

Extramural
Construction Grant
Performance
(Technical) Report



Please provide the following information with each quarterly Performance (Technical) Report in accordance with the procedures set forth in 2 CFR §200.329 (Monitoring and reporting program performance) to greports@nist.gov.

PERFORMANCE (TECHNICAL) REPORT (PTR)			
Today's date:		Quarter end date:	
Submitted to:	greports@nist.gov c: Grants Specialist, Program Officer		
Recipient Name:			
NIST Award Number:			
a. Please complete the table below where column a. must match the approved 424C column a. value:			
COST CLASSIFICATION	a. Total project value per 424C	b. Total Expenditure to date	c. NIST Expenditure to date
1. Administrative and legal expenses			
2. Land, structures, rights-of-way, appraisals			
3. Relocation expenses and payments			
4. Architectural and engineering fees			
5. Other architectural and engineering fees			
6. Project inspection fees			
7. Site work			
8. Demolition and removal			
9. Construction			
10. Equipment			
11. Miscellaneous			
12. SUBTOTAL (sum of lines 1-11)			
13. Contingencies			
14. SUBTOTAL			
15. Project (program) income			
16. TOTAL PROJECT COSTS (Subtract #15-14)			
NOTES:			
b. Please note any new procurement actions this reporting period:			
COST CLASSIFICATION	NEW PROCUREMENT ACTION		
1. Administrative and legal expenses			
2. Land, structures, rights-of-way, appraisals			
3. Relocation expenses and payments			
4. Architectural and engineering fees			
5. Other architectural and engineering fees			
6. Project inspection fees			
7. Site work			
8. Demolition and removal			
9. Construction			
10. Equipment			
11. Miscellaneous			
13. Contingencies			
14. SUBTOTAL			
15. Project (program) income			
NOTES:			

c. Have all actions been performed in compliance with NIST Construction STCs of the Award, including but not limited to the Award's Buy America requirements? Yes / No / Comment
d. Have all actions been performed in compliance with all applicable local, state, and Federal requirements, including but not limited to the Award's Buy America requirements? Yes / No / Comment
e. Are all records identified in 2 C.F.R. & 200.334 (retention Requirements for Records) and NIST Construction STCs being kept for three years from the final project expenditure report? Yes / No / Comment
f. Please provide a comparison of planned and actual accomplishments according to the schedule in this Award:
g. Please provide an explanation of any delays or failures to meet the project schedule:
h. Please provide any other pertinent information, including analysis and explanation of cost overruns or higher than estimated unit costs.
i. Please provide any safety related matters reported or addressed within the reporting timeframe or previously unreported
j. Please provide any quality related matters reported or addressed within the reporting timeframe or previously unreported

PROJECT		
1	Recipient	
2	Grant No.	
3	Project No.	
4	State	
5	Municipality or County	
6	Recipient Primary Contact	
7	Grant Officer	
8	Grant Specialist	
9	Program Officer	
BUDGET (424C)		
10	Land (Line2)	\$ Total / NIST
11	AE (Line 4)	\$ Total / NIST
12	Construction (Line 9)	\$ Total / NIST
13	Equipment (Line 10)	\$ Total / NIST
14	Contingency (Line 13)	\$ Total / NIST
15	Total Project (Line 16)	\$ Total / NIST
16	Total Grant (Line 17)	\$ Total / NIST
17	Total Draw Down from ASAP (Distributed)	\$ Total / NIST
18	Current 424C Amendment (STC II.G Deviation Notice)	#
SCOPE (from award)		
19		
SCHEDULE		
20	Award Acceptance	
21	Specific Award Condition Spend Plan Start / Finish (when applicable)	
22	KO Meeting	
23	Design Start / Finish	
24	Construction Start / Finish	
25	Certificate of Occupancy	
26	Closeout	
27	Latest Quarterly Performance Technical Report (STC II.O)	
28	Latest Quarterly Visit	

CLEARANCE (NIST STC)	
29	NHPA Compliance (STC II.C.2)
30	NEPA Compliance (STC II.C.1)
31	Build America Buy America in Contracts (STC II.E)
32	Notice of Federal Interest Provided (STC I.O.2)
33	Procurement Method (STC II.D.1-3)
34	Construction Services Procurement Plan (STC II.H (if alternate method)
35	Project Messaging, Sign, Plaque (SAC)
36	Latest Report on Real Property 1/5 years (STC II.O.4)
DESIGN	
37	Architect / Engineer Agreement (STC II.G)
38	Architect / Engineer Firm
39	Current Change Order Number No. (STC II D.9)
40	30% Design
41	60% Design
42	90% Design
43	2010 ADA Standards for Accessible Design (STC II.J.2.b)
44	Build America Buy America Procedure in Bid Document(STC II.E)
45	Energy Efficiency Plan (STC I.O.6)
46	Code / Sesmic Code (STC II.F.3)
47	Contract Standards (STC II.D.1-14, CFR Appendix II to Part 200)
48	Final Design
CONSTRUCTION	
49	Project Delivery Method
50	Alternate Method of Construction Procurement (when applicable STC II.H)
51	Bid Documents (STC II.J)
52	General Contractor/Construction Manager
53	Current Change Order Number No. (STC II.D.9)
54	Pre-Construction Meeting
55	Project Messaging, Sign, Plaque (SAC)
56	Quality Assurance (STC II.M.3.g)
57	Safety Plan (STC II.M.3.h)
58	Clearance Complete, Funds Released (SAC, Sect E above)
59	Contract Execution Date (STC II.D.1-14, CFR Appendix II to Part 200)
60	Build America Buy America in Contracts (STC II.E)
61	Milestone 1 - Site Work / Utilities
62	Milestone 2 – Foundation
63	Milestone 3 - Building Envelope
64	Milestone 4 - Electrical, Plumbing, HVAC
65	Milestone 5 – Equipment
66	Milestone 7 - Finishes and Furnishings
67	Milestone 8 - Substantial Completion
68	Milestone 9 - Certificate of Occupancy
69	NIST Final Inspection
70	Final Construction Reporting (STC II.R.1)