

WASHINGTON STATE UNIVERSITY

Bursar's Office



Corporate Account Address UPDATE Form

Please provide all requested information below to ensure your records are updated accurately. Incomplete or missing information may result in delays or the request being returned.

Once all required information has been received, please allow 5–7 business days for processing

Name of Organization:

_____ **Corporate ID Number** _____

Check Here if International:

** Note- we do not mail internationally*

Mailing Address:

City: _____ **State** _____ **Zip** _____

Billing Email:

Business Phone Number:

Contact Information:

Comments (e.g., Tax ID, special instructions, notes):
