YOUTH RECORD BOOK

BENTON-FRANKLIN COUNTIES

Name: _____

FFA/4-H/Grange: _____

Address: _____

City/Zip: _____

Years FFA/4-H/Grange: _____

Grade in School: _____

Birthday: _____

Circle one: Primary   Junior

          Intermediate   Senior   FFA

Revised 9/6/2023

PROJECT	YEARS IN PROJECT

General Instructions

Calendar
• Use the calendar to keep track of important dates, time spent on project and personal notes. Use the Blank space for additional notes.
• list all club/project meetings and activities for ALL that pertain to your project. <u>Underline FFA/4-H/Grange events **you attended.**</u>
• If you wish to use this calendar for ALL your projects activities you may do so.

General
• **If an area of the record book does not apply to your project, draw a neat diagonal line through that area.**
• **If you have no entries in any area, write NONE in that area, unless stated otherwise.**
• **Book <u>MUST</u> be printed front to back!**

Pages 3 & 43
The first page needs to be signed by January 1, unless you joined origination after that date. The last page- be sure this page Is signed by all people needed to have your book judged.

Additional pages
• Animal Project Record Add Sheets – completed for each project. Put this immediately behind the project Photo page.
• A COPY of Animal Health Record MUST be put behind Animal Project Record Add Sheet. Original & additional copies should be submitted as requested by Fair organizers.
• Supplemental Materials – you may want to include things that are important to understand your project or activities. It could include related club, county, school, or family information. It may contain pictures, news clippings, or letters. All items need to be captioned and dated.   **Bonus Page!** If no entry 0 pts will be awarded.

Placing and Awards
If a numerical placing is given – 1st, 2nd, etc. May be used. If an event has not yet occurred, write TBD.
anywhere placings or awards is applicable, please use the following.

GC – Grand Champion	B – Blue	W – White
RC – Reserve Champion	R - Red	TBD – to be decided
		DNP – Did Not Place

Helpful Hints
Your FFA/4-H/Grange record book is a way of showing what you have done and learned. Your records show what you have achieved and how you have grown. In the future, you will find these records useful for filling out scholarships, college, and job applications.

The BEST records show the amount of work you have done, the quality of that work, and variety of experiences you Have had. It is important to show how you have shared what you have learned through presentations, exhibits, talks etc. Helping others and improving your community through citizenship. Include the citizenship and community service activities. The work you do, the leadership you give, and the citizenship you share are the most important parts of your experience.

The record book is your personal work. It would be kept current as the year progresses. The handwriting and typing should be your own. Remember that neatness is important. Handwritten or typed is acceptable, making sure it is your own work. Juniors may have coaching from parents as they are still learning.
Keeping journals, training records, graphs, breeding records, etc. will help keep information collected. Feel free to create or use additional sheets if needed and may be used in your book.

Your record book should contain the following pages as a minimum, in order to be considered complete.

•Cover Page	•Project photos	•Shooting record	•Leadership	•Supplemental
•Instructions	•Project Add Sheets	•Show Record	•Community Service	Material
•Goals and Plans	•Yearly Inventory	•Presentations.	•Other FFA/4-H/Grange events	•Last page-
•Calendars & income/	•Total yearly	•Project Highlights	•Non FFA/4-H/Grange Activities	Signed
Expenses	income/expenses	•Educational Events	•Story	

GOALS AND PLANS FOR THE YEAR

Tell what you plan to do for the year. Your project goals and plans should reflect growth over the time of the project. You plans should include at least 1 goal for JR., 2 goals for INT., and 3 goals for SR.

PROJECT: _____

1.

2.

3.

PROJECT: _____

1.

2.

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PROJECT: _____

1.

2.

3.

What will my parents do to provide support and what will I do in return to help them? How will I finance my project?

_____
_____
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_____

Leaders signature: _____ Date: _____

Parents Signature: _____ Date: _____

Members Signature: _____ Date: _____

These signatures need to be done before January 1st of the current year unless you joined after that date.

OCTOBER

Monthly Expenses/Income For October

(keep projects in the same order for each month.)

Project:		Project:		Project:	
Item	Amount	Item	Amount	Item	Amount
TOTAL		TOTAL		TOTAL	

Project involvement for this month:	Project involvement for this month:	Project involvement for this month:

NOVEMBER

Monthly Expenses/Income For November

(keep projects in the same order for each month.)

Project:		Project:		Project:	
Item	Amount	Item	Amount	Item	Amount
TOTAL		TOTAL		TOTAL	

Project involvement for this month:	Project involvement for this month:	Project involvement for this month:

DECEMBER

Monthly Expenses/Income For December

(keep projects in the same order for each month.)

Project:		Project:		Project:	
Item	Amount	Item	Amount	Item	Amount
TOTAL		TOTAL		TOTAL	

Project involvement for this month:	Project involvement for this month:	Project involvement for this month:

JANUARY

Monthly Expenses/Income For January

(keep projects in the same order for each month.)

Project:		Project:		Project:	
Item	Amount	Item	Amount	Item	Amount
TOTAL		TOTAL		TOTAL	

Project involvement for this month:	Project involvement for this month:	Project involvement for this month:

FEBRUARY

Monthly Expenses/Income For FEBRUARY

(keep projects in the same order for each month.)

Project:		Project:		Project:	
Item	Amount	Item	Amount	Item	Amount
TOTAL		TOTAL		TOTAL	

Project involvement for this month:	Project involvement for this month:	Project involvement for this month:

MARCH

Monthly Expenses/Income For March

(keep projects in the same order for each month.)

Project:		Project:		Project:	
Item	Amount	Item	Amount	Item	Amount
TOTAL		TOTAL		TOTAL	

Project involvement for this month:	Project involvement for this month:	Project involvement for this month:

APRIL

Monthly Expenses/Income For April

(keep projects in the same order for each month.)

Project:		Project:		Project:	
Item	Amount	Item	Amount	Item	Amount
TOTAL		TOTAL		TOTAL	

Project involvement for this month:	Project involvement for this month:	Project involvement for this month:

MAY

Monthly Expenses/Income For May

(keep projects in the same order for each month.)

Project:	Amount	Project:	Amount	Project:	Amount
Item		Item		Item	
TOTAL		TOTAL		TOTAL	

Project involvement for this month:	Project involvement for this month:	Project involvement for this month:

JUNE

Monthly Expenses/Income For June

(keep projects in the same order for each month.)

Project:		Project:		Project:	
Item	Amount	Item	Amount	Item	Amount
TOTAL		TOTAL		TOTAL	

Project involvement for this month:	Project involvement for this month:	Project involvement for this month:

JULY

Monthly Expenses/Income For July

(keep projects in the same order for each month.)

Project:		Project:		Project:	
Item	Amount	Item	Amount	Item	Amount
TOTAL		TOTAL		TOTAL	

Project involvement for this month:	Project involvement for this month:	Project involvement for this month:

AUGUST

Monthly Expenses/Income For August

(keep projects in the same order for each month.)

Project:		Project:		Project:	
Item	Amount	Item	Amount	Item	Amount
TOTAL		TOTAL		TOTAL	

Project involvement for this month:	Project involvement for this month:	Project involvement for this month:

SEPTEMBER

Monthly Expenses/Income For September

(keep projects in the same order for each month.)

Project:		Project:		Project:	
Item	Amount	Item	Amount	Item	Amount
TOTAL		TOTAL		TOTAL	

Project involvement for this month:	Project involvement for this month:	Project involvement for this month:

PROJECT PHOTOS

Pictures related to your project. Each picture should be captioned and dated. **Maximum of one page (one side) per project. Youth should be in at least one picture.

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YEARLY INVENTORY

List all items you possess related to your project. You can combine groups of items like "grooming tools" or "show clothes" etc. Be sure you include your animals, **except for market animals.**
You can use last year's inventory as a guide to get started. You should include items you have had at the beginning of the year and add items purchased during the year. Do **NOT** include consumable items such as feed- Feed is an expense. Include value animal and /or equipment, even if borrowed or leased.

Project: _____

Item	Value	Item	Value

Total: _____

Project: _____

Item	Value	Item	Value

Total: _____

Project: _____

Item	value	Item	value

Total: _____

Market Projects

Transfer the above Animal project yearly inventory totals to the correct animal record sheets as beginning inventory value. At the end of the year complete another inventory to use as your ending inventory in the financial summary of your Project record sheets

TOTAL YEARLY EXPENSES/INCOME

COUNTY FAIR TOTALS SHOULD BE COMPLETE TO DATE.

Project: _____   Project: _____   Project: _____

Month	Expenses	Income/value**	Month	Expenses	Income/Value**	Month	Expenses	Income/value
October			October			October		
November			November			November		
December			December			December		
January			January			January		
February			February			February		
March			March			March		
April			April			April		
May			May			May		
June			June			June		
July			July			July		
August			August			August		
September			September			September		
TOTAL			TOTAL			TOTAL		
Profit/Loss			Profit/loss			Profit/Loss		

*Transfer Profit and Loss $$ from project Record Add sheets

Put TBD in Profit/Loss box when submitting to county fair. Use pencil if hand written.

At the end of the year include "value" of food, clothing, eggs, etc., in profit/loss box.

"Value" is the price you would pay to purchase them.

Meeting Attendance	
# of club meetings	# of meeting attended

SHOW RECORD

Include youth and open shows, FFA/4-H/Grange shows, Fairs, quilt shows, make it yourself wool, market and breed classes. This page is for the events the **project/animal** is shown or exhibited and judged. If the event has not yet occurred, write TBD. **Do NOT** include fitting & showing on this page, but on the presentations, judging & contest page.

Project: _____

Date	Event	Number of Classes	Awards (if applicable)

Project: _____

Date	Event	Number of classes	Awards (if applicable)

Project: _____

Date	Event	Number of classes	Awards (if applicable)

Events **NOT** related to any of the projects above

Date	Event	Number of classes	Awards (if applicable)

FFA/4-H/GRANGE PRESENTATIONS, JUDGING & CONTEST

(Judged or not judged)
Public Presentations, livestock judging, Animal bowls, Food Contest, Groom Squad, ** <u>Fitting and Showing,**</u>
<u>**Record Books, Herdsmanship,**</u> **etc**.** these should be under each project applicable to.
This page is for events <u>**you**</u> are being judged in.
(Any of these activities that occur at a FFA/4-H/Grange event should be included on this page.)

Project: _____

Date	Event	Awards (if applicable)

Project: _____

Date	Event	Awards (if applicable)

Project: _____

Date	Event	Awards (if applicable)

Events **NOT** related to any of the above projects

Date	Events	Awards (if applicable)

PROJECT HIGHLIGHTS

Tell how you achieved your goals and plans <u>and what you learned.</u> Review your "Goals and plans" page. Did you learn what you had planned to learn? How did you work toward your goals? What where some problems you had to solve? What would you do differently? If you did not reach your goals, why not? This process will help you plan for next year. Add more pages if you need to.

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EDUCATIONAL EVENTS

INCLUDES CLINICS, SUPER SATURDAY, TOURS, SEMINARS, WORKSHOPS, AND TALKS. One point per entry, up to 4 points.

Events related to your project can be with or without your project animal (if applicable).

DATE	LOCATION AND TITLE	DESCRIPTION

FFA/4-H/GRANGE LEADERSHIP RESPONSIBILITIES

OFFICES HELD, Committees, meetings led, meetings/ clinics planned or presented related to your project(s)
Start a pledge, say the moto, make a motion, second a motion. One point per entry up to 4 points.

DATE	WHAT I DID

COMMUNITY SERVICE PROJECTS

It can be as simple as holding a door for someone. One point per entry up to 5 point.

DATE	FFA/4H/ Grange	OTHER	WHERE OR FOR WHOM	WHAT DID I DO

OTHER FFA/4-H/GRANGE EVENTS

Include play days, parties, parades, camp, promotional events, fundraisers, and other fun activities. (non-educational events) One point per entry up to 3 pts.

DATE	DESCRIPTION OF ACTIVITY

NON-FFA/4-H/GRANGE ACTIVITIES

List all non-FFA/4-H/Grange activities date or frequency you were involved in. List and describe leadership responsibilities, offices you held, band, sports, safety patrol, drama, or other activities or programs. Tell about any community projects such as scouts, church, other clubs, etc. Use one line per activity. One point per entry, up to 4 points.

Date or Frequency	Description of Activity

FFA/4-H/GRANGE STORY

Introduce yourself, include your age, interests, parents, siblings, where you live, where you attend school. when and why you joined FFA/4-H/Grange. Tell about **your** participation in your project and club activities (this should not be a repeat of project highlights). How has FFA/4-H/Grange influenced your life?

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SUPPLEMENTAL MATERAL

You may want to include some things that are important to understand your project or activities. It could include related club, county, school or family information. It may contain Pictures, news clippings, or letters. All these items need to be captioned and dated. You may use one-page front and back. This is like a **<u>BONUS</u>** page. If left blank or just a line 0 points will be awarded.

ONE LAST STATEMENT FOR THE YEAR!!!

Include your most significant accomplishment for the year, something you are proud of.

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APPROVAL OF THIS RECORD BY PARENTS AND LEADERS

We have reviewed this record, and believe it to be true, and believe it to have been prepared by the youth signing below. In signing, we verify that all contents of this record book relate to the current project year.

MEMBER _____ Date _____

PARENT _____ Date _____

CLUB LEADER _____ Date _____

Signatures are required for this book to be considered for awards.
Project leaders sign on the appropriate page for the project you supervise.