

Housing Policy

Effective June 1, 2016

Washington State University

Tree Fruit Research and Extension Center

Statement of Purpose: To provide a uniform policy for assignment of available housing on the grounds of the Tree Fruit Research and Extension Center (WSU-TFREC) that is both fair and also meets the needs and objectives outlined below. For purposes of this policy, permanent employees are defined as faculty, classified and administrative professional staff, regardless of the source of funding or the designated length of funding. Postdoctoral research associates, graduate or other students and time slip employees are not considered to be permanent employees. In general, it is not the policy of WSU-TFREC to supply housing for permanent employees, however, a permanent employee may be housed indefinitely in WSU-TFREC Columbia View where it serves the best interest of WSU-TFREC or is required as a part of the employee's job duties.

Intent for Housing: The primary intent for housing at the WSU-TFREC is to provide temporary lodging for 1) graduate students and 2) visiting scientists. As such, these resources provide a means of enhancing WSU-TFREC programs and facilitating educational opportunities for students. It is in the student/visitors best interests to find housing outside the WSU-TFREC facility as space is limited. Requests for housing (subject to availability) should be made through WSU-TFREC faculty to Jerry Moreland (Facilities Manager, jmoreland@wsu.edu) at least 60 days prior to arrival.

The five housing units will be available to persons in the categories listed below in descending order of priority:

No		Maximum length of stay*
1	WSU-TFREC graduate student** associated with a research program at WSU-TFREC	2 years‡
2	Non-local student interns associated with a research program at WSU-TFREC	1 year
3	Visiting scientists associated with a WSU-TFREC faculty program	1 year
4	Postdoctoral research associates sponsored by a WSU-TFREC faculty member	6 months
5	Non-WSU students and scientists associated with USDA-ARS Wenatchee faculty	6 months
6	At the discretion of the Housing Committee, housing will be made available to other personnel associated with TFREC programs	6 months

*A discretionary vote may be taken by the Housing Committee to extend the length of stay for international graduate students or other extra-ordinary circumstances. Length of stay may be extended, if units are available, on a month-to-month basis.

**Graduate students are expected to vacate housing unit 30 days post final defense.

‡ Length of stay timeclock restarts per visit (e.g. if student returns to TFREC after a semester on another campus) or between Masters and PhD degrees.

TFREC reserves the right to assign a housemate of the same sex if their housing has adequate rooms for an additional person(s). Under these circumstances each renter would be required to read and sign a housing policy/rental agreement and condition of premises at sign in.

Rental rates. Rates are based on one person per room and are the same for all bedrooms at WSU-TFREC. The monthly rate is available at the front desk or by request from Jerry Moreland.

Available Housing Units:

1. Coug Haus (3 bedrooms/3 bathrooms) capacity is three persons (one per room).
2. Canyon unit (2 bedrooms/1 bathroom) is designated family-friendly with max capacity of three.
3. South unit (2 bedrooms/2 bathrooms) capacity is two persons (one per room).
4. Center unit (2 bedrooms/2 bathrooms) capacity is two persons (one per room).
5. North unit (1.5 bedrooms/1 bathroom) is family-friendly with max capacity of three.

