



WASHINGTON STATE UNIVERSITY
Finance and Administration

MEMORANDUM

TO: WSU President, Vice Presidents, Chancellors, and Deans

FROM: Leslie Brunelli
Executive Vice President Finance and Administration & CFO *Leslie Brunelli*

DATE: November 15, 2023

SUBJECT: FY-2024 Carryforward Usage

Due to a decline in net tuition fee revenue for FY-2024 and the need to strategically manage operating reserves to meet the university's many priorities, there will be no blanket authorization for the use of carryforward funds in FY-2024. The administrative areas and campuses wanting to use Core or Non-Core fund carryforward balances may request an exception to this policy by contacting Executive Vice President Leslie Brunelli. For colleges and academic units, please also send your request to Provost and Executive Vice President Elizabeth Chilton. Requests will be reviewed on a case-by-case basis and only granted as an exception to meet strategic or critical needs.

Thank you.