



Addendum No. 1
05/09/2024

EEME Install Additional DX Units in 106
Washington State University
Pullman, WA

Project No.1970-2022
Washington State University
Facilities Services, Capital

Addendum No. 1**Date issued****Project title****Washington State University
Pullman, WA****Bid Date: May 21, 2024**

1. This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated April 23, 2024, and any prior addenda, as noted below.
2. Please acknowledge receipt of this addendum on the Form of Proposal.

This Addendum consists of seven total pages including the following Attachments:

Pre-Bid Meeting 5/7/2024: Meeting Minutes
Pre-Bid Meeting 5/7/2024: List of Attendees
Site Visit Meeting Location

Changes to prior Addenda, Specifications and Drawings:

None

Changes to Bidding Requirements:**1-1. SECTION 00 11 13 – Advertisement for Bids**

- Item 1. Additional Optional Site Walk will be held on Monday May 13, 2024 at 11:00am. Located at 355 NE Spokane St, Pullman, WA 99164. Meet at the Loading Dock at the EEME Building. Please see map attached for location.

Approved Substitution Requests:

None

END OF ADDENDUM No. 1



Pre-Bid Meeting

WSU Project:

Facility: 0078A EEME
Meeting Date: 5/7/2024

Project No: 1970-2023
Physical Address: 355 NE Spokane St.

Recorded by: TBA

Location: McCluskey 190D

1. Introductions:
 - a. WSU Project Manager: Rick Hull Jr richard.jr.hull@wsu.edu
 - b. WSU Construction Manager: TBD
 - c. WSU Occupant/Customer: Tony Burt
 - d. Design Team: MSI Engineers aaron@msi-engineers.com
 - e. Attendance at the pre-bid meeting is not mandatory.
 - f. The Owner's meeting minutes will be routed to project plan holders as part of the first addendum.
 - g. Send all questions regarding this project to the WSU Project Manager, with copy to the Engineer:
 - i. All questions must be received no later than May 14th
 - ii. All requests for substitutions must be received by May 14th
 - h. Addenda will be forwarded to all plan holders. Addenda will be issued no later than May 16th, 2024
 - i. This is an active campus. There are students, faculty and visitors who either will not be aware of construction or will be distracted. Contractors must routinely work around the pedestrian population on campus as well as control noise and other construction related activities to minimize the effect on the campus. WSU is committed to a completely accessible campus. This means that when construction activities interfere with accessible pathways, that the General Contractor is responsible for putting in place temporary facilities (ramps, pathways, etc.,) to assure that all pathways are available.
2. Project Description:

Scope of work:

 - a. Alternates: [Alternate 1- Install ACU-3\(ALT\)/CU-3\(ALT\) in lieu of ACU-3/CU-3 per the mechanical equipment schedule sheet M0.02.](#)
 - b. Unit Prices: N/A
 - c. Allowances: N/A
 - d. Owner-Furnished materials: Department is providing UPS to be installed by contractor.
 - e. Expected work by Owner: N/A
 - f. Location: 355 NE Spokane St, Pullman WA 99164
 - g. Access & Haul Routes: Elevator is available for contractor use.
 - h. Occupied Area: Protection of existing servers in room 106 to be coordinated with WSU Construction Manager and IT Systems staff.
 - i. Existing Hazards: Asbestos Safety Plan – contractor to mark out needed floor penetration. WSU EH&S to abate the floor tiles
 - j. Schedule Constraints: On-site work scheduling must be coordinated with WSU Construction Manager and IT Systems staff.



Pre-Bid Meeting

- k. Parking: Short term parking and usage of the loading dock is acceptable. Parking permits are required. Coordinate with WSU Parking.
3. Estimated Base Bid, not including sales tax, is approximately: \$350,000 - \$400,000
4. Anticipated Notice to Proceed date: **June 2024**
5. Estimated project duration after Notice to Proceed: **Substantial Completion must be completed within 190 days from Notice to Proceed.**
6. Bidders should review the complete version of the bid instructions in the Contract Documents and in any forthcoming addenda. Especially note the following:
 - a. Bids shall be made upon the form of proposal in the Contract Documents.
 - b. Only all information requested on the bid form shall be filled out completely and entirely to include:
 - i. Base Bid amount
 - ii. Alternate amount(s) as required
 - iii. Unit Price amount(s) as required – **N/A**
 - iv. Acknowledgement of each addendum received - Required
 - c. The bid shall include a bid security bond.
 - d. Bid proposal format can be found in Section 00 42 13 Form of the Proposal. Bids can be emailed to Contracts@wsu.edu or a hardcopy may be delivered to McCluskey Services Building, 2425 East Grimes Way, Pullman WA 99164.
 - e. The bidder is responsible for getting the bid prior to the bid date and time in the Contract Documents. **Part A of the bid form must be received prior to 2:00 pm on 5/21/2024**
 - f. Bids shall be opened and read aloud **via Zoom at 2:30pm on 5/21/2024**
 - g. Attendance in person at the Bid Open is not allowed.
 - h. Bidder Responsibility Mandatory Criteria: It is the intent of the Owner to award a contract to the low responsible bidder. Prior to awarding a contract, the apparent responsive low bidder must submit documentation demonstrating compliance as per Section 00 21 13, Part 1.17 – Low Responsible Bidder. Be prepared to submit the required documentation within 48 hours of receipt of request.
7. Summary of Construction Administration Requirements:
 - a. For complete project administrative requirements refer to Division 1, including the Agreement between Owner and Contractor and any Addenda.
 - b. Prior to starting work; the contractor will be required to submit a schedule of values and a construction progress schedule for review and approval.
 - c. Regular progress meetings will be conducted during the course of the project. Meetings are anticipated to occur as required.
 - d. Material information and/or shop drawings shall be submitted to the Owner for approval. The construction progress schedule shall include time for the submittal review and distribution process.



Pre-Bid Meeting

- e. O&M Manuals and Record drawings shall be submitted prior to Substantial Completion and the final application for payment and shall be identified as activities on the construction progress schedule.
- 8. A job-site visit was made during the course of the meeting.
- 9. Discussion/Remarks/Concerns:
 - a. Who will abate the asbestos if needed?
 - i. WSU EH&S will abate the small section of flooring for the necessary penetrations.
 - b. What are the liquidated damages for this project?
 - i. Substantial Completion \$231.73 per day.
 - ii. Final Completion \$219.73 per day.
 - c. Who is responsible for commissioning?
 - i. WSU will hire a third party commissioning agent.
 - d. Is there a date/time to set up a site visit.
 - i. Monday May 13th, 2024 at 11:00am

End of Meeting

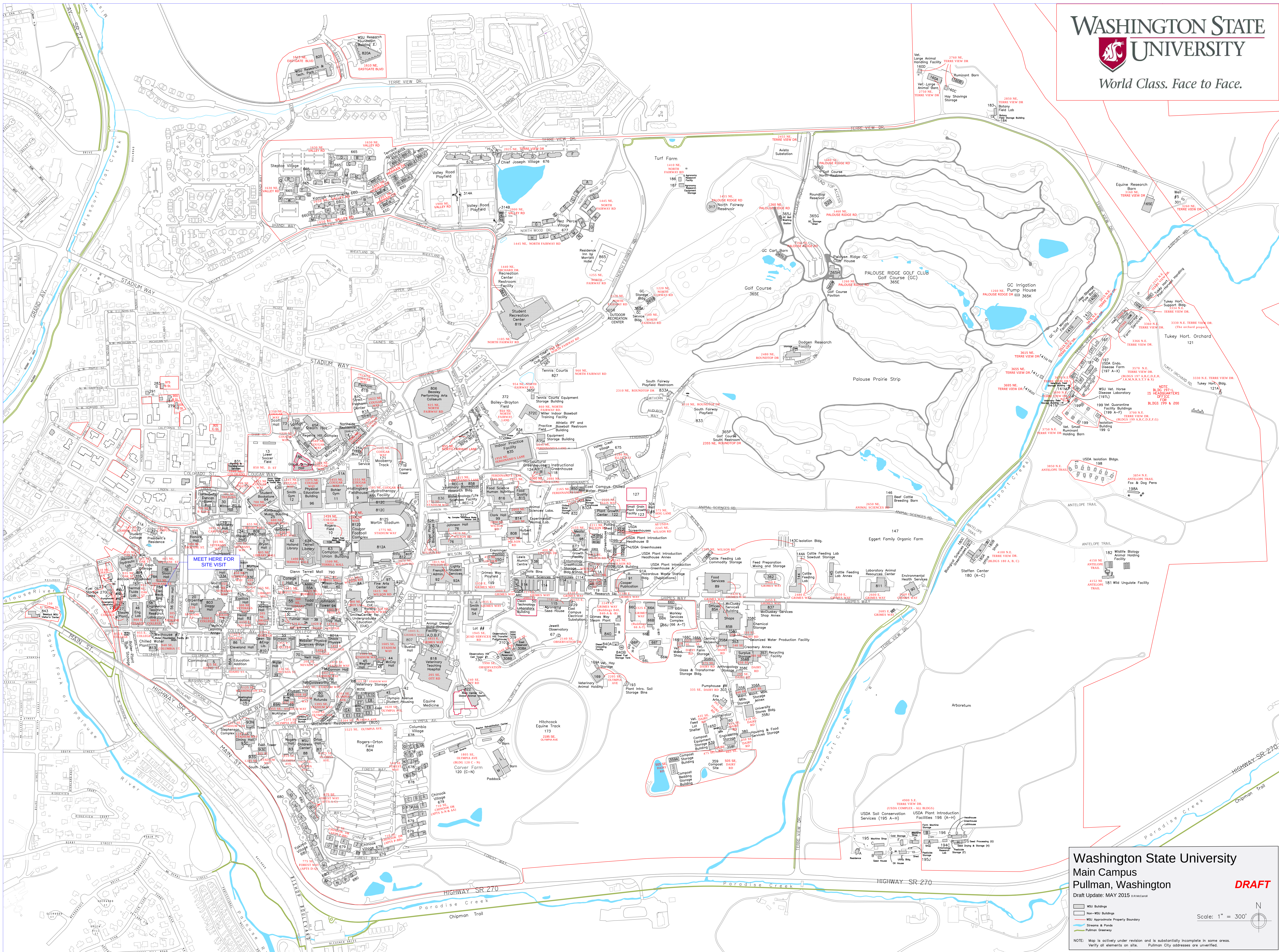


WSU Project: EEME Install Additional DX Units in 106

Project No: 1970-2022

Physical Address:

[illegible]



Washington State University
Main Campus
Pullman, Washington

Draft Update: MAY 2015

Scale: 1" = 300'

NOTE: Map is actively under revision and is substantially incomplete in some areas. Verify all elements on site. Pullman City addresses are unverified.

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