

WSU Spokane

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# Annual Security and Fire Report

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2022 Calendar Year



WASHINGTON STATE UNIVERSITY  
**SPOKANE**

# 2022 Annual Security Report

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## To the WSU community

**KIRK H. SCHULZ, PRESIDENT, WSU**



Ensuring the safety of the entire WSU community—students, faculty, staff, and visitors across our statewide system—is one of our highest institutional priorities.

To further this end, we have made two major commitments: 1) to regularly update and improve our campus safety plans, and 2) to engage the entire Cougar family in participating in safety initiatives.

Dedicated safety personnel on each campus have collaborated to create plans for maintaining a secure, supportive community. They foster a culture that treats each individual with dignity and respect. They build upon resources that deliver care and assistance to each individual with whom they interact.

Simultaneously, we place a premium on educating our community members to take responsibility for their own personal safety. Each of us has an important role to play in creating a safe environment. Our choices can impact those around us.

The University is well-equipped to help you make choices that are thoughtful and informed. Our safety resources are among the most comprehensive offered by any college or university in the nation and are reflective of the commitment we have made to the well-being of our students and our communities.

I encourage you to review this report and take note of the safety resources available to you. I am confident that, as long as we work together, WSU's campuses will continue to be among the safest and most welcoming in the United States.

Go Cougs!

### **Jeremy A. Young, WSU Spokane, Manager of Campus Safety and Security**

Welcome to WSU Health Sciences Spokane and WSU Colleges of Nursing and Pharmacy in Yakima. Our Security Department is staffed seven days a week, 24 hours a day, 365 days a year. We are focused on delivering excellent customer service to our campus community and want every individual's campus experience to be positive. We hope you find this report useful as it has a number of resources related to campus safety, emergency response, crime reporting and crime prevention. Having a well-prepared campus community is an important step to maintaining safety and effectively managing any emergency on campus. We look forward to another fantastic year at WSU Health Sciences Spokane.

### **WSU's Non-discrimination Policy**

WSU is an equal opportunity employer and committed to providing an environment free from harassment, including sexual violence, and discrimination based on race, color, sex/gender, sexual orientation, gender identity/expression, religion, age, color, creed, national or ethnic origin, marital status, genetic information, status as an honorably discharged veteran or member of the military, physical, mental, or sensory disability, including disability requiring the use of a trained service animal, and immigration or citizenship status, except as authorized by federal or state law, regulation, or government contract. Please direct any inquiries regarding WSU's non-discrimination policy or procedures to WSU Compliance and Civil Rights at [ccr@wsu.edu](mailto:ccr@wsu.edu), via telephone at 509-335-8288, or in person at French Administration Building, Room 225. For more information on WSU's policies, please visit: the [WSU Equal Employment Opportunity and Affirmative Action Policy \(Executive Policy 12\)](#) or the [WSU Policy Prohibiting Discrimination and Harassment \(Executive Policy 15\)](#).

### **Support Resources On and Off Campus**

Washington State University students and employees have access to several support and reporting options. The below list includes a brief description of the relevant offices and agencies.

#### **WSU Compliance and Civil Rights (CCR)**

CCR is WSU's central intake and referral office for reports or formal complaints of discrimination, discriminatory harassment, sexual harassment, and sexual misconduct from students, staff, faculty, and visitors or guests. CCR is a resource for the university community for training and technical guidance relating to compliance, including but not limited to, civil rights laws and regulations, health sciences laws, equal employment opportunity, affirmative action, Title IX, Clery Act and ADA/Section 504.

#### **The Center for Community Standards (CCS)**

The Center for Community Standards contributes to a community which encourages and educates everyone to make positive choices and share messages of our values. Occasionally students make choices that put those values at risk. The community standards process is designed to support those students, uphold their rights and responsibilities, and hold students and recognized or registered student organizations accountable for behaviors that conflict with our community standards.

#### **WSU Spokane Vice Chancellor of Student Affairs, Student Health, Equity, and Inclusion**

The Spokane Student Affairs and Pacific Northwest University Student Life staff are your partners in navigating the WSU experience. This might include working through a complex process, answering questions, or connecting students to a much-needed resource.

#### **Student Care Network**

WSU's Student Care Network is dedicated to supporting student success across the system through early intervention. The [Student Care Network](#) is a resource through which individuals can share concerns about a

student's emotional or psychological well-being, physical health, or academic performance with university administrators who can help. Anyone can submit a Student Care referral including students, faculty, staff, family members, and community members. Information submitted through the Student Care network will be reviewed by the Office of the Dean of Students Student Care Case Management team for appropriate follow up. The [Student Care Team](#) responds to referrals about students who are exhibiting behavior of concern and/or have received a Student Care or other report of a concern for a student. The multi-disciplinary Student Care team intervenes with care and support to protect the safety and well-being of the involved student, as well as the WSU community, by working directly with the student, and /or connecting students with others with appropriate resources and services.

#### [Human Resource Services \(HRS\)](#)

Human Resource Services is committed to providing effective, high quality human resource management to the University community. Working collaboratively, Human Resource Services provides expertise and best practices in all areas of human resource management including recruitment and retention, employee relations, training, benefits management, labor relations, disability services, records administration, and employee recognition.

#### [WSU Employee Assistance Program - Employees](#)

WSU Employee Assistance Program (EAP) provides confidential and private counseling to WSU employees and can provide information about referrals and service provider options in the local community.

#### [WSU Office of the Ombudsman](#)

The primary purpose of the office is to protect the interests, rights, and privileges of students, staff, and faculty at all levels of university operations and programs. The ombudsman is designated by the university to function as an impartial and neutral resource to assist all members of the university community. The ombudsman provides information relating to university policies and procedures and facilitates the resolution of problems and grievances through informal investigation and mediation.

#### [Office of Emergency Management \(OEM\)](#)

The Office of Emergency Management develops and administers a comprehensive emergency management program to encompass the WSU Pullman campus, as well as regional campuses, research stations and sites throughout the state. This program works in partnership with academic colleges and departments, operating divisions and units, and the staff, faculty, and students of WSU in conjunction with federal, state, and local jurisdictions to protect lives and safety of students, faculty staff, visitors & animals. OEM's mission is to safeguard critical infrastructure, facilities, environment, essential records & research with a focus to resume operations as soon as practicable in the event of an incident.

#### [WSU Spokane Security](#)

WSU Spokane has a strong relationship with local law enforcement agencies and works to cultivate an atmosphere which supports the educational process and promotes academic and personal achievement, and community prosperity. Security can request information from those agencies related to police investigations that impact the WSU Spokane Campus. Law enforcement agencies may share information with WSU Spokane where it is legally permissible to do so.

For non-emergencies contact any of the following:

Jeremy A. Young – Safety and Security Manager: 509-358-7866

WSU Spokane Campus Security: 509-358-7995

Crime Check: 509-456-2233

Victim Advocacy Resources for Spokane students:

YWCA Domestic Violence Helpline – 509-326-2255

Email: [help@ywcaspokane.org](mailto:help@ywcaspokane.org)

Text: 509-220-3725

YWCA Spokane website – [ywcaspokane.org](http://ywcaspokane.org)

### Spokane County Sheriff

The Spokane County Sheriff Crime Check line is the number to contact if you are the victim or witness of a crime. Always dial 911 for emergencies. Crime Check's phone number is 509-456-2233.

### Spokane Police Department

The Spokane Police Department works in conjunction with Spokane County Sheriff to respond to calls for service within the City of Spokane.

### Yakima County Sheriff & Yakima Police Dept

The Yakima County Sheriff and Yakima Police Department are the law enforcement agencies that serve the Pacific Northwest University of Health Sciences campus where the WSU Yakima Nursing program is located.

For non-emergencies contact any of the following:

Pacific Northwest University Director of Security: 509-249-7727

Pacific Northwest University Campus Security: 509-823-3346

To remain anonymous, use Crime Stoppers. Call 1-800-248-9980 or text YAKCO & your message to CRIMES (274637)

Victim Advocacy Resources for Yakima students:

WSU Yakima – Aspen Victim Advocacy Services | Call 509-452-9675 <https://www.comphc.org/>

WSU Yakima – Lower Valley Crisis & Support Center | Call 509-837-6689

WSU Yakima – Yakima 24-hour Crisis Line | Call 509-575-4200

WSU Yakima – YWCA Domestic Violence Awareness Service | Call 509-248-7796 <https://www.ywcayakima.org/>

### International Student Services

International Student Services provides orientation and mentorship programs for international students and helps students with maintaining their visa status.

Phone: 509-335-4508

Walk-in hours: Monday – Friday, 1-3pm, Bryan Hall 206

### Immigration Law Clinic – College of Law

Immigration Law Clinic represent client in immigration proceedings and provide legal consultations to members of the University of Idaho and Washington State University communities. Provides services related to adjustment of status, asylum applications, consular processing, deferred action for childhood arrivals (DACA), employment authorization, family-based petitions, naturalization/citizenship, special immigrant juvenile status, T visas, temporary protected status (TPS), U visas, Violence Against Women Act (VAWA) petitions.

Phone: 208-885-6541

Toll-free: 1-877-200-4455

Location: 875 Perimeter Dr., Moscow, ID 83844

### Northwest Justice Project

Northwest Justice Project provides free legal assistance to address fundamental human needs such as housing, family safety, income security, health care, education, and more. Northwest Justice Project also compiles self-help legal resources at [Washington Law Help](#).

Eviction help: 1-855-657-8387

Foreclosure help: 1-800-606-4819

[Apply online](#) for free legal help

Legal Issues in King County: Call 2-1-1, weekdays 8am-6pm

Legal issues outside of King County: Call the CLEAR Hotline at 1-888-201-1014, weekdays, 9:15am-12:15pm

Pullman phone: 509-381-2355

Bremerton: 360-377-6378

Everett: 425-252-8515

Mt. Vernon: 360-316-3018  
Spokane: 509-324-9128  
Tri-Cities: 509-547-2760  
Vancouver: 360-693-6130  
Wenatchee: 509-664-5101

### [Washington State Bar](#)

Provides information online on free and reduced cost [legal help](#), as well as local attorney referrals and self-help resources.

### [Student Legal Services](#)

Offers free 30 minute legal consultation to WSU students.

Office: Compton Union Building Room 35, Mon-Fri, 9am-5pm

### [Student Financial Services](#)

Provides information and support to students with regards to loans, scholarships, and cost of attendance, as well as emergency assistance programs.

Phone: 509-335-9711, Mon-Fri, 9am-3:45pm

Schedule a virtual or in-person appointment: [Appointment scheduling](#)

## Preparation of the Annual Security Report

Washington State University (WSU) prepares this report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), as well as the Violence Against Women Reauthorization Act of 2013 (VAWA) amendments to the Clery Act, using information obtained by the WSU Clery Compliance Committee comprised of representatives from various WSU offices including, but not limited to, the WSU Spokane Security Office, WSU Compliance and Civil Rights (CCR), the WSU Spokane Student Affairs, WSU Spokane Communications Office and the WSU Spokane Chancellor's Office.

Additionally, information is gathered from Campus Security Authorities, local law enforcement agencies including the Spokane Police Department and the Yakima Police Department as well as information provided by other surrounding law enforcement agencies.

This report includes statistics for the previous three calendar years (2020, 2021, and 2022) concerning reported crimes that occurred on campus, and in certain off-campus buildings or property owned or controlled by WSU. In accordance with the Clery Act, the statistics contained in this report are limited to specific crimes occurring within a designated geographic area.

The statistics in this report may vary from statistics maintained within other WSU offices authorized to receive reports of incidents implicating laws and WSU policies, such as the WSU Spokane Security Department, WSU Compliance and Civil Rights, and WSU Spokane Student Affairs.

The Clery Act promotes campus safety by providing information to students, parents, employees, and the WSU community about public safety, crime prevention, and response efforts by WSU. It also promotes transparency about crimes that occur on campus and other threats to health and safety. To further those efforts, this report provides information on education, prevention, and awareness efforts by WSU to empower the WSU community to take a more active role in their personal safety and security.

### [Campus Law Enforcement](#)

WSU Spokane Security works closely with the Spokane Police Department; the primary police agency for the Washington State University Spokane Campus. Individuals may also contact Washington State Patrol and Spokane County Sheriff's Department for additional support. In Yakima, the Pacific Northwest University Security, Yakima Police Department, and Yakima County Sheriff's Department are the supporting law

enforcement agencies.

### Reporting to Law Enforcement

For incidents that are currently occurring, recently occurred, or immediate assistance is needed, please dial 911. If there is time, please dial 509-358-7995 for WSU Spokane Campus Security. For incidents of a non-emergency nature, please dial 509-358-7995. Calls to 911 will be answered by Spokane County 911 Dispatch, the local emergency dispatch center, which manages consolidated dispatch operations for police, fire, and emergency service units for multiple cities, including Spokane City and County. A dispatcher will collect your information and determine the appropriate police, fire, and/or medical aid required. Calls to WSU Spokane Campus Security will be answered by a Campus Security Officer.

At the Pacific Northwest University campus, dial 911 for emergencies and for Campus Security, dial 509-823-3346.

### Commitment to Safety

Washington State University Spokane Campus Security strives to educate the campus community and maintain a reasonably safe environment on campus. Although WSU Campus Security takes many steps to educate students, faculty and staff and maintain safety on campus, each individual within the campus community plays a role and it is important to be aware of surroundings and use reasonable judgment when studying, working, or visiting campus. WSU encourages accurate and prompt reporting of all crimes to the campus security department, and to the appropriate police agencies (including Spokane County Sheriff's Office and the Spokane Police Department), when the victim of a crime elects to, or is unable to, make such a report. Please report suspicious or criminal activities to the WSU Spokane Campus Security at 509-358-7995 or 911 if immediate police response is required.

Posted statement from Pacific Northwest Security Department:

[Campus Security \(pnwu.edu\)](https://pnwu.edu/campus-security)

*"PNWU Security provides a safe and secure learning environment for the University and campus community through education and enforcement procedures. Each member of the department works in congruent measure toward the University mission for teaching students and serving as the primary contributors for the safety of the University and its constituents. PNWU accomplishes its safety precautions through partnerships with students, faculty and staff, requiring all to use assigned security badges for entry. In the interest for making campus life more secure, PNWU Security provides 24-hour security services for the University community and its facilities. PNWU Security depends greatly on the cooperation and support from the community. We ask for your support and cooperation during your attendance at PNWU and welcome suggestions for improving our services. Please feel free to call or stop by the office at any time."*

### Enforcement Authority and Jurisdiction of Security Personnel:

Washington State University Spokane:

The WSU Spokane Security Office responds to campus emergencies that are not potentially life threatening or capable of causing physical harm (911 emergencies). The WSU Spokane campus and various adjacent properties represent the primary jurisdiction of WSU Spokane Campus Security. WSU Spokane Campus Security handles all patrol, initial investigation, crime prevention education, and related duties for the campus community. WSU Spokane Campus Security operates 24 hours a day, seven days a week and provides service by vehicle and on foot. Security officers are not commissioned and do not have the authority to arrest individuals.

Pacific Northwest University:

Limited campus law enforcement authority is granted to Pacific Northwest University of Health Sciences Office of Security. As such, PNWU security personnel act as agents for the University itself, and have the authority to

ask persons for identification and to determine whether individuals have lawful business at PNWU campus sites. PNWU security personnel do not have arrest powers; all criminal incidents are referred to local law enforcement, that being the Yakima Sheriff's Office, who have jurisdiction on and adjacent to the PNWU campus. While the University has no written Memorandum of Understanding with the Yakima Sheriff's Office, PNWU Security maintains a highly professional working relationship with this agency. Strong partnerships between PNWU and local and state law enforcement agencies such as the Yakima Police Department, the Yakima County Sheriff's Office and the Washington State Patrol enables the University to draw upon their resources when necessary or appropriate. Crime victims and witnesses are strongly encouraged to immediately report criminal activity to the appropriate police agencies and PNWU security personnel. Prompt reporting will assure timely warning notices of campus crime and assist in full disclosure of crime statistics.

Law enforcement arrests and incidents involving PNWU students and employees are forwarded to the Human Resource director or Associate Dean of Student Affairs so the best interests of the community can be served. On-going training is afforded Campus Security and Safety, as well as contracted Officers. PNWU Security considers personal safety, along with asset protection a priority; any incident report or safety concern is reviewed and acted on accordingly. Criminal incident reports generated by PNWU Security will be referred to the Yakima Sheriff's Office for criminal law considerations. PNWU Security will assist in reporting stolen property with make, model, and serial numbers, to assist law enforcement entering the stolen property into the National Crime Information Center (NCIC).

Students and employees are required to comply with directives of campus security, law enforcement agencies, and any other University officials; students are required to present valid ID when requested. PNWU security personnel enforce University policy, rules, and regulations as well as local, state, and federal laws, and report criminal violations to the proper authorities. Security of the Campus Facilities and Residences PNWU is a locked campus. PNWU issues proximity access cards that allow students and employees to enter authorized areas 24 hours a day. With the safety of students always a priority, guests to PNWU are required to check-in at the front door where an intercom/camera doorbell system alerts the information desk attendant and/or the on-duty security officer for permission to enter the building. During non-business hours PNWU facilities are locked; access is restricted to authorized students and employees. During an extended closure, only authorized personnel will be granted access to campus property and facilities. Campus security officers carry keys to all PNWU Buildings and are available during business hours to access buildings and rooms for authorized entry. Service calls such as this are prioritized; criminal or medical emergency calls have a higher priority than do building and/or room access calls. Emergencies may necessitate changes and/or alterations from normal business hour access times; security assessments of campus facilities will be conducted, as needed. Administrators from the Dean's Office, Student Affairs, Facilities, Iron Horse Lodge, and Security will periodically review results of landscaping, locks, alarms, cameras, lighting, and communication. Additionally, during the academic year, the directors of Facilities and Security meet weekly to make assessments to determine appropriateness of access schedules and discuss issues of pressing concern. PNWU does not maintain student residences. Off-Campus Monitoring and Reporting PNWU Security does not provide security services or reporting services off-campus. The Yakima Police and Yakima Sheriff's Office monitor criminal activity off-campus. PNWU Security works with the Yakima Police Department and the Yakima Sheriff's Office when necessary and appropriate. Additionally, the institution does not have any officially recognized student organizations with a significant off-campus presence.

#### The WSU Spokane Security Department is Comprised of:

- 7 Full-time Officers
- 1 Campus Security Coordinator
- 1 Safety and Security Manager/Emergency Manager

## Relationship between Campus Security Personnel and State or Local Police Agencies

WSU Spokane Campus Security maintains a collaborative and close relationship with the City of Spokane Police Department, especially when addressing matters that impact the WSU Spokane campus and community. Local collaboration includes training programs, seminars, and at times, investigation of incidents. Additionally, WSU Spokane Campus Security collaborates with the Spokane County Sheriff's Office, the Washington State Patrol, Eastern Washington University Police and various state and federal law enforcement agencies such as the Federal Bureau of Investigation and the United States Secret Service.

WSU Spokane Campus Security does not provide law enforcement services to off-campus sites or properties of students and student organizations. The WSU Spokane Campus Security department does not have the authority to make arrests or issue citations. The Spokane Police Department typically provides these services within the City of Spokane, and in Yakima, the Yakima Police Department provides the services. WSU Spokane relies on the close working relationship with Spokane Police to receive information about incidents involving WSU Spokane students and recognized student organizations within the City of Spokane.

All recognized WSU student organizations must abide by federal, state, and local laws and WSU policies. WSU may become involved in incidents of off-campus student conduct and recognized student organizations when such conduct is determined to affect a substantial university interest, as defined in the Standards of Conduct for Students Policy at [communitystandards.wsu.edu](http://communitystandards.wsu.edu), among other university policies.

The City of Spokane Police and WSU have in place a Memorandum of Understanding regarding sexual assaults, intimate partner violence and stalking where the city has agreed to investigate any reports of such incidents.

## Procedures for Pastoral and Professional Counselors

Campus "pastoral counselors" and campus "professional counselors," when acting as such, are not considered to be a campus security authority, and are not required to report crimes for inclusion in the annual disclosure of crime statistics. However, professional counselors are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary, confidential basis for inclusion into the annual disclosure of crime statistics.

### Professional Counselor definition

An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community and who is functioning within the scope of his or her license or certification.

### Pastoral Counselor definition

An employee of an institution who is associated with a religious order or denomination recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

## Reporting Crimes or Emergencies

There are various ways for students, faculty, staff, and WSU community members to report crimes, incidents, and other emergencies to law enforcement, appropriate WSU officials, or confidentially to crime victim advocates, medical providers, or mental health providers. In addition, there are options for reporting anonymously for the purpose of inclusion in the annual crime statistics disclosure. The following describes the various reporting options. Please note, reporting regarding dating violence, domestic violence, sexual assault, and stalking will be covered more thoroughly in a later section.

## Reporting criminal actions or other emergencies to Law Enforcement

Individuals can report in-progress crimes and other emergencies by dialing 911 or crimes that are not in-progress by dialing 509-456-2233, then a follow up call to Campus Security at 509-358-7995. This allows the WSU Security Department to take action to address the concern and consider issuing a Timely Warning or Emergency Notification if there is an ongoing threat to the safety of the campus community or an immediate threat occurring on campus.

WSU encourages accurate and prompt reporting of all crimes to campus security and the appropriate police agencies, when the victim of a crime elects to, or is unable to, make such a report. Reports can be made to WSU Security, or one of the local or state police agencies, including the Spokane Police Department and the Spokane County Sheriff's Department.

For incidents that are currently occurring, recently occurred, or need immediate police response, please dial 911. Calls to 911 will be answered by Spokane County 911 Dispatch, the local emergency dispatch center, which manages consolidated dispatch operations for police, fire, and emergency service units for multiple cities, including Spokane City and County.

For incidents of a non-emergency nature, please dial 509-456-2233, which is for Crimecheck, the local non-emergency center. A dispatcher will collect your information and determine the appropriate response. Also, please call Campus Security at 509-358-7995 to report the incident. Calls to WSU Spokane Campus Security will be answered by a Campus Security Officer. Please call Campus Security as this allows security personnel to address a concern and potentially issue a Timely Warning or Emergency Notification if there is an ongoing threat to the safety of the campus community or an immediate threat occurring on campus.

For WSU Nursing Yakima, dial 911 for emergencies and Pacific Northwest University Campus Security (509-823-3346). The Yakima Police Department phone number is 509-575-6200 and the Yakima County Sheriff number is 509-574-2500.

Further sections of this report include additional information on specific reporting and services available to victims of sexual violence, including sexual assault, intimate partner violence, or stalking.

## Reporting a Property Crime

1. Report your loss or damages to the Spokane Police Department as soon as possible – Report to Crime Check by calling 509-456-2233. WSU Nursing Yakima will call the Yakima Sheriff's Department at 509-574-2500 or the Yakima Police Department at 509-575-6200.
2. Do not touch anything until police are able to examine the area.
3. Be prepared to provide serial numbers or identifying marks or characteristics of the items taken.
4. Be alert for more damage or items missing that may come to your attention.
5. Itemize your valuables and write down serial numbers.
6. Mark your items for identification with your driver's license number.
7. If you have unique or valuable items, photograph them, and keep the pictures or video with your list of serial numbers.

## Reporting an Assault (Physical and/or Sexual)

1. Report the assault to police as soon as possible — dial 911. You may also report to the university and/or seek confidential services through WSU Spokane Counseling Services. They can be contacted at 509-358-7740 and are located on the 1<sup>st</sup> floor of the Spokane Academic Center Building. Pacific Northwest University reports may be made to the Director of Enrollment Services, Watson Building, room 140 (509-249-7710), the Assistant Director for Student Affairs, Butler-Haney Hall, Room 317 (509-249-7724) or, Chief Human Resource Officer, Iron Horse Lodge, Suite 202 (509-249-7714).

2. If you've been injured, seek medical attention. When you call to report, tell the communications center you have been hurt. They will assist you in getting aid.
3. If you are reporting a sexual assault, refrain from showering, washing your hands, or washing your clothes. This will help preserve evidence that may be necessary to prove a criminal offense.
4. Support and counseling resources are available. The WSU Student Affairs page lists campus resources at: <https://spokane.wsu.edu/studentaffairs/>. If you do not know who to call or where to start, ask the Campus Security Office or a police officer for help. The Pacific Northwest University Counseling services webpage lists resources at: [Counseling Services \(pnwu.edu\)](https://pnwu.edu/counseling)

### Reporting to Campus Security Authorities

WSU Spokane community members, students, faculty, and staff are encouraged to promptly report all crimes and other emergencies occurring on-campus directly to WSU Spokane Campus Security at 509-358-7995, or by dialing 911. WSU Nursing students attending at Pacific Northwest University are asked to please contact Campus Security at 509-823-3346.

In accordance with the Clery Act, WSU Spokane has identified Campus Security Authorities (CSAs) to whom campus community members can provide information for reporting purposes. The Clery Act recognizes certain WSU officials and offices as CSAs, who are an "official of an institution who has significant responsibility for student campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings." The CSAs report incidents for the purpose of inclusion in the statistics provided in this report to the WSU Spokane Security Department directly or by submitting them online via the [CSA Reporting form](#), which are then distributed to the appropriate office.

A pastoral or professional counselor within the institution is not a Campus Security Authority when "acting as a pastoral or professional counselor," and is not required to report crimes for inclusion into the annual disclosure of crime statistics.

### Campus Security Authority List

Although there are many CSAs; WSU officially designates the following key departments and/or titles as locations where individuals should report crimes for the purpose of making timely warning reports and the annual statistical disclosure. Additional information on CSA's can be found on the [Campus Security Authorities & CLERY Act](#) page.

#### **WSU Spokane Campus Security**

Medicine Building  
668 N. Riverpoint Blvd. Suite 103  
509-358-7995

#### **WSU Spokane Student Affairs**

Academic Center  
600 N. Riverpoint Blvd.  
509-358-7978

#### **WSU Spokane Counseling Services**

Academic Center  
600 N. Riverpoint Blvd.  
509-358-7740

#### **WSU Spokane Human Resources**

Academic Center

600 N. Riverpoint Blvd.  
509-358-7566

**College of Medicine Office of Student Experience**

Medicine Building  
668 N. Riverpoint Blvd. 2nd floor  
509-368-6827 or 509-368-6872

**College of Pharmacy Student Affairs**

Pharmaceutical Science Building  
205 E. Spokane Falls Blvd. Suite 130  
509-358-7730 or 509-358-6694

**College of Nursing**

**Undergraduate Student Services**

Nursing Building  
103 E. Spokane Falls Blvd.  
509-324-7360

**WSU Compliance and Civil Rights**

**Title IX Coordinator**

French Administration 225  
PO Box 641022  
Pullman, WA 99164-1022  
509-335-8288

WSU Yakima students at Pacific Northwest University can report to any of the above listed offices or any PNWU CSA which includes:

**Director of Enrollment Services**, Watson Building, room 140 (509-249-7710)

**The Assistant Director for Student Affairs**, Butler-Haney Hall, Room 317 (509-249-7724)

**Chief Human Resource Officer**, Iron Horse Lodge, Suite 202 (509-249-7714)

**Campus Security** at 509-823-3346

**Director of Security** at 509-249-7727

**Voluntary, Confidential Reporting**

WSU provides a number of ways individuals can report crimes, serious incidents, and other emergencies. However, if you or someone you know decides not to report the incident to the university or law enforcement for investigation, you still have the option of filing a voluntary, confidential report.

Reporting anonymously allows WSU to include the record of the report in the annual disclosure of crime statistics included in this report. Reporting anonymously also allows victims to gather information and learn about options available to them, before deciding on an appropriate option. Individuals may contact the relevant local agency (e.g., the WSU Spokane Campus Security at 509-358-7995 / WSU Spokane Student Affairs at 509-358-7978 or Pacific Northwest University Security at 509-823-3346), to determine the level of anonymity available *prior* to reporting a crime. Additionally, you may call Spokane Crime Check at 509-456-2233 if you are in Spokane and Yakima Police Dept at 509-575-6200, Yakima County Sheriff 509-574-2500, if you are in Yakima.

Please note that limitations may exist depending upon the circumstances of the crime. Individuals may report discrimination, sexual harassment, and sexual misconduct, as defined by the WSU Policy Prohibiting Discrimination and Harassment, Executive Policy 15 (EP 15), anonymously to the WSU Compliance and Civil Rights in person, emailing [ccr@wsu.edu](mailto:ccr@wsu.edu), by calling 509-335-8288, or by calling 509-335-8288, or through [CCR's](#)

[Sharing Concerns webpage](#), for services and options, as well as inclusion in the annual disclosure of crime statistics.

Individuals may also seek confidential services from:

WSU Spokane Counseling Services <https://spokane.wsu.edu/studentaffairs/counseling-services/>

Lutheran Community Services Victim Advocacy <https://lcsnw.org/program/victim-advocacy-and-education>

YWCA Spokane <https://ywcaspokane.org/programs/help-with-domestic-violence/>

For a list of state-wide advocacy groups visit <https://www.wcsap.org/help/csap-by-city>

Students in Yakima may contact the YWCA Yakima at [Yakima YWCA](#)

### Reporting to a University Department

Any member of the university community may submit a complaint that a student or recognized or registered student organization violated the standards of conduct to the Center for Community Standards.

**Center for Community Standards** | French Administration 130, PO Box 641012 | 509-335-4532 | [community.standards@wsu.edu](mailto:community.standards@wsu.edu) | [Online Reporting Form](#)

Individuals may report crimes implicating the WSU Policy Prohibiting Discrimination and Harassment, Executive Policy 15 (EP 15), to the Title IX Coordinator or WSU Compliance and Civil Rights.

More information on reporting:

**Title IX Coordinator** | French Administration 134, PO Box 641022 | 509-335-8288 | [ccr@wsu.edu](mailto:ccr@wsu.edu)

**WSU Compliance and Civil Rights** | French Administration 225, PO Box 641022 | 509-335-8288 | [CCR's Sharing Concerns webpage](#)

In addition, consistent with WSU's Policy Prohibiting Discrimination and Harassment, Executive Policy 15 (EP 15), most WSU employees, with limited exceptions, are required to report an incident or situation involving sexual harassment or sexual misconduct to WSU Compliance and Civil Rights or to one of the designated Title IX Coordinators. Similarly, individuals with supervisory responsibilities are required to report incidents or situations involving discrimination to WSU Compliance and Civil Rights. Additional information on reporting requirements, including information on those exempt from reporting under EP 15 are posted on the [CCR Reporting Requirements](#) page.

### General Tips for Staying Safe

Most crime is committed because of opportunity. The best prevention is to eliminate opportunities.

1. Keep your residence doors locked at all times.
2. Lock up electronics and other valuables.
3. Report suspicious persons or activities.
4. Report safety hazards, unsafe lighting, and defective equipment.
5. Avoid walking alone at night. Let people know where you are going.
6. Plan your walk by choosing a safe, well-lighted, and populated route.
7. Be aware of your surroundings. Know where you are and where you are going. Know what to expect.
8. Get to know your roommates and neighbors. Encourage checking on each other often.
9. If consuming alcohol or other substances, do so safely. Pour your own drinks and use the buddy system when going out with friends.
10. Learn non-violent intervention techniques to help your fellow Cougs. Sign up for a bystander intervention training through Cougar Health Services.

## Reporting Options and Response to Dating Violence, Domestic Violence, Sexual Assault, and Stalking

There are several options in seeking care for an individual impacted by sexual violence, which includes sexual assault, sexual exploitation, dating violence, domestic violence, and stalking. WSU provides access to both confidential and non-confidential resources. Victims/survivors are encouraged to access whichever resource they feel most comfortable with.

A [current listing of resources](#) for victims/survivors is maintained and posted by CCR. Victims/survivors can choose to seek medical care, even if they are unsure whether they want to make a police report or if they choose not to move forward with a criminal investigation. Victims/survivors can also seek support and referral information directly from WSU Compliance and Civil Rights or a local law enforcement agency.

A healthcare provider can help assess well-being and personal safety, provide any necessary medical treatment, and refer students to counseling and other resources.

Most major hospitals in the Spokane area offer Sexual Assault Forensic Exams (SAFE) to collect physical evidence for use in a law enforcement investigation and possible prosecution. Victims/survivors do not have to speak to the police in order to receive a forensic exam. Healthcare providers will explain the exam process before beginning and can answer any questions about what will happen during the exam. It is important to preserve any evidence that may be necessary to prove a criminal offense. Preservation includes refraining from showering or bathing and saving articles of clothing worn during the assault. Victims/survivors have the option to be accompanied by a support person, such as a friend or an advocate, during medical appointments and/or exams.

In Spokane, Lutheran Community Services Victim Advocacy and the YWCA Spokane provide free and confidential services to victims/survivors of sexual violence, domestic violence, and stalking. Lutheran Services can be reached at the Sexual Assault 24-Hour Crisis Line 509-624-7232 and the YWCA Spokane Services can be reached at the 24 -Hour Domestic Violence Helpline 509-326-2255.

Reports of dating violence, domestic violence, sexual assault, and stalking may be made to the Spokane Police Department or by calling 911. Additionally, individuals may report or file a formal complaint of dating violence, domestic violence, sexual assault, and stalking to WSU Compliance and Civil Rights in person, at [ccr@wsu.edu](mailto:ccr@wsu.edu), by calling 509-335-8288, or through the [CCR's Sharing Concerns webpage](#).

WSU students in Yakima may seek assistance from the following agencies:

Central Washington Family Medicine, PS at 509-452-4520

Aspen Victim Advocacy Services at 509-452-9675 <https://www.comphc.org/>

Lower Valley Crisis & Support Center at 509-837-6689

Yakima 24-hour Crisis Line at 509-575-4200

YWCA Domestic Violence Awareness Service at 509-248-7796 <https://www.ywcayakima.org/>

### WSU Policy

WSU prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking. These crimes are defined in WSU Executive Policy 15 and in the WSU Standards of Conduct for Students. WSU community members are also subject to Washington State laws prohibiting these crimes. The various definitions are listed in the below sections. Please note, WSU's policy is based on state and federal regulations, laws, and guidance, which are subject to change. For the most up to date information, please see WSU's executive policy manual.

### WSU Policy Definitions

WSU is subject to multiple federal and state laws and regulations regarding sexual harassment and sex and gender-based violence, each with differing requirements. WSU Executive Policy 15 prohibits sexual harassment

as defined under Title IX Sexual Harassment, pursuant to Title IX of the Education Amendments Act of 1972. WSU Executive Policy 15 also prohibits conduct that does not meet the Title IX definition of sexual harassment yet is contrary to WSU's mission and values, including conduct occurring in the workplace implicating Title VII of the Civil Rights Act of 1964 or the Washington Law Against Discrimination. Such conduct is defined under Other Sexual Harassment Violations.

#### Title IX Sexual Harassment Definitions

For the purposes of Title IX sexual harassment, sexual harassment is defined as unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the university's education program or activity. The Title IX Sexual Harassment section of Executive Policy #15 applies to all students, faculty, staff, and others having an association with the University and where the alleged incidents: May constitute Title IX Sexual Harassment; The incident occurs within WSU's educational program or activity, which includes, locations, events, or circumstances over which WSU exercises substantial control over both the respondent and the context in which the sexual harassment occurs, and any building owned or controlled by a student organization that is officially recognized; Occurs against a person in the United states; and Occurs against a person who is participating in or attempting to participate in WSU's educational program or activity. This includes, but is not limited to:

1. Quid Pro Quo – a school employee conditioning an educational benefit or service upon a person's participation in unwelcome sexual conduct.
2. Sexual Assault – a forcible or nonforcible sex offense under the uniform crime reporting system of the Federal Bureau of Investigation. NOTE: If the following sexual assault definitions are updated in the NIBRS User Manual (available online at FBI UCR Technical Specifications), the updated definitions are applied.
  - a. Sex Offense: Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.
  - b. Rape (except Statutory Rape): The carnal knowledge of a person, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental or physical incapacity.
  - c. Sodomy: Oral or anal sexual intercourse with another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental or physical incapacity.
  - d. Sexual assault with an object: To use an object or instrument to unlawfully penetrate, however, slightly, the genital or anal opening of the body of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental or physical incapacity.
  - e. Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental or physical incapacity.
  - f. Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
  - g. Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent.
3. Dating Violence – violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship is to be determined based on length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
4. Domestic Violence – a felony or misdemeanor crime of violence committed:
  - a. By a current or former spouse or intimate partner of the victim;

- b. By a person with whom the victim shares a child in common;
  - c. By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
  - d. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of Washington, or
  - e. By any other person against an adult or youth victim who is protected from that person's act under the domestic or family violence laws of Washington.
5. Stalking – engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
- a. Fear for the person's safety or the safety of others; or
  - b. Suffer substantial emotional distress.
  - c. For the purposes of this definition:
    - i. Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
    - ii. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
    - iii. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

#### Other Sexual Harassment Definitions

1. WSU prohibits additional forms of sexual harassment listed in the numbered sections below. These definitions apply to all students, faculty, staff, and others having an association with the University if the incident meets any one of the following conditions:
  - a. Occurs on WSU owned or controlled property;
  - b. Occurs in connection with WSU activities, programs, or events;
  - c. Has the effect of, or the potential to, unreasonably interfere with or limit an individual's work, academic performance, living environment, personal security, or participation in any activity at WSU;
  - d. Includes unlawful acts that directly affect WSU programs, community members, or property insofar as such acts materially and substantially interfere with the missions, functions, processes, and goals of the WSU community; or
  - e. Includes unlawful acts that result in a guilty plea to or conviction of a felony.
2. Title VII Sexual Harassment. Amongst employees, harassment on the basis of sex is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when any of the following conditions is met:
  - a. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment
  - b. Submission to or rejection of such conduct by an individual is used as the basis for employment decision affecting such individual, or
  - c. Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment.
3. Other Sexual Harassment is defined as:
  - a. Unwelcome, intentional conduct, on the basis of sex and/or gender, which is so severe or pervasive, and objectively offensive, that it substantially and unreasonably:
    - i. Interferes with, or has the potential to interfere with, an individual's ability to

- participate in WSU employment, education, programs, or activities;
    - ii. Adversely alters the condition of an individual's WSU employment, education, or participation status;
    - iii. Creates an objectively abusive employment, program, or educational environment; or
    - iv. Results in a material or substantial disruption of WSU's operations or the rights of students, staff, faculty, visitors, or program participants.
  - b. Sex and/or gender-based violence. Sex and/or gender-based violence is an egregious form of sexual harassment and is defined as sexual assault, stalking, dating violence and domestic violence as defined in the Title IX Sexual Harassment Definitions, and sexual exploitation as defined below.
- 4. Sexual Exploitation occurs when a person takes nonconsensual or abusive sexual advantage of another for their own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute one of the other sexual misconduct offenses explained above. Examples of sexual exploitation may include, but are not limited to:
  - a. Causing or attempting to cause the incapacitation of another person to gain sexual advantage over such other person;
  - b. Invading another person's sexual privacy;
  - c. Prostituting another person;
  - d. Engaging in voyeurism. A person commits voyeurism if, for the purpose of arousing or gratifying the sexual desire of any person, he or she knowingly views, photographs, records, or films another person, without that person's knowledge and consent, while the person being viewed, photographed, recorded, or filmed is in a place where he or she has a reasonable expectation of privacy;
  - e. Knowingly or recklessly exposing another person to a significant risk of sexually transmitted disease or infection;
  - f. Exposing one's intimate parts in nonconsensual circumstances;
  - g. Sexually-based stalking and/or bullying.
- 5. Retaliation is defined as intimidation, threats, coercion or discrimination against any individual for the purpose of interfering with any right or privileged secured by this policy, or because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this policy. First amendment activities do not constitute retaliation.
- 6. Interference includes actions that intentionally:
  - a. Dissuade or attempt to dissuade reporting parties, responding parties, or witnesses from reporting or participating in an investigation
  - b. Attempt to influence a complainant, respondent, or witness to make an inaccurate statement in the investigation
  - c. Delay or disrupt, or attempt to delay or disrupt, any University processes related to this policy; and/or
  - d. Alter or attempt to alter the evidence provided to or received by investigative or disciplinary processes.
- 7. False Statements. Making a materially false statement in bad faith during any proceeding or process under this policy. No complaint is considered false solely because it cannot be corroborated.

## Consent

Consent to any sexual activity must be clear, knowing, and voluntary. Anything less is equivalent to a "no." Clear, knowing, and voluntary consent to sexual activity requires that, at the time of the act, and throughout

the sexual contact, all parties actively express words or conduct that a reasonable person would conclude demonstrates clear permission regarding willingness to engage in sexual activity and the conditions of such activity. Consent is active; silence or passivity is not consent. Even if words or conduct alone seem to imply consent, sexual activity is nonconsensual when:

1. Force or coercion is threatened or used to procure compliance with the sexual activity.
  - a. Force is the use of physical violence, physical force, threat, or intimidation to overcome resistance or gain consent to sexual activity.
  - b. Coercion is unreasonable pressure for sexual activity. When an individual makes it clear through words or actions that the individual does not want to engage in sexual contact, wants to stop, or does not want to go past a certain point of sexual interaction, continued pressure beyond that point may be coercive. Other examples of coercion may include using blackmail or extortion to overcome resistance or gain consent to sexual activity.
2. The person is asleep, unconscious, or physically unable to communicate his or her unwillingness to engage in sexual activity; or
3. A reasonable person would or should know that the other person lacks the mental capacity at the time of the sexual activity to be able to understand the nature or consequences of the act, whether that incapacity is produced by illness, defect, the influence of alcohol or another substance, or some other cause. When alcohol or drugs are involved, a person is considered incapacitated or unable to give valid consent if the individual cannot fully understand the details of the sexual interaction (i.e., who, what, when, where, why, and how), and/or the individual lacks the capacity to reasonably understand the situation and to make rational, reasonable decisions.

### Compliance and Civil Rights (CCR) Amnesty Policy

During a CCR process, when a student voluntarily shares information about the possession or use of alcohol or drugs, CCR does not refer the student to the Center for Community Standards for alcohol or drug related conduct proceedings, except where drugs or alcohol were used to gain advantage, incapacitation, or exploitation over another individual. The Center for Community Standards also uses discretion under WAC 504-26-510, the Good Samaritan Policy, and may refrain from imposing formal discipline for alcohol or drug use and possession under the Standards of Conduct for Students.

For more information, see:

- [Center for Community Standards](#)
- [WAC 504-26-510: Good Samaritan Policy](#)

### Preserving Evidence

When an incident of sexual violence occurs, it is important to preserve evidence to aid in a potential criminal prosecution, university response, and/or in obtaining a protection order. Evidence of physical harm, such as bruising or other visible injuries, should be documented by photographic evidence. Evidence of stalking including communication, such as text messages, voice mail, written notes, social media postings, or any other electronic communication should be saved and not altered in any way. In cases of sexual assault, avoid showering, using a toilet, or changing clothing prior to a medical examination. Any clothing removed should be placed in a bag.

### Protection Orders and No-Contact Orders

Victims/survivors have the right to seek legal protections such as orders of protection, no contact orders, restraining orders, or other lawful orders of criminal, civil, or tribal courts. WSU will comply with the lawful orders issued by such a court and will make modifications to educational and/or workplace environments to comply with the terms of such lawful orders. WSU may also implement a no contact order on any party as an interim measure, or as a sanction after a determination of responsibility, consistent with the [WSU Code of](#)

[Conduct for Students WAC-504-26-050](#), [WSU BPPM 50.30 – Workplace Violence](#), and [WA Governor’s Executive Order 96-05 – Domestic Violence in the workplace](#). WSU also provides for reasonable amounts of unpaid leave or use of any accrued leave to recover from and cope with the effects of such violence, in accordance with RCW 49.76.010.

## Reporting Options

There are several reporting options available if a student, employee, or visitor of WSU has experienced an incident of sexual violence, which includes sexual assault, sexual exploitation, dating violence, domestic violence, and stalking. In the case of an emergency or ongoing threat, get to a safe location if possible and report the incident by calling 911. If necessary, a victim/survivor should seek medical services as soon as possible for their physical well-being and the purpose of preserving evidence.

WSU encourages victims and other individuals who are aware of sexual violence to report. WSU also believes in providing survivors with autonomy in their reporting choices, as well as multiple reporting options of a confidential and non-confidential nature. Survivors can choose from one or more of the following options:

- **REPORT TO LAW ENFORCEMENT FOR THE PURPOSES OF:**
  - Information Only
  - Partial Information
  - Complete Investigation
- **REPORT TO WSU COMPLIANCE AND CIVIL RIGHTS FOR THE PURPOSES OF:**
  - Documenting their concerns
  - Facilitating supportive measures or resources
  - Requesting a consultation
  - Filing a Formal Complaint for the purpose of:
    - Requesting an informal resolution, and/or
    - Requesting a University investigation
- **REPORT ANONYMOUSLY**
- **SEEK CONFIDENTIAL SUPPORT THROUGH WSU’S COUGAR HEALTH SERVICES, A LOCAL ADVOCACY AGENCY (E.G. SPOKANE YWCA), OR OTHER CONFIDENTIAL RESOURCES.**

Even if a survivor does not want to report an experience, survivors are still encouraged to seek support from WSU Compliance and Civil Rights, WSU Spokane Security Department, Spokane or Yakima Counseling or the Vice Chancellor of Student Affairs. A report is not required to request services. WSU will also assist with facilitating a student or employee report to law enforcement, at the request of the student or employee.

The below sections describe in more detail the various reporting options.

## Reporting to Law Enforcement

Victims/survivors are encouraged to report to law enforcement. Even if they are not sure if they want to report for criminal investigation, they are encouraged to preserve evidence, which may include seeking a sexual assault forensic exam. Victims/survivors are also encouraged to seek care and support, including advocacy services, medical treatment and/or counseling services. Reporters are urged to preserve any evidence and to also seek medical and counseling services. Law enforcement can assist with filing criminal charges or pursuing a no contact order. To make a report of sexual violence to law enforcement, call 911 for immediate emergency assistance or contact the WSU Spokane Security Department at 509-358-7995 or CrimeCheck at 509-456-2233. Yakima students please call PNWU Campus Security at 509-823-3346 or 509-249-7726. The following guidelines may be considered when reporting to law enforcement:

1. Report the assault to police as soon as possible by dialing 911. Students may also report to the university and/or seek confidential services through WSU Spokane Crisis Line at 509-368-6500 or

Counseling Services at 509-358-7740, or complete a Counseling Request Form; [Counseling Appointment Request | Student Affairs | Washington State University \(wsu.edu\)](#)

2. If you have been injured, seek medical attention. When you call to report, tell the communications center you have been hurt. They will assist you in getting aid.
3. If you are reporting a sexual assault, refrain from showering, washing your hands, or washing your clothes. This will help preserve evidence that may be necessary to prove a criminal offense.
4. Support and counseling resources are available. The [Directory of Services](#) lists contact information. If you don't know who to call or where to start, ask the police officer for help.

## Reporting to WSU

Incidents of sexual violence, which includes sexual assault, sexual exploitation, intimate partner violence, and stalking, can be reported to WSU Compliance and Civil Rights (CCR), which works closely with Human Resource Services (HRS) for incidents involving employees and the Center for Community Standards (CCS) for incidents involving students. When CCR receives a report of misconduct, CCR will provide the student or employee with written information about their rights, supportive measures, and reporting options (including how to file a Formal Complaint with WSU), as well as information about CCR's Procedural Guidelines and the WSU Policy Prohibiting Discrimination and Harassment. Outreach will also include written information about available counseling, health, mental health, victim advocacy, legal services, and other services available on campus and in the community. Additional resources will be identified depending on the student's or employee's particular needs (e.g., an international student may need support from International Programs regarding visa or immigration assistance); a complainant's preferences with regards to supportive measures will be considered. Per CCR's Procedural Guidelines and the WSU Policy Prohibiting Discrimination and Harassment, supportive measures, including academic support services and safety measures such as changes to work/academic schedules, residence hall assignments, or other protective measures, are available, regardless of whether the student or employee chooses to report the crime to campus police or local law enforcement. CCR, the Office of the Dean of Students, Student Affairs, Human Resource Services, Campus Security, and/or other administrators will help facilitate supportive measures requests.

CCR can document the victim/survivor's concerns, assist the victim/survivor with campus safety options, connect the victim/survivor to local support, medical, and counseling resources, and if the victim/survivor (or the Title IX Coordinator) wishes to file a formal complaint, CCR can start an informal resolution or an investigation.

Please note, WSU's policies for responding to sexual assault, dating violence, domestic violence, and stalking are developed to be in compliance with state and federal laws, regulations, and guidance. As those regulations are subject to change, individuals are encouraged to review WSU's Policy Prohibiting Discrimination and Harassment, Executive Policy 15 (EP 15), for the most up-to-date information about WSU's policies and procedures.

## Informal Resolutions

After receiving a formal complaint, CCR may engage in an informal resolution process. An informal resolution process is not commenced until written notice is provided to both parties disclosing the allegations and the requirements of the informal resolution process, as described in the CCR Procedural Guidelines, and until WSU has received voluntary, written consent to proceed with the informal resolution process from both parties.

WSU does not offer an informal resolution to resolve allegations that an employee sexually harassed a student, as defined by the EP15.B Title IX Sexual Harassment section but may offer it for other circumstances.

Informal resolutions may include, but are not limited to:

1. Conduct management plans or resolution agreements;
2. Verbal or written counseling resolutions;
3. Alternative dispute resolutions;

4. Mediation, if available; and/or
5. Additional required training.

## Investigations

CCR may investigate after receiving a formal complaint, which meets the requirements of EP15. CCR conducts a neutral and unbiased investigation, with investigators who do not have a conflict of interest or bias towards either party specifically or generally. CCR investigations are conducted pursuant to the Procedural Guidelines and are initiated with a presumption that the respondent is not responsible for the alleged conduct. CCR provides notice of the allegations in writing to both parties. Both parties have the right to present witnesses and evidence. The evidentiary burden is on WSU, not the parties.

During an investigation, WSU does not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence. Throughout the investigative process, the parties have the right to have an advisor of their choice with them. The parties also have an opportunity to review the evidence collected and provide a written response, prior to the publication of an investigative report.

For more information about the investigative process, see the Procedural Guidelines.

CCR shares information about cases only on a need-to-know basis but cannot guarantee confidentiality. Although CCR does not share reporting information with law enforcement unless required to do so, CCR investigators notify victims/survivors of their option to report to on-campus or local police, to have campus authorities assist them in notifying law enforcement of a sexual violence incident and decline to notify such authorities.

A report of sexual violence can be made to CCR or the Title IX Coordinator by telephone at 509-335-8288, by email at [ccr@wsu.edu](mailto:ccr@wsu.edu), by visiting the CCR office located in Room 225 of the French Administration Building on the Pullman campus or by using the [online reporting form](#).

## Confidential Counseling Protected by Law

Anyone who has experienced sexual violence may choose to consult with a licensed mental health care provider or health care provider of their choice. By law, such professionals can assist victims confidentially and are exempt from legal obligations to report incidents to the university, with some limited exceptions, such as child abuse, elder abuse, or certain threats of harm.

A victim/survivor may decide to disclose the incident to a confidential resource, local law enforcement, and/or may report to WSU Compliance and Civil Rights (CCR) for an investigative response by WSU, or to local law enforcement. A victim/survivor may decline to notify authorities, including CCR and/or law enforcement. CCR can also assist the victim/survivor in notifying law enforcement if a victim/survivor elects to do so. CCR will not share information regarding reports made to the university with law enforcement, unless required to do so by law or requested to do so by the victim/survivor.

WSU policy prohibits retaliation against anyone who reports or participates in an investigative or disciplinary process by WSU. Please note, WSU employees and student employees may have [reporting requirements](#) and be required to provide information to CCR.

## **IN MOST INSTANCES, SERVICE PROVIDERS FROM THE FOLLOWING RESOURCES ARE AVAILABLE TO SPEAK CONFIDENTIALLY:**

### **Campus Confidential Resources**

[WSU Cougar Health Services / Counseling and Psychological Services \(CAPS\)](#) (for students) | Call 509-332-2159 for evening and weekend crisis services. Call 509-358-7740 for Spokane students.

[WSU Cougar Health Services / Medical Clinic](#) (for students)

[WSU Employee Assistance Program](#) (for employees) | 1-877-313-4455

## **Off-Campus Confidential Resources**

YWCA Spokane 24-hour Help Line – 509-326-2255 / Email: [help@ywcaspokane.org](mailto:help@ywcaspokane.org) / Text: 509-220-3725 / or <https://ywcaspokane.org/wp-content/uploads/2020/03/24hr-help-is-available-ywca-spokaneArtboard-1.png>

[Northwest Justice Project Free Legal Hotline \(CLEAR\)](#)

[National Suicide Prevention Lifeline](#) | 800-273-8255 or 800-273-TALK

## **WSU Amnesty Statement when Reporting Sexual Violence**

WSU encourages students to report incidents of sexual violence without fear of consequences for having possessed or consumed alcohol and/or drugs at the time of the incident. WSU's primary concern is to ensure the safety of the students involved and gather relevant information, so the University can address the student(s)' concerns. Generally, WSU will refrain from imposing formal discipline for alcohol or drug use and/or possession under the Standards of Conduct for Students for victims and potential witnesses involved in situations of sexual violence in order to facilitate reporting and resolution of sexual violence concerns.

This practice will not provide relief from disciplinary action for other alleged violations of the Standards of Conduct (e.g., hazing, theft, drug/alcohol manufacturing or distribution).

Moreover, students who distribute alcohol and/or drugs that intentionally, or through negligence, contribute to the sexual violence will not be granted the same consideration.

In rare circumstances where the Center for Community Standards has concerns that a student's repeated or severe misuse of alcohol or drugs will result in additional harm if unaddressed, the University may assign care-driven educational sanctions to address those concerned.

## **Confidentiality in University Investigative Processes**

WSU takes confidentiality seriously. During an investigation through WSU Compliance and Civil Rights (CCR), information is shared with others only on a need-to-know basis, which may include investigators, witnesses, the responding party, relevant WSU officials, or as required or permitted by law. Additionally, the investigation file may be subject to requests for public records. WSU redacts identifying or other information when legally permissible. WSU Spokane Security will not release the names of victims/survivors in its Timely Warning notices, Campus Alerts, Emergency Notifications, or in the Daily Crime Log.

When a victim/survivor requests confidentiality or requests WSU not proceed with an investigation, WSU respects that request to the extent possible. WSU's legal obligation to provide a safe and nondiscriminatory environment may require that CCR proceed with an investigation, which may require investigators to share limited identifying information about a victim/survivor; however, CCR takes steps to inform a victim/survivor should it become necessary to share information. In all cases, CCR works with the victim/survivor to provide resources and support, including individualized and appropriate interim or safety measures. WSU may also maintain confidentiality for supportive measures, safety measures, or accommodations, or safety measures, to the extent allowable by law and where maintaining such confidentiality would not impair the ability of the institution to provide those services. WSU policy prohibits retaliation against anyone who reports or participates in an investigative or disciplinary process by WSU.

A victim/survivor may decline to notify authorities, including CCR, the Security Department and/or law enforcement. Should the victim/survivor report the incident to CCR, the university will not share the victim/survivor's information with law enforcement, unless the victim/survivor requests that it be provided to law enforcement, or unless required to do so by law. CCR provides crime statistic information for purposes of the Annual Security Report to the WSU Spokane Security Department but protects privacy to the extent possible.

Upon written request, WSU may disclose to the alleged victim/survivor of a crime of violence (as that term is defined in Section 16 of Title 18, United States Code), or a non-forcible sex offense, the results of any disciplinary proceeding conducted against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of said victim shall be treated as the alleged victim/survivor for purposes of this paragraph.

### Campus Investigative Procedures

Upon receiving a report of intimate partner violence, dating violence, domestic violence, sexual assault, sexual exploitation, or stalking, WSU Compliance and Civil Rights (CCR) typically takes steps to contact the individual who experienced the alleged conduct to provide information regarding resources available at WSU and in the community, including, but not limited to, available counseling, health, mental health, victim advocacy, legal assistance, student academic/living support, and employee assistance. CCR also provides information regarding the WSU Policy Prohibiting Discrimination and Harassment, Executive Policy #15, CCR Procedural Guidelines, supportive measures and resources, and the process to file a formal complaint for the purpose of requesting an informal resolution or an investigation. CCR also considers supportive measures for all participants involved in a CCR process to protect their safety, prevent further harm, or ensure continued access to educational programs or activities, including, but not limited to, altering the academic, WSU housing, and/or WSU employment arrangements of the parties, imposing no-contact directives, or imposing a trespass or interim suspension. Supportive measures are available regardless of whether or not the victim/survivor chooses to report the crime to campus police or local law enforcement; individualized and appropriate supportive measures are available to all parties in a matter. When taking such steps, WSU seeks to minimize unnecessary or unreasonable burdens on either party. CCR provides information regarding CCR processes, informal resolutions, investigations, and supportive measures to individuals in writing, and provides opportunities for all parties to ask questions about these processes and resources.

### Informal Resolution Process

When filing a formal complaint, a complainant may request an informal resolution process. CCR will determine if the matter is appropriate for an informal resolution. Informal resolution processes are not available for allegations of an employee engaging in Title IX sexual harassment of a student as defined in Executive Policy #15. After providing notice of an informal resolution, CCR may proceed with an informal resolution, if appropriate, only after receiving voluntary written consent from both parties. An informal resolution may differ depending on the alleged conduct. Options for informal resolutions are listed in Executive Policy #15. Parties may have an advisor, including an attorney, participate during an informal resolution, but it is not required. CCR may work with the Division of Student Affairs, HRS, the Office of the Provost, or the individual department affected in resolving a matter under the informal resolution process. Informal resolutions may include provisions designed to punish the respondent. Prior to an agreed resolution, either party may withdraw from the informal resolution process at which point CCR will resume an investigation, unless the formal complaint is withdrawn or dismissed for some other reason. Upon entering into an informal resolution agreement, the agreement is binding on the parties and neither party may resume the grievance process. Agreement provisions will be considered with respect to the campus safety, including expulsion, suspension, or termination. CCR will document and maintain records of all informal resolutions.

### Investigation Process

CCR investigates matters involving students, employees, and visitors regardless of whether the conduct occurred on or off campus, as appropriate; investigations follow [CCR's Procedural Guidelines](#). CCR provides a prompt, fair, and impartial investigation by officials who receive annual training on discriminatory conduct, including sexual violence, and how to conduct a trauma informed investigation and protect the safety of investigation participants. Where a CCR investigator has a conflict of interest or bias towards an investigation

participant, the investigator will be screened from a case, and another investigator will review the matter. Investigations are conducted into allegations implicating Executive Policy #15; violations may be found where a preponderance of the evidence supports that conclusion.

Upon initiation of an investigation, a CCR investigator will provide written notice to both parties, and the complainant and the respondent will have opportunities to provide information, responses, evidence, and witnesses. The complainant and the respondent have the right to be accompanied by the advisor of their choice. CCR makes every effort to gather all available relevant evidence and to neutrally and fairly assess the evidence to determine whether a violation of university policy exists.

Per CCR's Procedural Guidelines, CCR investigations are typically 60 days, with 30 additional days to review evidence and draft an investigative report; extensions are allowed for good cause, with written notice to the parties. After CCR has collected evidence, both parties will be provided with an opportunity to review the evidence and provide an additional written statement for consideration, prior to publication of a written report. When the investigation is complete, CCR will provide a written report to both the complainant and the respondent for review. For matters involving Title IX Sexual Harassment, the written report will include a summary of the investigation; for matters not involving Title IX Sexual Harassment, the written report will include a summary of the investigation and findings of fact under Executive Policy 15. The report will also be provided to the appropriate sanctioning office, which is the Center for Community Standards for students or the relevant supervisor or employee disciplinary committee for employees.

For student matters, the Center for Community Standards will provide information to relevant parties regarding the WSU disciplinary processes, including, but not limited to information about conduct officer hearings, conduct board hearings, student rights, and campus and community resources. Where the Center for Community Standards does not initiate the community standards process, the students also have a right to appeal that decision.

For employee matters, information about the right to appeal to the President's CCR Appeals Committee is provided to both the complainant and the respondent. Additional rights and responsibilities for the employee sanctioning process can be found in the WSU Faculty Manual, the Administrative Professional Handbook, WAC 357-40 (civil service employees), applicable collective bargaining agreements, or the WSU Standards of Conduct for Students (WAC 504-26).

Unless resolved through an Informal Resolution, matters involving Title IX Sexual Harassment, as defined in Executive Policy 15, receive a live hearing for a final determination. The live hearing decision maker will consider relevant evidence and will only consider witness statements where the witness is subject to cross-examination by an advisor.

### Standard of Evidence

WSU determines the facts and whether there is a violation of this policy based on a preponderance of evidence. Preponderance means that the totality of the evidence persuades the fact finder that a fact is more probably true than not true and/or that it is more probable than not that a violation of the policy occurred.

### Additional Rights and Process during an Investigation

During an investigation, both students and employees, recognized as Complainants and Respondents are provided the following set of rights:

- Individualized and appropriate supportive or safety measures, determined to be appropriate by CCR, Human Resource Services, the Office of the Dean of Students/Student Affairs, law enforcement, court order (including protection orders), and/or other University administrators
- Confidential and non-confidential resources

- Neutral investigative procedures and a prompt, fair, and impartial process
- Receive information about University policies and procedures, including information that retaliation is prohibited for all investigation participants
- Notification of allegations
- Opportunity to respond to allegations and/or witness statements
- Opportunity to request accommodation, including a language interpreter or medical/disability accommodations to provide full and equitable access to the process
- Opportunity to present evidence
- Opportunity to provide relevant witnesses
- Opportunity to present and have considered their preferred resolution path
- Opportunity to have a support person or advisor of their own choosing or retaining legal representation (at personal expenses)
- Opportunity to be informed of the status and the outcome of an investigation
- Opportunity to review investigation materials, including interview notes and documentary evidence
- Opportunity to provide an additional written statement, after reviewing evidence, to be considered by an investigator prior to publication of a final report
- Opportunity to review investigative findings and conclusions in writing, which may be redacted as necessary to protect privacy
- Proof by Preponderance of the Evidence (more likely than not)
- Simultaneous notification of outcomes and of hearing schedule
- Right to attend hearing(s)
- Right to have out of hearing witness statements subjected to cross-examination by an advisor prior to consideration by the decision-maker, in matters involving Title IX Sexual Harassment, as defined by Executive Policy 15
- Appeal rights

### Protective/Supportive Measures

WSU can take individualized and appropriate supportive steps to support and protect the students involved in the matter. Some support measures may be available regardless of whether a victim/survivor wishes to pursue a complaint or notify law enforcement. Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate and as reasonably available, without fee or charge to a reporting party/complaints or respondent. Supportive measures may be offered before and/or after a formal complaint is filed, or where no formal complaint is filed. WSU provides written notice of these and other available assistance options (such as how to request changes to academic, living, transportation and working situations, and protective measures) to victims/survivors, and, as applicable, to respondents. WSU may deliver a “no-contact” directive that informs parties to refrain from having contact with one another either directly or through third parties. Other supportive measures include but are not limited to, altering academic schedules, WSU dining arrangements, WSU housing, and/or WSU employment arrangements of the parties. When taking such steps, WSU seeks to minimize unnecessary or unreasonable burdens on either party. Violations of such protective measures may lead to disciplinary action. The Office of the Dean of Students is available to assist in implementing assistance measures to support victims/survivors.

The following list includes supportive measures that may be available to students or employees. Additional supportive measures may be available, as appropriate.

#### 1. Academic

- Request consideration or flexibility to a faculty member regarding assignments, classroom attendance, deadlines, or other academic needs
- Contacting individual faculty members for specific requests
- Independent study
- Additional tutoring

- Withdrawal, withdrawal without penalty, medical withdrawal
  - Incompletes on classes
  - Transfer assistance
  - Classroom management plans
  - Remote attendance/recording classes
  - Academic schedule changes
  - Access Center/reasonable accommodations
  - Enrollment in Global Campus
- 2. Referrals to Care Providers**
- Local victim advocacy agencies for access to counseling, crisis lines, support groups, shelters, etc.
  - Counseling Services – WSU and community referrals, as available
  - Medical Providers, in particular hospitals with Sexual Assault Nurse Examiners (SANEs)
  - Referrals to off-campus counselors
  - National/State resources to locate additional advocates/care providers, such as:
    - Rape, Abuse & Incest National Network (RAINN)
    - Washington State Coalition Against Domestic Violence (WSCADV)
    - Washington Coalition of Sexual Assault Programs (WCSAP)
- 3. Services for Employees**
- Employee Assistance Program (counseling, financial, legal)
  - Workplace management/safety plans
  - Work schedule adjustments, as needed, to obtain medical or mental health care, legal assistance, and/or confidential secure shelter
  - Domestic violence, sexual assault, stalking leave (RCW 49.76.010)
  - Change reporting lines in consultation with HRS
  - Identify alternate work in consultation with supervisors/HRS
  - Work from home options in consultation with supervisors/HRS
  - Work schedule changes in consultation with supervisors/HRS
  - Work accommodations/reasonable accommodations through HRS Disability Services
- 4. Safety**
- Report to law enforcement
  - Police/Security safety assessment of home or campus areas
  - Providing information on seeking a Protection Order for:
    - Anti-harassment and stalking
    - Domestic violence
    - Sexual assault
  - No-contact directive from the University
  - Emergency removal or administrative leave, in consultation with DOS, Center for Community Standards, HRS, and/or CCR
  - Safety planning with a community victim advocate
  - Campus Security escort
  - Local taxi/bus information
  - Local domestic violence shelter information
  - Blue Pole emergency phones
- 5. Miscellaneous**
- Emergency funding
  - Support for tuition adjustment petitions (considered in appropriate cases)

- Campus involvement (student organizations, Women’s Center, Diversity Centers, etc.)

## 6. Legal resources and referrals

- ASWSU Student Legal Services – 509-335-9539
- Northwest Justice Project – 509-324-9128
- Washington Law Help - [WashingtonLawHelp.org](http://WashingtonLawHelp.org) | [Helpful information about the law in Washington.](#)
- Spokane County Bar Volunteer Lawyers – 509-477-6123

## Campus Sanctioning/Disciplinary Procedures – Students

The community standards process is designed to support students, uphold their rights and responsibilities, and hold them accountable for behaviors that conflict with our community standards. Every situation is different, so please contact the [Center for Community Standards](#) at 509-335-4532 or email us at [community.standards@wsu.edu](mailto:community.standards@wsu.edu) if you have specific questions.

After receiving a formal complaint, CCR may initiate an investigation. In limited circumstances, the Title IX Coordinator/CCR Director may determine that it is necessary to proceed with an investigation even where the complainant does not wish to participate, particularly where there is an ongoing safety threat to the campus or local community. In cases where CCR proceeds with an investigation without participation by the complainant, CCR will notify the complainant in advance of issuing notice and will take great care to address the complainant’s concerns, if any.

During an investigation, CCR interviews witnesses and gathers any documentary or other evidence. CCR attempts to complete investigations within 60 days and issue a report 30 days after the completion of an investigation, where possible. At the conclusion of the investigation, CCR will send an investigative report to CCS and relevant parties. For student matters, the investigative report will include a summary of the investigation but will not constitute the final decision of the university and will not include a final determination regarding responsibility pursuant to federal regulations.

After WSU Compliance and Civil Rights (CCR) completes their investigation, the Center for Community Standards (CCS) will determine whether provisions of the WSU Standards of Conduct for Students (Standards of Conduct) are implicated. Where the Center for Community Standards does not initiate the community standards process, the students also have a right to appeal challenge that decision. If so, the matter may be referred to a one-to-one conduct officer hearing or a University Conduct Board. The complainant may determine the extent to which they will participate in this process. Both options provide a prompt, fair and impartial review, pursuant to the guidelines in [WAC 504-26](#), which also establish reasonable timelines for the process, which may be extended for good cause with written notice to the parties. University Conduct Board, University Appeals Board members, and conduct officers receive annual training on issues related to dating violence, domestic violence, sexual assault, and stalking, as well as how to provide a hearing process that protects the safety of the parties and promotes accountability. University Conduct Board members, University Appeals Board members, and conduct officers also receive annual training about:

- Cultural competency and implicit bias
- Student development and student conduct philosophies, including the educational component of the student conduct process
- Identifying bias against individuals and against groups
- Conflict of interest
- Alcohol and drug prevention
- Due process and burden of proof in student conduct matters
- Sanctioning principles and guidelines
- Title IX regulatory definitions, jurisdiction, and grievance processes
- Relevant and admissible evidence

Conduct officers also receive annual training on alternative dispute resolution and restorative justice.

Students in the process have the right to request recusal of a hearing officer and/or board member for demonstrated good cause, including conflict of interest or bias against either party.

In matters that could result in suspension of greater than ten instructional days, revocation of degree, expulsion, or loss of recognition (for student organizations) where disciplinary action is appropriate, and for matters involving Title IX Sexual Harassment, the matter will be referred to a full adjudicatory hearing before the University Conduct Board. The University Conduct Board is presided over by an Administrative Law Judge employed with the Office of Administrative Hearings. All relevant parties are notified of their rights during the hearing, the issues to be determined during the hearing, and any relevant dates, times, and locations; relevant parties also receive timely and equal access to any information that will be used during the disciplinary or sanctioning process. Finally, all relevant parties have the right to be accompanied by an advisor of their choice. When the University Conduct Board concludes their review of relevant evidence, parties will be informed of the university's decision at the same time and their right to appeal to the University Appeals Board. The decision becomes final either at the end of the appeals period on the twenty-first calendar day after the date the decision is sent to the parties or when the University Appeals Board issues their decision. For more information about the University Conduct Board process, please visit [WAC 504-26-403](#).

In some circumstances, the [Center for Community Standards](#) may address the matter through a less formal one-to-one conduct officer hearing (please note, this does not apply to matters involving Title IX Sexual Harassment, such matters are always afforded a full adjudicative hearing, unless resolved through an Informal Resolution process). The Conduct Officer will decide regarding the responding student's responsibility within ten calendar days of the hearing and will notify all relevant parties of the decision at the same time and inform them about their right to appeal to the University Appeals Board. The decision becomes final either on the twenty-first calendar day after the date the decision is sent to the parties or when the University Appeals Board issues their decision. Conduct Officers may issue educational sanctions including those listed in [WAC 504-26-425](#), but not suspension of greater than ten instructional days, expulsion, revocation of degree, or loss of recognition (for student organizations).

Appeals rights are available to students for both matters reviewed by the University Conduct Board or the less formal one-to-one conduct officer hearings. Appeals are reviewed by the [University Appeals Board](#).

Students are not asked to sign non-disclosure agreements but are informed of the prohibition on retaliation and interference.

### [Campus Sanctioning/Disciplinary Procedures - Employees](#)

WSU Compliance and Civil Rights (CCR) will determine whether the Policy Prohibiting Discrimination and Harassment, Executive Policy #15 (EP 15) is implicated. Human Resource Services (HRS) will determine whether any other university policies may be implicated. Internal Audit may also be consulted in some matters. In some situations, WSU may be required to proceed with an investigation regardless of whether the reporting party decides to participate in the investigation or disciplinary process. During an investigation, CCR will interview witnesses and gather any documentary or other evidence, as provided by the individuals involved in the matter. During the investigation, the parties have the right to be accompanied by an advisor of their choice. The parties also have an opportunity to review evidence and submit an additional written statement to be considered by the investigator prior to publication of a final report.

At the conclusion of the investigation, CCR will send a report to HRS, relevant supervisors, and relevant parties. In Title IX Sexual Harassment matters the investigative report will include a summary of the investigation but will not constitute the final decision of the university and will not include a final determination regarding responsibility. For all other matters, the closing document may include findings, conclusions, credibility

assessments, which may be relied upon by supervisors or decision makers.

After CCR issues a final report, the Complainant(s) or Respondent(s) may file for an appeal of the investigation, in writing, with the WSU Office of the President within fifteen (15) calendar days of the date of issuance. The WSU President has a standing CCR Appeals Committee (the Committee), which consists of a committee chair, two regular committee members, and two alternate committee members. Committee members receive appropriate training, as determined by CCR, prior to serving on the committee and at least annually thereafter that is related to the nature of cases that they may review, including discrimination and sexual violence. Committee members are also screened for conflict of interest or bias against the reporting or responding parties.

During the fair and neutral review of an appeal, the chair of the Committee will conduct an initial review of the appeal, determine whether it met the minimum requirements of the appeals process, and if so, the chair will convene the Committee and send notice to the Complainant(s), Respondent(s), and CCR within seven (7) calendar days of receiving the appeal. After reviewing the appeal, the Committee will issue a decision letter to both parties within thirty (30) calendar days, unless good cause for an extension of up to thirty (30) days is necessary. The Committee's decision is final with respect to the CCR investigation unless the Committee determines that additional investigation by CCR is warranted. If the Committee concludes that additional investigation is warranted, at the conclusion of such additional investigation, no further appeal is available. After the [CCR investigative process](#) and appeals process is completed, employee violations are reviewed by the appropriate supervisor, with the support of Human Resource Services. Supervisors will impose sanctions following the procedures set forth in applicable university policies and handbooks (e.g., the Title IX Hearing Process, the WSU Faculty Manual, the Administrative Professional Handbook, WAC 357-40 (civil service employees), or applicable collective bargaining agreements). For matters involving Title IX Sexual Harassment, the parties are provided with a live hearing, in which a decision maker will consider all relevant evidence. Witness statements made outside of the live hearing can only be considered by the decision maker if the witness submits to cross-examination by an advisor.

Employees are not asked to sign non-disclosure agreements but are informed of the prohibition on retaliation and interference.

### Possible Sanctions

WSU vigorously enforces Executive Policy #15 (EP 15), the Policy Prohibiting Discrimination and Harassment. Persons determined to have violated this policy are subject to sanctions imposed using the procedures set forth in applicable university policies and handbooks (e.g., the WSU Faculty Manual, the Administrative Professional Handbook, BPPM 60.50, WAC 357-40 (civil service employees), applicable collective bargaining agreements, or WAC 504-26 containing the WSU Standards of Conduct for Students including any appeal procedures therein). Any imposed sanctions are to be adequately and appropriately severe to prevent future offenses and to protect other students and the University community. The sanctions that are imposed, or other actions taken, must be reported to CCR by the administrator or supervisor who imposed the sanctions.

In a matter involving an employee, possible sanctions may include: (i) verbal counseling; (ii) warning, verbal and/or in writing; (iii) required training; (iv) memorandum of concern; (v) letter of reprimand; (vi) suspension without pay; (vii) demotion; (viii) termination; or (ix) any combination of the previously stated disciplinary sanctions. In addition, inappropriate and unprofessional behavior by WSU personnel that does not rise to the level of a policy violation (e.g., unwelcome sexual comments that are not sufficiently severe or pervasive, and objectively offensive to constitute sexual harassment) may nonetheless be subject to corrective or disciplinary action in some cases.

In a matter involving a student or recognized or registered student organization, possible sanctions may include: (i) warning; (ii) probation; (iii) loss of privileges; (iv) restitution; (v) education; (vi) community service;

(vii) University housing suspension or expulsion; (viii) University suspension; (ix) University expulsion; (x) revocation of admission and/or degree; (xi) withholding degree; (xii) trespass; (xiii) loss of recognition; (xiv) hold on transcript and/or registration; (xv) no contact directive; (xvi) remedies; or (xvii) any combination of the previously stated disciplinary sanctions. More information on sanctioning can be found in WAC 504-26-425.

## Education, Training, and Prevention Programs

WSU provides a range of education and prevention programs to strengthen prevention efforts, further develop campus-wide understanding of policy and processes and enhance accessibility to services for victim/survivors of such violence. WSU regularly provides all students with information about reporting options via email messages, as well as through in-person trainings specifically designed to explain available processes. WSU also produces an array of online and printed materials for students and employees about accessing support services and making complaints regarding sexual violence, including sexual assault, sexual exploitation, dating violence, domestic violence, and stalking.

### Campus Security Programs

WSU Spokane Campus Security, in partnership with the campus community strives to cultivate an atmosphere which supports the educational process and promotes academic and personal achievement and community prosperity. The Campus Security office offers educational and prevention driven programs to students, faculty, staff. Although WSU Spokane Campus Security takes many steps to educate and maintain safety on campus, everyone within the campus community plays a role. It is important to be aware of surroundings and use reasonable judgement when living near, working at, or visiting campus. Please report suspicious or criminal activities to Campus Security at 509-358-7995 or 911 if police response is needed.

### Prevention Programs

WSU provides a wide range of crime prevention programming as well as programming specific to preventing dating violence, domestic violence, sexual assault, and stalking.

### Available Education for Incoming Students

Every incoming student is recommended to complete the Not Anymore program as part of Pre-Orientation. This program is an online sexual assault prevention program that is designed to educate on sexual assault, dating and domestic violence, and stalking. The Not Anymore Program informs students that the institution prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking, and defines those terms and consent. As part of Orientation, incoming students may also watch the Campus Safety Video that teaches students how to respond to natural disasters and human threats such as an active shooter being on campus.

### Ally Training

The Student Diversity Center is respectful of confidentiality and is knowledgeable about resources for members of the lesbian, gay, bisexual, transgender, and queer community. WSU promotes an atmosphere that is safe, inclusive, and affirming for all members of the campus community and does not condone discrimination. Any faculty, staff, student, or community member may participate in Ally training provided by the Center. Since summer 2020, Ally training was expanded and is offered monthly and on demand system wide.

### Discrimination, Sexual Harassment, and Sexual Violence Prevention Training

WSU Compliance and Civil Rights (CCR) offers a number of [trainings](#) for students, faculty, and staff in person, via video-conferencing software, and via on-demand webinars, including trainings on the WSU Policy Prohibiting Discrimination and Harassment; discrimination, sexual harassment, and sexual violence prevention; university investigative processes; grievance and disciplinary processes; available university resources and response; and targeted training on resources and reporting options for victims of dating violence, domestic violence, sexual assault, and stalking.

## Equity Education and Training

The Office for Social Justice Education and Outreach (SJEO) offers a variety of workshops related to equity and inclusion that provide a link between theory and practical application of concepts related to engaging across difference. These workshops help participants build skills through experiential opportunities that are conducive to an inclusive and engaged campus climate and work environment. Faculty, staff, and administrators may register to participate in a host of Equity and Inclusion Educational courses that comprise the Community & Equity Certificate Program for Faculty and Staff. Learn more about the certificate on our website and add this Learning Program to your learning plan via HRS Skillsoft. Contact the Office for Social Justice and Education for more information at 509-335-5078. In addition, Peer-to-Peer and professional to student training is available for WSU students presented by the WSU Social Justice Peer Educator (SJPE) Program and SJEO staff. To learn more about the student-led programming and to request a workshop, please visit the following website: [Request a Workshop](#). For professional to student training, please reach out to [Allen.sutton@wsu.edu](mailto:Allen.sutton@wsu.edu).

The Student Diversity Center can be contacted at 509-358-7511

## Bystander Intervention

WSU understands that keeping our community safe requires everyone on campus to be proactive. To that end, all WSU students on the Pullman campus receive training on the role bystanders play in reducing risk on campus. Often when bystanders see situations that could lead to violence, our tendency is to walk away. We may feel unsure about our role in the situation or may be concerned for our physical safety. Even so, there are safe and positive options available to intervene in situations that may lead to acts of violence. These options include:

- Being direct. If you see someone doing something that is making another person uncomfortable, speak up.
- Getting someone else involved. If you feel like you can't handle the situation on your own, ask a group of friends to help you, or talk to a supervisor, Resident Advisor, or other person of authority. If the situation is making you feel unsafe, contact the police.
- Creating a distraction. Sometimes the best way to get someone out of a potentially dangerous situation is to divert attention elsewhere.
- If a situation is making you uncomfortable, chances are other people are uncomfortable too. By standing up and being a proactive bystander, you give other people encouragement to do the same.
- Being proactive. There are small and simple actions that Cougs can take every day to create a safe and supportive campus. For more information about your role as a bystander, consider attending a bystander intervention training through Cougar Health Services.

## Risk Reduction

WSU believes that it is not a victim/survivor's decisions that lead to acts of harm or violence. Rather, someone else is making choices to cause harm to another person. Reducing rates of violence on our campus can seem overwhelming, but it becomes a much easier task when we all work together. There are steps everyone can take to promote individual and community safety on campus that are also provided to all incoming students at the Spokane campus:

- Plan ahead. Charge your phone before going out and stay in contact with your friends throughout the evening. Ask friends to check in with each other before leaving for the night. If someone doesn't check in, call or text to make sure they're okay.
- Make a back-up plan if things don't go as planned. Bring extra cash if you need to call a cab to get home or call a trusted friend to walk you home if you feel unsafe walking alone at night.
- Pay attention to your gut instincts. If a situation feels uncomfortable, find someone you trust, or leave. Contact the police if you have concerns for your safety.
- If choosing to drink alcohol, be aware of how your body responds to drinking and plan accordingly. Plan out how many drinks you'll have and stick to that plan. Eat a full meal before going out or eat

- snacks throughout the night. Alternate between alcoholic and non-alcoholic drinks or beverages.
- Respect everyone’s personal boundaries in all situations, including those involving sex. Consent at WSU must be clear, knowing, and voluntary. If you’re not certain you’ve obtained consent, stop and check in with your partner.

## Timely Warnings and Emergency Notifications

### Timely Warning Notifications

The Clery Act requires that “institutions must issue a timely warning for any Clery Act crime that occurs within Clery geography that is: (i) reported to campus security authorities; and (ii) is considered by the institution to represent a serious or continuing threat to students and employees.”

According to the Clery Act, the timely warning must be issued in a timely manner and will withhold the names and personally identifying information about the victims as defined within Section 40002(a) (20) of the Violence Against Women Act of 1994.

The timely warning will aid in the prevention of similar crimes, which may include incidents where the WSU Security Department has identified a pattern of risk. A timely warning with respect to crimes reported to a pastoral or professional counselor is not required by WSU.

A timely warning may be issued for a crime or incident as deemed necessary or appropriate by the WSU Security or Pacific Northwest University Security departments. Considering the safety of the community, WSU Security’s officer-in-charge, or the above level, will assume the primary responsibility to determine the content, issue a timely warning notification, and initiate the appropriate elements of the notification system. In instances where there is a significant emergency or dangerous situation involving an immediate threat to the health and safety of students or employees occurring on the campus, WSU will follow its emergency notification procedures.

WSU Security makes determinations as to when a timely warning may be issued, which may vary on a case-by-case basis. Some examples of matters requiring timely warnings include, but are not limited to:

- Investigations of a series of car thefts in one particular area
- Unsolved burglaries
- A pattern of drug dealings or activities that puts students at risk

### Dissemination of a Timely Warning

WSU Spokane Security uses the Everbridge system as the primary method of distributing notification of a timely warning; however, additional communications tools may also be used, including, WSU Insider, a press release, paper fliers, and the WSU campus outdoor warning system. All WSU students, staff, and faculty can subscribe and update their information for the Everbridge system by accessing their MyWSU account.

## Emergency Response, Notifications, and Evacuation Procedures

### Emergency Notification

In the event of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students or employees occurring on the campus, WSU Security will determine and employ communication methods appropriate to the situation to notify the affected university community without delay. Confirmation of significant emergencies will require direct investigation by appropriate WSU personnel.

For all campus law enforcement issues, WSU Spokane Security will be primarily responsible for confirming a

significant emergency or dangerous public safety situation on campus through victim, witness, or officer observations. Taking into account the safety of the community, WSU Spokane Security's officer-in-charge, or the above level, will assume the primary responsibility to determine the content, issue campus emergency notifications, and initiate the appropriate elements of the emergency notification system unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency. Additional information about WSU's policies and procedures in place to respond to emergencies is available from the WSU Spokane Emergency Management <https://spokane.wsu.edu/emergency-management/>. For Pacific Northwest University: [Emergency Procedures \(pnwu.edu\)](https://pnwu.edu/emergency-procedures)

Other non-law enforcement emergencies such as hazardous materials releases, utility failures, computer systems/telecommunications failures, hazardous weather, infectious disease or public hazards, etc., may affect the WSU campus. Other departments at WSU, including, but not limited to, Emergency Management, Environmental Health and Safety, the Office of Research Assurances, Facilities Services, Information Technology, or Cougar Health Services may also confirm a significant emergency. Confirming departments will report the non-law enforcement emergency to the WSU Spokane Security Department and/or the University Emergency Management Coordinator, or their designee, who has the primary responsibility to prepare and issue non-law enforcement emergency notifications. Whether the emergency is a law enforcement or non-law enforcement issue, those authorized to issue emergency notifications will be responsible for determining the appropriate segment or segments of the campus community to notify. Incident circumstances may require only a floor, building, facility, area, etc. to be notified as compared to the entire campus. Examples of situations that could require immediate emergency notifications could include:

- A dangerous assailant for aggravated assault, robbery, arson, rape, murder (even if a suspect is in custody), etc
- An occurring or impending natural disaster, or an occurring or impending man-made disaster

An emergency notification will include information that would enable members of the university community to take actions to protect themselves, including information about the type of incident, location, and instructions on what actions to take, and other safety tips.

The Campus Safety Committee consists of representatives from each of the Universities Colleges and other departments and programs. The committee provides a forum where employees with unique experience and expertise as well as students come together to evaluate safety concerns and make recommendations. The Communications Department along with the Safety Committee have developed an Emergency Assembly Location map to communicate to students, faculty and staff where to assemble in the event of an evacuation. Meetings are the first Wednesday of each month and a meeting summary is available.

In the event of a large-scale evacuation, instructions may be included in the Emergency Notification or Timely Warning.

### Dissemination of an Emergency Notification

WSU has multiple methods to provide warning and notification of emergency situations affecting the campus, including the Campus Outdoor Warning System and the Everbridge system.

The Campus Outdoor Warning System (Blue Poles) consists of six (6) siren/public address units on the Spokane campus that WSU may utilize to make announcements in the event that may threaten the safety of individuals moving about the Spokane campus. The siren tone warning will be followed by a voice announcement that provides information on what individuals should do as an emergency develops.

The Everbridge system is another, but also the primary, method for distributing an Emergency

Notification/Timely Warning, which connects directly to students, faculty, and staff using voice and text messaging by telephone and email to provide the appropriate notification. It will include basic directions on what steps people should take in response. WSU and EWU students, faculty and staff of the Spokane campus automatically have their cell phone and email addresses entered into the Everbridge system. Each person will be given the opportunity to opt out of the notification system. All WSU students, staff, and faculty can update their information for the Everbridge notification system by accessing their MyWSU account.

In addition to these primary notification methods, the WSU Office of Emergency Management operates a campus-wide alert email list serve which allows email transmission of warnings and other messages to the campus population.

The complete WSU Alert system allows the university to disseminate official information via email text messages, telephone, loudspeakers, WSU Alert page, social media and other means to notify the campus population of emergencies or threatening situations.

For example, should an active shooter situation occur, individuals would be made aware of the incident through the Everbridge system. Individuals could then assess their response to the situation based on the location and resources available and then choose the best action to ensure their safety.

### Drills, Exercises, Training and Mitigation

WSU Spokane internally tests the emergency communications system (Everbridge and Blue Pole Public Address system) once a month. The tests include activation of the Campus Outdoor Warning System, and the Everbridge alert tool. Other methods of emergency communication may also be activated during these tests. These tests may be previously scheduled and announced to the community or may be unannounced.

WSU Spokane holds drills or exercises for campus emergency responders and emergency management personnel at least once per academic year and conducts follow-through activities designed for assessment and evaluation of existing emergency response plans, procedures, and capabilities. Whenever possible, emergency responders from local agencies participate in these exercises or drills with WSU emergency responders. WSU publishes a summary of its emergency response and evacuation procedures in conjunction with at least one drill or exercise each calendar year.

The WSU Spokane Emergency Manager will assist any unit to coordinate an evacuation drill and provide an assessment of its effectiveness. The Emergency Manager is responsible for maintaining records of each of these evacuation drills for seven years as required by the Clery Act. Emergency Management maintains records of all drills and exercises established for campus emergency responders as well as for emergency communications systems tests. The Emergency Manager annually publishes information on emergency response and evacuation procedures in conjunction with the tests and maintains the records for seven years as required by the Clery Act. The records include, for each test, a description of the exercise, the date, the time, and whether it was announced or unannounced.

WSU Spokane Security provides active shooter training, safety consultations, building security risk and needs assessments and can share information about online trainings and resources. Individuals interested in additional information should contact the WSU Spokane Security/Emergency Manager at 509-358-7866.

Pacific Northwest University tests the emergency response and evacuation procedures on at least an annual basis. Fire drills and building evacuations are assessed along with community accountability processes. The Safety and Security Committee will review the process to determine program enhancements and standard accountability. Progress will be used as a steppingstone to future Emergency Program Tests.

To address the recent disturbing trends of violence on campuses for K-12 and higher education, the WSU

security community has developed a number of prevention and protection measures for mitigating such threats. This includes the ability of the WSU Spokane Security and/or the WSU Spokane Facilities Operations to lock a majority of WSU Spokane building doors from any card reader through an automated system. Studies compiled by the FBI indicate the importance of active access control in buildings and the ability to lock down the campus entry doors allowing occupants to secure themselves within their surroundings. This function provides safety to the occupants of the campus and allows for transit time for police to respond and address the incident. WSU would like to expand the availability of this locking feature to more buildings on all campuses.

## Campus Security

### Campus Housing Safety

The WSU Spokane campus does not have residence halls or on campus housing.

### Safety Considerations in The Maintenance of Campus Facilities

WSU Spokane devotes time from various campus resources including Facilities Services, Campus Safety Committee, and Environmental Health and Safety to address the safety and security of the campus. The electronic and hard key distribution for academic buildings is controlled by WSU Facilities Operations and the campus Key Shop. The buildings are opened in the mornings and secured in the evening by WSU Spokane Security. WSU Spokane Security officers patrol the campus regularly and is operation 24 hours a day and 7 days a week. WSU Spokane Security provides several services designed to enhance the safety of all WSU Spokane campus community members:

- Ongoing safety surveys to identify areas of the campus in need of enhanced lighting or shrub and tree trimming.
- Regular monitoring of lighting levels on campus and continuous evaluation of the security to campus buildings.
- The Everbridge warning application and Blue Pole public address system.

### Student Events and Organizations

Groups or individuals may use the university's limited public forum areas for those activities protected by the first amendment to the Constitution of the United States, subject to the requirements set forth in [504-33 WAC](#). University groups or individuals are requested to provide notice of the intended use of the desired Spokane Campus limited public forum area to the WSU Communications Office, WSU Office of Vice Chancellor of Student Affairs, Student Health, Equity and Inclusion or WSU Spokane Security. Non-university groups and individuals must provide notice five business days prior to the intended use of the desired limited public forum area, in accordance with [WAC 504-33-025](#).

Registered Student Organizations and enrolled WSU students may contact the WSU Student Involvement Office for more information about campus events at:

WSU Office of Student Involvement

SAC 107

509-358-7570

<https://spokane.wsu.edu/studentinvolvement/>

WSU students at Pacific Northwest University may find more information at:

Vice Chancellor of Student Affairs, Student Health, Equity, and Inclusion Office

Monday – Friday 8:00 a.m. – 5:00 p.m.

BHH – Suite 317

[studentaffairs@pnwu.edu](mailto:studentaffairs@pnwu.edu)

### Blue Light Public Address System

The blue light identifies the location of an emergency public address location. If you require immediate assistance simply locate a pole and call the Security phone number (509-358-7995), describe your emergency to the officer and the number of the pole you are at. Please take notice of the location of the blue light poles as you move throughout the campus. You may never need to use one, but they are there for emergencies.

### Elevator Telephones

Emergency telephones are located in all of the elevators on campus. Simply push the button marked "Emergency Phone" and you will be connected to the Elevator Dispatch Center. Every telephone call placed by an elevator telephone is responded to by a campus security officer. If you are stuck, remain calm and stay inside the elevator. Trained elevator service personnel are authorized to remove trapped occupants. No one else should attempt to release or to force elevator doors open. The elevator telephone is for emergencies ONLY; please refrain from using the telephone unless it is an emergency.

### Student Care Network

The [Student Care Network](#) is an online resource that includes a Student Care Reporting Form that allows individuals to share concerns about a student's emotional or psychological well-being, physical health, or academic performance with university administrators who can help. Anyone can submit a Student Care report including students, faculty, staff, family members, and community members. Information submitted through the Network will be reviewed by the Office of the Dean of Students team for appropriate follow up.

### Student Care Team

The [Student Care Team](#) responds to reports about students who are exhibiting behavior of concern and/or have received a Student Care or other report of a concern for a student. The multi-disciplinary Student Care team intervenes with care and support to protect the safety and well-being of the involved student, as well as the WSU community, by working directly with the student, and /or connecting students with others with appropriate resources and services.

### Campus Patrol

WSU Spokane Security officers regularly drive through campus and conduct foot patrols through all campus buildings and grounds. Security strives to deter crime by maintaining high visibility and actively engaging with the campus community. Although WSU Spokane Security takes many steps to educate and maintain campus safety, everyone within the campus community plays a role. It is important to be aware of surroundings and use reasonable judgement when living near, working at, or visiting campus. Please report suspicious or criminal activities to the Security Department at 509-358-7995 or call 911 if police response is needed. Pacific Northwest University Security conducts regular campus patrols both on foot and in a vehicle. For emergencies dial 911 and Campus Security at 509-823-3346; 24-hours a day and 7 days a week.

### Daily Crime and Fire Log

The WSU Security Department maintains a Daily Crime Log of all crimes reported to the department. The log is available 24 hours per day to anyone wishing to access it. The log identifies the type of report, location, and time of each incident reported to WSU Spokane Security. The Daily Crime Log is available at WSU Spokane Security Office MED 103, 668 N Riverpoint Blvd, Spokane WA 99202. Pacific Northwest Campus Security maintains a daily fire/crime log as well and may be requested from Campus Security at [security@pnwu.edu](mailto:security@pnwu.edu).

WSU Spokane does not have on campus student housing and does not have a formal student housing fire safety policy or procedure. As a result, a Fire Log and Annual Fire Safety Report are not published.

## Drug and Alcohol Policies and Programs

### WSU Policies Governing Alcohol and Other Drugs

[WSU Executive Policy #20](#) aims to eliminate alcohol and drug abuse and to educate the University community on relevant laws and consequences. This policy provides consistency and clarity on the permitted use and enforcement of alcohol laws and statutes on all WSU properties statewide. WSU's policy prohibits the unlawful possession, use, or distribution of illicit drugs or alcohol on University-controlled property.

Additionally, Washington state law, RCW Chapter 70.160, prohibits smoking in any WSU owned, leased, rented public place or place of employment. The WSU Pullman, WSU Spokane, WSU Tri-Cities, and WSU Vancouver campuses each restrict tobacco and nicotine use on campus, with the exception to tobacco cessation programs or approved research. Refer to [Safety Policies and Procedures Manual \(SPPM\) 6.10](#). Employees who violate Executive Policy #20 or [SPPM 6.10](#) may be subject to corrective or disciplinary actions.

### Workplace Policy

WSU Spokane complies with the Drug-Free Workplace Act of 1988. This program provides educational and training programs and prohibits the use of controlled substances in the workplace. In addition, WSU has developed programs to prevent the unlawful possession, use, and/or distribution of illegal drugs and alcohol by employees and students. Any employee who violates the WSU Alcohol and Drug Policy, Executive Policy #20, may be subject to corrective action by the university, in addition to any penalties resulting from violating local, state and/or federal law. Sanctions for illegal use of drugs and/or alcohol in the workplace may include, but are not limited to, recommendations for completion of an appropriate rehabilitation program, written or verbal warning, censure, dismissal, and, in emergency situations, immediate suspension. Additionally, Washington state law ([RCW Chapter 70.160](#)) prohibits smoking in any University owned, leased, or rented public place or place of employment.

### Student Policies

The WSU Spokane Security and local police enforce all Washington state laws pertaining to drugs and alcohol, and students may also be subject to sanctions through the Center for Community Standards (CCS). CCS will follow procedures outlined in the Standards of Conduct for Students (Standards of Conduct), [WAC 504-26](#), if an alleged violation is reported.

The legal age for individuals to consume alcohol in the state of Washington is 21. Those not of legal age who consume alcohol will be in violation of the Standards of Conduct and WSU's Alcohol and Drug Policy. Students of legal age who choose to drink alcoholic beverages are expected to do so responsibly and according to the policies and regulations of their living environment.

#### Students may not:

- Distribute and/or sell alcohol to anyone under the age of 21.
- Drink or possess alcohol if under the age of 21.
- Drink or possess alcohol regardless of age if alcohol is prohibited at the location.
- Possess, use, manufacture, distribute and/or sell drugs (marijuana, narcotics, or other controlled substance) and drug paraphernalia (pipes, bong, scales, cigarette papers, etc.).
- Drink alcohol at a sponsored event on any University property without an alcohol license or banquet permit.
- Overconsume alcohol or be intoxicated in public.

If students are under the age of 21 or are in a location that prohibits all alcohol or drugs, leave the area immediately. Any person who is in the room while alcohol and/or drugs are present may be in violation of the Standards of Conduct and/or the law. Even if you just walked in the room, the alcohol and/or drugs isn't

yours, you did not drink any alcohol or use any drugs and/or you are completely sober, you may still be responsible for violating University Policy. Students must comply with “no alcohol” policies.

Students are accountable to the [Standards of Conduct](#) from the time of application for admission through the actual awarding of a degree. The Standards of Conduct apply to on campus and online behavior and some off-campus behavior. For more information about jurisdiction, please visit [WAC 504-26-015](#).

### Applicable Standards of Conduct for Students

[WAC 504-26-211 Drugs and drug paraphernalia](#): Use, possession, manufacture, or distribution of marijuana, narcotics, or other controlled substances, and drug paraphernalia except as permitted by federal, state, and local law.

[WAC 504-26-212 Alcohol](#): Use, possession, manufacture, or distribution of alcoholic beverages (except as expressly permitted by university regulations, and federal, state, and local laws), or public intoxication. Alcoholic beverages may not, in any circumstance, be used by, possessed by, or distributed to any person not of legal age.

### Good Samaritan Guideline

The [WSU Good Samaritan Guideline](#) ensures that students receive prompt and appropriate attention in the event of alcohol and/or drug intoxication. This guideline is similar to Washington State laws followed by law enforcement. If a student or community member sees a friend or stranger experiencing symptoms of alcohol or drug intoxication and needing medical help, they can contact local police, WSU police, medical professionals, university staff members, and/or resident advisors for assistance. Neither party will receive any formal discipline for alcohol or drug use and possession under our community standards. This guideline does not apply to any disciplinary action for incidents beyond drug and alcohol use. For example, incidents that include hazing, sexual assault, physical abuse, malicious mischief, disorderly conduct, acts of hate or bias, may initiate the community standards process. WSU reserves the right to sanction repeat alcohol and drug offenders, including organizations, and to pursue disciplinary action for any violation which the University considers serious enough to require such action.

### Medical and Recreational Cannabis

In accordance with the federal Drug-Free Schools and Communities Act Amendments of 1989, WSU strictly prohibits the use, possession, manufacture, or distribution and/or sale of cannabis and other controlled substances anywhere on campus. It is a violation of the [Standards of Conduct](#), as well as [University Housing Policy](#), for students to use, possess, manufacture, distribute and/or sell cannabis while on University property, even if the student is over the age of 21 and/or procured the cannabis through legal means. Additionally, WSU prohibits the use of medical cannabis or paraphernalia on campus and it cannot be stored or used in any campus building. All questions regarding the reasonable accommodation of medical conditions, including conditions treated with medical cannabis, should be directed to the [WSU Access Center](#) by calling 509-335- 3417.

### Drug and Alcohol Education Programs

WSU Health Sciences Spokane offers the following:

- Individual counseling to students who wish to discuss personal concerns such as academic stress, adjustment to college life, relationship problems, career decisions, depression or anxiety. They also provide consultation regarding alcohol and drug use, problematic eating, and food issues, and physical or sexual abuse. They have two locations on the Spokane campus: one in the Academic Center and one in the Health Education and Research building.
- Psychological testing on a limited basis, usually to assess career interests or personal issues. Testing is performed in conjunction with an established counseling relationship with professional staff

- Workshops and group counseling offered during the academic year that address personal growth, academic success strategies and related matters. At times they offer group counseling for specific topics such as men’s concerns or coping with food and weight issues.

Individuals may contact Spokane Counseling at 509-358-7740 or if in crisis, call WSU Health Sciences Crisis line at 509-368-6500(available 24 hours/day) or at [Spokane Counseling](#).

For WSU students at the Pacific Northwest University campus, contact the Student Affairs Office:

Monday – Friday 8:00 a.m. – 5:00 p.m.

BHH – Suite 317

[studentaffairs@pnwu.edu](mailto:studentaffairs@pnwu.edu)

509-249-7724

No smoking is permitted on the WSU Spokane campus including buildings and parking lots. WSU Spokane’s campus policy in Washington Administrative Code (WAC) Chapter 504-38 prohibits all forms of tobacco and any nicotine-delivery devices, including electronic cigarettes, in or on WSU Spokane campus grounds and state-owned vehicles and equipment. This includes non-contiguous WSU-owned property located within the city limits of Spokane, WA and within Spokane County.

WSU employees, students and visitors are responsible for complying with Washington state law (RCW Chapter 70.160, Clean Indoor Air Act) and any applicable campus tobacco and nicotine use policy, referenced above.

## Additional Campus Security Policies or Resources

### Missing Student Policy

WSU takes the well-being of students seriously and the university has processes in place when a student is missing. If anyone has reason to believe that a WSU student is missing, they should immediately call 911 and report the concern. Individuals may also call WSU Spokane Security at 509-358-7995 and/or Spokane Crime Check at 509-456-2233. In Yakima call the police department at 509-575- 6200.

### Weapons Policy

The WSU Standards of Conduct for Students, [WAC 504-26-213](#), prohibits students from carrying, possessing or using any firearm, explosive (including fireworks), dangerous chemicals, or any dangerous weapon on university property or in university approved housing. Additionally, airsoft guns and any other item that appears to be a firearm, or any item that shoots projectiles are prohibited on the WSU Spokane Campus.

### Sexual or Violent Offenders List

The Campus Sex Crimes Prevention Act of 2000 requires colleges and universities to inform students and employees how to learn the identity of registered sex offenders on campus. This law also requires that sex offenders provide notice to any institution of higher education at which the person is employed or is a student. You can obtain information regarding registered sexual offenders by contacting these agencies:

Washington State <https://www.waspc.org/sex-offender-information>

Spokane County [Spokane County Sheriff Sex Offender Resource](#)

This page includes information on how to search for registered sex offenders in the area as well as additional information about sex offender registration laws, and safety tips.

## Housing and Fire Safety

In August 2008, the Higher Education Opportunity Act (Public Law 110-315) became law. This act requires all U.S. academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all

fire-related on campus statistics pertaining to on-campus residential buildings.

## On Campus Student Housing Fire Safety Systems

**WSU Spokane does not have on campus student housing.**

## Plans for Future Improvement in Fire Safety

WSU Spokane will continue to maintain facilities in a manner consistent with the International Fire Code, International Building Code, National Fire Protection Association, as well as state and federal laws. All new construction shall be compliant with the appropriate fire, building, and life safety code requirements.

The WSU Spokane Facilities Operations personnel work closely with the City of Spokane Fire Marshal to address and correct deficiencies in an ongoing effort to improve fire safety on campus.

## University Fire Safety Resources and Education Programs

### Education and Training Programs

WSU provides online Fire and Safety training through its Percipio training program. These modules are provided to all WSU employees. WSU Spokane does not have on campus student housing or residence halls and does not publish a Fire Safety Report.

### Reporting in Case of a Fire

If there is a fire emergency dial 911. WSU employees should follow the Fire Safety Procedures, Section 8.20 in the Safety Policies and Procedures Manual. The WSU Security Department will be automatically notified in the event of a fire alarm activation and will respond appropriately.

## Crime definitions under Federal Law

The following definitions are provided in the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)(34 CFR Part 668), or referenced from the Federal Bureau of Investigation's (FBI) Uniform Crime Reporting (UCR) Program. For purposes of complying with the Clery Act, an incident meeting these definitions is considered a crime for the purpose of Clery Act reporting.

### *Dating violence:*

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

- (i) The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- (ii) For the purposes of this definition -
  - (A) Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
  - (B) Dating violence does not include acts covered under the definition of domestic violence.
- (iii) For the purposes of complying with the requirements of this section and [§ 668.41](#), any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

### *Domestic violence:*

- (i) A felony or misdemeanor crime of violence committed -
  - (A) By a current or former spouse or intimate partner of the victim;
  - (B) By a person with whom the victim shares a child in common;
  - (C) By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;

- (D) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or
  - (E) By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- (ii) For the purposes of complying with the requirements of this section and [§ 668.41](#), any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

*Sexual assault:*

An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's UCR program.

*Rape:*

The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim

*Fondling:*

The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of their age or because of their temporary or permanent mental or physical incapacity.

*Incest:*

Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

*Statutory Rape:*

Sexual intercourse with a person who is under the statutory age of consent.

*Stalking:*

- (i) Engaging in a course of conduct directed at a specific person that would cause a reasonable person to -
  - (A) Fear for the person's safety or the safety of others; or
  - (B) Suffer substantial emotional distress.
- (ii) For the purposes of this definition -
  - (A) **Course of conduct** means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property.
  - (B) **Reasonable person** means a reasonable person under similar circumstances and with similar identities to the victim.
  - (C) **Substantial emotional distress** means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
- (iii) For the purposes of complying with the requirements of this section and [§ 668.41](#), any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

*Murder and nonnegligent manslaughter*

The willful (non-negligent) killing of one human being by another.

*Negligent manslaughter*

The killing of another person through gross negligence.

*Robbery:*

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

*Aggravated Assault:*

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

*Burglary:*

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

*Motor Vehicle theft:*

The theft or attempted theft of a motor vehicle. (Motor vehicle theft includes all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned – including joyriding.)

*Weapons (Carrying, Possessing, Etc.):*

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

*Arson:*

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

*Liquor Law Violations:*

The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

*Drug Abuse Violations:*

The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use.

The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance.

Arrests for violations of State and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

*Hate crime:*

A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim. For the purposes of this section, the categories of bias include the victim's actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

For Clery Act reporting purposes, hate crimes include any offense in the following list that is motivated by bias: Murder and non-negligent manslaughter, negligent manslaughter, rape, fondling, incest, statutory rape, robbery, aggravated assault, burglary, motor vehicle theft, arson, destruction/damage/vandalism to property, intimidation, larceny/theft, and simple assault.

*Larceny-Theft (Except Motor Vehicle Theft):*

The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Attempted larcenies are included. Embezzlement, confidence games, forgery, worthless checks, etc., are excluded.

*Simple Assault:*

An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

*Intimidation:*

To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

*Destruction/Damage/Vandalism of Property:*

To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

## Definitions contained in the Violence Against Women Act Reauthorization Act of 2022 – Effective on October 1, 2022.

**Sexual Assault** ([34 U.S.C. 12291\(a\)](#))

The term ‘sexual assault’ means any nonconsensual sexual act proscribed by Federal, tribal, or State law, including when the victim lacks capacity to consent.

**Domestic violence** ([34 U.S.C. 12291\(a\)](#))

The term “domestic violence” includes felony or misdemeanor crimes committed by a current or former spouse or intimate partner of the victim under the family or domestic violence laws of the jurisdiction receiving grant funding and, in the case of victim services, includes the use or attempted use of physical abuse or sexual abuse, or a pattern of any other coercive behavior committed, enabled, or solicited to gain or maintain power and control over a victim, including verbal, psychological, economic, or technological abuse that may or may not constitute criminal behavior by a person who—

- a) is a current or former spouse or intimate partner of the victim, or person similarly situated to a spouse of the victim;
- b) is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner;
- c) shares a child in common with the victim; or
- d) commits acts against a youth or adult victim who is protected from those acts under the family or domestic violence laws of the jurisdiction.

**Dating violence** ([34 U.S.C. 12291\(a\)](#))

The term “dating violence” means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: The length of the relationship, The type of relationship, and/or The frequency of interaction

**Stalking** ([34 U.S.C. 12291\(a\)](#))

The term “stalking” means engaging in a course of conduct directed at a specific person that would cause a reasonable person to— fear for his or her safety or the safety of others; or suffer substantial emotional distress. Washington state law definitions of these crimes differ and are incorporated into the [Revised Code of Washington](#).

## Crime definitions under Washington State Law

The following definitions are provided under Washington State Law.

### Washington State Definitions

The following definitions are provided under Washington State Law, [RCW 9A](#), unless otherwise noted.

#### **Consent (RCW 9A.44.010)**

At the time of the act of sexual intercourse or sexual contact there are actual words or conduct indicating freely given agreement to have sexual intercourse or sexual contact.

#### **Mental Incapacity (RCW 9A.44.010)**

A condition existing at the time of the offense which prevents a person from understanding the nature or consequences of the act of sexual intercourse whether that condition is produced by illness, defect, the influence of a substance or from some other cause.

#### **Physically Helpless (RCW 9A.44.010)**

A person who is unconscious or for any other reason is physically unable to communicate unwillingness to an act.

#### **Forcible Compulsion (RCW 9A.44.010)**

Is physical force which overcomes resistance, or a threat, express or implied, that places a person in fear of death or physical injury to herself or himself or another person, or in fear that she or he or another person will be kidnapped.

#### **Sexual Intercourse (RCW 9A.44.010)**

- Has its ordinary meaning and occurs upon any penetration, however slight, and
- Also means any penetration of the vagina or anus however slight, by an object, when committed on one person by another, whether such persons are of the same or opposite sex, except when such penetration is accomplished for medically recognized treatment or diagnostic purposes, and
- Also means any act of sexual contact between persons involving the sex organs of one person and the mouth or anus of another whether such persons are of the same or opposite sex.

#### **Sexual Contact (RCW 9A.44.010)**

Any touching of the sexual or other intimate parts of a person done for the purpose of gratifying sexual desire of either party or a third party.

#### **Domestic Violence (RCW 10.99.020) (effective July 1, 2022)**

Includes but is not limited to any of the following crimes when committed either by (a) one family or household member against another family or household member, or (b) one intimate partner against another intimate partner:

- Assault in the first degree (RCW 9A.36.011);
- Assault in the second degree (RCW 9A.36.021);
- Assault in the third degree (RCW 9A.36.031);
- Assault in the fourth degree (RCW 9A.36.041);
- Drive-by shooting (RCW 9A.36.045);
- Reckless endangerment (RCW 9A.36.050);
- Coercion (RCW 9A.36.070);
- Burglary in the first degree (RCW 9A.52.020);
- Criminal trespass in the first degree (RCW 9A.52.070);

- Criminal trespass in the second degree (RCW 9A.52.080);
- Malicious mischief in the first degree (RCW 9A.48.070);
- Malicious mischief in the second degree (RCW 9A.48.090);
- Malicious mischief in the third degree (RCW 9A.40.020);
- Kidnapping in the first degree (RCW 9A.40.020);
- Kidnapping in the second degree (RCW 9A.40.030);
- Unlawful imprisonment (RCW 9A.40.040);
- Violation of the provisions of a restraining order, no-contact order, or protection order restraining or enjoining the person or restraining the person from going onto the grounds of or entering a residence, workplace, school, or day care, or prohibiting the person from knowingly coming within, or knowingly remaining within, a specified distance of a location, a protected party's person, or a protected party's vehicle (chapter 7.105 RCW, or RCW 10.99.040, 10.99.050, 26.09.300, 26.10.220, 26.26B.050, 26.44.063, 26.44.150, or 26.52.070, or any of the former RCW 26.50.060, 26.50.070, 26.50.130, and 74.34.145);
- Rape in the first degree (RCW 9A.44.040);
- Rape in the second degree (RCW 9A.44.050);
- Residential burglary (RCW 9A.52.025);
- Stalking (RCW 9A.46.110); and
- Interference with the reporting of domestic violence (RCW 9A.36.150).

**Family Or Household Members ([RCW 10.99.020](#))**

- Adult persons related by blood or marriage;
- Adult persons who are presently residing together or who have resided together in the past; and
- Persons who have a biological or legal parent-child relationship, including stepparents and stepchildren and grandparents and grandchildren.

**Intimate Partner ([RCW 10.99.020](#))**

- Spouses or domestic partners;
- Former spouses or former domestic partners;
- Persons who have a child in common regardless of whether they have been married or have lived together at any time;
- Adult persons presently or previously residing together who have or have had a dating relationship;
- Persons sixteen years of age or older who are presently residing together or who have resided together in the past and who have or have had a dating relationship; and
- Persons sixteen years of age or older with whom a person sixteen years of age or older has or has had a dating relationship.

**Dating Relationship ([RCW 10.99.020](#), [RCW 7.105.010](#))**

A social relationship of a romantic nature. Factors that the court may consider in making this determination include:

- The length of time the relationship has existed;
- The nature of the relationship; and
- The frequency of interaction between the parties.

**Rape in the First Degree ([RCW 9A.44.040](#))**

A person is guilty of rape in the first degree when such person engages in sexual intercourse with another person by forcible compulsion where the perpetrator or an accessory:

- Uses or threatens to use a deadly weapon or what appears to be a deadly weapon; or
- Kidnaps the victim; or
- Inflicts serious physical injury, including but not limited to physical injury which renders the victim unconscious; or
- Feloniously enters into the building or vehicle where the victim is situated.

### **Rape in the Second Degree ([RCW 9A.44.050](#))**

A person is guilty of rape in the second degree when, under circumstances not constituting rape in the first degree, the person engages in sexual intercourse with another person:

- By forcible compulsion;
- When the victim is incapable of consent by reason of being physically helpless or mentally incapacitated;
- When the victim is a person with a developmental disability and the perpetrator is a person who:
  - Has supervisory authority over the victim; or
  - Was providing transportation, within the course of his or her employment, to the victim at the time of the offense;
- When the perpetrator is a health care provider, the victim is a client or patient, and the sexual intercourse occurs during a treatment session, consultation, interview, or examination. It is an affirmative defense that the defendant must prove by a preponderance of the evidence that the client or patient consented to the sexual intercourse with the knowledge that the sexual intercourse was not for the purpose of treatment;
- When the victim is a resident of a facility for persons with a mental disorder or chemical dependency and the perpetrator is a person who has supervisory authority over the victim; or
- When the victim is a frail elder or vulnerable adult and the perpetrator is a person who:
  - Has a significant relationship with the victim; or
  - Was providing transportation, within the course of his or her employment, to the victim at the time of the offense.

### **Rape in the Third Degree ([RCW 9A.44.060](#))**

A person is guilty of rape in the third degree when, under circumstances not constituting rape in the first or second degrees, such person engages in sexual intercourse with another person:

- Where the victim did not consent as defined in RCW 9A.44.010(7), to sexual intercourse with the perpetrator; or
- Where there is threat of substantial unlawful harm to property rights of the victim.

### **Voyeurism ([RCW 9A.44.115](#))**

A person commits the crime of voyeurism in the first degree if, for the purpose of arousing or gratifying the sexual desire any person, he or she knowingly views, photographs, or films:

- Another person without that person's knowledge and consent while the person being viewed, photographed, or filmed is in a place where he or she would have a reasonable expectation of privacy; or
- The intimate areas of another person without that person's knowledge and consent and under circumstances where the person has a reasonable expectation of privacy, whether in a public or private place.

A person commits the crime of voyeurism in the second degree if he or she intentionally photographs or films another person for the purpose of photographing or filming the intimate areas of that person with the intent to distribute or disseminate the photograph or film, without that person's knowledge and consent, and under circumstances where the person has a reasonable expectation of privacy, whether in a public or private place.

### **Indecent Exposure ([RCW 9A.88.010](#))**

A person is guilty of indecent exposure if he or she intentionally makes any open and obscene exposure of his or her person or the person of another knowing that such conduct is likely to cause reasonable affront or alarm. The act of breastfeeding or expressing breast milk is not indecent exposure.

### **Harassment ([RCW 9A.46.020](#))**

A person is guilty of harassment if:

- Without lawful authority, the person knowingly threatens:

- To cause bodily injury immediately or in the future to the person threatened or to any other person; or
- To cause physical damage to the property of a person other than the actor; or
- To subject the person threatened or any other person to physical confinement or restraint; or
- Maliciously to do any other act which is intended to substantially harm the person threatened or another with respect to his or her physical or mental health or safety; and
- The person by words or conduct places the person threatened in reasonable fear that the threat will be carried out. “Words or conduct” includes, in addition to any other form of communication or conduct, the sending of an electronic communication.

**Stalking (RCW 9A.46.110)**

A person commits the crime of stalking if, without lawful authority and under circumstances not amounting to a felony attempt of another crime:

- He or she intentionally and repeatedly harasses or repeatedly follows another person; and
- The person being harassed or followed is placed in fear that the stalker intends to injure the person, another person, or property of the person or of another.
  - The feeling of fear must be one that a reasonable person in the same situation would experience under all the circumstances; and
- The stalker either:
  - Intends to frighten, intimidate, or harass the person; or
  - Knows or reasonably should know that the person is afraid, intimidated, or harassed even if the stalker did not intend to place the person in fear or intimidate or harass the person.

[Washington State Definitions for protection orders](#)

**Consent (RCW 7.105.010)**

Consent in the context of sexual acts means that at the time of sexual contact, there are actual words or conduct indicating freely given agreement to that sexual contact. Consent must be ongoing and may be revoked at any time. Conduct short of voluntary agreement does not constitute consent as a matter of law. Consent cannot be freely given when a person does not have capacity due to disability, intoxication, or age. Consent cannot be freely given when the other party has authority or control over the care or custody of a person incarcerated or detained.

**Sexual Abuse (RCW 7.105.010)**

Sexual abuse means any form of nonconsensual sexual conduct including, but not limited to, unwanted or inappropriate touching, rape, molestation, indecent liberties, sexual coercion, sexually explicit photographing or recording, voyeurism, indecent exposure, and sexual harassment.

**Sexual Penetration (RCW 7.105.010)** Sexual penetration means any contact, however slight, between the sex organ or anus of one person by an object, the sex organ, mouth, or anus of another person, or any intrusion, however slight, of any part of the body of one person or of any animal or object into the sex organ or anus of another person including, but not limited to, cunnilingus, fellatio, or anal penetration. Evidence of emission of semen is not required to prove sexual penetration.

**Sexual Conduct (RCW 7.105.010)**

Sexual conduct means any of the following:

- Any intentional or knowing touching or fondling of the genitals, anus, or breasts, directly or indirectly, including through clothing;
- Any intentional or knowing display of the genitals, anus, or breasts of the purposes of arousal or sexual gratification of the respondent;
- Any intentional or knowing touching or fondling of the genitals, anus, or breasts, directly or indirectly, including through clothing, that the petitioner is forced to perform by another person or the respondent;

- Any forced display of the petitioner’s genitals, anus, or breasts for the purposes of arousal or sexual gratification of the respondent or others;
- Any intentional or knowing touching of the clothed or unclothed body of a child under the age of 16, if done for the purpose of sexual gratification or arousal of the respondent or others; or
- Any coerced or forced touching or fondling by a child under the age of 16, directly or indirectly, including through clothing, of the genitals, anus, or breasts of the respondent or others.

**Stalking (RCW 7.105.010)**

Stalking means any of the following:

- Any act of stalking as defined under RCW 9A.46.110;
- Any act of cyberstalking as defined under RCW 9A.46.110;
- Any course of conduct involving repeated or continuing contacts, attempts to contact, monitoring, tracking, surveillance, keeping under observation, disrupting activities in a harassing manner, or following of another person that: (1) Would cause a reasonable person to feel intimidated, frightened, under duress, significantly disrupted, or threatened and that actually causes such a feeling; (2) Serves no lawful purpose; and (3) The respondent knows, or reasonably should know, threatens, frightens, or intimidates the person, even if the respondent did not intend to intimidate, frighten, or threaten the person.

**Domestic Violence (RCW 7.105.010)**

Domestic Violence means:

- Physical harm, bodily injury, assault, or the infliction of fear of physical harm, bodily injury, or assault; Nonconsensual sexual contact or nonconsensual sexual penetration; coercive control; unlawful harassment; or stalking of one intimate partner by another intimate partner; or
- Physical harm, bodily injury, assault, or the infliction of fear of physical harm, bodily injury, or assault; nonconsensual sexual conduct or nonconsensual sexual penetration, coercive control; unlawful harassment; or stalking of one family or household member by another family or household member.

**Family or Household Members (RCW 7.105.010)**

Family or Household Members means:

- Persons related by blood, marriage, domestic partnership, or adoption;
- Persons who have currently or formerly resided together;
- Persons who have a biological or legal parent-child relationship, including stepparents and stepchildren and grandparents and grandchildren, or a parent’s intimate partner and children; and
- A person who is acting or has acted as a legal guardian.

**Intimate Partner (RCW 7.105.010)**

Intimate Partner means:

- Spouses or domestic partners;
- Former spouses or former domestic partners;
- Persons who have a child in common regardless of whether they have been married or have lived together at any time, unless the child is conceived through sexual assault; or
- Persons who have or have had a dating relationship where both persons are at least 13 years of age or older.

**Dating Relationship (RCW 7.105.010)**

A social relationship of a romantic nature. Factors that the court may consider in making this determination include:

- The length of time the relationship has existed;
- The nature of the relationship; and
- The frequency of interaction between the parties

### **Coercive Control (RCW 7.105.010)**

A pattern of behavior that is used to cause another to suffer physical, emotional, or psychological harm, and in purpose or effect unreasonably interferes with a person's free will and personal liberty. In determining whether the interference is unreasonable, the court shall consider the context and impact of the pattern of behavior from the perspective of a similarly situated person. Examples of coercive control include, but are not limited to, engaging in any of the following:

- Intimidation or controlling or compelling conduct by:
  - Damaging, destroying, or threatening to damage or destroy, or forcing the other party to relinquish, goods, property, or items of special value;
  - Using technology to threaten, humiliate, harass, stalk, intimidate, exert undue influence over, or abuse the other party, including by engaging in cyberstalking, monitoring, surveillance, impersonation, manipulation of electronic media, or distribution of or threats to distribute actual or fabricated intimate images;
  - Carrying, exhibiting, displaying, drawing, or threatening to use, any firearm or any other weapon apparently capable of producing bodily harm, in a manner, under circumstances, and at a time and place that either manifests an intent to intimidate the other party or that warrants alarm by the other party for their safety or the safety of other persons;
  - Driving recklessly with the other party or minor children in the vehicle;
  - Communicating, directly or indirectly, the intent to:
    - Harm the other party's children, family members, friends, or pets, including by use of physical forms of violence;
    - Harm the other party's career;
    - Attempt suicide or other acts of self-harm; or
    - Contact local or federal agencies based on actual or suspected immigration status;
  - Exerting control over the other party's identity documents;
  - Making, or threatening to make, private information public, including the other party's sexual orientation or gender identity, medical or behavioral health information, or other confidential information that jeopardizes safety; or
  - Engaging in sexual or reproductive coercion;
- Causing dependence, confinement, or isolation of the other party from friends, relatives, or other sources of support, including schooling and employment, or subjecting the other party to physical confinement or restraint;
- Depriving the other party of basic necessities or committing other forms of financial exploitation;
- Controlling, exerting undue influence over, interfering with, regulating, or monitoring the other party's movements, communications, daily behavior, finances, economic resources, or employment, including but not limited to interference with or attempting to limit access to services for children of the other party, such as health care, medication, child care, or school-based extracurricular activities;
- Engaging in vexatious litigation or abusive litigation as defined in RCW 26.51.020 against the other party to harass, coerce, or control the other party, to diminish or exhaust the other party's financial resources, or to compromise the other party's employment or housing; or
- Engaging in psychological aggression, including inflicting fear, humiliating, degrading, or punishing the other party.

Coercive control does not include protective actions taken by a party in good faith for the legitimate and lawful purpose of protecting themselves or children from the risk of harm posed by the other party.

### **Consent (RCW 7.105.010)**

At the time of the sexual contact, there are actual words or conduct indicating freely given agreement to that sexual contact. Consent must be ongoing and may be revoked at any time. Conduct short of voluntary agreement does not constitute consent as a matter of law. Consent cannot be freely given when a person does not have capacity due to disability, intoxication, or age. Consent cannot be freely given when the other party has authority or control over the care or custody of a person incarcerated or detained.

## Crime statistics

### Preparation of Crime Statistics

Washington State University – Spokane prepares this report in compliance with the Jeanne Clery Disclosure of Campus Security policy and Campus Crime Statistics Act (Clery Act), as well as the Violence Against Women Reauthorization Act of 2022 (VAWA) amendments to the Clery Act, using information obtained by the WSU Clery Compliance Committee. The Committee is comprised of representatives from various WSU offices including, but not limited to, the WSU Spokane Security Department, WSU Compliance and Civil Rights (CCR), the Center for Community Standards (CCS), Student Affairs, and the office of Emergency Management.

Additionally, information is gathered from Campus Security Authorities (CSAs), local law enforcement agencies (including the Spokane Police Department and the Spokane County Sheriff's Office), and information provided by other surrounding law enforcement agencies.

### Crime Statistics - Spokane

In accordance with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act, the statistics contained in this report are limited to specific crimes occurring within a designated geographic area for the previous three calendar years (2020, 2021, and 2022) concerning reported crimes that occurred on campus and in certain off-campus buildings or property owned or controlled by WSU. The statistics in this report may vary from statistics maintained within other WSU offices authorized to receive reports of incidents implicating University policies, such as WSU Compliance and Civil Rights, the Center for Community Standards and Cougar Health Services.

Criminal offenses included in this report include the following, as defined by the Revised Code of Washington, the Clery Act, and the Violence Against Women Act:

- Criminal homicide (includes murder, non-negligent manslaughter, and negligent manslaughter)
- Rape, Fondling, Incest and Statutory Rape
- Domestic Violence and Dating Violence Stalking
- Robbery
- Aggravated assault
- Burglary
- Motor vehicle theft

## Comparative Crime Statistics

2020–2022 COMPARATIVE CRIME STATISTICS, WSU SPOKANE, ON-CAMPUS PROPERTY (there were no hate crimes reported for these years)

OFFENSE	2020	2021	2022
Murder/Non-negligent manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Assault (Aggravated)	0	0	0
Burglary	0	0	1
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Stalking	0	0	2
Domestic Violence	0	0	0
Dating Violence	0	0	0
Arrests: Alcohol Law Violations	0	0	0
Arrests: Drug Abuse Violations	0	0	0
Arrests: Weapons Violations	0	0	0
Referrals: Alcohol Law Violations	0	0	0
Referrals: Drug Abuse Violations	0	0	0
Referrals: Weapons Violations	0	0	0

2020–2022 COMPARATIVE CRIME STATISTICS, WSU SPOKANE, ON-CAMPUS RESIDENCES, (SUBSET OF ON-CAMPUS PROPERTY, WSU Spokane has no residences)

OFFENSE	2020	2021	2022
Murder/Non-negligent manslaughter	N/A	N/A	N/A
Manslaughter by Negligence	N/A	N/A	N/A
Rape	N/A	N/A	N/A
Fondling	N/A	N/A	N/A
Incest	N/A	N/A	N/A
Statutory Rape	N/A	N/A	N/A
Robbery	N/A	N/A	N/A
Assault (Aggravated)	N/A	N/A	N/A
Burglary	N/A	N/A	N/A
Motor Vehicle Theft	N/A	N/A	N/A
Arson	N/A	N/A	N/A
Stalking	N/A	N/A	N/A
Domestic Violence	N/A	N/A	N/A
Dating Violence	N/A	N/A	N/A
Arrests: Alcohol Law Violations	N/A	N/A	N/A
Arrests: Drug Abuse Violations	N/A	N/A	N/A
Arrests: Weapons Violations	N/A	N/A	N/A
Referrals: Alcohol Law Violations	N/A	N/A	N/A
Referrals: Drug Abuse Violations	N/A	N/A	N/A
Referrals: Weapons Violations	N/A	N/A	N/A

2020–2022 COMPARATIVE CRIME STATISTICS, WSU SPOKANE, NON-CAMPUS PROPERTY YAKIMA

OFFENSE	2020	2021	2022
Murder/Non-negligent manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Assault (Aggravated)	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Stalking	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Arrests: Alcohol Law Violations	0	0	0
Arrests: Drug Abuse Violations	0	0	0
Arrests: Weapons Violations	0	0	0
Referrals: Alcohol Law Violations	0	0	0
Referrals: Drug Abuse Violations	1	0	0
Referrals: Weapons Violations	0	0	0

**WSU Spokane recognizes one non-campus location as part of its crime statistic reporting responsibilities.**

1. WSU College of Pharmacy Yakima and WSU College of Nursing Yakima on the Pacific Northwest University Campus, 3110 Inspiration Drive, Yakima, WA 98901 – Caldwell Student Center

2020–2022 COMPARATIVE CRIME STATISTICS, WSU SPOKANE, PUBLIC PROPERTY

<b>OFFENSE</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
Murder/Non-negligent manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	1	0
Assault (Aggravated)	0	0	0
Burglary	0	1	0
Motor Vehicle Theft	0	4	0
Arson	0	0	0
Stalking	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Arrests: Alcohol Law Violations	0	0	0
Arrests: Drug Abuse Violations	0	0	0
Arrests: Weapons Violations	0	0	0
Referrals: Alcohol Law Violations	0	0	0
Referrals: Drug Abuse Violations	0	0	0
Referrals: Weapons Violations	0	0	0

2020–2022 COMPARATIVE CRIME STATISTICS, WSU SPOKANE, UNFOUNDED

OFFENSE	2020	2021	2022
Murder/Non-negligent manslaughter	0	0	0
Manslaughter by Negligence	0	0	0
Rape	0	0	0
Fondling	0	0	0
Incest	0	0	0
Statutory Rape	0	0	0
Robbery	0	0	0
Assault (Aggravated)	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Stalking	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0

2020–2022 COMPARATIVE CRIME STATISTICS, WSU SPOKANE, NON-CAMPUS STUDENT HOUSING (WSU SPOKANE HAS NO NON-CAMPUS HOUSING)

OFFENSE	2020	2021	2022
Murder/Non-negligent manslaughter	N/A	N/A	N/A
Manslaughter by Negligence	N/A	N/A	N/A
Rape	N/A	N/A	N/A
Fondling	N/A	N/A	N/A
Incest	N/A	N/A	N/A
Statutory Rape	N/A	N/A	N/A
Robbery	N/A	N/A	N/A
Assault (Aggravated)	N/A	N/A	N/A
Burglary	N/A	N/A	N/A
Motor Vehicle Theft	N/A	N/A	N/A
Arson	N/A	N/A	N/A
Stalking	N/A	N/A	N/A
Domestic Violence	N/A	N/A	N/A
Dating Violence	N/A	N/A	N/A
Arrests: Alcohol Law Violations	N/A	N/A	N/A
Arrests: Drug Abuse Violations	N/A	N/A	N/A
Arrests: Weapons Violations	N/A	N/A	N/A
Referrals: Alcohol Law Violations	N/A	N/A	N/A
Referrals: Drug Abuse Violations	N/A	N/A	N/A
Referrals: Weapons Violations	N/A	N/A	N/A

*It should be noted that this report provides the definition of Domestic Violence as defined by Washington State law (RCW). However, for the purpose of reporting statistics, some relationships, falling under the Washington State definition of domestic violence, may be counted as dating violence, not domestic violence, pursuant to the definitions provided by the Clery Act. The Clery Act definition generally provides that an intimate, or romantic, relationship must exist to be considered dating violence, whereas, domestic violence requires that the individuals be cohabitating as current or former spouses, or have an intimate relationship, thus, the relationship must be more than just two people living together as roommates. The complete definition can be found in *The Handbook for Campus Safety and Security Reporting*. (see Chapter 3, U.S. Department of Education, Office of Postsecondary Education, [The Handbook for Campus Safety and Security Reporting](#), 2016 Edition, Washington, D.C., 2016.)*

## Campus Geography

### CRIME STATISTICS GEOGRAPHIC AREA

The locations for which Clery crimes are reported in the tables include the following areas:

1. Buildings and property that are part of the institution's campus;
2. The institution's non-campus buildings and property; and
3. Public property within or immediately adjacent to and accessible from the campus.

Campus is defined as:

1. Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
2. Any building or property that is within or reasonably contiguous to the area identified in paragraph (i) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as food or retail vendor).

CLERY crimes are also reported when they occur at non-campus student housing facilities which includes university recognized fraternity and sorority residences.