

IPE Event FAQ

Have a question? Please see the FAQs below or reach out directly to the IPE Coordinator.

1. **How do I join the Zoom session?**

You will receive a Zoom link in your school-sponsored email the day before the event. If you do not receive a link, please contact the IPE Coordinator.

2. **What time does the Zoom session start?**

Depends on the session! In your inbox, there should be an email with the session name, date, and time.

3. **Do I need a Zoom account to attend the session?**

Yes! Please log in using the SSO option and your school-sponsored email address.

4. **What device do you recommend for logging in?**

Please use a laptop or desktop with a camera, microphone, and strong internet connection. This is an interactive session where you will be shuffling between apps, communicating with a team, and engaging with a standardized patient (SP). If you are unable to satisfy the device requirements, please reach out to the IPE Coordinator for available resources.

5. **How do I ask questions during the Zoom session?**

You can use the chat or the Q&A option to ask questions. You can direct a question specifically to the IT Facilitator or the IPE Coordinator using the chat function. Additionally, if you need help during a breakout session, you can click the "Ask For Help" option, and a facilitator will be with you shortly.

6. **Can I turn off my camera during the session?**

During the whole group part of the session, you can leave your camera off, **except during the ALS Forum** (it is helpful for the panelists to be able to see your face). However, during the small group portions, your camera needs to remain on.

7. **Will the session be recorded and available for viewing later?**

In general, no; however, the panel portion of the ALS Forum will be recorded.

8. **What topics will be covered during the Zoom session?**

Your session instruction guide has detailed information about your specific session. Please refer to that guide and reach out with any further questions.

9. **Are there any materials or handouts I need to prepare before the session?**

Yes! Please review the session guide and prework provided to you via email.

10. How long will the Zoom session last?

About 1 hour, 50 minutes.

11. Can I share my screen during the session?

If you are the notetaker, you may find it more efficient to share your screen with your colleagues during the small group portion of the session. During the whole group portions or when interacting with an SP, please do not share your screen.

12. What if I experience technical difficulties during the Zoom session?

Please contact the IT facilitators or the IPE Coordinator to address technical difficulties.

13. Can I invite others to join the Zoom session with me?

No. Each student registers for the Zoom session and is grouped prior to beginning the session. Because of this, students who are not registered for a specific session should not attend unless they have made prior arrangements with their faculty member and the IPE Coordinator.

14. Is there a dress code for attending the Zoom session?

Profession specific clothing is required for the Zoom session and can range from business casual to scrubs. Please treat the Zoom session the way you would a telehealth session.

15. Will there be any interactive activities or polls during the session?

Yes! You will be working alongside a care team, possibly filling in information on a shared document, speaking with an SP, and/or submitting your finished product. Additionally, you may be asked to share your thoughts in the chat.

16. I need to reschedule my date, how do I do that?

Unless otherwise specified by your program, please contact the IPE Coordinator via email and copy your instructor. We will do our best to accommodate your request.

Some limiting factors include:

- Insufficient time to add you to a different session
- Insufficient space

You may have a unique question or combination of questions and we're here to help! Please reach out to the IPE coordinator and we can work together to answer your questions: Katherine Girardot Putnam k.girardotputnam@wsu.edu