



COOKSHACK MEETING TONIGHT MONDAY 12/16 6:30 PM

Are you interested in joining the Cook Shack Committee? We will be discussing food options for Fair and beginning the planning for this year's event.

Join us at:

Join from PC, Mac, Linux, iOS, or Android:

Cookshack Meeting 12/16 on Zoom

Meeting ID: 206 263 1923

Passcode: 980570

Date & Time: Dec 16, 2024 06:30 PM Pacific Time (US and Canada)

Phone Call (long distance)

+1 253 215 8782

+12532158782,,2062631923# US (One Tap Mobile Call)

TECHNICAL ISSUES - WSU KING COUNTY 4-H WEBSITE

There is a known issue when searching for our 4-H Extension website in King and other counties. Pullman IT is working on this problem.

Please bookmark this link so you can access until the bug is fixed:

<https://extension.wsu.edu/king/>

ZOOM INFO ASSOCIATION MEETING - NEW ZOOM INFO JANUARY MEETING

New Zoom meeting number for Association Meetings - join us

Thursday, January 9th at 7 pm

Join us at:

Join from PC, Mac, Linux, iOS, or Android:

4-H Association Meeting

Meeting ID: 206 263 1923

Passcode: 980570

Date & Time: Dec 18, 2024 07:00 PM Pacific Time (US and Canada)

Phone Call (long distance)

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KNOW YOUR GOVERNMENT MEETING WED 12/18 7:00 PM

King Co Know Your Government (KYG) will be hosting a Zoom meeting on Wednesday December 18th at 7 pm at

Join us at:

Join from PC, Mac, Linux, iOS, or Android:

KYG Meeting 12/18 on Zoom

Meeting ID: 206 263 1923

Passcode: 980570

Date & Time: Dec 18, 2024 07:00 PM Pacific Time (US and Canada)

Phone Call (long distance)

+1 253 215 8782

+12532158782,2062631923# US (One Tap Mobile Call)

This conference is for 9th grade and above. This year's subject will be "Pursue Justice: Be the Jury".

At this meeting we will be discussing the topic this year, decide how many meetings and where to meet, and additional conference details. Please join us for the kick-off to KYG 2025 - Be the Jury.

Email sueswansonadams@comcast.net with questions. Financial support available. Thank you!



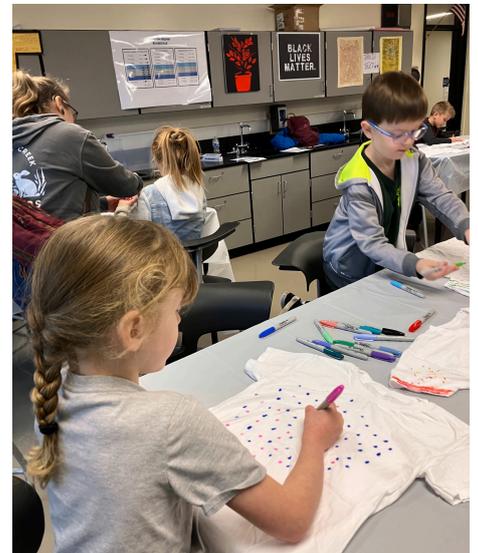
UPCOMING EVENTS:

- *December 16th - 630 pm Cookshack meeting on Zoom*
- *December 18th - 7 pm Know Your Government Zoom*
- *January 9th - 4-H Association Meeting - NEW ZOOM MEETING INFO*
- *January/February - KYG Pre-Conference Workshops - "Pursue Justice - Be the Jury"*
- *February 8th - Super Saturday Pierce County - registration opens on Jan 17-Feb 2nd on 4-H Online Events.*
- *February 15-17 - Know Your Government Olympia*

THANK YOU – SUPER SATURDAY

Thank you all to participants and instructors for joining us for our first in-person Super Saturday in King County since 2020. We had more than 80 participants with 15 instructors and staff share knowledge and build sparks of learning. Many of our youth learned new skills and created still life exhibits that can be submitted to next year's King County Fair.

We could not do this without our amazing 4-H Volunteers and families! We look forward to hosting this event again next fall in King County in November 2025.



FINANCIAL SUMMARIES

As a reminder, clubs need to submit Financial Summaries each year. These forms are found on our state website at:
[Club Financial forms - WSU 4-H](#)

If you have turned yours in, thank you! If you still need to, please return to us at kingcounty.4h@wsu.edu and/or nbaskett@wsu.edu

HORSE PROJECT - ADULT VOLUNTEERS NEEDED FOR HORSE BOARD

The Horse Project is looking to fill all positions on the Horse Executive Board.

For more information contact Nancy at nbaskett@wsu.edu or Alyssa at allyssa.bowers1@wsu.edu

STATE FAIR PATCH CONTEST

Enter Your Design for the 2025 Washington State 4-H Fair Patch Contest!

It's time for the 2025 Patch Contest for the Washington State 4-H Fair! Enter your design and we could be wearing your art at next year's fair! Details and the entry form can be found at <https://extension.wsu.edu/4h/fairs/state-4-h-fair/>

**You could be wearing
YOUR DESIGN
next year!**

???
2025

Each year, a 4-H member's design is selected for the Washington State 4-H Fair Patch!

Enter yours today at:
<https://extension.wsu.edu/4h/fairs/state-4-h-fair/>

WASHINGTON STATE 4-H FAIR 2024

Washington State 4-H Fair 2023

4-H ENROLLMENT

It is time to register for new and returning members and volunteers in 4-H Online.

Please make sure to add any projects for youth members and volunteers. We will be using Fair Entry next year and this will save you time later on if you will be participating in County Fair.

Log in at: <https://4honline.com/>

Family enrollment handbook for 4-H Online:

https://s3.wp.wsu.edu/uploads/sites/2050/2022/02/2021-WA-4-H-Enrollment-Guide_09.27.21.pdf

Enrollment video how to enroll for new families: <https://www.youtube.com/watch?v=5IFbWGFzWUo&feature=youtu.be>

Youth members - membership fee \$30 per child from October 1, 2024-September 30 2025. If you are a Wellpoint member or need a financial waiver, please contact our office nbaskett@wsu.edu

Projects available in 4-H: <https://extension.wsu.edu/4h/join-4-h/> and click on Projects in left column

Club and Project leaders - please remember to sign up for any new projects in your 4-H Online profile

New WSU 4-H Policy and Procedures Handbook:

https://s3.wp.wsu.edu/uploads/sites/2050/2024/09/EM0758_4H-Policies-and-Procedures_FINAL_10.01.2024.pdf

Reasonable Accommodations - need to request for your child? Download the form and return to our office two weeks prior to event or activity:

<https://s3.wp.wsu.edu/uploads/sites/2050/2019/09/4-H-Reasonable-Accommodation-Policy-Revised-2017-05-05.pdf>

Diversity and Inclusion Resources:

<https://extension.wsu.edu/4h/for-volunteers/volunteer-training/diversity-and-inclusion-resources/>

CONTACT US:

**Nancy Baskett - 4-H Program
Coordinator**

425-738-0104 nbaskett@wsu.edu

Michelle Green - 4-H STEM Coordinator
425-738-0105 michelle.green@wsu.edu

**Alyssa Bowers - 4-H Faculty/King
County Director**
425-738-0110 alyssa.bowers1@wsu.edu



WSU Extension programs and employment are available to all without discrimination. Evidence of non-compliance may be reported through your local Extension office or to the WSU Center for Human Rights.

Message from Alyssa Bowers, County Director for Volunteers and Club leaders:

Below are a few reminders and updates for the new 4-H year. There is a lot of important information in this email, so be sure to save it for reference.

Enrolling in 4-H Online

Don't forget to enroll on 4-H online ASAP! Youth and volunteers need to be enrolled in order to be covered by insurance. I've also attached a liability waiver for families that bring siblings to meetings, if you would like to use that in your clubs.

State Fair Still Life Pick Up

If you would like to pick up state or county fair still life, please email me at alysa.bowers1@wsu.edu to set up a time to come by the office.

Youth Project and Record Books

Please email me if you would like to order 4-H project books for your youth. I will order one per enrolled member. I'm also happy to print any record books. See attached infographic for more information. Thanks to everyone that turned these in for last year! I am excited to see what everyone worked on!

Club Officer Handbooks

If you did not receive a set of printed copies of the club officer handbooks at the kickoff, and would like a set, please email Alyssa at alysa.bowers1@wsu.edu. These should be used annually for the elected officers. The secretary and treasurer's manuals are particularly important. Attendance and minutes should be taken at every meeting. We will be requesting that the secretary and treasurer's manuals be turned in starting in 2026 with the financial summaries. Clubs with everything turned in on time and correctly will be considered for the club of the year awards and officers that complete their manuals will be in consideration for teen and youth awards. 😊

Reminder for 4-H Volunteers: End-of-Year Financial Statements Due November 1

End-of-year financial statements are due to the county office by November 1. The Financial Summary Form and Property Inventory forms can be found in the chart below. Please also include the most recent bank statement (September) for EVERY account that your club has, including PayPal, Venmo, etc. with your financial summary and inventory list. If you used a treasurer's manual last year, please include this as well. This is required for ALL clubs with bank accounts as well as project groups with bank accounts. Please make sure to gather all necessary documentation and submit your financial statements on time, either by email (kingcounty.4h@wsu.edu), mail, or dropping it off at the Renton office. A random sample of programs will be selected for a full audit and notified. Audit documents will be due December 1.

EP14 Training Requirements (see tip sheet how to complete on next two pages)

- Must Complete Training by JUNE 1, 2025 to volunteer with 4-H
- Training is completed on eLearning Platform
- ENROLLMENT Key: King4H GROUP: EP14KI4H
- Send kingcounty.4h@wsu.edu your completion certificate
- First 25 volunteers to complete it will earn 4-H swag! All others that complete before deadline will be entered in drawing.

Full EP14 Policy

EP14 Training

New 4-H WSU 4-H Policies and Procedures:

https://s3.wp.wsu.edu/uploads/sites/2050/2024/09/EM0758_4H-Policies-and-Procedures_FINAL_10.01.2024.pdf



The landing page for the WSU EP 14 Protection and Safety of Minors training is located at:

<https://campus.extension.org/course/view.php?id=2576>

This will take you to a screen as shown below:

Enrollment options

WSU EP 14 Protection and Safety of Minors Training

 **WASHINGTON STATE UNIVERSITY**

This training meets the requirements for all adults working with you in WSU programming. Participants will gain awareness of WSU Executive Policy 14 Protection and Safety of Minors and learn the policies related to working with youth.

Teacher: **Jana Ferris**

▼ **Self enrollment (Student)**

Guests cannot access this course. Please log in.

Continue

Click on “Continue” to proceed. You will be taken to the login page to log into campus.extension.org Click the “Logon” button at the top right portion of the page. If you already have a campus.extension.org account, you will be prompted to login. If not, you have three options for logon: 1) you may use an already existing Google account, 2) you may use an already existing Microsoft account or 3) you may create an account. The directions for creating an account are on the login page: After you have created an account, you will be taken to the EP 14 opening screen.

Log in using your account on:

 Google
 Microsoft

Is this your first time here?

You may now use your Google or your Microsoft account to create an account at this site and subsequently log in. If you do not have either of those, then please use the regular email-based procedure through clicking on the “Create new account” button below.

Another alternative is an [Account Creation Form](#) provided by our fee-based storefront site which does not require email validation. Upon creating an account there, you will find a link to bring you back to Campus, where you will be automatically logged in. Subsequent logins, though are done directly on this page at campus.extension.org.

If you have any problems or questions about creating your account, see the [Campus Help Page](#).

Create new account

Some courses may allow guest access

Access as a guest

English (United States) (en_us) ▼ **Cookies notice**

King4H

Each volunteer will be asked for an enrollment key. Your group enrollment key will be provided by your program lead.

THE ENROLLMENT FOR THE **King4H**

GROUP IS **EP14KI4H**

Course Instructions:

Click **PRESENTATION Promoting Safe Interactions with Youth, Part I** on to begin the course.

Click the Enter button on the video opening page to begin the module. To navigate through this presentation, click the Play arrow (▶) to begin each section.

When you see a crimson button (**WSU**), click it to access further information. To return to the video presentation, click on the “WSU Safety...” tab at the top of your screen.

Click Continue to move to the next section: **Continue**

When you have completed this presentation, either click on:

EXIT COURSE  at the top right of the presentation window

OR

Exit Activity  at the top right of your monitor screen

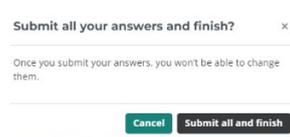
OR

“Promoting Safe.....”  at the bottom right of your screen

QUIZ:

Click **Attempt quiz** to access the quiz. Answer the question presented to move to the next topic. When you have completed your answer, click **Finish attempt ...**

Next, click **Submit all and finish** and click



When you complete each quiz, if you choose the incorrect answer, click **Finish review**

Click **Re-attempt quiz** on the next screen to re-take the quiz.

CERTIFICATE:

When you have viewed and/or printed your certificate, you may use the back arrow to return to the course or X out of your screen.

CLUB LEADER UPDATES

Club updates/we need your info

To prepare for the next 4-H year the King Co 4-H Office needs to add projects to your club list and make changes to the club information to the King County 4-h website. Club leaders need to have all projects their club is doing on their 4-H Online profile, as well. Are you taking out or adding projects? Please contact Nancy.

The main club leader needs to send the following information to Nbaskett@wsu.edu

- Club name:
- Leader's name
- Club projects
- Best way for the public to contact the club:
- Club location:
- Meeting day and time.
- Are you accepting new members?

Sterling Volunteers - background checks

Sterling Volunteers handles our background checks for new and continuing volunteers. This is done once every three years - if you are due to receive an updated check, Nancy will send you an email with the link. If you have any email or address changes, please let us know.

New leaders of clubs

New leaders of clubs - please contact Nancy Baskett at nbaskett@wsu.edu or 253-224-2884 if you are taking over the leadership of a club to verify all requirements have been met. Please let me know if you are interested in an in-person training on a Saturday or on Zoom in the evenings.

Give Pulse hours fair etc

Have you claimed your GivePulse account? Do you need to be added to the system? If you need assistance getting started with GivePulse our volunteer hours reporting system, please contact Michelle at michelle.green@wsu.edu

This is a critical piece in volunteering that we need to do to stay compliant with WSU policies for volunteers.

Reasonable Accommodations

Reasonable accommodations are available for participants, members, volunteers, and those attending 4-H sponsored events with a documented disability. If an individual has a disability and needs reasonable accommodations to fully participate in a 4-H program, the individual should contact the WSU King Co Extension office. All accommodations MUST be reported to the State 4-H office.

To request a reasonable accommodation for a 4-H participant, please follow these instructions.

1. Completely fill out the form on page 2 of this document titled "Washington State University 4-H Youth Development Program Reasonable Accommodation Request Form."
2. Return your completed document to the King Co 4-H Office or email to Nbaskett@wsu.edu
3. Please read and understand the additional information following the form that outlines definitions and other information regarding the Reasonable Accommodation process. Washington State University 4-H Youth Development Program Reasonable Accommodation Request Form is available: <http://bit.ly/3CAfioj>