

PhD Fifth-Year Funding Request

School of Economic Sciences Graduate Studies Committee

Application for One Additional Academic Year of PhD Funding

Purpose

This application is for PhD students requesting one additional academic year of departmental funding beyond the standard four years. The purpose is to provide the Graduate Studies Committee with a concise record of the student's academic progress, dissertation status, reason for requesting additional time, and plan for completing the degree.

A fifth year of funding is not automatic. Requests will be evaluated based on satisfactory academic and dissertation progress, the circumstances necessitating additional time, and the likelihood that the student will complete the PhD during the additional year.

1. Student Information

Student name	
WSU ID	
Current year in PhD program	
Expected degree completion / defense date	

2. Program of Study

Attach the student's Program of Study, which should be complete and up to date.

Program of Study attached?	☐ Yes ☐ No
Program of Study up to date?	☐ Yes ☐ No

3. Oral Preliminary Examination

Have you completed your oral preliminary examination?

Preliminary Oral Examination Documentation attached?	☐ Yes ☐ No
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4. Academic Record

List graduate courses completed in the PhD program, including courses completed since the last funding review. Include the term, course, credits, and final grade.

Term	Course / Title	Credits	Grade

Academic concerns or circumstances affecting coursework, if any:

5. Dissertation Progress and Fifth-Year Request

Provide a concise but specific description of the student's dissertation progress and the need for fifth year. The response should address all three items below.

A. Current dissertation progress

Describe what has been completed and what remains. Include the status of the dissertation proposal/prospectus, research/data collection, analysis, dissertation chapters or papers, and other major degree requirements, as applicable.

B. Reason for requesting a fifth year

Explain why the student needs an additional academic year of funding. Distinguish the circumstances requiring additional time from normal progress toward the degree.

C. Fifth-year completion plan

Provide a specific plan for completing the dissertation and degree requirements during the fifth year. Identify the major remaining tasks, expected timing, and anticipated defense/completion date.

Remaining task / milestone	Target date	Notes

Expected dissertation defense / degree completion date:

6. Student Certification

I certify that the information provided in this application is accurate and complete. I understand that approval of a fifth year of funding is not automatic and is subject to Graduate Studies Committee approval and available departmental funding.

Student signature	Date

7. Internal / Confidential Dissertation Committee Recommendation

For internal use only. The dissertation committee should submit this short recommendation directly to the Graduate Studies Committee. A formal letter is not required.

Committee recommendation	☐ Recommend approval of fifth-year funding ☐ Do not recommend approval
Is the student making satisfactory progress toward the PhD?	☐ Yes ☐ No
Does the committee believe the student can reasonably complete the PhD during the fifth year?	☐ Yes ☐ No
Additional comments (optional)	
