

**SAFETY, HEALTH, AND SECURITY COMMITTEE
MEETING AGENDA AND MINUTES**

ENVIRONMENTAL HEALTH AND SAFETY
WASHINGTON STATE UNIVERSITY
PULLMAN, WA 99164-1172
509-335-3041

See 2.12 for instructions or contact EH&S for assistance.

1. MEETING DATE August 26, 2025	2. CAMPUS, COLLEGE, AREA, DEPARTMENT, PROGRAM, BUILDING, OR WORK UNIT COMMITTEE OR MEETING NAME Nuclear Science Center	
3.a. ELECTED CHAIR NAME Zachariah Heiden	3.b. ELECTED CHAIR E-MAIL ADDRESS zachariah.heiden@wsu.edu	3.c. ELECTED CHAIR TELEPHONE 509-335-0936

4. MEMBERS (In the designation column, indicate "E" for employee, "S" for student, "M" for management representative.)

NAME	DEPARTMENT	DESIGNATION	PRESENT	ABSENT
Zachariah Heiden	Nuclear Science Center	E	X	
Corey Hines	Nuclear Science Center	M	X	
Clark Filip	Nuclear Science Center	E	X	
Liane Moreau	Chemistry	E		X
Billy Schmuck	Nuclear Science Center	E	X	
Bryan Chang	Nuclear Science Center	S	X	
Ethan Irish	Nuclear Science Center	S	X	

5. GUESTS

NAME	DEPARTMENT	TITLE

AGENDA AND MINUTES (Attach additional sheets as needed.)

6. INCIDENT REPORTS AND SUPERVISOR'S ACCIDENT INVESTIGATION REPORTS RECEIVED YES NO
(If yes, describe. Include recommendations to prevent future incidents and accidents. See SPPM 2.24 and 2.26.)

Discussed the progress on addressing the six open safety concerns brought to our attention. One was closed (#2123) once version 2.5 of the Total Health and Safety Plan was approved by the Level 4 Safety Committee. Five are still open, one (#2236) is waiting for a new crane, #5266 is waiting for an update from Dr. Guo, one (from 7/3/24) is being worked on by Andersen Construction, #9008 and #9076 are awaiting for an update from Dr. Guo/Guo Lab. The Guo Lab was contacted 8/28 (copying Eric Roalson) to request an update on the open safety concerns. See attached resolution log for more details.

SAFETY, HEALTH, AND SECURITY COMMITTEE MEETING AGENDA AND MINUTES (cont.)

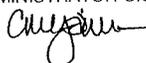
AGENDA AND MINUTES (cont.) (Attach additional sheets as needed. See SPPM 2.12 or contact EH&S for assistance.)

7. ACCIDENT PREVENTION PLAN REVIEW, UPDATES, AND IMPROVEMENTS
(Describe which part of the unit's accident prevention plan was evaluated. Include any recommendations to the administrator for improvement. See SPPM 2.10.)
Discussed version 2.5 of the Total Health and Safety Plan, which was a combined version of the Total Health and Safety Plan and Facility Procedures. Voted on version 2.5 (motion by Clark, seconded by Billy). Was approved unanimously.

8. SAFETY INSPECTIONS PERFORMED? (A minimum of one inspection per year is required for all workplaces.) YES NO
(If yes, attach a copy of each completed safety inspection checklist. See SPPM 2.50.)

9. SAFETY, HEALTH, AND SECURITY TOPICS DISCUSSED AND PROMOTED (Describe how each topic was promoted.)
Lab inspections for Dodgen 221, 110, 101, and 214 planned to be completed prior to next meeting.

10. OTHER SAFETY, HEALTH, OR SECURITY TOPICS DISCUSSED
Elections at next meeting.

SUBMITTED BY NAME Zachariah Heiden		DATE SUBMITTED TO ADMINISTRATOR September 5, 2025
ADMINISTRATOR NAME AND TITLE Corey Hines, Director	ADMINISTRATOR SIGNATURE  Digitally signed by Corey Hines Date: 2025.09.05 08:55:58 -07'00'	DATE 9/5/2025

Route copies of signed minutes as applicable:

Level 3 SHS committees:
Route to Level 2 Steering Committee, Level 4 SHS committee chairs, and Level 3 elected co-chair.

Level 4 SHS committees:
Route to Level 3 elected co-chair and Level 4 chair.

Level 4 work unit safety meetings:
Route to Level 4 SHS committee chair and work unit lead.

Level 4 Safety Committee Meeting Agenda

August 26th, 11:00 am, Dodgen 218

- 1) Reported Safety Concerns Update
- 2) Total Health and Safety Plan Edits/Vote
- 3) Other Safety, Health, and Security Topics
 - a. Lab Inspections
 - i. Dodgen 221
 - ii. Dodgen 110
 - iii. Dodgen 101
 - iv. Dodgen 214
 - b. Guo's glovebox in Dodgen B21
 - c. Elections at next meeting (October 28th)