KITSAP COUNTY

4-H YEAR END

AWARDS HANDBOOK

Contents

Purpose Of Year End Awards

4-H programs are grounded in the belief that kids learn best by doing. Youth work throughout the year on hands-on projects in areas like science, health, agriculture and civic engagement, in a positive environment where they receive guidance from adult mentors and are encouraged to take on proactive leadership roles. Youth can concentrate on one focus area or they can try a variety of programs throughout their 4-H experience.

Year End Awards are designed to honor members by recognizing 4-H youth's growth, achievements, accomplishments, and participation in their project(s).

Awards Applications Due Date

2nd Tuesday in October by 4PM to the Kitsap County 4-H office or Kitsap County 4-H Council. If delivering to the Kitsap County 4-H office, please call to make an appointment. Additional drop off locations and times will be sent out via clubs, email or social media pages.

Awards Celebration Event Date

Event typically takes place in early November to celebrate the accomplishments of the youth for the previous 4-H year (October – September). 4-H youth will be sent invitations if they will be receiving an award. Those not receiving awards may also attend to support the overall 4-H youth. More information about the awards celebration will be sent out via clubs, emails or social media pages.

Awards Types

There are three types of awards, those in which the youth apply for, those in which leaders or superintendents designate or nominate and those that the awards committee designate.

- **Leader or Superintendent Nominated or Designated Awards**
  Google form links will be sent to Club Leaders and/or Superintendents only to submit for some of the below awards.
  - o **Recognition Awards**

    Recognition Awards are awarded to the youth that have successfully completed a project and their club leader has submitted their successful completion to the awards committee through a google form. Youth do not complete an awards application to receive this award. Club leaders will submit for recognition of the youth according to these guidelines:
    - Must have been enrolled in 4-H for the current 4-H year (through 4-H Online) and in good standing.
    - Must be a Junior, Intermediate or Senior to receive specific project recognition.
    - Completed a record book that includes a fully completed tab for the project(s) being recognized (not required for Cloverbuds.) Self-determined projects are eligible for recognition if the club member has a fully completed tab. Record book must have been judged at August record book judging day.
    - Cloverbuds are eligible for Cloverbud recognition only (Cloverbuds are not required to have completed record book and/or have it judged at fair).
    - Attended 75% of project and/or club meetings.
    - Actively participated in project and/or club meetings.
    - Completed required community service hours for your club.

  - o **Kitsap County 4-H Teen Leader of the Year**

    Leaders will nominate teen leaders from their clubs for this award through a google form. The awards committee will review all nominations and select one teen leader to receive this award.

  - o **Kitsap County 4-H Spirit of 4-H**

    Club leaders will submit for recognition of the youth for this award through a google form based on exhibiting the 4 pillars of 4-H, Head, Heart, Hands and Health.

  - o **Kitsap County 4-H Record Keeping Award**

    Record books will be evaluated and judged at fair. The top record books in each age group will be awarded the Record Keeping Award.

  - o **All Other Awards Presented by Individual Clubs, Projects or Leaders at the Awards Ceremony**

    Any other award that individual leaders, projects, fair superintendents or clubs would like to award to 4-H Youth. Examples may include Archery Toxophilite Award, Superintendent Awards, Fair awards, etc.

- **Youth Applied for Awards**

  o **Achievement Awards**
  Achievement awards are applied for by 4-H youth. There is a separate form for each project area.
  Please note: Cloverbuds are not eligible for Achievement awards.

  To apply for the award, youth must complete an awards application for each project in which they are seeking the achievement award. The achievement award will be judged on the efforts documented in the Record Book and the Award application. Submission does not guarantee one will receive the award.

  - Member must be an enrolled member in Kitsap County 4-H and the project in which applying and in good standing.
  - Member must turn in the Award application and completed Record Book (with a completed project tab for the project in which applying) by the County Awards due date, the 2nd Tuesday in October.
    o Record books do not have to be updated after the August County wide Record Book judging; however, detailed entries through September 30th may help increase the members' score and chance of receiving an award.
  - Member must present a public presentation on any topic at county level.
  - Judges will look for detailed entries in the member's Record Book to support activities mentioned in application. Judges do not contact members asking for missing information.

  - *Steps to apply for Project Achievement Awards*
    • Determine which awards you believe you excelled in for the 4-H year.
    • Print and complete the Awards cover sheet.
    • Print out each project's award form to which you are applying.
      o Read qualifications for each application as they vary, and if qualify and seeking achievement award, complete the application in its entirety.
    • Clip Awards cover sheet and each completed application together and place in the front left pocket of the member's record book. Submit forms **and** record book to 4-H Office or 4-H Council by the due date listed above.

  - *Awards Cover Sheet Instructions*
    - 4-H Member Name – Enter in the name of the 4-H Member
    - 4-H Member Address – Enter in the address of the 4-H Member. Include street, city, state and zip code. This will be used to send the event invitation if awarded.
    - 4-H Member Phone – Enter in phone number of guardian of 4-H Member. Will be used if needed by the awards committee.
    - Primary Club Name – Enter in the primary club name in which the 4-H Member is registered.
    - Additional Club Names – Enter in any other clubs the 4-H member is in, if any.
    - Age Group – Check the box of the appropriate age group per 4-H year (October 1st of the 4-H year). Cloverbuds (ages 5-7 are not eligible for Achievement Awards so there is no box for that age group)
      - Junior – Ages 8 years old – 10 years old
      - Intermediate – Ages 11 years old – 13 years old
      - Seniors – Ages 14 years old – 18 years old
    - Place a check mark to the right of the category in which you are applying.

- *Achievement Award Application Descriptions*

Animal Projects	
Project	**Description**
Beef	Beef and dairy projects
Cat	Cat projects
Cavy	Cavy project
Dog	Dog and dog science projects
Equine	Equine, Equine science, Horse, Horse Science, Horsemanship
Goat	Goat project
Llama	Llama project
Poultry	Poultry project
Rabbit	Rabbit project
Sheep	Sheep project
Swine	Swine project

Non-Animal Projects	
Project	**Description**
Archery	Archery project
Clothing & Textiles	Clothing, Textiles, Sewing, Quilting, Fashion Revue, Needle Art, Crocheting, Knitting, Embroidery, Weaving projects
Engineering & Technology	Engineering, Technology, Computer Technology, Engines, Tractors, Robotics, Rocketry, Wood Science, Geospatial, Models & Bicycles projects
Entomology & Bees	Entomology or Bees projects
Environmental Stewardship	Environmental Stewardship, Forestry, Geology, Wildlife, Fisheries, and Marine projects
Food & Nutrition	Food, Nutrition, Cooking, Baking, Food Preservation projects
Outdoor Education & Recreation	Outdoor Education and Recreation projects
Photography	Photography, Photojournalism, Videography project
Plant Science	Plant Science, Gardening, Flower Arranging projects
Visual Arts	Visual Arts, Expressive Arts, Fine Arts, Applied Arts, Ceramics, Painting, Art, Performing Arts and Drawing projects

Other Awards	
Award	**Description**
Community Service	4-H members exhibiting "Hands for Greater Service" for the community through community service and volunteerism. Member will have participated in 4-H community service and in the community. Applicants will be evaluated on the hours of community service which will exhibit a well-rounded service record.
Judging	4-H members demonstrating project knowledge and life-skills learned such as decision making, critical thinking, communication, and problem solving as determined by participation in judging contests.
Lamp of Knowledge	4-H members demonstrating academic excellence through knowledge bowls, judging contests, fitting and showmanship, round robin and by sharing their love of learning with their fellow 4-H members.
Leadership	4-H members demonstrating that they have learned and utilized their leadership skills including teamwork, communication, organization, goal management, meeting management, team building, decision making and problem solving to "Make the Best Better," in their club, their community and their world.
Public Speaking	4-H members demonstrating excellence in their ability to communicate an idea or topic by showing, telling, or expressing their opinions through public speaking opportunities.

- *Achievement Award Application Instructions*
  - General Instructions
    - 4-H Member Name – Enter in the name of the 4-H member
    - Primary Club Name – Enter in the primary club name in which the 4-H member is registered.
    - Age Group – Check the box of the appropriate age group per 4-H year (October 1st of the 4-H year). Cloverbuds (ages 5-7 are not eligible for Achievement Awards so there is no box for that age group)
      - Junior – Ages 8 years old – 10 years old
      - Intermediate – Ages 11 years old – 13 years old
      - Seniors – Ages 14 years old – 18 years old
    - How many primary club meetings did you attend? – Example, if your primary club had 8 meetings and you attended 7, you would enter "7 out of 8."
    - Record book completed and judged at fair – Do you have a tab completed for the project in which you are applying for an award? Did you submit it and have it judge at fair? If yes for both questions, place a check mark in the yes box. If no, please a check mark in the no box.
    - Placement – If you submitted your record book for judging at fair, what did you place? Place a check mark in the box for blue, red, white or DQ (disqualified).
    - Judged Public Presentation given at County level – Did you give a judged public presentation at the county level? If yes, place a check mark in the yes box. If no, please a check mark in the no box. This can be on any topic so do not need to indicate the topic in this section.

- Did you give a public presentation at club or county level related to the project in which you are applying for an award? If yes, place a check mark in the yes box. If no, please a check mark in the no box. This can be the same presentation as the judged presentation or it can be another presentation given at the club level that isn't judged. The difference between this question and the previous is this one has to be on the topic associated with this project in which you are applying for an award.
- Presentation topic – Enter in the topic of your presentation and if not clear how related to the project in which you are applying for, please explain so it is clear to judges.
- Community Service Hours completed? – This requirement of completion may vary based on the club community service requirement. Did you complete the hours required by your club? If yes, place a check mark in the yes box. If no, please a check mark in the no box.
- Describe community service – Describe what you did for your community service.
- Did you do any leadership during club meetings? – Examples of this would be holding an office in a club, teaching a lesson during a meeting, leading a small group discussion, etc. If yes, place a check mark in the yes box. If no, please a check mark in the no box.
- What did you do? – Describe the leadership activities you did in your club meetings.

o Animal Project & Non-Animal Project Applications Specifics
- Definitions (**not all terms apply to all projects**): GC = Grand Champion; RC = Reserve Champion; DQ = Disqualified; BIS = Best in Show; RIS = Reserve in Show; BOB = Best of Breed; BOSB = Best Opposite Sex of Breed; BOV = Best of Variety; BOSV = Best Opposite Sex of Variety
- To complete the chart, did you participate in the following fair activities? If so, please circle what placing you received - Danish ribbon plus highest honor for each animal. Note: If multiple entries for same event, please indicate the number of awards for each in front of the placing, ie. 3 Blue   2 Red.
- Below is an example of how to enter the following for the Poultry project:
  ➢ Poultry Fitting and showing, earned 1 blue ribbon
  ➢ Poultry Judging Contest, earned 1 red ribbon
  ➢ Poultry Knowledge Bowl, earned 1 blue ribbon
  ➢ Poultry Type, earned 2 blue ribbons
  ➢ Poultry Educational Display, earned 1 blue ribbon

Did you participate in the following fair activities? If so, please circle what placing you received - Danish ribbon plus highest honor for each a Note: If multiple entries for same event, please indicate the number of awards for each in front of the placing, ie. 3 Blue 2 Red						
Blue = 10 points Red = 7 points White = 4 points Yes = 10 points						
Kitsap Fair Poultry Fitting and Showing	GC	RC	Blue	Red	White	DQ
Kitsap Fair Poultry Judging Contest	GC	RC	Blue	Red	White	DQ
Kitsap Fair Poultry Knowledge Bowl	GC	RC	Blue	Red	White	DQ
Kitsap Fair Poultry Type BIS RIS BOB BOSB BOV BOSV	GC	RC	Blue	Red	White	DQ
Kitsap Fair Poultry Educational Display for Poultry project			Blue	Red	White	DQ
Kitsap Fair Public Presentation given (related to Poultry project)			Blue	Red	White	DQ

- Did you participate in 4-H or open shows? (other than Kitsap or State fairs). This would include any shows in which you showed your project animal and/or participated in 4-H contests/activities involving your project animal. Examples could be a local Spring Show, a 4-H fair or show in another county, or an open class show. If yes, place a check mark in the yes box. If no, please a check mark in the no box.

- Complete the chart, to describe what you did. Below is an example of how to enter the following:
  - ➢ Went to the Prairie Hatchers 4-H Poultry Show on 3/23/24. It was a 4-H show so checked the 4-H box.
  - ➢ Fitting and showing, earned 1 Reserve Champion and 1 blue ribbon
  - ➢ Poultry Judging Contest, earned 1 blue ribbon
  - ➢ Poultry Knowledge Bowl, earned 1 Grand Champion and 1 blue ribbon
  - ➢ Poultry Type, earned 1 blue ribbon

Did you participate in the following fair activities? If so, please circle what placing you received - Danish ribbon plus highest honor for each Note: If multiple entries for same event, please indicate the number of awards for each in front of the placing, ie. 3 Blue 2 Red

Blue = 10 points Red = 7 points White = 4 points Yes = 10 points

Location: Prairie Hatchers 4H Show   Date: 3/23/24   Type of Show: ☒ 4-H or ☐ Other:_____

Poultry Fitting and Showing	GC	●RC	●Blue	Red	White	DQ
Poultry Judging Contest	GC	RC	●Blue	Red	White	DQ
Poultry Knowledge Bowl	❘GC	RC	●Blue	Red	White	DQ
Poultry Type BIS RIS BOB BOSB BOV BOSV	GC	RC	Blue	❘Red	White	DQ

- Use the space provided to answer the questions about your efforts in your project. You may write or type your answers and add additional pages if necessary.

o <u>Non-Animal Project Charts</u>
  - To complete the chart, did you participate in the following fair activities? If so, please circle what placing you received - Danish ribbon plus highest honor for each entry. Note: If multiple entries for same event, please indicate the number of awards for each in front of the placing, ie. 3 Blue   2 Red.
  - Below is an example of how to enter the following for Foods and Nutrition project:
    - ➢ Foods and Nutrition Judging Contest, earned 1 blue
    - ➢ Foods and Nutrition Knowledge Bowl, earned a blue
    - ➢ Foods and Nutrition Entries, earned GC and 1 blue on a pie entry, 1 blue on decorated cookies, 1 blue on canned peaches and 1 red on a candy.
    - ➢ Foods and Nutrition Contests, earned 1 blue on a "Lunch on the Go" contest.
    - ➢ Foods and Nutrition Educational Display, earned 1 blue ribbon

Blue = 10 points **Red** = 7 points **White** = 4 points **Yes** = 10 points

Kitsap Fair Foods and Nutrition Judging Contest	GC	RC	❘Blue	Red	White	DQ
Kitsap Fair Foods and Nutrition Knowledge Bowl	GC	RC	❘Blue	Red	White	DQ
Kitsap Fair Foods and Nutrition Entries	❘GC	RC	ϨBlue	❘Red	White	DQ
Kitsap Fair Foods and Nutrition Contests	GC	RC	❘Blue	Red	White	DQ
Kitsap Fair Foods and Nutrition Educational Display for Foods and Nutrition project			❘Blue	Red	White	DQ
Kitsap Fair Public Presentation given (related to Foods and Nutrition project)			Blue	Red	White	DQ

- Did you participate in 4-H or open shows or contests involving your project area? (other than Kitsap or State fairs). For Foods and Nutrition project this could include any shows in which you submitted food items for judging and/or participated in 4-H contests/activities involving food items. Examples could be a local Spring Show, a Kitsap County 4-H Cooking contest, a fair or show in another county, or an open class show/contest. If yes, place a check mark in the yes box. If no, please a check mark in the no box.

- Then complete the chart, to describe what you did. Below is an example of how to enter the following:
  - Submitted a baked bar at the Kitsap County 4-H Bar Baking Contest on 2/3/24. It was a 4-H show so checked the 4-H box.
  - I earned 1 blue ribbon for my baked bars.

Blue = 10 points **Red** = 7 points **White** = 4 points **Yes** = 10 points					
Location: _Kitsap county 4H Bar Contest_ Date: _2/3/24_ Type of Show: ☒ **4-H** or ☐ **Other:** _____					
Foods and Nutrition Judging Contest	GC	RC	Blue	Red	White	DQ
Foods and Nutrition Knowledge Bowl	GC	RC	Blue	Red	White	DQ
Foods and Nutrition Entries	GC	RC	Blue	Red	White	DQ
Foods and Nutrition Contests	GC	RC	Blue	Red	White	DQ

- Use the space provided to answer the questions about your efforts in your project. You may write or type your answers and add additional pages if necessary.

- Other Applications Specifics
  - *Community Service Achievement Award*
    - Describe Community Service by notating if the community service was done with your Club, to support County 4-H Events or your community in general. Examples include but are not limited to:
    - **Club** – Club participates in clothing drive. You collect clothes from neighbors and deliver to the delivery location. Your club volunteers at a park clean up day or at a Food Pantry.
    - **4-H County Events** – You volunteer at Super Saturday, Mucky Monday, Clerk at Public Presentations or clean up after 4-H Academy.
    - **Community** – You volunteer to sew pillowcases and bake cookies for a senior center. You attend a park clean up event with your family at a local park.
    - Note how many hours (or portions of an hour) you completed for each community service activity.
    - Use the space provided to answer the questions about your efforts. You may write or type your answers and add additional pages if necessary.

  - *Judging*
    - List all of the projects in which you participated in the judging contest. You do not need to be enrolled in the various projects in order to participate in the judging contests.
    - List the date and location of the judging contests and your placement.

  - *Lamp of Knowledge*
    - Complete a chart for any of the projects in which you participate in the fitting and showing, judging, oral or written knowledge bowls, or other types of knowledge contests such as round robin or hippology in any location and not only the Kitsap or State Fairs.
    - Use the space provided to answer the questions about your efforts. You may write or type your answers and add additional pages if necessary

  - *Leadership*
    - Where you an officer in your club? Examples would be President, Vice President, or Secretary.

- ➢ Place a check mark in yes if you participated in any of the Teen leadership events or workshops listed.
- ➢ Did you help club members outside of club meetings? Examples include but not limited to, if you helped a club member in any way such as teaching them about public presentations, help a study session for knowledge bowl, taught a club member about record books, etc. Write an explanation of what you did to help the club member.
- ➢ Did you help club plan activities, community service or other events? Activities could include but are not limited to, assisted club decorate the barn expo booth, coordinated a field trip or community service project for your club, etc.
- ➢ Are you a member of the Kitsap County 4-H Council? This would include being a member and attending the meetings.
- ➢ Where you an officer in your club? Mark yes, if elected as an officer in any of your clubs. Mark no, if not.
- ➢ Use the space provided to answer the questions about your efforts. You may write or type your answers and add additional pages if necessary

- *Public Speaking*
  - ➢ Describe Public Speaking activity by notating if was done at a 4-H Club meeting, 4-H County/State event or a community event. Examples include but are not limited to:
  - ➢ **Club** – Made a presentation on the cuts of meat for a beef to my club. I learned how to keep the attention of the group by speaking loudly and clearly.
  - ➢ **4-H County Events** – I taught a class at 4-H Academy. I learned that I need to practice in front of a mirror to make myself less nervous.
  - ➢ **Community** – I made a presentation at the library about 4-H to a group of kids. I learned that I need to talk about fun things to keep the kid entertained and listening.
  - ➢ Use the space provided to answer the questions about your efforts. You may write or type your answers and add additional pages if necessary

- **Awards Committee Designated Award**

  - **William R. Greaves Memorial Achievement Award**

    This award is awarded to the youth in Kitsap County that was the most outstanding with all around 4-H achievement as determined by the Awards Committee. No application is completed for this award. The award recipient will have their name engraved on a permanent plaque displayed at the County 4-H office and the member will receive a certificate.

    o Requirements:

    - Open to all registered Kitsap County 4-H members in all age groups.
    - Member's record book must have been judged at the August Record book review.
    - Member must have exhibited with 4-H at the most recent Kitsap Fair.
    - Judge will evaluate:
      - All sections in the record book.
      - The member's goals.
      - The leadership tab in the member's record book.
      - All-around 4-H achievement.
      - Kitsap 4-H County-wide events the member has participated in.
      - Contributions the member made to events that were open to all Kitsap County 4-H members.
      - All awards the member has been nominated for and has applied.

- **Kitsap 4-H Council Continuing Education Scholarship**

Kitsap 4-H Council awards one scholarship each year for a graduating senior. Applications are due in March and the scholarship winner will be announced in the late Spring. See emails from club leaders and 4-H for more information.