



WSU EXTENSION  
Clallam County

# Clallam County 4-H Member and Family Handbook 2025-2026

## The 4-H Pledge



**I pledge my HEAD to clearer thinking,  
my HEART to Greater loyalty,  
my HANDS to larger service,  
my HEALTH to better living,  
for my club, my community, my country, and my world.**

Clallam County 4-H 2025

WSU Extension programs, employment, and volunteer service are available to all without discrimination (See [WSU Executive Policy #15](#)).  
Concerns regarding potential discrimination may be reported through your local WSU Extension office or directly to the WSU Compliance  
and Civil Rights (CCR) office, web: <https://ccr.wsu.edu>, email: [ccr@wsu.edu](mailto:ccr@wsu.edu), phone: 509-335-8288.

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## 1. 4-H Enrollment & Re-enrollment

- Contact a club leader and attend a club meeting to confirm enrollment at the club level.
- Visit [4-H Online](#) to create your family account and submit your enrollments.
- Visit our [Join 4-H page](#) for enrollment instructions, fee payment, and financial assistance information.
- Bookmark our [Club Members and Families page](#) for resources and information.
- Check the [4-H News, Events & Registrations page](#) for our calendar and newsletters!
- Find us on [Facebook](#) public page or on [Clallam 4-H Members' Page](#) for 4-H members and their families.
- Find us on [Instagram](#).

## 2. 4-H Age Divisions

- Clover buds: 5 to 7 years of age
- Junior: 8 to 10 years of age (Youth must be Juniors or above to participate in Shooting Sports projects, large animal projects, and the Junior Livestock Auction)
- Intermediate: 11 to 13 years of age
- Senior: 14 to less than 19 years of age

\*Age is decided based on age on October 1 of the current 4-H year.

## 3. 4-H Projects

4-H Community Club members choose a project or multiple project areas to enroll in for the year. Clubs can determine which projects the club is able to provide based on available Volunteer support. Depending on the club and project, members may attend project meetings or work independently. New project leader volunteers are always welcome to apply. 4-H Curriculum is available. Contact the 4-H office for more information.

### 3.A. Horse Projects

- Horse rules will be updated in the 2025-2026 4-H year, so please check with your leader to ensure you have the up-to-date information.
- See [Clallam County 4-H Horse Rule Book](#) for program rules. Horse committee will annually review county Horse program rule book and make updates as needed.
- All necessary Horse forms can be found on the [Clallam County 4-H Horse Project page](#).
- All clubs hosting horse projects must have at least one representative that attends 60% of Horse Committee meetings.
- Club Horse Lists (stating intended project animals) are due to Horse program leader by June 1<sup>st</sup> of each year.
- Sign off sheets are due August 1<sup>st</sup> to Horse Superintendent with Fair Entry forms.
- Horse project members must declare state intent by April 1<sup>st</sup>. Page 1 of the Horse State Intent form is due April 1<sup>st</sup>. Page 2 of the Horse State Intent form is due August 1<sup>st</sup>.

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### **3.B. PNWJLA Projects: (Market Beef, Swine, Sheep, Goat, Rabbit, and Poultry)**

The PNWJLA is a partner organization governed by the Pacific Northwest Junior Livestock Auction committee. The PNWJLA is the only auction recognized by Clallam County 4-H.

- All clubs hosting Auction projects should have a designated adult volunteer representative that attends the PNWJLA Mandatory Parent Meeting and Quality Assurance Class annually. Club leader participation at PNWJLA committee meetings is strongly encouraged.
- See current PNWJLA Rules (available on the [PNWJLA website](#)) for mandatory requirements for auction participation.

### **3.C. Dairy Project:**

Youth will declare their dairy Cattle project animal(s) and turn in a completed [Dairy Certificate](#) (WSU Pub. CO234E) for each animal to the cattle barn superintendent by August 1<sup>st</sup>. Youth are encouraged to turn in certificates for every animal they anticipate working with.

Youth will declare their dairy Goat project animal(s) and turn in a completed [Dairy Certificate](#) (WSU Pub. CO895E) for each animal to the cattle barn superintendent by August 1<sup>st</sup>. Youth are encouraged to turn in certificates for every animal they anticipate working with.

## **4. Resources**

Visit the Clallam County Extension Website "[Club Members and Families](#)" page for 4-H resources including specific project information. These resources provide information about resources, animal management and care dates, required and recommended vaccinations, showing attire, Fair entry requirements, and additional activities in the specific project areas.

## **5. Club and Council Financial Requirements**

- a. All clubs wishing to fundraise must either hold money raised as a line item in Council or work with the office to obtain an EIN before beginning to fundraise.
- b. Clubs and Council are not able to hold raffles or any other type of gambling game without a gambling license from the state of Washington.

## **6. Club Meetings with Youth in Leadership Roles!**

Attendance at club meetings is a critical part of 4-H participation. Youth are elected to officer roles. Resources are available to assist youth in learning their leadership role. Youth learn the Order of a Meeting and Parliamentary Procedure. Example: How to make a motion.

## **7. Youth Leadership Opportunities**

There are many leadership opportunities for Intermediate (11-13yrs) and Senior (14-18yrs.). There are county leadership programs, teen rallies, and state-wide teen conferences such as *WA State 4-H Know Your Government*.

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## 8. Volunteers

- All volunteers must re-enroll in 4-H Online every year before working with any 4-H youth.
- Volunteers should renew background checks promptly when asked. Background checks are renewed every other year through Sterling Volunteers. Enrollments will not be approved until the background check comes back clear.
- Certified Volunteers are only volunteers with an active, approved enrollment in 4-H Online.
- Volunteers who do not have an active enrollment in 4-H online for two straight years will need to re-apply as a new volunteer.
- Volunteers need to track their hours in [Give Pulse](#) in order to be eligible for L&I.

## 9. County 4-H Council

The Clallam County 4-H Council helps facilitate 4-H promotion, recommends 4-H program direction within Clallam County, and much more. Meetings are the 2<sup>nd</sup> Tuesday of each month at 7:00pm at the WSU Clallam County Extension Office. The council also fundraises for a Scholarship program for our graduating seniors.

### 9.A. Council Scholarship Program:

- The council provides a scholarship program for 4-H youth who meet qualifications. See [Clallam County 4-H Awards and Scholarship Page](#) for Council Scholarship Program Application and Requirements. The scholarship committee will annually review the scholarship program information and make updates as needed.
- 4-H graduating seniors will earn \$200 of scholarship for each qualifying year up to a maximum of \$1000, as fundraising allows.
- Council holds a fundraiser annually to support scholarships. 4-H club members in grades 8-12 must qualify each year (up to 5 years) by participating in the annual scholarship fundraiser.
- Youth must have participated in 4-H (at minimum) their 11<sup>th</sup> and 12<sup>th</sup> grade year.
- Graduating seniors must turn in up to date record books with Scholarship Applications by April 1<sup>st</sup> to Extension office and complete their 12<sup>th</sup> grade 4-H year.
- The Lifetime Achievement Bonus is an additional scholarship application that is to be turned in with the main scholarship application by April 1<sup>st</sup>. This \$400 scholarship is available to 4-H'ers who have completed every 4-H year since they were 5 and qualify for the full \$1000 main scholarship. This bonus is available as fundraising allows.

## 10. 4-H Record Books

Clallam County 4-Hers must turn in a complete and up-to-date County 4-H record book to their club leader 5 days **BEFORE** the turn in dates listed below or on the date your club leader requests:

- **July 15th** - to compete or exhibit in 4-H Fair events.
- **October 1st**- to complete the 4-H year and qualify for scholarships & year-end awards.
- The only volunteers able to sign off on a record book are the general club leader or the project leader for that project section. 4-H Extension staff can also sign a record book if there is a reason why the project leader was unable.
- It is available to download from the Clallam County Extension Website- [Record Book Page](#), or you can pick up a printed copy from the extension office.

**Note: Cloverbud 4-H members (5-7) are not required to turn in record books and their books cannot be judged competitively. Cloverbud members are encouraged to practice record keeping along with older club members.**

*Members requesting accommodations should notify their club leader or the Extension office.*