



WASHINGTON STATE
UNIVERSITY

Addendum No. 1
03/20/2024

**Columbia Village Apartments Sidewalk
Replacement Project**
Washington State University
Pullman, WA

Project No.1953-2023
Washington State University
Facilities Services, Capital

Addendum No. 1
Date 03/20/2024

Columbia Village Apartments Sidewalk Replacement Project
Washington State University
Pullman, WA

Bid Date: 03/26/2024

1. This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated February 27, 2024, and any prior addenda, as noted below.
2. Please acknowledge receipt of this addendum on the Form of Proposal.

This Addendum consists of seven total pages including the following Attachments:

Pre-Bid Meeting 3/12/2024: Meeting Agenda
Pre-Bid Meeting 3/12/2024: List of Attendees

Changes to prior Addenda, Bidding Requirements, Specifications, Substitution Requests, and Drawings:

1. None

END OF ADDENDUM No. 1

PRE-BID MEETING

WSU Project:

Facility: Columbia Apt. Complex
Meeting Date: March 12, 2024 @ 10:00am
Pullman WA, 99164

Project No: 2953-2023
Physical Address: 540 SE Forest Way

Recorded by: TBA

Location: __190D and Onsite__

1. Introductions:

- a. WSU Project Manager: Kevin Poitra
- b. WSU Construction Manager: Jeremy Griffin
- c. WSU Occupant/Customer: Auxiliary Facilities Services
- d. Design Team: SynTier Engineering
- e. Attendance at the pre-bid meeting is encouraged.
- f. The Owner's meeting minutes will be routed to project plan holders as part of the first addendum.
- g. Send all questions regarding this project to the WSU Project Manager.
- h.
 - i. All questions must be received no later than 7 days prior to bid date.
 - ii. All requests for substitutions must be received 7 days prior to bid date.
- i. Addenda will be forwarded to all plan holders. Addenda will be issued March 22nd, 2024.
- j. This is an active campus. There are students, faculty and visitors who either will not be aware of construction or will be distracted. Contractors must routinely work around the pedestrian population on campus as well as control noise and other construction related activities to minimize the effect on the campus. WSU is committed to a completely accessible campus. This means that when construction activities interfere with accessible pathways, that the General Contractor is responsible for putting in place temporary facilities (ramps, pathways, etc.,) to assure that all pathways are available. The WSU Pullman campus is a tobacco free campus.

2. Project Description:

Scope of work: The Columbia Apartment Complex on the Washington State University Campus will upgrade the sidewalks, stairs, handrails, throughout the complex. Including the plaza area and drainage at the plaza area.

- a. Alternates: [Install a new 6' concrete sidewalk along SE Forest Way.](#)
- b. Unit Prices: None
- c. Allowances: None
- d. Owner-Furnished materials: None

PRE-BID MEETING

- e. Expected work by Owner: Remove the bottom layer of the siding at the apartment door entrances to accommodate the new concrete stoop. Temporarily remove and reinstall the mailboxes at the plaza area.
 - f. Access & Haul Routes: Contractor can use the northeast side of the North parking lot for access, and laydown area.
 - g. Occupied Area: Apartments will be occupied.
 - h. Existing Hazards: Existing buried Fiber, Electrical, irrigation lines.
 - i. Schedule Constraints: [The Alternate can start as early as April, 2024: Base bid can start May 6th, 2024.](#)
 - j. Parking: Parking permits are required. Coordinate with WSU Parking.
 - k. Building Permit: Building permit is required. The plans and specs are ready for pickup from the City of Pullman Building Department. Cost of the permit is \$4,251.89.
3. Estimated Base Bid, not including taxes, is approximately: \$450K-\$500K
4. Expected Notice to Proceed date: [April, 2024](#)
5. Estimated project duration after Notice to Proceed: 90 days
6. Bidders should review the complete version of the bid instructions in the Contract Documents and in any forthcoming addenda. Especially note the following:
- a. Bids shall be made upon the form of proposal in the Contract Documents.
 - b. All information requested on the bid form shall be filled out completely and entirely to include:
 - i. Base Bid amount – [Part A Required](#)
 - ii. Alternate amount(s) as required.
 - iii. Unit Price amount(s) as required – NA
 - iv. Acknowledgement of each addendum received – [Required](#)
 - c. The bid shall include a bid security bond.
 - d. Bid proposal format can be found in Section 00 42 13 Form of the Proposal. Bids can be emailed to Contracts@wsu.edu or a hardcopy may be delivered to McCluskey Services Building, 2425 East Grimes Way, Pullman WA 99164.
 - e. The bidder is responsible for getting the bid prior to the bid date and time in the Contract Documents. **Part A of the bid form must be received prior to 2:00 pm on 3/26th, 2024**.
 - f. Bids shall be opened and read aloud **via Zoom at 2:30pm 3/26/th, 2024.** Attendance in person is not allowed.
 - g. Bidder Responsibility Mandatory Criteria: It is the intent of the Owner to award a contract to the low responsible bidder. Prior to awarding a contract, the apparent responsive low bidder must submit documentation demonstrating compliance as per

PRE-BID MEETING

Section 00 21 13, Part 1.17 – Low Responsible Bidder. Be prepared to submit the required documentation within 48 hours of receipt of request.

7. Summary of Construction Administration Requirements:
 - a. For complete project administrative requirements refer to Division 1 and the Agreement between Owner and Contractor and addenda.
 - b. Prior to starting work; the contractor will be required to submit a schedule of values and a construction progress schedule for review and approval.
 - c. Regular progress meetings will be conducted during the course of the project.
Meetings are as required.
 - d. Material information and/or shop drawings shall be submitted to the Owner for approval. The construction progress schedule shall include time for the submittal review and distribution process.
 - e. O&M Manuals and Record drawings shall be submitted prior to Substantial Completion and the final application for payment and shall be identified as activities on the construction progress schedule.
8. A job-site visit may be scheduled during the course of the meeting.
9. Discussion/Remarks/Concerns:
 1. The drawings/specifications call for compaction but don't say at what intervals? WSU Response-It will depend on what the Special Inspector requires.
 2. North Parking Lot-Owner wants to extend the new sidewalk and curb to the east end of the north parking lot.
 3. What are the working hours? WSU response-7am-10pm.
 4. Can the base bid and alternate be one number? WSU response-you need to provide a base bid number and a alternate number per the bid form in the front end documents.
 5. Auxiliary Services (Housing) will remove and relocate the site light that's located in the north parking lot.
 6. How do you want us to handle the abandon electrical boxes that are in the concrete sidewalks? Contractor to remove the abandoned electrical boxes. Keep in mind...the site lighting is tied to the abandoned electrical boxes so be careful when removing. Auxiliary Services (Housing) will shut off the circuit and reroute the site lighting wiring.
 7. How do we handle the large trees that are in the concrete sidewalks? Auxiliary Services (Housing) will take care of the trees and the roots.
 8. Contractor will be responsible for removing the existing stair forms between apartment B and C prior to pouring the new stairs.

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9. Contractor will be responsible for controlling pedestrian access out of the apartments. A temporary ramp will be needed from the main apartment entrance door to an area outside to help the apartment occupants get of their apartments.
10. Is a Survey required? WSU response-Contractor will be responsible for hiring a Surveyor.
11. Are we to replace the metal vents on the outside of each apartment? WSU response-Yes. See the notes in the drawings.
12. Stair and Handrail Details on Sheet C5.1 call for galvanized and epoxy and bolt attachments? Can we paint the handrails and attach them with imbedded weld plates in the concrete? WSU response- Yes.
13. Auxiliary Services (Housing) will remove and re-install the mailboxes at building F. The existing connection of the structural posts holding up the canopy at building F will need to be field verified by the Engineer once the concrete plaza concrete is removed at that point the Engineer will come up with a connection detail.

End of Meeting

PRE-BID MEETING

ATTENDANCE RECORD

Project Title:	Columbia Apartments Sidewalk Replacement	No:	1953-2023
Meeting Location:	McCluskey 190D/Columbia Apartment Complex	Date:	March 12, 2024
Name and Company	Address	Phone	Email
Kevin Poitra WSU - FS Capital	PO Box 641150 Pullman, WA 99164-1150	P: 509-335-4206	kpoitra@wsu.edu
Roxy Holden WSU Auxiliary FS	2420 E Grimes Way Pullman, WA 99164	P:509-335-1176 C: 208-596-5960	rholden@wsu.edu
Aaron Cunningham WSU Auxiliary FS	2420 E Grimes Way Pullman, WA 99164	P:335-1541	a.cunningham@wsu.edu
<i>Jim Frazier</i> WSU Auxiliary FS	2420 E Grimes Way Pullman, WA 99164		jfrazier@wsu.edu
Jesus Ortyz R. Centaur Construction LLC	602 29 th ST SE Auburn, WA 98002	(253) 880-6493	centaursllc2@gmail.com
<i>Zack Gray Germer Construction Ty Eisinger Germer Construction</i>		(208) 596-8128 (208) 699-1518	zack@germerconstruction.com ty@germerconstruction.com
<i>Scott Pea Curtis Concrete</i>			