

Washington State Criminal Sentencing Legislative Task Force Meeting

October 24, 2019

Criminal Justice Training Center, Room 201C
19010 1st Ave S, Burien, WA
8:30am – 5pm (8:30am for coffee and treats with a 9am start time)

DRAFT AGENDA

MEETING GOALS

- Develop shared understanding about the Sentencing Guidelines Commission Report and recommendations.
- Review and discuss categorized list of responses from last meeting's brainstorm.
- Develop a work plan for 2019 and 2020.
- Discuss and agree on the drafting of Dec 31st report.

8:30am COFFEE AND TREATS

9:00am WELCOME AND INTRODUCTIONS

9:20am REVIEW AGENDA, DISCUSSION GROUNDRULES, and DRAFT MEETING SUMMARY

9:45am REVIEW 2ND DRAFT OPERATING PROCEDURES BACKGROUND AND OVERVIEW

- 1.) The Facilitation Team will walk through the 2nd draft of the operating procedures, highlighting changes made that were based on members input.

Goal: to agree on operating procedures and finalize.

Questions/Comments from Members

10:15am SENTENCING GUIDELINES COMMISSION PRESENTATION

- 1.) Presentation on the SGC work, findings, and report recommendations.

Goal: to develop mutual understanding about the SGC work and report, and to inform the afternoon discussion about what to include in the Task Force's 2019 and 2020 work plan.

Questions/Comments from Members

11:15am BREAK

11:30am QUESTIONS and DISCUSSION ABOUT SGC PRESENTATION

12:15pm LUNCH

1:30pm REVIEW AND DISCUSS RESPONSE CATEGORIES FROM LAST MEETING'S BRAINSTORM

- 1.) The Facilitation Team will walk through the sticky note responses and the team's proposed categorizing of the responses.
- 2.) *Is anything missing, unclear, and/or inaccurate? For those not in attendance at the first meeting, what additions do you have? Are their suggested modifications to the categorizes and/or additions?*
- 3.) *What from the SGC presentation and morning discussion needs to be included, changed, and/or informs the categories?*

Goal: *to discuss, revise, and confirm categorizes that the Task Force will prioritize.*

2:15pm WORK PLAN FOR 2019 and 2020

- 1.) *What does the Task Force want to tackle between now and Dec 2019?*
- 2.) *What items does the Task Force want to address in 2020?*

Goal: *prioritize categories and tasks, & assign to workgroups(?)*

3:15pm: Break

3:30pm DISCUSS DRAFTING OF DECEMBER 31, 2019 REPORT

- 1.) Discuss Format, Structure, Content, and Drafting Process of the December 31, 2019 Report

4:00pm DECISIONS, SCHEDULE, NEXT STEPS, REFLECTION

- 1.) Review meeting decisions, agreements, and achievements.
- 2.) Review Action Items & Parking Lot
- 3.) Next meeting agenda, issues, (any carry-over, unfinished business?)

4:15pm REFLECTION

- 1.) Each member give one sentence that summarizes how they experienced the meeting.

4:30pm ADJOURN