



REID: 32-100-001

March 30, 2016

Cindy Hendrickson
Assistant Director of Real Estate and External Business Operations
Washington State University
PO Box 641045
Pullman, WA 99164-1045

RE: Option to Extend Third Interagency Agreement-WSU Contract #18124

Dear Cindy:

Pursuant to section 2. C of the Third Interagency Agreement between Washington State University and University of Washington dated March 14th, 2016, the University of Washington (UW) provides written notification exercising its option to continue utilization of the IT and videoconferencing services in conjunction with its use of the Anatomy Lab in year 2 of the Agreement (July 1, 2016 through June 30, 2017), to be paid on a per-use basis in accordance with the rate sheet for that period. The UW does not anticipate needing additional services in conjunction with the Anatomy Lab and confirms its understanding that use of the Anatomy Lab will encompass building and lab access, use of lab computers and adjoining lockers, internet access and other services that are otherwise available to users of the Anatomy Lab.

Sincerely,

A handwritten signature in blue ink, appearing to read 'J. Henderson'.

Jeanette L. Henderson
Executive Director of Real Estate

Cc: Nancy Hovis
Suzanne Allen

**THIRD INTERAGENCY AGREEMENT BETWEEN
WASHINGTON STATE UNIVERSITY AND
UNIVERSITY OF WASHINGTON**

THIS THIRD INTERAGENCY AGREEMENT (“Third Interagency Agreement”) dated this 14th day of March, 2016 is made and entered into by and between **Washington State University-Spokane** (hereinafter referred to as “WSU”), and the **Board of Regents of the University of Washington** (hereinafter referred to as “UW”). WSU and UW are each institutions of higher education and agencies of the state of Washington. WSU and UW may also be referred to herein individually as a “Party” and jointly as the “Parties.”

RECITALS

WHEREAS, on or about August 4, 2009, WSU and UW entered into an Interagency Agreement (“First Interagency Agreement”) for the purpose of UW leasing from WSU certain offices for use by UW in offering the WWAMI Program on the WSU Spokane campus; and

WHEREAS, on or about June 14, 2012, the Parties entered into Amendment No. 1 to the First Interagency Agreement to, among other things, extend its term; and

WHEREAS, on or about September 12, 2014, the Parties replaced the First Interagency Agreement with an updated Interagency Agreement (Second Interagency Agreement) regarding UW leasing from WSU certain offices for use by UW in offering the WWAMI Program on the WSU Spokane campus; and

WHEREAS, the Parties desire to replace and supersede the Second Interagency Agreement with this Third Interagency Agreement in order to modify the description of the premises to be provided to UW and to add provisions regarding certain services that WSU will provide to UW.

NOW, THEREFORE, the Parties agree to the following terms and conditions:

1. STATEMENT OF WORK

Each Party shall do all things necessary for or incidental to the performance of the duties set forth below.

A. Duties of WSU:

- 1) Premises: WSU will provide UW the Premises indicated on Exhibit A hereto, categorized as:
 - a. The Anatomy Lab, and
 - b. The Offices/Other Space.

- 2) Services:
 - a. Administrative and Student Support Services: WSU will provide UW the administrative and student support services indicated on Exhibit B hereto.
 - b. IT and Video Conferencing Services: WSU will provide UW IT and video conferencing services as requested.

B. Duties of UW:

- 1) Timely payment for the use of the Premises and utilization of the services, as provided herein.
- 2) Provide all office furnishings (other than WSU-supplied furnishings), all office equipment other than phone instruments (computers, fax machines, etc.), and all office supplies.
- 3) Pay for all costs of moving to the Premises.
- 4) Provide timely and complete information and communication to WSU regarding scheduling requirements, changes, special room use needs, and other aspects of the space and services that are the subject of this Third Interagency Agreement.
- 5) Direct its employees, students and visitors to comply with WSU parking rules and policies, including but not limited to purchasing campus parking passes or otherwise paying for parking.
- 6) Comply with all WSU rules and regulations as required of WSU faculty, students and staff.

2. PERIOD OF PERFORMANCE

- A. Anatomy Lab: That two (2) year period running from July 1, 2015, through June 30, 2017 (unless this Third Interagency Agreement is earlier terminated pursuant to the "termination for cause" provisions set forth in Section 10).
- B. Offices/Other Space: That one (1) year period running from July 1, 2015, through June 30, 2016 (unless this Third Interagency Agreement is earlier terminated pursuant to the "termination for cause" provisions set forth in Section 10).
- C. Option to Extend: UW shall have the option to renew this Third Interagency Agreement with regard to (a) the entirety of "Offices/Other Space" and (b) to the scope "Services" in either its entirety or to any portion of the Services thereof (for example, IT service only) for the one (1) year period running from July 1, 2016 through June 30, 2017), subject to the negotiation of certain terms as provided in Section 3(C). If UW desires to exercise such option, UW must provide written notice to WSU of its intent to renew no later than March 31, 2016.

3. COMPENSATION

Compensation for the Premises and Services provided by WSU in accordance with this Third Interagency Agreement has been established under the terms negotiated by the parties. The compensation shall be paid as follows:

- A. Anatomy Lab: For use of the Anatomy Lab, UW shall pay WSU \$170,000 per year for the two (2) year term referenced in Section 2(A), above.
- B. Offices/Other Space: For the use of the Offices/Other Space set forth in Exhibit A, UW shall pay the following amounts for the one (1) year term referenced in Section 2(B), above:

Offices/Other Space	Annual Amount	
Offices	\$40,627.00	
Classrooms	\$108,000.00	
Student lounge	\$22,725.00	
Total	\$171,352.00	Subject to 3% escalation (if UW exercises option to renew)

Should UW exercise its option to renew as described in Section 2(C), the above amount for Offices/Other Space shall be increased by three percent (3%) for the renewal year.

- C. Administrative and Student Support Services. For the Administrative and Student Support Services set forth in Exhibit B, UW shall pay WSU \$90,000 for the one (1) year term referenced in Section 2(B).

Should UW exercise its option to renew as described in Section 2(B), the charges for such Administrative and Student Support Services shall be negotiated by the Parties.

- D. IT and Video Conferencing Services: WSU will bill UW for IT and video conferencing services as utilized. Such services shall be billed in arrears based on actual use per the rate sheet attached as Exhibit C or as otherwise issued by WSU.

4. BILLING PROCEDURE

A. Summary of Billing

Summary of Billing	Annual Amount
Anatomy Lab (from Section 3A)	\$170,000
Offices/Other space (from Section 3B)	\$171,352
Admin and student support (from Section 3C)	\$90,000
Annual total all fixed charges	\$431,352
Semi-annual billing amount (from Section 4B)	\$215,676

- B. For the first year of this Third Interagency Agreement, the total fixed charges for the Anatomy Lab, Offices/Other Space, and Administrative and Student Support Charges shall be \$431,352.00 to be paid in two equal amounts as follows:

The 1st payment in the amount of \$215,676 shall be due upon signing of this Third Interagency Agreement.

The 2nd payment in the amount of \$215,676 shall be due April 1, 2016.

- C. For the second year of this Third Interagency Agreement, the due dates for payment shall be September 1, 2016, and February 1 2017, in equal amounts.
- D. In addition, WSU shall invoice for IT and video conferencing charges, as well as any additional room charges or other miscellaneous charges as provided for herein, based on actual usage, on a semi-annual basis. Payment to WSU shall be submitted within thirty (30) days of invoicing.
- E. Penalties for late payments, defined as those paid beyond thirty (30) days after due date, shall be assessed at one percent (1%) per month.
- F. Invoices for IT and videoconferencing services, as well as any additional room charges or other miscellaneous charges as provided for herein (per Section 4.D), shall be submitted to:

UW School of Medicine
Attn: Financial Support Services
1959 NE Pacific Street
Box 357227
Seattle, WA 98195

G. Payments shall be remitted to:

Washington State University Spokane
Attn: Vice Chancellor, Finance & Administration
P.O. Box 1495
Spokane, WA 99210-1495

5. RECORDS MAINTENANCE

The Parties to this Third Interagency Agreement shall each maintain books, records, documents and other evidence which sufficiently and properly reflect all direct and indirect costs expended by either Party in the performance of the services described herein. These records shall be subject to inspection, review or audit by personnel of both Parties, other personnel duly authorized by either Party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Third Interagency Agreement will be retained for six years after expiration and the Office of the State Auditor, federal auditors, and any persons duly authorized by the Parties shall have full access and the right to examine any of these materials during this period.

Records and other documents, in any medium, furnished by one Party to the other Party, will remain the property of the furnishing Party, unless otherwise agreed. The receiving Party will not disclose or make available this material to any third parties without first giving notice to the furnishing Party and giving it a reasonable opportunity to respond. Each Party will utilize reasonable security procedures and protections to assure that records and documents provided by the other Party are not erroneously disclosed to third parties.

6. RIGHTS IN DATA: N/A

7. INDEPENDENT CAPACITY

The employees or agents of each Party who are engaged in the performance of this Third Interagency Agreement shall continue to be employees or agents of that Party and shall not be considered for any purpose to be employees or agents of the other Party.

8. MODIFICATION

This Third Interagency Agreement may be modified or amended by mutual agreement of the Parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the Parties

9. INTENTIONALLY DELETED

10. TERMINATION FOR CAUSE

If for any cause, either Party does not fulfill in a timely and proper manner its obligations under this Third Interagency Agreement, or if either Party violates any of these terms and conditions, the aggrieved Party will give the other Party written notice of such failure or violation. The responsible Party will be given the opportunity to correct the violation or failure within twenty (20) working days. If failure or violation is not corrected, this Third Interagency Agreement may be terminated immediately by written notice of the aggrieved Party to the other.

11. DISPUTES

In the event that a dispute arises under this Third Interagency Agreement that the Parties cannot resolve, they shall allow the dispute to be decided by a Dispute Panel in the following manner: Each Party to this Third Interagency Agreement shall appoint one member to the Dispute Panel. The members so appointed shall jointly appoint an additional member to the Dispute Panel. The Dispute Panel shall review the facts, contract terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Panel shall be final and binding on the Parties hereto. There shall be no charge to the Parties for these services of the Dispute Panel.

As an alternative to this process, either of the Parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

12. GOVERNANCE

This Third Interagency Agreement is entered into pursuant to and under the authority granted by the laws of the State of Washington and any applicable federal laws. The provisions of this Third Interagency Agreement shall be construed to conform to those laws. In the event of an inconsistency in the terms of this Third Interagency Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- A. applicable state and federal statutes and rules;
- B. statement of work; and
- C. any other provisions of the Third Interagency Agreement, including materials incorporated by reference.

13. ASSIGNMENT

The work to be provided under this Third Interagency Agreement, and any claim arising under this Third Interagency Agreement is not assignable or delegable by either Party in whole or in part, without the express prior written consent of the other Party, which consent shall not be unreasonably withheld.

14. WAIVER

A failure by either Party to exercise its rights under this Third Interagency Agreement shall not preclude that Party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Third Interagency Agreement unless stated to be such in a writing signed by an authorized representative of the Party and attached to the Third Interagency Agreement.

15. SEVERABILITY

If any provision of this Third Interagency Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Third Interagency Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Third Interagency Agreement, and to this end the provisions of this Third Interagency Agreement are declared to be severable.

16. ENTIRE AGREEMENT

This Third Interagency Agreement contains all the terms and conditions agreed upon by the Parties. No other understandings, oral or otherwise, regarding the subject matter of this Third Interagency Agreement shall be deemed to exist or to bind any of the Parties hereto.

17. CONTRACT ADMINISTRATION

A designated contract administrator for each of the Parties shall administer this Third Interagency Agreement and be responsible for and shall be the contact person for all communications and billings regarding the performance of this Third Interagency Agreement.

The Contract Administrator for WSU is:

MAILING ADDRESS:

Washington State University Spokane
Vice Chancellor, Finance & Administration
P.O. Box 1495
Spokane, WA 99210-1495

With a copy to:

WSU Real Estate Office
PO Box 641045
Pullman, WA 99164-1045

COURIER/DELIVERY ADDRESS:

Washington State University Spokane
Vice Chancellor, Finance & Administration
412 E Spokane Falls Blvd.
Spokane, WA 99210-1495

With a copy to:

WSU Real Estate Office
French Administration Bldg Room 242
Pullman, WA 99164-1045

The Contract Administrator for UW is:

MAILING ADDRESS:

University of Washington
UW Real Estate
Campus Box 359446
Seattle, WA 98195-9446

Phone: (206) 616-3400
Fax: (206) 685-1547

COURIER/DELIVERY ADDRESS:

University of Washington
UW Real Estate
4333 Brooklyn Ave NE, T-12
Seattle, WA 98195-9446

18. SIGNATURES

The Parties affirm they have designated the persons below to have signature authority for the Parties. By their signatures on this Third Interagency Agreement, the Parties agree to all of its terms and conditions.

WASHINGTON STATE UNIVERSITY

By: 
Name: Lisa Brown
Title: Chancellor, WSU Spokane
Date: 3.7.16

By: 
Name: Olivia Yang
Title: Interim Vice President
Finance and Administration
Date: 3/14/16

UNIVERSITY OF WASHINGTON

By: 
Name: Jeanette L. Henderson
Title: Executive Director of Real Estate
Date: 2-25-16

**EXHIBIT A
DESCRIPTION OF SPACE TO BE PROVIDED**

WSU will provide UW the spaces indicated below, categorized as the Anatomy Lab and the Offices/Other Space.

1. Anatomy Lab as depicted on the floor plan attached hereto as Exhibit A-1.

2. Offices/Other space.

WSU will provide UW the use of the following spaces (as depicted on the floor plan attached hereto as Exhibit A-2):

A. Offices: WSU will provide exclusive year-round use of eleven (11) offices in the Health Sciences Building, 310 N. Riverpoint Boulevard, Spokane, for the WWAMI program, with the following square footages:

	Sq.Ft.
1	134
2	134
3	134
4	134
5	269
6	134
7	134
8	134
9	134
10	134
11	134
Total Sq.ft.	1,609
Annual rate psf	\$ 25.25
Annual charge	\$ 40,627

Offices are provided as currently furnished (desks, chairs, bookshelves) with phone instruments in place. New or additional furnishings are at UW's expense.

B. Classrooms: WSU shall provide UW approximately 1,325 classroom uses during the 2015/2016 academic year. The Parties agree to monitor and consider actual room use count should UW exercise its option per Section 2(B).

C. Student Lounge. WSU will provide UW exclusive year-round use of the Student Lounge (Room number: SAC 24/26.), which is 900 sq. ft.

D. Conference Rooms: At no additional charge, WSU will provide UW occasional, limited use of conference rooms. In particular, UW will have access to utilize conference rooms through the WSU central scheduling system. Use must be preapproved and is designed for occasional large group meeting space. In order to utilize WSU conference rooms, UW must complete a WSU Scheduling Conference Room Request form. Conference room use is not intended to substitute for office space, special projects, event space, overflow space, or as space for staff or general business needs. UW is not permitted to assign or allow use of conference rooms by any others without express written permission by WSU. UW is encouraged to use leased office suites when possible for smaller meetings.

E. Informal Study and General Student Areas: At no additional charge, WSU will provide UW occasional, limited use of informal study and general student areas, provided such use does not unreasonably interfere with the use of the same by WSU students, faculty, and staff.

F. Special Room Use: At no additional charge, WSU will provide UW with use of special rooms for the following three events: White Coat ceremony, Stethoscope ceremony, and student welcome BBQ. Any additional use of special rooms or the holding of events will be charged to UW at the standard rates.

G. Storage: At no additional cost, WSU will provide limited shared storage as available.

H. Testing: At no additional cost, WSU will provide limited, occasional use of campus classrooms to conduct required testing and group sessions. Classrooms to be scheduled through central Student Services. Use levels will be evaluated for frequency and impact, peak and off-peak to determine if additional charges will apply in renewal term years.

I. Other: WSU will make available, at no additional charge, to UW faculty, staff and students, as well as their guests and invitees, other facilities on the WSU Spokane campus that are generally available, such as libraries and food services locations.

EXHIBIT A-1 Anatomy Lab

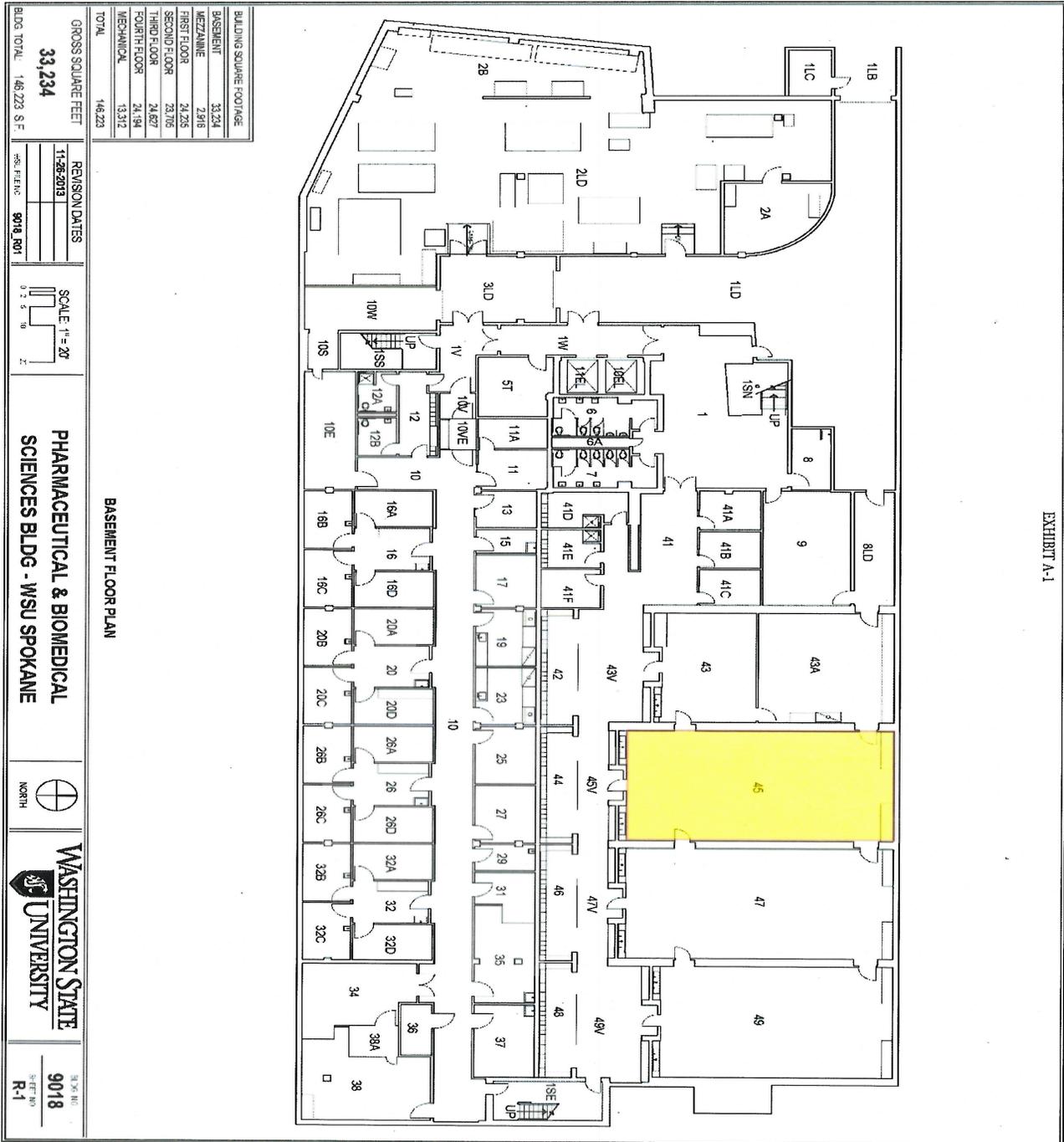


EXHIBIT A-2

Offices/Other Space

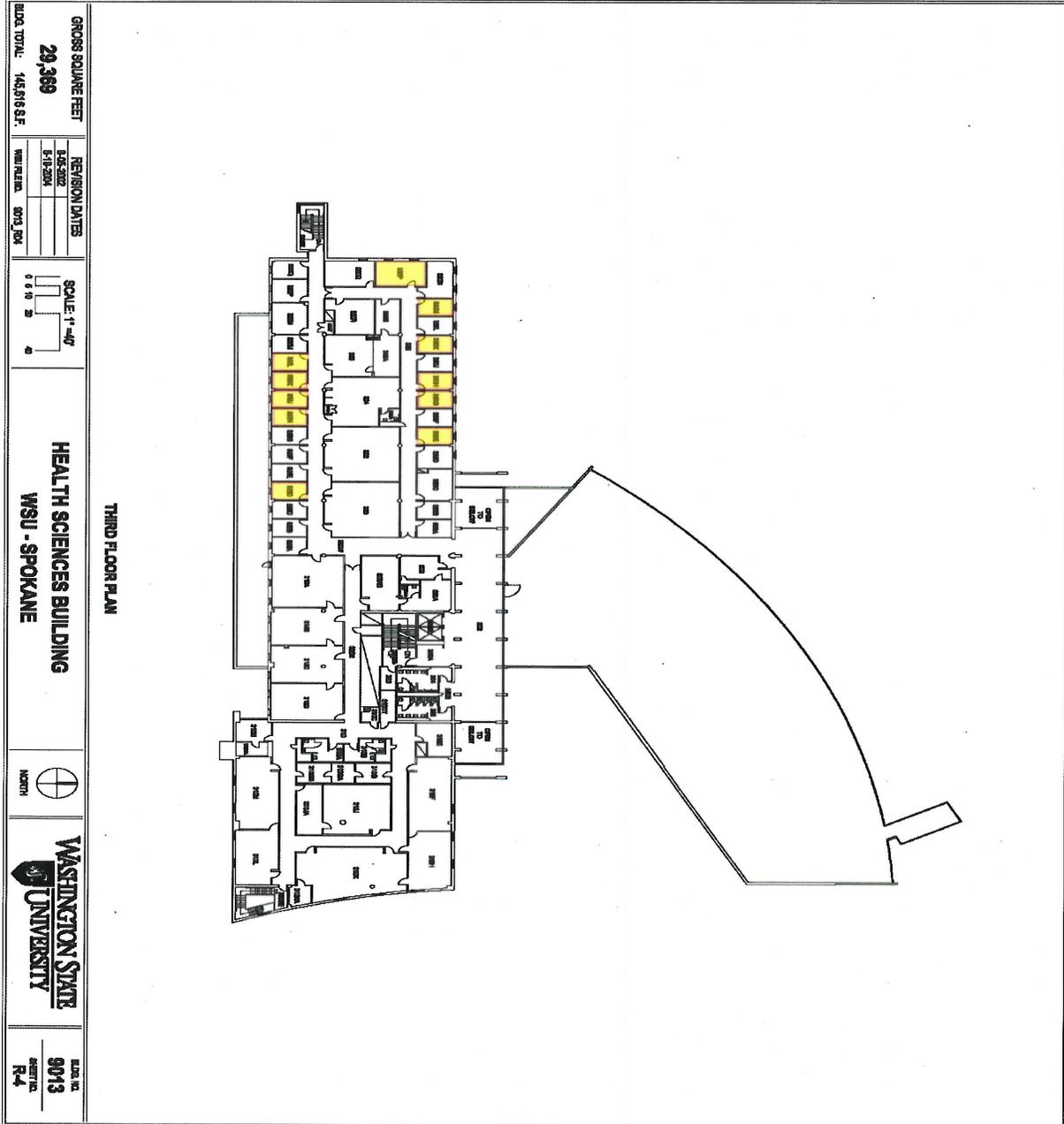


EXHIBIT A-2

EXHIBIT B
DESCRIPTION OF SERVICES TO BE PROVIDED

WSU will provide UW the Administrative and Student Support Services indicated below:

1. Room scheduling (staff effort and software);
2. Wireless internet for UW students, faculty and staff;
3. Provide phone service and instruments, high speed network/internet/email connection, access to WSU help desk, troubleshooting, standard anti-virus software installation and updates, and acceptance of UW's in-bound mail/packages;
4. General building security;
5. Utilities, custodial and maintenance, to the level available campus-wide. Repair work for damages beyond normal wear and tear that can be attributable to UW shall be reimbursed at cost plus an 8% administrative fee;
6. Provide keys necessary to access the Premises, although keys remain the property of WSU and shall be returned upon release of the space at the expiration or termination of this Third Interagency Agreement;
7. Other ancillary services that are at no cost to WSU, where practical.

EXHIBIT C IT SERVICE, VIDEO CONFERENCING (RATE SHEETS)

INTERNAL

WSU Information Technology Services

FY16 Rates

These rates apply to WSU customers only. Non-WSU customers will be charged according to agreed upon rates.

TECHNICAL SUPPORT CENTER SERVICES

Desktop Support - Hourly rate billed in 15-minute increments. <i>Cost absorbed by ITS first 8 hours.</i>	\$56.00
AudioVisual Install (hourly rate)	\$47.00
Video Conference Event (excludes WSU catalog courses and University meetings)	
Point-to-Point - Includes setup and dialing assistance. Hourly rate billed in 15-minute increments. Additional staff assistance billed separately.	\$42.00
Multi-Site - Includes setup and dialing assistance. Hourly rate billed in 15-minute increments. Additional staff assistance billed separately.	\$52.00
AV Technical Assistance for WSU Sponsored Events (<i>depends on availability</i>)	
Monday - Friday, 8:00 – 5:00 PM (at least 2 business days' notice). Hourly rate billed in 15-minute increments, 1 hour minimum.	\$42.00
Monday - Friday, after 5:00 PM or less than 2 business days' notice. Hourly rate billed in 15-minute increments, 1 hour minimum.	\$63.00
Weekends - Hourly rate billed in 15-minute increments, 4 hours minimum.	\$63.00
Classroom Lecture Capture (excludes courses)	
Includes hosting via current lecture capture software and current LMS	\$42.00

TECHNOLOGY CONSULTATION SERVICES

IT Consultation and Project Management (hourly rate)	\$73.00
AV Consultation and Project Management (hourly rate)	\$56.00

COMPUTING, NETWORK AND DATA CENTER SERVICES

Additional 10/100 Megabit Data Connection (Annual Fee)	\$120.00
Additional 1 Gigabit Data Connection (Annual Fee)	\$360.00
Centrally Hosted Data Storage	
WSU Spokane user receives 5GB at no charge	
Monthly service cost: \$.055 per extra GB/month (WSU Spokane); \$.075 per GB/month (other WSU users)	\$.055/\$.075
1Gigabit High Speed Research Network (HSRN) connection (pass through charges from Pullman)	\$1,200.00
Server Hosting - Flat fee of \$720.00 plus \$35.00 per device hosted (annual fee)	\$720.00+
Server Backup - \$.000636 per MB of data stored annually (available for hosted servers only)	<i>Cost per MB</i>
Server Management and Administration (annual fee per server)	\$1,440.00
Virtual Machine (VM) Server Hosting	
Setup Fee (one time setup fee)	\$180.00
Memory Fee (annual fee per 2GB)	\$220.00
Storage Fee (annual fee per 50GB)	\$180.00
Annual Maintenance	\$60.00
Management and Administration (annual fee per server)	\$1,440.00
Virtual Desktop Infrastructure (VDI) for Zero or Thick Client	\$80.00
Annual License Fee per Desktop (does not include device)	\$100.00
Infrastructure Management Fee (per device per year)	\$80.00
Zero Client (pass through charges from vendor)	<i>Vendor Rate</i>
Sharepoint Customization (hourly rate)	\$60.00

**INTERAGENCY AGREEMENT BETWEEN
WASHINGTON STATE UNIVERSITY AND
UNIVERSITY OF WASHINGTON (WWAMI)**

THIS AGREEMENT (“Agreement”) is made and entered into by and between **Washington State University-Spokane** (hereinafter referred to as “WSU”), and **University of Washington** (hereinafter referred to as “UW”). WSU and UW are each institutions of higher education and agencies of the state of Washington. WSU and UW may also be referred to herein individually as a “Party” and jointly as the “Parties.”

RECITALS

WHEREAS, on or about August 4, 2009, the Parties entered that certain Interagency Agreement (the “Previous Agreement”) pursuant to which UW leased from WSU certain office spaces for use by UW in offering the WWAMI Program on the WSU Spokane campus.

WHEREAS, on or about June 14, 2012, the Parties entered that certain Amendment No. 1 to the Previous Agreement to extend the term of the Previous Agreement and to adjust the definition of the Premises therein.

WHEREAS, the Previous Agreement as amended terminates on June 30, 2014, and the Parties desire to replace the Previous Agreement as amended with this Agreement, the purpose of which is for UW to lease from WSU four offices for use by UW in offering the WWAMI Program on the WSU Spokane campus.

NOW, THEREFORE, the Parties agree to the following terms and conditions:

1. STATEMENT OF WORK

Each Party shall do all things necessary for or incidental to the performance of the duties set forth below.

A. Duties of WSU:

- 1) To do the following, as part of the Rent charged hereunder (except as noted):
 - a. Provide UW the exclusive year-round use of five offices in the Health Sciences Building, 310 N. Riverpoint Boulevard, Spokane, for the WWAMI program; specifically, rooms 320E, 320G, 320K, 320M and 325P, for a total of approximately 900 assignable square feet (together, the “Premises”). The offices are to be provided as currently furnished (desks, chairs, bookshelves) with phone instruments in place. New or additional furnishings are to be provided at UW’s expense.
 - b. Provide limited shared storage as available.

- c. Provide utilities, custodial, and maintenance to the same level as is available campus-wide. Repair work for damages beyond normal wear and tear that are necessitated by the actions of UW shall be reimbursed by UW to WSU at cost plus an 8% administrative fee.
 - d. Provide keys necessary to access Premises, although keys remain the property of WSU and shall be returned upon the expiration or termination of this Agreement.
 - e. Provide phone service and instruments, wireless internet access, high speed network/internet/email connection, access to WSU help desk, troubleshooting, standard anti-virus software installation and updates, and acceptance of UW's in-bound mail/packages.
 - f. Provide other ancillary services that are at no cost to WSU, where practical.
 - g. Provide UW occasional, limited use of conference rooms, at no additional charge, to conduct meetings or trainings directly related to the WWAMI mission. Said use shall be scheduled through Student Services in advance of need and shall not conflict with WSU program, administrative and student needs.
 - h. Provide occasional use of campus classrooms, at no additional charge, to conduct required testing and group sessions. Classrooms to be scheduled through central Student Services. Use levels will be evaluated for frequency and impact, peak and off-peak to determine if additional charges will apply in renewal term years.
- 2) To provide additional services not indicated above as being included in the Rent, at an additional charge, as indicated herein.

B. Duties of UW:

- 1) Timely payment of Rent for the use of the Premises.
- 2) Provide all office furnishings (other than WSU-supplied furnishings), all office equipment other than phone instruments (computers, printers, fax machines, etc.), and all office supplies.
- 3) Pay for the use of any video conferencing services, long distance phone charges, and out-bound package delivery/outbound mail needs, which shall all be billed for separately at standard rates.
- 4) Pay for all costs of moving to the Premises.
- 5) Comply with, and direct its students and visitors to comply with, WSU parking rules and policies, including but not limited to purchasing campus parking passes or otherwise paying for parking.
- 6) Comply with all WSU rules and regulations as required of WSU faculty, students and staff.

2. PERIOD OF PERFORMANCE; RENEWAL

Subject to its other provisions, the period of performance of this Agreement shall commence on July 1, 2014, and be completed on June 30, 2015, (the "Initial Term") unless terminated sooner or renewed as provided in this Agreement.

Upon the termination of the Initial Term, this Agreement may thereafter be renewed annually for up to four (4) one year extension terms (each annual extension to be called a "Renewal Term") upon the mutual written consent of the Parties upon such terms and conditions agreeable to the Parties. For these one-year Renewal Terms, email communication and confirmation is sufficient to serve as evidence of mutual written consent, and amendment to the Agreement will not be required if the Parties opt to extend the term of this Agreement without changing any other terms and conditions. Any agreement as to extension of the term should be made prior to the expiration of the Agreement.

3. RENT

Compensation ("Rent") for the space and other services described herein provided by WSU in accordance with this Agreement has been established in compliance with the terms of RCW 39.34.130. The rates at which the Rent is calculated shall not exceed the below-stated amounts during the Initial or Renewal Terms, as applicable, unless the Parties mutually agree in writing to a higher rate prior to such higher rate becoming effective. The Parties acknowledge that the overall Rent payable to WSU may increase or decrease, as appropriate, should square footage be added or removed from the Premises, or should services be added to or removed from this Agreement. "Rent" does not include the items and services that are to be billed separately, as indicated in this Agreement.

A. Rent During Initial Term

The applicable Rent rate during the Initial Term shall be \$24.50 per assignable square foot.

Based on the original contemplated 900 assignable square feet comprising the Premises, Rent during the Initial Term shall be \$22,050 annually, to be billed in semi-annual amounts of \$11,025 according to the provisions of the section herein entitled "Payment Procedure."

B. Rent During Renewal Terms

The applicable Rent rate during any Renewal Term (ending June 30, 2019, should all four (4) Renewal Terms be agreed to) shall be the same as the Rent rate during the Initial Term, as specified above. Should the Parties agree to amend this Agreement to extend it beyond June 30, 2019, a higher rate will apply. This rate will be the initial rate of \$24.50 per assignable square foot, escalated by 3.5% compounded for 5 years, resulting in an applicable rate of \$29.10 per assignable square foot, applicable on July 1, 2019. Should the Premises remain at 900 assignable square feet, the new rent effective July 1, 2019 would be \$26,190 per year.

4. PAYMENT PROCEDURE

UW shall pay WSU the semi-annual amount for Rent on October 1st and April 1st each year. The first

payment shall be made on October 1, 2014. Payments to WSU shall be by automated clearing house (ACH) transfer to WSU's designated bank account. Payments made beyond thirty (30) days after October 1st and April 1st shall be assessed a one percent (1%) per month interest charge.

5. RECORDS MAINTENANCE

The Parties to this Agreement shall each maintain books, records, documents and other evidence which sufficiently and properly reflect all direct and indirect costs expended by either Party in the performance of the services described herein. These records shall be subject to inspection, review or audit by personnel of both Parties, other personnel duly authorized by either Party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six year after expiration and the Office of the State Auditor, federal auditors, and any persons duly authorized by the Parties shall have full access and the right to examine any of these materials during this period.

6. RIGHTS IN DATA: N/A

7. INDEPENDENT CAPACITY

The employees or agents of each Party who are engaged in the performance of this Agreement shall continue to be employees or agents of that Party and shall not be considered for any purpose to be employees or agents of the other Party.

8. MODIFICATION

This Agreement may be modified or amended by mutual agreement of the Parties. Except as otherwise provided herein, such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the Parties.

9. TERMINATION FOR CONVENIENCE

Either Party may terminate this Agreement upon 30 days prior written notification to the other Party. If this Agreement is so terminated, the Parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination. Under this section or the following section, if the Parties choose to partially or completely terminate this Agreement, the Parties shall either mutually agree how any property involved shall be disposed of. If they are unable to do so, they shall submit the dispute to the Dispute Panel provided for in the Section of this Agreement entitled "Disputes."

10. TERMINATION FOR CAUSE

If for any cause, either Party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either Party violates any of these terms and conditions, the aggrieved Party will give

the other Party written notice of such failure or violation. The responsible Party will be given the opportunity to correct the violation or failure within fifteen (15) working days. If failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved Party to the other. See Section 9 for the provisions for disposition of property upon the partial or complete termination of this Agreement.

11. DISPUTES

In the event that a dispute arises under this Agreement that the Parties cannot resolve, they shall allow the dispute to be decided by a Dispute Panel in the following manner: Each Party to this Agreement shall appoint one member to the Dispute Panel. The members so appointed shall jointly appoint an additional member to the Dispute Panel. The Dispute Panel shall review the facts, contract terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Panel shall be final and binding on the Parties hereto. There shall be no charge to the Parties for these services of the Dispute Panel.

As an alternative to this process, either of the Parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

12. GOVERNANCE

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- A. applicable state and federal statutes and rules;
- B. statement of work; and
- C. any other provisions of the Agreement, including materials incorporated by reference.

13. ASSIGNMENT

The rights and obligations of the Parties provided for under this Agreement, and any claim arising under this Agreement, are not assignable or delegable by either Party in whole or in part, without the express prior written consent of the other Party, which consent shall not be unreasonably withheld.

14. WAIVER

A failure by either Party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the Party and attached to the original Agreement.

15. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this Agreement, and to this end the provisions of this Agreement are declared to be severable.

16. ENTIRE AGREEMENT

This Agreement contains all the terms and conditions agreed upon by the Parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the Parties hereto.

17. CONTRACT ADMINISTRATION

A designated contract administrator for each of the Parties shall administer this Agreement and be responsible for and shall be the contact person for all communications (except billings, which shall be done in accordance with the "Billing Procedure" section) regarding the performance of this Agreement.

The Contract Administrator for WSU is:

Name: Gretchen Eaker, Finance/Budget Manager
WSU - Spokane
Address: Finance/sac/511
PO Box 1495
Spokane, WA 99210-1495
Telephone: 509-358-7559
Fax: _____
Email: eakerg@wsu.edu

The Contract Administrator for UW is:

MAILING ADDRESS:
University of Washington
UW Real Estate
Campus Box 359446
Seattle, WA 98195-9446
Phone: (206) 616-3400
Fax: (206) 685-1447

COURIER/DELIVERY ADDRESS:
University of Washington
UW Real Estate
4333 Brooklyn Avenue NE. T-12

Campus Box 359446
Seattle, WA 98195-9446

Except as otherwise specifically provided herein, notices permitted or required to be given hereunder shall be deemed sufficient if given by (a) registered or certified mail, postage prepaid, return receipt requested, (b) private courier service, or (c) facsimile. Notices shall be addressed to the respective street addresses or fax numbers of the Parties as indicated above or to such other addresses or fax numbers as the respective Parties may designate by like notice from time to time.

18. SIGNATURES

The Parties affirm they have designated the persons below to have signature authority for the Parties. By their signatures on this Agreement, the Parties agree to all of its terms and conditions.

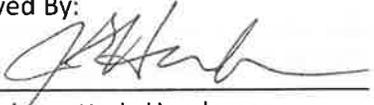
WASHINGTON STATE UNIVERSITY
("WSU")

Recommended by:

By: 
Name: James K. Dalton
Title: Vice Chancellor, Finance & Ops
Date: 9-8-14

UNIVERSITY OF WASHINGTON
("UW")

Approved By:

By: 
Name: Jeanette L. Henderson
Title: Director of Real Estate
Date: 8/22/14

Approved by: 
Amanda Owen
Contracts Manager
Washington State University

9/12/14

ACKNOWLEDGMENT

STATE OF WASHINGTON)

COUNTY OF KING)

On this 20 day of Aug, 2014, before me personally appeared **Jeanette L. Henderson**, to me known as the **Director of Real Estate** of the **University of Washington**, who on oath stated that she was authorized to execute this instrument and acknowledged it to be the free and voluntary act and deed of said University of Washington as approved by the **BOARD OF REGENTS OF THE UNIVERSITY OF WASHINGTON**, a state institution of higher education and an agency of the state of Washington, for the uses and purposes mentioned in the instrument.

Signature: [Handwritten Signature]
Print Name: Jeanette Henderson
Notary Public in and for the State of Washington
Residing at: Seattle
My Commission expires on: 12/19/16



STATE OF Washington)
) ss
COUNTY OF Whitman)

I certify that I know or have satisfactory evidence that Amanda N Owen (is/are) the person(s) who appeared before me, and said person(s) acknowledged that (he/~~she~~/they) signed this instrument, on oath that (he/~~she~~/they) (is/are) authorized to execute the instrument and acknowledged it as the Contracts Manager of Washington State University to be the free and voluntary act of such party(ies) for the uses and purposes mentioned in this instrument.

Dated: 9/12/2014

Signature: [Handwritten Signature]
Notary Public in and for the State of: Washington
Residing in: Pullman
My appointment expires: 09-01-2016



**AMENDMENT NO. 1 TO
INTERAGENCY AGREEMENT
BETWEEN
WASHINGTON STATE UNIVERSITY
AND
UNIVERSITY OF WASHINGTON**

THIS AMENDMENT NO. 1 to that certain Interagency Agreement fully executed on or about August 4, 2009 (the "Agreement") is made and entered into by and between **Washington State University** ("WSU") and **University of Washington** ("UW"), both institutions of higher education and agencies of the state of Washington.

RECITALS

WHEREAS, WSU and UW have previously entered into the Agreement for the purposes described therein; and

WHEREAS, the parties desire to amend the Agreement to modify the description of the offices to be provided by WSU and to extend the term of the Agreement, and accordingly enter into this amendment ("Amendment No. 1").

NOW, THEREFORE, the parties agree as follows:

1. **Section 1 STATEMENT OF WORK.** Section 1.A.1 is hereby amended to state as follows:

Provide UW the exclusive year-round use of four offices in the Health Sciences Building, 310 N. Riverpoint Boulevard, Spokane, for the WWAMI program; specifically rooms 320E, 320G, 320K and 325P for a total of approximately 900 sf. Offices are provided as currently furnished (desks, chairs, bookshelves) with phone instruments in place (per Appendix A). New or additional furnishings are at UW's expense.

2. **Section 2 PERIOD OF PERFORMANCE.** Section 2 is hereby amended to state as follows :

Subject to its other provisions, the period of performance of this Agreement shall commence on June 1, 2009, and be completed on June 1, 2013 unless terminated sooner as provided in this Agreement. This Agreement may thereafter be renewed annually for up to four one-year extension terms upon the mutual written consent of the Parties upon such terms and conditions agreeable to the Parties. For these one-year extension terms, email communication and confirmation is sufficient to serve as evidence of mutual written consent, and amendment to the Agreement will

not be required if the parties opt to extend the term of this Agreement without changing any other terms and conditions. Any agreement as to extension of the term should be made prior to the expiration of the Agreement.

- 3. **Remainder of Agreement Unchanged.** All other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

WASHINGTON STATE UNIVERSITY

UNIVERSITY OF WASHINGTON

Recommended by:

Recommended by:

By: [Signature]
Name: JAMES DALTON
Title: Vice Chancellor
Date: 6-6-12

By: [Signature]
Name: JOHN MCCARTHY
Title: Assistant Dean for Regional Affairs
Date: 5/21/12

Approved by:

Approved by:

By: [Signature]
Name: Amanda N. Owen
Title: Contracts Manager
Date: Washington State University 6/14/12

By: [Signature]
Name: Suzanne M Allen
Title: Vice Dean, Regional Affairs
Date: 30 May 12



UNIVERSITY OF WASHINGTON

OFFICE OF RISK MANAGEMENT

EVIDENCE OF GENERAL LIABILITY COVERAGE

Regarding: University of Washington Leased Properties

Covered Entity: The University of Washington

Term: 7/01/2011 through 6/30/2014

Limits: Coverage is unlimited per occurrence and in the aggregate

Policy Number: Not applicable; this is a statutorily self-insured program

Form: Occurrence

Conditions: Coverage applies to the negligent acts or omissions of the University of Washington and its employees, students, and agents acting in the course and scope of their University duties. The term "agent" includes volunteers to authorized University programs.

Contact: Garrett Stronks at (206) 543-3659, fax (206) 543-3773

Date Issued: May 18, 2012

RECEIVED

AUG - 6 2009

WSU Contract #18124

GENERAL ACCOUNTING

**INTERAGENCY AGREEMENT BETWEEN
WASHINGTON STATE UNIVERSITY AND
UNIVERSITY OF WASHINGTON**

THIS AGREEMENT is made and entered into by and between Washington State University-Spokane (hereinafter referred to as "WSU"), and University of Washington (hereinafter referred to as "UW"). WSU and UW are each institutions of higher education and agencies of the state of Washington. WSU and UW may also be referred to herein individually as a "Party" and jointly as the "Parties."

IT IS THE PURPOSE OF THIS AGREEMENT for UW to lease from WSU three offices for use by UW in offering the WWAMI Program on the WSU Spokane campus.

NOW, THEREFORE, the Parties agree to the following terms and conditions:

1. STATEMENT OF WORK

Each Party shall do all things necessary for or incidental to the performance of the duties set forth below.

A. Duties of WSU:

- 1) Provide UW the exclusive year-round use of three offices in the Health Sciences Building, 310 N. Riverpoint Boulevard, Spokane, for the WWAMI program; specifically, Room 325P (317 sq. ft.), Room 320H (311 sq.ft.), and Room 320E (250 sq.ft.), for a total of 878 square feet. Offices are provided as currently furnished (desks, chairs, bookshelves) with phone instruments in place (per Appendix A). New or additional furnishings are at UW's expense.
- 2) Provide UW occasional, limited use of conference rooms and classroom space to conduct meetings/training directly related to the WWAMI mission at no additional cost. Said use shall be scheduled through Student Services in advance of need and shall not conflict with WSU program, administrative and student needs.
- 3) Provide utilities, custodial and maintenance as part of the rent, to the level available campus-wide. Repair work for damages beyond normal wear and tear that can be attributable to UW shall be reimbursed at cost plus an 8% administrative fee.
- 4) Provide keys necessary to access leased space, although keys remain the property of WSU and shall be returned upon release of the space at the expiration or termination of this Agreement.
- 5) Provide other ancillary services that are at no cost to WSU, where practical.
- 6) Provide other services for cost plus administrative fees per appendix A.

7) Maintain, at WSU's cost, self insurance through the State of Washington Self-Insurance Liability Program with a combined single limit of not less than \$2,000,000 per occurrence and \$5,000,000 aggregate for bodily injury and property damage, insuring WSU against liability arising out of WSU's ownership, use, occupancy or maintenance of the premises, but only with respect to the negligence of WSU.

B. Duties of UW:

- 1) Timely payment of rent for the use of the space, per Section 3 herein.
- 2) Provide all office furnishings (other than WSU-supplied furnishings), all office equipment other than phone instruments (computers, fax machines, etc.), and all office supplies.
- 3) Comply with all WSU rules and regulations as required of WSU faculty, students and staff.

2. PERIOD OF PERFORMANCE

Subject to its other provisions, the period of performance of this Agreement shall commence on June 1, 2009 and be completed on June 1, 2012 unless terminated sooner as provided in this Agreement. This Agreement may thereafter be renewed annually for up to five (5) years upon the mutual written consent of the Parties upon such terms and conditions agreeable to the Parties.

3. PAYMENT

Compensation for the space provided by WSU in accordance with this Agreement has been established under the terms of RCW 39.34.130. The parties have estimated that the cost for the space will not exceed \$625.00 per month (\$7,500.00 per calendar year). Payment shall not exceed this amount unless the parties mutually agree in writing to a higher amount prior to the commencement of any work that will cause the maximum payment to be exceeded. Compensation for other optional services as requested by UW shall be in accordance with Appendix A.

4. BILLING PROCEDURE

WSU shall submit invoices quarterly to UW in the amount of \$1,875.00 for space compensation, plus appropriate amount for workstation fees and other requested services per Appendix A. Payment to WSU shall be submitted within thirty (30) days of invoicing. Penalties for late payments that are defined as those paid beyond thirty (30) days after receipt of invoice shall be assessed at one percent (1%) per month.

Invoices shall be submitted to:

University of Washington
UW Payables Office Box 351130
3917 University Way NE
Seattle, WA 98195-1120

Payments shall be remitted to:

Washington State University Spokane
Attn: Vice Chancellor, Finance & Administration
P.O. Box 1495
Spokane, WA 99210.1495

5. RECORDS MAINTENANCE

The parties to this Agreement shall each maintain books, records, documents and other evidence which sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the services described herein. These records shall be subject to inspection, review or audit by personnel of both parties, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six year after expiration and the Office of the State Auditor, federal auditors, and any persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.

Records and other documents, in any medium, furnished by one party to this Agreement to the other party, will remain the property of the furnishing party, unless otherwise agreed. The receiving party will not disclose or make available this material to any third parties without first giving notice to the furnishing party and giving it a reasonable opportunity to respond. Each party will utilize reasonable security procedures and protections to assure that records and documents provided by the other party are not erroneously disclosed to third parties.

6. INDEMNIFICATION

Each party shall indemnify and hold the other harmless from and against any damage, loss or liability from injuries to persons or property (excluding consequential damages such as lost profits) to the extent caused by the negligent acts or omissions of their respective agents, officers and employees acting in the scope of their employment.

7. INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party.

8. MODIFICATION

This Agreement may be modified or amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

9. TERMINATION FOR CONVENIENCE

Either party may terminate this Agreement upon 30 days prior written notification to the

other party. If this Agreement is so terminated, the parties shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination. Under this section or the following section, if the parties choose to partially or completely terminate this Agreement, the parties shall either mutually agree how any property involved shall be disposed of. If they are unable to do so, they shall submit the dispute to the Dispute Panel provided for in Section XI.

10. TERMINATION FOR CAUSE

If for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within fifteen (15) working days. If failure or violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved party to the other. See Section IX for the provisions for disposition of property upon the partial or complete termination of this Agreement.

11. DISPUTES

In the event that a dispute arises under this Agreement that the parties can't resolve, they shall allow the dispute to be decided by a Dispute Panel in the following manner: Each party to this Agreement shall appoint one member to the Dispute Panel. The members so appointed shall jointly appoint an additional member to the Dispute Panel. The Dispute Panel shall review the facts, contract terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Panel shall be final and binding on the parties hereto. There shall be no charge to the parties for these services of the Dispute Panel.

As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

12. GOVERNANCE

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this agreement shall be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency shall be resolved by giving precedence in the following order:

- A. applicable state and federal statutes and rules;
- B. statement of work; and
- C. any other provisions of the Agreement, including materials incorporated by reference.

13. ASSIGNMENT

The work to be provided under this Agreement, and any claim arising under this Agreement is not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party, which consent shall not be unreasonably withheld.

14. WAIVER

A failure by either party to exercise its rights under this Agreement shall not preclude that party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in a writing signed by an authorized representative of the party and attached to the original Agreement.

15. SEVERABILITY

If any provision of this Agreement or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Agreement which can be given effect without the invalid provision, if such remainder conforms to the requirements of applicable law and the fundamental purpose of this agreement, and to this end the provisions of this Agreement are declared to be severable.

16. ENTIRE AGREEMENT

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this agreement shall be deemed to exist or to bind any of the parties hereto.

17. CONTRACT ADMINISTRATION

A designated contract administrator for each of the parties shall administer this Agreement and be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement.

The Contract Administrator for WSU is:

Name: James K. Dalton, Vice Chancellor
College or Department: Spokane Administration
Address: P.O. Box 1495
Telephone: 509-358-7558
Fax Number: 509-358-7505

The Contract Administrator for UW is:

Name: Tom E. Norris, MD
College or Department: UWSOM Dean's Office
Address: 1959 NE Pacific Street, Box 356340 Seattle, WA 98195
Telephone: 206-685-3466
Fax Number: 206-543-9051

18. SIGNATURES

The parties affirm they have designated the persons below to have signature authority for the parties. By their signatures on this Agreement, the parties agree to all of its terms and conditions.

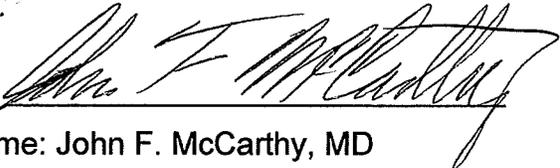
WASHINGTON STATE UNIVERSITY
("WSU")

UNIVERSITY OF WASHINGTON

Recommended by:

Recommended by:

By: 
Name: James K. Dalton

By: 
Name: John F. McCarthy, MD

Title: Vice Chancellor, Finance & Ops

Title: Assistant Dean, Regional Affairs
WWAMI Clinical Coordinator, Central and Eastern WA

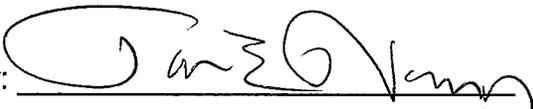
Date: _____

Date: 7/14/09

Approved by:

Approved by:

By: 
Name: Richard A. Heath
Sr. Associate Vice President
Washington State University
Title: _____

By: 
Name: Tom E. Norris, MD
Title: Vice Dean for Academic Affairs
Interim Vice Dean for Regional Affairs & Rural Health

Date: 8/4/2009

Date: 7/20/09

Appendix A Additional Services

1. Comprehensive workstation charge: \$125.00 per workstation per month
A workstation is the combination of one computer and one phone line.
(computers and standard software office provided by UW)

WSU shall provide the following for the workstation charge:

- * Install, configure, maintain and provide updates to proper WSU-specified network security and anti-virus software.
- * Provide on-going internet/e-mail access.
- * Provide high-quality phone instrument and monthly phone line service
- * Provide access to help-desk for technical support
- * Trouble-shoot software/hardware issues, make minor adjustments/fixes

Not included: substantive repairs to UW assets, custom software install or support.

Assumption: UW is served by WSU domain. Connection to UW domain if necessary must be negotiated.

Anticipated charge for above, for four workstations is \$500 per month, or \$6,000 per year, to be invoiced along with rent at \$1,500 per quarter.

2. Internet connection and connection to UW e-mail server: Included in rental charge.
3. Parking: UW employees (and visiting medical students) subject to the same parking policies as WSU employees, and must purchase campus parking passes as required.
4. Photocopy: UW may provide and use their own copy machines. Should use of WSU machines be required, charge is \$.05 per BW copy, \$.08 for color, subject to change.
5. Network printing: TBD. UW may provide their own computer printers.
6. Mail services, in-bound: WSU receives all U.S. Mail and package delivery (Fed X, UPS) centrally and delivers once a day to all campus buildings. Given the small UW staff to be located on campus, WSU will extend this service to UW at no additional charge. Future expansion of UW staff/faculty on campus will require this issue to be revisited.
7. Mail services, out-bound: UW to directly pay for and manage this service.