

WASHINGTON STATE UNIVERSITY

Bursar's Office



Corporate Account Set Up Intake Form

Please provide all the information below. Missing or incomplete forms will be sent back and cause additional delays. Please allow 5-7 business days for processing

Name of Organization:

Check Here if International:

** Note- we do not mail internationally*

Mailing Address:

City: _____ **State** _____ **Zip** _____

Billing Email:

Business Phone Number:

Contact Information:

Comments (e.g., Tax ID, special instructions, notes):

Internal Use

Corporate Account Number _____

Date _____