Dear 4-H Horse Exhibitors,

This year we are trying a new system for registering for fair that will collect the same information as the old google forms, green cards, and the horse certificates. We are using ShoWorks, which is an online fair registration website that is supposed to make everything easier, from signing up to judging to paying out premiums. The fair board has been using ShoWorks in different ways the last few years, and this will be the first year we have ALL animal exhibitors register in the system. On the pages that follow, there are step by step instructions with screen shots to help you through this process. Here are a few things that I think are important/helpful for you to know:

→ **ALL HORSE EXHIBITORS MUST REGISTER IN THE SYSTEM BY FRIDAY, MAY 12TH.**

→ **This is the direct link to take you to the site: https://skamania.fairwire.com/login.aspx**

Once you on the webpage, you will need to select your role (choose Exhibitor), and then enter the 4-H member's first name and last name and select "I am a new exhibitor or have yet to register this year".
> → PRO-TIP! If you are registering more than one youth, you can choose the role of "Quick Group"   instead of "Exhibitor" and the proceed with the same steps

You will enter your family info (email address, mailing address, DOB, etc.) and then save. From there you will be taken to the page where you get to choose a department. Look for HORSE about 2/3rds of the way down the list. You then select the divisions you want to enter for the exhibitor.

ALL EXHIBITORS ARE REQUIRED TO SIGN UP FOR DIVISION "REQUIRED BASIC SKILLS"!

For divisions that require you to use your own horse, you will enter information about that horse just like you would on the animal certificate- animal name, when they were acquired, dam & sire, sex. *Anywhere that asks for "Description" is asking for a physical description of your horse.*

REMEMBER, YOU CAN ONLY BRING 2 HORSES TO FAIR. This system allows you to tell us which horse will be used for what contests. You will also be asked to Upload a photo at the end of the registration process **AFTER** you have "added all entries to your cart" and finished the check out process. If you are not prompted or have trouble, email your photos to the 4-H office.

Once you have completed the registration process, you should contact your 4-H club leader and let them know you are done. All leaders will receive reports after registration ends to confirm.

YOUR 4-H HORSE CERTIFICATE WILL STILL BE INCLUDED IN YOUR RECORD BOOK THAT YOU TURN IN AT WORK DAY. SOMER WILL BE THERE TO SIGN THEM THAT NIGHT AS USUAL.

This is our first time using this system in this way, please be patient and let us know if you come across anything confusing or wrong. If you are unable to register with ShoWorks, contact the 4-H office and Somer will be happy to help you! (somer.meade@wsu.edu)

EQUINE SECTION FROM THE 2023 EXHIBITOR GUIDE

Use the information below to help plan for what divisions you want to sign up for. Multiple classes can be selected in ShoWorks.

4-H HORSE DEPARTMENT

Superintendent: Jennifer Crandall

All classes will be conducted as indicated in [PNW 587 4-H Horse Project and PNW 4-H Horse Contest Guide](). Rider should convey the impression of effective and easy control and will be judged on equitation, performance of horse, and general horsemanship. State 4-H Horse rules will apply except as stated.

The Horse Department follows 4-H fitting and showing livestock rules.

- All horses in barn may be picked for 4-H horse judging contest and groom squad. Any exhibitor who refuses without adequate reason may forfeit premium money.
- In order to qualify for State Fair in horse division, 4-H member must have shown showmanship at county level with the horse she/he is taking to State Fair.
- A paid trainer will not ride an exhibitor's horse 90 days prior to fair. Exception: A trainer may mount a horse to correct a problem or safety issue.
- Novice rider classes will also be held during the fair.

Awards: Champion rosettes to Junior, Intermediate, and Senior Champions in all class, at judge's discretion. Novice riders receive red, white, blue ribbons.

Division 800: 4-H Basic Skills (*All 4-H horse exhibitors must participate in both classes*)
CLASS:
1) Showmanship
2) Herdsmanship

Division 802: 4-H Performance
CLASS:
1) Bareback Equitation
2) Western Equitation
3) English Saddleseat
4) English Huntseat
5) Trail Horse
6) Dressage
7) Disciplined rail western (Int/Sen only)
8) Disciplined rail english (Int/Sen only)
9) Reining (Senior only)
10) Novice Western Equitation
11) Novice English Equitation
12) Novice Bareback
13) Novice Trail

Division 803: 4-H Western Games
CLASS:
1) Texas Barrel Race
2) Pole Bending
3) Two Barrel Flag Race
4) Idaho Figure 8 Stake
5) Pole Key Race
6) International Flags

Division 804: 4-H Groom Squad
CLASS:
1) All Entries

Division 805: 4-H Horse Judging
CLASS:
1) All Entries

Division 806: 4-H Hunter Hack
CLASS:
1) All Entries

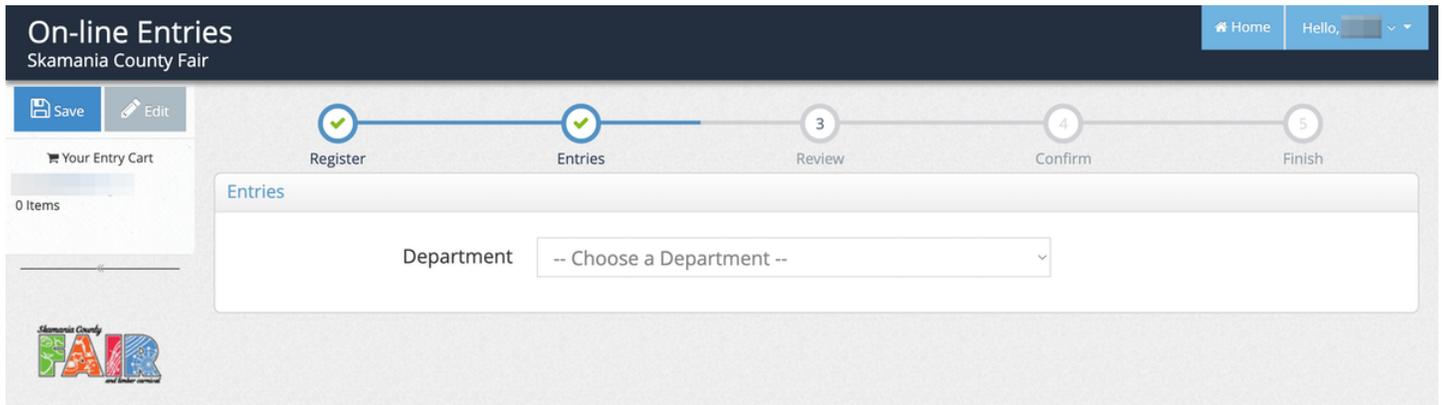### Division 807: 4-H Driving
CLASS:
1) All Entries

Division 808: 4-H Small Equine
CLASS:
1) In-hand Trail
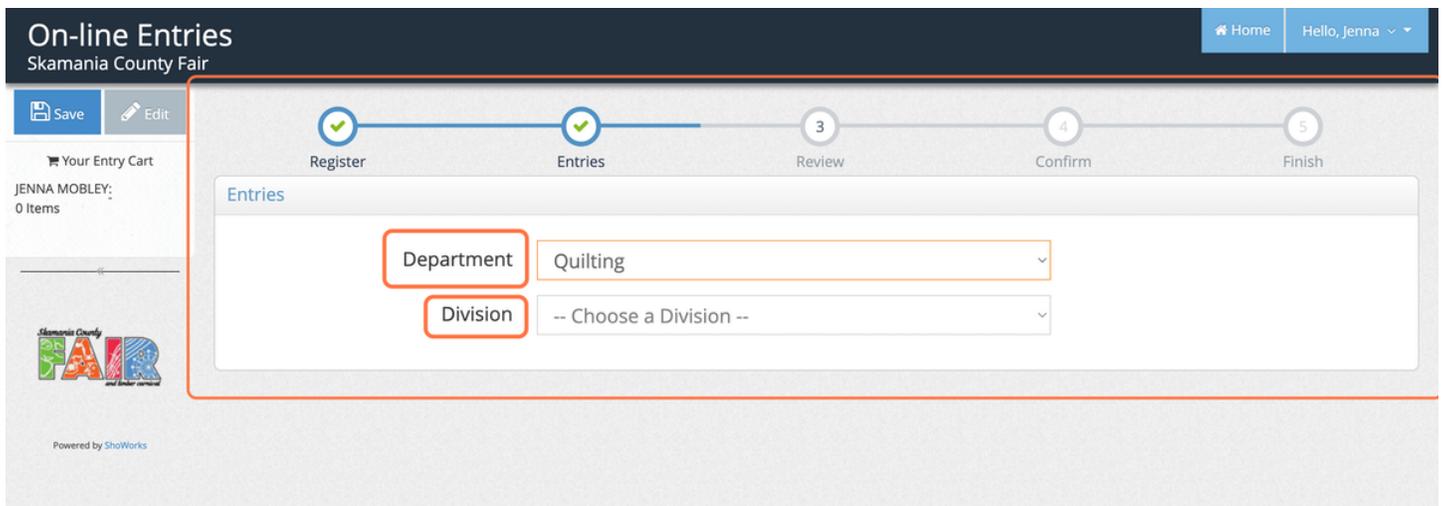2) In-hand dressage
3) Showmanship

GUIDE: [ShoWorks Exhibitor Registration](#) Made by: [Tango](#)

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1. Ensure you are logged in to [ShoWorks On-line Entries](#)
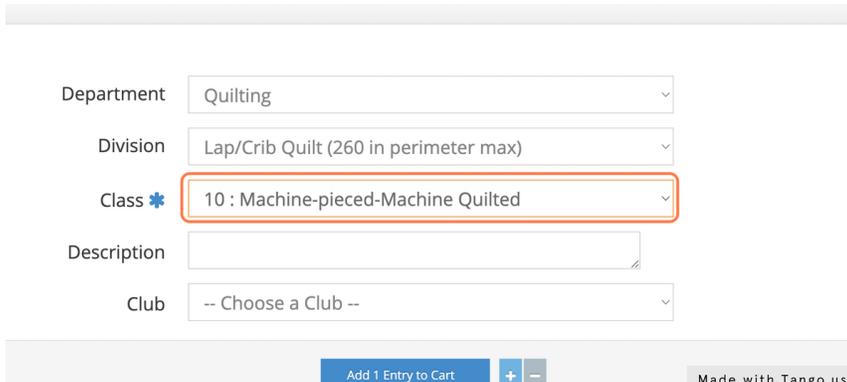

2. Select a Department & Division

You must select a department first in order to get appropriate division options.

3. Select the appropriate class.

Reference the [premium book](#) if needed!

4. Select the appropriate club or Open Class Division

Department | Quilting
Division | Lap/Crib Quilt (260 in perimeter max)
Class ✳ | 10 : Machine-pieced-Machine Quilted
Description |
Club | Open Class Adult

Add 1 Entry to Cart + −

5. Click "Add 1 Entry to Cart"

ass ✳ | 10 : Machine-pieced-Machine Quilted
iption |
Club | Open Class Adult

Add 1 Entry to Cart + −

6. This brings you back to the original page to add another entry!

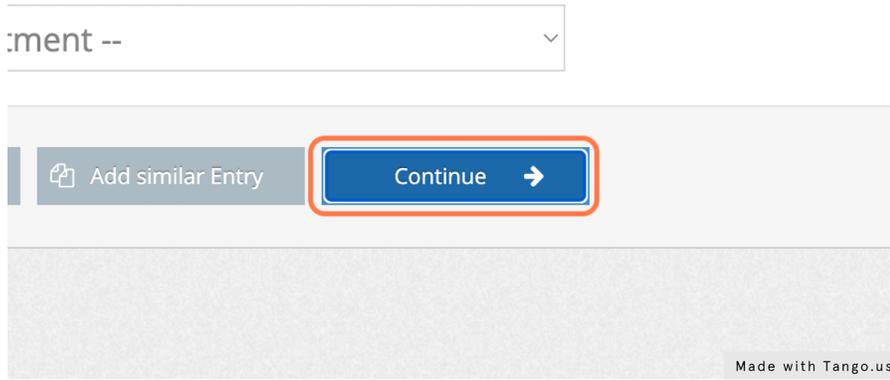Proceed with the previous steps to add additional entries. All done? keep reading!

ilt (260 in perimeter max)' entry has been added to your cart. You may 'continue' to the next section at this time or select another Division to

Department | Floral Exhibits
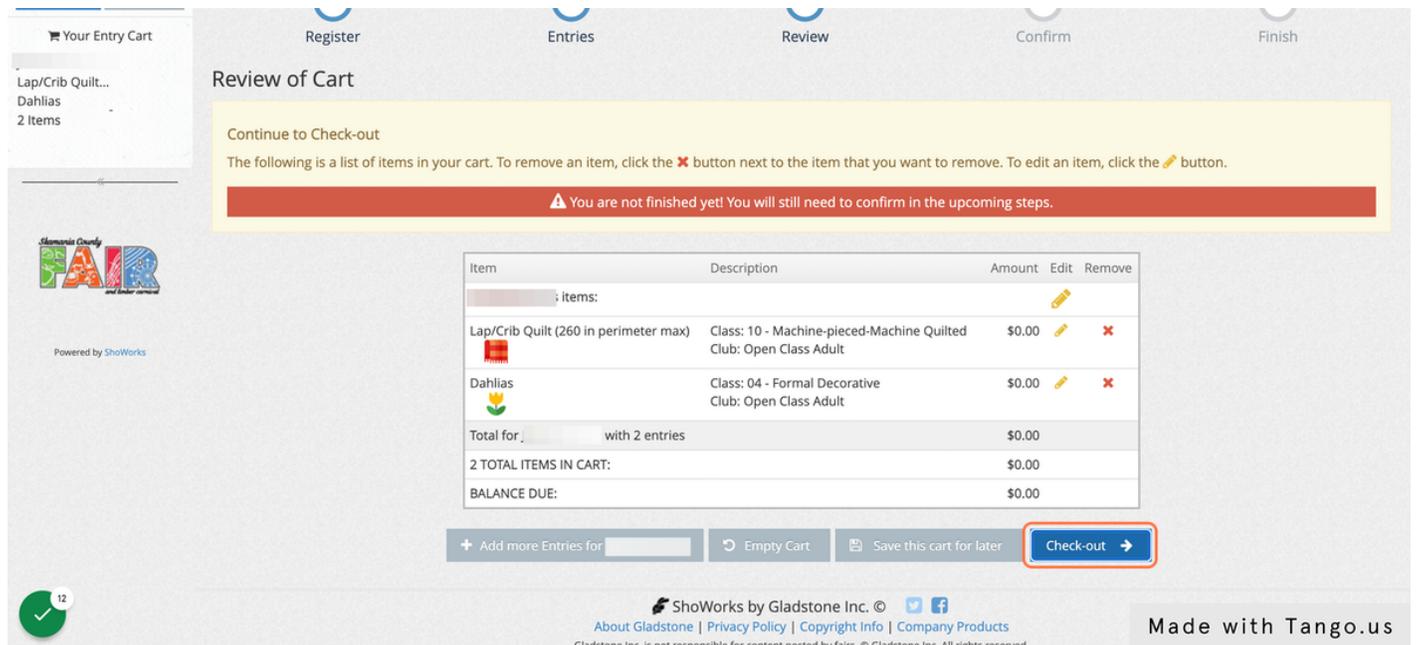Division | -- Choose a Division --

+ Add different Entry   ⊘ Add similar Entry   Continue →

7. If you are all done, Click on "Continue"

:ment --

Add similar Entry   Continue →

8. Click on Check-out

Be sure to check that your cart has all entries at this point.

Register   Entries   Review   Confirm   Finish

🛒 Your Entry Cart

Lap/Crib Quilt...
Dahlias
2 Items

Review of Cart

Continue to Check-out

The following is a list of items in your cart. To remove an item, click the ✖ button next to the item that you want to remove. To edit an item, click the ✏ button.

⚠ You are not finished yet! You will still need to confirm in the upcoming steps.

Powered by ShoWorks

Item	Description	Amount	Edit	Remove
⬛⬛⬛ items:			✏	
Lap/Crib Quilt (260 in perimeter max)	Class: 10 - Machine-pieced-Machine Quilted Club: Open Class Adult	$0.00	✏	✖
Dahlias 🌷	Class: 04 - Formal Decorative Club: Open Class Adult	$0.00	✏	✖
Total for ___ with 2 entries		$0.00		
2 TOTAL ITEMS IN CART:		$0.00		
BALANCE DUE:		$0.00		

+ Add more Entries for ___   ↺ Empty Cart   💾 Save this cart for later   Check-out →

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9. Type "YES" and Click the "Submit: button

✏ Signature

On-line submission of data requires that you agree and will abi
For a copy of these rules and regulations, please refer to the cu

YES I agree to the above statement (type 'YES' if you agre

requires that you agree and will abide with the terms as defined in the published rules and regulations.
d regulations, please refer to the current published fair premium book.

✔ Submit

bove statement (type 'YES' if you agree)

10. Click "Finish"

Double check your email is correct to receive email confirmation!

Need Additional Help?

Don't panic! Contact the 4-H office and we will figure out the best way to get your information in the system. We can also double check information that has been verified and will work with you to make sure you are all set well before fair.

The 4-H office is working on creating a video, and Somer is happy to hold zooms with step by step instructions. Watch for more information!