<ul style="list-style-type: none"> • Demonstrate the knowledge and skills that are necessary to achieve success as a practicing engineer. <ul style="list-style-type: none"> ○ A thorough foundation and advanced knowledge in fields of civil or environmental engineering. ○ The ability to apply their knowledge to solve novel and emerging problems in civil or environmental engineering. ○ The ability to present their knowledge through publications and oral presentations. ○ Employment in industry, consulting firms, or government agency. ○ Leadership in professional practice and service. • Engage in activities of life-long learning. <ul style="list-style-type: none"> ○ Engagement in continuing education and professional development. ○ Participation in professional organizations. ○ Obtained advance degree.

For undergraduate programs, provide the department’s plan for assessing student learning outcomes. Describe briefly how information on student learning will be collected and incorporated into existing processes for evaluating student learning in the department. Please attach the plan and a curriculum matrix.
N/A

Please indicate as appropriate:

- Assessment of this program will be incorporated into the existing assessment plan for Master of Science in Civil and Environmental Engineering. Please attach a copy of the existing plan. See Exhibit E
- A draft assessment plan is attached.
- A curriculum matrix is attached.

Planning:

Describe plans and include descriptions which provide evidence of:

1. The need for the change

The U.S. has approximately 1.6 million engineering jobs that pay \$42 per hour in median wages. Civil engineers account for the most jobs of any engineering field (274,000 in 2014), followed closely by mechanical engineers (264,000) and industrial engineers (229,000). Those three engineering jobs, plus electrical engineers and electronics engineers, make up two-thirds of the American engineering workforce. (Source: <http://www.forbes.com/sites/emsi/2014/09/12/the-most-in-demand-and-oldestengineering-jobs/>)

The Bureau of Labor Statistics projects 19.7 percent employment growth for civil engineers between 2012 and 2022. During that period, about 53,700 jobs will open up. (Source: <http://money.usnews.com/careers/best-jobs/civil-engineer>)

Additionally:

1. Opportunity exists to enter the market for online master's programs in civil engineering.
2. The Bureau of Labor Statistics' employment projections for 2012-2022 show significant growth in job opportunities for civil engineers nationwide.
3. Enrollment in online master's-level civil engineering programs is on the rise.
4. Partnerships with area employers can provide a steady stream of students to online programs.
5. Many online civil engineering master's programs have a specific concentration within the field of civil engineering.
6. Institutions invest little in online civil engineering program marketing.

Source: EAB 2015 Report on Market Demand for Civil Engineering Master's Degree online.

By offering the proposed degree fully online, WSU is working toward state goals in economic and workforce development, "implementing innovations and new delivery designs to reengage adults", providing career connected learning, and "creating affordable, high-quality pathways that provide multiple routes to completion of certificates and degrees".

2. The student population to be served

Provide realistic justification for the projected FTE.

How can transfer students articulate smoothly into the program and complete it with approximately the same number of total credits as students who enter WSU as freshmen?

Please describe specific efforts planned to recruit and retain students who are persons of color, disabled, or whose gender is underrepresented in this discipline.

The Global Campus primarily serves working adults seeking additional skills and educational attainment. The Global Campus employs numerous recruiters and marketing professionals who seek appropriate students for all of our degree programs, though the college and department will be primarily responsible for marketing and recruiting directly related to this specific degree program.

Projecting online graduate enrollments in any major is difficult and an inexact science. However, based on the demand in the workforce, conferrals at competitive programs and WSU, and the performance of other recently-launched online master's programs at WSU, we anticipate the enrollment to reach approximately 40-45 in year 5.

Currently the Civil and Environmental Engineering department has recruited and retained diverse graduate students. We will continue to reach out to the minority groups, especially in Tri-Cities area and also through alumni, professional association and social media, etc. |

3. Procedures used in arriving at the decision to change (e.g., consultation with advisory boards, input from industry or employers, commissioned studies, faculty task force, etc.).

The director of program and partner development at the Global Campus has commissioned market research reports over the past several years which have indicated the market need for online master's degrees in civil engineering. In addition to these compelling reports, the department will take advantage of the current mechanism in place for existing MS degree to manage the online program. This mechanism gets inputs from our constituents, including the advisory board, alumni, Federal, State, and Local government, professional societies and their local chapters, industry, etc. A special task committee has been in place for two years which makes decisions related to the online program. Current faculty are fully engaged in the development of the online degree and online courses.

4. Organizational arrangements required within the institution to accommodate the change.

CEE plans to leverage existing faculty and teaching resources, including the Tri-Cities campus, for the online Master of Engineering degree to minimize extra costs, if any. In addition, the current marketing and recruiting efforts will be expanded to the online degree, including, but not limited to:

- **Alumni**
- Advisory board
- **Governments** (state, local)
- National lab
- **Consulting firms**
- Construction companies
- ASCE
- International students

5. Lay out a three-year timetable for implementation, including hiring plans, partnership contracts if needed, facilities modification, recruiting, and other elements of implementation. Provide dates for each step.

2020-2021	Course development (see course development schedule, Exhibit B) Begin offering the online major in Fall 2021 Marketing/recruitment
2021-2022	Hire clinical faculty as demand for courses exceeds the teaching load of current temporary and full-time faculty. Continue marketing/recruitment Course update according to schedule
2022-2023	Monitor enrollment in individual courses; revise frequency of offerings as indicated Begin assessment Continue marketing Course update according to schedule

Budget:

Attach the Financial Worksheet with five-year FTE, revenue and expenditure projections. Fully account for costs such as staff support, training, library, facilities and so on.

Please describe the funding picture narratively, including funding sources, department, college and/or campus commitments, investments already made, one-time costs, facilities costs (labs, classrooms, offices, telecom etc.) and library costs.

The department is not planning to hire any new faculty to support the online degree. Instead, the courses will be taught by existing faculty in concert with their on-campus courses.

Additionally, the department is proposing \$950 per credit to be in line with current online degree trends (see demand analysis). This additional tuition revenue will incentivize the department and college and support the growth of the program through marketing and corporate relation activities and continuous program improvement.

Please see Exhibits C and D for the budget model detail.

Student Services:

Describe the capacity of student support services to accommodate the change at this location. Include a description of admissions, financial aid, advising, library, tutoring and other services specific to this request.

The Global Campus provides comprehensive student services, often in collaboration and cooperation with the centralized units, to ensure student success. Included are dedicated recruiters, transfer credit evaluation, career counseling, financial aid, e-tutoring, student involvement, and tech support for online students. The Global Campus is also skilled in working with students to match their goals with the programs and services offered by WSU.

Additionally, WSU Global Campus personnel are the experts on adult and contemporary distance learners, and provide specialized services to meet the needs of these unique students.

WSU Global Campus creates opportunities for meaningful student engagement through unique student involvement activities offered virtually and face-to-face. The Global Campus provides a robust infrastructure of support programs to assist students enrolled at any degree level, and VCEA and CEE provide extensive advising to the students.

Describe the implications of the change for services to the rest of the student body.

Adding online courses and creating access to a new degree program adds opportunity and options for student success and flexibility that accommodates students' needs. Current students should not be negatively affected by the delivery of this new degree program and modality. Additionally, students and faculty from other WSU campuses will be able to participate in the courses (teaching and learning) when appropriate.

Physical Facilities and Equipment:

Outline the provision/s made for physical facilities and equipment at the proposed location that will support the program and its projected growth. Include videoconferencing and other technologies that support course delivery as well as classrooms, labs, and office space.

None. All online courses are fully supported by AOI and the Global Campus through the Learning Management System

Library and Information Resources:

Using the Library Analysis form, describe the availability and adequacy of library and information resources for this degree, degree level, and location. Note plans to address gaps.

Statement of Library Support

I am writing to state that the existing collections and services of the WSU Libraries can fully support the proposed extension of the Master of Civil Engineering to the WSU Global Campus. As the extension offers WSU Global students access to courses that already exist and are supported by the libraries, the impact of the on WSU Libraries' collections, services and personnel should be minimal.

Supporting the expansion of the Civil Engineering MS to the Global Campus is strongly in line with the WSU Libraries' mission and values (<http://libraries.wsu.edu/about/mission>), collection development policies, and information literacy teaching initiatives.

Looking toward the future, acquiring certain kinds of content in online formats, such as electronic standards and eBooks, is generally more expensive than purchasing resources for physical library collections. These kinds of resources are becoming more expected and desired by students on the physical WSU campuses as well as by Global Campus students. In the case of a WSU Global Civil Engineering MS program, the WSU Libraries can currently effectively support the proposed courses and research. However, moving forward online materials and subscriptions will increasingly become an issue for online programs needing access to electronic materials. For example, access to engineering standards electronically are usually unavailable due to vendor licensing and library budget constraints.

Outside of the continued need of support for electronic materials and subscriptions, WSU Libraries does have access to American Society of Civil Engineers Library, Web of Science, and ASTM Compass that all support this program. The current library journal and database subscriptions that support civil engineering students on the Pullman campus will support civil engineering students on the Global Campus. Additionally, all online library resources used by civil engineering students are already available to students on all WSU campuses, including the Global Campus. Owen Science and Engineering Library located in Pullman also has staff and librarians able to support this online program through information literacy instruction and resources to access to materials.

The Libraries have a well-established service in place for mailing print books and physical media items to WSU Global students who need them (for more information, see the Library Services for WSU Global Campus website, here: <http://libguides.libraries.wsu.edu/global>). While offering the Civil Engineering MS through the WSU Global Campus may involve some increased demand for these services, the increase would be minor and should not result in any negative impact on existing personnel and services.

Chelsea Leachman

Chelsea Leachman
Science & Engineering Librarian
Owen Library 115
Washington State University, Pullman
509.335.8527
chelsea.leachman@wsu.edu

Faculty:

List the educational and professional qualifications of the faculty relative to their individual teaching assignments.

List the anticipated sources or plans to secure qualified faculty and staff.

Existing faculty will develop and teach the online courses. All faculty teaching online are held to the same qualifications as faculty on the physical campuses. Deans and Directors are directly responsible for the hiring of all teaching faculty and ensure credentials are appropriate for the program, and will hire faculty using normal hiring processes. |

Impact on Other Locations/Programs:

Briefly describe any impacts on other WSU programs and locations, and how you came to these conclusions (who was consulted?). If there are potential adverse impacts, describe how these will be addressed. Consider such things as: reallocation of faculty time, reallocation of AMS courses, impact of blended courses, internal competition, “cannibalization” of other programs, curricular effects for other degrees, effects on recruitment markets for other campuses. Indicate how such problems will be addressed for each campus or department affected.

|We anticipate very few impacts on other WSU programs or locations.

The department of Civil and Environmental Engineering has faculty and a major in Pullman and Tri Cities. Because the primary market for the online major is place-bound students, and because of the policy which prohibits non-Global Campus students from enrolling in Global Campus courses in Fall and Spring semesters, the online program is unlikely to attract large numbers of physical campus-based students during the academic year. We have found that during the summer, students are increasingly taking courses online rather than face-to-face. This trend has had impacts on summer enrollments. Both campuses recognize that the addition of the online degree increases the need for us to coordinate offerings across the Pullman, Tri Cities, and Global campuses, and we are putting in place procedures for doing so in a systematic way. We anticipate that the addition of the online degree will allow us to use our resources more efficiently in order to serve students on all campuses, and instruction may originate from any campus which houses CEE faculty.|

Sustainability

What are the plans for continuing the program past 5 years if the goals for enrollment are not met, or other circumstances prevent the execution of the plan described here?

All new online degree programs will be evaluated continuously for enrollment and financial metrics. Under-performing degrees will be sunset once the college, department, and Global Campus have explored all reasonable efforts to increase enrollments and revenue through marketing, partnerships, and innovation. However, prior to sunsetting (phasing out a degree for non-enrollment performance) a degree, the need for the courses that are provided online will also be analyzed to ensure little to no impact on other departments and programs that rely on those courses.

Any sunsetted degree will include an appropriate teach-out plan and students will be supported to graduation.

External Reviews

If this program is new to the Washington State University system, please provide the names and addresses of 2-3 external experts from similar institutions who could be contacted to provide reviews of this program.

Name	Contact Information (email, phone, address)

Attachments:

- Financial Worksheet
- Four-Year Degree Plan (undergraduate); curriculum overview (graduate and professional)
- Curriculum Map (undergraduate)
- Assessment Plan
- Letters of financial commitment
- Contracts or MOUs if applicable

Send in Word format to: provost.deg.changes@wsu.edu

EXHIBIT A

The Master of Engineering is offered by the Department of Civil and Environmental Engineering. A total of 30 semester credits are required based on course-work only. Up to 6 credits can be taken from the online Engineering Technology and Management or other online programs at Washington State University. The other 24 credits can be taken from the Department of Civil and Environmental Engineering in general or with emphasis in a specific area:

ENVIRONMENTAL ENGINEERING

Required Courses for the Air Group:

- CE 502 – Applied Meteorology
- CE 503 – Air Quality Management
- CE 515 – Environmental Measurements

Required Courses for the Water Group:

- CE 541 – Physicochemical Water and Wastewater Treatment
- CE 542 – Biochemical Wastewater Treatment
- CE 518 – Hazardous Waste Engineering
- OR
- CE 583 – Aquatic Chemistry

GEOTECHNICAL AND TRANSPORTATION ENGINEERING

Geotechnical Engineering Core courses:

- CE 510 – Advanced Geomaterial Characterization
- CE 527 – Engineering Properties of Soils
- CE 525 – Soil and Site Improvement

Transportation Engineering Core Courses

- CE 508 – Concrete Durability
- CE 567 – Properties of Highway Pavement Materials
- CE 572 – Advanced Pavement Design

HYDRAULICS AND WATER RESOURCES

Students may choose from a variety of graduate and selected undergraduate courses offered in the Hydraulics and Water Resources Program. In addition, courses may be selected from a number of related courses in other programs in the Department of Civil and Environmental Engineering, as well as in other departments of the University. Possible plans of study focused on a variety of topics are:

- Environmental Fluid Mechanics
- Aquatic Restoration
- Hydrodynamics and Sediment Transport
- Water Resources Management
- Advanced Hydrology

Coursework for a degree specializing in hydraulics and water resources should include the following core course:

- CE 560 – Advanced Hydrology

STRUCTURAL ENGINEERING, MATERIALS, AND SUSTAINABILITY

Suggested Core Courses:

- CE 514 – Advanced Mechanics of Materials
- CE 512 – Dynamics of Structures and/or CE 538 – Earthquake Engineering
- CE 430 – Analysis of Indeterminate Structures and/or CE 532 – Finite Elements

Common Electives:

- CE 534 – Prestressed Concrete and Reinforced Masonry Design
- CE 533 – Advanced Reinforced Concrete Design
- CE 539 – Advanced Design of Timber Structures
- CE 530 – Advanced Design of Steel Structures
- CE 535 – Advanced Finite Elements
- CE 505 – Decision-Making for Sustainable and Resilient Civil Infrastructure

EXHIBIT B

Course Development Plan

Course #	Course Title	Desired Development Term	Desired Delivery Term	Course Developer (faculty or Grad student)	Course Instructor
CE 567	Properties of Highway Pavement Materials	Summer 21	Fall 2021	H. Wen	H. Wen
CE514	Advanced Mechanics of Materials	Fall 2020	Fall 2021	P. Qiao	P. Qiao
CE531 (online only)	Advanced Steel Design	Summer 2021	Fall 2021	A. Phillips	A. Phillips
CE534 (online only)	Prestressed Concrete and Bridge Design	Summer 2020	Fall 2021	Christopher Motter	Christopher Motter
CE 564	Numerical Methods	Fall 2020	Spring 2021	N. Engdahl	N. Engdahl
CE 509	Numerical Modeling of Geomaterials	Fall 2020	Fall 2021	B. Muhunthan	B. Muhunthan
CE 512	Structural Dynamics	Fall 2020	Fall 2021	J. D. Dolan	J.D. Dolan

EXHIBIT C
Budget Detail (Proposed with Differential Tuition)

Breakdown of Tuition	Total 100%					
Return to Central Admin	20%					
Return to VCEA	80%	VCEA	7% out of 80% (or 9.6% of return to VCEA)			
		CEE	73%	CEE	Number of credit hours	See (3) for model
				Other programs or campuses	Number of credit hours	

Finance model example based on 10 students to complete a degree:

1	Number of students in class	10
2	Number of credits hours required to graduate for each student	30
3	Total credit hours for 10 students (10 students x 30 credit hours)	300
4	Tuition rate per credit hour	\$950
5	Tuition fees collected based 10 students	\$285,000
6	Return to Central Admin (20%)	\$57,000
8	Return to VCEA (80%)	\$228,000
9	Return to CEE (73% of 80%)	\$208,050

Finance model example based on 1 course by 1 faculty:

1	CE 5xxx credit hours	3
2	Number of students in class	10
3	Total credit hours for 10 students (10 students x 3 credit hours)	30
4	Tuition rate per credit hour	\$950
5	Tuition fees collected based 10 students	\$28,500
6	Return to Central Admin (20%)	\$5,700
8	Return to VCEA (80%)	\$22,800
9	Return to CEE* (73%)	\$20,805
10	Return to faculty as F&A (1/3 of 73%)	\$6,935

*if a course is offered at another campus or another program, this return will go to that campus/program (e.g. WSU-TC, or Engineering and Technology Management)

1. Operation

A faculty's regular in-classroom teaching load remains the same as before. Once an online course is developed, it needs to be offered every semester online.

		Department's Faculty support
1	Online course development (1 st semester online)	<ul style="list-style-type: none"> • One TA for one semester • Or one in-classroom course teaching load reduction
2	In-classroom course offered (future semesters) for Pullman and Tri-Cities students, including online students	If the class size is large, Department may offer a TA to the class. No faculty return.
3	Online course only (future semesters)	1/3 of return received by CEE goes to faculty as F&A+ If enrollment is more than 5, 1/3 course credit.
4	Max online course offered by each faculty per semester	One

EXHIBIT E
Assessment Plan

*This is the existing assessment plan, as requested, which will be updated for the proposed online Master of Engineering.

2019 - 2020
GRADUATE PROGRAM
ASSESSMENT PLAN
Dept. of Civil and Environmental Engineering
Washington State University

Mission Statement

To provide a premier undergraduate education in civil engineering that prepares our graduates to contribute effectively to the profession and society, for advanced study, and for life-long learning; to conduct world-class disciplinary and interdisciplinary research that is integrated with both graduate and undergraduate education in selected areas of excellence; and to serve a diverse constituency through technology transfer, public service, and outreach.

Program Description

Our M.S. program offers a degree in M.S. in Civil & Environmental Engineering (currently 49 students) and a M.S. in Environmental Engineering (6 students). Our Ph.D. program offers a degree in Ph.D. Civil & Environmental Engineering (39 students) and a Ph.D. in Engineering Science (11 students). The majority of our students and faculty reside on the Pullman, WA campus. We also have a smaller program in the Tri-Cities in Washington with three faculties and 10 students (4 Ph.D. students and 6 M.S. students). Our faculty focus on four different areas: 1) hydrology (water resources and environmental); 2) structural, materials, and sustainability; 3) geotechnical and transportation; and 4) atmospheric and air quality. Degrees from our program can be interdisciplinary involving all the areas of emphasis. Some of our students went straight to graduate school after finishing their B.S. degree, some of our students enter our program with an M.S. degree, and some of our students have been in the work force for a few years. We provide an assistantship for most of our students. The corner stone of our program is the supportive faculty-student relationship

Program Objectives

To train students in Civil & Environmental Engineering to become leaders in their field and to enhance career opportunities.

Student Learning Outcomes

MASTER'S PROGRAM

Learning Outcomes

- Demonstrate the knowledge and skills that are necessary to achieve success as a practicing engineer.
 - A thorough foundation and advanced knowledge in fields of civil or environmental engineering.
 - The ability to apply their knowledge to solve novel and emerging problems in civil or environmental engineering.
 - The ability to present their knowledge through publications and oral presentations.
 - Employment in industry, consulting firms, or government agency.
 - Leadership in professional practice and service.
- Become effective researchers in civil or environmental engineering.
 - Knowledge of current state of research in selected technical areas of civil or environmental engineering.
 - Define a research problem, apply sound research methods, draw well-supported conclusions, and effectively communicate findings to problems in an areas of study.
 - Employment in industry, government agencies, or acceptance into PhD or other advance degree program.
- Engage in activities of life-long learning.
 - Engagement in continuing education and professional development.
 - Participation in professional organizations.
 - Obtained advance degree.

Ph.D. PROGRAM

Learning Outcomes

- Demonstrate the knowledge and skills that are necessary to achieve success as practitioners, teachers or researchers in civil or environmental engineering.
 - A thorough foundation and advanced knowledge in fields of civil or environmental engineering.
 - The ability to apply their knowledge to solve novel and emerging problems in civil or environmental engineering.
 - Able to teach in a variety of settings.
 - The ability to present their knowledge through publications and oral presentations.
 - Employment in industry, consulting firms, government agency, or academia.
 - Leadership in professional practice and service.
 - Apply sound research methods, draw well-supported conclusions, and effectively communicate findings.
- Become effective researchers in civil or environmental engineering.
 - Original contributions to selected technical areas in civil or environmental engineering.
 - Able to secure funds and manage resources to conduct research
- Have records of achievements that enhance the reputation and visibility of the doctoral program in civil engineering at Washington State University.
 - Hold responsible position in academia, national laboratory or industry.
 - Participation in professional organizations.
 - Recognition and awards

Use of Assessment Data

Assessment data will be used to evaluate career placement to see if it is in line with program objectives. Data will also be shared with faculty to inform new and senior faculty on the successes of the program to identify needed changes.

Ph.D. Civil Engineering Program Assessment Plan

Outcome	Data (Direct/Indirect)	Source of Data	When to Collect
<i>Demonstrate the knowledge and skills that are necessary to achieve success as practitioners, teachers or researchers in civil or environmental engineering.</i>			
1a. A thorough foundation and advanced knowledge in fields of civil or environmental engineering 1b. The ability to apply their knowledge to solve novel and emerging problems in civil or environmental engineering 1c. Able to teach in a variety of settings	Rubric to be filled out at student's final exam	Faculty members on student's graduate committee	At each final defense
1d. The ability to present their knowledge through publications and oral presentations	Graduate seminar grade and list of student presentations and publications. Rubric to be filled out at student's final exam	Faculty members on student's graduate committee	At each final defense
1d. Employment in industry, consulting firms or government agency	Placement data for graduates	Exit interviews by CEE chair	After completion of defense
1e. Employment in industry, government agency, or academia	Placement data for graduates	Exit interviews by CEE chair	After completion of defense
1f. Leadership in professional practice and service	Survey responses from graduates	Alumni survey	Conducted 5 years after graduation
<i>Become effective researchers in civil or environmental engineering.</i>			
2a. Original contributions to selected technical areas in civil or environmental engineering 2b. Able to secure funds and manage resources to conduct research 2c. Apply sound research methods, draw well-supported conclusions, and effectively communicate findings.	Survey responses from graduates	Alumni survey	Conducted 5 years after graduation
<i>Have records of achievements that enhance the reputation and visibility of the doctoral program in civil engineering at Washington State University.</i>			
3a. Hold responsible position in academia, national laboratory or industry 3b. Participation in professional organizations 3c. Recognition and awards	Survey responses from graduates	Alumni survey	Conducted 5 years after graduation

M.S. Civil and Environmental Engineering Assessment Plan

Outcome	Data	Source	Collected
<i>Demonstrate the knowledge and skills that are necessary to achieve success as a practicing engineer.</i>			
1a. A thorough foundation and advanced knowledge in fields of civil or environmental engineering 1b. The ability to apply their knowledge to solve novel and emerging problems in civil or environmental engineering	Rubric to be filled out at student's final exam (see attached)	Faculty members on student's graduate committee	At each final defense
1c. The ability to present their knowledge through publications and oral presentations	Graduate seminar grade and list of student presentations and publications. Rubric to be filled out at student's final exam	Faculty members on student's graduate committee	At each final defense
1d. Employment in industry, consulting firms or government agency	Placement data for graduates	Exit interviews by CEE chair	After completion of defense
1e. Leadership in professional practice and service	Survey responses from graduates	Alumni survey	Conducted 5 years after graduation
<i>Become effective researchers in civil or environmental engineering.</i>			
2a. Knowledge of current state of research in selected technical areas of civil or environmental engineering 2b. Define a research problem, apply sound research methods, draw well-supported conclusions, and effectively communicate findings to problems in an area of study	Rubric to be filled out at student's final defense	Faculty members on student's graduate committee	At each final defense
2c. Employment in industry, government agencies, or acceptance into PhD or other advanced degree program	Placement data for graduates	Exit interviews by CEE chair	After completion of defense
<i>Engage in activities of life-long learning.</i>			
3a. Engagement in continuing education	Survey responses from graduates	Alumni survey	Conducted 5 years after graduation

and professional development			
3b. Participation in professional organizations			
3c. Obtained advanced degree			

FUTURE ACTION ITEM #3

Establish a Master of Science in Business Administration
(Elizabeth S. Chilton)

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Establishment of a Master of Science in Business Administration degree

PROPOSED: That the Board of Regents establish a Master of Science in Business Administration degree

SUBMITTED BY: Elizabeth S. Chilton, Provost and Executive Vice President

SUPPORTING INFORMATION: The Carson College of Business and the Departments of Accounting; Finance and Management Science; Hospitality Business Management; Management, Information Systems, and Entrepreneurship; and Marketing propose the establishment of a Master of Science in Business Administration (MSBA) degree.

The proposed MSBA degree is designed to coincide directly with the current PhD in Business Administration. Students meeting normal degree progress will be eligible to earn the degree after two years of full-time study. From a practical standpoint, the proposed MS also provides students who cannot, or choose not to, continue in the PhD program, with a degree after investing two or more years of intense study. The curriculum is essentially the coursework that is required for a PhD across the business disciplines, as well as completion of an additional non-thesis project. Therefore, no additional faculty resources are required.

The proposed model closely mirrors that of other PhD programs at Washington State University, including the program in the College of Medicine where all students are directly entered into the doctoral track.

The Master of Science in Business Administration will satisfy an unmet need for a specialized, data-oriented master's degree in business. The current MBA from the Carson College provides students with learning opportunities across all the business disciplines while emphasizing the development of broad-based

management skills. The proposed MSBA degree, on the other hand, is more technical and specialized; it enables students to focus on a specific interest and develop a great depth of knowledge in a specific subject area.

The proposal for the Master of Science in Business Administration degree is attached. This proposal was reviewed carefully and has support from the Provost's Office. This recommendation was recommended by the Faculty Senate on April 8, 2021.

The Carson College of Business proposes establishment of the Master of Science in Business Administration degree effective as soon as feasible.

ATTACHMENT: Attachment A: Notice of Intent

NOTICE of INTENT (NOI)

NEW DEGREE or EXTENDING DEGREE to NEW LOCATIONS and/or to the Global Campus

Send this completed NOI in Word format electronically to the Office of the Provost (provost.deg.changes@wsu.edu).

Prior to your completing a full degree proposal, this form is circulated to other institutions in the state via the Interinstitutional Committee on Academic Program Planning (ICAPP) for a 30-day review. You may be contacted by other institutions regarding your plans.

Degree Title:	Master of Science in Business Administration
Academic Program:	Business
Academic Plan:	Business
Number of Credits:	38
Department(s) or Program(s):	Departments of Accounting; Finance and Management Science; Hospitality Business Management; Management, Information Systems, and Entrepreneurship; and Marketing. Corresponding to Ph.D. programs in Accounting, Finance, Hospitality Business Management, Management, Management Information Systems, Marketing, and Operations and Management Science.
College(s):	Carson College of Business
Campus(es):	Pullman
Method of Instructional Delivery	Face-to-Face

Contact Name:	Professor Chuck Munson	Email	munson@wsu.edu
Contact Phone:	509-335-3076	Proposed start date:	Jan. 1, 2021

Program Description and Rationale: Describe the proposed program, including focus, overview of the curriculum, and a brief rationale for offering the program at this time and/or place.

The proposed MS degree is designed to coincide directly with the current Ph.D. in Business Administration. Students meeting normal degree progress will be eligible to earn the degree after two years of full-time study. From a practical standpoint, the proposed MS also provides students who cannot, or choose not to, continue in the PhD program, with a degree after investing two or more years of intense study. The curriculum is essentially the coursework that is required for a PhD across the business disciplines, as well as completion of an additional non-thesis project. Therefore, no additional faculty resources are required.

The proposed model closely mirrors that of other Ph.D. programs at Washington State University, including the program in the College of Medicine where all students are directly entered into the doctoral track.

The Master of Science in Business Administration will satisfy an unmet need for a specialized, data-oriented master's degree in business. The current MBA from the Carson College provides students with learning opportunities across all the business disciplines while emphasizing the development of broad-based management skills. The proposed MSBA degree, on the other hand, is more technical and specialized; it enables students to focus on a specific interest and develop a great depth of knowledge in a specific subject area.

Documentation of need for program, with emphasis on student demand. Describe how the program and/or location will support the state's goals for higher education. Identify similar programs offered by other public or independent institutions in the region, and differentiate it from similar programs. Identify any options for collaboration.

The State's goals may be found at: <http://www.wsac.wa.gov/> "policy"

The related degree is the Ph.D in Business Administration, from which graduates mostly go on to academic positions in business schools at four-year universities. The intent of the MSBA is to offer students who have been accepted into the Ph.D. program (1) a Master's degree to recognize two years of successful graduate coursework, and (2) an option to switch over to a terminal Master's degree if they fail preliminary exams, are not making sufficient progress in the Ph.D program, or decide that the Ph.D. is no longer what they would like to pursue.

In addition to the MSBA option being in demand for some Ph.D students, we believe that a future iteration of this degree would be in demand for individuals who are interested in obtaining clinical faculty positions for which a Ph.D. is not required. The MSBA might also interest those who would like to pursue data analytics or research positions in industry.

We expect that employer demand will grow, given the increase in clinical faculty positions and big data/research analyst positions. As such, we have the opportunity to meet the state's goal of closing educational opportunity gaps.

This degree program does not have a direct competitor at Washington State University, given that it is designed as an option for Ph.D. students already enrolled in the Carson College of Business. There are no equivalent Business Administration programs in other departments/schools within WSU. Competitor institutions already have similar Masters options for Ph.D. students.

Format and Articulation: Note when and where the program will be offered (day/evening/weekend/campus/online, etc.) and, for undergraduate programs, the plan for articulation with associate degree programs, including any applicable major-ready pathways. (Assistance can be provided by the Transfer Clearinghouse, transfercredit.wsu.edu).

In alignment with the Ph.D. in Business Administration, the MSBA would be based on the Pullman campus, with most to all coursework taking place during daytime hours on weekdays.

Students: Describe the student population to be served, and project enrollments for five years (see Demand Analysis Workbook)

The MSBA targets students admitted to the Ph.D. program in Business. Students meeting normal degree progress will be eligible to earn the degree after two years of full-time study. Meanwhile, students who either fail to make satisfactory progress in the doctoral program or who lose interest in completing a Ph.D. are diverted to focus on the MSBA. The number of FTE for the degree corresponds with the number of students admitted to the Ph.D. program each year (averaging 12-15), with additional FTE in the first year to account for grandfathered students currently in the Ph.D. program who have already completed the MSBA degree requirements.

FTE in Current degree location(s) – use OBIEE data: _____

All FTE are applicable to Pullman.

Year 1: 40-48 students

Year 2: 12-15 students

Year 3: 12-15 students

Year 4: 12-15 students

Year 5: 12-15 students

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Resource Implications:

Proposed College/Dept. Funding (new or reallocated): The funding for this program would be neutral as the target market are the students admitted to the PhD program. Current faculty and students funding would not change to accommodate this new degree.

Other Funding (please specify): None.

For graduate and fee-based programs, what level of tuition is to be charged?
Tuition structure or rates will not deviate from the current tuition rates for the Ph.D. program.

Other significant resource implications: None.

- **Attach college or campus plans for degree changes in AY 17-19**
- **Demand Analysis – Complete Workbook #1 and attach Demand Analysis Form**

SIGNATURES: The names typed below certify that the relevant academic and campus officials have reviewed and approved this proposal:

Chair Signature:	<i>Chuck Munson</i>	Date:	7/30/20
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Dean Signature:		Date:	
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VP Global Campus		Date:	
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→ Submit to the Provost's Office at provost.deg.changes@wsu.edu

Everett Chancellor		Date:	
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Spokane Chancellor		Date:	
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Tri-Cities VCAA		Date:	
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Vancouver VCAA		Date:	
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Provost Office:		Date:	
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Comments:

able to provide the proposed new degree better than other WSU departments/schools or other universities?

Answer here:

This degree program does not have a direct competitor at Washington State University, given that it is designed as an option for Ph.D. students already enrolled in the Carson College of Business. There are no equivalent Business Administration programs in other departments/schools within WSU. Competitor institutions already have similar Masters options for Ph.D. students.

3. Student Demand

Describe the target market in light of regional population trends, especially in the target age group.

What is the current number of students in existing programs in the proposed market area in this field? What is the potential number of students forecasted?

What are the key characteristics of the market segment you seek? How will your degree serve their needs?

Answer here:

The MSBA targets students admitted to the Ph.D. program. Students meeting normal degree progress will be eligible to earn the degree after two years of full-time study. Meanwhile, students who either fail to make satisfactory progress in the doctoral program or who lose interest in completing a Ph.D. are diverted to focus on the MSBA.

This degree would require the completion of the coursework necessary for the Ph.D. program as well as an additional non-thesis project.

The number of FTE for the degree corresponds with the number of students admitted to the Ph.D. program each year (averaging 12–15), with additional FTE in the first year to account for grandfathered students currently in the Ph.D. program who have already completed the MSBA degree requirements.

Expected FTE					
Year 1	40-48 students	Year 2	12-15 students	Year 3	12-15 students

How did you arrive at these numbers? How do they compare with your current enrollments in an existing degree or option, or related degree?

Answer here:

Students who are admitted to Carson College's Ph.D. program will have the option to enroll in the MSBA degree simultaneously. Thus, the expected FTE reflects the number of students admitted to the Ph.D. program each year with the larger first year accounting for current senior Ph.D. students that wish to enroll in the program.

4. Recruitment Plan

How and where are students going to find out about this program? Who will represent this department in its promotion activities? What specific venues can you use to promote an awareness of this new program? What means will be used to access and educate businesses, industry, agencies, and/or institutions about this offering?

Answer here:

There will be no additional marketing efforts to recruit for this degree beyond informing Carson College advisors and Ph.D. program directors that this degree is an option for students admitted to a Ph.D. program. The requirements include completing the Ph.D. coursework and completing a non-thesis project.

BOARD of REGENTS

WASHINGTON STATE UNIVERSITY

Resolution #210507-637

WHEREAS, on October 1, 2006, Governor Christine Gregoire appointed Michael C. Worthy to the Washington State University Board of Regents, and in 2012 he was reappointed for a second term; and

WHEREAS, Regent Worthy served the University for eight years with distinction and a deep abiding affection for his alma mater while carrying out the duties of Regent; and

WHEREAS, on September 18, 2020, Regent Worthy completed two terms on the Board; and

WHEREAS, Regent Worthy provided exceptional service and unparalleled leadership during his terms in advancing the priorities of the University to better serve the public good and communities statewide; and

WHEREAS, throughout his Board tenure Regent Worthy demonstrated a tireless commitment to WSU, serving on many Board of Regents committees including the University Development, University Relations, and Athletics Committee, the Student Affairs Committee, the External Affairs Committee, the Finance and Compliance Committee, the Institutional Infrastructure Committee, and the Strategic and Operational Excellence Committee; and

WHEREAS, Regent Worthy brought to the Board's deliberations the experience and wisdom gained from a distinguished career as a businessman and philanthropist which resulted in valued counsel in guiding the University's financial affairs; and

WHEREAS, Regent Worthy was called upon to lead WSU in its search for the 11th president and accepted and performed these duties with vision, proficiency, and a commitment to hiring a dynamic leader for the institution's statewide enterprise; and

WHEREAS, Regent Worthy's service as a member of this Board can be characterized by his steadfast commitment and loyalty to the state of Washington, this institution and its faculty, staff, and students, as well as to his fellow Regents;

NOW, THEREFORE, BE IT RESOLVED that Michael C. Worthy be commended and acknowledged for his remarkable efforts on behalf of Washington State University; and

BE IT FURTHER RESOLVED that the Board of Regents of Washington State University, speaking on behalf of the entire Cougar Nation, acknowledges with deep gratitude and appreciation, the contributions of Michael C. Worthy and wishes him success in all his future endeavors.

Dated this 7th day of May, 2021

Brett Blankenship, Chair of the Board of Regents

Kirk H. Schulz, Secretary of the Board of Regents



BOARD of REGENTS

WASHINGTON STATE UNIVERSITY

Resolution #210507-638

WHEREAS, on September 1, 2007, Governor Christine Gregoire appointed Scott Carson to the Washington State University Board of Regents, and in 2013 he was reappointed to a second term by Governor Jay Inslee; and

WHEREAS, Regent Carson has discharged his duties to his alma mater in an exemplary and exceptional manner; and

WHEREAS, Regent Carson has given generously of his time and resources at WSU time and time again to advance equity and diversity and enhance the lives of students, especially first-generation and low-income students and students who are military veterans; and

WHEREAS, Regent Carson and his wife Linda have made an indelible mark on the future of WSU through their unwavering efforts to advance the institution's mission to serve the public good and the needs of communities statewide; and

WHEREAS, throughout his tenure, Regent Carson brought valuable collegiality, wisdom, and know-how to enriching the Board's deliberations and decisions; and

WHEREAS, Regent Carson provided outstanding guidance and leadership to the Board of Regents, including service as Board Chair, Chair of the Finance and Compliance Committee, Chair of the Academic and Student Affairs Committee, Chair of the Institutional Infrastructure Committee, Chair of the Research and Academic Affairs Committee, and service on the Strategic and Operational Excellence Committee; and

WHEREAS, the Regents, the administration, the faculty, the staff, and the students of Washington State University have greatly benefited from his leadership and dedication to the University;

NOW, THEREFORE, BE IT RESOLVED that the Regents of Washington State University acknowledge their affection, admiration, and appreciation of Scott Carson and express their utmost respect for his passion for education, commitment to social justice, and tireless efforts on behalf of the institution; and

BE IT FURTHER RESOLVED that the Board of Regents of Washington State University, speaking on behalf of the entire Cougar Nation, acknowledges with deep gratitude, the contributions of Scott Carson and wishes him success in all his future endeavors.

Dated this 7th day of May, 2021

BOARD of REGENTS

WASHINGTON STATE UNIVERSITY

Resolution #210507-639

WHEREAS, on February 1, 2006, Governor Christine Gregoire appointed Theodor Baseler to the Washington State University Board of Regents, and in 2014 Governor Jay Inslee reappointed Regent Baseler to a second term; and

WHEREAS, Regent Baseler has discharged his duties to his alma mater in a manner that has greatly benefited the University by increasing its ability to serve the state and create economic prosperity; and

WHEREAS, Regent Baseler's extraordinary commitment to research for the public good and enhancing the educational experience of WSU students has enabled the University to make a positive difference in the lives of people around the world; and

WHEREAS, Regent Baseler's vast knowledge and understanding of the viticulture and enology industry in the state of Washington have been an invaluable resource for the University; and

WHEREAS, Regent Baseler provided outstanding guidance and leadership to the Board of Regents, including service on the Finance and Audit Committee, the Strategic and Operational Excellence Committee, the Executive and Governance Committee, the Academic and Student Affairs Committee, and Institutional Infrastructure Committees, as well as terms as Board Chair in 2011-2012 and 2017-2018; and

WHEREAS, Regent Baseler has been a passionate and persuasive advocate for higher education with legislators, governors, and other influential decision makers, effectively communicating the strengths, interests, and needs of the faculty, staff, and students of Washington State University;

NOW, THEREFORE, BE IT RESOLVED that Theodor Baseler be highly commended for his dedication and service to Washington State University and the state of Washington; and

BE IT FURTHER RESOLVED that the members of the Board of Regents of Washington State University, speaking on behalf of the entire Cougar Nation, acknowledge with deep gratitude and profound appreciation the contributions of Theodor Baseler to Washington State University and wishes him success in all his future endeavors.

Dated this 7th day of May, 2021

BOARD of REGENTS

WASHINGTON STATE UNIVERSITY

Resolution #210507-635

WHEREAS, on July 1, 2019, Governor Jay Inslee appointed Johanna Mae B. Pantig as the Student Regent of Washington State University; and

WHEREAS, on June 30, 2020, Regent Pantig completed her term on the Board of Regents with distinction; and

WHEREAS, Regent Pantig carried out her responsibilities with considerable thoughtfulness, enthusiasm, and loyalty to the students and the entire University community; and

WHEREAS, Regent Pantig served as a passionate and persuasive advocate and voice for all WSU students and always represented the University in a positive, professional, and competent manner; and

WHEREAS, while serving on the Board, Regent Pantig was an exemplary and generous citizen of the University, giving willingly of her time and talents while endeavoring to advance the University's efforts to serve the public good and communities statewide; and

WHEREAS, Regent Pantig earned the gratitude, admiration, and respect of her Board colleagues and students throughout the WSU system for her unwavering devotion and love for the University;

NOW, THEREFORE, BE IT RESOLVED that Johanna Mae B. Pantig be commended for her dedication and service to Washington State University and to the Board of Regents; and

BE IT FURTHER RESOLVED that the members of the Board of Regents of Washington State University, speaking on behalf of the entire Cougar Nation, acknowledge with sincere gratitude and appreciation the contributions of Johanna Mae B. Pantig and wish her success in all her future endeavors.

Dated this 7th day of May, 2021.

WASHINGTON STATE UNIVERSITY FOUNDATION

May 7, 2021

TO: ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Foundation Regents Report

SUBMITTED BY: Mike Connell, Acting Vice President for Advancement & CEO, Washington State University Foundation

The Washington State University Foundation is pleased to report the following:

- As of March 31, 2021, the WSU Foundation received \$83,725,890 in total philanthropic commitments to date during Fiscal Year 2021 (July 1, 2020–June 30, 2021). Given the extraordinary circumstances of the ongoing pandemic, we are heartened by the dedication and generosity of WSU alumni and friends who continue to invest in WSU's land-grant mission.
- The WSU Foundation's endowment posted a high-water mark of \$620,346,890 million as of March 31, 2021, representing a 12-month investment return of 31.3 percent.
- Every WSU campus and college statewide benefitted from 1,296 gifts totaling \$704,962 during WSU's #CougsGive annual day of giving on April 14, 2021. The total raised is a record for #CougsGive, which has raised more than \$2.5 million to support scholarships and student engagement, research, and outreach initiatives since the University's inaugural day of giving in 2015. Support for the College of Veterinary Medicine led the way, with 259 gifts totaling \$337,307.
- Established this spring, a 9-member Campaign Organizing Committee held their inaugural meeting on April 21, 2021, to begin charting a course for volunteer engagement and leadership throughout the campaign. The committee will assess campaign feasibility, evaluate institutional support, volunteer resources and structure, and assist in developing a timeline for campaign success, including the recruitment of a campaign steering committee. Members will also help shape the purpose and focus of the campaign.
- The WSU Foundation Trustees reviewed a set of recommendations presented by the volunteer-led Trustee Engagement Task Force during a virtual Spring Meeting, April 27-28, 2021. In addition to the Trustees being renamed the WSU Foundation Advocates, volunteers also engaged in the formation of several Advocates task force groups to help develop and deploy strategies for a variety of broad topics, including leadership, diversity, communication, and opportunities for engagement University-wide.
- The WSU Foundation hosted its 41st Annual Recognition Gala virtually on April 28, 2021, celebrating the impact of 16 individuals and organizations who achieved cumulative giving milestones as Crimson Benefactors (\$500,000+) and Laureates (\$1 million+).
- The WSU Foundation's Annual Meeting will be held, October 21-22, 2021, with the next meeting of the Board of Directors scheduled for October 21, 2021.

April 23rd, 2021

TO: All Members of the Board of Regents
SUBJECT: Faculty Senate Report
SUBMITTED BY: David Turnbull, Chair

- First, I am happy to announce that Christine Horne won our election and will serve as the Faculty Senate Chair Elect this next academic year. Professor Horne comes to us from the Department of Sociology. We've already started onboarding her. She has attended several meetings with the President and the Provost and provided terrific input.
- Second, I want to take this opportunity to thank the members of all our senate committees. These people worked tirelessly, and we simply could not function without them.
 - Academic Affairs Committee
 - Admissions Subcommittee
 - Budget Committee
 - Catalog Subcommittee
 - Committee on Committees
 - Distinguished Faculty Address Committee
 - Faculty Affairs Committee
 - Graduate Studies Committee
 - Library Committee
 - Professional Health Sciences Committee
 - Research and Arts Committee
 - Steering Committee
 - Syllabus Committee
- Third, you should know that the Executive Committee continues to work with the President and Provost's offices on OneWSU—specifically regarding Promotion & Tenure issues and Academic Structure. We also have two faculty members serving on the System Council. Overall, we've experienced a terrific collaboration, and we look forward to working with the administration as we move forward.
- Finally, I want to express my personal gratitude to Greg Crouch who will step off of the Faculty Senate Executive Committee in August. He worked rigorously for three years to improve how the Senate functions. He rebuilt our website and set up the Senate Blog, which has been a tremendous help for the past several years. We will miss him!

May 7, 2021

TO: ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: ASWSUHS Report

SUBMITTED BY: Nidhi Patel, President, and Keelin Hovurd, Vice President

On behalf of the Associated Students of Washington State University Health Sciences, I would like to thank you for your support and report the following:

Goal #1: To complete and open the brand new Student Fitness Center, U-Fit, on the Spokane campus

Over the past couple years, we have been actively building the new student fitness center. This was highly requested by the students from multiple surveys. We had originally intended on opening the gym Summer 2020, however, unfortunately due to COVID-19 and other infrastructure complications we did not finish until March 2021. We were able to fully stock the gym with all of the equipment that students highly requested. Additionally, we recently approved funds to build a third restroom/locker room that will be gender inclusive. U-Fit is now open and available for students to use following COVID regulations. It has limited hours currently, but our hope is to transition to 24 hours once it is safe and we are permitted to do so.

Goal #2: To build relationships, maintain a virtual presence, and advocate for student needs on both Health Sciences campuses

Virtual Presence and Mental Health Advocacy: This year our main focus for students was to still be present with students in a virtual setting, advocate for mental health, and health fee (TB) reimbursements. We created many only events to interact with our students, including holding virtual office hours weekly. Social media and surveys played an even larger role this year with our interactions and how we learned about the needs of our students. We constantly met with administration to speak about mental health and to create solutions to help alleviate additional stress and anxiety poured onto the students.

TB Reimbursements: Creating a Tuberculosis reimbursement was extremely important to us because this is a service that is covered through the health fee for students; however, due to a large amount of our students being remote with the virtual learning, some were having to pay up to \$350 out of pocket for this service. To help with the financial burden, we matched the students with what our health fee would cover, \$50 per student. The student was only reimbursed for what they paid for, with the maximum being \$50.

Goal #3: To create a more student friendly and oriented space on both of the Health Sciences campuses

Spokane: The HERB building on the Spokane campus has a student lounge area that has not been updated in many years and has uncomfortable seating, inadequate charging stations, and is lower quality in general than the other lounge areas on the Spokane campus. To ensure that the students who primarily use this space have access to a lounge that matches the quality of the rest of the campus, ASWSUHS Senate voted to allocate funds to update the space. The update was

based on student feedback and will include more charging stations, new furniture and higher quality seating areas, new whiteboards and tackboards, a fresh coat of paint, and new carpeting.

Yakima: Over Summer 2020, our Nursing cohorts were transitioned into the PNWU building where the Pharmacy program currently already resides. Students expressed that they did not have supplies for their organizations to host events or the space to store these supplies once purchased. Grayson Aames, our Director of Yakima Relations, worked closely with the administration and RSOs to create a list of supplies necessary and search for space that would be dedicated to the new equipment. We are hopefully to add a new storage shed to the PNWU building with our equipment. This equipment will include basketball hoops, lawn games, tablets, canopies, and more.

Goal #4: Personal Hygiene/Menstruation products

Senate Resolution: College of Medicine Senators brought forward a resolution to the ASWSUHS Senate in support of providing free menstrual hygiene products in on campus restrooms. This resolution was approved by senators unanimously. The goal of this resolution was to improve student quality of life by providing necessary hygiene products, ensure access to these products for students struggling financially, and to provide these products in all restrooms in recognition of the fact that not every person who experiences menstruation identifies as female. The Senate was able to almost fully fund the purchase of menstrual hygiene product dispensers for women's, men's, and gender neutral restrooms on the Spokane campus. The Yakima campus already has dispensers and the school will be providing and paying for the products that will go in the dispensers.

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: GPSA Report

SUBMITTED BY: Jennifer E. Johnson, GPSA President

On behalf of GPSA, I would like to thank the Board of Regents for your continued support of WSU graduate and professional students. It is with great pleasure that I report the following:

This year has been a little different for everyone. The GPSA has worked hard over the year to transform its structure and funding allocations in order to support our students in new and beneficial ways. Another key focus over the year was expanding our presence on both community and university advisory groups. This is especially important right now as these groups are making many changes that affect all students, and GPSA wants to ensure that graduate and professional student voices are being heard and our concerns are being addressed.

New, virtual and remote-based funding opportunities:

- **Programming:** We are finding that now, more than ever, students are in need of social connections. GPSA focused this year on transforming our previous in-person social programming events to new, virtual events. The GPSA Programming Committee hosted 20 events with over 800 students participating, including events such as a new virtual paint night, as well as Chat 'N Chew events with President Schulz, Provost Chilton, and VP Mary Jo Gonzales.
- **Professional Development Initiative (PDI):** The PDI had another outstanding year even in the new virtual world. This program put on 38 total events for the year with over 1300 people attending the events this year. Some key workshops included: The Post-Pandemic Job Search Blueprint For PhDs & MScs; the #MeToo Fieldwork Training; a teaching workshop titled – "I am a TA: How can I support students from underrepresented communities in my class?"; as well as a recent workshop "Going Post-ac in a Pandemic: Preparing for the Non-Academic Career".
- **RSO Funding:** All students are currently struggling to find engagement opportunities during this isolation experience. GPSA has provided nearly \$43,000 this year to helping fund 35 graduate student organizations which aim to improve the student experience through novel engagement and socially-distanced experiences for our students.
- **Dissertation Grants:** Our Dissertations grants have continued to grow over the past few months. Although this is a new source of funding from GPSA, since it's initiation last January, we have received 18 applications and funded nearly \$7,000 to help graduate students in their final year finish up their research.
- **Virtual-based Travel Grants:** A key part of the graduate student experience is attending conferences in order to present research, network, and receive feedback. Many professional conferences were cancelled this year due to the pandemic. We expanded our program to help fund 26 grants to graduate students who may no longer be able to travel but have opportunities for professional and academic development in other areas. This includes virtual conference registration, online certification programs, second-language programs, and many more.

Graduate Student Bill of Rights: GPSA is committed to advocating for our Graduate and Professional Students in Pullman and our research and extension sites across the state. To that end, we completed a Graduate Student Bill of Rights to outline the rights and expectations our students can expect as part of the WSU community. It can be broken up into 5 areas of concern: Professional Development; Information, Privacy and Data Protection; Academics; Assistantships and Funding; and Discrimination. President Schulz, Dean Lisa Gloss and myself will all sign this document and distribute it in the fall.

April 23, 2021

TO: All members of the Board of Regents
SUBJECT: Administrative Professional Advisory Council Report
SUBMITTED BY: Anna McLeod, APAC Chair
PRESENTED BY: Anna McLeod, APAC Chair

The Administrative Professional Advisory Council is pleased to report the following:

1. APAC has completed a framework consistent with the strategic plan. APAC is focusing on contributions to OneWSU while ensuring the voices of APs across the system are heard.
2. A mutually beneficial relationship building effort between APAC and the WSU System is underway. HRS serves as is a strategic partnership that APAC has already begun to coordinate for increased capacity.
3. APAC has started collaboration with UWs equivalent group to keep up to date with state level initiatives that impact staff.
4. The AP Contribution Award received a significant turnout for nominations. More than 55 nomination letters were received for this year's 28 system-wide nominees. Many nominees received several impactful letters of support. With generous expansion of the award this year by the President's Office, APAC will be able to recognize 10 outstanding staff members.
5. The Council has elected new members for 21-23 and look forward to continued efforts of increased advocacy of staff with a focus on Diversity, Equity and Inclusion in the next year.

May 7, 2021

TO: ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Alumni Association Progress Report

SUBMITTED BY: Doug Willcox, WSUAA President 2020-2021
Tim Pavish, WSUAA Executive Director

2021 Top Ten Seniors

The Top Ten Seniors Awards date back to the early 1900s. WSUAA's Student Alumni Ambassadors, caretakers of the program, recognize the top ten students in five categories across the WSU system for exemplary achievements. This year's recipients include:

ACADEMICS

Samantha King-Shaw holds a 3.91 GPA as an Honors College student majoring in Women's, Gender, and Sexuality Studies with minors in Queer Studies and Economic Sciences. She is an officer for the Queer Intersections Association at WSU, working to create inclusive and affirming spaces for LGBTQI+ individuals, which earned her the 2020 WGSS Celia Forrest Award. Samantha presented her original scholarship in her paper "LGBTQI+ Life Chances and a Queer Approach to Prison Abolition" at WGSS's InQueery Symposium. Samantha organized a research group with students at WSU and San Diego State University to create the Black Lives Matter Collective, resulting in a photovoice exhibit and event called "Black Lives Matter All The Time." One instructor praises Samantha for producing "extremely original and graduate-level research" and her ability to "grapple with dense theoretical materials."

Patrick Robichaud holds a 3.82 GPA as an Honors College student majoring in Civil Engineering with minors in Spanish and Sustainable Development. As a four-year member of Engineers Without Borders, Patrick led a Panama team to construct a solar pump to provide clean drinking water to a local community. Patrick worked as a policy intern for ASTM International, the largest and most widely regarded standards organization globally, researching how water utilities could help mitigate wildfires. Patrick was selected as a delegate to the Conference of the Parties, the largest meeting in the world on climate change in Madrid, Spain. Patrick was awarded the outstanding junior and senior in the Civil Engineering Department and the outstanding junior in the Voiland College of Engineering and Architecture. Patrick chaired the ASWSU Environmental Sustainability Alliance. He was named a finalist for the Harry S. Truman Scholarship, just the fourth WSU student to receive recognition since the Truman Foundation started awarding scholarships during the 1977-78 academic year.

ATHLETICS

Dallas Hobbs is a three-year letter-winner on the defensive line for the WSU Football team. In 2020, Dallas started all four games at defensive tackle and recorded eight tackles, including one for loss. Dallas is the Pac-12 Student-Athlete Leadership Team representative and is also a graphic designer for the Cougar Athletic Fund. He also serves on the Student-Athlete Advisory Committee and leads the Black Student-Athlete Association as an executive board member. As a sophomore, Dallas was named to the College Sports Information Directors of America Academic All-District 8 First Team, and in 2019 was named to the Pac-12 Conference Fall Academic Honor Roll. He is hailed as a natural leader and raises the effort and performance of those he is around. On the field, Dallas is the leader of his position group and is viewed as a mentor to younger athletes. Dallas is a first-generation college student pursuing a degree in Digital Culture & Technology and Fine Arts.

Charisma Taylor is a member of the WSU Track & Field Team. As a student-athlete, she has garnered much recognition for her athletic abilities, including being named to the 2020 NCAA Indoor All-American Second Team, the 2021 NCAA Indoor All-American First Team, and the 2020 Mountain Pacific Sports Federation Triple Jump Champion. Charisma currently holds the WSU Track & Field Indoor record for 60-meter hurdles and triple jump. She holds the WSU Track & Field Freshman Record for both 60-meter hurdles and triple jump and the WSU Track & Field Outdoor Record for triple jump. In 2021 Charisma set the Bahamian National record in triple jump, which was also the 37th best mark in the entire world. She earned 5th place at the 2021 NCAA Indoor Championship in triple jump. Charisma serves as a team representative on the Student-Athlete Advisory Committee and holds a leadership role in the Black Student-Athlete Association. Charisma is “on track” to qualify for the 2021 Olympic Games and has amazing plans outside of athletics. She has been accepted into a master’s program in entrepreneurship and plans to open and run a chain of bakeries once she completes her degree and athletic career.

CAMPUS INVOLVEMENT

Mikayla Beckley has been described as a strong and empathetic leader at WSU dedicated to promoting inclusivity and advocating for the rights of students with disabilities on campus. She is currently the Vice President of the Disabled Students and Allies Club, a Top Scholars Mentor in Genetics and Cellular Biology, a Student Learning Liaison in General Microbiology, and the Access Center Representative for the Transit Advisory Group. As an aspiring pediatric cardiologist, Mikayla strives to use her disability advocacy to help reduce health disparities for people with disabilities by collaborating with other leaders and student groups to achieve common goals. Mikayla has worked with more than ten WSU offices and organizations to improve disability programming and awareness events and helped to launch the Disability Experience Podcast, a collaboration with KUGR radio. Mikayla formed and led discussions for the newly established fall and spring semester Virtual Book Club meetings focused on disability issues. She established a time management series for students with disabilities. Mikayla has been involved with the Shark Conversation Club that won the 2020 President’s Award. In addition to earning a degree in Genetics and Cell Biology, she earned a certificate in Human Subjects Biomedical Research from WSU and one as a COVID-19 Contact Tracer from John’s Hopkins University.

Alicia Campos Macias is an Electrical Engineering major at WSU Everett. Alicia is a member of the Society of Women Engineers and is the Secretary of the Institute of Electrical and Electronic Engineering. Alicia served as a WSU Everett Student Ambassador and was elected as a Student Senator for ASWSU Everett. Later, she was voted to be the Secretary of ASWSUE. One of Alicia’s most significant impacts on campus life is her work as the WSUE Student Civic Leader Fellow through the Washington Campus Compact. Alicia is currently the only Student Civic Leader Fellow on the WSUE campus and was hand-selected for this position based on past student involvement. As a fellow, she is responsible for addressing food insecurity on campus. Throughout the academic year, she participated in a statewide learning community, engaging in online networking and training opportunities to serve her campus community better. As a student senator, Alicia provided a more inclusive environment for Hispanic students. As Vice Chair of the Events and Planning Committee, she coordinated and executed events to engage students in the virtual environment. She is conscious of ensuring all students have access to events.

COMMUNITY SERVICE

Crystal Campbell is a WSU Vancouver student majoring in Business Administration and Accounting. From 2008 through 2013, Crystal worked in small arms and artillery repair for the United States Army, receiving certificates of appreciation for exceptional service, superior performance, and teamwork. While stationed in Afghanistan, she achieved a 96% readiness status with her battalion and maintained over 1,100 weapons systems. While a student, Crystal established the Volunteer Income Tax Club, which aids low-income individuals and the elderly with their taxes. Crystal volunteered with Share Vancouver to prepare and serve hot meals to low-income and homeless families in the Vancouver area. One of Crystal’s highest praised efforts was her effort in spearheading a holiday card-writing campaign. She set up and organized a holiday card campaign for people to send Thanksgiving and winter holiday cards to a retirement community of 76 residents. Because of her efforts, the retirement community mailman was inundated with card deliveries. Residents were delighted with the unexpected mail.

Ariel Medeiros is a student staff member at the Center for Civic Engagement and oversees the Palouse Fresh Food Project. This program focuses on addressing local and regional food insecurity by connecting organizations, community members, and students. Ariel has diverted over 15,768 pounds of food from the landfill to be repurposed into meals for local families. Under her guidance, this program has provided 9,784 meals to families at local food banks. She led weekly service projects for WSU students at many local food banks. For the past three years, she has organized the WSU All Campus Food Drive. Ariel has facilitated service projects for over 1,200 WSU students, totaling 525 hours. Ariel interned with the Palouse Conservation District, and in 2018 was named the Volunteer of the Year for the local non-profit Friends of the Clearwater. In 2019 Ariel was awarded the President's Civic Leadership Award from Washington Campus Compact for reducing food insecurity in Whitman County. Ariel is the Secretary for the Washington Food Coalition and serves on the Food Assistance Advisory Committee. Ariel is majoring in Earth and Ecosystem Sciences and Psychology and minoring in Forestry, Biology, and Criminal Justice. She plans to attend graduate school to study food systems, and through her graduate work, Ariel hopes to work with food pantries in rural settings to improve access to nutritious food.

VISUAL AND PERFORMING ARTS

Brandt Fisher is a regionally recognized saxophonist and composer and is pursuing a degree in Saxophone Performance with an emphasis in Jazz Studies. He is a member of the award-winning WSU Jazz Big Band and is regularly featured as a soloist. For three years, he was named the top university saxophone soloist at the Lionel Hampton Jazz Festival. He is featured on several compact releases with the group Jazz Wires. Brandt has performed across the WSU School of Music as a valued member of many other ensembles, including the Symphonic Wind Ensemble, SaxBand, and Saxophone Quartet. Brandt was selected as the 2020 recipient of the Presser Scholar Award, the top undergraduate honor in the School of Music. His nominator states he is one of the finest musicians ever to attend WSU. Brandt serves as the Vice President of the Jazz Society at WSU, which supports jazz events on campus, assists with the production of the annual WSU Jazz Festival, and raises funds to bring national-level jazz artists to WSU for performances and workshops. Brandt will continue to compose and release music after graduating from WSU. He plans to travel the world and explore links between music and philosophy, literature, and film.

Kyle Kopta is a WSU Tri-Cities student majoring in Digital Technology and Culture. Kyle is a first-generation college student described as "a quiet leader dedicated to making WSU Tri-Cities, his community, and the world a better place." Kyle was a graphic designer through the Associated Students of WSU Tri-Cities and a teacher's assistant and tutor through the Digital Technology and Culture program. He is currently an intern with the Marketing and Communication Office. Kyle serves as an art committee member for the Washington State Art Commission, helping oversee the Washington State Art Collection and helps the organization allocate grant opportunities to expand public art. He collaborates with local artists on WSU installation work. Kyle holds an impressive 4.0 GPA and has been named to the President's Honor List every year. He was the first recipient of the Douglas P. Gast Fine Arts Scholarship. He is a member of the WSU Tri-Cities chapter of the Phi Kappa Phi National Honor Society. Kyle regularly uses his passion for art and design to advocate for social justice and positive change on campus and in the community. He shares his work on social media to help inspire positive change in the community through public arts forums. Kyle earned the ASWSUTC's Perseverance Award for Excellent Work, going above and beyond to plan, deliver, market, and advocate for a range of university events. He was central to creating the graphics and visual materials to market those events, and he used his skill in photography and video production to showcase each of them.

Introducing WSUAA Officers for 2021-22

Following Virtual Commencement on May 8, the following WSUAA officers will transition to their new leadership roles:



President Shelly Spangler '07 of Denver, Manager of Finance, SCL Health Saint Joseph Hospital



President-Elect Mark Schuster '95 of Richland, VP Supply Chain, Lamb Weston



Vice President Lester Barbero '10 of Honolulu, Mechanical Engineer, Pearl Harbor Naval Shipyard & IMF



Immediate Past President Doug Willcox '65 of Palouse, Retired Engineer and Farmer



Chapter and Club Presidents Representative Tracey Powell '02 of Vancouver, Carrier Sales Representative, Werner Enterprises

WSUAA—Recognizing the Best of the Best.

ACTION ITEM #1

WSU Vancouver, Life Sciences Building
Schematic Design Approval
(Stacy Pearson/Olivia Yang)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Vancouver, Life Sciences Building, Schematic Design Approval

PROPOSED: That the WSU Board of Regents approve the schematic design for the WSU Vancouver, Life Sciences Building project.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration

**SUPPORTING
INFORMATION:**

The new Life Sciences Building will bring components of Vancouver's basic translational, applied, and clinical health programs together in one location on campus, including Biology, Molecular Biology, Environmental Science, Neuroscience, Nursing, and Chemistry. This building will fill the critical need for instructional laboratories for undergraduate and graduate science courses. It will also include purpose built vivarium space that meets regulatory requirements and supports instruction as well as research programs.

The proposed location of this new building is consistent with the WSU Vancouver Master Plan and has been prioritized in Vancouver's Ten-Year Major Capital Plan since 2003.

The University received \$500,000 for pre-design in 2019-21 state capital budget, and \$4,000,000 for the design and pre-construction in the 2020 supplemental capital budget. The University requested construction funding in the amount of \$52,600,000 in the 2021-23 state capital request. The project will not move into the construction phase until the requested funds are appropriated by the Legislature.

Project Schedule:

Preliminary Design	Nov 2020 – March 2021
Regents Schematic Design Presentation	March 2021
Regents Approval of Schematic Design	May 2021
Full Design	March 2021 – Dec 2021
Construction	Dec 2021 – Oct 2023

ATTACHMENTS: Attachment A - Aerial Site
Attachment B - Design Presentation

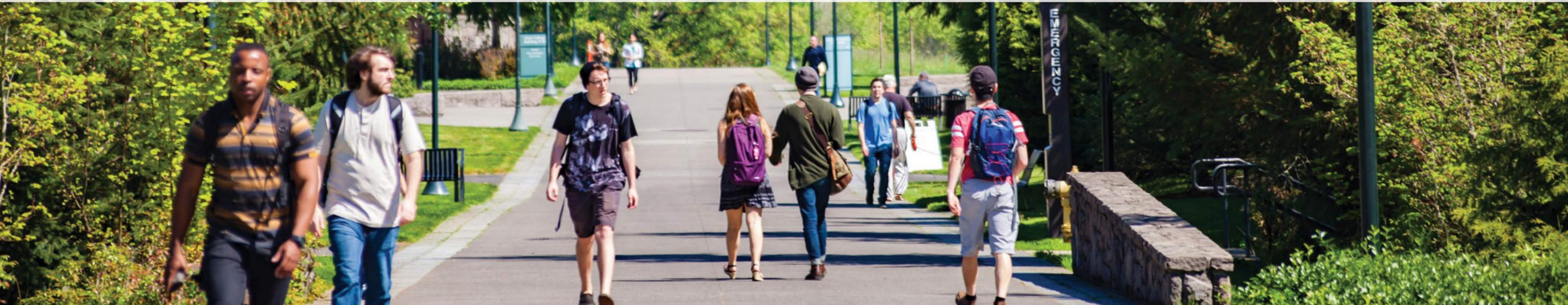
Attachment A



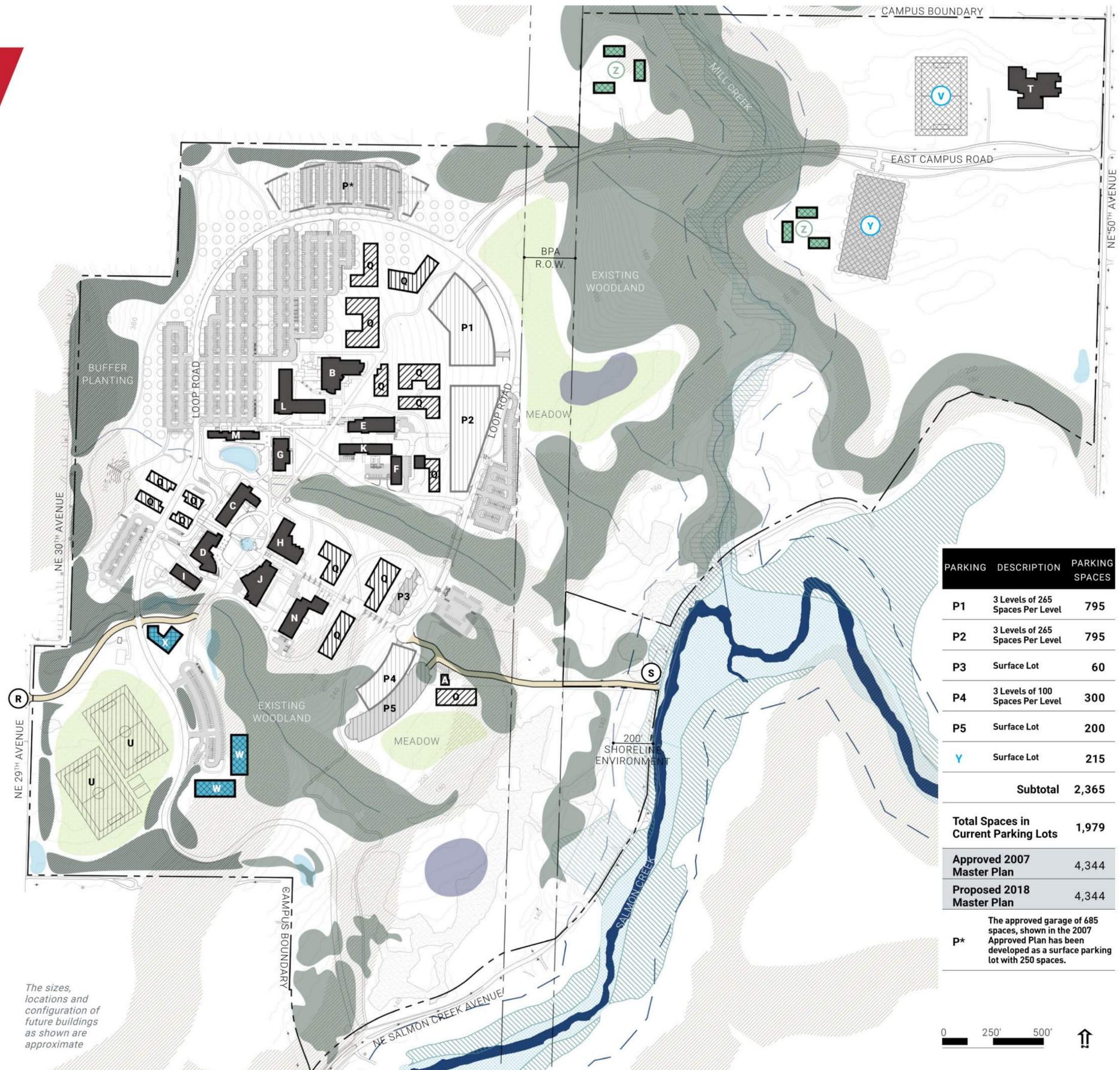
March 11, 2021

WSU Vancouver Life Sciences Building

Board of Regents Meeting



WSU-V Master Plan



The sizes, locations and configuration of future buildings as shown are approximate

PARKING	DESCRIPTION	PARKING SPACES
P1	3 Levels of 265 Spaces Per Level	795
P2	3 Levels of 265 Spaces Per Level	795
P3	Surface Lot	60
P4	3 Levels of 100 Spaces Per Level	300
P5	Surface Lot	200
Y	Surface Lot	215
Subtotal		2,365
Total Spaces in Current Parking Lots		1,979
Approved 2007 Master Plan		4,344
Proposed 2018 Master Plan		4,344
P*	The approved garage of 685 spaces, shown in the 2007 Approved Plan has been developed as a surface parking lot with 250 spaces.	



2018 Proposed Master Plan

EXISTING & PREVIOUSLY APPROVED FACILITIES

- Existing Building
- Approved Building
- Existing Parking Lot
- Approved Parking Lot
- Approved Parking Garage
- Existing Roadway & Walkway
- Approved Roadway & Walkway
- Approved Playing Field
- Existing Drainage Ponds
- Approved Regional Stormwater Facility

PROPOSED IN 2018 MASTER PLAN UPDATE

- Proposed Building
- Proposed Parking Lot
- Proposed Playing Field

CONCEPTUAL FUTURE DEVELOPMENT

- Conceptual Development (not proposed under 2018 update)

ENVIRONMENTAL CONSTRAINTS

- 100-Year Floodplain
- Geohazard Area & Steep Slopes
- 200' Shoreline Environment

CAMPUS FACILITY INDEX

- A** Annex
- B** Clark College Building (VCCW)
- C** Classroom Building (VCLS)
- D** Dengerink Administration Building (VDEN) Cafeteria
- E** Engineering & Computer Science Building (VECS)
- F** Facilities Operations Building (VFO)
- G** Firstenburg Student Commons (VFSC)
- H** Library Building (VLIB)
- I** McClaskey Building (VMCB) Child Development Program
- J** Multimedia Classroom Building (VMMC)
- K** Physical Plant Building (VPP) Parking Services
- L** Science & Engineering Building (VSCI)
- M** Student Services Center (VSSC)
Admissions, Bookstore, Financial Aid, Visitor's Center
- N** Undergraduate Building (VUB)
- O** Graduate Student & Faculty Housing¹
As Approved In 2007 Master Plan
- P** Parking As Approved In 2007 Master Plan
- Q** Future Campus Development
As Approved In 2007 Master Plan
- R** Bus Only Access As Approved In 2007 Master Plan
- S** Future Entrance As Approved In 2007 Master Plan
- T** iTech Prep. School (Vancouver Public Schools)
- U** Playing Field As Approved In 2007 Master Plan
- V** Playing Field
- W** Residence Hall
- X** Student Union Building
- Y** Parking
- Z** Future Conceptual Campus Development Space
Beyond The 2018 Campus Master Plan

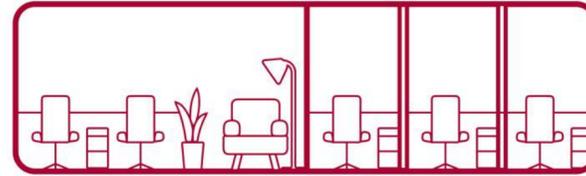
COLOR Existing and Previously Approved Master Plan Elements
COLOR Proposed Under 2018 Master Plan Update
COLOR Conceptual, Beyond 2018 Update

¹ Location of housing is intended to be interchangeable between graduate, undergraduate and faculty based on need.



Connect and learn.

The Life Sciences Building will offer a diversity of space types including quiet spaces for introspection and study and public gathering areas for social engagement and group work. We will provide access to comfortable seating and adequate power in all spaces.



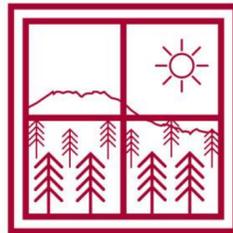
Adapt.

Flexible storage, varied work environments, accessible technology and movable furniture will provide for "hackable" spaces that students and faculty can shape to their needs. We will provide infrastructure for labs and teaching spaces that can be easily modified for the continued evolution of technology and study.



Foster connection.

The Life Sciences Building will be a place that connects faculty, graduate and undergraduate students to cultivate synergy and build community. We will provide a place to tell our stories and celebrate diversity in all its forms.



Celebrate the beauty of this place.

The location and organization of WSU Vancouver offers incredible views and access to nature. We will reinforce and celebrate the opportunities offered by this unique setting.



Forge an engine of opportunity.

WSU Vancouver celebrates the diversity of its faculty, staff and student body. The Life Sciences Building will foster the continued recruitment and retention of faculty, staff and students of color as well as people from low-income backgrounds, with disabilities, veterans and first-generation students and will promote a community of equity for all populations. Through art and building expression, we will honor the history of the land and create an inclusive space where individuals from all social identities will feel a sense of belonging and opportunity to thrive.

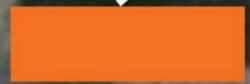


Work for everyone.

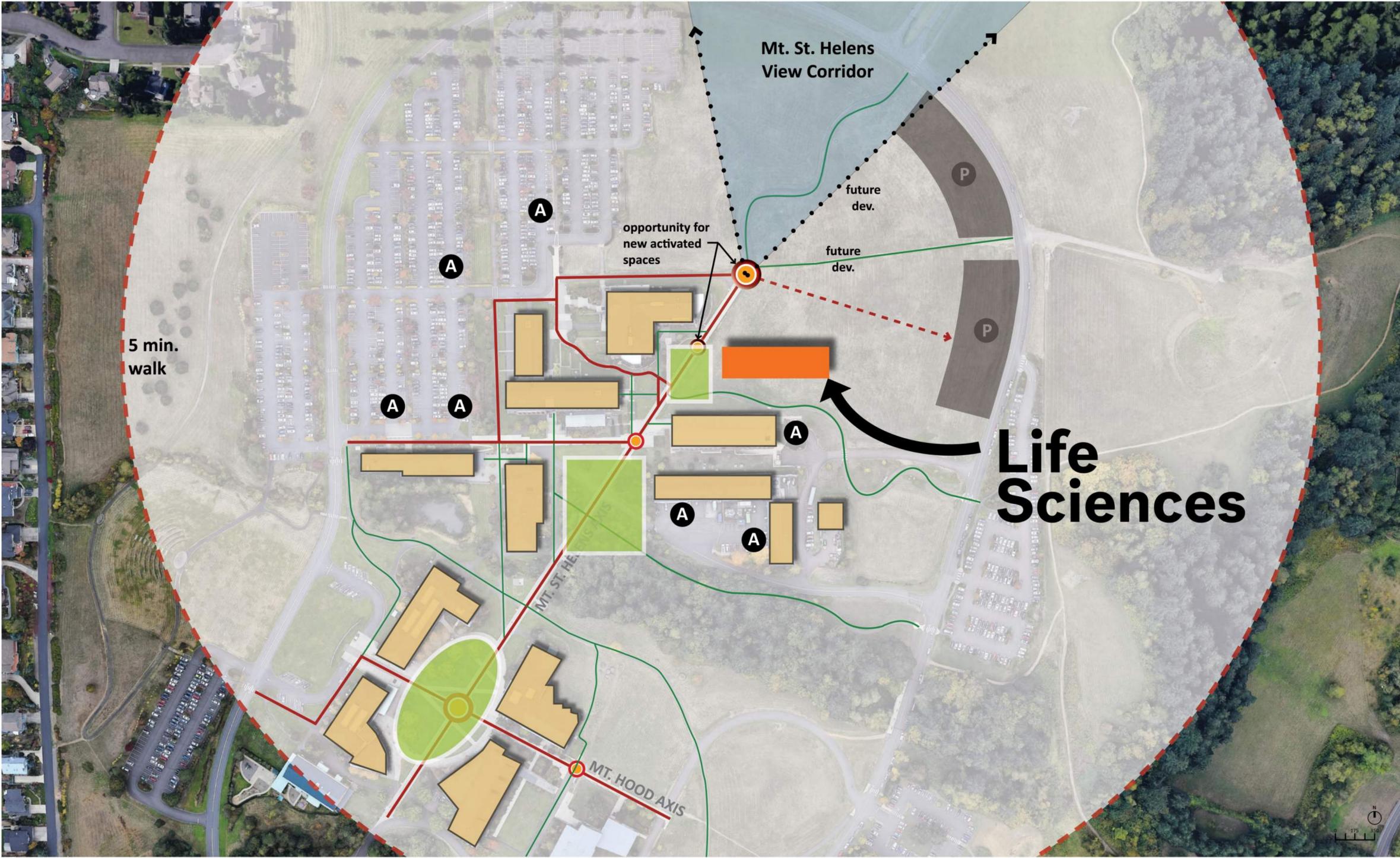
We will create universally accessible campus and building spaces that are welcoming, safe and gender inclusive. We will prioritize health and wellness by using non-toxic building materials and create vibrant spaces with immediate access to daylight and views.

Project Location

Life Sciences



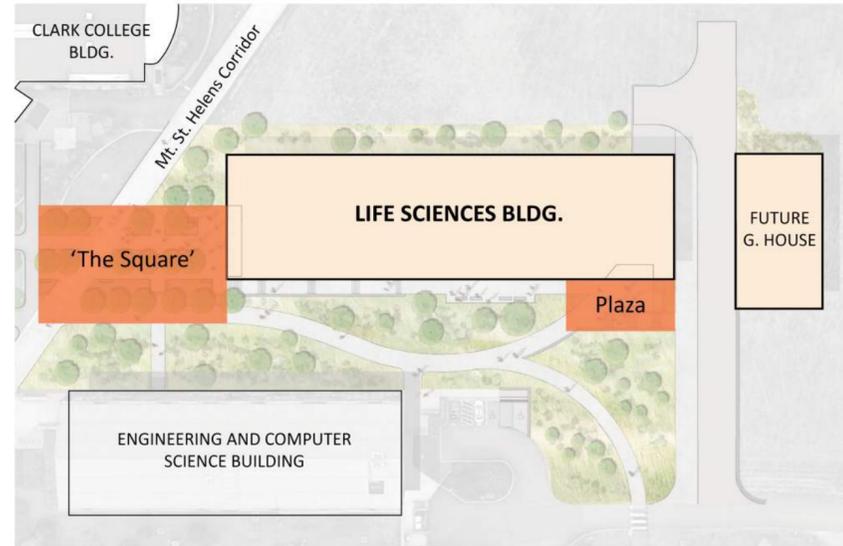
Campus Connections



- LEGEND**
- (A) Accessible Parking
 - - - Walking Radii from Life Sciences
 - Corridors Pedestrian Route
 - Cougar Trails Pedestrian Route
 - (P) Future Parking
 - - - Future Connections
 - (O) Primary Campus Node
 - (o) Secondary Campus Node
 - [Green Box] Primary Open Space

Site Concept

GATHER

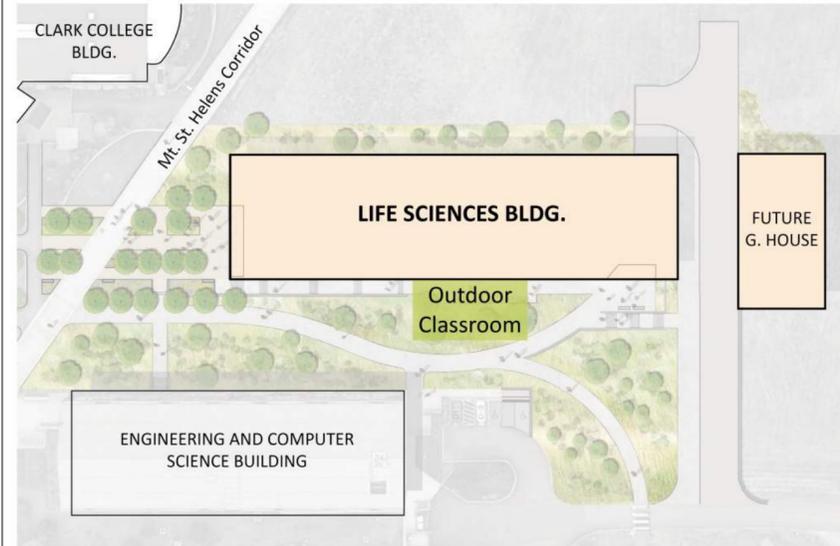


Basalt Benches



'The Square' - Gathering and Social Spaces

EDUCATE

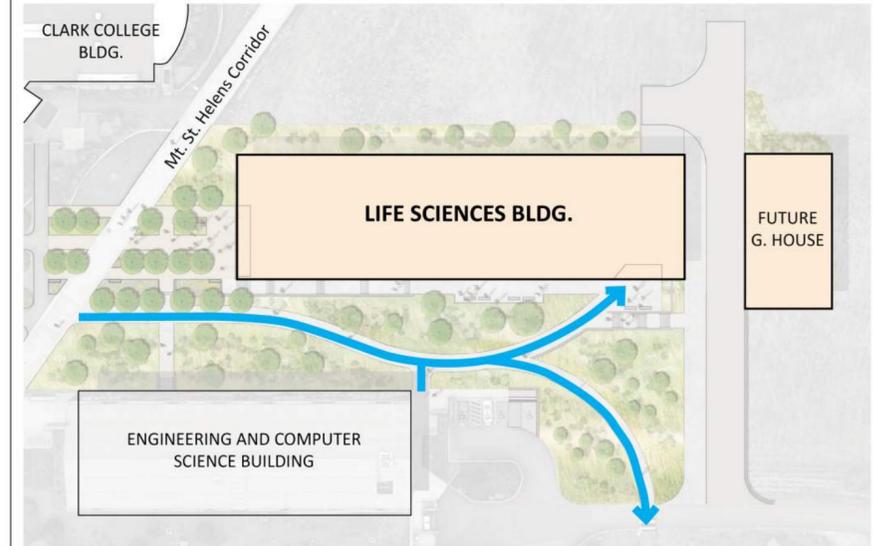


Pollinator Garden



Salmon Safe

CONNECT

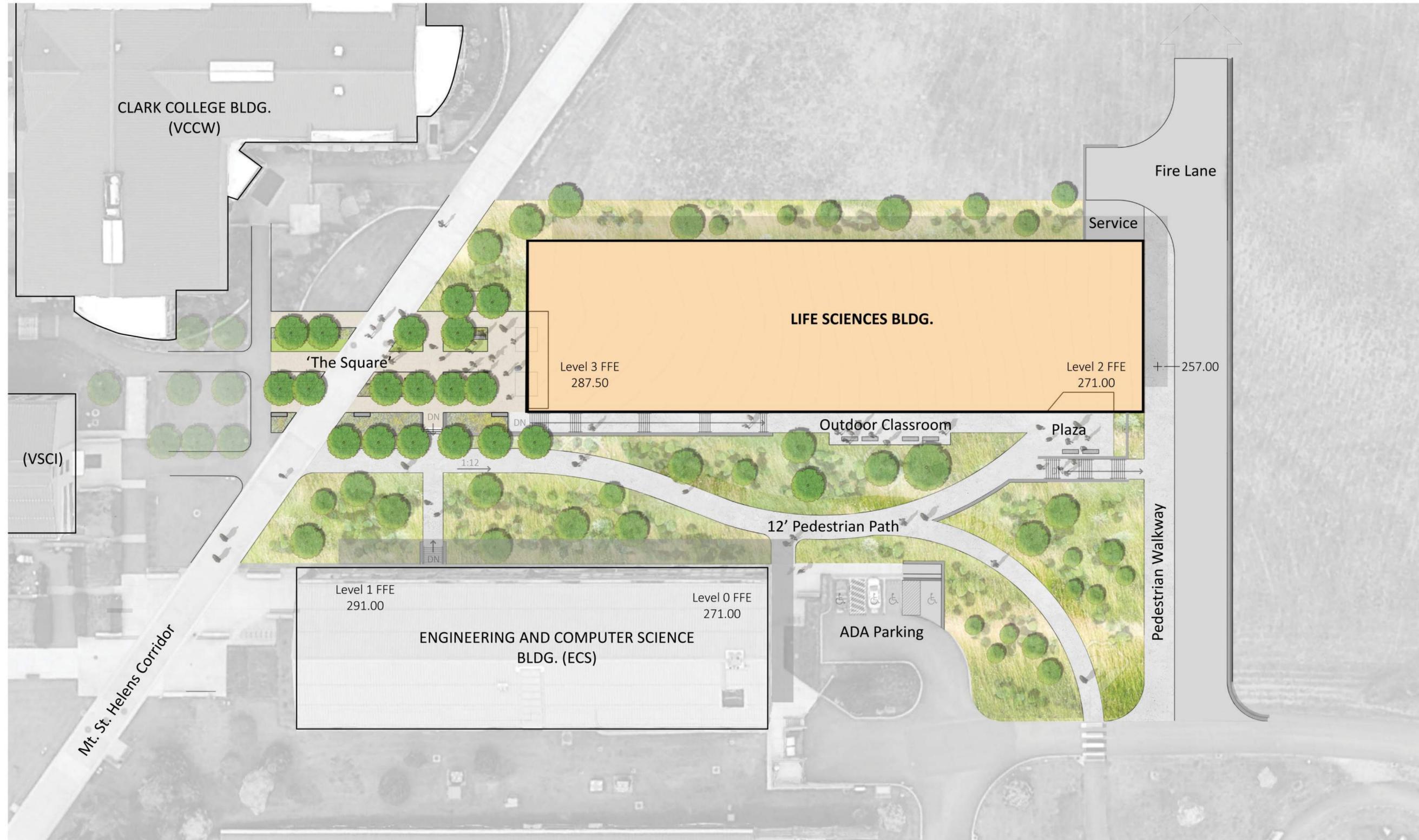


Meadow

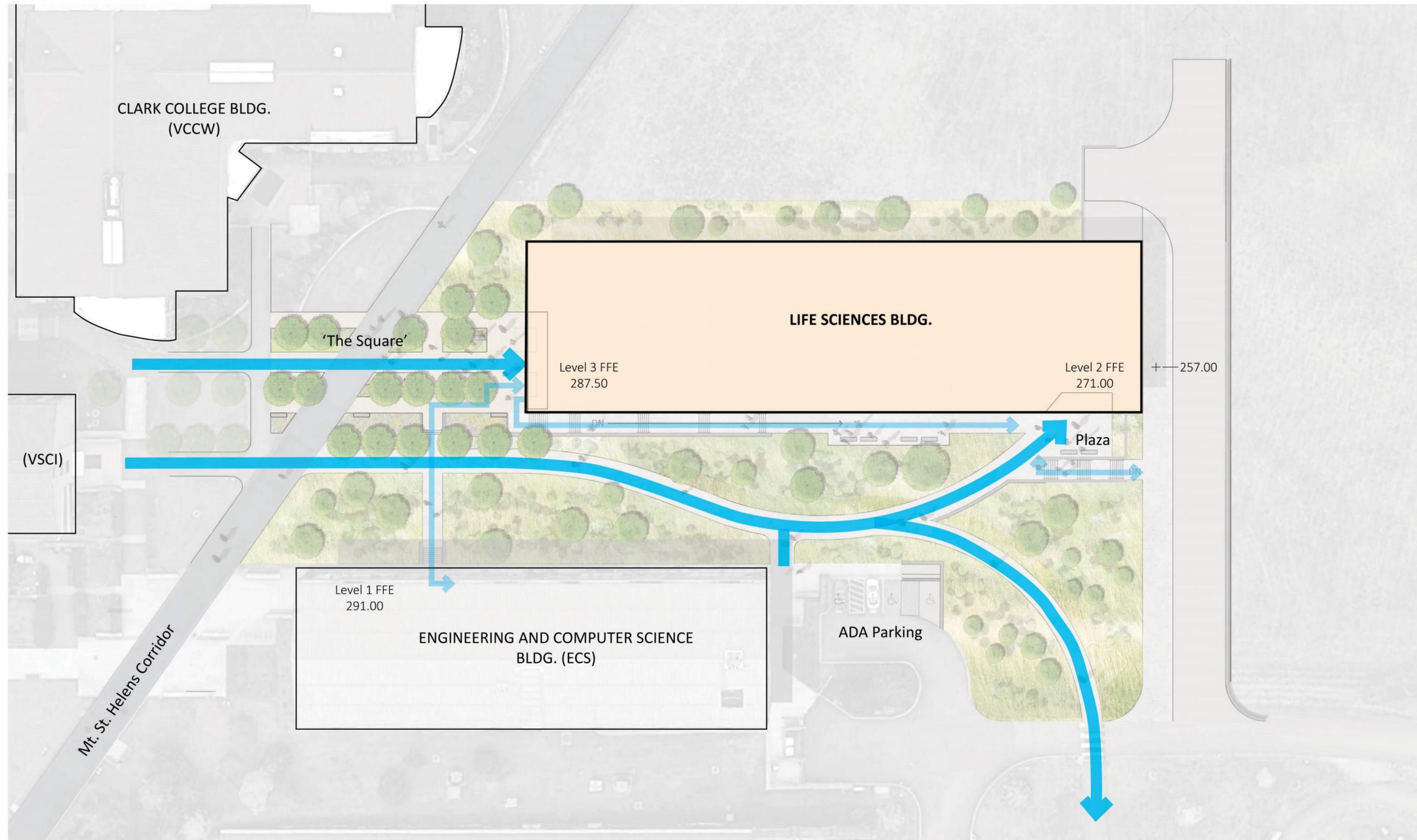


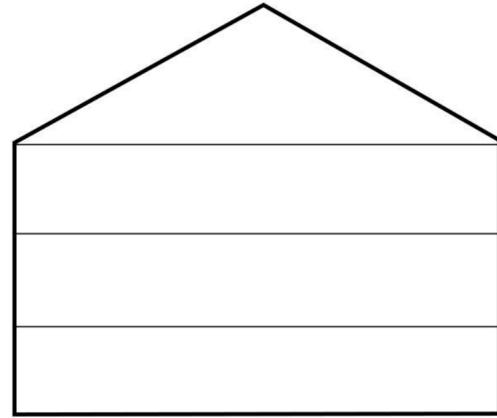
Pollinator Plants

Site Plan

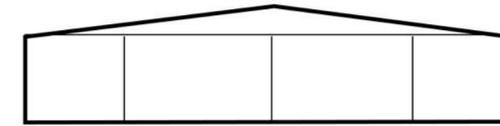


Site Circulation





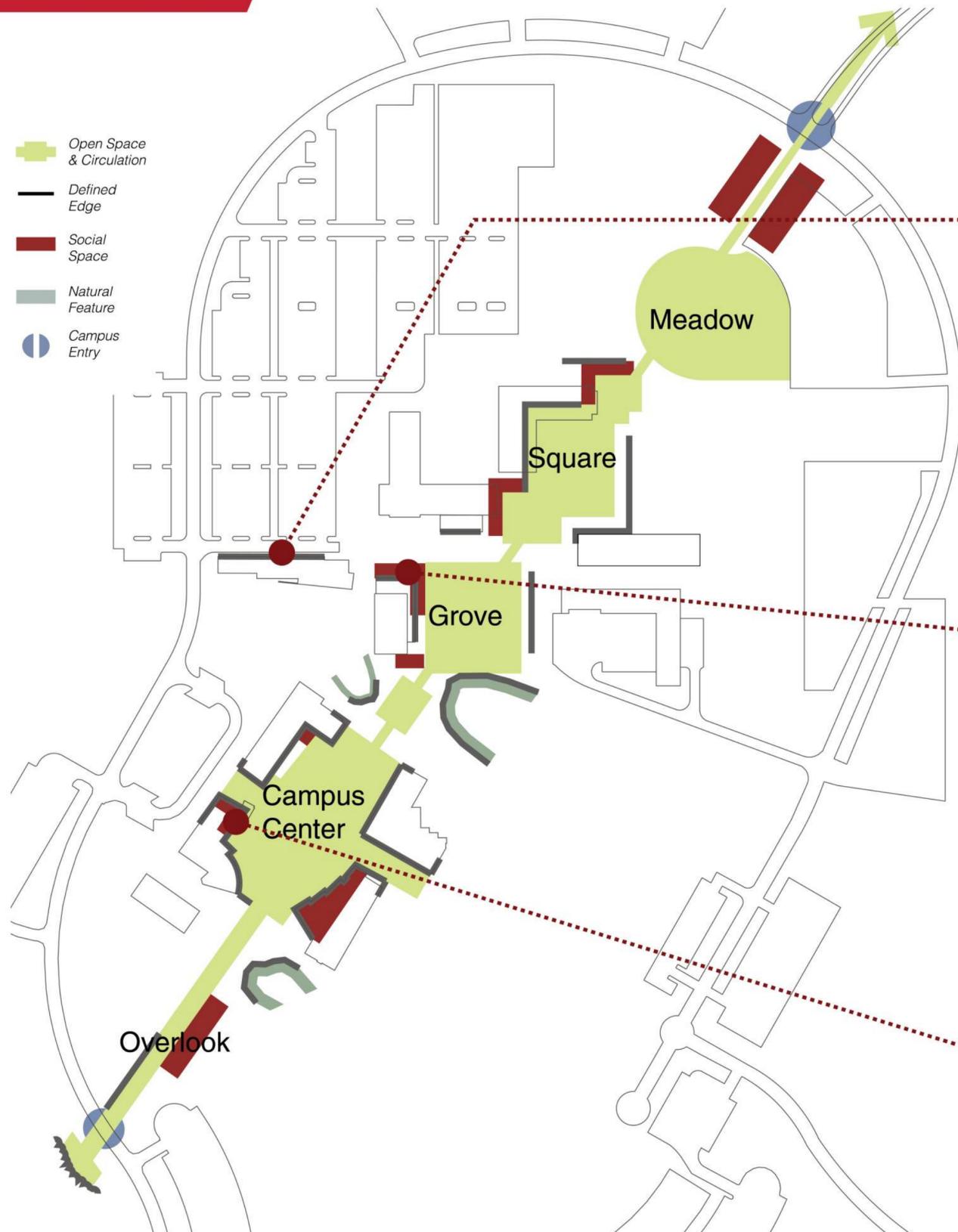
THE GABLE



THE PAVILION

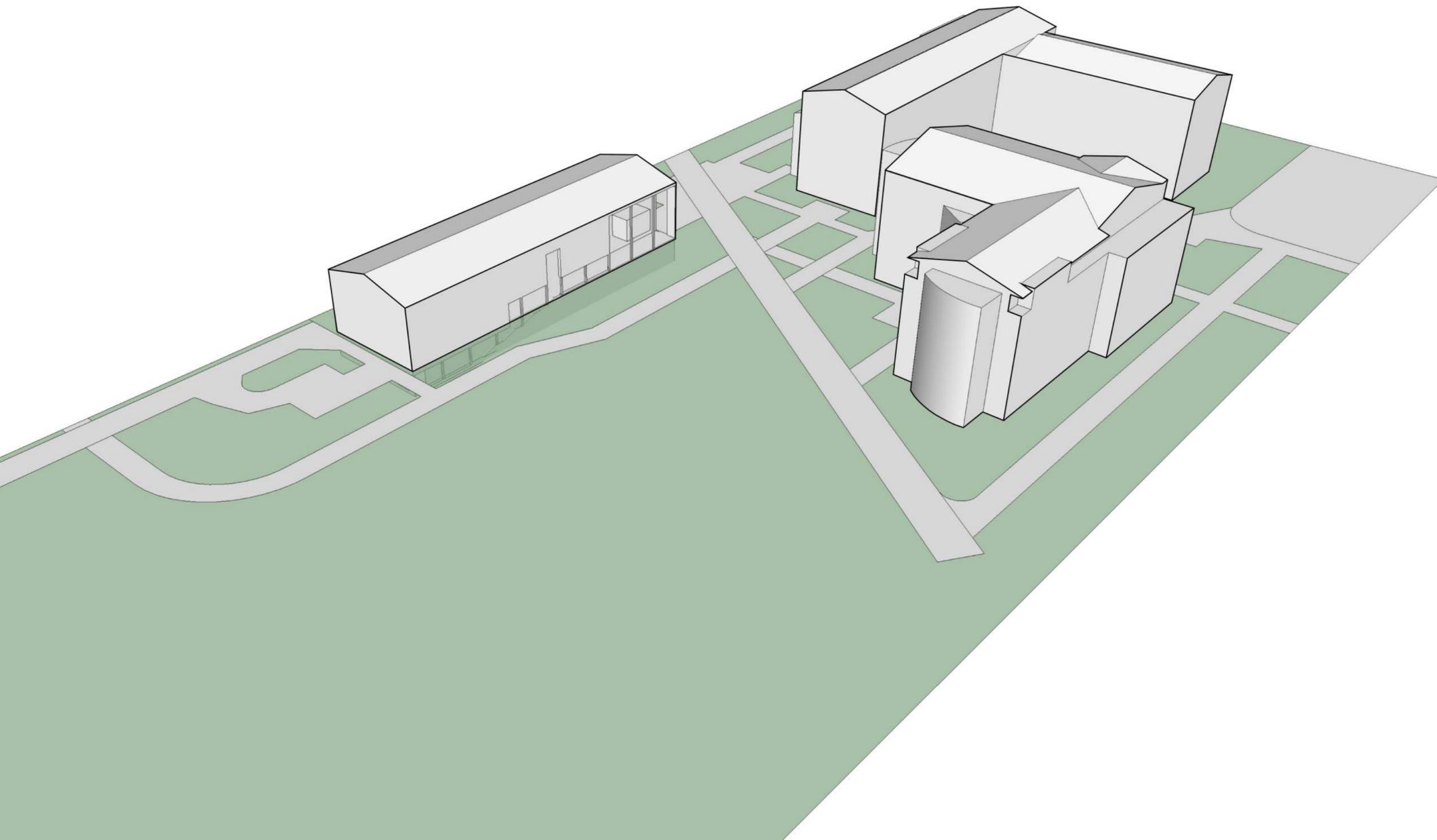


Active Edges



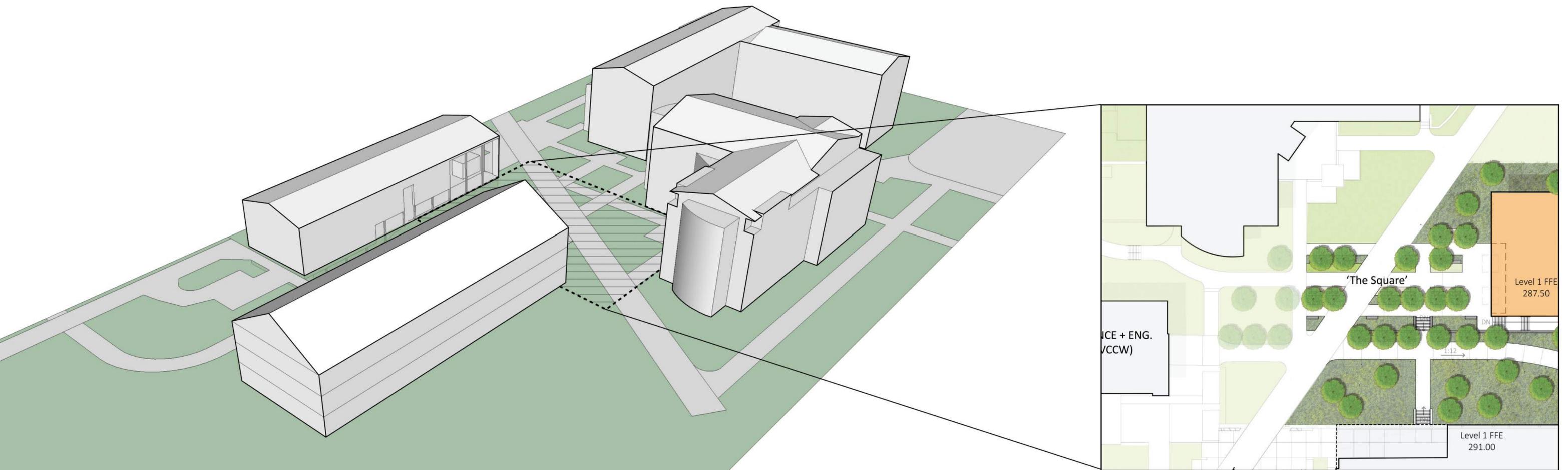
Building Concept

-REINFORCE THE MASTERPLAN



Building Concept

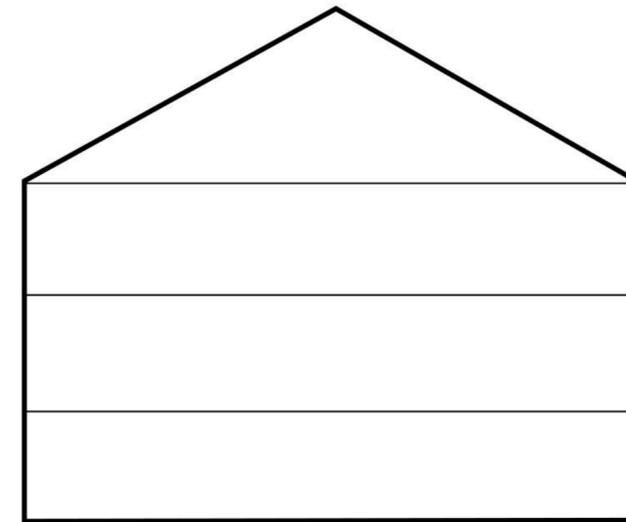
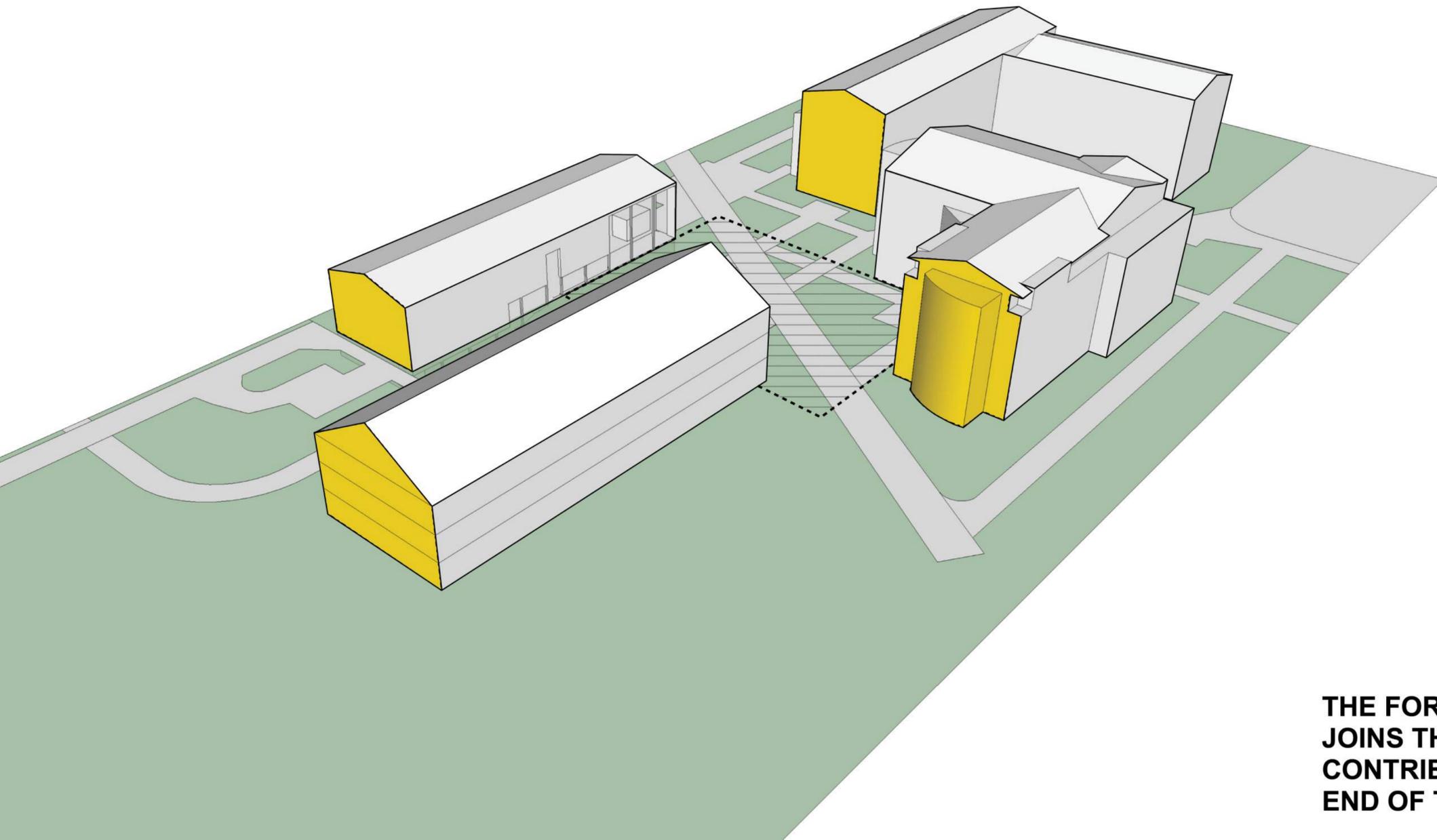
- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE



THE WEST SIDE OF THE BUILDING SETS UP AN 'ACTIVE EDGE', DIRECTLY CONNECTING TO A NEW PLAZA THAT WILL BE OPTIMIZED AROUND ACTIVITY AND SOLAR ORIENTATION

Building Concept

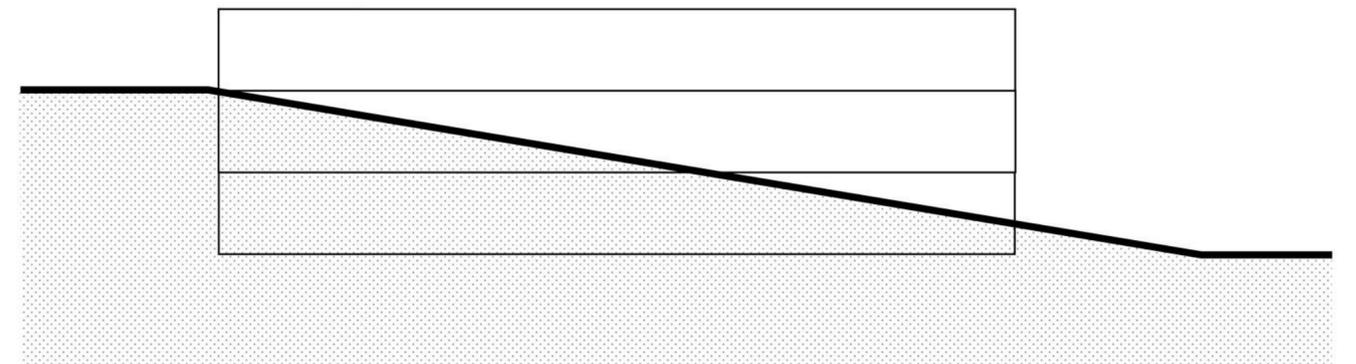
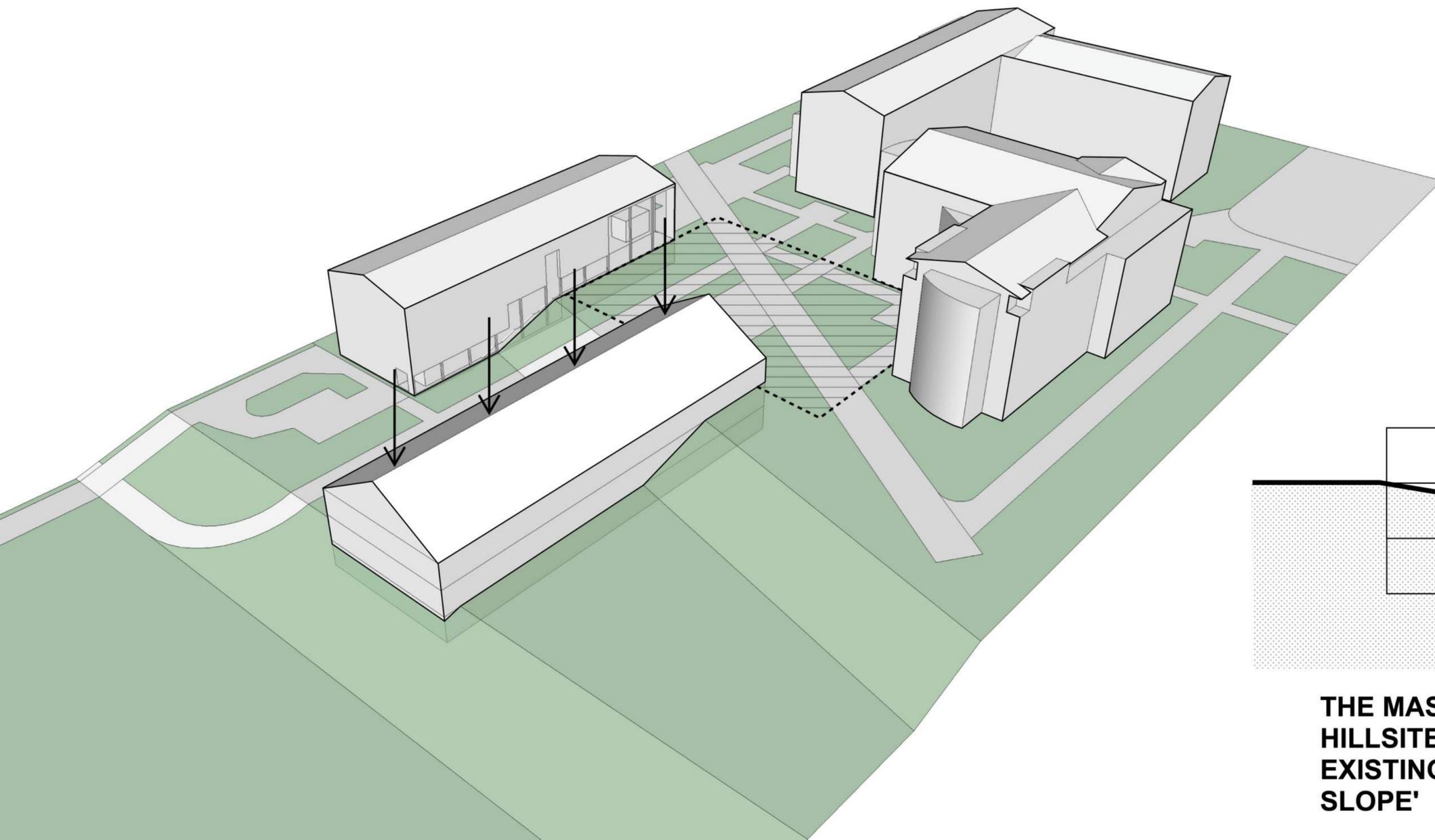
- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER



**THE FORM OF THE BUILDING AT ITS TALLEST POINT
JOINS THE ENSEMBLE OF GABLED FORMS THAT
CONTRIBUTE TO CAMPUS CHARACTER AT THE NORTH
END OF THE MT ST. HELENS CORRIDOR**

Building Concept

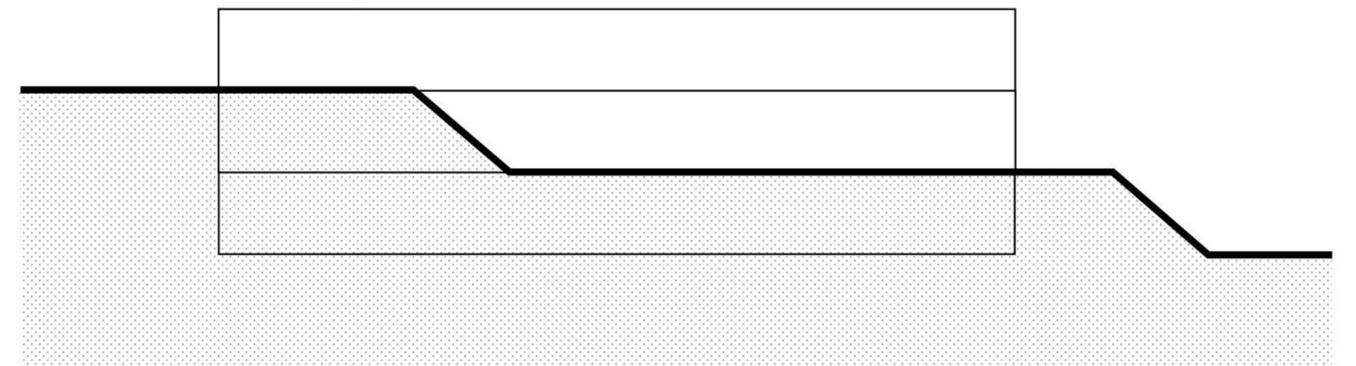
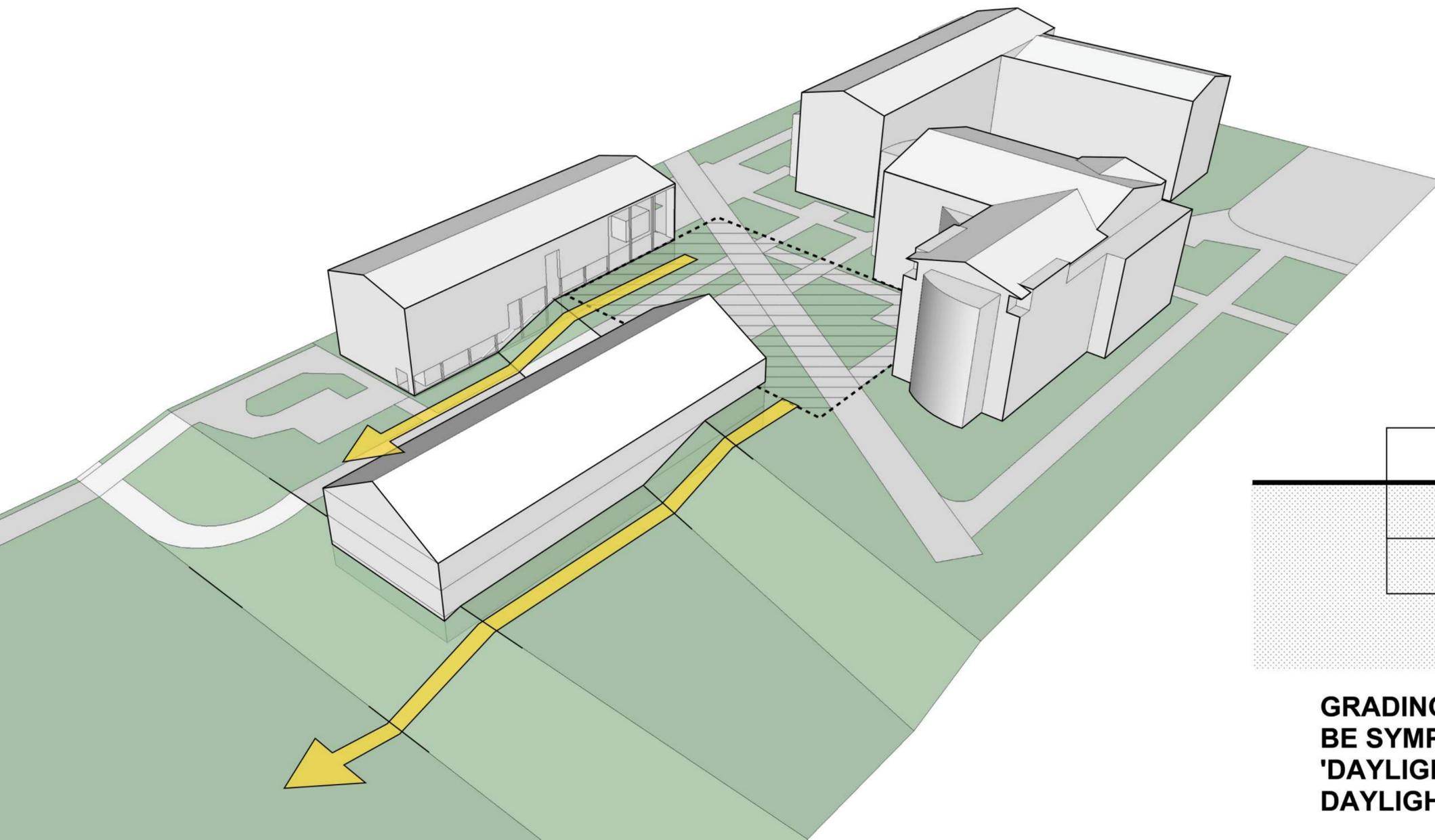
- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE**



THE MASSING ENGAGES THE TOPOGRAPHY OF THE HILLSITE, OPTIMIZING THE BUILDING AROUND THE EXISTING SITE CONSTRAINTS WITHOUT 'CHASING THE SLOPE'

Building Concept

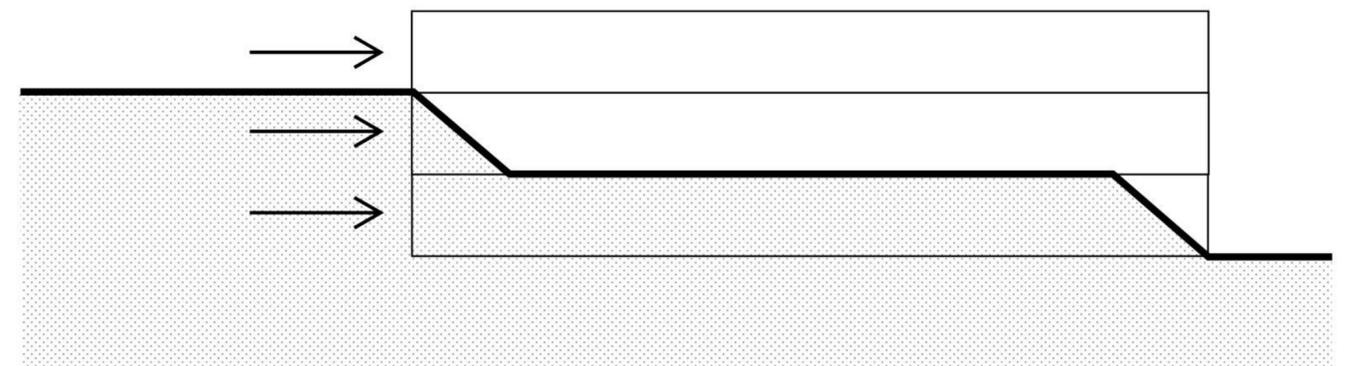
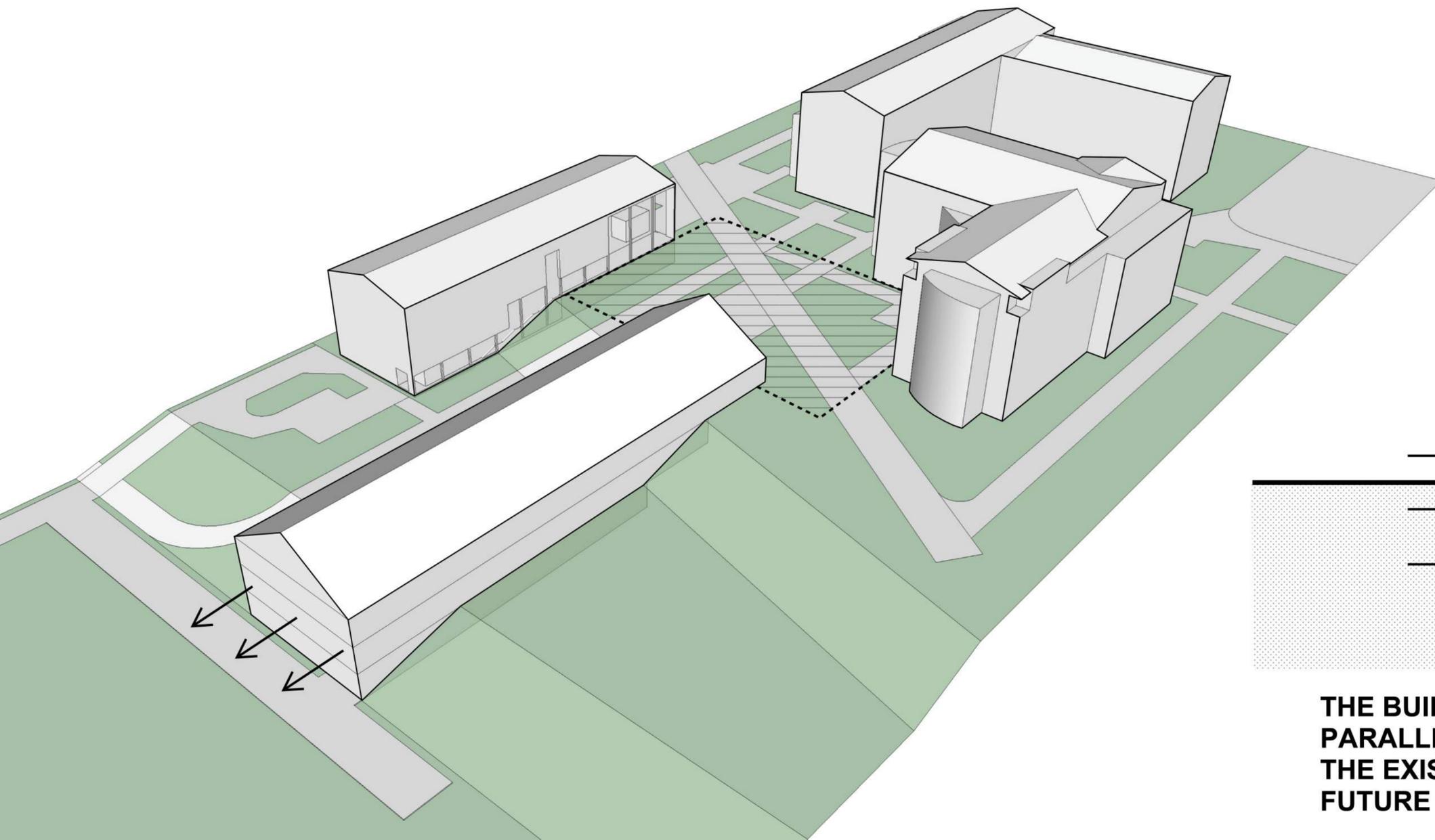
- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE**



GRADING ADJACENT TO THE BUILDING IS MODIFIED IN TO BE SYMPATHETIC TO THE NATURAL SLOPE BUT ALSO 'DAYLIGHT' EACH LEVEL IN WAYS THAT OPTIMIZE DAYLIGHTING AND VIEWS

Building Concept

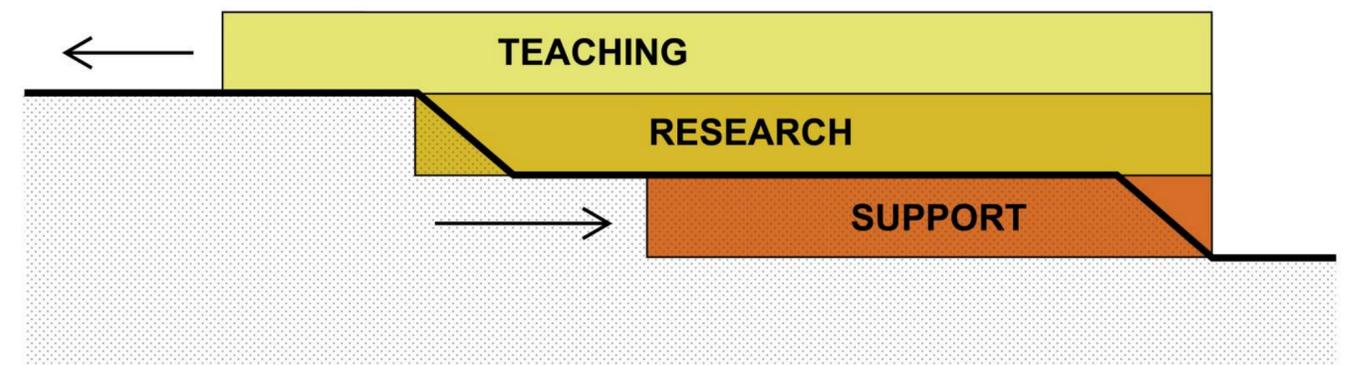
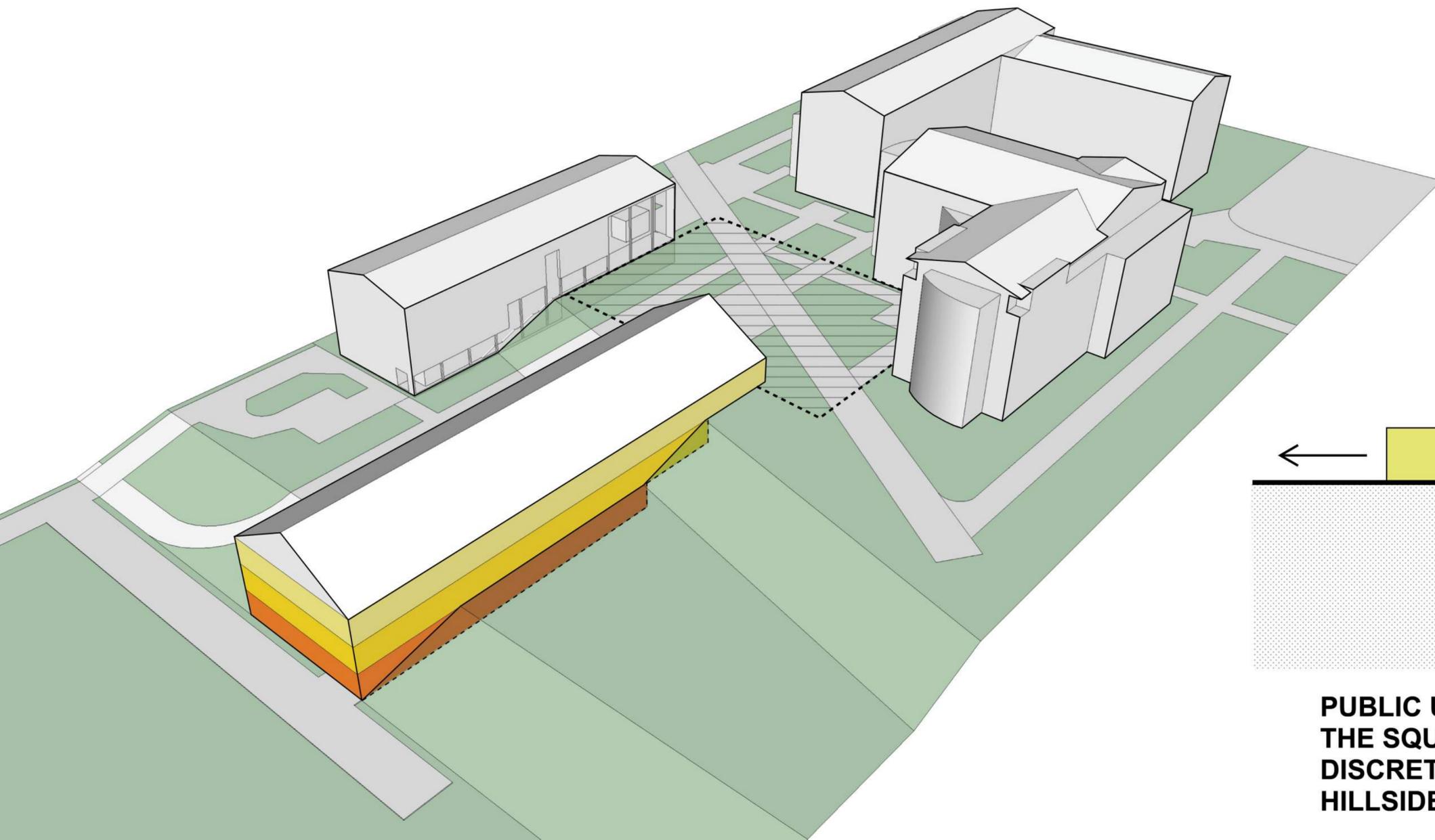
- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE
- EXTEND TO THE SERVICE DRIVE



THE BUILDING ENGAGES A NEW SERVICE DRIVE RUNNING PARALLEL TO GRADE, PROVIDING EASY ACCESS OFF OF THE EXISTING ROAD AND SETTING UP THE POTENTIAL FOR FUTURE CAMPUS EXPANSION TO THE NORTH

Building Concept

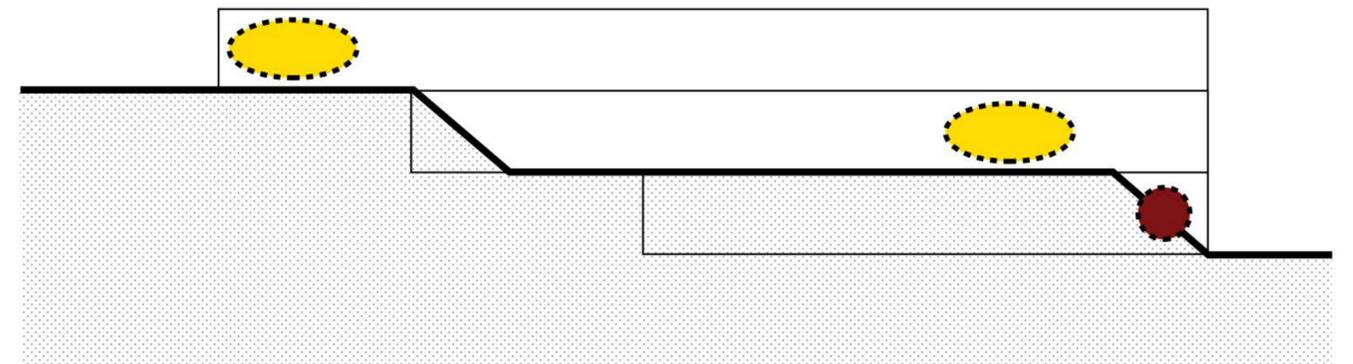
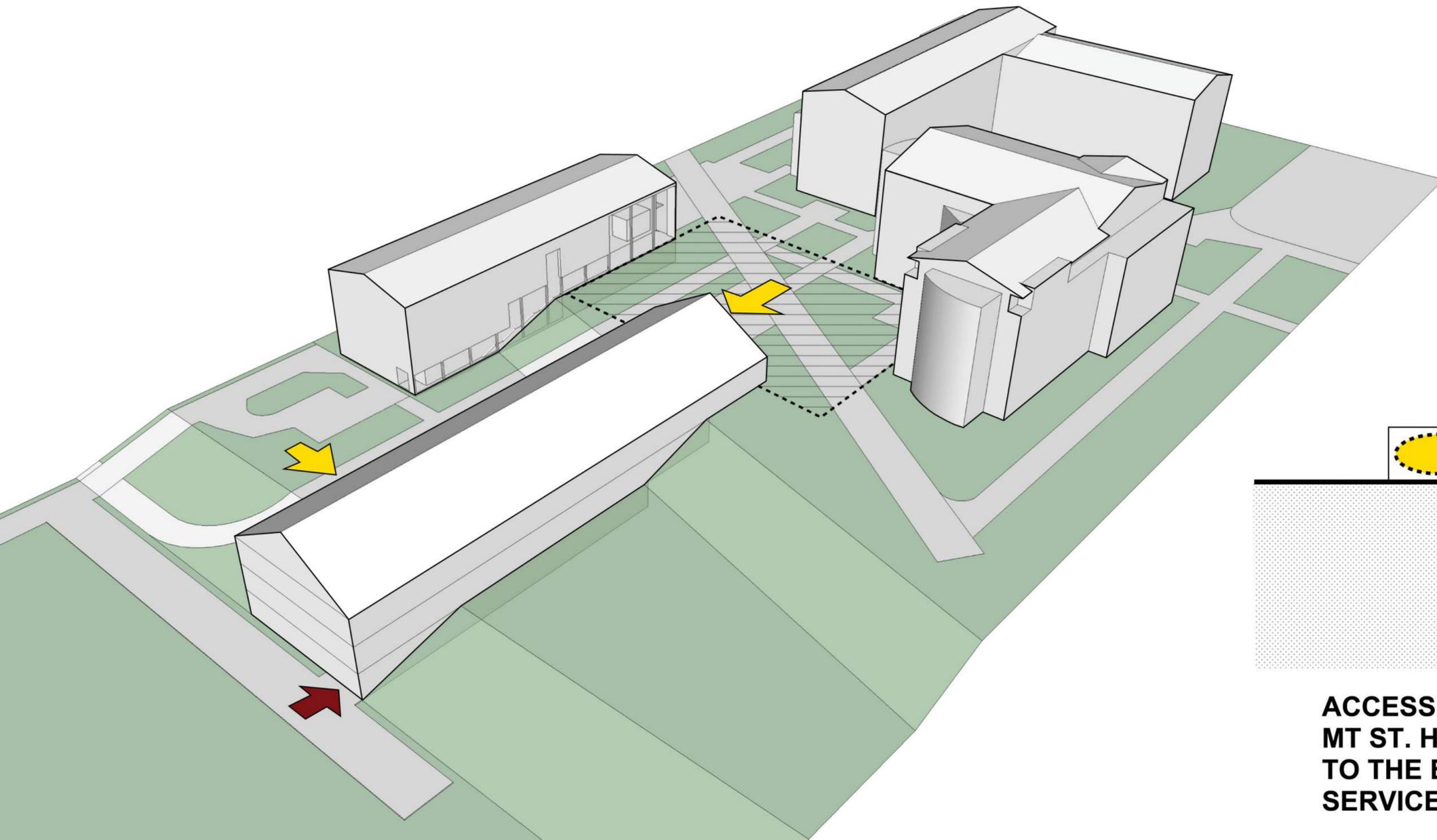
- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE
- EXTEND TO THE SERVICE DRIVE
- REDISTRIBUTE PROGRAM**



PUBLIC USE PROGRAM AREAS ARE CONCENTRATED AT THE SQUARE ALONG THE MT. ST HELENS WHILE MORE DISCRETE SERVICE AREAS ARE RECESSED INTO THE HILLSIDE

Building Concept

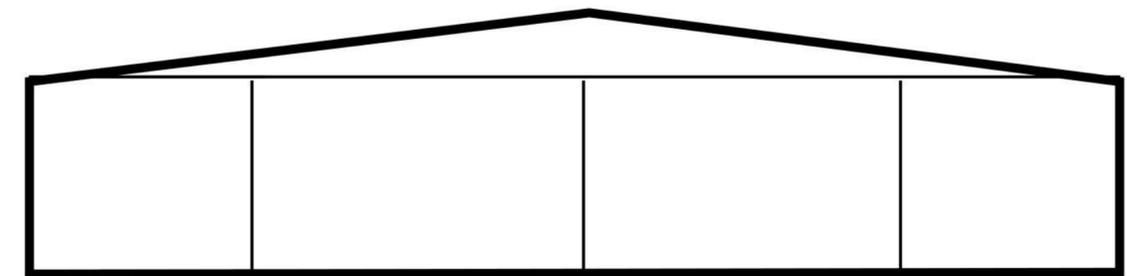
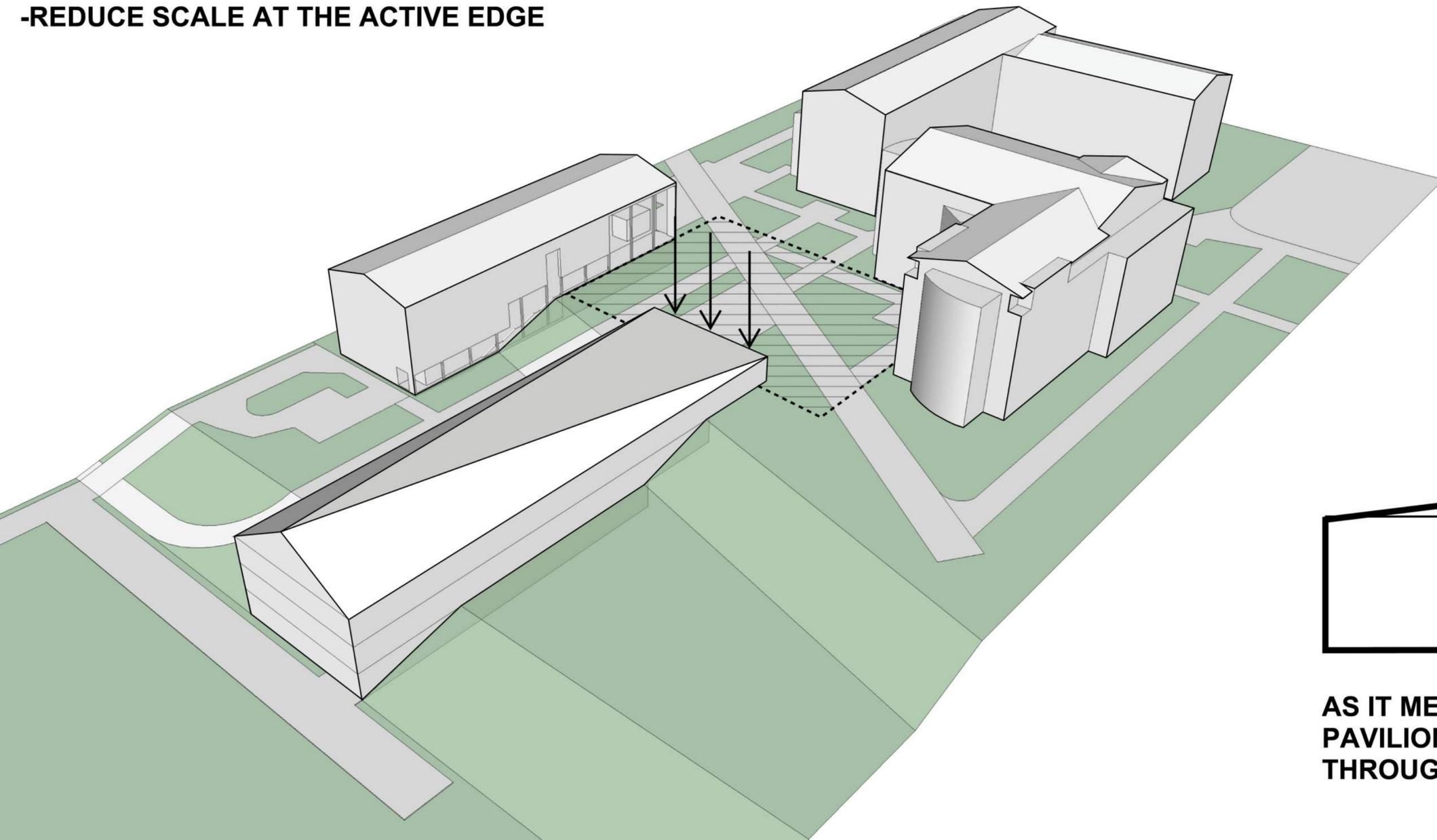
- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE
- EXTEND TO THE SERVICE DRIVE
- REDISTRIBUTE PROGRAM
- CREATE EQUITABLE ENTRIES**



ACCESSIBLE PUBLIC ENTRIES ORGANIZED AROUND THE MT ST. HELENS CORRIDOR AND ADA PARKING ADJACENT TO THE ECS BUILDING, WITH SECURE ACCESS AT THE SERVICE ROAD FOR DISCRETE PROGRAM AREAS

Building Concept

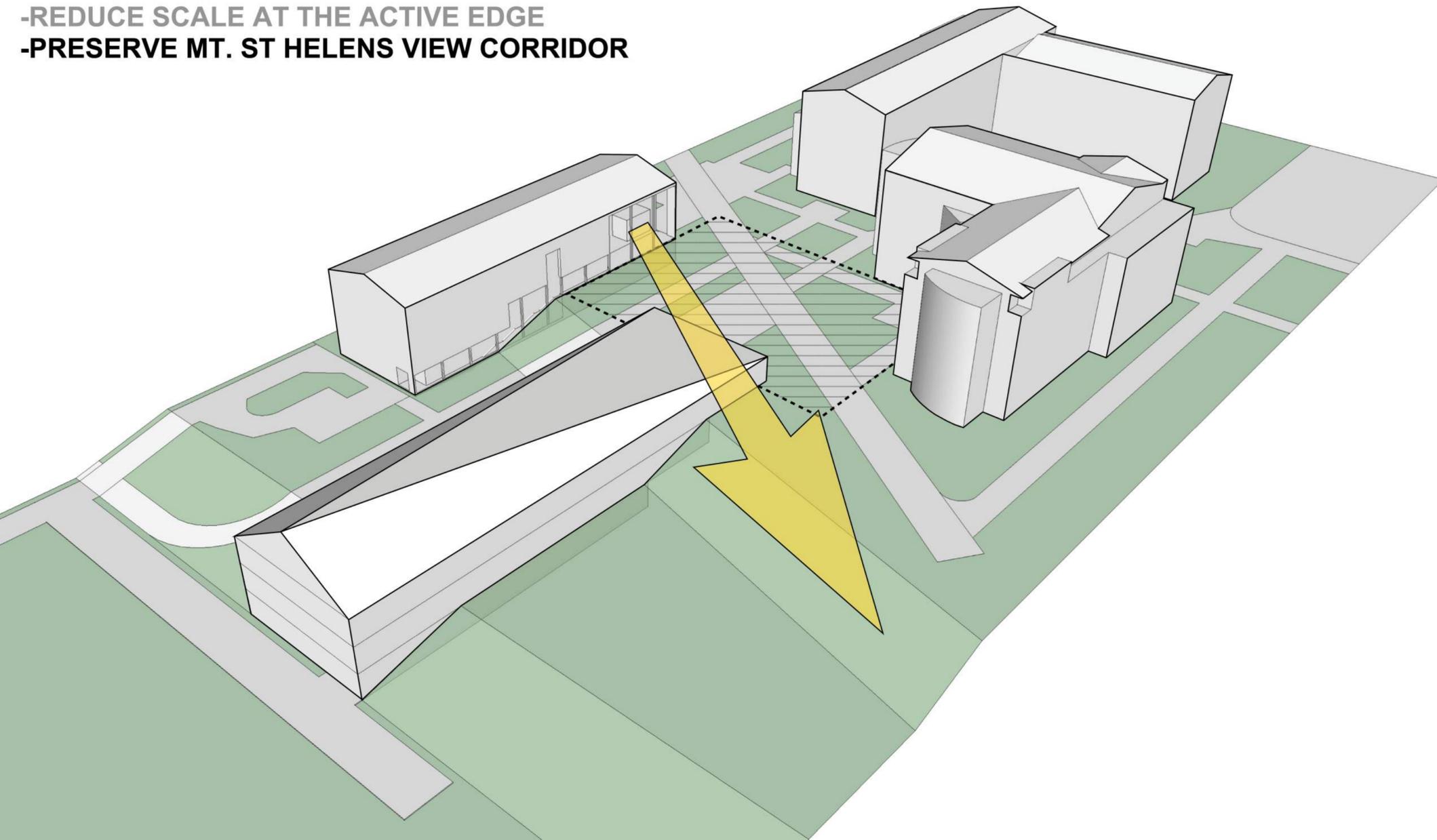
- REINFORCE THE MASTERPLAN
- COMPLETE THE SQUARE
- REINFORCE CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE
- EXTEND TO THE SERVICE DRIVE
- REDISTRIBUTE PROGRAM
- CREATE EQUITABLE ENTRIES
- REDUCE SCALE AT THE ACTIVE EDGE**



AS IT MEETS THE PLAZA, THE LOBBY TAKES ON THE PAVILION CHARACTER OF THE ACTIVE EDGES FOUND THROUGHOUT CAMPUS.

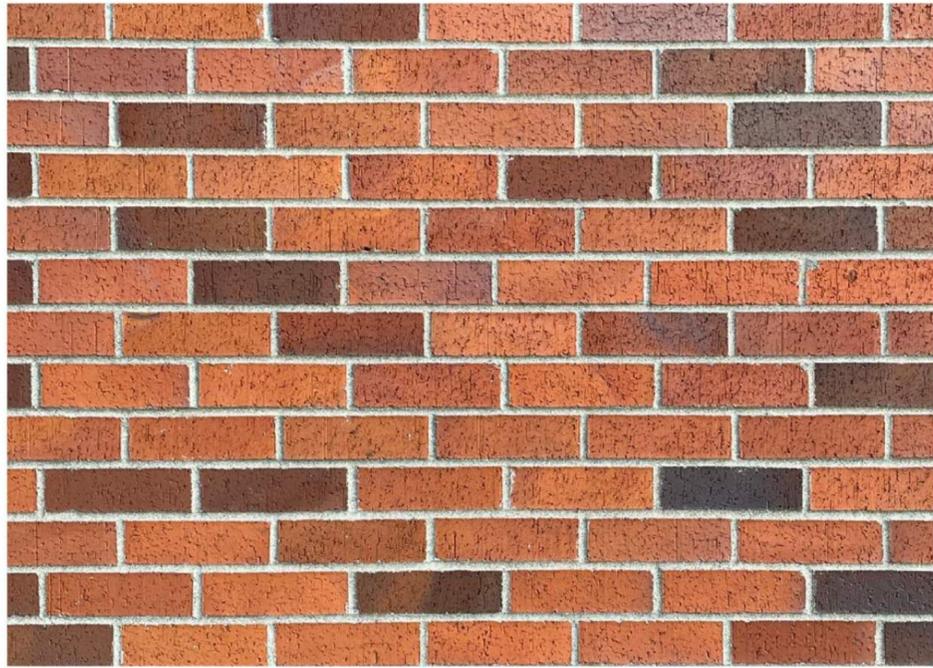
Building Concept

- RESPECT THE MASTERPLAN
- COMPLETE THE SQUARE
- CONTRIBUTE TO CAMPUS CHARACTER
- ENGAGE THE HILLSIDE
- WORK WITH THE GRADE
- EXTEND TO THE SERVICE DRIVE
- REDISTRIBUTE PROGRAM
- CREATE EQUITABLE ENTRIES
- REDUCE SCALE AT THE ACTIVE EDGE
- PRESERVE MT. ST HELENS VIEW CORRIDOR



THROUGH CREATING A HIP ROOF CONDITION ALONG THE MT. ST HELENS CORRIDOR, THE MASSING PRESERVES CRITICAL VIEWS FROM THE ADJACENT ECS CONFERENCE ROOM

Exterior Materials



MASONRY



METAL PANEL



STANDING SEAM ROOF



CONCRETE



CAMAS BASALT

View Looking West



View Looking South



Mt St Helens Entry

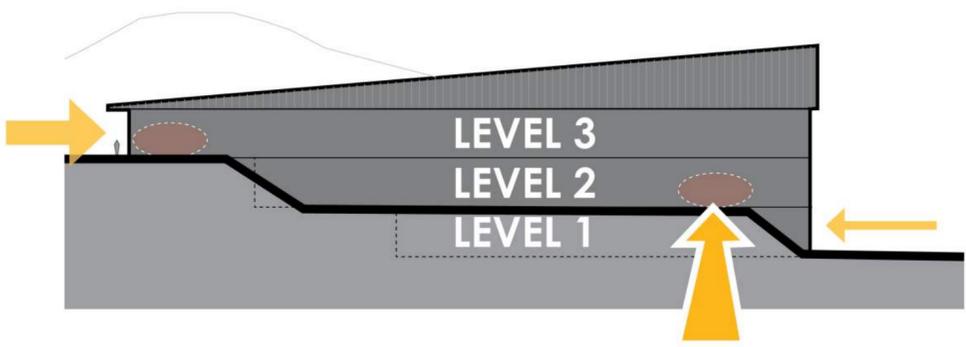
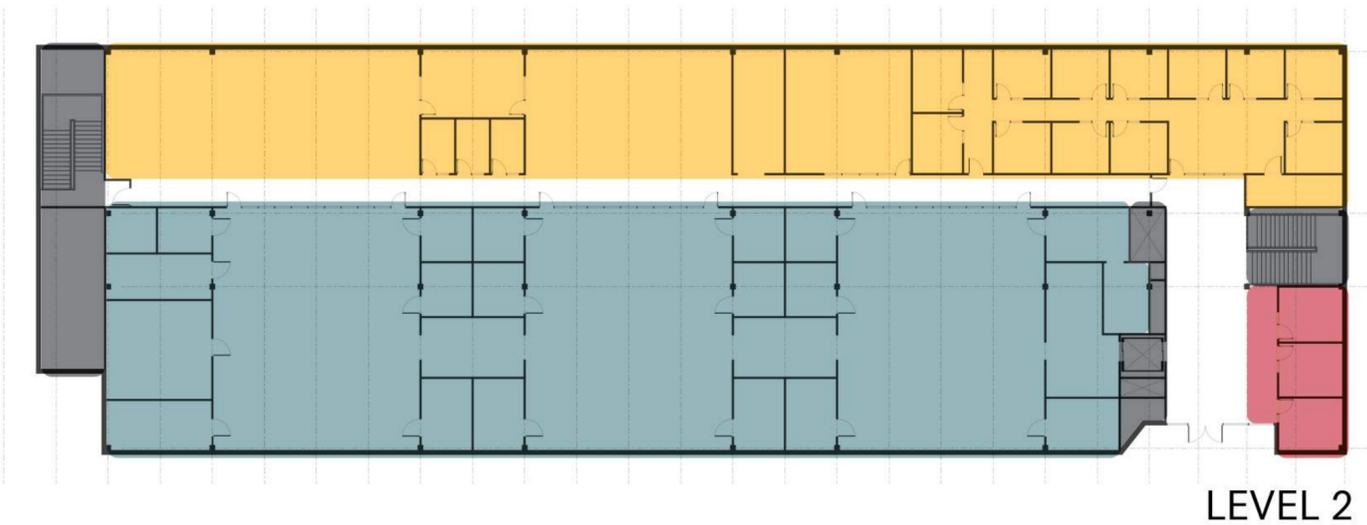
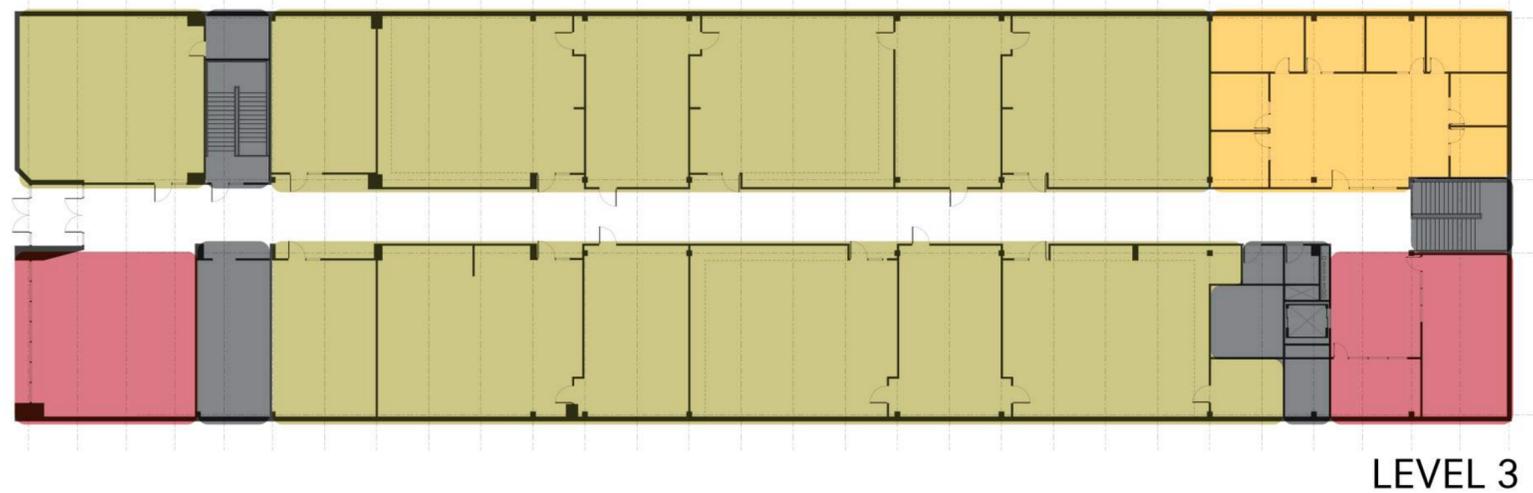


WSU VANCOUVER
LIFE SCIENCES BUILDING

View of Lower Entry



Floor Plans



-  Social + Collaboration
-  Instruction + Support
-  Research + Support
-  Office + Workplace
-  Building Support

WSUV Life Sciences Building



ACTION ITEM #1

Rename the Paul G. Allen School for Global Animal Health and Paul G. Allen School for Global Animal Health Building
(Elizabeth S. Chilton and Stacy Pearson)

May 6, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Rename the Paul G. Allen School for Global Animal Health and the Paul G. Allen School for Global Animal Health Building

PROPOSED: That the Board of Regents approve the following: (1) the renaming of the Paul G. Allen School for Global Animal Health to the Paul G. Allen School for Global Health; and (2) the renaming of the Paul G. Allen School for Global Animal Health Building to the Paul G. Allen Center for Global Health.

SUBMITTED BY: Elizabeth S. Chilton, Executive Vice President and Provost
Stacy Pearson, Vice President for Finance and Administration, and Chief Financial Officer

SUPPORTING INFORMATION:

Renaming of the Allen School

The College of Veterinary Medicine proposes to rename to Paul G. Allen School for Global Animal Health to the Paul G. Allen School for Global Health.

The mission of the Allen School, as originally stated, was to improve human health by control of infectious diseases, with a focus on emerging and zoonotic infectious diseases. The formal naming of the school as the Paul G. Allen School of Global Animal Health occurred in 2010 as part of the gift agreement with the late Paul Allen. As the programs have grown and expanded, the School's programs are broadly directed at global health and encompass maternal-child nutrition, Covid-19 and influenza, and immunization programs in addition to the role of zoonotic and emerging infectious diseases at the animal and human interfaces. In 2020, 86% of \$58M in federal funding is directed at human health. As an example, Allen School faculty lead Centers for Disease Control and Prevention (CDC) programs focused on antibiotic use in hospitals in both Kenya and Guatemala as well as CDC funded U.S. hospital-based studies.

With regard to training, the Allen School directs National Institutes of Health (NIH) integrated training for Kenyan physicians and veterinarians. This development of research and education in both human infectious diseases and non-communicable disease has led the global health effort at WSU and brings in a greater breadth from economics, social sciences, medicine, nursing, and pharmacy.

It is important that faculty in other units with a human health focus can “see themselves” within the WSU global health effort. Renaming the school as the Paul G. Allen School for Global Health will provide a core academic unit with a designation that facilitates global health across the university. There are no fiscal, course, or personnel impacts from the proposed change. The renaming proposal has been carefully reviewed and is endorsed by the Provost’s Office, the Vice President for Health Sciences, and the current Deans in the Colleges of Medicine, Nursing, and Pharmacy and Pharmaceutical Sciences.

The attached proposal has been reviewed by the Faculty Senate Executive Committee and was recommended for approval on March 25, 2021. The proposal seeks to implement the revised name during Summer 2021.

Renaming of the Allen Building

The College of Veterinary Medicine is proposing to rename the Paul G. Allen School for Global Animal Health to the Paul G. Allen Center for Global Health. The facility name change is to accompany the above academic unit name change.

The facility rename is endorsed by the President, Provost, the Vice President of Finance and Administration, the Vice President for Health Sciences, and the current Deans in the Colleges of Medicine, Nursing, and Pharmacy and Pharmaceutical Sciences. The WSU Facilities Naming Committee also recommends this renaming proposal after consideration. Additionally, Paul Allen’s estate has also granted their approval of the change.

ATTACHMENT: Attachment A

Notice of Intent to Rename an Academic Program, Department, or College

Name of unit: Paul G. Allen School for Global Animal Health

Proposed new name of unit: Paul G. Allen School for Global Health

Justification for proposed name change: The mission of the School, as originally stated, was to improve human health by control of infectious diseases, with a focus on emerging and zoonotic infectious diseases. The formal naming of the school as the Paul G. Allen School of Global Animal Health occurred in 2010 as part of the gift agreement with the late Paul Allen (attached). As our programs have grown and expanded, the School's programs are broadly directed at global health and encompass maternal-child nutrition, Covid-19 and influenza, and immunization programs in addition to the role of zoonotic and emerging infectious diseases at the animal and human interfaces. In 2020, 86% of \$58M in federal funding is directed at human health. As an example, Allen School faculty lead CDC programs focused on antibiotic use in hospitals in both Kenya and Guatemala as well as CDC funded U.S. hospital-based studies. In terms of training, the Allen School directs NIH integrated training for Kenyan physicians and veterinarians. This development of research and education in both human infectious diseases and non-communicable disease has led the global health effort at WSU and brings in a greater breadth from economics, social sciences, medicine, nursing, and pharmacy. It is important that faculty in other units with a human health focus can "see themselves" within the WSU global health effort. Renaming the school as the Paul G. Allen School for Global Health will provide a core academic unit with a designation that facilitates global health across the university. There are no fiscal, course, or personnel impacts from the proposed change.

Describe process used to arrive at new name, including consultations with faculty and other potentially affected units: The new name was proposed by the leadership and unanimously supported by current faculty of the Allen School and then discussed with the Dean of the College of Veterinary Medicine. The change was presented to and unanimously approved by the President, Provost, the Chancellor of WSU-Spokane, which includes the Colleges of Medicine, Nursing, and Pharmacy, and, individually, with the Deans of the Elson S. Floyd College of Medicine, College of Nursing, and College of Pharmacy and Pharmaceutical Sciences. Following these approvals, WSU contacted Paul Allen's estate to seek their approval, which was granted (attached). To be consistent with the gift agreement, the building will be renamed the Paul G. Allen Center for Global Health.

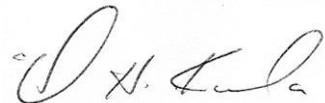
List any and all objections raised during consultations to proposed new name and provide responses to each: None

Desired effective date (semester, calendar year): Summer, 2021.

Name of person submitting this notice:

Tom Kawula, Director

Date submitted



March 3, 2021

Electronic signature of dean of sponsoring college

Date signed



March 3, 2021

Submit completed form to Office of the Provost and Executive Vice President at provost.deg.changes@wsu.edu .

ACTION ITEM #2

Election of Officers
(Brett Blankenship)

May 6, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Election of Officers

PROPOSED: That Lisa Schauer be elected to serve as Vice Chair of the WSU Board of Regents for the year beginning July 1, 2021, with the understanding that she shall act as Chair pro tempore in the absence of the Chair, with the power to preside at the meetings and to sign all instruments required to be executed by the WSU Board of Regents.

SUBMITTED BY: Brett Blankenship, Chair, Board of Regents

SUPPORTING INFORMATION: Excerpt from the Board of Regents bylaws, Article I, Section 3 (Election and Appointment Process):

Election and Appointment Process. At its regular meeting held after the first Wednesday in April of each year, the Board shall hold elections to fill the offices of Chair and Vice Chair. The Board shall elect a Vice Chair, as nominated by the Executive Committee, based upon the advice of the Board and in consultation with the President of the University. The Vice Chair shall hold office for a one-year (1-year) term, commencing on July 1. Except in the case of resignation or removal, or other exigent circumstances, the Vice Chair shall then automatically succeed as Chair of the Board the following year and shall hold the office of Chair for one-year (1-year), commencing on July 1. Accordingly, Regent Marty Dickinson, duly elected as Vice Chair on May 8, 2020, for the year beginning July 1, 2020, will assume the responsibilities as Chair of the Board of Regents for the upcoming year.

ACTION ITEM #1

Academic Year 2021-2022 Tuition Rates (Stacy Pearson)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Academic Year 2021-2022 Tuition Rates

PROPOSED: That the Washington State University Board of Regents set tuition rates for academic year 2021-2022.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration

**SUPPORTING
INFORMATION:**

State law authorizes the governing boards of the four-year higher education institutions to establish tuition and fees for all student categories except resident undergraduates. Current legislation allows resident undergraduate tuition to increase by no more than the average annual percentage growth rate in the median hourly wage for Washington for the previous fourteen years. The maximum increase for AY2021-2022 will be released by OFM later this spring and is expected to be 2.5% or greater.

The WSU Board of Regents has the authority to set all non-resident undergraduate, resident and non-resident graduate, and resident and non-resident professional tuition rates.

WSU is proposing a 2.5 percent tuition increase for the 2021-2022 academic year for undergraduate, graduate and nonresident students for approval at the May 2021 Board of Regents meeting. This proposed increase is \$255 or \$295 per year for Washington resident undergraduate and graduate students respectively, or \$127.50 / \$147.50 per semester. Nonresidents will pay approximately \$650 more annually. The COVID-19 pandemic has created significant challenges for WSU students and most of the funding from this increase will be utilized to provide additional institutional aid in the form of tuition waivers and to support other student success measures, including mental health and basic needs.

The University will also receive federal aid under the American Rescue Plan, and half of these funds must be used to provide emergency financial aid grants to students, which may be applied toward any component of the student's cost of attendance or emergency costs that arise due to COVID-19, such as tuition, food, housing, childcare or health care. In addition, the Washington College Grant Program guarantees financial assistance for eligible resident undergraduate students. While award amounts vary based on income and family size the maximum award amount covers full tuition.

Other measures to help students manage costs include no increases to the service and activity fees (Pullman and Global students will see a decrease in these fees); and housing and dining rates on the Pullman campus will not increase.

The current full-time annual tuition rates for 2020-2021 are shown below along with proposed changes for academic year 2021-2022.

Tuition Rates	Current	Proposed	\$ Change	% Change
Undergraduate Resident (Attachment A)	\$10,202	\$10,457	\$255	2.5%
Undergraduate Non-Resident	\$25,145	\$25,773	\$628	2.5%
Undergraduate Resident Global Campus	\$10,202	\$10,457	\$255	2.5%
Undergraduate Non-Resident Global Campus	\$11,414	\$11,699	\$285	2.5%
Graduate Resident (Attachment B)	\$11,781	\$12,076	\$295	2.5%
Graduate Non-Resident	\$25,879	\$26,526	\$647	2.5%
Graduate Resident - Global Campus	\$11,781	\$12,076	\$295	2.5%
Graduate Non-Resident Global Campus	\$11,781	\$12,076	\$295	2.5%

Tuition Rates	Current	Proposed	\$ Change	% Change
Master of Nursing Resident	\$17,234	\$17,234	\$0	0.0%
Master of Nursing Non-Resident	\$32,256	\$32,256	\$0	0.0%
PharmD Resident	\$23,990	\$23,990	\$0	0.0%
PharmD Non-Resident	\$40,644	\$40,644	\$0	0.0%
DVM Resident	\$25,744	\$25,744	\$0	0.0%
DVM Non-Resident	\$61,156	\$61,156	\$0	0.0%
ESF College of Medicine Resident	\$39,508	\$39,508	\$0	0.0%
Masters in Athletic Training Resident	\$13,074	\$13,704	\$0	0.0%
Masters in Athletic Training Non-Resident	\$26,506	\$25,506	\$0	0.0%

The MBA (Attachment C) program is a self-sustaining program and as such charges a per credit hour tuition rate. The current per credit rates for 2020-2021 are shown below along with the proposed changes for academic year 2021-2022.

Tuition Rates	Current	Proposed	\$ Change	% Change
Online MBA (per credit)	\$834	\$855	\$21	2.5%
Online MBA - Military Rate (per credit)	\$732	\$750	\$18	2.5%
Executive MBS (per credit)	\$1,264	\$1,296	\$32	2.5%

A new self-sustaining Masters of Applied Economics (Attachment D) program is scheduled for Regent approval at the May 2021 meeting. If approved, the program will enroll its first students in Fall 2021. The per credit tuition rate proposed for this program is shown below. Implementation of this rate is contingent upon approval of the program.

Tuition Rates	Current	Proposed	\$ Change	% Change
Masters of Applied Economics (per credit)	n/a	\$650	n/a	n/a

- ATTACHMENTS:
- Attachment A – Undergraduate Tuition Rate Supporting Documents
 - Attachment B – Graduate Tuition Rate Supporting Documents
 - Attachment C – MBA Tuition Rate Supporting Documents
 - Attachment D – Applied Economics Supporting Documents

Tuition and Fee Rate Increase Request

Fee name: Undergraduate Tuition

	Resident	Non-Resident
Current Rate (Annual)	\$10,202 (on campus & online)	\$25,145 (on campus) \$11,414 (online)
Proposed Rate (Annual)	\$10,457 (on campus & online)	\$25,773 (on campus) \$11,699 (online)
\$ Increase	\$255	\$628 (on campus) \$285 (online)
% Increase	2.5%	2.5%

Description of who pays the fee: <i>(undergraduates, graduates, full-time, part-time, / what campus/what terms – fall, spring and summer?)</i> :
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Undergraduate students.

On campus rates are the same for all physical campuses, the online campus rate for non-residents was reduced in AY 2013-14 to equal the resident online rate.

These are full-time fall and spring semester rates for students enrolled in 10-18 credits. Over 18 credits pay an additional 1/10th of this rate per credit; part-time and summer session rates are 1/10th of these amounts per credit hour.

Justification for the increase / consequence for not increasing :

This proposed increase is \$255 per year for Washington resident students, or \$127.50 per semester. The COVID 19 pandemic has created significant challenges for WSU students and most of the funding from this increase will be utilized to fund tuition waivers for students with financial need and to support students, including mental health and basic needs. The University will also receive federal aid under the American Rescue Plan, and half of these funds must be used to provide emergency financial aid grants to students, which may be applied toward any component of the student's cost of attendance or emergency costs that arise due to COVID-19, such as tuition, food, housing, childcare or health care. In addition, the Washington College Grant Program guarantees financial assistance for eligible resident students. While award amounts vary based on income and family size, the maximum award amount covers full tuition. Other measures to help students include no increases to the service and activity fees (Pullman and Global campus students will see a decrease in these fees); and housing and dining rates on the Pullman campus will not increase.

Operational challenges and unknowns related to Covid-19 are significant especially when projecting their impacts on enrollment. Enrollment declines are expected this fall, and to the extent those are realized there will be a decrease in one of the University's major operating revenue sources just when additional costs are being incurred due to the Covid-19 response and preparedness for returning to campus this fall.

Tuition and Fee Rate Increase Request

Decision Support information: when was the last increase, 5-year rate history, peer comparisons, etc.)

Resident Undergraduate rates would be just above 2015-16 rates after the proposed increase. Resident undergraduate rates decreased 5% in 2015-16, and another 10% in 2016-17. Since then, annual inflationary increases have occurred of 2.2%, 2.0%, 2.4% and 2.5%.

A 2.4% increase in non-resident undergraduate rates for AY 19-20 was the first increase in the on campus rate since AY 12-13 (six-year freeze from 2013-14 through 2018-19). The non-resident rate increased by the same 2.5% as the resident rate for AY 2020-21.

The online non-resident rate had been the same since 2013-14, when the rate was decreased to align resident and non-resident rates for global campus. The same 2.4% and 2.5% increases were applied to online non-resident rates for AY 2019-20 and AY 2020-21 respectively.

Alternatives Considered:

Not raising the rates was considered, but for reasons described in the justification section it was considered not prudent to further constrain revenues in light of expected enrollment declines and cost increases.

State appropriations and tuition are the two primary funding sources for the operating budget. The state does not provide inflationary increases in appropriations, and further, the state budget assumes that new funding for incremental cost increases like benefit rates and minimum wage are funded in part through tuition increases. The proposed increase balances the necessity to keep pace with rising costs while protecting the interest of students by keeping costs as low as possible.

How have (or will) you communicate impacts of the rate increase to students? What was the feedback received?

Student feedback will be made available to the Regents prior to voting on this proposal.

Please Attach Any Supporting Documents

Tuition and Fee Rate Increase Request

Fee name: Graduate Resident and Non-resident Tuition
--

	Resident	Non-Resident
Current Rate (Annual)	\$11,781	\$25,879 (on campus) \$11,781 (online)
Proposed Rate (Annual)	\$12,076	\$26,526 (on campus) \$12,076 (online)
\$ Increase	\$295	\$647 (on campus) \$295 (online)
% Increase	2.5%	2.5%

Description of who pays the fee: <i>(undergraduates, graduates, full-time, part-time, / what campus/what terms – fall, spring and summer?)</i> :
--

<p>Resident and non-resident graduate students in all programs except Medicine, Nursing, Pharmacy, Veterinary Medicine or any self-sustaining graduate program.</p> <p>Resident rates are the same for all campuses, the online campus rate for non-residents was reduced in AY 2013-14 to equal the resident rate.</p> <p>The rates above are full-time fall and spring semester rates for students enrolled in 10-18 credits. Over 18 credits pay an additional 1/10th of this rate per credit; part-time and summer session rates are 1/10th of these amounts per credit hour.</p>

Justification for the increase / consequence for not increasing :

<p>The COVID 19 pandemic has created significant challenges for WSU students and most of the funding from this increase will be utilized to fund tuition waivers for students with financial need and to support other student success measures. The University will also receive federal aid under the American Rescue Plan, and half of these funds must be used to provide emergency financial aid grants to students, which may be applied toward any component of the student's cost of attendance or emergency costs that arise due to COVID-19, such as tuition, food, housing, childcare or health care. Other measures to help students include no increases to the service and activity fees (Pullman and Global campus students will see a decrease in these fees); and housing and dining rates on the Pullman campus will not increase.</p>
--

<p>Operational challenges and unknowns related to Covid-19 are significant especially when projecting their impacts on enrollment. Enrollment declines are expected this fall, and to the extent those are realized there will be a decrease in one of the University's major operating revenue sources just when additional costs are being incurred due to the Covid-19 response and preparedness for returning to campus this fall.</p>
--

Tuition and Fee Rate Increase Request

Decision Support information: when was the last increase, 5-year rate history, peer comparisons, etc.)

Graduate rates were frozen for six years from AY 2013-14 through AY 2018-19. Rates increased 2.4% in AY 2019-20 and 2.5% in AY 2020-21.

Alternatives Considered:

Not raising the rate was considered, but for reasons described in the justification section it was considered not prudent to further constrain revenues considering expected enrollment declines and cost increases.

State appropriations and tuition are the two primary funding sources for the operating budget. The state does not provide inflationary increases in appropriations, and further, the state budget assumes that new funding for incremental cost increases like benefit rates and minimum wage are funded in part through tuition increases. The proposed increase balances the necessity to keep pace with rising costs while protecting the interest of students by keeping costs as low as possible.

How have (or will) you communicate impacts of the rate increase to students? What was the feedback received?

Student feedback will be made available to the Regents prior to voting on this proposal.

Please Attach Any Supporting Documents

Tuition and Fee Rate Increase Request

Fee name: MBA Tuition Increase

	Resident	Non-Resident
Current Rate (Annual)	OMBA: \$834 /credit OMBA Military: \$732/credit EMBA: \$1264 /credit See attached supporting doc with comprehensive table	n/a
Proposed Rate (Annual)	OMBA: \$855 /credit OMBA Military: \$750/credit EMBA: \$1296 /credit See attached supporting doc with comprehensive table	n/a
\$ Increase	OMBA: \$21 /credit OMBA Military: \$18/credit EMBA: \$32 /credit	n/a
% Increase	2.5%	n/a

Description of who pays the fee: <i>(undergraduates, graduates, full-time, part-time, / what campus/what terms – fall, spring and summer?):</i>

Online MBA (OMBA) and Executive MBA (EMBA) students fall, spring and summer. There is no differential between resident and non-resident tuition.
--

Tuition and Fee Rate Increase Request

Justification for the increase / consequence for not increasing :

The Carson College, though achieving efficient and sustainable scale in its online programs, is experiencing cost pressures. In order to maintain the quality of the program, the Carson College strives to ensure that a majority of the courses are led by participating members of the college faculty (this is also strongly preferred by the accrediting body). Over the decade since the program was introduced, salaries required to attract research faculty across the main disciplines of business education have increased by about 30%, for example. Further, continued growth of the program will require continued investment in marketing and communication, extra-curricular and co-curricular program innovation, faculty training, and student services.

As the market of solely online MBA program becomes more saturated, we need to ensure we continue investing resources into our programs. As expected, the previous, modest tuition increases did not fully capture increased costs. Incrementally increasing tuition is a result of strategic consideration of the level of tuition that will cover costs and provide funds for continued investment, signal our quality and reputation, and be perceived and experienced as an affordable, accessible degree program.

Decision Support information: when was the last increase, 5-year rate history, peer comparisons, etc)

This increase would be only the 4th tuition increase since the programs inception in 2008. Rates were held flat for the 2020-21 academic year and enrollments continue to grow steadily this year in spite of the pandemic. Relatively low tuition rates have been part of the student value proposition for each of the two online MBA programs. Per-credit online tuition rates have only increased 10% since the programs' inception. The OMBA program can be completed in as few as 36 credits by students who have prior business education and are able to waive foundation courses and as many as 52 for students with little or no business education. The duration of the OMBA program is 22-29 months. The EMBA program is 44 credits over 18 months. The WSU Carson College of Business MBA program tuition remains lower than similar programs with similar reputations. Elasticity remains higher than the 2.5% requested increase. (Reference: CCB Supporting docs Feb 2020)

Alternatives Considered:

We have not experienced any observable declines in enrollments due to the pandemic, and in fact enrollments outpaced expectations. Our decision to hold rates flat in 2020-21 due to Covid 19, in hindsight, may have been a missed opportunity. We expect this tuition adjustment will not significantly impact enrollments while increasing our revenues and helping us to cover increased programs costs. Mechanisms are in place to charge and waive off portions of tuition for retention and corporate relation strategies and we will employ those mechanisms. As we consider further adjustments, we will also study the effects of these waivers and our success in student retention moving forward

Tuition and Fee Rate Increase Request

How have (or will) you communicate impacts of the rate increase to students? What was the feedback received?

In accordance with the process for seeking student input regarding rate increases in support of shared governance, the Carson College of Business contacted the 1498 presently enrolled students in the Online MBA and Executive MBA programs via email to invite comment. The message was distributed via the Associate Dean email (ccb.assocdeanprofprograms@wsu.edu) to student @wsu.edu email addresses on Thursday March 25, 2021 and signed from Cheryl Oliver, Associate Dean for Professional Programs.to (original email included for reference below).

As of April 5, 21 individuals (1.4% of recipients) contacted have provided a response. There were 19 opposed to the increase citing tone deafness to difficulty of COVID-19 year(s) and difficulty for students to reassess a program budget. There was one response in support of the proposal citing the value of the program to price in its current form, and one inquiry for more information. In all, the total increase for a complete program is around \$1,000.00. Only new students beginning the program in fall 2021 will recognize the full impact of the increase over the course of their program. The students currently enrolled will experience less impact over their final months in the program.

Please Attach Any Supporting Documents

CARSON COLLEGE OF BUSINESS
MBA TUITION PROPOSAL FOR FY 2022

REQUEST:

The Carson College of Business requests tuition increases for the Online Masters of Business Administration (OMBA) and Online Executive Masters of Business Administration (OEMBA) for AY 2021-2022. We request the same rate of increase for each program: 2.5% for the OMBA and 2.5% for the EMBA. Based on anticipated enrollments, a very conservative estimate indicates an increase in overall gross revenue of nearly \$234,000 in the upcoming fiscal year. This change will continue our progress towards an eventual sustainable price commensurate with our brand reputation and our costs.

These self-sustaining programs are delivered entirely online, and there is no differentiation between resident and non-resident tuition for these programs. This request follows the 2.5% increase implemented for both programs in 19-20 academic year, a freeze for the 20-21 academic year, and we are now proposing a new increase for FY22. This adjustment is in support of major co-curricular investments in support of today's MBA market expectations.

EXECUTIVE SUMMARY:

- This increase would be the 4th tuition increase since the program's inception in 2008
- The Carson College proposes to implement 2.5% OMBA and 2.5% EMBA increase for the 2021-2022 AY for all our students and to continue to study this increase, the competitive landscape, and our own brand reputation and capabilities in preparation for future adjustments.
- Costs to provide instruction and other program costs have risen significantly over that decade. The proposed increases are a step toward covering those increases. There continues to be a need for providing investment in the program given the competitive landscape. This increase will be a move in the right direction and may not be sufficient for long term investment.
- Analysis of the competitive landscape in 2020 indicates that the OMBA tuition is 15% less and EMBA tuition is 7% less than competitors with similar product offerings and reputation.
- The Carson College OMBA and OEMBA remain "value-priced," delivering high quality with relatively low tuition rates relative to competitive programs.

Background: the MBA market

The overall demand among prospective students for face-to-face, full-time MBA education is not as strong as it was a decade ago. Decline in interest is particularly acute among prospective domestic students with significant work experience and strong educational backgrounds. Early in the face of this decline, and in the context of the challenges posed by attracting significant numbers of tuition-paying students to the Pullman MBA, the Carson College began in 2008 to offer MBA degrees online.

The Carson College decision to launch the online MBA was prescient; leading MBA programs, especially at state universities, continue to struggle with the economics of the MBA market. The most visible ranking schemes for programs (e.g. *Business Week*, *US News*) highlight face-to-face programs at flagship campuses, these rankings depend substantially on the qualifications of incoming students, and student recruitment in turn depends on rankings. The result has been intense competition for strong students (through financial aid), such that many face-to-face programs operate at small scale and at significant financial loss. The trend reached an extreme point in 2015, when Arizona State University announced

that its entire MBA entering class of 2016 – up to 120 students – would receive full-tuition scholarships. The University of Iowa has chosen a different approach, eliminating its face to face MBA program entirely. The Carson College had until recently offered opportunities to earn face-to-face degrees at Pullman, Vancouver, and Tri-Cities campuses. All of these campuses have now stopped enrolling new MBA students; each is redirecting efforts toward undergraduate and online programs and considering new graduate programs that are more in step with the current market. While MBA programs are recognizing a decline in enrollments and specialized masters an increase, the WSU Carson MBA programs continue to see a steady climb in enrollment.

The Carson College Online MBA

While fewer students are seeking fulltime, face-to-face MBA programs, the demand for part-time programs that require no career interruption of work to enter or to complete remains strong. Face-to-face part-time MBA programs, online MBA programs, and hybrid programs combining live and online instruction have proliferated. The Carson College opened an Executive MBA Program in Spokane in 2007; this program struggled to attract students and the college migrated the EMBA to its current OEMBA version in 2010. The College established its OMBA in 2008.

The online MBA and Executive MBA programs have built solid, stable enrollment profiles, based on delivering high quality instruction at an attractive price point. Enrollment grew very quickly in the OMBA subsequent to the program's No. 1 ranking among online MBA programs by *U.S. News and World Report* in 2013. The 2021 ranking by *U.S. News* places WSU at No. 20 overall out of a field of 323 online MBA programs nationwide and recognizes the Carson College as among the best online graduate business programs for veterans.

In 2018, 301 of the 517 AACSB accredited business schools in the U.S. offered online or hybrid programs and in 2019, 335 offered online programs. The program landscape continues to dramatically year over year. Regional programs continue to develop including the program recently introduced by the University of Washington; a 90% online MBA and a bargain priced MBA at Eastern Washington University. The Carson College OMBA continues to be ranked in the top tier of programs. While there was a small decline in students as the initial effect of the #1 ranking eroded, and more options emerged, enrollments have returned to peak levels and signs are positive with respect to sustainability. The Carson College is well positioned amongst AACSB-accredited schools of business offering fully online degree. Some research institutions remain reluctant to enter this market. Those in more urban locations are more likely to offer hybrid degrees, for example. The fully online niche therefore remains an attractive one for the College. Further, the WSU and College reputations are especially strong in the Pacific Northwest, and a majority of the students have some combination of residential, career, and family ties to the region.

Relatively low tuition rates have been part of the student value proposition for each of the two online MBA programs. Per-credit online tuition rates have only increased 10% since the programs' inception. The OMBA program can be completed in as few as 36 credits by students who have prior business education and are able to waive foundation courses and as many as 52 for students with little or no business education. The duration of the OMBA program is 22-29 months. The EMBA program is 44 credits over 18 months.

Tuition increases

Over the past decade, the underlying costs to provide the online MBA program did not increase concurrently with the cost of living or other cost increases in higher education. As the program grew

rapidly, costs per student decreased: online programs can be delivered efficiently at large scale. Instructional costs do not necessarily rise proportionally to the number of students and extra students do not require additional physical facilities. Well-designed course delivery models such as those used by the Carson College combine the leadership of a “master teacher” (typically, a member of the research faculty) with small-section facilitators who are the first point of student contact. Additional students require additional facilitators but master teachers can typically teach sections of up to 100 students while maintaining program quality.

However, the Carson College, though achieving efficient and sustainable scale in its online programs, is experiencing cost pressures. In order to maintain the quality of the program, the Carson College strives to ensure that a majority of the courses are led by participating members of the college faculty (this is also strongly preferred by the accrediting body). Over the decade since the program was introduced, salaries required to attract research faculty across the main disciplines of business education have increased by about 30%, for example. Further, continued growth of the program will require continued investment in marketing and communication, program innovation, faculty training, and student services.

As the market of solely online MBA program becomes more saturated, we need to ensure we continue investing resources into our programs. As expected, the previous, modest tuition increases did not fully capture increased costs. Incrementally increasing tuition is a result of strategic consideration of the level of tuition that will cover costs and provide funds for continued investment, signal our quality and reputation, and be perceived and experienced as an affordable, accessible degree program. In 2020, we studied the responses of current to higher tuition and the results showed they were unopposed to an increase for FY21, but due to the pandemic we did not implement an increase in the current year. Our proposed 2.5% increase for this upcoming year, is an effort to be able to invest in staffing and services to support students in the program.

We have not experienced any observable declines in enrollments due to the pandemic, and in fact enrollments outpaced expectations. Our decision to hold rates flat in 2020-21 due to Covid 19, in hindsight, may have been a missed opportunity. We expect this tuition adjustment will not significantly impact enrollments while increasing our revenues and helping us to cover increased programs costs. Mechanisms are in place to charge and waive off portions of tuition for retention and corporate relation strategies and we will employ those mechanisms. As we consider further adjustments, we will also study the effects of these waivers and our success in student retention moving forward.

The Carson College of Business, consistent with our mission and in support of members of our armed services, has maintained an Online MBA military tuition rate of \$732 per credit for service members and veterans of the United States Armed Forces. Fully online MBA programs are especially attractive to active members who may be redeployed while they are students; we see this as a market advantage relative to hybrid programs. We also seek to increase this rate by 2.5% to \$750 per credit.

Carson College MBAs continue to occupy a “sweet spot” in the market for the combination of price and quality in online degrees. While a number of programs claim to be “online” many continue to require campus residencies from 1-3 days per year, and in some cases per term. However, the space continues to be highly competitive. For example, the University of Illinois Urbana-Champaign recently introduced an entirely online MBA program (in partnership with Coursera) for just under \$22,000.

Next steps

The future may see us pursue further tuition increases. We recently undertook significant redesign of each of our two online MBA programs, with implementation taking place in Fall 2020. Simultaneous with the redesign we have continued to study our brand reputation. It is possible that our relatively low

cost may be a signal to prospective or current students a lower level of quality than we actually provide relative to competitors. Our market research on this issue will continue.

Table 1

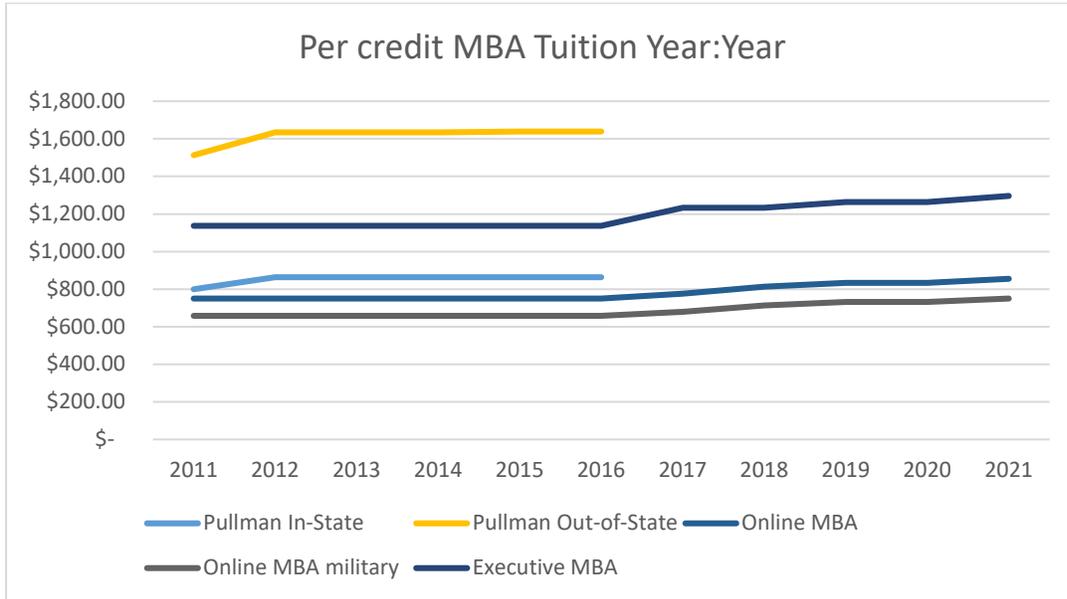
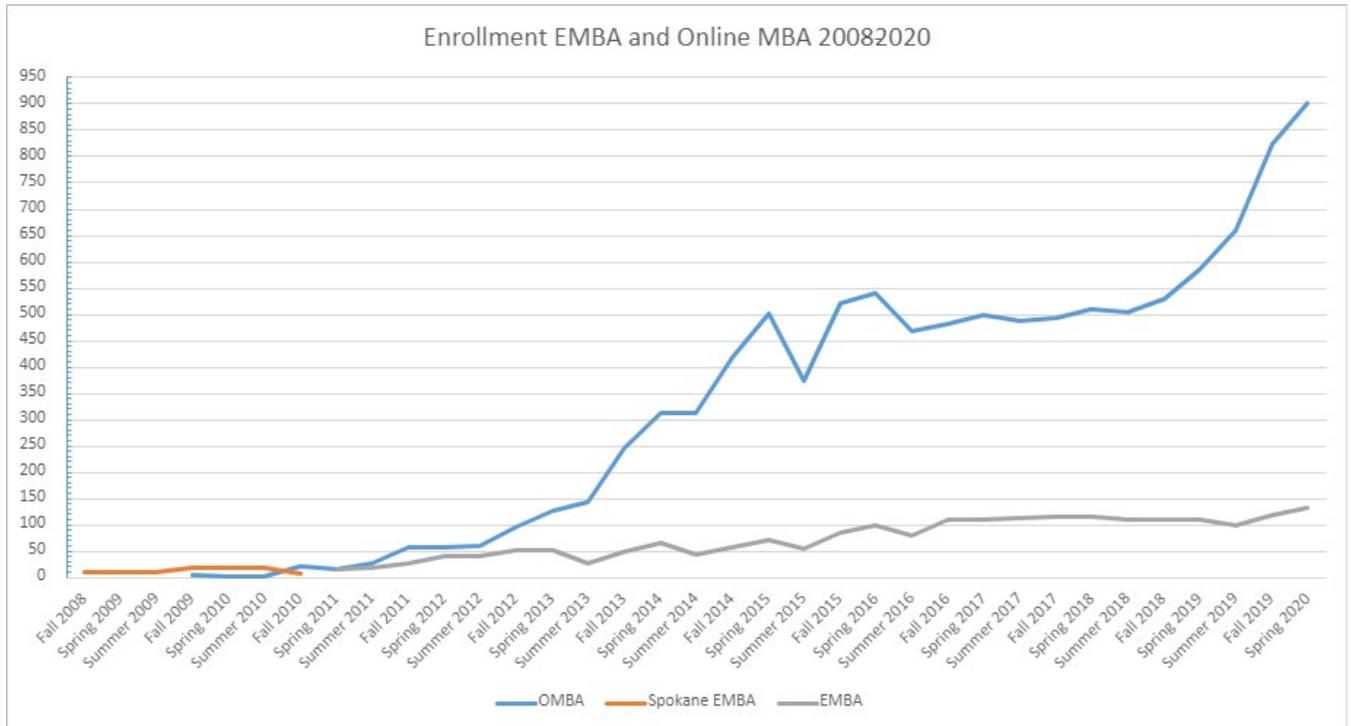


Table 2

Program	Current Tuition per credit	Total Cost of completion (without "Foundation" courses)	Total Cost of completion with Foundation courses
OMBA current	\$834	\$30,024	\$43,368
OMBA proposed	\$855	\$30,775	\$44,452
OMBA current (military rate)	\$732	\$26,352	\$38,064
OMBA proposed (military rate)	\$750	\$27,011	\$39,016
EMBA current	\$1,264	NA	\$55,616
EMBA proposed	\$1,296	NA	\$58,031

Table 3



Tuition and Fee Rate Increase Request

Fee name: Masters of Applied Economics
--

	Resident	Non-Resident
Current Rate (Annual)	N/A - New Program	N/A - New Program
Proposed Rate (Annual)	\$650 per SCH	\$650 per SCH
\$ Increase	N/A	N/A
% Increase	N/A	N/A

Description of who pays the fee: (<i>undergraduates, graduates, full-time, part-time, / what campus/what terms – fall, spring and summer?</i>):

Graduates enrolled in the new Masters of Applied Economics self sustaining program. This program is scheduled for Regent approval at the May 2021 meeting, and if approved, will enroll its first students Fall 2021. There is no differential between resident and non-resident tuition.

Justification for the increase / consequence for not increasing :

The rate is based on the assumptions in the new program budget. No consequence expected for not increasing the originally planned tuition rate.

Decision Support information: when was the last increase, 5-year rate history, peer comparisons, etc)

N/A - AY 2021-22 is the first year students will enroll in the program.

Alternatives Considered:

The rate was set based on our analysis of student demand for our degree. The rate is meant to be self-sustaining, but not too high, as we establish our new program. The rate is marginally higher than students are currently paying for the School of Economic Sciences' current M.S. degree. We expect the Master of Applied Economics (MAE) degree to be more marketable with its new cutting-edge courses.

Tuition and Fee Rate Increase Request

How have (or will) you communicate impacts of the rate increase to students? What was the feedback received?

AY 20-21 is the first year students will be enrolled, student feedback will be gathered if future rate increases are proposed.

Please Attach Any Supporting Documents

ACTION ITEM #2

Services and Activities Fee Rates for Academic Year 2021-2022 (Stacy Pearson/Mary Jo Gonzales)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Services and Activities (S&A) Fee Rate Changes for Academic Year 2021-2022

PROPOSED: That the WSU Board of Regents approve the academic year 2021-2022 S&A fee rates as recommended by the student led S&A Fee Committees representing each of the WSU campuses.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration
Mary Jo Gonzales, Vice President for Student Affairs

SUPPORTING INFORMATION: By law, the Board of Regents may increase Services and Activities (S&A) Fees annually by amounts that shall not exceed four percent. There is no such control on rate decreases.

All WSU campuses have a student led S&A Fee committee that makes a recommendation to the Board of Regents, through President Schulz, concerning the amount of any S&A fee rate change, as well as the allocations of S&A revenues to student groups. The campus committees may independently choose to recommend an increase or decrease in the S&A fee rate, and the rate can vary among campuses.

Each campus retains 100% of its own S&A fees and can choose a rate increase or decrease for the campus. The S&A Fees Committee on each campus is student led, with a majority of votes assigned to students from that campus. S&A fees are self-assessed and controlled locally.

The S&A rate recommendations by campus are listed below.

Campus	Current	Proposed	\$ Change	% Change
Everett	\$527	\$527	\$0	0%
Global Campus	\$415/20.75 Credit Hour	\$373/ \$18.65 Credit Hour	\$42/\$2.10 Credit Hour	-10%
Pullman	\$558	\$540	-\$18	-3.2%
Spokane	\$582	\$582	\$0	0%
Tri-Cities	\$512	\$512	\$0	0%
Vancouver	\$559	\$559	\$0	0%

ATTACHMENT: Attachment A - Services & Activities Fee Rate Support Documents



Office of the
President

MEMORANDUM

TO: Paul Pitre
Chancellor, WSU Everett

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Everett S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Everett S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of no changes to the Everett Campus S&A Fee rate; the rate will remain at \$527/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Kirk Schulz
 President, Washington State University

FROM: Paul Pitre
 Chancellor, WSU Everett



DATE: April 2, 2021

RE: WSU Everett Services and Activities Fees Recommendation

I have reviewed and support the WSU Everett Services and Activities Fees Committee FY21-22 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

I have also received and support the recommendation made by the WSU Everett S&A Fees Committee, by majority vote, to implement an S&A Fee increase of 0% effective fall 2021.

	Committee Allocation Recommendation	% of Allocation (based on estimated budget)
<i>ASWSUE</i>	\$15,000	.10429123%
<i>WSU Engineering Club</i>	\$21,000	.14600773%
<i>Society of Women Engineers (SWE)</i>	\$5,000	.03476374%
<i>Association for Computing Machinery (ACM)</i>	\$6,045.00	.04202936%
<i>Tutoring Services</i>	\$3,480	.02419556%

<i>Food Pantry</i>	\$4,000	.02781099%
<i>Student Ambassadors</i>	\$3,500	.02433462%
Total Allocation	\$58,025	.40343326%

Estimated Reserve (cumulative unallocated revenue) \$85,803

Estimated allocation FY22: \$143,828

Everett students pay: \$527/ year (\$26.35 /credit hour per semester)

Cc:

Committee Chair

MEMORANDUM

TO: Paul Pitre
 Chancellor, WSU Everett

FROM: Elisha Aguilera 
 Chair, WSU Everett Services and Activities Fees Committee

DATE: April 1, 2021

RE: WSU Everett Services and Activities Fees Recommendations

The Services and Activities Fees Committee met on March 30, 2021 to discuss and recommend budget allocations for academic year 2021-2022, following the established guidelines.

Groups that have an estimated carry forward or unspent S&A fee balances at the end of the academic year must request the use of that funding in subsequent years. These carry forward or unspent balances are considered by the S&A fee committee during their deliberations. The approval letters to requesting groups include specific amounts for the academic year and any carry forward balances. Approval of the carry forward balances has been noted as necessary by Internal Audit.

As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021, meeting.

The S&A Fees Committee, by unanimous vote, recommends an S&A Fee increase of (0%) effective fall 2022.

The WSU Everett S&A Fees Committee unanimously recommends the following budget allocations:

	Committee Allocation Recommendation	% of Allocation (based on estimated budget)
<i>ASWSUE</i>	\$15,000	.10429123%
<i>WSU Engineering Club</i>	\$21,000	.14600773%
<i>Society of Women Engineers (SWE)</i>	\$5,000	.03476374%
<i>Association for Computing Machinery (ACM)</i>	\$6,045.00	.04202936%
<i>Tutoring Services</i>	\$3,480	.02419556%
<i>Food Pantry</i>	\$4,000	.02781099%
<i>Student Ambassadors</i>	\$3,500	.02433462%

Total Allocation	\$58,025	.40343326%

Estimated Reserve (cumulative unallocated revenue) \$85,803

Estimated allocation FY22: \$143,828

Everett students pay: \$527/ year (\$26.35 /credit hour per semester)

cc: *Soobin Seo, Erin Armstrong, Kari Mikesell, Elisha Aguilera, Corbin Nelson, Phong Bach, Claire Jackson and Erin Reynolds*

MEMORANDUM

TO: Dave Cillay
Chancellor, WSU Global Campus

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Global Campus S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Global Campus S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of a 10% decrease to the Global Campus S&A Fee rate; the rate will decrease from \$20.75/credit hour to \$18.65/credit hour. This will change the annual rate from \$415 to \$373 for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office



Academic Outreach & Innovation

WASHINGTON STATE UNIVERSITY

MEMORANDUM

To: Kirk Schulz, Ph.D.
President, Washington State University

From: David Cillay, Ph.D.
Vice President, Academic Outreach and Innovation
Chancellor, WSU Global Campus

Date: March 31, 2021

RE: WSU Global Campus S&A Fees Recommendations for FY 2022

I have reviewed and support WSU Global Campus S&A Committee's FY 2022 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 6-7, 2021 meeting.

I have also received and support the recommendation by the committee, by majority vote, of a 10% decrease of the Global Campus S&A Fee rate. The new rate will be \$18.65/credit effective Fall 2021.

cc: Kate Colmenares, Michelle Dowler, Bethany Hackbarth, Mattie Jollie, Heather McKnight, Becky Manues, Gianna Mertz, Nolan Thomaswick, Leslie Thompson

MEMORANDUM

TO: Dave Cillay
Chancellor, WSU Global Campus
Vice President, Academic Outreach & Innovation

From: Nolan Thomaswick *Nolan Thomaswick*
Chair, WSU Global Services & Activities Fees Committee

Date: March 26, 2021

RE: WSU Global Services and Activities Fee Allocation (ASWSU Global Campus)

The WSU Global Services and Activities Fees Committee met on March 26, 2021 to discuss and recommend budget allocations for Fiscal Year 2022 following the established guidelines. As chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 6-7, 2021 meeting.

The committee voted to reduce the Global Campus S&A Fee rate by 10%. The new rate will be \$18.65/credit.

The committee also held a special vote to transfer of Global Campus S&A funds generated by Pullman students during Summer Sessions 2020 and 2021 for a total not to exceed \$670,468. This is in response the reduction in Pullman S&A funds earned during Summers 2020 and 2021 due to the number of sections moved to Global Campus because of the COVID pandemic.

WSU Global S&A Fees Committee recommends the following budget allocations:

WSU Global Campus Student Involvement & Support	\$ 820,772
Wellbeing Online	\$ 117,464
ASWSU Global Campus	\$ 471,600
Center for Civic Engagement	\$ 132,132
Pullman S&A Committee Account (Summer 2020)	\$ 335,234
Pullman S&A Committee Account (Summer 2021)- <i>up to, not to exceed</i>	<u>\$ 335,234</u>
Total	\$2,212,436

cc: Kate Colmenares, Michelle Dowler, Bethany Hackbarth, Mattie Jollie, Heather McKnight, Becky Manues, Gianna Mertz, Leslie Thompson

MEMORANDUM

TO: Jenn Johnson
Chair, WSU Pullman Services and Activities Fees Committee

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Pullman S&A Fees Recommendations for summer 2021 and AY 2021-22

I have reviewed and support the WSU Pullman S&A Committee's Summer 2021, and AY 2021- 22 budget allocation recommendations. I also support the recommendation of a 3.2% rate decrease to the WSU Pullman S&A Fee rate; the rate will change from \$558 to \$540 for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Kirk Schulz, President

FROM: Jennifer Johnson

Chair, WSU Pullman Services and Activities Fees Committee

DATE: April 5, 2021

SUBJECT: Services and Activities Fees – Fiscal Year 2021 – 2022 Recommendations

The WSU Pullman Services and Activities (S&A) Fees Committee met on March 31, 2021, to discuss and recommend summer and academic year 2021-2022 budget allocations in accordance with state and university guidelines.

Groups that have carry forward or unspent S&A Fee balances at the end of the academic year must request the use of that funding in subsequent years. These carry forward or unspent balances were considered by the S&A Fee Committee during their deliberations. Each group has been notified that all carry forward from the 2021-2022 academic year must be returned to the S&A fund; any group with a negative balance must use a non-S&A operational fund to cover any negative balance.

As Chair, I request your support of the Committee recommendations and your submittal of the budget allocations to the Board of Regents for approval at the May 2021 meeting.

The S&A Fees Committee, by unanimous vote recommends an \$18.00 dollar (3.2%) reduction to the S&A Fee rate; the rate to be collected is \$540 per year per full-time student.

The WSU Pullman S&A Fees Committee, by majority vote, recommends the following budget allocations:

Pullman S&A Fees Committee Recommended Allocations

S&A Groups Requesting Funding	Base Allocation (Academic & Summer)	Carry Forward Request	One-Time Request	Recommended Allocation
ASWSU - Administration/Executives	\$ 253,032	\$ -	\$ 35,000	\$ 288,032
ASWSU - Senate	120,500	-	-	120,500
ASWSU - Senate Programming	347,053	-	-	347,053
Athletics	-	-	300,000	300,000
Center for Civic Engagement	299,659	-	-	299,659
Children's Center	404,516	-	-	404,516
Coalition of Women Students	166,668	-	-	166,668
Compton Union Building (CUB)	1,468,808	-	-	1,468,808
Cougar Health Services	268,696	-	-	268,696
Cougar Marching Band	202,400	-	45,000	247,400
Disability Awareness (Access Center)	45,500	-	-	45,500
GPSA	514,304	-	-	514,304
Student Disability Transportation (CATS)	75,000	-	-	75,000
Student Entertainment Board (SEB)	403,396	-	30,000	433,396
Student Involvement	909,574	-	-	909,574
Student Media	230,216	-	-	230,216
Transit	513,000	-	-	513,000
UREC	1,445,400	-	-	1,445,400
TOTAL GROUP ALLOCATION	7,667,722	-	410,000	8,077,722
Long-Term Debt Payments	1,198,800	-	-	1,198,800
PULLMAN GRAND TOTAL	\$ 8,866,522	\$ -	\$ 410,000	\$ 9,276,522

MEMORANDUM

TO: Daryll DeWald
Chancellor, WSU Spokane

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Spokane S&A Fees Recommendations for AY 2021- 22

I have reviewed and support the WSU Spokane S&A Committee's AY 2021- 22 budget allocation recommendations. I also support the recommendation of no changes to the Spokane Campus S&A Fee rate; the rate will remain at \$582/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

TO: President Kirk Schultz
 PO BOX 641048
 Pullman, WA 99164-1048

FROM: Vice President & Chancellor Daryll De Wald
 Washington State University Health Sciences Spokane

DATE: April 5, 2021

RE: Spokane Campus S&A Fee Allocation Recommendations

Daryll De Wald
April 5, 2021

The Services and Activities Fee Committee met on March 29, 2021 to discuss and recommend budget allocations for summer 2021 and academic year 2021-2022, following the established guidelines. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting. In addition to expected S&A revenue, this year's committee has chosen to utilize reserve funds. There will be no rate change for the 2021-2022 year.

The WSU Health Sciences S&A Fee Committee recommends the following budget allocations: \$1,084,508.50

Group	Allocation
ASWSU Administration	\$ 104,408.50
ASWSU Programs	\$ 153,700.00
Student Entertainment Board	\$ 57,218.00
Fitness Center	\$ 37,400.00
Student Success Center	\$ 172,553.00
Yakima Student Affairs	\$ 51,090.00
Student Leadership & Involvement	\$ 49,771.00
Yakima SPA	\$ 14,525.00
Diversity Center	\$ 117,530.00
Community Engagement & Service	
Lrn	\$ 90,659.00
AINS Yakima	\$ 13,019.00
Campus Pantry	\$ 48,365.00
Student ELC	\$ 170,520.00
Intercollegiate Athletics	\$ 3,750.00

CC: Shantell Jackson, Laura Wintersteen, Gretchen Eaker, Jim Mohr, Mackenzie Strait, Sarah Peterson, Judy Vinh, Olivia Tung, Sara Druffel, Chris Szlenk, Grayson Aames

TO: Vice President & Chancellor Daryll DeWald
 Washington State University Health Sciences Spokane

FROM: Chris Szlenk
 Chair, Services and Activities Fee Committee

DATE: April 5, 2021

RE: Spokane Campus S&A Fee Allocation Recommendations

The Services and Activities Fee Committee met on March 29, 2021 to discuss and recommend budget allocations for summer 2021 and academic year 2021-2022, following the established guidelines. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting. In addition to expected S&A revenue, this year's committee has chosen to utilize reserve funds. There will be no rate change for the 2021-2022 year.

**The WSU Health Sciences S&A Fee Committee recommends the following budget allocations:
 \$1,084,508.50**

Group	Allocation
ASWSU Administration	\$ 104,408.50
ASWSU Programs	\$ 153,700.00
Student Entertainment Board	\$ 57,218.00
Fitness Center	\$ 37,400.00
Student Success Center	\$ 172,553.00
Yakima Student Affairs	\$ 51,090.00
Student Leadership & Involvement	\$ 49,771.00
Yakima SPA	\$ 14,525.00
Diversity Center	\$ 117,530.00
Community Engagement & Service Lrn	\$ 90,659.00
AINS Yakima	\$ 13,019.00
Campus Pantry	\$ 48,365.00
Student ELC	\$ 170,520.00
Intercollegiate Athletics	\$ 3,750.00

S&A Fee Committee Chair Signature: Chris Szlenk Date: 4/5/21

CC: Shantell Jackson, Laura Wintersteen, Gretchen Eaker, Jim Mohr, Mackenzie Strait, Sarah Peterson, Judy Vinh, Olivia Tung, Sara Druffel, Chris Szlenk, Grayson Aames

MEMORANDUM

TO: Sandra Haynes
Chancellor, WSU Tri-Cities

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Tri-Cities S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Tri-Cities S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of no changes to the Tri-Cities Campus S&A Fee rate; the rate will remain at \$512/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

Memorandum

Date: March 26, 2021

To: Kirk Schulz, President

From: Sandra Haynes, Chancellor



Cc: Robin Kovis, WSU Tri-Cities Services and Activities
Fee Committee Chair

Subject: WSU Tri-Cities Services and Activities Fees Recommendation

I have reviewed the Washington State University Tri-Cities Services and Activities Fees Committee FY 21-22 budget allocation recommendations. I support the students' recommendations. If you also approve, please proceed by forwarding your support to the Board of Regents for approval at the May 6, 2021 meeting.

I have also received and support the recommendations made by the Tri-Cities S&A Fees Committee, by majority vote, to not implement an S&A fee increase for academic year 2021/2022.

Please let me know if you have any questions or concerns. Thank you for your consideration of this request.

Encl: S&A Budget Allocation Recommendations

DATE: March 26, 2021
TO: Sandra Haynes, Ph.D., Chancellor
FROM: Robin Kovis, Services and Activities Fee Committee Chair
RE: Services and Activities Committee Fee Recommendation: 2021-2022

The Services and Activities (S&A) Fee Committee was asked to make a recommendation regarding allocations for academic year 2021-2022.

After a month-long submission window, requestor presentations, and a detailed assessment of the budget, the S&A Committee held 6 hours of deliberations to fully discuss impacts, and the committee voted to submit the following recommendation to your attention:

The Services and Activities Fee Committee recommends an S&A Fee increase of 0% for the 2021-2022 academic year.

Group	Total Requested	Allocated from Budget	Allocated from Reserves	Total Allocated
Salaries	\$306,715.86	\$306,715.86	-	\$306,715.86
Office of Student Engagement and Leadership (OSEL)	\$73,833.29	\$64,604.13	-	\$64,604.13
SEB	\$ 83,000.00	\$72,625.00	-	\$72,625.00
IT- CC	\$ 19,586.44	-	\$17,138.14	\$17,138.14
IT- DS	\$13,057.64	-	\$6,528.82	\$6,528.82
ASWSUTC	\$175,303.14	\$153,390.25	-	\$153,390.25
Club Funding	\$40,000	\$30,674.90	\$4,325.10	\$35,000
Counseling and Wellness Services	\$43,012.18	-	\$37,635.66	\$37,635.66
Career Services and MOSAIC	\$54,127.84	\$24,361.86	\$23,000.00	\$47,361.86
Campus Recreation	\$58,852.91	-	\$51,496.00	\$51,496.00
Totals	\$867,489.30	\$652,372.00	\$140,124.02	\$792,496.02

The S&A Committee chose to fund Counseling and Wellness Services and the Career Services portion of the Career and MOSAIC requests through reserves because the members of the committee believe these should be considered inherent functions of the university. With that, we believe that S&A and Tri-Cities administration should begin to explore the possibilities of funding these services outside of the S&A process. Ideally, this creates less of a fee burden on the students and ensures sustainable year-over-year funding for these necessary services. All other reserve allocations were made to ensure we did not allocate over budget.

Thank you,

Robin Kovis

Robin Kovis

S&A Committee Chair

MEMORANDUM

TO: Mel Netzhammer,
Chancellor, WSU Vancouver

FROM: Kirk H. Schulz
President



Date: April 6, 2021

Subject: WSU Vancouver S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Vancouver S&A Committee's AY 2021- 22 budget allocation recommendations. I also support the recommendation of no changes to the Vancouver Campus S&A Fee rate; the rate will remain at \$559/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Kirk Schulz
President, Washington State University

FROM: Mel Netzhammer, Chancellor



DATE: April 1, 2021

SUBJECT: Vancouver Services and Activities Fees Recommendation

I have reviewed and support the Vancouver Services and Activities Fees Committee FY2022 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

The Vancouver S&A Fees Committee has recommended no S&A Fee increase for the upcoming fiscal year.

Cc: Katya Farinsky
Chair, Services and Activities Fees Committee

Enc: Budget Allocation Recommendations

MEMORANDUM

TO: Mel Netzhammer
 Chancellor, Washington State University Vancouver

FROM: Katya Farinsky
 Chair, Services and Activities Fees Committee *KF*

DATE: March 24, 2021

RE: Services and Activities Fees Allocation

The Services and Activities Fees Committee met in February 2021 to discuss and recommend budget allocations for the Academic Year 2021-2022, following the established guidelines. As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

Based on the number of requests submitted and historical statistics, the S&A Fee Committee recommends that there be no increase to the S&A Fees.

The S&A Fee Committee recommends the following budget allocations:

Group	Allocation
American Democracy Project	\$4,220.00
ASWSUV	\$252,393.00
Athletics	\$1,500.00
Career Services	\$19,500.00
Child Development Program	\$55,000.00
Childcare Subsidy Program	\$10,000.00
CILA	\$200,000.00
Club Operating Budget	\$80,000.00
Cougar Food Pantry	\$60,560.00
CougPresence	\$6,145.00
Counseling Services	\$258,726.00
Facilities	\$2,500.00
Financial Literacy	\$6,374.00
Graduate Travel Grant Program	\$40,000.00
Health Services	\$140,037.00
KOUG Radio	\$35,737.00
New Student Programs	\$3,800.00
OSI	\$479,543.00
OSI Contingency	\$21,500.00
Public Safety	\$1,500.00

Salmon Creek Journal	\$42,244.00
Student Activities Board	\$116,063.00
Student Life Building	\$200,000.00
Student Media	\$25,871.00
Students Helping Students	\$23,500.00
Undergraduate Travel Grant	\$18,000.00
VanCougar Newsmagazine	\$84,808.00
Veterans Services	\$9,300.00
TOTAL ALLOCATIONS	\$2,198,821.00

cc: Domanic Thomas, Marisa Smith, Katya Farinsky, Armando Antonino, Seleny Calixto Luna, Sofia D'Ambrosio, Carol Fisher, Ashley Hoang, Sara Rauch

ACTION ITEM #3

Services and Activities Fee Committee Allocations for Summer 2021 and Academic Year 2021-2022 (Stacy Pearson/Mary Jo Gonzales)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Services and Activities Fee Committee Allocations for Summer 2021 and Academic Year 2021-2022

PROPOSED: That the Board of Regents approve the allocation of Services & Activities Fees for summer 2021 and academic year 2021-2022, as recommended by the Services and Activities Fee Committees representing each of the WSU campuses.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration
Mary Jo Gonzales, Vice President for Student Affairs

SUPPORTING INFORMATION: Services and Activities (S&A) fees are used to fund student activities, programs and student facilities. S&A fees are charged to all students registering at any WSU campus.

Each campus retains 100% of its own S&A fees and is able to recommend a rate increase or decrease. The S&A fee committee on each campus is student led, with a majority of votes assigned to students from that campus. S&A fees are self-assessed and controlled locally.

The following committee recommendations have been reviewed by President Schulz and are forwarded for approval by the Board of Regents. The recommendations are developed following the guidelines governing the establishment and funding of student programs set forth in RCW 28B.15.045.

ATTACHMENT: Attachment A: Services and Activities Fee Allocation Support Documents



Office of the
President

MEMORANDUM

TO: Paul Pitre
Chancellor, WSU Everett

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Everett S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Everett S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of no changes to the Everett Campus S&A Fee rate; the rate will remain at \$527/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Kirk Schulz
 President, Washington State University

FROM: Paul Pitre
 Chancellor, WSU Everett



DATE: April 2, 2021

RE: WSU Everett Services and Activities Fees Recommendation

I have reviewed and support the WSU Everett Services and Activities Fees Committee FY21-22 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

I have also received and support the recommendation made by the WSU Everett S&A Fees Committee, by majority vote, to implement an S&A Fee increase of 0% effective fall 2021.

	Committee Allocation Recommendation	% of Allocation (based on estimated budget)
<i>ASWSUE</i>	\$15,000	.10429123%
<i>WSU Engineering Club</i>	\$21,000	.14600773%
<i>Society of Women Engineers (SWE)</i>	\$5,000	.03476374%
<i>Association for Computing Machinery (ACM)</i>	\$6,045.00	.04202936%
<i>Tutoring Services</i>	\$3,480	.02419556%

<i>Food Pantry</i>	\$4,000	.02781099%
<i>Student Ambassadors</i>	\$3,500	.02433462%
Total Allocation	\$58,025	.40343326%

Estimated Reserve (cumulative unallocated revenue) \$85,803

Estimated allocation FY22: \$143,828

Everett students pay: \$527/ year (\$26.35 /credit hour per semester)

Cc:

Committee Chair

MEMORANDUM

TO: Paul Pitre
 Chancellor, WSU Everett

FROM: Elisha Aguilera 
 Chair, WSU Everett Services and Activities Fees Committee

DATE: April 1, 2021

RE: WSU Everett Services and Activities Fees Recommendations

The Services and Activities Fees Committee met on March 30, 2021 to discuss and recommend budget allocations for academic year 2021-2022, following the established guidelines.

Groups that have an estimated carry forward or unspent S&A fee balances at the end of the academic year must request the use of that funding in subsequent years. These carry forward or unspent balances are considered by the S&A fee committee during their deliberations. The approval letters to requesting groups include specific amounts for the academic year and any carry forward balances. Approval of the carry forward balances has been noted as necessary by Internal Audit.

As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021, meeting.

The S&A Fees Committee, by unanimous vote, recommends an S&A Fee increase of (0%) effective fall 2022.

The WSU Everett S&A Fees Committee unanimously recommends the following budget allocations:

	Committee Allocation Recommendation	% of Allocation (based on estimated budget)
<i>ASWSUE</i>	\$15,000	.10429123%
<i>WSU Engineering Club</i>	\$21,000	.14600773%
<i>Society of Women Engineers (SWE)</i>	\$5,000	.03476374%
<i>Association for Computing Machinery (ACM)</i>	\$6,045.00	.04202936%
<i>Tutoring Services</i>	\$3,480	.02419556%
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Total Allocation	\$58,025	.40343326%

Estimated Reserve (cumulative unallocated revenue) \$85,803

Estimated allocation FY22: \$143,828

Everett students pay: \$527/ year (\$26.35 /credit hour per semester)

cc: *Soobin Seo, Erin Armstrong, Kari Mikesell, Elisha Aguilera, Corbin Nelson, Phong Bach, Claire Jackson and Erin Reynolds*

MEMORANDUM

TO: Dave Cillay
Chancellor, WSU Global Campus

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Global Campus S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Global Campus S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of a 10% decrease to the Global Campus S&A Fee rate; the rate will decrease from \$20.75/credit hour to \$18.65/credit hour. This will change the annual rate from \$415 to \$373 for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office



Academic Outreach & Innovation

WASHINGTON STATE UNIVERSITY

MEMORANDUM

To: Kirk Schulz, Ph.D.
President, Washington State University

From: David Cillay, Ph.D.
Vice President, Academic Outreach and Innovation
Chancellor, WSU Global Campus

Date: March 31, 2021

RE: WSU Global Campus S&A Fees Recommendations for FY 2022

I have reviewed and support WSU Global Campus S&A Committee's FY 2022 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 6-7, 2021 meeting.

I have also received and support the recommendation by the committee, by majority vote, of a 10% decrease of the Global Campus S&A Fee rate. The new rate will be \$18.65/credit effective Fall 2021.

cc: Kate Colmenares, Michelle Dowler, Bethany Hackbarth, Mattie Jollie, Heather McKnight, Becky Manues, Gianna Mertz, Nolan Thomaswick, Leslie Thompson

MEMORANDUM

TO: Dave Cillay
Chancellor, WSU Global Campus
Vice President, Academic Outreach & Innovation

From: Nolan Thomaswick *Nolan Thomaswick*
Chair, WSU Global Services & Activities Fees Committee

Date: March 26, 2021

RE: WSU Global Services and Activities Fee Allocation (ASWSU Global Campus)

The WSU Global Services and Activities Fees Committee met on March 26, 2021 to discuss and recommend budget allocations for Fiscal Year 2022 following the established guidelines. As chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 6-7, 2021 meeting.

The committee voted to reduce the Global Campus S&A Fee rate by 10%. The new rate will be \$18.65/credit.

The committee also held a special vote to transfer of Global Campus S&A funds generated by Pullman students during Summer Sessions 2020 and 2021 for a total not to exceed \$670,468. This is in response the reduction in Pullman S&A funds earned during Summers 2020 and 2021 due to the number of sections moved to Global Campus because of the COVID pandemic.

WSU Global S&A Fees Committee recommends the following budget allocations:

WSU Global Campus Student Involvement & Support	\$ 820,772
Wellbeing Online	\$ 117,464
ASWSU Global Campus	\$ 471,600
Center for Civic Engagement	\$ 132,132
Pullman S&A Committee Account (Summer 2020)	\$ 335,234
Pullman S&A Committee Account (Summer 2021)- <i>up to, not to exceed</i>	<u>\$ 335,234</u>
Total	\$2,212,436

cc: Kate Colmenares, Michelle Dowler, Bethany Hackbarth, Mattie Jollie, Heather McKnight, Becky Manues, Gianna Mertz, Leslie Thompson

MEMORANDUM

TO: Jenn Johnson
Chair, WSU Pullman Services and Activities Fees Committee

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Pullman S&A Fees Recommendations for summer 2021 and AY 2021-22

I have reviewed and support the WSU Pullman S&A Committee's Summer 2021, and AY 2021- 22 budget allocation recommendations. I also support the recommendation of a 3.2% rate decrease to the WSU Pullman S&A Fee rate; the rate will change from \$558 to \$540 for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Kirk Schulz, President

FROM: Jennifer Johnson

Chair, WSU Pullman Services and Activities Fees Committee

DATE: April 5, 2021

SUBJECT: Services and Activities Fees – Fiscal Year 2021 – 2022 Recommendations

The WSU Pullman Services and Activities (S&A) Fees Committee met on March 31, 2021, to discuss and recommend summer and academic year 2021-2022 budget allocations in accordance with state and university guidelines.

Groups that have carry forward or unspent S&A Fee balances at the end of the academic year must request the use of that funding in subsequent years. These carry forward or unspent balances were considered by the S&A Fee Committee during their deliberations. Each group has been notified that all carry forward from the 2021-2022 academic year must be returned to the S&A fund; any group with a negative balance must use a non-S&A operational fund to cover any negative balance.

As Chair, I request your support of the Committee recommendations and your submittal of the budget allocations to the Board of Regents for approval at the May 2021 meeting.

The S&A Fees Committee, by unanimous vote recommends an \$18.00 dollar (3.2%) reduction to the S&A Fee rate; the rate to be collected is \$540 per year per full-time student.

The WSU Pullman S&A Fees Committee, by majority vote, recommends the following budget allocations:

Pullman S&A Fees Committee Recommended Allocations

S&A Groups Requesting Funding	Base Allocation (Academic & Summer)	Carry Forward Request	One-Time Request	Recommended Allocation
ASWSU - Administration/Executives	\$ 253,032	\$ -	\$ 35,000	\$ 288,032
ASWSU - Senate	120,500	-	-	120,500
ASWSU - Senate Programming	347,053	-	-	347,053
Athletics	-	-	300,000	300,000
Center for Civic Engagement	299,659	-	-	299,659
Children's Center	404,516	-	-	404,516
Coalition of Women Students	166,668	-	-	166,668
Compton Union Building (CUB)	1,468,808	-	-	1,468,808
Cougar Health Services	268,696	-	-	268,696
Cougar Marching Band	202,400	-	45,000	247,400
Disability Awareness (Access Center)	45,500	-	-	45,500
GPSA	514,304	-	-	514,304
Student Disability Transportation (CATS)	75,000	-	-	75,000
Student Entertainment Board (SEB)	403,396	-	30,000	433,396
Student Involvement	909,574	-	-	909,574
Student Media	230,216	-	-	230,216
Transit	513,000	-	-	513,000
UREC	1,445,400	-	-	1,445,400
TOTAL GROUP ALLOCATION	7,667,722	-	410,000	8,077,722
Long-Term Debt Payments	1,198,800	-	-	1,198,800
PULLMAN GRAND TOTAL	\$ 8,866,522	\$ -	\$ 410,000	\$ 9,276,522

MEMORANDUM

TO: Daryll DeWald
Chancellor, WSU Spokane

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Spokane S&A Fees Recommendations for AY 2021- 22

I have reviewed and support the WSU Spokane S&A Committee's AY 2021- 22 budget allocation recommendations. I also support the recommendation of no changes to the Spokane Campus S&A Fee rate; the rate will remain at \$582/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

TO: President Kirk Schultz
 PO BOX 641048
 Pullman, WA 99164-1048

FROM: Vice President & Chancellor Daryll De Wald
 Washington State University Health Sciences Spokane

DATE: April 5, 2021

RE: Spokane Campus S&A Fee Allocation Recommendations

Daryll De Wald
April 5, 2021

The Services and Activities Fee Committee met on March 29, 2021 to discuss and recommend budget allocations for summer 2021 and academic year 2021-2022, following the established guidelines. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting. In addition to expected S&A revenue, this year's committee has chosen to utilize reserve funds. There will be no rate change for the 2021-2022 year.

The WSU Health Sciences S&A Fee Committee recommends the following budget allocations: \$1,084,508.50

Group	Allocation
ASWSU Administration	\$ 104,408.50
ASWSU Programs	\$ 153,700.00
Student Entertainment Board	\$ 57,218.00
Fitness Center	\$ 37,400.00
Student Success Center	\$ 172,553.00
Yakima Student Affairs	\$ 51,090.00
Student Leadership & Involvement	\$ 49,771.00
Yakima SPA	\$ 14,525.00
Diversity Center	\$ 117,530.00
Community Engagement & Service	
Lrn	\$ 90,659.00
AINS Yakima	\$ 13,019.00
Campus Pantry	\$ 48,365.00
Student ELC	\$ 170,520.00
Intercollegiate Athletics	\$ 3,750.00

CC: Shantell Jackson, Laura Wintersteen, Gretchen Eaker, Jim Mohr, Mackenzie Strait, Sarah Peterson, Judy Vinh, Olivia Tung, Sara Druffel, Chris Szlenk, Grayson Aames

TO: Vice President & Chancellor Daryll DeWald
 Washington State University Health Sciences Spokane

FROM: Chris Szlenk
 Chair, Services and Activities Fee Committee

DATE: April 5, 2021

RE: Spokane Campus S&A Fee Allocation Recommendations

The Services and Activities Fee Committee met on March 29, 2021 to discuss and recommend budget allocations for summer 2021 and academic year 2021-2022, following the established guidelines. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting. In addition to expected S&A revenue, this year's committee has chosen to utilize reserve funds. There will be no rate change for the 2021-2022 year.

**The WSU Health Sciences S&A Fee Committee recommends the following budget allocations:
 \$1,084,508.50**

Group	Allocation
ASWSU Administration	\$ 104,408.50
ASWSU Programs	\$ 153,700.00
Student Entertainment Board	\$ 57,218.00
Fitness Center	\$ 37,400.00
Student Success Center	\$ 172,553.00
Yakima Student Affairs	\$ 51,090.00
Student Leadership & Involvement	\$ 49,771.00
Yakima SPA	\$ 14,525.00
Diversity Center	\$ 117,530.00
Community Engagement & Service Lrn	\$ 90,659.00
AINS Yakima	\$ 13,019.00
Campus Pantry	\$ 48,365.00
Student ELC	\$ 170,520.00
Intercollegiate Athletics	\$ 3,750.00

S&A Fee Committee Chair Signature: Chris Szlenk Date: 4/5/21

CC: Shantell Jackson, Laura Wintersteen, Gretchen Eaker, Jim Mohr, Mackenzie Strait, Sarah Peterson, Judy Vinh, Olivia Tung, Sara Druffel, Chris Szlenk, Grayson Aames

MEMORANDUM

TO: Sandra Haynes
Chancellor, WSU Tri-Cities

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Tri-Cities S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Tri-Cities S&A Committee's AY 2021-22 budget allocation recommendations. I also support the recommendation of no changes to the Tri-Cities Campus S&A Fee rate; the rate will remain at \$512/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

Memorandum

Date: March 26, 2021

To: Kirk Schulz, President

From: Sandra Haynes, Chancellor



Cc: Robin Kovis, WSU Tri-Cities Services and Activities
Fee Committee Chair

Subject: WSU Tri-Cities Services and Activities Fees Recommendation

I have reviewed the Washington State University Tri-Cities Services and Activities Fees Committee FY 21-22 budget allocation recommendations. I support the students' recommendations. If you also approve, please proceed by forwarding your support to the Board of Regents for approval at the May 6, 2021 meeting.

I have also received and support the recommendations made by the Tri-Cities S&A Fees Committee, by majority vote, to not implement an S&A fee increase for academic year 2021/2022.

Please let me know if you have any questions or concerns. Thank you for your consideration of this request.

Encl: S&A Budget Allocation Recommendations

DATE: March 26, 2021
TO: Sandra Haynes, Ph.D., Chancellor
FROM: Robin Kovis, Services and Activities Fee Committee Chair
RE: Services and Activities Committee Fee Recommendation: 2021-2022

The Services and Activities (S&A) Fee Committee was asked to make a recommendation regarding allocations for academic year 2021-2022.

After a month-long submission window, requestor presentations, and a detailed assessment of the budget, the S&A Committee held 6 hours of deliberations to fully discuss impacts, and the committee voted to submit the following recommendation to your attention:

The Services and Activities Fee Committee recommends an S&A Fee increase of 0% for the 2021-2022 academic year.

Group	Total Requested	Allocated from Budget	Allocated from Reserves	Total Allocated
Salaries	\$306,715.86	\$306,715.86	-	\$306,715.86
Office of Student Engagement and Leadership (OSEL)	\$73,833.29	\$64,604.13	-	\$64,604.13
SEB	\$ 83,000.00	\$72,625.00	-	\$72,625.00
IT- CC	\$ 19,586.44	-	\$17,138.14	\$17,138.14
IT- DS	\$13,057.64	-	\$6,528.82	\$6,528.82
ASWSUTC	\$175,303.14	\$153,390.25	-	\$153,390.25
Club Funding	\$40,000	\$30,674.90	\$4,325.10	\$35,000
Counseling and Wellness Services	\$43,012.18	-	\$37,635.66	\$37,635.66
Career Services and MOSAIC	\$54,127.84	\$24,361.86	\$23,000.00	\$47,361.86
Campus Recreation	\$58,852.91	-	\$51,496.00	\$51,496.00
Totals	\$867,489.30	\$652,372.00	\$140,124.02	\$792,496.02

The S&A Committee chose to fund Counseling and Wellness Services and the Career Services portion of the Career and MOSAIC requests through reserves because the members of the committee believe these should be considered inherent functions of the university. With that, we believe that S&A and Tri-Cities administration should begin to explore the possibilities of funding these services outside of the S&A process. Ideally, this creates less of a fee burden on the students and ensures sustainable year-over-year funding for these necessary services. All other reserve allocations were made to ensure we did not allocate over budget.

Thank you,

Robin Kovis

Robin Kovis

S&A Committee Chair

MEMORANDUM

TO: Mel Netzhammer,
Chancellor, WSU Vancouver

FROM: Kirk H. Schulz
President



Date: April 6, 2021

Subject: WSU Vancouver S&A Fees Recommendations for AY 2021-22

I have reviewed and support the WSU Vancouver S&A Committee's AY 2021- 22 budget allocation recommendations. I also support the recommendation of no changes to the Vancouver Campus S&A Fee rate; the rate will remain at \$559/year for Academic Year 2021-22.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Kirk Schulz
President, Washington State University

FROM: Mel Netzhammer, Chancellor



DATE: April 1, 2021

SUBJECT: Vancouver Services and Activities Fees Recommendation

I have reviewed and support the Vancouver Services and Activities Fees Committee FY2022 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

The Vancouver S&A Fees Committee has recommended no S&A Fee increase for the upcoming fiscal year.

Cc: Katya Farinsky
Chair, Services and Activities Fees Committee

Enc: Budget Allocation Recommendations

MEMORANDUM

TO: Mel Netzhammer
 Chancellor, Washington State University Vancouver

FROM: Katya Farinsky
 Chair, Services and Activities Fees Committee *KF*

DATE: March 24, 2021

RE: Services and Activities Fees Allocation

The Services and Activities Fees Committee met in February 2021 to discuss and recommend budget allocations for the Academic Year 2021-2022, following the established guidelines. As Chair, I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

Based on the number of requests submitted and historical statistics, the S&A Fee Committee recommends that there be no increase to the S&A Fees.

The S&A Fee Committee recommends the following budget allocations:

Group	Allocation
American Democracy Project	\$4,220.00
ASWSUV	\$252,393.00
Athletics	\$1,500.00
Career Services	\$19,500.00
Child Development Program	\$55,000.00
Childcare Subsidy Program	\$10,000.00
CILA	\$200,000.00
Club Operating Budget	\$80,000.00
Cougar Food Pantry	\$60,560.00
CougPresence	\$6,145.00
Counseling Services	\$258,726.00
Facilities	\$2,500.00
Financial Literacy	\$6,374.00
Graduate Travel Grant Program	\$40,000.00
Health Services	\$140,037.00
KOUG Radio	\$35,737.00
New Student Programs	\$3,800.00
OSI	\$479,543.00
OSI Contingency	\$21,500.00
Public Safety	\$1,500.00

Salmon Creek Journal	\$42,244.00
Student Activities Board	\$116,063.00
Student Life Building	\$200,000.00
Student Media	\$25,871.00
Students Helping Students	\$23,500.00
Undergraduate Travel Grant	\$18,000.00
VanCougar Newsmagazine	\$84,808.00
Veterans Services	\$9,300.00
TOTAL ALLOCATIONS	\$2,198,821.00

cc: Domanic Thomas, Marisa Smith, Katya Farinsky, Armando Antonino, Seleny Calixto Luna, Sofia D'Ambrosio, Carol Fisher, Ashley Hoang, Sara Rauch

ACTION ITEM #4

WSU Pullman, Cougs Against Hunger Student Food Pantry Fee (Stacy Pearson/Mary Jo Gonzales)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Pullman, Cougs Against Hunger Student Food Pantry Fee

PROPOSED: That the WSU Board of Regents approve a new mandatory fee of \$5 per semester (fall & spring) for full-time Pullman undergraduate students, beginning in the fall of 2021.

SUBMITTED BY: Stacy Pearson, CFO and Vice President, Finance and Administration
Mary-Jo Gonzales, Vice President for Student Affairs

SUPPORTING INFORMATION: Referendum 50-01 enacted by the ASWSU Pullman Senate states the desire to create a sustainable solution to the challenge of food insecurity on the WSU Pullman campus, and proposed a \$5 per semester mandatory fee for Pullman undergraduate students, for the purposes of staffing and stocking a food bank for WSU students.

The referendum called for a vote of the Pullman undergraduate student body which occurred on March 29th - March 31st. A total of 1,260 ballots were cast out of 16,191 eligible voters. Of the 1,260 ballots cast, 70.5% were in favor.

RCW 28B.15.610 grants authority for students to create or increase voluntary student fees for each academic year when passed by a majority vote of the student government or its equivalence, or referendum presented to the student body or such other process that has been adopted under RCW 28B.15.610.

Revenue generated by this fee will be used solely for the purpose of supporting the food bank located on the WSU Pullman Campus. The fee will be used to provide an operating budget for the food pantry to hire permanent staff, and maintain sustainable levels of food for distribution.

ATTACHMENT: Attachment A: Cougs Against Hunger Student Food Pantry Fee Supporting Documents

Board of Regents

WSU Pullman, Cougs Against Hunger Student Food Pantry Fee

Resolution #210507-632

WHEREAS, RCW 28B.15.610 grants authority to students to create or increase voluntary student fees for each academic year when passed by a majority vote of the student government or its equivalent, or referendum presented to the student body or such other process.

WHEREAS, ASWSU-Pullman and the undergraduate students at the Pullman campus, by referendum, have approved imposition of a food pantry fee of \$5 per semester beginning in fall 2021, and the WSU administration will work with student leaders to establish an Advisory Committee that will be responsible for (1) overseeing the use of funds; (2) major expenditures; and (3) tracking balances and carry forward amounts, if any, per the RCW cited above;

NOW, THEREFORE, be it resolved that the Board of Regents of Washington State University does hereby adopt Resolution 210507-632 to approve establishing a \$5 per semester (fall and spring) Food Pantry Fee for Pullman undergraduate students, beginning in the fall of 2021.

DATED this 7th day of May, 2021.

Chair, Board of Regents

Secretary, Board of Regents

Tuition and Fee Rate Increase Request

Fee name: WSU Pullman Cougs Against Hunger Student Food Pantry Fee

	Resident	Non-Resident
Current Rate (Annual)	New Fee	New Fee
Proposed Rate (Annual)	\$10 annually	\$10 annually
\$ Increase	New fee	New Fee
% Increase	New Fee	New Fee

Description of who pays the fee: *(undergraduates, graduates, full-time, part-time, / what campus/what terms – fall, spring and summer?):*

All undergraduate students enrolled at WSU Pullman will be assessed the fee.

Fall and Spring Semester:
Undergraduate students enrolled in ten (10) or more credits at WSU Pullman during the fall and spring semesters will be assessed a \$5 fee per semester. This fee will not be pro-rated for students enrolled in less than ten (10) credit hours.

Summer Session:
This fee will not be charged during the summer session.

Graduate Students will not be charged this fee. This fee was initiated by WSU Pullman ASWSU Senate and passed via undergraduate student election in March 2021.

Justification for the increase / consequence for not increasing :

WSU Basic Needs Assessment Taskforce assessed a need for increased funding for a permanent staff member to manage the WSU Pullman Food Pantry and to maintain food supply to support food-insecure students.

Currently, the food pantry relies on volunteering, grants, and donations from various community organizations and members. This causes an inconsistent supply of food and funds to properly operate.

This fee would provide the food pantry an operating budget to employ a permanent staff member to properly manage operations and supplies. This would allow food-insecure students a sustainable solution to this challenge. This would greatly enhance students’ sense of well-being. If not approved, the pantry will continue to operate with the support of volunteers and donations. This will make services provided inconsistent and students will remain food insecure.

Tuition and Fee Rate Increase Request

Decision Support information: when was the last increase, 5-year rate history, peer comparisons, etc)

This is a new fee. A stand-alone fee is preferable to other solutions because it provides a dedicated revenue stream to support the food pantry.

Alternatives Considered:

No other options were considered; it was determined that a mandatory fee provides a sustaining source of revenue to create a sustainable solution for food insecurity for students on the WSU Pullman campus.

How have (or will) you communicate impacts of the rate increase to students? What was the feedback received?

This action (referendum 50-01) was validated by 70.5% of the WSU Pullman voting undergraduate students on March 29-31 2021.

Please Attach Any Supporting Documents

E-Codes Turnout Bill 50-15 – With Amendments

ASWSU Referendum 50-01- Referendum Concerning the Creation of the Cougs Against Hunger Student Food Pantry

ASWSU Referendum 50-01 – Election Results

B 50-15
Amendatory Act of the ASWSU Bylaws:
Modification to Election Codes

**Associated Students of
Washington State University
Fiftieth Senate**

**Authored by:
Senator Christopher
Sponsored by:
Senator Shola-Dare**

**BE IT ENACTED BY THE FIFTIETH SENATE OF THE ASSOCIATED STUDENTS OF
WASHINGTON STATE UNIVERSITY**

Section 1

710.03 Ballot contents, procedure, and other regulations:

- A. A Ballot Proposal must be submitted to the Election Board Chair by the Chief Justice ten (10) school days prior to the election upon approval by the Judicial Board, or by the Pro Tempore five (5) school days prior to the election upon the approval of a Ballot Proposal brought back to the Senate;
 - 1. The filing of each Ballot Proposal initiated by the Senate must be accompanied with a list of the names of its authors and sponsors;
 - 2. The filing of each Ballot Proposal initiated by a petition must be accompanied with a list of signatures and student ID numbers of at least ten percent (10%) of ASWSU's membership.
- B. For a Ballot Proposal to be approved, it must receive a simple majority of at least fifty percent (50%) plus one (1) of the votes cast in the election;
- C. For a student fee initiative at least twenty percent (20%) of the total undergraduate population must participate in the election;
 - 1. In the case that the university has transitioned to an online learning environment there shall be a three percent (3%) voter turnout requirement for a student fee proposal to take effect if it passes.
- D. When voting on the Ballot Proposal, the default answer shall be the option that equates to no change;
- E. Total expenditures campaigning in support of each position of a Ballot Proposal, paid for with internal or external funding, shall not exceed thirty percent (30%) of in-state undergraduate cost of attendance.
 - 1. All expenditures made by a group must be reported to the Election Board and accompanied by an itemized report. Reporting and evaluation procedures shall be followed as stipulated for general campaigning.

Section 2 This bill shall take effect upon ratification.

Referendum 50-01
Referendum Concerning the Creation of the Cougs Against Hunger Student Food Pantry Fee

**Associated Students of
Washington State University**

Fiftieth Senate

**Authored by:
Senator Christopher
Senator Shola-Dare
Sponsored by:
Senator Slater**

**BE IT ENACTED BY THE FIFTIETH SENATE OF THE ASSOCIATED
STUDENTS OF WASHINGTON STATE UNIVERSITY**

Section 1: Referendum

The Washington State University (WSU) Office for Access and Opportunity, Women*s Center, Center for Civic Engagement (CCE), and Office of the Dean of Students have partnered to coordinate a food pantry for students here at WSU Pullman.

With the onset of the COVID-19 pandemic, students and their families have been facing financial uncertainty that has contributed to food and housing insecurity. WSU’s food pantry has seen an increase in use by WSU Pullman students since the beginning of the COVID-19 pandemic in March 2020.

Currently, the food pantry relies solely on volunteering, grants, and donations from the Community Action Center, CCE organized food drives, Second Harvest, Moscow Co-op, and Whitman County community members.

This alone is not enough to sustain the supply of food needed to support students facing food insecurity.

According to reports by the WSU Basic Needs Assessment Taskforce, there needs to be an increase in funding for hiring a staff member to manage the food pantry at WSU Pullman.

According to the WSU CCE, 52.3% of Pullman residents live below the federal poverty line; 78.5% of college-aged men and 81.5% of college-aged women in Pullman live in poverty.

First generation students make up nearly 40% of the student population at WSU and according to the Postsecondary National Policy Institute (PNPI), first-

generation students come from families with lower income on average and more unmet financial need compared to their peers with parents who attended college.

According to the U.S. Government Accountability Office (GAO), having a low income is consistently a key factor for food insecurity.

The proposed semesterly fee of \$5 would give the WSU food pantry an operating budget to hire a staff member and ensure the pantry is stocked for students in need.

As an accessible food source, the WSU food pantry will be able to consistently provide support to WSU students facing food insecurity.

The purpose of this referendum is to create a sustainable solution to the challenge of food insecurity on the WSU Pullman campus through the hiring of a staff member and providing adequate funding to keep the food pantry running.

Referendum Question:

This ballot initiative, if approved, would create a \$5 fee per semester to generate funding for a fully operational food bank. The funding would go toward staffing and stocking the food bank for WSU students. Do you support this fee proposal?

- Yes
- No

Approved by Finance
Committee 2/15/2021

Section 2:

Upon passage this referendum will go to the undergraduate student body for a vote in the ASWSU Spring 2021 General Election. If approved by the qualified voters of this Association, the new fees would be presented to the Board of Regents of Washington State University for implementation beginning the 2021-2022 academic year.

Referendum 50-01: Referendum Concerning the Creation of the Cougs Against Hunger Student Food Pantry Fee March 29, 2021 - March 31, 2021

Election's summary

Submitted 1260 ballots out of 16191 eligible voters. Voter Turnout: 7.8%.

Yes (Selected)	888	70.5%
No (Selected)	367	29.1%
Blank	5	0.4%

ACTION ITEM #5

WSU Pullman, Undergraduate Technology Fee Committee Allocations for Academic Year 2021-2022 (Stacy Pearson)

May 7, 2020

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Pullman Undergraduate Student Technology Fee Committee Allocations for Academic Year 2021-2022.

PROPOSED: That the WSU Board of Regents approve the Academic Year 2021-2022 allocations as recommended by the Pullman Undergraduate Student Technology Fee Committee.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration

SUPPORTING INFORMATION: During the 2015 Spring Semester, the ASWSU-Pullman Senate approved a \$20/semester student technology fee for undergraduate students, effective beginning with the 2015 Fall Semester. This fee is authorized by RCW 28B.15.051, which states that the revenue generated by the technology fee "shall be used exclusively for technology resources for general student use."

The Pullman Undergraduate Student Technology Fee Committee has recommended the following allocations:

PROJECT SPONSOR	REQUEST TITLE	APPROVED AMT
Academic Outreach & Innovation	Creative Corridor Projects	\$168,295
Academic Success and Career Center	Virtual Career Expo	\$7,000
Center for Civic Engagement	Community Engagement Software	\$10,000
CougPrints	Student Printing Plan	\$159,325
CUB	CUB Lair Collaboration Spaces	\$2,500
Enrollment Management & International Programs	AI Powered Digital Content Search	\$9,188
International Programs/ International Students' Council	Virtual Desktop Infrastructure	\$13,716
Physics and Astronomy Department	Technology Supported Interactive Physics Demonstrations	\$6,564
School of the Environment	Virtual Forestry	\$25,000
The FIZ - Our Makerspace	Expanding Welding and Electrical Capabilities to All	\$8,500
VCEA	Carpenter Hall Ubiquitous Wireless	\$108,772
VCEA	Wegner Hall Ubiquitous Wireless	\$29,502
WSU Librarians	4 Replacement Mac Workstations	\$13,900
	TOTAL	\$562,262

ATTACHMENT: Attachment A - WSU Pullman Undergraduate Student Technology Fee Allocation Support Documents



Office of the
President

MEMORANDUM

TO: Kathryn Carstens
Chair, WSU Pullman Undergraduate Technology Fee Committee

FROM: Kirk H. Schulz 
President

Date: April 6, 2021

Subject: WSU Pullman Undergraduate Student Technology Fee Recommendations for
AY 2021- 22

I have reviewed and support the WSU Pullman Undergraduate Student Technology Fee AY 2021-22 budget allocation recommendations, as approved by the ASWSU-Pullman Senate on March 10, 2021.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Kirk Schulz, President

FROM: Kathryn Carstens
Chair, WSU Pullman Technology Fee Committee *KCarstens*

Date: March 22, 2021

Subject: Student Technology Fee – Fiscal Year 2022 Recommendations

The ASWSU-Pullman Senate met on March 10, 2021 to review the allocation recommendations for academic year 2021-2022 from the Student Technology Fee Committee. The recommendations were approved by a unanimous vote of 9-0-0.

We request your support of the following allocation recommendations and submittal to the Board of Regents for approval at the May 2021 meeting.

PROJECT SPONSOR	REQUEST TITLE	REQUEST AMT	APPROVED AMT
Academic Outreach & Innovation	Creative Corridor Projects	\$187,295	\$168,295
Academic Success and Career Center	Virtual Career Expo	\$7,000	\$7,000
Center for Civic Engagement	Community Engagement Software	\$10,000	\$10,000
CougPrints	Student Printing Plan	\$159,325	\$159,325
CUB	CUB Lair Collaboration Spaces	\$2,500	\$2,500
Enrollment Management & International Programs	AI Powered Digital Content Search	\$9,188	\$9,188
International Programs/ International Students' Council	Virtual Desktop Infrastructure	\$13,716	\$13,716
Office of Academic Engagement	College Affordability Programs Computer Software Funding	\$20,000	\$0
Physics and Astronomy Department	Technology Supported Interactive Physics Demonstrations	\$6,564	\$6,564
School of the Environment	Virtual Forestry	\$25,000	\$25,000
The FIZ - Our Makerspace	Expanding Welding and Electronical Capabilities to All	\$8,500	\$8,500
VCEA	Carpenter Hall Ubiquitous Wireless	\$108,772	\$108,772
VCEA	Wegner Hall Ubiquitous Wireless	\$29,502	\$29,502
WSU Librarians	4 Replacement Mac Workstations	\$12,569	\$13,900
	TOTAL	\$599,931	\$562,262

ACTION ITEM #6

WSU Vancouver, Technology Fee Committee Allocations for Academic Year 2021-2022 (Stacy Pearson)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: WSU Vancouver Student Technology Fee Committee Allocations for Academic Year 2021-2022.

PROPOSED: That the WSU Board of Regents approve the Academic Year 2021-2022 allocations as recommended by the Vancouver Student Technology Fee Committee

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration

SUPPORTING INFORMATION:

During the 2017 Spring Semester, the ASWSU-Vancouver Senate approved a \$20/semester student technology fee for undergraduate and graduate students effective beginning with the Fall Semester 2017. This fee is authorized by RCW 28B.15.051, which states that the revenue generated by the technology fee "shall be used exclusively for technology resources for general student use."

The Vancouver Student Technology Fee Committee has recommended the following allocations:

Project	Allocation
Wi-Fi Improvements	\$14,508
Loaner Laptops	\$29,095
Virtual Students Computer (AWS)	\$44,024
Printing Credit	\$10,000
Wi-Fi Hotspots	\$4,800
Processing Fees	\$300
Total	\$102,727

ATTACHMENT: Attachment A – Vancouver Student Technology Fee Allocation Support Documents



Office of the
President

MEMORANDUM

TO: Mel Netzhammer,
Chancellor, WSU Vancouver

FROM: Kirk H. Schulz
President

A handwritten signature in black ink, appearing to read "Kirk", written over the printed name "Kirk H. Schulz".

Date: April 6, 2021

Subject: WSU Vancouver Student Technology Fee Recommendations for AY 2021- 22

I have reviewed and support the WSU Vancouver Student Technology Fee AY 2021- 22 budget allocation recommendations, as approved by the ASWSU-Vancouver Senate on February 26, 2021.

I will submit the Committee's recommendations to the Board of Regents for approval at their May 2021 meeting.

Thank for your service and leadership on this committee.

cc: Budget Office

MEMORANDUM

TO: Kirk Schulz
President, Washington State University

FROM: Mel Netzhammer, Chancellor



DATE: April 1, 2021

SUBJECT: Vancouver Student Technology Fee Committee Recommendation

I have reviewed and support the Vancouver Student Technology Fee Committee FY2022 budget allocation recommendations. I request your support of the committee recommendations and your submittal of the budget to the Board of Regents for approval at the May 2021 meeting.

The Vancouver Student Technology Fee Committee has recommended to allocate \$102,727.00 including:

- Wi-Fi Improvements, \$14,508.00
- Loaner Laptops, \$29,095.00
- Virtual Student Computing (AWS), \$44,024
- Printing Credit, \$10,000.00
- Wi-Fi Hotspots, \$4,800.00

TO: Mel Netzhammer, WSU Vancouver Chancellor

FROM: Armando D. Antonino, ASWSUV President & Student Tech Fee Chair

DATE: March 9, 2020

SUBJECT: Student Technology Fee Allocations –FY22

The ASWSUV Senate met on February 26th, 2021, to review the allocation recommendations for FY22 from the Student Technology Fee Committee. The recommendations were approved unanimously, by a vote of 10-0.

Per the discussions of the Technology Fee Committee, the Senate has approved the recommendations to allocate **\$102,727.00** of the Student Technology funds, including:

- **Wi-Fi Improvements, \$14,508.00**
 - This project would expand Wi-Fi to Gray 1, Green 3 and Red 3 parking lots. In addition, this proposal is for the maintenance and licensing of Wi-Fi controls previously funded.
- **Loaner Laptops, \$29,095.00**
 - Provides an additional 16 laptops (1 MacBook, 15 PC's) for students to check out, this amount will meet the average weekly usage of this program of about 50 laptops per week.
- **Virtual Student Computing (AWS), \$44,024**
 - In 2020, WSU began to transition from Apporto to AWS AppStream throughout the Fall to be available at the beginning of the Spring 2021 term. This online, web-based software supplements the on-campus open computer labs to allow Vancouver students access to applications 24/7, from anywhere as long as the student has a device with internet access.
- **Printing Credit, \$10,000.00**
 - This would provide \$2.00 of free printing to each enrolled student each semester. In addition, this program is designed so unused funds stay in the Technology Fee Program.
- **Wi-Fi Hotspots, \$4,800.00**
 - This request is to add loaner hotspots to student equipment loaned via the WSU Vancouver Library to fill-in availability gaps and shorten delivery/pickup times for the broader WSU loaner hotspot program.
- **Processing Fees, \$300.00**

During this complex year we saw just how important technology was and the needs our students have when it comes to technology. With the Student Tech Fee, we are in a position at WSUV, to continue to support students in their technological needs. Additionally, the committee also voted to maintain the fee amount at its current rate of \$20 per semester per full-time enrolled student. It is for these reasons we ask for your support of our recommendations and that you submit them to the President of WSU and the Board of Regents for approval at the May 2021 meeting.

I am happy to answer any questions or concerns regarding the recommended amounts.

Sincerely, Armando Antonino

ACTION ITEM #7

WSU Pullman, Proposed Changes to Parking System Rates and Fines (Stacy Pearson/Bill Gardner/John Shaheen)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Proposed Changes to WSU Pullman Parking System Rates and Fines

PROPOSED: That the WSU Board of Regents adopt proposed changes to parking rates and fines effective July 1, 2021 on the Pullman campus. (See Attachment A)

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration

**SUPPORTING
INFORMATION:**

This proposal was presented as a Future Action Item at the March 2020 BOR meeting; however, the subsequent action in May 2020 was deferred due to COVID-19.

Pursuant to resolution at their meeting of March 12, 2004, the Board of Regents delegated authority to the President, or designee, commencing with FY 2008, to approve (a) annual increases in parking rates and fines that do not exceed the U.S. Department of Labor Consumer Price Index (Western); and (b) annual increases in hourly rates that do not exceed \$.05 per hour per year. Increases larger than the defined maximums require additional Board of Regents approval.

WSU Pullman proposes a rate increase that exceeds the maximum as stated above. The proposal includes an average increase of 10% across annual parking permit types; an increase in daily permits; an increase in hourly parking; and increases to a select number of parking violation fines. These increases, and likely similar increases over the next few years, are necessary to continue the cycle of facility maintenance projects recently delayed by COVID19-related funding shortages but needed to ensure safety and serviceability of the facilities.

The WSU Pullman campus parking system is comprised of four multi-level parking garages with elevators. Each garage is located

below a building. There are also 123 paved surface parking locations. Estimated 10-year maintenance costs include \$4.5M for garages, \$5.5M for parking lots, and \$4.1M for garage elevators. The attached 10-year schedule of capital deferred maintenance provides a list of the projects that need to be completed (See Attachment E).

Transportation Services is a self-supported auxiliary unit that does not receive federal, state, grant or tuition funding. Revenue for operations, maintenance, and capital projects and any associated debt service is derived solely from parking fees and fines paid by the users.

Departmental staff collaborate with the 15-member University Parking and Transportation Task Force (Task Force). The Task Force is an advisory body that was established in 2001 to provide a campus-wide perspective and broad representation regarding parking and transportation issues, including rates. The Task Force meets monthly and members represent various stakeholder groups, including ASWSU, RHA, GPSA, faculty, administrative and facilities staff, and represented civil service employees. The Task Force reviewed detailed financial and facilities information over the Fall 2019 semester, and at their February 26, 2020 meeting expressed support for the proposal to be advanced for further executive review and approval. The proposed increases were publicized and the campus community was invited to provide comments. The proposal was published in the various local media and sent by email to approximately 6,800 permit holders. As a result of the opportunity for comment, Transportation Services received 109 comments which were reviewed by the Task Force prior to the February 2020 meeting (See Attachment D).

Parking permit rates were last increased by 3.1% (the CPI) effective July 1, 2019. Prior to that time, the last parking permit rate increase was 2015/16, an increase of 1.9%. Hourly parking rates have not been increased since July 1, 2011. See Attachment B for historical parking permit fees. Additionally, select parking zone changes affected the cost to certain permit holders effective July 1, 2017. See Attachment C for a peer comparison of parking rates.

Select increases in fines for parking violations are proposed to ensure the costs of compliance and collection activities are offset by fine revenue, rather than being subsidized by the parking patrons, and to help ensure that fines retain their deterrent value. The former is determined through cost accounting measures, and the

latter through peer comparisons of similar parking violations and their associated fines. Current fine levels have not changed since July 1, 2011.

ATTACHMENTS: Attachment A: Parking Rate and Fine Proposal
Attachment B: Historical parking permit fees
Attachment C: Peer Comparison of parking rates
Attachment D: Task Force Minutes from February 26, 2020
Attachment E: Capital Deferred Maintenance

2021/2022 Rate Proposal
Effective July 1, 2021

Permit Type	Current Rate	Proposed Rate	Monthly Increase	Annual Increase
Orange	\$676	\$776	\$8.33	\$100
Green	\$502	\$552	\$4.17	\$50
Crimson	\$342	\$382	\$3.33	\$40
Yellow	\$308	\$328	\$1.67	\$20
Red	\$239	\$254	\$1.25	\$15
Gray	\$239	\$259	\$1.67	\$20
College Hill	\$342	\$382	\$3.33	\$40
Blue	\$130	\$145	\$1.25	\$15
Commercial	\$993	\$1,093	\$8.33	\$100
Motorcycle	\$79	\$88	\$0.75	\$9

Daily Parking Rates

Permit Type	Current Rate	Proposed Rate	Increase
Orange	\$10.57	\$12.00	\$1.43
Green	\$7.16	\$8.00	\$0.84
Crimson	\$7.16	\$8.00	\$0.84
Yellow	\$3.74	\$5.00	\$1.26
Red	\$2.05	\$3.00	\$0.95
Gray	\$5.78	\$6.00	\$0.22
Blue	\$1.35	\$2.00	\$0.65
Commercial	\$14.31	\$20.00	\$5.69
Motorcycle	\$1.00	\$2.00	\$1.00
Day Permit	\$10.57	\$12.00	\$1.43

Hourly Parking Rates

Locations	Current Rate	Proposed Rate	Increase
Garage Peak - Hourly	\$2.00	\$2.50	\$0.50
Meters - Hourly Rate	\$1.75	\$2.25	\$0.50
Garage NonPeak - Flat Rate	\$3.00	\$4.00	\$1.00

Parking Fines

Violation Type	Current Fine Amount	Proposed Fine Amount	Increase
Meter Violation	\$20	\$25	\$5
OVERTIME IN A TIMED ZONE	\$20	\$25	\$5
IMPROPER DISPLAY	\$15	\$25	\$10
NO PARKING PERMIT	\$50	\$60	\$10
NO PERMIT FOR THIS AREA	\$40	\$50	\$10
NO PARKING ZONE	\$40	\$60	\$20
NONPAYMENT IN PAY LOT	\$25	\$60	\$35
IMPROPER PARKING	\$30	\$30	N/A
STOLEN/LOST PERMIT	\$400	\$400	N/A
BLOCKING TRAFFIC	\$150	\$150	N/A
* DISABILITY PARKING ZONE	\$450	\$450	N/A
FIRE ZONE	\$150	\$150	N/A
RESERVED AREA	\$150	\$150	N/A
ILLEGAL USE OF PERMIT	\$150	\$150	N/A
MISCELLANEOUS	\$30	\$30	N/A
NO MALL SERVICE PERMIT	\$150	\$150	N/A
NO SERVICE PERMIT	\$75	\$75	N/A
* EV CHARGING STATION	\$124	\$124	N/A
WHEEL LOCK	\$150	\$150	N/A
STORAGE FEE	\$30	\$30	N/A

*Fine established by the Revised Code of Washington.

Annual Parking Permit Rate History

Permit Type	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5-Year \$ Change	5-Year % Change
ORANGE	\$ 656.07	\$ 656.07	\$ 656.07	\$ 676.41	\$ 676.41	\$ 20.34	3.10%
GREEN	486.62	486.62	486.62	501.69	501.69	\$ 15.07	3.10%
CRIMSON	331.86	331.86	331.86	342.15	342.15	\$ 10.29	3.10%
YELLOW	298.61	298.61	298.61	307.87	307.87	\$ 9.26	3.10%
RED	231.47	231.47	231.47	238.66	238.66	\$ 7.19	3.10%
GRAY	231.47	231.47	231.47	238.66	238.66	\$ 7.19	3.10%
COLLEGE HILL	331.86	331.86	331.86	342.15	342.15	\$ 10.29	3.10%
BLUE	125.64	125.64	125.64	129.53	129.53	\$ 3.89	3.09%
COMMERCIAL	963.00	963.00	963.00	992.85	992.85	\$ 29.85	3.10%
MOPED	76.73	76.73	76.73	79.11	79.11	\$ 2.38	3.10%
MOTORCYCLE	76.73	76.73	76.73	79.11	79.11	\$ 2.38	3.10%

Daily Parking Permit Rate History

Permit Type	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5-Year \$ Change	5-Year % Change
ORANGE/DAY	\$ 10.25	\$ 10.25	\$ 10.25	\$ 10.57	\$ 10.57	\$ 0.32	3.14%
GREEN	6.94	6.94	6.94	7.16	7.16	\$ 0.22	3.18%
CRIMSON	6.94	6.94	6.94	7.16	7.16	\$ 0.22	3.18%
YELLOW	3.63	3.63	3.63	3.74	3.74	\$ 0.11	3.03%
RED	1.98	1.98	1.98	2.05	2.05	\$ 0.07	3.54%
GRAY	5.61	5.61	5.61	5.78	5.78	\$ 0.17	3.03%
BLUE	1.31	1.31	1.31	1.35	1.35	\$ 0.04	2.97%
COMMERCIAL	13.89	13.89	13.89	14.31	14.31	\$ 0.42	3.01%
MOPED	0.98	0.98	0.98	1.00	1.00	\$ 0.02	2.02%
MOTORCYCLE	0.98	0.98	0.98	1.00	1.00	\$ 0.02	2.02%

Hourly Parking Rate History

Location	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	5-Year \$ Change	5-Year % Change
Library Garage	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$0.00	0.00%
Smith Ctr Garage	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
Meters	1.75	1.75	1.75	1.75	1.75	0.00	0.00%

Attachment C

Peer Comparison Annual Rates: High, Mid, Low

Apr-20

Peer Institutions	Annual rate - High
Oklahoma State	\$ 2,461
Minnesota - Twin Cities	\$ 1,638
Florida	\$ 1,434
Wisconsin - Madison	\$ 1,310
Ohio State	\$ 1,100
Texas A&M	\$ 811
Cornell	\$ 806
Iowa	\$ 781
WSU (Proposed)	\$ 776
Louisiana State	\$ 750
Illinois - Champaign/Urbana	\$ 745
UC Davis	\$ 720
Tennessee	\$ 678
WSU (Current)	\$ 676
Colorado State	\$ 618
Kansas State	\$ 600
Michigan State	\$ 534
North Carolina State	\$ 528
Georgia	\$ 480
Mississippi State	\$ 467
Virginia Tech	\$ 450
Missouri - Columbia	\$ 372
Purdue	\$ 250
Auburn	\$ 180

Regional Institutions	Annual Rate - High
Washington	\$ 2,016
Oregon	\$ 1,092
Montana State-Bozeman	\$ 840
WSU (Proposed)	\$ 776
WSU (Current)	\$ 676
WSU Spokane	\$ 542
Oregon State	\$ 522
Boise State	\$ 444
Western Washington	\$ 402
Eastern Washington	\$ 400
University of Idaho	\$ 352
WSU Vancouver	\$ 285
Central Washington	\$ 247
Montana	\$ 241

Peer Institutions	Annual Rate - Mid
Oklahoma State	\$ 975
Wisconsin - Madison	\$ 916
Minnesota - Twin Cities	\$ 813
Illinois - Champaign/Urbana	\$ 660
Texas A&M	\$ 619
Iowa	\$ 617
UC Davis	\$ 600
Cornell	\$ 575
Colorado State	\$ 569
Ohio State	\$ 567
Florida	\$ 540
Louisiana State	\$ 500
North Carolina State	\$ 450
Michigan State	\$ 400
Mississippi State	\$ 378
Georgia	\$ 360
Virginia Tech	\$ 360
Tennessee	\$ 360
WSU (Proposed)	\$ 328
WSU (Current)	\$ 308
Missouri - Columbia	\$ 231
Kansas State	\$ 205
Purdue	\$ 150
Auburn	\$ 120

Regional Institutions	Annual Rate - Mid
Washington	\$ 1,620
Montana State-Bozeman	\$ 540
Oregon	\$ 456
WSU Spokane	\$ 395
Oregon State	\$ 351
Western Washington	\$ 350
WSU (Proposed)	\$ 328
WSU (Current)	\$ 308
Eastern Washington	\$ 300
Boise State	\$ 204
WSU Vancouver	\$ 203
University of Idaho	\$ 172
Montana	N/A
Central Washington	N/A

Peer Institutions	Annual Rate - Low
Oklahoma State	\$ 825
Minnesota - Twin Cities	\$ 420
UC Davis	\$ 360
Cornell	\$ 360
Iowa	\$ 340
Texas A&M	\$ 319
Virginia Tech	\$ 315
Colorado State	\$ 266
Georgia	\$ 240
Tennessee	\$ 240
Florida	\$ 204
Missouri - Columbia	\$ 198
Mississippi State	\$ 180
Kansas State	\$ 155
North Carolina State	\$ 150
WSU (Proposed)	\$ 145
Ohio State	\$ 135
WSU (Current)	\$ 130
Illinois - Champaign/Urbana	\$ 120
Purdue	\$ 100
Michigan State	\$ 98
Auburn	\$ 80
Louisiana State	\$ 60
Wisconsin - Madison	N/A

Regional Institutions	Annual Rate - Low
Oregon	\$ 396
Eastern Washington	\$ 200
Boise State	\$ 176
Western Washington	\$ 175
WSU Vancouver	\$ 161
WSU (Proposed)	\$ 145
WSU (Current)	\$ 140
Montana	\$ 121
Oregon State	\$ 108
Montana State-Bozeman	\$ 80
University of Idaho	\$ 70
Washington	N/A
WSU Spokane	N/A
Central Washington	N/A

Peer Comparison Daily Rates: High, Mid, Low

Apr-20

Peer Institutions	Daily Rate - High
Iowa	\$ 20.00
Minnesota - Twin Cities	\$ 15.00
Wisconsin - Madison	\$ 15.00
North Carolina State	\$ 15.00
Illinois - Champaign/Urbana	\$ 14.00
Colorado State	\$ 13.00
Kansas State	\$ 12.00
WSU (Proposed)	\$ 12.00
WSU (Current)	\$ 10.57
UC Davis	\$ 10.00
Cornell	\$ 10.00
Georgia	\$ 10.00
Michigan State	\$ 10.00
Ohio State	\$ 8.75
Virginia Tech	\$ 6.00
Florida	\$ 5.00
Purdue	\$ 5.00
Louisiana State	\$ 5.00
Texas A&M	\$ 5.00
Missouri - Columbia	\$ 5.00
Tennessee	\$ 4.00
Mississippi State	\$ 4.00
Oklahoma State	\$ 3.00
Auburn	N/A

Regional Institutions	Daily Rate - High
Washington	\$ 17.00
Oregon	\$ 12.00
Oregon State	\$ 12.00
WSU (Proposed)	\$ 12.00
WSU (Current)	\$ 10.57
Western Washington	\$ 10.00
WSU Spokane	\$ 7.00
Central Washington	\$ 6.00
Montana State-Bozeman	\$ 5.00
Eastern Washington	\$ 5.00
WSU Vancouver	\$ 5.00
Montana	\$ 3.50
University of Idaho	\$ 3.00
Boise State	N/A

Peer Institutions	Daily Rate - Mid
Colorado State	\$ 8.00
Cornell	\$ 6.00
Georgia	\$ 5.00
WSU (Proposed)	\$ 5.00
WSU (Current)	\$ 3.74
Wisconsin - Madison	N/A
Minnesota - Twin Cities	N/A
Iowa	N/A
UC Davis	N/A
Texas A&M	N/A
Florida	N/A
Ohio State	N/A
Louisiana State	N/A
North Carolina State	N/A
Virginia Tech	N/A
Tennessee	N/A
Michigan State	N/A
Mississippi State	N/A
Auburn	N/A
Missouri - Columbia	N/A
Purdue	N/A
Oklahoma State	N/A
Kansas State	N/A
Illinois - Champaign/Urbana	N/A

Regional Institutions	Daily Rate - Mid
Washington	\$ 12.00
Oregon State	\$ 7.00
WSU (Proposed)	\$ 5.00
WSU (Current)	\$ 3.74
Montana State-Bozeman	N/A
Oregon	N/A
Western Washington	N/A
Boise State	N/A
Eastern Washington	N/A
WSU Vancouver	N/A
Montana	N/A
Central Washington	N/A
University of Idaho	N/A
WSU Spokane	N/A

Peer Institutions	Daily Rate - Low
Illinois - Champaign/Urbana	\$ 12.00
Wisconsin - Madison	\$ 9.00
Colorado State	\$ 6.00
Minnesota - Twin Cities	\$ 5.00
Kansas State	\$ 5.00
Cornell	\$ 3.00
North Carolina State	\$ 3.00
Iowa	\$ 2.50
Purdue	\$ 2.50
WSU (Proposed)	\$ 2.00
WSU (Current)	\$ 1.35
Georgia	\$ 1.00
Oklahoma State	\$ 1.00
UC Davis	N/A
Texas A&M	N/A
Virginia Tech	N/A
Tennessee	N/A
Missouri - Columbia	N/A
Florida	N/A
Auburn	N/A
Louisiana State	N/A
Mississippi State	N/A
Ohio State	N/A
Michigan State	N/A

Regional Institutions	Daily Rate - Low
Washington	\$ 6.00
WSU Spokane	\$ 5.00
Oregon State	\$ 5.00
WSU (Proposed)	\$ 2.00
WSU (Current)	\$ 1.35
Oregon	N/A
Western Washington	N/A
Central Washington	N/A
Boise State	N/A
Eastern Washington	N/A
WSU Vancouver	N/A
Montana State-Bozeman	N/A
Montana	N/A
University of Idaho	N/A

Peer Comparison Hourly Rates

Apr-20

Peer Institutions	Hourly Rate
Auburn	N/A
Georgia	\$ 4.00
Minnesota - Twin Cities	\$ 3.00
Cornell	\$ 3.00
Purdue	\$ 3.00
North Carolina State	\$ 3.00
WSU (Proposed)	\$ 2.50
Ohio State	\$ 2.25
WSU (Current)	\$ 2.00
Florida	\$ 2.00
Texas A&M	\$ 2.00
Tennessee	\$ 2.00
Colorado State	\$ 2.00
Virginia Tech	\$ 2.00
Michigan State	\$ 2.00
Kansas State	\$ 1.50
UC Davis	\$ 1.50
Wisconsin - Madison	\$ 1.50
Louisiana State	\$ 1.50
Mississippi State	\$ 1.50
Oklahoma State	\$ 1.25
Iowa	\$ 1.20
Missouri - Columbia	\$ 1.00
Illinois - Champaign/Urbana	\$ 1.00
Regional Institutions	Hourly Rate
Montana State-Bozeman	N/A
Central Washington	N/A
Washington	\$ 4.00
Boise State	\$ 4.00
WSU (Proposed)	\$ 2.50
WSU (Current)	\$ 2.00
Oregon	\$ 2.00
Western Washington	\$ 2.00
Oregon State	\$ 2.00
WSU Spokane	\$ 2.00
Montana	\$ 1.50
University of Idaho	\$ 1.50
WSU Vancouver	\$ 1.50
Eastern Washington	\$ 1.00

MINUTES FOR THE UNIVERSITY PARKING AND TRANSPORTATION TASK FORCE
February 26, 2020; 11:00am – 12:30pm
CUB 208, WASHINGTON STATE UNIVERSITY, PULLMAN, WA

Present:

ARBOUR, Cynthia
ARENAS, Vanessa
BOLL, Jan
BOYAN, Chris
COLYAR, Aaron
GARDNER, Bill
HENDRICKSON, Grace
HOWELL, Alexander
LUETHI, Dean
MAKHANI, Beverly
NEEDHAM, Eric
ORTLIEB, Ian
REDMAN, Lana
RODRIGUEZ, Gabby
SCOLES, Bonnie
SHAHEEN, John
SLOCUM, Eric
SOTELO, Diana
WILSON, Cody
WILSON, Lia

Absent:

CASAVANT, KEN
COLE, Craig
SHAFFER, Christian

The meeting was called to order at 11:05am by Bill Gardner.

Minutes from January 22, 2020:

The minutes from the last meeting were sent out ahead. Bill asked if anyone needed a copy or had any comments. There were no changes to the minutes.

Announcements:

Staff introductions

John introduced Transportation Services (TS) employee Vanessa Arenas to the Task Force. Arenas is a program assistant in the TS office.

Did You Know?

Information for this month's Did You Know? campaign explained the process for appealing a ticket issued on the WSU Pullman campus. Cody noted that TS receives about 30-40 appeals per week and some of these are screened from the appeal process and waived in office based on pre-defined criteria. Chris pointed out that TS gets some useful information from appeals that can lead to system improvements.

Rate Proposal:Feedback and comments

Bill asked the Task Force to provide their thoughts on the comments received and shared by TS about the FY21 rate proposal as well as feedback from their constituents.

- Eric N. shared some of the remarks that he had highlighted from the WSU Pullman FY21 Proposed Parking increase Feedback and Comments document that stood out to him. Based on the remarks, he believes that there should be standards for Green lots that include that they are paved. Eric N. would also like to see a carpool permit that for a higher price, would allow people to park in any Green lot. He also noticed that people said that they did not notice where work is being done that would warrant higher rates.
- Cyndi said that some comments she received were that people would have liked to see a list of items that were paid for with the prior increases.
- Lana said that TS had talked about sharing before and after pictures for projects.
- John agreed that providing a breakdown of where capital is spent would be helpful. He stated that TS is currently working on a carpool proposal that will be shared at the next meeting. As for the Green 3 gravel lots in the high demand area near Sloan/Dana Halls, TS looked at paving those lots but it would have cost \$2.5-3M and there would have been about a 25% loss of parking capacity. Due to this, TS decided to make improvements to the lots such as regrading, improving lighting, and upgrading landscaping instead.
- John noted that the College of Engineering has just launched a precinct study for master planning college facilities. Some of the Green 3 gravel lots are potential building sites in the precinct study. This could push some improvements to the gravel lots as the study moves forward. Bill expressed his appreciation that TS has been made aware of the study and will be a part of the discussion.
- Beverly asked if the College of Engineering is considering parking under possible new buildings. Bill said that the architects have been discussing parking garages with buildings but this would also require a likely increase in rates.
- Cyndi reminded the Task Force that state funds cannot be used for parking lots or garages.
- Grace brought up previous year's capital budgets, and asked if the capital budget was supposed to stay the same or if it changed from year to year. John said that the capital budget is dynamic and is updated every year. Changes are made based on new projects, project priority, and changes in capital costs.
- Lana said it would be helpful to provide the reasoning behind not paving gravel lots. It might ease some of the complaints if people understood that parking spaces would be lost if a gravel lot is paved.
- Lana would also like to see a "Did You Know" providing information about park and ride locations.
- Dean pointed out that some people say they want to park on campus because that have young children so providing information about taxi and Lyft services being available in the few times there is an emergency might help.
- John noted that emergency ride home is a part of the Cougar Commute Advisor information that is provided to participants.
- Beverly heard complaints about the larger proposed increase for the Orange permits. She wanted to know if there was another way to increase revenue for the garages without increasing Orange permits by \$100.
- Bill agreed that costs to maintain and repair parking facilities are not intuitive.

- Chris said that he did respond to Orange permit holders and let them know that on a cost per space basis, it costs more to maintain and repair garages than it does to repair and maintain surface parking spaces, and that additional revenue from hourly garage patrons will also help.
- John reminded the Task Force that the higher increase for Orange permits was in response to a Task Force suggestion at the January meeting.
- Beverly suggested that the proposed hourly rate could be increased by an additional \$0.25 and decrease the proposed rate hike of Orange permits.
- Grace asked if there has been an increase in the number of people using the app and if yes, has there been a corresponding increase in garage usage. Chris said that the app is very popular, but that more people are using the permit vending machines in the garages. He said that there does not seem to be an increase in garage usage because people who want to park in the garages will do so regardless of the payment options.
- Based on a few of the comments about needing the Board of Regents approval for rate increases, Dean asked for clarification on what would be required for approval. Bill said that for a CPI increase, the president has delegated authority to approve increases up to the CPI. Any higher increases will need Board of Regents approval. At this point, the proposed rate increase for FY21 has not gone any higher than the Task Force. Decision makers will want to know what the recommendation from the Task Force is as well as the comments.
- Chris pointed out that TS received 109 formal comments out of nearly 7000 emails that were sent out to permit holders informing them of the proposed rate increase and seeking comments.

Proposed for action: Parking rate proposal

Bill asked the Task Force to answer two questions:

1. Did TS make a clear business case for the proposed rate increase?
 2. Do you approve of moving forward with sending the proposed rate increase up to the next decision-maker?
- Jan: Yes, Yes
 - Alexander: Yes, Yes
 - Grace: Yes, Yes – Increase longevity/forecast of capital plans to prevent large increases.
 - Diana: Yes, Yes – Handouts provided by TS were helpful in explaining the reasons behind the proposed increase.
 - Dean: Yes, Yes
 - Lana: Yes, Yes – TS can do a better job of showing where money is going and that subsequent increases will be necessary to maintain and improve parking system.
 - Eric S.: Yes, Yes – It was helpful to his constituents to see a fixed increase amount versus a percent increase.
 - Beverly: Yes, Yes – Agrees with Lana that people want to see improvements/maintenance to parking facilities. She thinks that the \$100 proposed increase for the Orange permits is too high and should be reduced for future increases and that the hourly parking rate should be increased by more.
 - Cyndi: Yes, Yes – Recurring “Did You Know?” focusing on where TS money is going.

- Eric N.: Yes, No – Believes proposed increases are hurting some lower wage workers who need to purchase more expensive permits for their jobs, such as Dining Service employees. He noted the higher number of civil service employees responding with comments. Lana pointed out that civil service employees are the largest group of employees.
 - Christian (via email attached): Yes, Yes.
 - Ken: (via email attached): Yes and yes.
 - Craig: (via email attached): Qualified and measured, mostly affirmative response from Craig and on behalf of himself and APAC.
-
- Grace said that the possibility to provide parking fee waivers for students of lower socio-economic status is often brought up at ASWSU meetings.
 - Eric N. had heard that the University of Idaho pays for some employee parking. Ian, who is a former director of U of I parking, said that WSU's parking system is very similar to U of I's and that exempt vehicles at WSU are allowed to park for operational usage by employees.

Transportation Behavior Analysis

The "Analyzing Transportation Behavior and Choices" Power Point packet was passed out to the Task Force. The presentation included information based on the Fall 2018 Transportation Survey data. Chris stated that the goal of the data collection is to find out the transportation choices people make and why they make them in order to manage parking on campus. He noted that TS takes a two-pronged approach to the TS business model – 1. Mitigate demand and 2. Provide adequate parking supply.

Based on the responses in the survey, the combination of relatively convenient parking, moderate habit to drive alone, and the lack of perceived viability of alternatives to driving leads to localized shortages and high demand in certain areas, and surplus parking on the edges of campus.

- Beverly wanted to know if there is a possibility of bringing back the bus between Moscow and Pullman since some people she spoke to indicated they would choose to ride the bus instead of driving. John said that the funding for this is not available. The best hope for bringing back the bus is through public transportation funding which might become available if Pullman and Moscow attain Metropolitan Planning Organization (MPO) status as a result of the 2020 census which requires a combined population of 50,000 or more among other criteria. MPO status would provide an opportunity to regionalize existing transit services in Pullman and Moscow. In the meantime, TS is promoting vanpools and hope to promote carpools.

New Business:

- Grace asked when the signage for the CUE and Library garages indicating available spaces was going to be installed. Chris said that this will be going out to bid soon. Cyndi said that sign installation will likely happen this summer in time for fall.

Meeting adjourned at 12:31pm

Wilson, Lia Jean

From: rha.president
Sent: Wednesday, February 26, 2020 10:44 AM
To: Shaheen, John Anthony
Cc: Shaheen, John Anthony
Subject: Re: Today's Meeting

John,

Myself and my constituents have come to the conclusion that the proposal is sound and sufficient for the reasons that you have stated. We feel as though all information that we need for this conclusion has been presented and we support pushing it forward to all those necessary.

Best

Christian Shaffer
(He/Him/His)
RHA President

From: Shaheen, John Anthony <shaheen@wsu.edu>
Sent: Wednesday, February 26, 2020 10:41:34 AM
To: rha.president <rha.president@wsu.edu>
Cc: Shaheen, John Anthony <shaheen@wsu.edu>
Subject: Re: Today's Meeting

Ok Christian. Two questions:

1. Have we made a satisfactory business case for the proposal ,and
2. Would you support moving the proposal forward to the Vice President and President?

John

Sent from my iPhone

On Feb 26, 2020, at 10:20 AM, rha.president <rha.president@wsu.edu> wrote:

Hello,

I will not be able to make the meeting today due to a class requirement.

Best

Christian Shaffer
(He/Him/His)
RHA President

Wilson, Lia Jean

From: Casavant, Kenneth
Sent: Thursday, February 27, 2020 12:34 PM
To: Shaheen, John Anthony
Subject: RE: Task Force Action

Yes and yes. I wish we could have voted during the meeting so peer pressure would have been effective. Cheers, Ken

From: Shaheen, John Anthony <shaheen@wsu.edu>
Sent: Wednesday, February 26, 2020 1:49 PM
To: Casavant, Kenneth <casavantk@wsu.edu>
Cc: Shaheen, John Anthony <shaheen@wsu.edu>
Subject: Task Force Action

Hi Ken,

Today the Task Force was polled about whether to move the attached proposal forward to the VP as a recommendation. Bill asked two questions for each member to answer. It would be helpful to get your answers as well.

1. Did Transportation Services make a satisfactory business case that supports the one year rate increase proposal attached, and
2. Do you support moving the proposal forward for adoption?

I look forward to your reply.

Thanks.
John

John Shaheen, Director
Transportation Services
Washington State University
509.335.5105
shaheen@wsu.edu

Wilson, Lia Jean

From: Cole, Craig
Sent: Thursday, March 05, 2020 11:02 AM
To: Shaheen, John Anthony
Subject: RE: Task Force Action

John

I have my own personal opinions on this, but I will attempt to answer these questions on behalf of APAC

1. Did Transportation Services make a satisfactory business case that supports the one year rate increase proposal attached, and APAC members feel that additional options should have been considered. While they may have been considered and evaluated, it is unclear from the general information provided to everyone regarding some specific cases. If that information can be posted publically, then we can probably agree. Having seen all the detailed responses to questions, I feel personally that TS did make a satisfactory business case.
2. Do you support moving the proposal forward for adoption? Somewhat. I did want to bring up in the last meeting (which I missed sorry) that while incorporating additional parking into the 10-yr outlook is prudent planning on the part of TS, with the current enrollment projections, the current issues recruiting international and even domestic student from outside of Washington State, and the projections for Washington State high school graduation rates, I do not feel that that increasing the parking quantity should be part of the 10-year plan in building the rate increases. I do feel that you are justified in your 1-yr proposed increase, but the incremental increases over the next 3-5 years should be adjusted to reflect only the known renewal costs (which I know are still significant) and not increasing quantity of parking. I know that goes against prudent planning, but that is what my constituents feel should be reflected in the plan. As we are briefed by the Provost and others, APAC just didn't get the impression that the quantity of students at the Pullman campus was going to increase significantly over the next 5-10 years. It seemed more likely that the anticipated increases to enrollment would come at the other campus locations and in the on-line Global Campus, neither of which would affect the parking numbers here in Pullman. If there is more concrete evidence that we are not privy too, then that should be wider disseminated.

Go Cougs!!

Craig Cole

Exec Director of Building Operations
Facilities Services
Washington State University
McCluskey Services Building, Room #180M
P.O. Box 641150
Pullman WA 99164-1150
Tel: 509-335-9035 Fax# 509-335-1961
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From: Shaheen, John Anthony <shaheen@wsu.edu>
Sent: Thursday, March 05, 2020 8:23 AM
To: Cole, Craig <craig.cole@wsu.edu>
Cc: Shaheen, John Anthony <shaheen@wsu.edu>
Subject: FW: Task Force Action
Importance: High

Hi Craig,

Are you able to weigh in on these questions below? John

From: Shaheen, John Anthony <shaheen@wsu.edu>

Sent: Wednesday, February 26, 2020 1:50 PM

To: Cole, Craig <craig.cole@wsu.edu>

Cc: Shaheen, John Anthony <shaheen@wsu.edu>

Subject: Task Force Action

Hi Craig,

Today the Task Force was polled about whether to move the attached proposal forward to the VP as a recommendation. Bill asked two questions for each member to answer. It would be helpful to get your answers as well.

1. Did Transportation Services make a satisfactory business case that supports the one year rate increase proposal attached, and
2. Do you support moving the proposal forward for adoption?

I look forward to your reply.

Thanks.

John

John Shaheen, Director
Transportation Services
Washington State University
509.335.5105
shaheen@wsu.edu

ATTACHMENT E

WSU Pullman Transportation Services 10-Year Deferred Capital Asset Preservation							
April 2021							
Fiscal Year	Garage Maintenance		Pavement Maintenance		Garage Elevator Modernize/Repair		Annual Deferred Maintenance
	Description	Estimate	Description	Estimate	Description	Estimate	
2022	<i>Defer</i>	\$ -	<i>Defer</i>	\$ -	<i>Defer</i>	\$ -	\$ -
2023	<i>Defer</i>	\$ -	<i>Defer</i>	\$ -	Terrell & Smith Ctr. Misc.	\$ 152,082	\$ 152,082
2024	<i>Defer</i>	\$ -	<i>Defer</i>	\$ -	Smith Ctr. Hydraulics	\$ 158,165	\$ 158,165
2025	<i>Defer</i>	\$ -	Various lots	\$ 491,512	Fine Arts Controls	\$ 253,064	\$ 744,576
2026	Daggy	\$ 435,508	Various lots	\$ 669,370	Terrell Controls	\$ 263,186	\$ 1,368,064
2027	Smith Ctr.	\$ 969,116	Various lots	\$ 873,889	Terrell Modernization	\$ 923,784	\$ 2,766,789
2028	Terrell	\$ 1,391,300	Various lots	\$ 937,778	Fine Arts Modernization	\$ 1,245,398	\$ 3,574,476
2029	Fine Arts	\$ 1,608,638	Various lots	\$ 932,162	Smith Ctr. Modernization	\$ 749,374	\$ 3,290,174
2030		\$ -	Various lots	\$ 1,052,786	Daggy Modernization	\$ 369,469	\$ 1,422,255
2031		\$ -	Various lots	\$ 520,082		\$ -	\$ 520,082
Total	Deferred Maint.	\$ 4,404,562	Deferred Maint.	\$ 5,477,579	Deferred Maint.	\$ 4,114,522	\$ 13,996,663
Notes:							
<i>Four parking garages, all below buildings.</i>							
<i>123 paved parking locations.</i>							
<i>Elevator "modernization" is a comprehensive renewal of elevator cabs and mechanics.</i>							
<i>Smith Center Garage bonds retired in 2024; \$630,000 per year.</i>							

ACTION ITEM #8

Northwest Public Broadcasting Participation in Paycheck Protection Program (Stacy Pearson/Bruce Pinkleton)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Northwest Public Broadcasting (NWPB) participation in the Paycheck Protection Program and resolution authorizing the related short-term financing.

PROPOSED: In association with WSU Northwest Public Broadcasting's application to participate in the Paycheck Protection Program, it proposed that the Board of Regents approve issuance of a short-term financing contract to be repaid with general university revenues generated by WSU Northwest Public Broadcasting, with net proceeds not to exceed \$575,000, a final maturity not to exceed 5 years, and a maximum interest rate not to exceed 3.0%; and further proposed that the Regents delegate authority to the President or his designee to execute the financing contract in support of the application, which will be contingent upon acceptance into the Paycheck Protection Program.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration
Bruce Pinkleton, Dean, Edward R. Murrow College of Communication

SUPPORTING INFORMATION: On April 2, 2020, the U.S. Small Business Administration (SBA) posted an interim final rule announcing the implementation of sections 1102 and 1106 of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). Section 1102 of the CARES Act temporarily adds a new program, titled the "Paycheck Protection Program," to the SBA's 7(a) Loan Program. Section 1106 of the CARES Act provides for forgiveness of up to the full principal amount of qualifying loans guaranteed under the Paycheck Protection Program (PPP). The PPP is intended to provide economic relief to small businesses with fewer than 500 employees who were adversely impacted by the Coronavirus Disease 2019 (COVID-

19). Per program guidance, a college or university that operates a public broadcasting station may apply for funds so long as the station employs no more than 500 employees. The limit on the number of employees applies to the public broadcasting station itself and does not include other employees of the university, even when the station is not a separate legal entity. Other college and university licensed stations in the region have applied and received funding through the PPP. WSU NWPB's application has been submitted and is under review.

Like many small businesses and public broadcast stations, NWPB has been impacted by the Covid-19 pandemic and related economic downturn. Starting in March 2020 with the shutdown, NWPB support from traditional revenue sources was severely impacted, yet NWPB's services were more important than ever to rural communities in the state. NWPB relies heavily on major donor, audience and business support. The pandemic brought significant impact to these revenue sources. Approximately 30% of NWPB's revenue from business supporters was lost as the pandemic forced them to shut down. Additionally, budget restrictions and reduced funding support from the University contributed to the decision to postpone hiring for long vacant, critical positions and deferring maintenance and purchases to replace antiquated and failing broadcast systems.

Participation in the PPP, with forgiveness of up to the full principal amount, is a prudent move to ensure NWPB is financially secure and able to protect jobs and provide uninterrupted vital service to the community. If NWPB's application to the PPP is not accepted for loan forgiveness, no contract for short-term financing will be sought.

Proposed Repayment Sources

The University and WSU NWPB will only enter into a contract for short-term financing if WSU NWPB's application is accepted into the PPP and qualifies for loan forgiveness. If this is the case, interest costs, if any, would be paid from NWPB operations.

BOARD OF REGENTS
Northwest Public Broadcasting
Participation in Paycheck Protection Program

Resolution #210507-634

WHEREAS, the Board of Regents of Washington State University by virtue of RCW 28B.10.528 has authority to delegate by resolution to the President of the University, or designee, powers and duties vested in or imposed upon the Board by law and to enable the President or designee to act on behalf of the Board of Regents in matters relating to the administration and governance of the University; and

WHEREAS, the U.S. Small Business Administration (SBA) temporarily added a new program titled "Paycheck Protection Program" as part of CARES act funding; and

WHEREAS, the Paycheck Protection Program rules were specifically modified to invite public broadcasting stations to participate in the program, including those licensed and operated by colleges and universities; and

WHEREAS, other college and university-licensed stations in the state and region have applied for and received funding.

RESOLVED: That the Board of Regents approve issuance of a short-term financing contract to be used for WSU Northwest Public Broadcasting's application to participate in the Paycheck Protection Program; with net proceeds not to exceed \$575,000, a final maturity not to exceed 5 years, and a maximum interest rate not to exceed 3.0%; and delegate authority to the President or his designee to execute the financing contract in support of the application and contingent upon acceptance into the Paycheck Protection Program.

Dated this 7th day of May 2021.

Chair, Board of Regents

Secretary, Board of Regents

ACTION ITEM #9

FY2021 Revised Athletics Budget Approval (Stacy Pearson/Pat Chun)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: FY2021 Revised Athletics Budget Approval

PROPOSED: That the Board of Regents approve the revised FY2021 Athletics budget.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance and Administration
Pat Chun, Director of Athletics

SUPPORTING INFORMATION: As described within the Athletics Budget Update and Plan for Fiscal Recovery Information Item, the FY2021 amended budget is presented for approval by the Board.

Due to a positive response to capital campaigns, revenue contributions have progressed favorably since the last update for FY2021. Additionally, conference distributions, sponsorship, and waiver revenues have shown improvement due to the Pac-12 successfully negotiating media rights settlements, the Gesa Credit Union sponsorship, and further gender equity waivers granted than was previously projected. Operating expenses increased by approximately \$600,000 in due to additional expenses related to team and game day COVID-19 testing, Air-Med transport, and other game related activities.

To better align with NCAA agreed upon reporting guidance and best practices, contributions received in excess of capital expenses have been broken out as a non-operating revenue starting with FY2020. This change in accounting procedure ensures that contributions for future capital projects are properly presented and are not used in a current year to offset operational costs. Attachment A and all other budget schedules reflect this change.

The FY2021 budget also includes proceeds from external financing, as outlined in the financing plan to address COVID related losses in the Athletics Action Item.

ATTACHMENT: Attachment A: Summary of Changes Since the March 2021 Meeting

Summary of Changes Since the March 2021 Meeting

Washington State University		Athletics FY2021 Budget - Projected			
	Actuals FY2020	Nov BOR FY2021	March BOR FY2021	May BOR FY2021	March - May Changes
REVENUES:					
Ticket Sales	8.6	0.0	0.0	0.0	0.0
Contributions/Endowments	10.7	7.8	7.8	7.8	0.0
NCAA/Pac-12	34.7	27.8	20.0	21.3	1.3
Royalties/Advert/Sponsor	4.3	2.1	1.3	2.4	1.1
Waivers/Student Fees	5.2	4.9	4.9	5.1	0.2
Other Revenue	6.6	2.9	2.6	2.6	0.0
Total Revenue	70.1	45.6	36.6	39.2	2.6
EXPENSES:					
Compensation	28.5	25.3	25.4	25.4	0.0
Scholarships	10.5	11.4	11.4	11.4	0.0
Sport Programs	10.6	10.1	10.1	10.1	0.0
Marketing/Fund Raising	1.3	1.7	1.7	1.7	0.0
Debt Payments	9.2	10.0	10.0	10.0	0.0
Direct Admin/Dues	4.6	3.9	4.5	5.1	(0.6)
Other Expense	12.6	6.6	6.6	6.6	0.0
Total Expenses	77.3	69.1	69.7	70.3	(0.6)
Net Income from Operations	(7.1)	(23.5)	(33.1)	(31.1)	2.0
Proceeds from Proposed External Financing				35.6	
Savings from Refinancing of Existing Debt				0	
Net Income After Financing	(7.1)	(23.5)	(33.1)	4.5	2.0
Less Capital Expenses	(6.8)	(0.6)	(0.6)	(0.6)	0.0
Plus Cap. Cont. Beyond Expenses	4.6	1.5	1.5	2.7	1.2
Net Income after Capital Projects	(9.3)	(22.6)	(32.2)	6.6	38.8

- a. Additional capital contributions beyond expenses to align with NCAA reporting guidelines
- b. Increased Pac-12 distribution due to media rights negotiations and fulfillment of MBB TV games
- c. Gesa Field Sponsorship and favorability in IMG for FY21
- d. Higher amount of GE Waivers
- e. Shared expenses estimate increase from Pac-12

ACTION ITEM #10
FY2022 Athletics Budget Approval
(Stacy Pearson/Pat Chun)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: FY2022 Athletics Budget Approval

PROPOSED: That the Washington State University Board of Regents approve the FY2022 Athletics budget.

SUBMITTED BY: Stacy Pearson, CFO and Vice President for Finance & Administration
Pat Chun, Athletics Director

SUPPORTING INFORMATION: As described within the Athletics Budget Update and Plan for Fiscal Recovery Information Item, the FY2022 budget is presented for approval by the Board.

Athletics has prepared an updated annual financial plan for FY2022-FY2026 with conditional assumptions to illustrate the impacts of COVID-19 in FY2022 and beyond. As stated in the overview, the current projection for FY2022 is based on a several key factors that will be monitored closely over the summer. The most significant factor is venue capacity. The current budget model assumes a 50% seating capacity for Fall 2021 at Martin Stadium and reflects tickets, donations, and other attendance correlated revenues to reflect the reduced capacity.

In addition to the proposed FY2022 budget, a scenario analysis is presented below to demonstrate the impact of attendance capacity at 0%, 75% and 100%. If 50% capacity is unable to be achieved, Athletics is preparing contingency strategies that would reduce related costs and implement an immediate response compliant with the fiscal recovery plan.

The FY2022 budget also include savings from refinancing of existing debt.

ATTACHMENT: Attachment A: FY2022 Budget with results of external financing

Attachment A

Washington State University		FY22 Proposed Athletics Budget (with FY23-FY26 pro-forma)					
	FY20	FY21	FY22	FY23	FY24	FY25	FY26
REVENUES:							
Ticket Sales	8.6	0.0	3.7	10.3	10.5	10.5	10.5
Contributions/Endowments	10.7	7.8	9.5	11.1	11.6	11.6	11.6
NCAA/Pac-12	34.7	21.3	39.3	40.9	42.7	46.3	48.0
Royalties/Advert/Sponsor	4.3	2.4	4.0	c. 4.2	4.2	4.2	4.2
Waivers/Student Fees	5.2	5.1	5.0	7.4	d. 7.5	d. 7.5	d. 7.5
Other Revenue	6.6	2.6	7.2	8.9	9.1	9.0	9.3
Total Revenue	70.1	39.2	68.7	82.8	85.8	89.1	91.1
EXPENSES:							
Compensation	28.5	25.4	29.2	j. 29.9	30.5	31.2	31.8
Scholarships	10.5	11.4	12.4	e. 12.3	12.4	12.7	13.0
Sport Programs	10.7	10.1	13.9	g. 13.6	13.9	14.2	14.5
Marketing/Fund Raising	1.3	1.7	2.3	g. h. 2.4	2.4	2.5	2.6
Debt Payments	9.2	10.0	10.0	i. 10.0	11.5	11.5	10.8
Direct Admin/Dues	4.6	5.2	4.0	4.1	4.2	4.3	4.5
Other Expense	12.5	6.6	11.8	k. 10.5	10.8	11.1	11.2
Total Expenses	77.3	70.3	83.5	82.7	85.6	87.5	88.4
Net Income from Operations	(7.1)	(31.1)	(14.8)	0.1	0.2	1.7	2.7
Proceeds from Proposed External Financing		35.6					
Savings from Refinancing of Existing Debt			11.0				
Net Income After Financing		4.5	(3.8)				
Less Capital Expenses	(6.8)	(0.6)	(0.3)	(0.2)	(0.2)	(20.1)	(0.2)
Plus Cap. Cont. Beyond Expenses	4.6	2.7	4.4	2.3	2.2	1.6	1.5
Net Income after Capital Projects	(9.3)	6.6	0.3	2.2	2.2	(16.8)	4.0
Cumulative Deficit	(83.9)	(77.3)	(77.0)	(74.8)	(72.6)	(89.4)	(85.4)

Scenario Analysis	
0% Capacity	
Ticket Sales	(3.7)
Contributions	(6.0)
Total Decrease to Net Income	(9.7)
75% Capacity	
Ticket Sales	2.1
Contributions	1.1
Other Revenue	0.2
Total Increase to Net Income	3.4
100% Capacity	
Ticket Sales	3.2
Contributions	1.5
Other Revenue	0.2
Total Increase to Net Income	4.9

- a. Additional capital contributions beyond expenses to align with NCAA reporting guidelines
- b. FY22-FY24 based on current Pac-12 contracts; FY25 & FY26 based on low tier Pac-12 projection
- c. Assumes Full MMR Rights in FY22 and out; Includes GESA Field Sponsorship
- d. Includes the restoration of institutional support of \$2.4M to cover Pac-12 affiliation fees starting in FY2023. Does not include new student fee.
- e. \$800k in FY22 for "Super Seniors"
- f. Capitalized Interest FY22 & FY23 results in no increase in annual debt payment; \$1.6M Payment from proposed external financing begins in FY24
- g. All games (team Travel/Game Expenses) were cancelled as of mid-March 2020 due to COVID; Recruiting was paused as of mid-March through remainder of FY21; Added COVID related expenses
- h. Spring Special events canceled due to COVID; All Gift-in-Kind expenses budgeted here
- i. Addition of BTO debt Service in FY22
- j. Several Mid-year raises given in FY19 (Fball, Soc, Vball); FY19 did not show full amount of raises; FY20 did not show full amount due to hiring freeze and pay reductions; FY21 did not show full amount due to furlough and reduction program; FY22 is first full year realizing increases
- k. Decrease in Severance Pay

ACTION ITEM 11

Financing Plan to Address COVID Related Losses in Athletics (Stacy Pearson/Matt Skinner)

May 7, 2021

TO ALL MEMBERS OF THE BOARD OF REGENTS

SUBJECT: Financing plan to Address COVID Related Losses in WSU Intercollegiate Athletics

PROPOSED: That the Board of Regents approve a General Revenue Obligations Resolution (the "Resolution") to authorize the issuance and sale of bonds or other obligations, in one or more series, to be used to offset revenue losses in WSU Intercollegiate Athletics created by the COVID-19 pandemic; with net proceeds for the project not to exceed \$35,600,000, a final maturity not to exceed October 1, 2041, and a maximum interest rate not to exceed 5.0%; and delegate authority to the President or his designee to sell bonds or other obligations including the authority to determine the final issue size, amount of capitalized interest, maturity schedule, redemption provisions, method and timing of sale.

SUBMITTED BY: Stacy Pearson, CFO & Vice President, Finance and Administration
Matt Skinner, Associate Vice President, Finance and Administration

SUPPORTING INFORMATION: As described in the Athletics Budget Update and Fiscal Recovery Plan (Information Item #1), the COVID-19 pandemic has had material effects on the finances, operations, and economy of the State and the University. Intercollegiate athletic programs across the nation have been impacted by COVID-19, including the WSU Athletic Department.

Given the magnitude of revenue losses created by the COVID-19 pandemic, the University is unable to absorb the loss internally. The University has developed a plan to finance the loss to be repaid from athletic revenue sources without increasing the existing accumulated athletics deficit.

The Board of Regents has legal authority to incur debt for various purposes through issuance of revenue bonds or notes ("obligations") secured by general revenues of the University. The University intends to allocate Pac-12 conference revenues received by Athletics first to the repayment of this bond issuance before being available for Athletics operations.

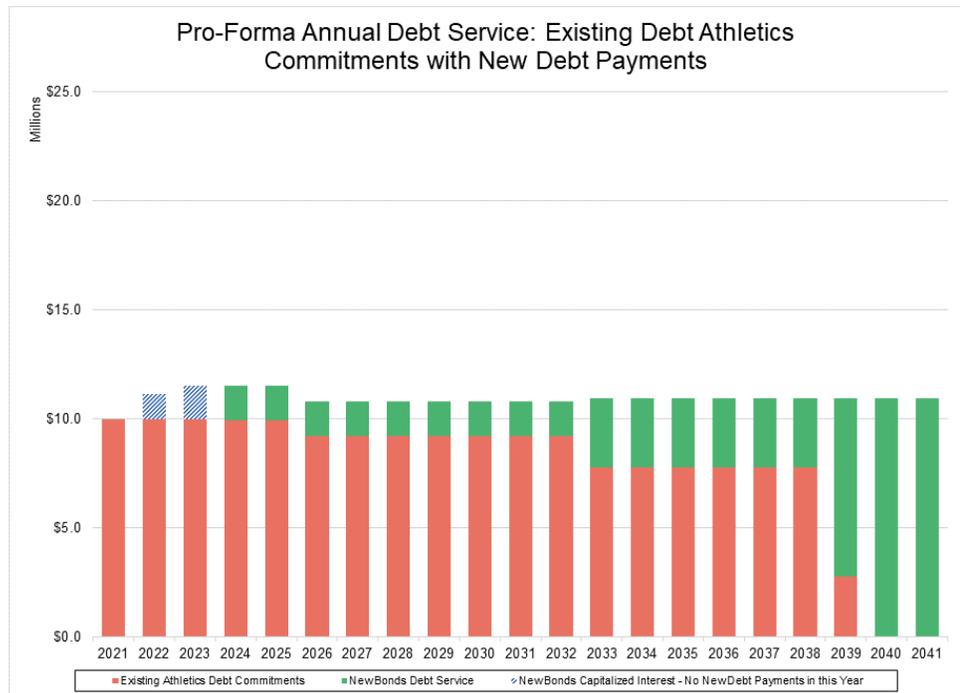
Proposed Financing Structure

The proposed term of financing is estimated at 20 years (final maturity not later than October 1, 2041), and structured to minimize the incremental annual debt service cost for Athletics over current budgeted levels. This is done via interest only payments through 2032, with amortizing principal wrapped around existing Athletics payments. Additionally, the Bonds may capitalize interest for FY 2022 and FY 2023, to allow time for Athletics revenues to recover without the need to make new debt service payments in those years.

The repayment will be structured in order to provide a fixed and predicable annual debt payment expense for Athletics through 2041.

The University, as advised by its bond counsel, plans to use taxable obligations.

The following chart and table depict the estimated annual debt service payments for Athletics with existing debt commitments and the new bonds proposed herein.

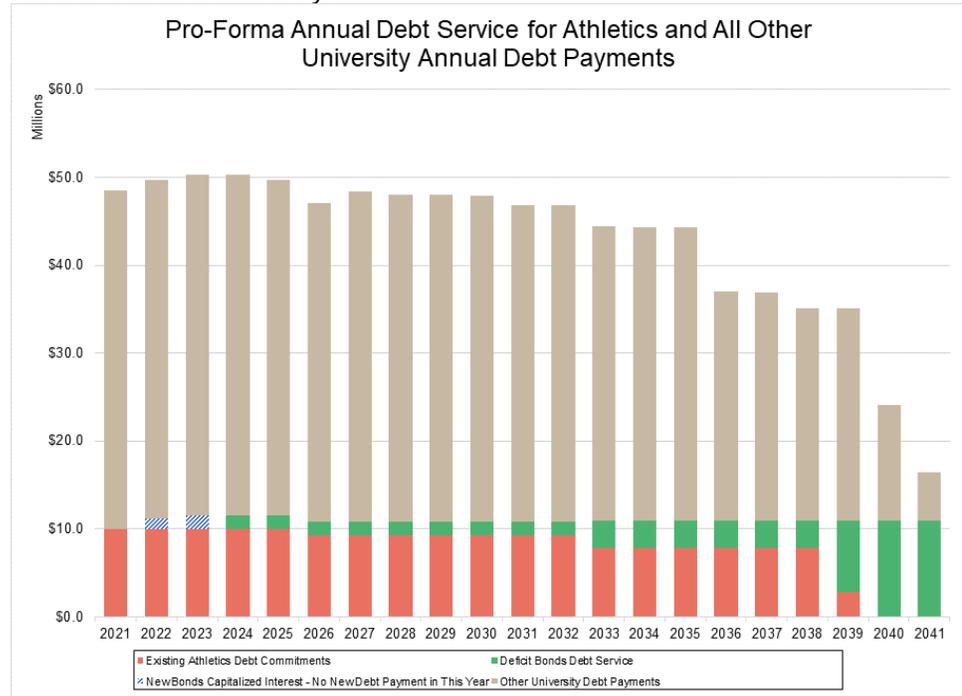


Estimated Total Annual Debt Service by Year
(Subject to change based on market rates at the time of financing)

Fiscal Year Ending	Existing Athletics Debt Commitments	Deficit Bonds Net Debt Service⁽¹⁾	Grand Total Athletics Debt Service
6/30/2022	\$9,969,035	-	\$9,969,035
6/30/2023	9,971,903	-	9,971,903
6/30/2024	9,964,265	\$1,570,090	11,534,354
6/30/2025	9,964,233	1,570,090	11,534,323
6/30/2026	9,217,163	1,570,090	10,787,252
6/30/2027	9,220,588	1,570,090	10,790,677
6/30/2028	9,216,838	1,570,090	10,786,927
6/30/2029	9,214,663	1,570,090	10,784,752
6/30/2030	9,214,863	1,570,090	10,784,952
6/30/2031	9,218,113	1,570,090	10,788,202
6/30/2032	9,223,650	1,570,090	10,793,740
6/30/2033	7,790,625	3,146,440	10,937,065
6/30/2034	7,793,688	3,142,330	10,936,018
6/30/2035	7,791,438	3,144,353	10,935,790
6/30/2036	7,789,344	3,147,103	10,936,447
6/30/2037	7,793,094	3,143,951	10,937,045
6/30/2038	7,791,969	3,145,465	10,937,434
6/30/2039	2,753,813	8,182,696	10,936,509
6/30/2040	-	10,933,226	10,933,226
6/30/2041	-	10,935,729	10,935,729
Total	\$153,899,279	\$63,052,099	\$216,951,378

(1) Net Debt Service reflects Capitalized Interest funded to pay interest due on the Deficit Bonds in FY2022 and FY2023. Assumes a 4.10% interest rate (market rate as of April 9, 2021 plus a 1% cushion for possible interest rate movements). Actual debt service payments will be finalized at the time of issuance.

The following chart depicts estimated annual debt service for Athletics and the entire University.



Proposed Repayment Sources

WSU Athletics participates as a fully vested member of the Pac- 12 Conference. WSU Athletics receives, via contract, one-twelve of the Pac-12 media rights. The current media rights contract includes known increase for FY2024 of approximately \$1.3 million, plus an increase in conference distributions of \$.5 million. These increases will be set aside and designated to pay for the incremental increase in debt service each year.

ATTACHMENT: General Revenue Bond Resolution

BOARD OF REGENTS

Financing Plan to Address COVID Related Losses in Athletics

Resolution # 210507-633

WHEREAS, the Board of Regents of Washington State University by virtue of RCW 28B.10.528 has authority to delegate by resolution to the President of the University, or designee, powers and duties vested in or imposed upon the Board by law and to enable the President, or designee to act on behalf of the Board of Regents in matters relating to the administration and governance of the University.

RESOLVED: That the Board of Regents approve a General Revenue Obligations Resolution (the "Resolution") to authorize the issuance and sale of bonds or other obligations, in one or more series, to be used to offset revenue losses in WSU Intercollegiate Athletics created by the COVID Pandemic; with net proceeds for the project not to exceed \$35,600,000, a final maturity not to exceed October 1, 2041, and a maximum interest rate not to exceed 5.0%; and delegate authority to the President or his designee to sell bonds or other obligations including the authority to determine the final issue size, amount of capitalized interest, maturity schedule, redemption provisions, method and timing of sale.

Dated this 7th day of May, 2021.

Chair, Board of Regents

Secretary, Board of Regents

WASHINGTON STATE UNIVERSITY
GENERAL REVENUE OBLIGATIONS

RESOLUTION NO. 210507-633

A RESOLUTION OF THE BOARD OF REGENTS OF WASHINGTON STATE UNIVERSITY AUTHORIZING THE SALE AND ISSUANCE OF GENERAL REVENUE OBLIGATIONS IN AN AGGREGATE DOLLAR AMOUNT TO PROVIDE NOT TO EXCEED \$35,600,000 (AFTER PAYMENT OF COSTS OF ISSUANCE AND PROVIDING FOR CAPITALIZED INTEREST) TO PROVIDE FUNDS FOR UNIVERSITY PURPOSES; AUTHORIZING OFFICIAL STATEMENTS AS NECESSARY; DELEGATING AUTHORITY TO THE DESIGNATED UNIVERSITY REPRESENTATIVE TO DETERMINE THE MANNER OF SALE OF THE OBLIGATIONS; APPROVE THE NUMBER OF SERIES, THE SERIES DESIGNATION, FINAL PRINCIPAL AMOUNTS, DATE OF THE OBLIGATIONS, DENOMINATIONS, INTEREST RATES, PAYMENT DATES, REDEMPTION PROVISIONS, AND MATURITY DATES FOR THE OBLIGATIONS UNDER THE TERMS AND CONDITIONS SET FORTH HEREIN.

ADOPTED: May 7, 2021

Prepared by:

K&L GATES LLP
Seattle, Washington

WASHINGTON STATE UNIVERSITY
RESOLUTION NO. 210507-633

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BOARD OF REGENTS

WASHINGTON STATE UNIVERSITY

RESOLUTION NO. 210507-633

A RESOLUTION OF THE BOARD OF REGENTS OF WASHINGTON STATE UNIVERSITY AUTHORIZING THE SALE AND ISSUANCE OF GENERAL REVENUE OBLIGATIONS IN AN AGGREGATE DOLLAR AMOUNT TO PROVIDE NOT TO EXCEED \$35,600,000 (AFTER PAYMENT OF COSTS OF ISSUANCE AND PROVIDING FOR CAPITALIZED INTEREST) TO PROVIDE FUNDS FOR UNIVERSITY PURPOSES; AUTHORIZING OFFICIAL STATEMENTS AS NECESSARY; DELEGATING AUTHORITY TO THE DESIGNATED UNIVERSITY REPRESENTATIVE TO DETERMINE THE MANNER OF SALE OF THE OBLIGATIONS; APPROVE THE NUMBER OF SERIES, THE SERIES DESIGNATION, FINAL PRINCIPAL AMOUNTS, DATE OF THE OBLIGATIONS, DENOMINATIONS, INTEREST RATES, PAYMENT DATES, REDEMPTION PROVISIONS, AND MATURITY DATES FOR THE OBLIGATIONS UNDER THE TERMS AND CONDITIONS SET FORTH HEREIN.

WHEREAS, the Legislature of the State of Washington, pursuant to the Bond Act (as hereinafter defined) has authorized the Board of Regents to sell and issue and incur revenue obligations to provide funds for University purposes, primarily, but not limited to offsetting revenue losses in the University's intercollegiate athletics resulting from the economic impacts of the COVID-19 pandemic (the "Project"); and

WHEREAS, the Board of Regents has determined to issue one or more series of general revenue obligations in an aggregate dollar amount to provide not to exceed \$35,600,000 of net proceeds (after payment of costs of issuance and providing for capitalized interest, if any) (collectively, the "Obligations") to finance all or a portion of the costs of the Project as described herein; and

WHEREAS, the University intends to provide funds for the repayment of the Obligations from General Revenues (as defined herein), which include athletic media revenues and other athletic revenues; and

WHEREAS, the Board of Regents wishes to delegate authority to the President of the University or his designee or the Vice President for Finance and Administration (hereinafter defined as the "Designated University Representative") to approve the manner of sale of such Obligations, number of series, the series designation, the final principal amounts of the obligations, date of the obligations, denominations, interest rates, payment dates, redemption provisions, and maturity dates of such Obligations to be fixed under such terms and conditions as are approved by this resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF WASHINGTON STATE UNIVERSITY, as follows:

Section 1. Definitions. The terms defined in this Section 1 shall, for all purposes of this resolution (including the recitals) and of any resolution supplemental hereto, have the following meanings:

Additional Obligations means one or more series of additional obligations of the University payable from General Revenues.

Athletic Facilities System means all of the facilities operated and maintained by the component unit of the University that operates and maintains certain intercollegiate athletic facilities for the University, whether now owned or hereafter acquired by the University.

Approved Bid means the winning bid submitted for a series of the Obligations if such series is sold by Competitive Sale.

Available System Revenues means all auxiliary revenues of a System less operating expenses and after payment of debt service on Outstanding System Obligations of the University to which such revenues have been pledged for repayment. The terms revenues and operating expenses shall be determined in accordance with the resolution(s) of the University authorizing the Outstanding System Obligations. From and after the date that all the Outstanding System Obligations of a System have been paid or defeased, all auxiliary revenues of such System shall be included in General Revenues.

Beneficial Owner means any person that has or shares the power, directly or indirectly, to make investment decisions concerning ownership of any Obligations (including persons holding Obligations through nominees, depositories or other intermediary).

Board means the Board of Regents of the University, which exists and functions pursuant to chapter 28B.30 RCW, as heretofore and hereafter amended.

Bond Act means, collectively, RCW 28B.10.300 through RCW 28B.10.330, inclusive, chapter 28B.140 RCW and chapter 28B.142 RCW, in each case as amended from time to time.

Bond Counsel means an attorney or firm of attorneys whose opinion is accepted in the national governmental obligations capital markets as to the issuance and validity of municipal securities, which attorney or firm has been approved by, selected by or retained by the University from time to time.

Code means the Internal Revenue Code of 1986, as heretofore or hereafter amended, together with all corresponding and applicable final, temporary or proposed regulations and revenue rulings as issued or amended with respect thereto by the United States Treasury Department or the Internal Revenue Service to the extent applicable to the Obligations.

Competitive Sale means the process by which the Obligations (or a portion of them) are sold through the public solicitation of bids from underwriting firms and/or financial institutions.

Debt Register means the registration records for the Obligations maintained by the Registrar.

Debt Service Fund means the special fund designated as the General Revenue Debt Redemption Fund, _____[year of issuance][series designation], created pursuant to Section 10 hereof.

Designated University Representative means, for purposes of this resolution, the President of the University or the Vice President for Finance and Administration or any additional designee appointed by the President of the University in writing.

DTC means The Depository Trust Company of New York, as depository for the Obligations, or any successor or substitute depository for the Obligations pursuant to Section 6 hereof.

Federal Tax Certificate means the certification of the University executed and delivered in connection with the issuance of Tax-Exempt Obligations.

Fiscal Year means the University's duly adopted fiscal year.

General Revenues means all nonappropriated income, revenues, including Available System Revenues attributable to auxiliary systems established under RCW 28B.10.300, except as specifically provided below, and receipts of the University if and to the extent such funds are not restricted in their use by law, regulation, or contract. The following items are excluded:

- (1) Appropriations to the University by the State from the State's General Fund;
- (2) Income or revenue from each fund the purpose of which has been restricted in writing by the terms of the gift or grant under which such fund has been donated, or by the donor thereof;
- (3) Fees imposed upon students as a condition of enrollment at the University, including but not limited to services and activities fees, the building fee component of tuition (established pursuant to RCW 28B.15.025), and technology fees;
- (4) (a) Pursuant to RCW 28B.30.741, all moneys received from the lease or rental on account of the trust lands set apart by the enabling act for a scientific school, all interest or income arising from the proceeds of the sale of such lands or of the timber, fallen timber, stone, gravel or other valuable material thereon, except for investment income derived pursuant to RCW 43.84.080 and, less the allocation to the State investment board expense account pursuant to RCW 43.33A.160 and all moneys received as interest on deferred payments on contracts for the sale of such lands, and (b) pursuant to RCW 28B.30.742, all moneys received from the lease or rental of lands set apart by the enabling act, pursuant to federal law, for an agricultural college, all interest or income arising from the proceeds of the sale of such lands or of the timber, fallen timber, stone, gravel or other valuable material thereon, except for investment income

derived pursuant to RCW 43.84.080 and, less the allocation to the state investment board expense account pursuant to RCW 43.33A.160; and all moneys received as interest on deferred payments on contracts for the sale of such lands, and identified as the Washington State University Agricultural School Trust and the Washington State University Scientific School Trust and (c) any additional fees and revenues hereafter pledged by the University for payment of debt service on the Trust and Building Fee Revenue Refunding Bonds, Series 2019 and any obligations issued on a parity therewith or subordinate thereto as provided in Resolution No. 190503-603;

(5) (a) The gross revenues received from the ownership and operation of the comprehensive recreational facilities and amenities approved by referendum of the students of the University on April 16-17, 1997 (the "Recreation Center"), and (b) the voluntary student fee approved by referendum of the students of the University on April 16-17, 1997;

(6) (a) The voluntary student fee approved by referendum of the students of the University on March 8-9, 2005, and approved and pledged by the Board as a services and activities fee to pay costs of renovating the Compton Union Building (the "CUB") located on Wilson Road and Terrell Mall in the center of the University's campus in Pullman, Washington and (b) all bookstore and other lease income and receipts and income derived from the operation of the CUB including room rental and vending receipts and income; and

(7) Income and revenue of the University separately pledged and used by it to pay and secure the payment of the principal of and interest on any issue or series of Special Revenue Obligations issued in the future, which income and revenue shall be excluded only for the term specified in the resolution authorizing the issuance of Special Revenue Obligations.

Unrestricted fund balances, to the extent that they were accumulated from money that was received as **General Revenues**, also are includable and available to pay obligations secured by **General Revenues**. Upon the inclusion of any source of revenue or income in General Revenues pursuant to Section 12(c) or removal of any income, revenues, or receipts from General Revenues pursuant to Section 12(d), this definition of General Revenues shall be deemed to be amended accordingly without further action by the University.

Government Obligations has the meaning given to such term in RCW Chapter 39.53, as the same may be amended from time to time, provided that such obligations are noncallable and are obligations issued or unconditionally guaranteed by the United States of America.

Housing and Dining System means the existing housing and dining system owned by the University.

Letter of Representations means the Blanket Issuer Letter of Representations from the University to DTC.

Negotiated Sale means the process by which the Obligations (or a portion of them) are sold by negotiation to one or more financial institutions or underwriting firms selected by the Designated University Representative.

Obligations means the Washington State University obligations, whether incurred in the form of notes, financing contracts or bonds, authorized to be issued by this resolution.

Official Notice of Sale means, if the Obligations shall be sold by Competitive Sale, the notice of bond sale authorized to be given in Section 9 of this resolution.

Official Statement means the Official Statement of the University pertaining to the sale of the Obligations, in either preliminary or final form.

Outstanding, when used as of a particular time with reference to the Obligations, means all Obligations delivered hereunder except:

(a) Obligations canceled by the Registrar or surrendered to the Registrar for cancellation;

(b) Obligations paid or deemed to have been paid within the meaning of this resolution; and

(c) Obligations in lieu of or in substitution for which replacement Obligations shall have been executed by the University and delivered by the Registrar hereunder.

Outstanding System Obligations mean all obligations previously issued and outstanding that are payable from and secured by auxiliary revenues of a System.

Person means any natural person, firm, joint venture, association, partnership, business trust, corporation, public body, agency or political subdivision thereof or any other similar entity.

Project means any University purpose or project.

Project Fund means the fund designated by the Designated University Representative for the deposit of Obligation proceeds, including any account or subaccounts therein authorized to be created pursuant to Section 11 of this resolution for the purpose of holding a portion of the proceeds of the Obligations.

RCW means the Revised Code of Washington, as now in existence or hereafter amended, or any successor codification of the laws of the State.

Registered Owner of any Obligation means the person named as the Registered Owner of such Obligation on the Debt Register.

Registrar means, at the option of the Designated University Representative, the University or the fiscal agent of the State of Washington, whose duties include registering and authenticating the Obligations, maintaining the Debt Register, transferring ownership of the Obligations, and paying the principal of and interest on the Obligations.

Resolution means this resolution of the Board and all supplements or amendments hereto made in conformity herewith.

Rule means Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

Sale Contract means, if the Obligations of a series shall be sold by Negotiated Sale, the purchase contract or approved term sheet relating to the Obligations between the University and the Underwriter.

Special Revenue Obligations means any issue or series of revenue bonds, revenue warrants or other revenue obligations of the University issued to directly or indirectly acquire (by purchase, lease or otherwise), construct, equip, install or improve part or all of particular facilities and which are payable from and secured in whole or in part by the income and revenue from such facilities.

State means the State of Washington.

System or **Systems** means and includes the Housing and Dining System and the Athletic Facilities System.

Tax-Exempt Obligations means the Obligations issued on a federally tax-exempt basis.

Term Obligations means the portion of the Obligations, if any, designated as “Term Obligations” in the Sale Contract or Approved Bid for such Obligations.

Underwriter means, the underwriter(s) of the Obligations if the Obligations are sold by a public Negotiated Sale, the financial institution if the Obligations are sold by a private Negotiated Sale or the successful bidder or proposer submitting the Approved Bid if the Obligations are sold by Competitive Sale.

University means Washington State University, a higher educational institution of the State, co-located in Pullman and Spokane, Washington, with additional campuses in Everett, Richland, and Vancouver.

Rules of Interpretation. In this resolution, unless the context otherwise requires:

(a) The terms “hereby,” “hereof,” “hereto,” “herein,” “hereunder” and any similar terms, as used in this resolution, refer to this resolution as a whole and not to any particular article, section, subdivision or clause hereof, and the term “hereafter” shall mean after, and the term “heretofore” shall mean before, the date of this resolution;

(b) Words of the masculine gender shall mean and include correlative words of the feminine and neuter genders and words importing the singular number shall mean and include the plural number and vice versa;

(c) Words importing persons shall include firms, associations, partnerships (including limited partnerships), trusts, corporations and other legal entities, including public bodies, as well as natural persons;

(d) Any headings preceding the text of the several articles and sections of this resolution, and any table of contents or marginal notes appended to copies hereof, shall be solely for convenience of reference and shall not constitute a part of this resolution, nor shall they affect its meaning, construction or effect;

(e) All references herein to “articles,” “sections” and other subdivisions or clauses are to the corresponding articles, sections, subdivisions or clauses hereof;

(f) Whenever any consent or direction is required to be given by the University, such consent or direction shall be deemed given when given by a Designated University Representative or his or her designee; and

(g) Whenever any transfer is required or permitted to be made to or from a Fund under this resolution, such transfer may be authorized by a Designated University Representative or his or her designee.

Section 2. Findings. The Board hereby finds as follows:

(a) It is in the best interests of the University to finance all or a portion of the costs of the Project through the issuance of Obligations upon the terms and conditions set forth for the Obligations in this resolution.

(b) It is necessary and in the best interest of the University to issue the Obligations payable from General Revenues, including athletic media revenues and other athletic revenues of the University.

Section 3. Authorization and Purpose of Obligations. For the purpose of paying and reimbursing the University for all or a portion of the costs of the Project, paying capitalized interest (if any), and paying costs of issuing the Obligations, the Board hereby authorizes the sale and issuance of general revenue obligations (the “Obligations”). The University may issue the Obligations in one or more series. The aggregate principal amount of the Obligations to be issued for each series and the maximum term for any series of Obligations under this resolution shall be determined by the Designated University Representative, pursuant to the authority granted in Section 9. The dollar amount of all Obligations to be issued under this resolution shall not exceed \$35,600,000 (after payment of costs of issuance and providing for capitalized interest) and the final maturity for any series of Obligations under this resolution is not later than October 1, 2041.

Section 4. Obligation Details. The Obligations shall be designated with the formal designation approved by the Designated University Representative. The Obligations shall be issued in fully registered form in the denominations approved by the Designated University Representative, and shall be numbered separately in the manner and with such additional designation as the Registrar deems necessary for purposes of identification, shall be designated,

by series, dated and bear interest at the per annum rates, payable on the dates and maturing in principal amounts set forth in the Sale Contract or Approved Bid, pursuant to Section 9. The Obligations shall be obligations only of the Debt Service Fund and shall be payable and secured as provided herein. The Obligations are not general obligations of the University. The Obligations shall not constitute an indebtedness of the University within the meaning of the constitutional provisions and limitations of the State of Washington.

Section 5. Redemption and Purchase.

(a) *Optional or Extraordinary Redemption.* The Obligations shall be subject to optional and/or extraordinary redemption on the dates, at the prices and under the terms set forth in the Sale Contract or Official Notice of Sale and Approved Bid approved by the Designated University Representative pursuant to Section 9.

(b) *Mandatory Redemption.* The Obligations shall be subject to mandatory redemption to the extent, if any, set forth in the Sale Contract or Official Notice of Sale and Approved Bid and as approved by the Designated University Representative pursuant to Section 9.

(c) *Purchase of Obligations.* If not otherwise provided in the Sale Contract or Approved Bid, the University reserves the right to use at any time any General Revenues available to purchase for retirement any of the Obligations offered to the University at any price deemed reasonable to the Designated University Representative.

(d) *Effect of Optional Redemption/Purchase.* If not otherwise provided in the Sale Contract or Approved Bid, to the extent that the University shall have optionally redeemed or purchased any Term Obligations prior to the scheduled mandatory redemption of such Term Obligations, the University may reduce the principal amount of the Term Obligations to be redeemed in like aggregate principal amount. Such reduction may be applied in the year specified by the Designated University Representative.

(e) *Selection of Obligations for Redemption.* If the Obligations are called for optional redemption, the series and maturities of the Obligations to be redeemed shall be selected as provided in the Sale Contract or Official Notice of Sale and Approved Bid.

(f) *Notice of Redemption.* Unless otherwise provided in the Sale Contract or Approved Bid (in which case, notice shall be given in accordance with the Sale Contract or Approved Bid) or waived by any Registered Owner of Obligations to be redeemed, official notice of any such redemption (which notice, in the case of an optional redemption, may be conditional and also shall state that redemption is conditioned by the Registrar on the receipt of sufficient funds for redemption) shall be given by the Registrar on behalf of the University by mailing a copy of an official redemption notice by first class mail at least 20 days and not more than 60 days prior to the date fixed for redemption to each Registered Owner of the Obligations to be redeemed at the address shown on the Debt Register or at such other address as is furnished in writing by such Registered Owner to the Registrar.

All official notices of redemption shall be dated and shall state:

- (1) the redemption date,
- (2) the redemption price,
- (3) if fewer than all outstanding Obligations of a series are to be redeemed, the identification by maturity (and, in the case of partial redemption, the respective principal amounts) of the Obligations of a series to be redeemed,
- (4) that on the redemption date, provided that in the case of optional redemption the full amount of the redemption price is on deposit therefor, the redemption price will become due and payable upon each such Obligation or portion thereof called for redemption, and that interest thereon shall cease to accrue from and after said date, and
- (5) the place where such Obligations are to be surrendered for payment of the redemption price, which place of payment shall be the principal office of the Registrar.

Unless the University has revoked a notice of redemption in the case of an optional redemption, on or prior to any redemption date, the University shall deposit with the Registrar an amount of money sufficient to pay the redemption price of all the Obligations or portions of Obligations which are to be redeemed on that date.

Failure to give notice as to redemption of any Obligation or any defect in such notice shall not invalidate redemption of any other Obligation.

Notwithstanding the foregoing, if the Obligations are then held in book-entry only form, notice of redemption shall be given only in accordance with the operational arrangements then in effect at DTC but not less than 20 days prior to the date of redemption.

(g) *Effect of Notice; Obligations Due.* Unless otherwise provided in the Sale Contract or Approved Bid (in which case, notice shall be given in accordance with the Sale Contract or Approved Bid) or unless the University has revoked a notice of redemption (or unless the University provided a conditional notice and the conditions for redemption set forth therein are not satisfied), official notice of redemption having been given as aforesaid, the Obligations or portions of Obligations so to be redeemed shall, on the redemption date (unless in the case of optional redemption the University shall default in the payment of the redemption price), become due and payable at the redemption price therein specified, and from and after such date such Obligations or portions of Obligations shall cease to bear interest. Upon surrender of such Obligations for redemption in accordance with said notice, such Obligations shall be paid by the Registrar at the redemption price. Installments of interest due on or prior to a mandatory redemption date shall be payable as herein provided for payment of interest. Upon surrender for any partial redemption of any Obligation, there shall be prepared for the Registered Owner a new Obligation of the same maturity and series in the aggregate amount of the unpaid principal. All Obligations which have been redeemed shall be canceled and destroyed by the Registrar and shall not be reissued.

(h) *Additional Notice.* Unless otherwise provided in the Sale Contract or Approved Bid (in which case, notice shall be given in accordance with the Sale Contract or Approved Bid) in addition to the foregoing notice, further notice shall be given by the University as set out below, but no defect in said further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as above prescribed. Each further notice of redemption given hereunder shall contain the information required above for an official notice of redemption plus (i) the CUSIP numbers of all Obligations being redeemed; (ii) the date of issue of the Obligations as originally issued; (iii) the rate of interest borne by each Obligation being redeemed; (iv) the maturity date of each Obligation being redeemed; and (v) any other descriptive information needed to identify accurately the Obligations being redeemed. Each further notice of redemption may be sent at least 20 days before the redemption date to each party entitled to receive notice pursuant to Section 23 of this resolution under agreements for continuing disclosure information, and to the Underwriter or to its business successors, if any, and with such additional information as the Registrar deem appropriate, but such mailings shall not be a condition precedent to the redemption of such Obligations.

(i) *Use of CUSIP Numbers.* Upon the payment of the redemption price of Obligations being redeemed, each check or other transfer of funds issued for such purpose shall bear the CUSIP number, if any, identifying, by maturity, the Obligations being redeemed with the proceeds of such check or other transfer.

(j) *Amendment of Notice Provisions.* The foregoing notice provisions of this Section 5, including but not limited to the information to be included in redemption notices and the persons designated to receive notices, may be amended without the consent of any Registered Owners of Obligations by additions, deletions and changes in order to maintain compliance with duly promulgated regulations and recommendations regarding notices of redemption of municipal securities.

Section 6. Registration, Exchange and Payments.

(a) *Registrar/Debt Register.* If the Obligations are issued in the form of revenue bonds or otherwise sold by public sale, the University will utilize the system of registration approved by the Washington State Finance Committee, which utilizes the fiscal agent of the State of Washington, as registrar, authenticating agent, paying agent and transfer agent. In the alternative, if determined by the Designated University Representative, the University may act as the registrar, authenticating agent, paying agent and transfer agent (in either case, collectively, the “Registrar”). The Registrar shall keep, or cause to be kept, at its principal corporate trust office, sufficient records for the registration and transfer of the Obligations (the “Debt Register”), which shall be open to inspection by the University. The Registrar is authorized, on behalf of the University, to authenticate and deliver Obligations transferred or exchanged in accordance with the provisions of such Obligations and this resolution and to carry out all of the Registrar’s powers and duties under this resolution. The Registrar shall be responsible for its representations contained in the Certificate of Authentication on the Obligations.

(b) *Registered Ownership.* The University and the Registrar may deem and treat the Registered Owner of each Obligation as the absolute owner for all purposes, and neither the University nor the Registrar shall be affected by any notice to the contrary. Payment of any such Obligation shall be made only as described in Section 6(h) hereof, but such registration may be transferred as herein provided. All such payments made as described in Section 6(h) shall be valid and shall satisfy the liability of the University upon such Obligation to the extent of the amount or amounts so paid.

(c) *DTC Acceptance/Letter of Representations.* If the Obligations are issued in the form of revenue bonds or otherwise sold by public sale, the Obligations shall initially be held in fully immobilized form by DTC acting as depository, and the provisions of subsection (d), (e) and (f) shall be applicable. To induce DTC to accept the Obligations as eligible for deposit at DTC, the University has heretofore executed and delivered to DTC the Letter of Representations.

Neither the University nor the Registrar will have any responsibility or obligation to DTC participants or the persons for whom they act as nominees with respect to the Obligations for the accuracy of any records maintained by DTC or any DTC participant, the payment by DTC or any DTC participant of any amount in respect of the principal of or interest on Obligations, any notice that is permitted or required to be given to Registered Owners under this resolution (except such notices as shall be required to be given by the University to the Registrar or to DTC), the selection by DTC or any DTC participant of any person to receive payment in the event of a partial redemption of the Obligations, or any consent given or other action taken by DTC as the Registered Owner. For so long as any Obligations are held in fully immobilized form hereunder, DTC or its successor depository shall be deemed to be the Registered Owner for all purposes, and all references in this resolution to the Registered Owners shall mean DTC or its nominee and shall not mean the Beneficial Owners.

(d) *Use of Depository.*

(1) The Obligations shall be registered initially in the name of CEDE & Co., as nominee of DTC, with a single Obligation for each maturity of a series in a denomination equal to the total principal amount of such maturity. Registered ownership of such immobilized Obligations, or any portions thereof, may not thereafter be transferred except (A) to any successor of DTC or its nominee, provided that any such successor shall be qualified under any applicable laws to provide the service proposed to be provided by it; (B) to any substitute depository appointed by the Designated University Representative pursuant to subsection (2) below or such substitute depository's successor; or (C) to any person as provided in subsection (4) below.

(2) Upon the resignation of DTC or its successor (or any substitute depository or its successor) from its functions as depository or a determination by the University to discontinue the system of book-entry transfers through DTC or its successor (or any substitute depository or its successor), the Designated University Representative may appoint a substitute depository. Any such substitute depository shall be qualified under any applicable laws to provide the services proposed to be provided by it.

(3) In the case of any transfer pursuant to clause (A) or (B) of subsection (1) above, the Registrar shall, upon receipt of all outstanding Obligations, together with a written request on behalf of the University, issue a single new Obligation for each maturity of a series then outstanding, registered in the name of such successor or substitute depository, or its nominee, all as specified in such written request of the University.

(4) In the event that (A) DTC or its successor (or substitute depository or its successor) resigns from its functions as depository, and no substitute depository can be obtained, or (B) the Designated University Representative determines that it is in the best interest of the Beneficial Owners of the Obligations that the Obligations be provided in certificated form, the ownership of such Obligations may then be transferred to any person or entity as herein provided, and shall no longer be held in fully immobilized form. The Designated University Representative shall deliver a written request to the Registrar, together with a supply of definitive Obligations in certificated form, to issue Obligations in any authorized denomination. Upon receipt by the Registrar of all then outstanding Obligations, together with a written request on behalf of the University to the Registrar, new Obligations of each series shall be issued in the appropriate denominations and registered in the names of such persons as are provided in such written request.

(e) *Transfer or Exchange of Registered Ownership; Change in Denominations.* The registered ownership of any Obligation may be transferred or exchanged, but no transfer of any Obligation shall be valid unless it is surrendered to the Registrar with the assignment form appearing on such Obligation duly executed by the Registered Owner or such Registered Owner's duly authorized agent in a manner satisfactory to the Registrar. Upon such surrender, the Registrar shall cancel the surrendered Obligation and shall authenticate and deliver, without charge to the Registered Owner or transferee, a new Obligation (or Obligations at the option of the new Registered Owner) of the same date, series, maturity and interest rate and for the same aggregate principal amount in any authorized denomination, naming as Registered Owner the person or persons listed as the assignee on the assignment form appearing on the surrendered Obligation, in exchange for such surrendered and canceled Obligation. Any Obligation may be surrendered to the Registrar and exchanged, without charge, for an equal aggregate principal amount of Obligations of the same date, series, maturity and interest rate, in any authorized denomination. The Registrar shall not be obligated to transfer or exchange any Obligation after the mailing of notice of the call of such Obligations for redemption.

(f) *Registrar's Ownership of Obligations.* The Registrar may become the Registered Owner or Beneficial Owner of any Obligation with the same rights it would have if it were not the Registrar, and to the extent permitted by law, may act as depository for and permit any of its officers or directors to act as member of, or in any other capacity with respect to, any committee formed to protect the rights of the Registered Owners of the Obligations.

(g) *Registration Covenant.* The University covenants that it will maintain a system for recording the ownership of each Tax-Exempt Obligation that complies with the provisions of Section 149 of the Code.

(h) *Place and Medium of Payment.* Both principal of and interest on the Obligations shall be payable in lawful money of the United States of America. For so long as all Obligations are in fully immobilized form, payments of principal and interest shall be made as provided in accordance with the operational arrangements of DTC referred to in the Letter of Representations. In the event that the Obligations are no longer in fully immobilized form, unless otherwise provided in the Sale Contract or the Approved Bid, interest on the Obligations shall be paid by check or draft mailed to the Registered Owners at the addresses for such Registered Owners appearing on the Debt Register on the 15th day of the month preceding the interest payment date, and principal of the Obligations shall be payable upon presentation and surrender of such Obligations by the Registered Owners at the principal office of the Registrar; provided, however, that if so requested in writing by the Registered Owner of at least \$1,000,000 principal amount of Obligations of a series, interest will be paid by wire transfer on the date due to an account with a bank located within the United States.

Section 7. Form of Obligations. The Obligations, if issued in the form of bonds, shall each be in substantially the following form, with appropriate or necessary insertions or series designation, depending upon the omissions and variations as permitted or required hereby. If the Obligations are no longer held in fully-immobilized form, the form of Obligations will be changed to reflect the changes required in connection with the preparation of certificated Obligations. If the Obligations are issued either in the form of notes or other type of contract, the following form shall be changed to reflect applicable changes approved by the Designated University Representative in the Sale Contract or Approved Bid.

UNITED STATES OF AMERICA

NO. _____ \$ _____

STATE OF WASHINGTON
WASHINGTON STATE UNIVERSITY

GENERAL REVENUE [BOND], _____[year of issuance][series designation]

INTEREST RATE: % MATURITY DATE: CUSIP NO.:

REGISTERED OWNER:

PRINCIPAL AMOUNT:

WASHINGTON STATE UNIVERSITY (the “University”), a state university organized and existing under and by virtue of the laws of the State of Washington (the “State”), promises to pay to the Registered Owner identified above, or registered assigns, on the Maturity Date identified above, solely from the special fund of the University known as the “General Revenue Debt Redemption Fund, _____[year of issuance][series designation]” (the “Bond Fund”) maintained by the University and General Revenues to be deposited therein pursuant to a Resolution adopted by the Board of Regents on May 7, 2021 (the “Resolution”), the Principal Amount indicated above and to pay interest thereon from the Bond Fund from _____, _____[year of issuance], or the most recent date to which interest has been paid or duly provided for or until payment of this bond at the Interest Rate set forth above, payable on _____, and semiannually thereafter on the first days of each _____ and _____. Both principal of and interest on this bond are payable in lawful money of the United States of America. For so

long as the bonds of this issue are held in fully immobilized form, payments of principal and interest thereon shall be made as provided in accordance with the operational arrangements of The Depository Trust Company (“DTC”) referred to in the Blanket Issuer Letter of Representations (the “Letter of Representations”) from the University to DTC. The fiscal agent of the State is acting as the registrar, authenticating agent and paying agent for the bonds of this issue (the “Bond Registrar”). Capitalized terms used in this bond which are not specifically defined have the meanings given such terms in the Resolution. Reference is made to the Resolution for other covenants of the University and other terms and conditions upon which this bond has been issued, which terms and conditions are made a part hereof by this reference. The University irrevocably and unconditionally covenants that it will keep and perform all of the covenants of this bond and of the Resolution.

This bond is issued pursuant to the Resolution to finance the Project and to pay costs of issuance.

This bond is payable from General Revenues of the University, including athletic media revenues and other athletic revenues of the University, and the University does hereby pledge and bind itself to set aside from such General Revenues, and to pay into the Bond Fund the various amounts required by the Resolution to be paid into and maintained in such Fund, all within the times provided by the Resolution.

The bonds of this issue are subject to redemption prior to their scheduled maturity under the terms of the [Sale Contract][Official Notice of Sale and Approved Bid] for such obligations.

[The bonds of this issue are not private activity bonds. The bonds of this issue have [not] been designated by the University as “qualified tax-exempt obligations” for investment by financial institutions under Section 265(b) of the Internal Revenue Code of 1986, as amended.] [The University has taken no action to cause the interest on this bond to be exempt from federal income taxation.]

Except as otherwise provided in the Resolution, this bond shall not be entitled to any right or benefit under the Resolution, or be valid or become obligatory for any purpose, until this bond shall have been authenticated by execution by the Registrar of the certificate of authentication inscribed hereon.

It is hereby certified, recited and represented that the issuance of this bond and the bonds of this issue is duly authorized by law; that all acts, conditions and things required to exist and necessary to be done or performed precedent to and in the issuance of this bond and the bonds of this issue to render the same lawful, valid and binding have been properly done and performed and have happened in regular and due time, form and manner as required by law; that all acts, conditions and things necessary to be done or performed by the University or to have happened precedent to and in the adoption of the Resolution have been done and performed and have happened in regular and due form as required by law; that due provision has been made for the payment of the principal of and premium, if any, and interest on this bond and the bonds of this issue and that the issuance of this bond and the bonds of this issue does not contravene or violate any constitutional or statutory limitation.

IN WITNESS WHEREOF, Washington State University has caused this bond to be executed by the manual or facsimile signatures of the Chair and Secretary of the Board of Regents, and a facsimile corporate seal of the University to be imprinted hereon as of the _____ day of _____, _____[year of issuance].

[SEAL]

WASHINGTON STATE UNIVERSITY

By _____/s/_____
Chair, Board of Regents

ATTEST:

_____/s/_____
Secretary, Board of Regents

The Registrar’s Certificate of Authentication on the Obligations shall be in substantially the following form:

CERTIFICATE OF AUTHENTICATION

This bond is one of the Bonds described in the within mentioned Resolution and is one of the General Revenue Bonds, _____[year of issuance] of Washington State University, dated _____, _____[year of issuance].

[WASHINGTON STATE FISCAL AGENT][UNIVERSITY], Registrar

By _____
Authorized Signer

Section 8. Execution. Unless otherwise provided in the Sale Contract or the Approved Bid, the following provisions of this Section 8 shall be applicable. The Obligations of each series shall be executed on behalf of the University with the manual or facsimile signature of the Chair of the Board of Regents, shall be attested by the manual or facsimile signature of the Secretary of the Board of Regents and shall have the seal of the University impressed or a facsimile thereof imprinted thereon.

Only such Obligations as shall bear thereon a Certificate of Authentication in the form hereinbefore recited, manually executed by the Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this resolution. Such Certificate of Authentication shall be conclusive evidence that the Obligations so authenticated have been duly executed, authenticated and delivered hereunder and are entitled to the benefits of this resolution.

In case either of the officers of the University who shall have executed the Obligations shall cease to be such officer or officers of the University before the Obligations so signed shall have been authenticated or delivered by the Registrar, or issued by the University, such

Obligations may nevertheless be authenticated, delivered and issued and upon such authentication, delivery and issuance, shall be as binding upon the University as though those who signed the same had continued to be such officers of the University. Any Bond may also be signed and attested on behalf of the University by such persons as at the actual date of execution of such Bond shall be the proper officers of the University although at the original date of such Bond any such person shall not have been such officer.

Section 9. Sale of Obligations; Official Statement.

(a) *Obligations.* The Board of Regents has determined that it would be in the best interest of the University to delegate to the Designated University Representative the authority to approve the form of the Obligations, the manner of sale, the number of series, the series designation, the final principal amounts of the Obligations, date of the Obligations, taxable or tax-exempt status of each series, interest rates, payment dates, redemption provisions, and maturity dates of such Obligations, and other terms and conditions of the Obligations in the manner provided hereafter so long as

- (1) the net proceeds of sale (gross proceeds, minus costs of issuance and capitalized interest), of the Obligations sold pursuant to this resolution does not exceed \$35,600,000;
- (2) the final maturity of the Obligations is not later than October 1, 2041; and
- (3) the true interest cost to the University for the Obligations of a series does not exceed 5.0%.

In determining the manner of sale, number of series, the taxable or tax-exempt status of each series, the series designation, the final principal amounts of the Obligations, date of the Obligations, interest rates, payment dates, redemption provisions, and maturity dates of such Obligations, the Designated University Representative, in consultation with University staff and the University's financial advisor, shall take into account those factors that, in his judgment, will result in the most favorable interest cost on the applicable series of the Obligations to their maturity, including, but not limited to current financial market conditions and current interest rates for obligations comparable in tenor and quality to the applicable series of the Obligations.

The Designated University Representative is hereby authorized to determine whether the Obligations shall be sold by Negotiated Sale or by a Competitive Sale. Upon the selection of one or more underwriters or financial institutions, the Designated University Representative shall negotiate the terms of sale for the Obligations, including the terms described in this section, in a contract of sale (a "Sale Contract"). If the Obligations, either in the form of notes or bonds, are sold by a public Competitive Sale, sealed bids will be received by the Designated University Representative or the Competitive Sale will be undertaken by electronic means, in the manner and on such date and time as the Designated University Representative hereafter shall determine, and the Designated University Representative will approve the bid offering to purchase the Obligations at the lowest true interest cost to the University at such price as shall be determined

at the time of sale by the Designated University Representative, plus accrued interest to the date of delivery, on all the terms and conditions set out in the applicable Official Notice of Sale.

All bids submitted for the purchase the Obligations shall be as set forth in the applicable Official Notice of Sale or otherwise as established by the Designated University Representative which will be furnished upon request made to the Designated University Representative. Such bids may be accompanied by surety bond or a cashier's or certified check, as a good faith deposit, made payable to the order of the University. The good faith deposit, if any, of the successful bidder shall be security for the performance of its bid and shall be held as liquidated damages in case the successful bidder fails to take up and pay for the applicable series of the Obligations.

Subject to the terms and conditions set forth in this Section 9, the Designated University Representative is hereby authorized to accept an Approved Bid in a Competitive Sale and/or execute the final form of a Sale Contract in a Negotiated Sale, upon his approval of the form of the Obligations, the number of series, the series designation, the final principal amounts of the obligations, date of the obligations, interest rates, payment dates, redemption provisions, and maturity dates of such obligations set forth therein. Following each sale of the Obligations, the Designated University Representative shall provide a report to the Board of Regents, describing the final terms of each series of the Obligations approved pursuant to the authority delegated in this section.

Upon the adoption of this resolution, the proper officials of the University including the Designated University Representative, are authorized and directed to undertake all other actions necessary for the prompt sale, execution and delivery of the Obligations and further to execute all closing certificates and documents required to effect the closing and delivery of the Obligations in accordance with the terms of the Sale Contract or Official Notice of Sale and Approved Bid. In furtherance of the foregoing, the Designated University Representative is authorized to approve and enter into agreements for the payment of costs of issuance, including Underwriter's discount, the fees and expenses specified in the Sale Contract, including fees and expenses of Underwriter and other retained services, including Bond Counsel, rating agencies, fiscal agent, and other expenses customarily incurred in connection with issuance and sale of obligations.

(b) *Official Statement.* The Designated University Representative is authorized to ratify and to approve for purposes of the Rule, if applicable, on behalf of the University, an Official Statement for each series (and any Preliminary Official Statement) and any supplement thereto relating to the issuance and sale of each series of the Obligations and the distribution of each series of the Obligations pursuant thereto with such changes, if any, as may be deemed by him/her to be appropriate.

(c) *Term of Authority.* The authority granted by this section shall remain in effect until withdrawn by the Board.

Section 10. Debt Service Fund. The University hereby establishes a separate special fund to be held separate and apart from all other funds and accounts of the University to be

designated as the “General Revenue Debt Redemption Fund, ____ [year of issuance][series designation]” (the “Debt Service Fund”). Notwithstanding the foregoing, for accounting purposes, the University maintains central debt service accounts, one for interest and the other for principal payments, into which the various departments deposit their debt service obligations, and the University pays debt service on all outstanding bonds and notes from these central accounts. The University covenants to deposit into the Debt Service Fund from General Revenues on or prior to each interest payment date, redemption date and maturity date an amount sufficient to pay the interest on the Obligations then coming due and the principal of the Obligations maturing or subject to redemption and redemption premium, if any. Such payments shall be made in sufficient time to enable the Registrar to pay interest on and/or principal of and redemption price of the Obligations to the Registered Owners, when due. Net income earned on investments in the Debt Service Fund, if any, shall be deposited in the Debt Service Fund.

Section 11. Project Fund; Application of Obligation Proceeds. The Designated University Representative is hereby authorized and directed to create a special fund of the University for the deposit of Obligation proceeds (the “Project Fund”). The following amounts shall be deposited to the Project Fund:

(1) The proceeds of the Obligations received on the date of issuance shall be deposited into the Project Fund as shall be determined by the Designated University Representative; and

(2) All interest earnings and receipts from investments of money held in the Project Fund.

Money on hand in the Project Fund shall be disbursed to pay costs of issuance of the Obligations, to pay capitalized interest, to pay and reimburse the University for costs of the Project, and to pay arbitrage rebate when due with respect to the Obligations. For purposes of accounting and compliance, the University shall segregate and separately account for the deposit and expenditure of Obligation proceeds and interest earnings thereon.

The Designated University Representative shall determine the application of available Obligation funds and other moneys in the Project Fund as between the various components of the Project so as to accomplish, as nearly as may be, all of the projects described or provided for in this resolution. The Designated University Representative shall determine the exact extent and specification for acquisition, equipping, installation or other improvements.

If the Designated University Representative shall determine that it has become impractical to accomplish any components of the Project or portions thereof by reason of State or local circumstances, including changed conditions or costs substantially in excess of those estimated, the University shall not be required to accomplish such components of the Project and may apply the Obligation proceeds or any portion thereof to other portions of the Project, or to other projects approved by the Board or to payment of debt service on the Obligation.

Section 12. Source of Repayment and Security for Obligations.

(a) *Special Fund Obligations.* The Obligations shall be special fund obligations of the University, payable solely from General Revenues, including athletic media revenues and other athletic revenues of the University, and the money and investments deposited into the Debt Service Fund. The Obligations shall not constitute an obligation, either general, special or moral, of the State, nor a general or moral obligation of the University. The Registered Owners of the Obligations shall have no right to require the State, nor has the State any obligation or legal authorization, to levy any taxes or appropriate or expend any of its funds for the payment of the principal thereof or the interest or any premium thereon. The University has no taxing power.

(b) *All Obligations Have Equal Claim on General Revenues.* The Obligations shall be equally and ratably payable, without preference, priority or distinction because of date of issue or otherwise from General Revenues.

(c) *Additions to General Revenues.* The University reserves the right to include in General Revenues, at its sole option, in the future, other sources of revenue or income.

(d) *Deletions from General Revenues.* The University reserves the right to remove, at its sole option, in the future, any revenues from General Revenues; provided that the revenues to be deleted shall not be greater than five percent (5%) of the previous Fiscal Year's General Revenues. The removal of General Revenues in compliance with this provision shall be evidenced by a certificate executed by the Vice President for Finance and Administration (or the successor to the functions of the Vice President for Finance and Administration) identifying the items to be deleted.

(e) *No Issuance of Obligations of Auxiliary Systems.* The University covenants not to issue obligations or obligations in the future that are solely payable from and secured by the revenues of any of the Systems. It is the intention of this Board that future obligations issued by the University for the benefit of each System be issued as Additional Obligations that are payable from General Revenues.

Section 13. Investment of Funds. The University covenants to invest and reinvest money deposited in the Debt Service Fund and the Project Fund only in those investments in which agencies of the State are authorized to invest pursuant to State law.

Section 14. Establishment of Additional Accounts and Subaccounts. The University reserves the right, to be exercised in its sole discretion, to establish such additional accounts within the funds established pursuant to this resolution, and subaccounts within such accounts, as it deems necessary or useful for the purpose of identifying more precisely the sources of payments herein and disbursements therefrom; provided that the establishment of any such account or subaccount does not alter or modify any of the requirements of this resolution with respect to a deposit or use of money or result in commingling of funds not permitted hereunder.

Section 15. Additional Obligations. The University shall have the right to issue one or more series of Additional Obligations for University purposes as permitted under the Bond Act or otherwise under State law, and for the costs of issuing Additional Obligations, or to refund or advance refund any Obligations or Outstanding System Obligations.

Section 16. Covenants Regarding Tax Exemption. With respect to Obligations issued as Tax-Exempt Obligations, the University covenants and agrees that it will comply with the terms of the Federal Tax Certificate with respect to any series of Tax-Exempt Obligations. The Designated University Representative is authorized to determine whether the series of the Obligations may be qualified under Section 265(b) of the Code and to designate the series of the Obligations as “qualified tax-exempt obligations” pursuant to Section 265(b) of the Code for investment by financial institutions.

Section 17. Lost, Stolen or Destroyed Obligations. In case any Bond or Obligations shall be lost, stolen or destroyed, the Registrar may execute and deliver a new Bond or Obligations of like date, series, number and tenor to the Registered Owner thereof upon the owner’s paying the expenses and charges of the Registrar and the University in connection therewith and upon his filing with the Registrar evidence satisfactory to the Registrar that such Bond was actually lost, stolen or destroyed and of his ownership thereof, and upon furnishing the Registrar and the University with indemnity satisfactory to the Registrar and the University.

Section 18. No Recourse Against Individuals. No Registered Owner shall have any recourse for the payment of any part of the principal or redemption price, if any, of or interest on the Obligations, or for the satisfaction of any liability arising from, founded upon, or existing by reason of, the issuance or ownership of such Obligations against the officers of the University or officers or members of the Board in their individual capacities.

Section 19. Defeasance. In the event that money and/or noncallable Government Obligations maturing or having guaranteed redemption prices at the option of the owner at such time or times and bearing interest to be earned thereon in amounts (together with such money, if any) sufficient to redeem and retire part or all of the Obligations in accordance with their terms, are hereafter irrevocably set aside in a special account and pledged to effect such redemption and retirement, and, if the Obligations are to be redeemed prior to maturity, irrevocable notice, or irrevocable instructions to give notice of such redemption has been delivered to the Registrar, then no further payments need be made into the Debt Service Fund or any account therein for the payment of the principal of, premium, if any, and interest on the Obligations so provided for. Such Obligations shall then cease to be entitled to any lien, benefit or security of this resolution, except the right to receive the funds so set aside and pledged. Such notices of redemption, if any, and such Obligations shall no longer be deemed to be Outstanding hereunder, under this resolution or under any resolution authorizing the issuance of obligations or other indebtedness of the University.

Within 20 days after any defeasance of Obligations, the University shall provide notice of defeasance of Obligations to Registered Owners of Obligations defeased and to each party entitled to receive notice under agreements for continuing disclosure entered into pursuant to Section 23.

Section 20. Supplemental Resolutions.

(a) *Without Consent of Owners.* The Board, from time to time and at any time, may adopt a resolution or resolutions supplemental to this resolution which supplemental resolution or resolutions thereafter shall become a part of this resolution, for any one or more or all of the following purposes:

(1) to add to the covenants and agreements of the University in this resolution other covenants and agreements thereafter to be observed, which shall not materially adversely affect the interests of the Registered Owners of any Outstanding Obligations affected by the supplemental resolution, or to surrender any right or power herein reserved to or conferred upon the University; or

(2) to make such provisions for the purpose of curing any ambiguities or of curing, correcting or modifying any provision contained in this resolution or any resolution authorizing Additional Obligations in regard to matters or questions arising under such resolutions as the Board may deem necessary or desirable and not inconsistent with such resolution and which shall not materially adversely affect the interest of the Registered Owners of Outstanding Obligations.

Any such supplemental resolution of the Board may be adopted without the consent of the Registered Owners of any Obligations at any time Outstanding, notwithstanding any of the provisions of subsection (b) of this section.

(b) *With Consent of Owners.* With the consent of the Registered Owners of not less than 51% in aggregate principal amount of all Outstanding Obligations of a series affected by a supplemental resolution, the Board may adopt a resolution or resolutions supplemental hereto for the purpose of adding any provisions to or changing in any manner or eliminating any of the provisions of this resolution or of any supplemental resolution provided, however, that no such supplemental resolution shall:

(1) extend the fixed maturity of any Outstanding Obligations, or reduce the rate of interest thereon, or extend the time of payment of interest from their due date, or reduce the amount of the principal thereof, or reduce any premium payable on the redemption thereof, without the consent of the Registered Owner of each Bond so affected; or

(2) reduce the aforesaid percentage of Registered Owners required to approve any such supplemental resolution, without the consent of the Registered Owners of all of the Outstanding Obligations affected by the reduction.

For purposes of granting any consent under this subsection, the issuer of any insurance policy or letter of credit guaranteeing the payment of any Obligations shall be deemed to be the Owner of those Obligations. It shall not be necessary for the consent of Registered Owners under this subsection (b) to approve the particular form of any proposed supplemental resolution, but it shall be sufficient if such consent shall approve the substance thereof.

Section 21. Concerning the Registered Owners.

(a) *Form of Consent of Registered Owners.* Any request, direction, consent or other written instrument required by this resolution to be signed or executed by the Registered Owners may be in any number of concurrent written instruments of similar tenor and may be signed or executed by such Registered Owners in person or by an agent or agents duly appointed by a written instrument. For purposes of compliance with this section, the issuer of an irrevocable letter of credit securing the repayment of the Obligations or an issuer of a policy of municipal bond insurance insuring the payment of the Obligations shall be deemed to be the Registered Owner of the Obligations. Proof of the execution of any such written instrument and of the ownership of the Obligations shall be sufficient for any purpose of this resolution and shall be conclusive in favor of the University, and/or the Registered Owners with regard to any action taken under such instrument, if made in the following manner:

(1) the fact and date of the execution by any Registered Owner of any such instrument may be proved by the certificate of any officer in any jurisdiction who, by the laws thereof, has power to take acknowledgments of deeds to be recorded within such jurisdiction, to the effect that the Registered Owner signing such instrument acknowledged to him or her the execution thereof, or by an affidavit of a witness to such execution; and

(2) the ownership of Obligations shall be proved by the Debt Register maintained by the Registrar.

Nothing contained in this Section 21(a) shall be construed as limiting the University to the proof above specified, it being intended that the University may accept any other evidence of the matters herein stated to which it may seem sufficient.

(b) *Waiver of Form.* Except as otherwise provided herein, any notice or other communication required by this resolution to be given by delivery, publication or otherwise to the Registered Owners or any one or more thereof may be waived, at any time before such notice or communication is so required to be given, by written waivers mailed or delivered to the University by the Registered Owners of all Obligations of a series entitled to such notice or communication.

(c) *Revocation; Conclusive Action.* At any time prior to (but not after) the evidencing to the University of the taking of any action by the Registered Owners of the percentage in aggregate principal amount of Outstanding Obligations of a series specified in this resolution in connection with such action, any Registered Owner may, by filing written notice with the University, revoke any consent given by such Registered Owner or the predecessor Registered Owner of such Bond. Except as aforesaid, any such consent given by the Registered Owner of any Bond shall be conclusive and binding upon such Registered Owner and upon all future Registered Owners of such Bond and of any Bond issued in exchange therefor or in lieu thereof, irrespective of whether or not any notation in regard thereto is made upon such Bond. Any action taken by the Registered Owners of the percentage in aggregate principal amount of a series of Outstanding Obligations specified in this resolution in connection with such action shall

be conclusively binding upon the University and the Registered Owners of all Outstanding Obligations.

Section 22. Determination of Registered Owners' Concurrence. In determining whether the Registered Owners of the requisite aggregate principal amount of Outstanding Obligations have concurred in any demand, request, direction, consent or waiver under this resolution, Obligations which are owned by or held in the name of the University shall be disregarded and deemed not to be Outstanding for the purpose of any such determination. Obligations so owned which have been pledged in good faith may be regarded as Outstanding for the purposes of this Section 22 if the pledgee shall establish to the satisfaction of the University the pledgee's right to vote such Obligations and that the pledgee is not the University.

Section 23. Undertaking to Provide Ongoing Disclosure. If determined to be applicable, the Designated University Representative is authorized to, in his discretion, execute and deliver a certificate regarding continuing disclosure with respect to each series of Obligations in order to assist the Underwriter in complying with Section (b)(5) of the Rule.

Section 24. Resolution a Contract with Owners. This resolution is adopted under the authority of and in full compliance with the Constitution and laws of the State of Washington. In consideration of the purchase and acceptance of the Obligations by those who shall hold the same from time to time, the provisions of this resolution shall constitute a contract with the owner or owners of each Obligation and the coupons, if any, appurtenant thereto, and the obligations of the University and its Board under said laws and under this resolution shall be enforceable by any court of competent jurisdiction; and the covenants and agreements herein set forth to be performed on behalf of the University shall be for the equal benefit, protection and security of the owners of any and all of the Obligations and the coupons, if any, appurtenant thereto.

Section 25. Contract-Savings Clause. The covenants contained in this resolution, the Obligations and the provisions of the Bond Act shall constitute a contract between the University and the Registered Owners of the Obligations and shall be construed in accordance with and controlled by the laws of the State. If any one or more of the covenants or agreements provided in this resolution to be performed on the part of the University shall be declared by any court of competent jurisdiction and final appeal, if any appeal be taken, to be contrary to law, then such covenant or covenants, agreement or agreements shall be null and void and shall be deemed separable from the remaining covenants and agreements in this resolution and shall in no way affect the validity of the other provisions of this resolution or of the Obligations.

Section 26. No Benefits to Outside Parties. Nothing in this resolution, express or implied, is intended or shall be construed to confer upon or to give to any person, other than the University, the Registrar, and the Registered Owners of Obligations, any right, remedy or claim under or by reason of this resolution; and the covenants, stipulations and agreements in this resolution are and shall be for sole and exclusive benefit of the University, the Registrar, and the Registered Owners of Obligations, their successors and assigns.

Section 27. Immediate Effect. This resolution shall take effect immediately upon its adoption.

ADOPTED AND APPROVED by the Board of Regents of Washington State University, by a regular meeting of the Board held this 7th day of May, 2021.

WASHINGTON STATE UNIVERSITY

Chair, Board of Regents

ATTEST:

Secretary, Board of Regents

CERTIFICATE

I, the undersigned, Secretary of the Board of Regents (“Board”) of Washington State University (the “University”), DO HEREBY CERTIFY:

1. That the attached Resolution (the “Resolution”) is a true and correct copy of a resolution of the University, as finally adopted at a regular meeting of the Board of Regents held on the 7th day of May, 2021, and duly recorded in my office.

2. That said meeting was duly convened and held in all respects in accordance with law, and to the extent required by law, due and proper notice of such meeting was given; that a quorum of the Board was present throughout the meeting and a legally sufficient number of members of the Board voted in the proper manner for the adoption of said Resolution; that all other requirements and proceedings incident to the proper adoption of said Resolution have been duly fulfilled, carried out and otherwise observed, and that I am authorized to execute this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand this 7th day of May, 2021.

Secretary