



RFQ Informational Meeting Agenda

Project Title: Dana Hall Renovation Study

Meeting Date: February 5, 2026

Time: 2:00pm

Location: Zoom meeting via Pullman:

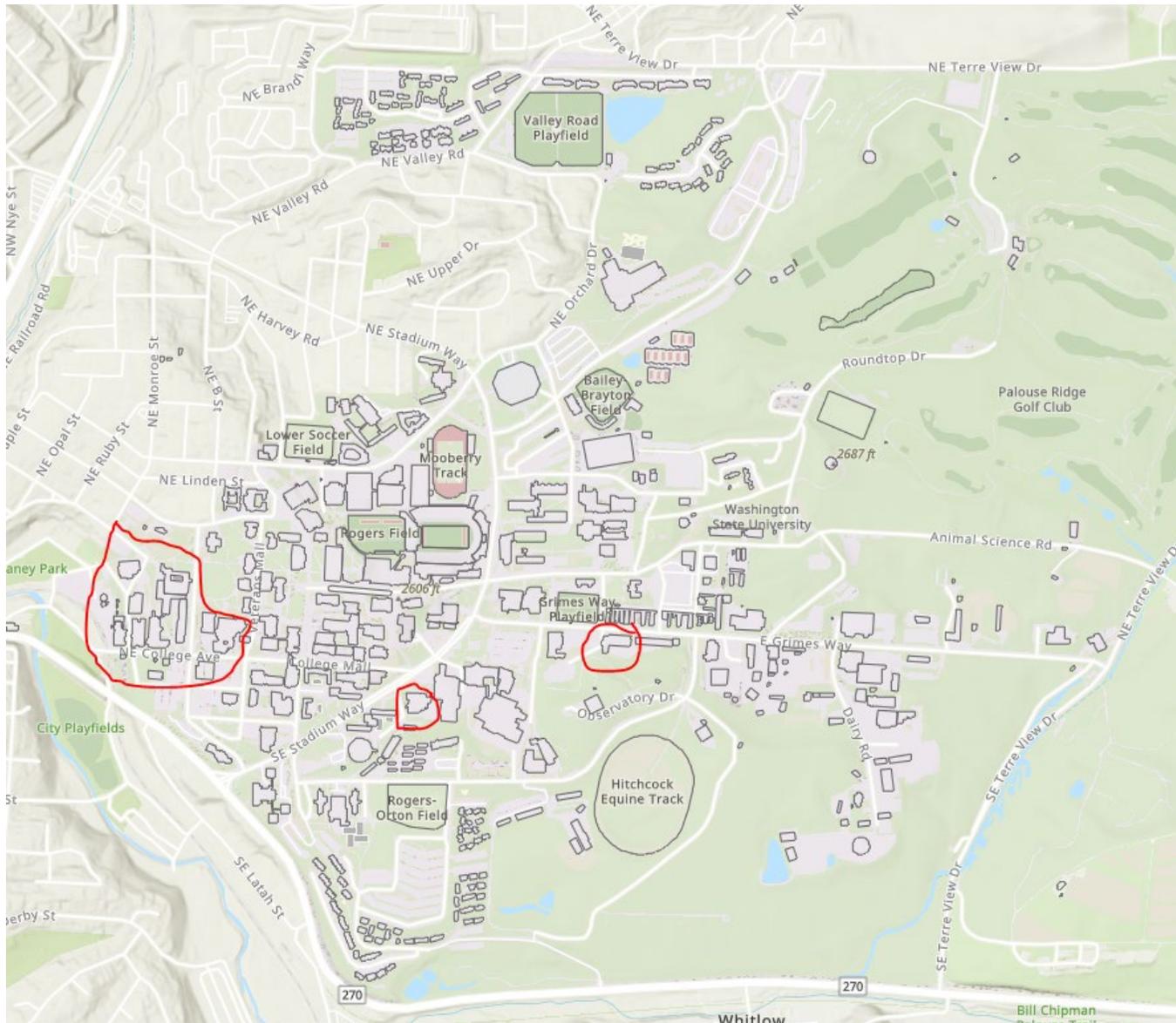
<https://wsu.zoom.us/j/95951545381?pwd=NL4wpiLCNmCAExpCMZEsEvhpraoXyP.1&from=addon>

1. Introductions
2. Selection Committee:
 - Louise Sweeney – Facilities Services, Capital, Project Manager, POC
 - Cynthia Arbour - Facilities Services, Capital, Project Manager
 - Jason Peschel – VCEA, School of Design & Construction, Director and Associate Dean for Facilities Modernization
 - Bridget Pilcher – VCEA, Senior Director of Development
 - Steve Saunders – VCEA, Voland School of Chemical and Biological Engineering, Associate Professor and Associate Director, Special Advisor to the Dean for UG Student Success.
3. Scope of Work
 - a. WSU and the Voland College of Engineering & Architecture are interested in a consultant team that can explore options for a major renovation of Dana Hall. This 1940's era building is a long narrow structure on a prominent corner in the college's precinct. It was originally constructed as the College of Engineering Division of Industrial Research and the Physics Department and currently houses various departments, some of which are scheduled to move out this summer into the new Schweitzer Engineering Hall. The college would like to examine the relocation of certain departments into the building and see what buildings in the college portfolio can start with the decanting process for future renovation or demolition.
 - b. Priorities –Dana Hall is one of the oldest structures in VCEA's portfolio that is deemed to remain. The goal for this study is to produce a program that aligns with the structural and architectural limitations and evaluates it's opportunities to improve the overall welcomeness for students and faculty that can support the mission of the college. The college would like to develop a conceptual package to use in it's fundraising efforts for this next phase of their modernization campaign.
4. Schedule
 - a. Proposals are due on February 18, by 3pm PST.
 - b. Last day for questions – February 11, 2026
 - c. Shortlist announcement by February 25th.
 - d. Interviews the week of March 2nd

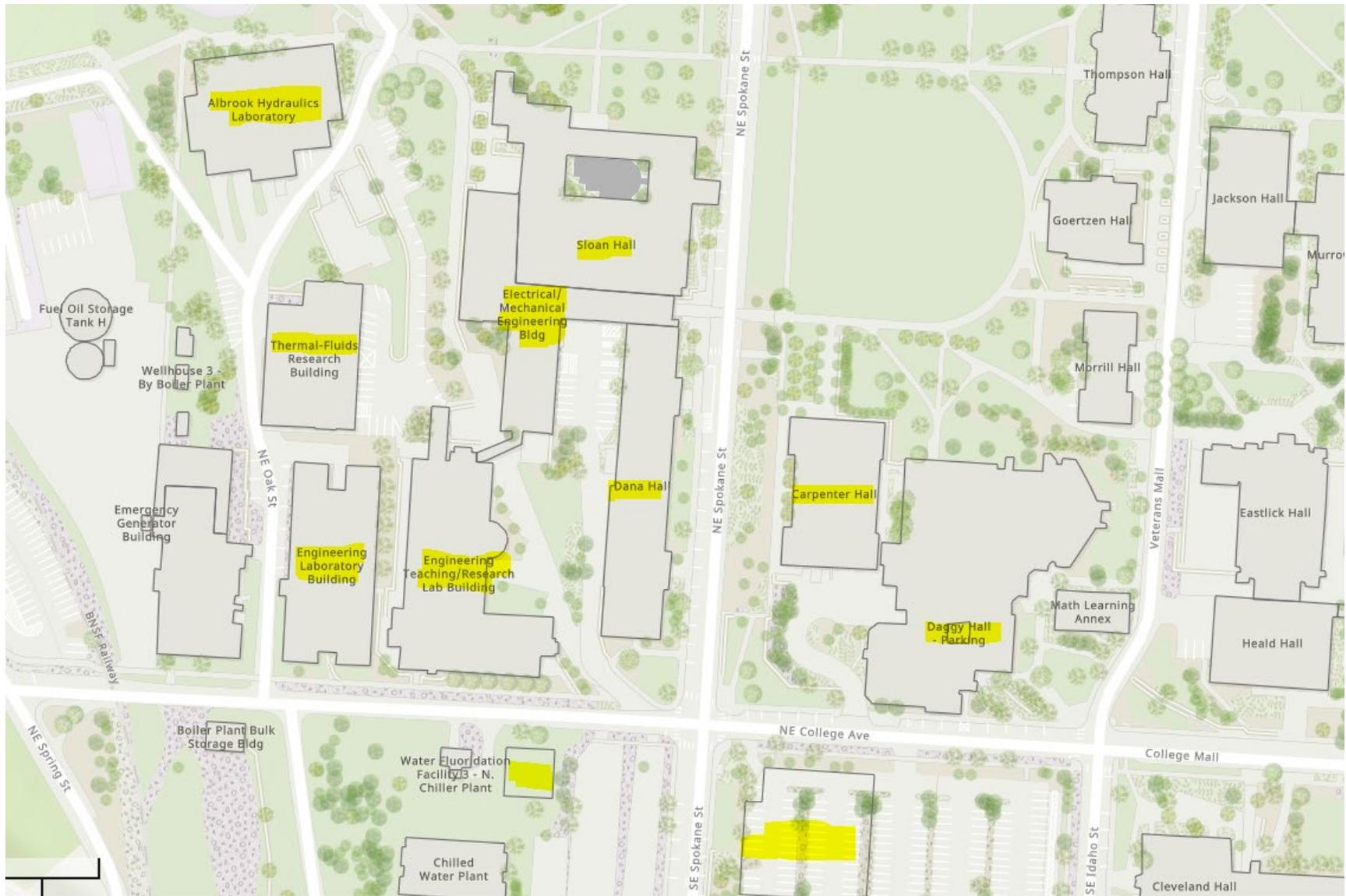
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- e. Final Selection by March 12th
 - f. Project Schedule – April – October 2026
5. RFQ Process
- a. Point of Contact – Louise Sweeney, rules of engagement
 - b. SOQ Submittal
 - i. What to include
 - ii. How to submit
6. Design Standards & Design Guidelines – the consultant team would be responsible to review WSU’s design and construction standards for incorporation into any and all solutions for the building program.
7. Discussion/Remarks/Concerns/Questions

End of Meeting



Voiland College of Engineering & Architecture on the Pullman campus



Voiland College of Engineering & Architecture Precinct





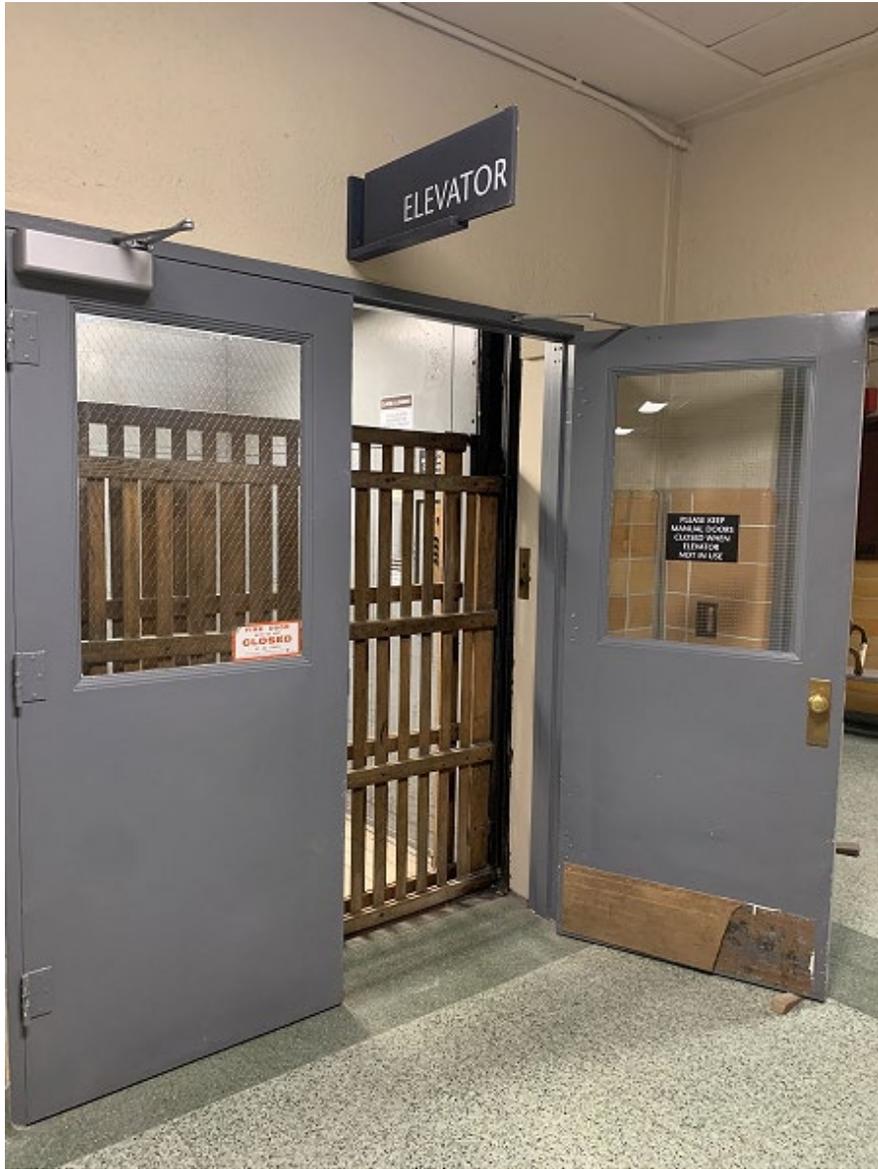




Spokane Street and College Ave intersection



Main Corridor



Elevator



Third Floor Corridor



Electronics Lab