

**INTERAGENCY AGREEMENT  
BETWEEN  
WASHINGTON STATE UNIVERSITY  
AND  
UNIVERSITY OF IDAHO**

**Background**

Washington State University (WSU) and the University of Idaho (UI) have cooperated in providing a high quality, cost-effective medical education through the WWAMI Program on both campuses since 1972. This arrangement has been mutually beneficial, allowing both universities to utilize the faculty and facilities of the other to maximize the effectiveness of the programs.

In the fall of 2014, WSU relocated its Pullman WWAMI students to the WSU Spokane campus. As WSU and UI have a history of mutual support their WWAMI programs, it has been their stated intent that this reorganization of the WSU WWAMI Program should not disadvantage or impair the UI WWAMI Program. To this end, WSU has committed to supply needed facilities and staff to the UI WWAMI Program until such time that it is completely self sufficient on the UI campus, subject to the terms provided herein.

Although the separation between WSU and UI of instructional staff and faculty has been successfully accomplished, the universities desire to maintain and extend the relationship relative to the instructional facilities for teaching human gross anatomy. Specifically, the UI does not yet possess sufficient laboratory space for teaching dissection-based gross anatomy. WSU will provide this space to the UI WWAMI Program and, since the UI WWAMI students will be on the WSU campus, WSU will also continue to provide access to the WWAMI classrooms and study spaces.

**Terms of the Agreement**

1. The University of Idaho WWAMI Medical Education Program will continue to utilize the classrooms, the anatomy teaching laboratories, and student supports spaces in Morrill Hall through June 30, 2020. The specific spaces covered by this agreement are the two gross anatomy labs on the ground floor, the first floor offices, lounge and classrooms (with the exception of offices 144A-C), and the third floor study spaces (rooms 308, 312, 316, 320, 324, 328, 332). (See attached maps of Morrill Hall incorporated herein as Exhibit A.)
2. The University of Idaho Medical Education Program will reimburse Washington State University for the salary and benefits for current WSU employees in the College of Medical Sciences who are facilitating the operation of the UI WWAMI

Program in Morrill Hall. Specifically, the salary and benefits for 50% effort of Principal Assistant Maureen Curtin-Evermann and the salary and benefits for 65% of Lab Technician John E. Lagerquist. The salary and percent effort of these two individuals will be re-evaluated annually and reasonable salary or percent effort adjustments made as agreed upon by WSU and the UI WWAMI Program. Should either employee leave their positions, this agreement would extend to those employees who assume their roles.

- a. The estimated costs for these positions during the first year of this agreement are:  
Principal Assistant: \$30,062 for salary and \$10,521 for benefits  
Lab Technician: \$27,250 for salary and \$8,905 for benefits
- b. The salary costs above are subject to change (cost of living and/or merit increases) made by WSU administration. Such costs increases will be shared by UI based on the percent effort of the employee.
- c. UI will make payment to WSU for the above costs, with the first payment due on June 30, 2015, for costs beginning May 16, 2015, and payments due quarterly thereafter. WSU shall invoice UI 30 days prior to the due date of each payment.
- d. Invoices shall be sent to UI at the following address:  
Name/Title: Marlane Martonick, Program Manager  
Address: WWAMI Medical Education Program  
University of Idaho  
875 Perimeter Drive, MS4207  
City/State/Zip: Moscow, ID 83844  
Email: marlanem@uidaho.edu
- e. Checks shall be made payable to Washington State University and sent to:  
Name/Title: Kristen Anderson-Wing, AFO  
Address: PO Box 1495, Rm 130D, PBS  
City/State/Zip: Spokane, WA 99210  
Email: k.anderson-wing@wsu.edu
- f. Any other communication or notice required or permitted under this agreement shall be delivered to Kristen Anderson-Wing, AFO, College of Medical Sciences or Marlane Martonick, Program Manager, WWAMI Medical Education Program, University of Idaho.

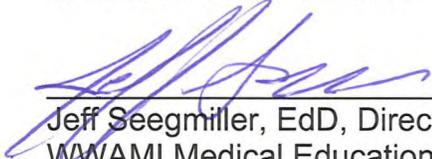
3. Washington State University College of Arts and Sciences will continue to utilize the anatomy teaching laboratories in Morrill Hall on Tuesdays and Thursdays for the undergraduate anatomy lab taught by the School of Biological Sciences. This course will have access to the prosected materials from the UI WWAMI course, as has been the tradition at WSU through the WWAMI Program. This use of laboratory teaching resources will be facilitated and overseen by John Lagerquist, the anatomy lab technician. The UI WWAMI Program will be responsible for producing the number and kind of dissected materials currently utilized by the WSU undergraduate anatomy lab course.
4. The UI WWAMI Program will reimburse the WSU College of Medical Sciences for the costs associated with teaching the human anatomy course to UI WWAMI students, including any leasing of non-UWSOM supplied cadavers, lab supplies, etc. WSU shall promptly invoice the UI for such costs according to the billing procedures provided in Section 2 of this agreement, and payment will be due to WSU 30 days thereafter.
5. There will be no facility lease/rent fee charged to the UI WWAMI Program for the duration of this agreement.
6. This Interagency Agreement may be modified any time upon mutual consent of the agreeing parties. Such amendment will be binding only if it is in writing and signed by personnel authorized to bind each of the Parties. Either party may terminate this Agreement for any reason upon not less than 180 prior written notice to the other party, and the parties shall be liable only for obligations incurred up to the effective date of such termination.
7. The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of the other party. Each party to this Agreement shall be responsible for its own acts and/or omissions and those of its officers, employees and agents in the performance of this Agreement. No party to this Agreement shall be responsible for the acts and omissions of those entities or individuals not a party to this Agreement.
8. The parties to this agreement shall each maintain books, records, documents and other evidence which sufficiently and properly reflect all direct and indirect costs expended by either party in the performance of the services described herein. These records shall be subject to inspection, review or audit by personnel of either party, other personnel duly authorized by either party, the Office of the State Auditor, and federal officials so authorized by law. All books, records, documents, and other material relevant to this Agreement will be retained for six year after expiration and the Office of the State Auditor, federal auditors, and any

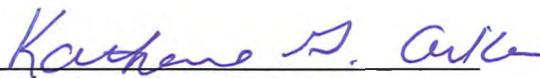
persons duly authorized by the parties shall have full access and the right to examine any of these materials during this period.

9. In the event that a dispute arises under this Agreement that the parties can't resolve, they shall allow the dispute to be decided by a Dispute Panel in the following manner: each party to this Agreement shall appoint one member to the Dispute Panel, and the members so appointed shall jointly appoint an additional member to the Dispute Panel. The Dispute Panel shall review the facts, contract terms and applicable statutes and rules and make a determination of the dispute. The determination of the Dispute Panel shall be final and binding on the parties hereto. The parties shall equally share the costs, if any, for the services of the Dispute Panel.

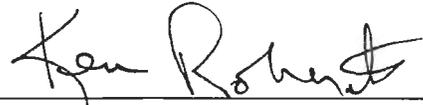
Approved and Signed:

UNIVERSITY OF IDAHO:

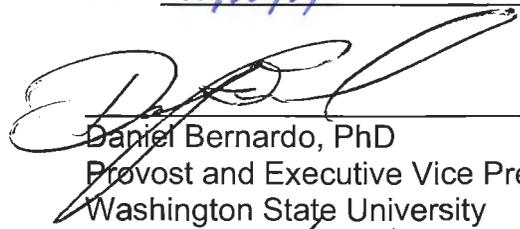
  
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Jeff Seegmiller, EdD, Director  
WWAMI Medical Education Program  
University of Idaho  
Date: 11/17/14

  
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Katherine Aiken, PhD, Interim Provost  
& Executive Vice President  
University of Idaho  
Date: 12/3/14

WASHINGTON STATE UNIVERSITY:

  
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Ken Roberts, PhD, Acting Dean  
College of Medical Sciences  
Washington State University  
Date: 11/17/14

  
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Daryll DeWald, PhD, Dean  
College of Arts and Sciences  
Washington State University  
Date: 11/18/14

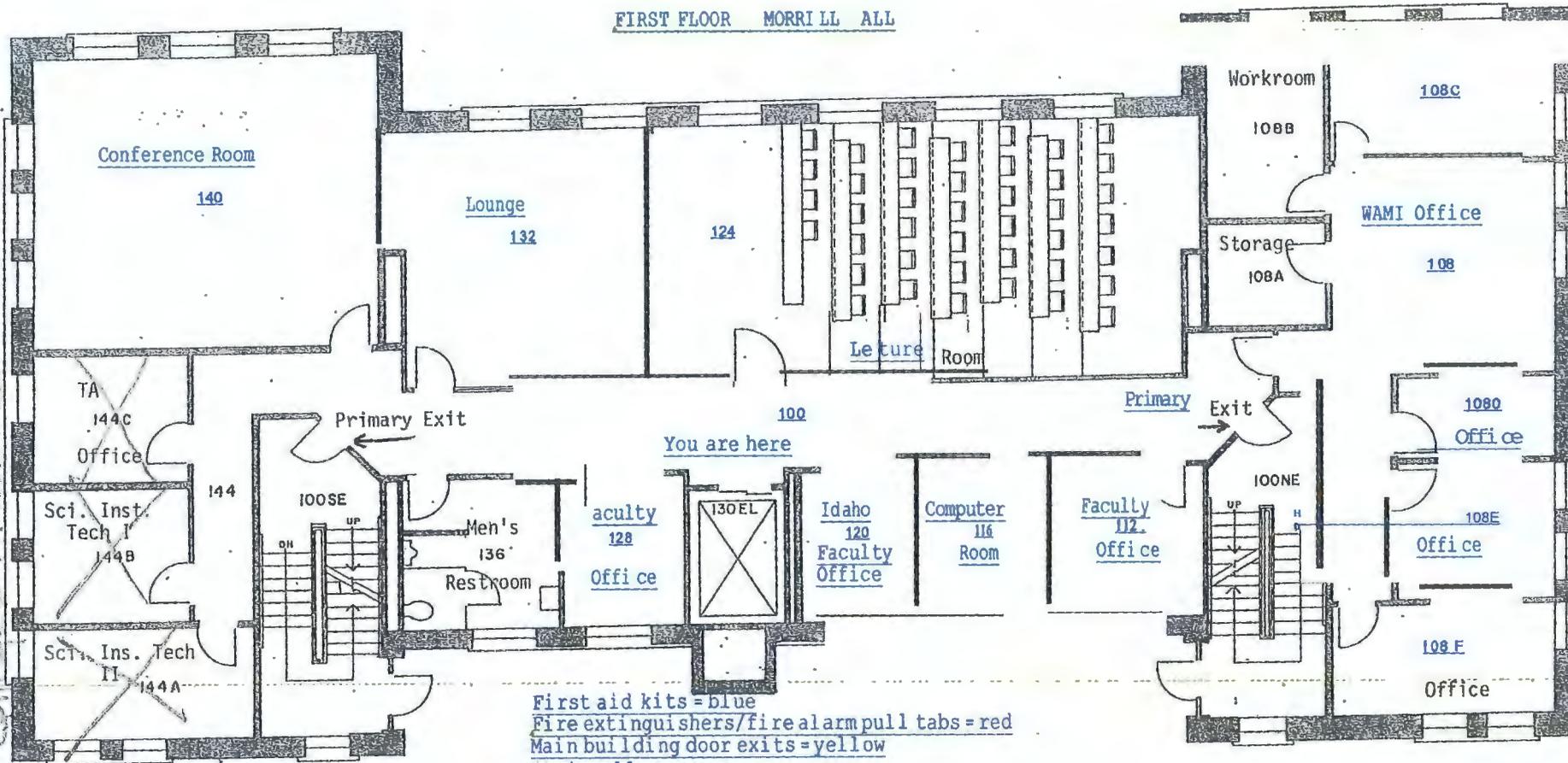
  
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Daniel Bernardo, PhD  
Provost and Executive Vice President  
Washington State University  
Date: 11/29/14

# EXHIBIT A

## Morrill Hall Floor Plans

FIRST FLOOR MORRI LL ALL

Dean Dewald  
College of Arts and Sciences



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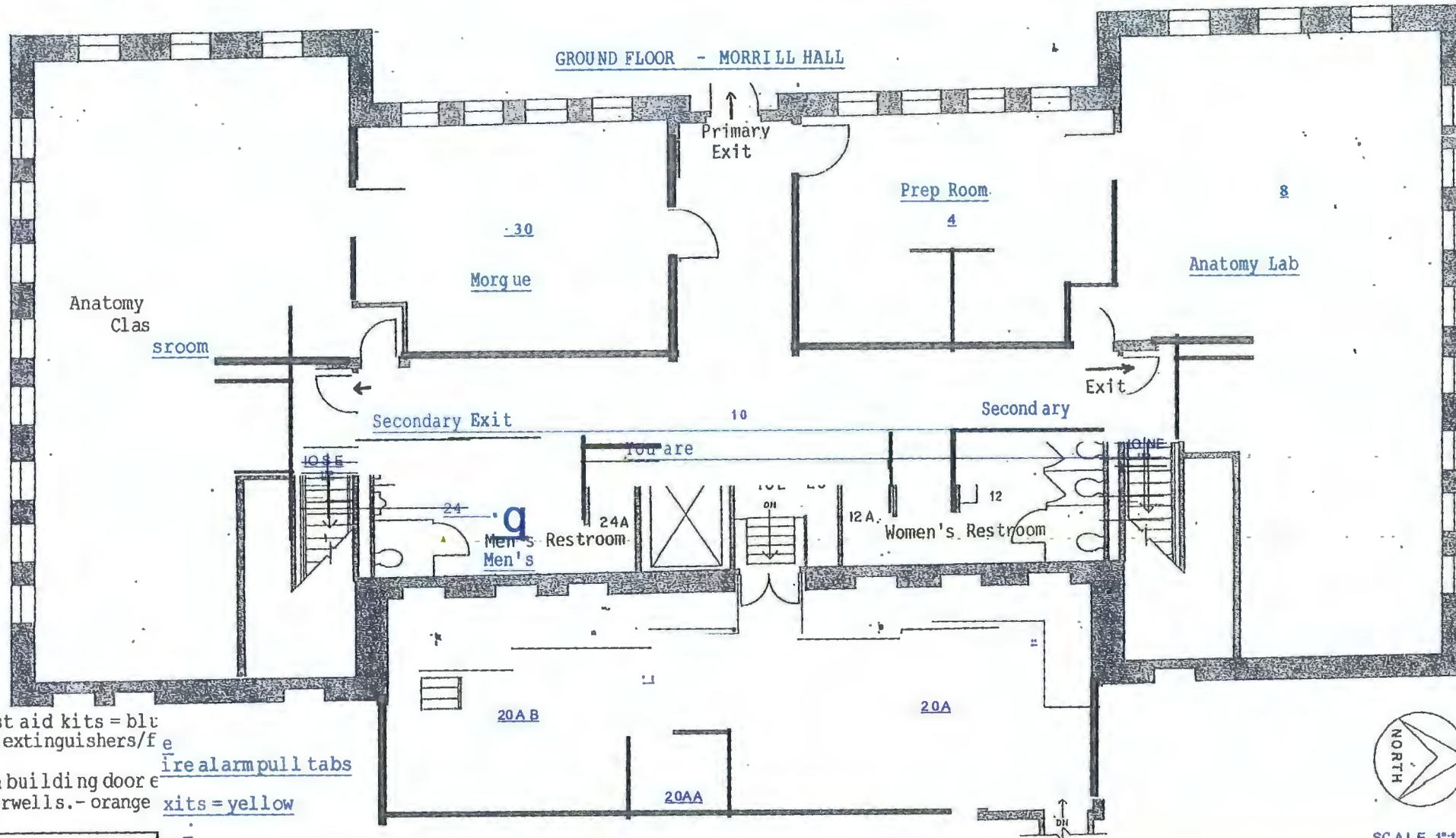
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FIRST FLOOR

AS RIII

"Original Conv



First aid kits = blue  
 Fire extinguishers/fire alarm pull tabs  
 Main building doors  
 Stairwells - orange exits = yellow

GROSS SQUARE FOOTAGES	
GROUND	6,759
FIRST	5,674
SECOND	5,649

**GROUND FLOOR**

"Original Copy"

CRUIT

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