

June 24, 2016

VIA FIRST CLASS MAIL AND EMAIL

Steve Gorcester
Executive Director
Transportation Improvement Board
PO Box 40901
Olympia, WA 98504
Email: SteveG@tib.wa.gov

RECEIVED
JUN 27 2016
TIB

*RE: Interagency Agreement between Washington State University and the
Transportation Improvement Board (WSU Contract # 22998)*

Subject: Notice of Cancellation

Dear Mr. Gorcester:

This letter will memorialize that Washington State University and the Transportation Improvement Board agree to cancel the Interagency Agreement between Washington State University and the Transportation Improvement Board (WSU Contract # 22998) ("Agreement") (copy attached). The Agreement will be replaced with a new agreement. The effective date of such cancellation shall be upon countersignature of this letter.

Please indicate your agreement to this cancellation by countersigning below and returning this letter to the undersigned.

Should you have any questions about the foregoing or any other aspect of this matter, please feel free to contact the undersigned.

Sincerely,



Amanda Owen
Contracts Manager

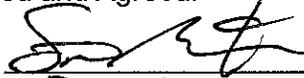
COUNTERSIGNATURE

Accepted and Agreed:

By:

Title:

Date:



Director

6/29/16

Enclosure: WSU Contract # 22998

cc: *via email*
Jennifer Cook
Washington State University
Conference Management
jencook@wsu.edu

22998
4359
2046

**INTERAGENCY AGREEMENT
BETWEEN
THE WASHINGTON STATE
Transportation Improvement Board
AND
Washington State University
Conference Management**

PARTIES TO THE AGREEMENT

This Interagency Agreement is made and entered into by and between the Transportation Improvement Board, hereinafter referred to as "TIB", and the Washington State University, hereinafter referred to as "WSU", pursuant to the authority granted by Chapter 39.34 RCW.

PURPOSE

The purpose of this Agreement is to provide the professional expertise and training that does not exist within the staff of the TIB and that WSU will provide to local agency customers on behalf of TIB for road maintenance and management.

PERIOD OF PERFORMANCE

This Agreement shall become effective on July 1, 2015 and will expire on June 30, 2017, unless terminated sooner or extended as provided herein.

STATEMENT OF WORK

WSU shall furnish the necessary personnel, equipment, materials, and/or services and otherwise do all things necessary to the performance of the work set forth:

Provide training opportunities to local government officials nominated by TIB for street maintenance training as set in the Road and Street Maintenance Supervisors Conference in Washington. The scholarship request/registration will be completed through the Road & Street website (cm.wsu.edu/rs) by downloading the scholarship application and emailing it directly to Dana Colwell (Dana.Colwell@wsu.edu). Only those that meet the requirements will be accepted and registered for the conference. Dana Colwell will register those that are accepted and notify the scholarship winner regarding their registration.

TIB will receive the following sponsor recognition:

- o Company name listed on website with link to your organization's website
- o Company logo on sponsor poster located in exhibitor area
- o Company logo printed inside of program book (if logo provided by August
- o Logo in PowerPoint presentation to run during vendor hours

COMPENSATION

TIB shall pay WSU for per person registration cost as noted in the Statement of Work of this Agreement. The parties have estimated that the cost of accomplishing the work will not exceed \$12,000. Payment for performance of the work will be based on the number of attendees at each training session and attendance sheets for each training session will be sent along with the invoices.

The rate per person is guaranteed as follows:

2015 Road & Street = \$450

Invoices shall be forwarded to the attention of Vaughn Nelson at PO Box 40901, Olympia, Washington, 98504.

MANAGEMENT

The Director for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Agreement.

The Executive Director for TIB is:

Stevan Gorcester
Executive Director
PO Box 40901
Olympia, WA 98504

Phone: 360-586-1140
Email: SteveG@tib.wa.gov

The Business Operations Manager for WSU is:

Jennifer Cook
Washington State University
Conference Management

PO Box 645222
Pullman, WA 99164-5222

Phone: 509-335-5762
Email: jencook@wsu.edu

DISPUTES

Disputes arising under this Agreement shall be resolved by a panel consisting of one representative from TIB, one representative from WSU, and a mutually agreed upon third party. The dispute panel shall thereafter decide the dispute with the majority prevailing.

TERMINATION

Either party may terminate this Agreement upon thirty (30) days written notice to the other party. In the event of termination of this Agreement, the terminating party shall be liable only for performance rendered or costs incurred in accordance with the terms of this Agreement prior to the effective date of termination.

AGREEMENT CHANGES, MODIFICATIONS AND AMENDMENTS

This Agreement may be changed, modified, or amended by written agreement executed by both parties.

EXECUTION

We, the undersigned, agree to the terms of the foregoing Agreement.

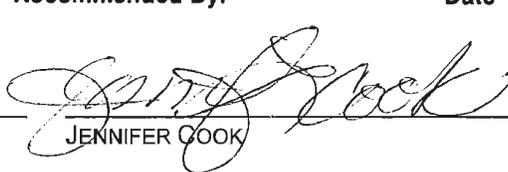
Transportation Improvement Board

Washington State University -
Conference Management

Recommended By:

Date


STEVE GORCESTER


JENNIFER COOK

EXECUTIVE DIRECTOR 6/23/15 DATE

BUSINESS OPERATIONS MANAGER 8/28/2015 DATE

IAA No. 2015-002

Approved by: 
Amanda Owen
Contracts Manager
Washington State University

8/5/15

Page 3 of 3