

MEMORANDUM

TO: Faculty Senate

FROM: The Faculty Affairs Committee



RE: Clarification on the role of Short-Term Faculty in Graduate Education (Section 1.B.1.d)

DATE: November 30, 2023

The Faculty Affairs Committee was contacted by Vice Provost Barry and Associate Vice Provost Crouch. They asked for clarification on the roles of short-term faculty in Graduate Education specified in the *Faculty Manual*. The committee has clarified that the program bylaws, the *Graduate Policies and Procedures*, and the vice provost for graduate and professional education should determine the appropriate roles in graduate education for an individual in a short-term faculty position with appropriate education and research credentials.

We also recommend that this amendment to the *Faculty Manual* to become effective upon final approval of the changes.