



Addendum No. 3
July 31, 2023

Re-Bid Prosser Hamilton Lab Bldg Roof
Replacement
Washington State University
Prosser, WA

Project No. 1933-2023
Washington State University
Facilities Services, Capital

**Addendum No. 3
July 31, 2023**

**Re-Bid Prosser Hamilton Lab Bldg Roof Replacement
Washington State University
Prosser, WA**

Bid Date: August 3, 2023

1. This Addendum forms a part of the Contract Documents and modifies the original Bidding Documents dated July 12, 2023, and any prior addenda, as noted below.
2. Please acknowledge receipt of this addendum on the Form of Proposal.

This Addendum consists of Five total pages including the following Attachments:

Pre-Bid Meeting minutes

Changes to prior Addenda:

None

Changes to Bidding Requirements:

None

Changes to Specifications:

None

Approved Substitution Requests:

None

Changes to Drawings:

None

END OF ADDENDUM No. 3

ATTACHMENT 13-A

PRE-BID MEETING MINUTES

Re-Bid Hamilton Hall Roof Replacement Prosser, Washington

PRE BID MEETING

Meeting Date: 7/27/2023

Please send in your contact information to Contracts@wsu.edu by end of business Thursday July 27, 2023. WSU contracts will create a planholder list to distribute to all attendees based on this information.

PROJECT SPECIFICS

- Introductions
 - Project Manager – Adam Ferry
 - A/E – Palouse Design and Associates
- *Project Description*
- *The estimate for the project is \$575,000 - \$610,000*
- *Schedule for completion:*
 - Substantial completion shall be achieved 90 days from NTP
- Bid Form
 - *Bid Date is August 3, 2023*
 - *Review the Form of Proposal*
 - Note that MWBE is not a bid form requirement
 - *Discuss each of the alternates-*
 - *Alt 1 Substitute TPO for EPDM Membrane*
- General
 - *This is an active campus. There are students, faculty and visitors who either will not be aware of construction or will be distracted. Contractors must routinely work around the pedestrian population on campus as well as control noise and other construction related activities to minimize the affect on the campus.*
 - *WSU is committed to a completely accessible campus. This means that when construction activities interfere with accessible pathways, that the General Contractor is responsible for putting in place temporary facilities (ramps, pathways, etc.,) to assure that all accessible pathways are available.*
 - *Harassment in the workplace is not tolerated at WSU. All trades are required to conduct themselves such that harassment, real or perceived, does not occur. Offending individuals will be permanently removed from the project.*
- Project Specific
 - *Division 0, 1, 2, 6, 7*
 - *This is a optional Pre-Bid Meeting. Be sure to sign in as a General Contractor / Prime Bidder.*
 - *Refer to Section 00 21 13: Instructions to Bidders; “Low Responsible Bidder”. Contractor responsibility will be evaluated. Be prepared to submit the required information within 48 hours of receipt of request.*

ATTACHMENT 13-A

PRE-BID MEETING MINUTES

- Liquidated Damages are \$686.67 for both SC & FC
- Discuss the building site.
- Review the requirement(s) for haul routes and deliveries.
- Discuss parking.
- *The Good Faith Survey - included*
- *The General Contractor is to have a Superintendent on the project at all times that construction occurs.*
- *Identify the day-to-day WSU on-site representative, Josh Goicoechea*
- *The loading docks have to stay open at all times*

GENERAL ADMINISTRATION/MANAGEMENT

- **MWBE PARTICIPATION**

Washington State University is committed to the enhancement of opportunities for minority and women's owned and controlled firms in public contracting. While neither required nor a part of bidder responsiveness, the use of solicitation of minority and women's business enterprise firms is expressly encouraged.

- **PROJECT CLARIFICATIONS**

- *O&M Manuals are required for "Substantial Completion".*
- *As-Built Drawings are required for "Substantial Completion".*

- **ADDENDUM**

- *Questions and substitution requests must be received July 28, 2023*
- *Addenda expected to be issued on August 1, 2023*

PROJECT SITE VISIT

Contractors may arrange for a site visit by contacting Josh Goicoechea, WSU Prosser; 509-715-7312 to coordinate access.

CONTRACTOR QUESTIONS

Submit Questions, Substitutions, Clarifications to Contracts@wsu.edu

Date recorded: 7/27/23

Recorded by *insert name*: Adam Ferry

These minutes represent the author's understanding of discussions held and decisions reached at the meeting. Amendments to these notes should be submitted to the author within three (3) working days after issuance or these minutes will stand as written.

Meeting Attendee List

Re-Bid Prosser Hamilton Lab Bldg Roof Replacement - 1933-2023

Project Manager: Adam Ferry

Construction Manager: Adam Ferry

*** To be added to this list, please email contracts@wsu.edu and provide the following information:

[illegible]