

SNAP-Ed & EFNEP P-Card Purchase

(For food & non-food purchases - must accompany store receipt/invoice. Use 1 form PER PURCHASE) Last 4 Card Digits _____

Educator Name _____

Date _____

Name of P-Card holder _____
(if other than educator)

SNAP-Ed _____

Curriculum _____

EFNEP _____

Food purchases are not taxed.

Sales tax must be paid on most purchases other than food.

Is tax included for non-food purchase? Yes ___ No ___

Budget (GR #) _____

If tax **not** included in non-food purchase, complete box below:

Amount not taxed _____ x Local Tax % _____ = Tax _____
Purchase amount: _____
+ Tax to be added: _____
= Total to be charged to budget: _____

Recipe(s) if applicable

Tape store receipt here.
Use back of page or extra pages as needed.

Explanations of Charge

For office use only
Received: _____
Reviewed: _____
Transaction ID: _____
Cleared: _____