

# WEN TFREC Purchasing Process

Legend:



Start/End



Decision



Process



Document

PW = Prevailing wage (see below)

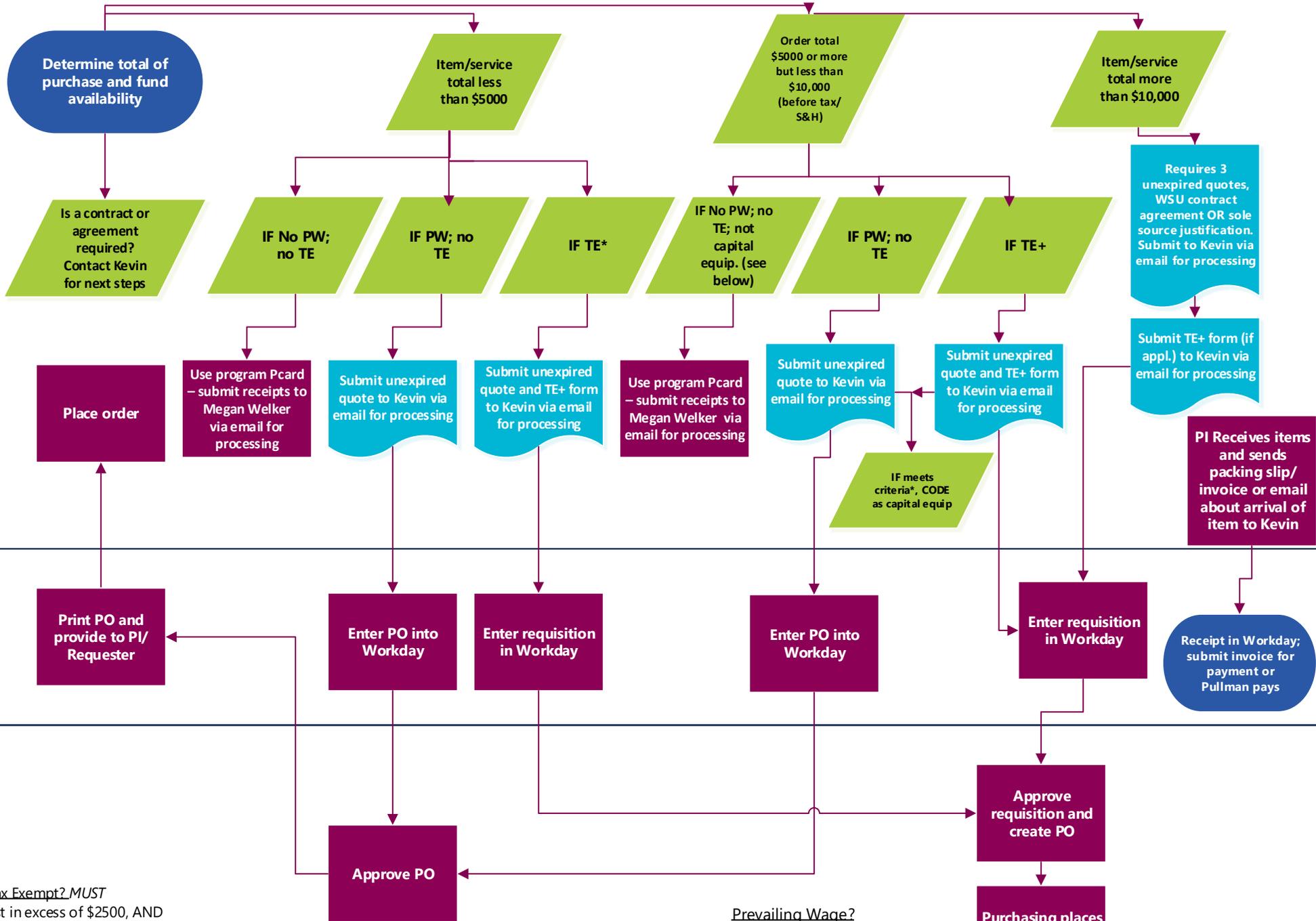
TE = Tax exempt (see below)

PO = Purchase Order

Principle Investigator (PI)/Requestor

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PURCHASING



**±Tax Exempt? MUST**  
 Cost in excess of \$2500, AND  
 Have more than 1 year of useful life, AND  
 Not be a consumable, AND  
 Not be a hand-powdered tool, AND  
 If bldg fixture, be integral to research and development activity.  
 NOTE: If already received, tax exemption does NOT apply.

**\*Capital Equipment? MUST**  
 Be single item \$5000 or over, AND  
 Not be a consumable, AND  
 Have >1 year life expectancy.

**Prevailing Wage?**  
 The minimum hourly wage + fringe benefits that contractors must pay their employees on public works projects, which is determined by federal and state agencies based on the most common wage for similar workers.