

# Kitsap 4-H Council

## Club, Project or County Wide Grant Policy

1. Kitsap County 4-H youth, Club Leaders, Superintendents and Certified 4-H Volunteers can apply for a Kitsap 4-H Council Grant for up to \$200. Council may award up to 5 Club Grants per 4-H year, not to exceed \$1,000 per year. Total grant request amounts are not guaranteed, and approval is up to the discretion of the 4-H Council based on need and available funding.
2. Grants are to be used to encourage continuing education and support of youth in Kitsap 4-H. Funds can be used to purchase materials, pay for meeting locations, purchase curriculum, help fund shows or project events, help pay for youth to attend shows, forums, conferences and other state and national events. Funds may NOT be used for fairgrounds upkeep, ribbons, awards, etc.
3. Grant applications are reviewed on a rolling basis.
4. Special requests will be assessed on a case-by-case basis.
5. Those requesting a Grant are requested to attend a Council meeting, in person or virtually to make the request and answer any potential clarification questions.
6. Those receiving Grants are requested to attend a Council meeting, in person or virtually, after the event and give a report. This report should include the event title, what they learned and enjoyed, as well as how many people it funds served (approximately). The report should be completed within 90 days of the event.
7. Appropriate receipts need to be submitted to the 4-H Council treasurer to verify the funds received.
8. Grant requests can be sent to WSU Extension by mail or hand delivered to the Extension office at 346 6<sup>th</sup> Street, Suite 550 Bremerton, WA 98370 or emailed to [kitsap.county4h@wsu.edu](mailto:kitsap.county4h@wsu.edu) or [kitsap4hleaderscouncil@gmail.com](mailto:kitsap4hleaderscouncil@gmail.com). Please address Attention: 4-H Council.

# Kitsap 4-H Council

## Club, Project or County Wide Grant Application

This form must be completed and returned to 4-H Council. Applications will be reviewed on a rolling basis



Name of Person Requesting Grant: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Total Amount Requesting (Up to \$200): \$ \_\_\_\_\_

Club, Project or County-Wide Event Name: \_\_\_\_\_

What activity, materials or event are you requesting funding for?

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How will these activity, materials, event benefit your Club, Project or 4-H as an organization?

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Applicant Signature (Digital Accepted: \_\_\_\_\_) Date: \_\_\_\_\_

### Kitsap 4-H Council Action

Approved or Denied Amount: \$ \_\_\_\_\_ Comments: \_\_\_\_\_

Council Signature: \_\_\_\_\_ MM/DD/YY \_\_\_\_\_